

# Shining Waters Regional Council Grant Program

## Grant Application Form For Projects and Programs 2027



Shining Waters Regional Council  
The United Church of Canada  
L'Église Unie du Canada

For assistance, please contact Jody Maltby: [jmaltby@united-church.ca](mailto:jmaltby@united-church.ca) or  
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## Shining Waters Regional Council Grant Application Overview

Shining Waters Regional Council (SWRC) seeks to provide financial support to innovative ministries within the region. SWRC would also like to support ministries that have had a historical funding relationship with conferences, presbyteries, and pastoral charges within the bounds of SWRC.

We now have one application form for all grant requests. The Grants and Mission Support Committee will determine the source of funds for each grant. **If you previously completed separate applications for grants and mission support, please note this is the only application you need to complete. Please indicate the total amount of funds you are seeking from the regional council.**

To help your application, you may wish to consider the following guidelines that the Grants and Mission Support Committee will use in reviewing your application.

### General Considerations

SWRC expects grant recipients will have a demonstrated commitment to:

- living in right relations with Indigenous peoples and responding positively and meaningfully to the Truth and Reconciliation Commission Calls to Action ([https://ehprnh2mwo3.exactdn.com/wp-content/uploads/2021/01/Calls to Action English2.pdf](https://ehprnh2mwo3.exactdn.com/wp-content/uploads/2021/01/Calls_to_Action_English2.pdf)) and the Caretakers of Our Indigenous Circle Calls to the Church (<https://united-church.ca/community-and-faith/being-community/indigenous-ministries/calls-church>) ;
- becoming an anti-racist church and/or community;
- welcoming people of all ages, abilities, races, sexual orientations and gender identities, and any other forms of marginalization into, and removing barriers to, their participation in the church and/or the community;

### SWRC Aims

In alignment with our governance structure, SWRC has the following funding priorities:

- becoming an Intercultural Church
- camps and programs for children, youth and young adults
- communities living with poverty, income inequality and homelessness
- disability and aging
- ensuring a strong United Church presence across the region
- environmental programs
- Indigenous ministries and right relations
- innovative ministry
- LGBTQ2+ communities
- minority ethnic culture communities and ethnically diverse communities

Successful grant applicants will address multiple funding priorities.

### Funding Methods

SWRC will spread its funding among multi—year core funding and short-term projects and/or ministry programs. Funding for short-term projects/ministry programs will be approved annually. These should aim to be self-supporting within 3 years, with grant money being considered seed money. Multi-year core funding will generally be approved for a three-year term. This funding may be decreased over time or it may be ended if the ministry no longer fits with SWRCs funding priorities. SWRC will work with recipients to find additional/alternative funding sources to support their ministries.

SWRC will develop a relationship with all grant recipients to determine if grants are being used in accordance with SWRC's priorities. The Grants and Mission Support Committee expects regular reporting from successful grant applicants to continue funding.

SWRC will seek to fund ministries across the region, especially north of Steeles Avenue.

### Process

Applications are received annually in the fall for the following year. The Grants and Mission Support Committee will meet to review the applications. If further information is required, you will be notified. Once the committee has reviewed all applications for the fiscal year, it will make a recommendation for funding to the Executive of SWRC, who will make a final decision on any grants.

***Please note that applications for funding for 2027 grants are due September 15, 2026***

If you have any questions regarding the application form or process, please contact Jody Maltby: [jmaltby@united-church.ca](mailto:jmaltby@united-church.ca) or Kathleen Jones: [kijones@united-church.ca](mailto:kijones@united-church.ca)

**Part One: Organization Details**

**Contact Information**

<b>Name of Organization</b>			
<b>Primary Contact</b>			
<b>Title</b>			
<b>Mailing Address</b>			
<b>City / Prov / Postal Code</b>			
<b>Daytime Phone</b>		<b>E-mail</b>	
<b>Fax</b>		<b>Website</b>	
<b>CRA Charitable Registration No.</b> (if applicable)			
<b>Have you received grant monies from Shining Waters Regional Council before?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "yes," under what name?	

**Application Approval**

<b>Name of Organization</b>		
<b>Name of Signing Officer</b>		
<b>Title of Signing Officer</b>		
<b>Signature of Signing Officer</b>		
<b>Date</b>		

**Part Two: Overview of Project/Ministry Program**

<b>Title</b>	
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<b>Is this a new initiative?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>Targeted Implementation Date</b>	
<b>Targeted Completion Date</b>	

**Team Members**

<b>Name</b>	<b>Designated Role(s)</b> (Please indicate if each is a staff, honorarium, or volunteer position.)

**Description of the project/ministry program: (300 words) Note: SWRC Aims & General Considerations**

**Who will benefit from this project/ministry program?** (300 words) Note: SWRC Aims & General Considerations

**How does this project/ministry program align with SWRC Ministry's Aims?** (350 words maximum)

**What makes this project/ministry program distinctive?** (250 words maximum)

**Goals of the project/ministry program:** (250 words maximum)

**Examples of Demonstrated Support** (e.g. partners, letters of support, details of community involvement, etc.) (250 words maximum)

**Multi-Year Plan For Financial Sustainability** (300 words maximum)

**Part Three: Revenues and Expenses**

**Revenues**

<b>Revenues</b>	<b>Amount</b>	<b>Confirmed (Yes/No)</b>	<b>Anticipated Grant Confirmation Date</b>
Organization Funds (e.g., if sponsored by a local ministry unit, what is its contribution?)	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other United Church of Canada Support	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Grants	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Fundraising	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Funding from Partners	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Amount Requested from Shining Waters Regional Council</b>	\$	If this application is approved, what is the preferred payment?	
Total Revenues	\$	<input type="checkbox"/> Lump sum <input type="checkbox"/> Quarterly <input type="checkbox"/> Other _____	

**Revenue Sources**

Revenue Source (from above chart)	Revenue Contributor

**Major Expenses for the project**

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Expenses	\$

**Financial Statements and Budgets**

**Please submit**

- a. a copy of your most recent fiscal year’s audited/reviewed financial statement and the approved budget for the same period. (These will probably be from your most recent annual report.)
- b. a copy of the proposed budget for the year the grant is requested.
- c. a copy of your current and complete financial statement disclosing all bank balances, financial investments, financial assets and financial liabilities, and a copy of the current approved budget. If you hold investments or reserves, please indicate any restrictions that may apply to the use of each fund.
- d. pastoral charge or outreach ministry mission statement and any applicable background information, including if your application is successful, how your organization will recognize the financial support provided by The United Church of Canada within your organization and the broader community

**Proposed Plan Revisions, if SWRC funding is unavailable (250 words maximum)**

**Part Four: Evaluation**

**Anticipated Measurable Outcomes: (250 words maximum)**

**Timeframe for Achieving & Assessing Anticipated Outcomes**

Anticipated Outcome	Timeframe

## **Part Five: Declaration of Intent**

On behalf of the applicant(s), I declare that, if awarded a grant by Shining Waters Regional Council of The United Church of Canada, the organization named on the *Grant Application Form* shall use the funds awarded solely and explicitly for the purposes stated and in accordance with the statement of Initiative's Revenues and Expenses (Part Three) as submitted and approved.

Any portion of the grant funds not used for the purposes stated in the *Grant Application Form* or any portion not required to complete the initiative or meet the objectives as described, will be returned to Shining Waters Regional Council of The United Church of Canada, unless prior written permission to vary the stated purposes is obtained from Shining Waters Regional Council.

It is agreed that, if the applicant is awarded funding, the organization will provide the following documentation to SWRC through the Grants and Mission Support Committee:

- a detailed report outlining how the funds were applied to the initiative
- an overview of how the stated objectives of the initiative were achieved
- a detailed statement of revenues and expenditures
- one copy of all promotional pieces associated with the initiative including press releases, printed material and internet advertising
- any other relevant information that may serve to assist in satisfying SWRC requirements

On behalf of the organization, I agree to provide Shining Waters Regional Council of The United Church of Canada (through the Grants and Mission Support Committee), upon completion of this funding relationship, with a final report including financial information and an update on the ministry, its goals, outcomes and timelines with reference to those stated on the *Grant Application Form*. Where this application is made by a local Community of Faith (CoF), I declare that the following requirements have been met:

- CoF has submitted current annual report to Shining Waters Regional Council
- CoF has a Customer Service Standards for Accessibility Policy and Practices (AODA)
- CoF has a Violence and Harassment Policy and Practices
- CoF has a Health and Safety Training Policy and Practices
- CoF is up-to-date on annual assessment as per the national assessment invoice
- CoF has submitted its statistics for the previous calendar year to The United Church of Canada
- CoF is enrolled in the United Church's national ADP payroll program

### For Category 1 Incorporated Ministries:

On behalf of the applicant, I declare that this Incorporated Ministry is in compliance with United Church requirements as outlined in the Incorporated Ministries Policy (June 2023).

The conditions stated above have been reviewed and agreed upon by signing authorities for the organization named on the *Grant Application Form*.

<b>Print Name of Signing Officer</b>			
<b>Title of Signing Officer</b>			
<b>Signature of Signing Officer</b>			
<b>Signed at</b>		<b>Date</b>	

**For the Use of Shining Waters Regional Council**

**Action by the Grants and Mission Support Committee, Shining Waters Regional Council**

The foregoing application was duly considered at a meeting of the Grants and Mission Support Committee, and the following recommendation will be made to SWRC:

- Recommended   
  Recommended with changes   
  Deferred   
  Denied

\_\_\_\_\_

Chair, Grants and Mission Support Committee, SWRC

\_\_\_\_\_

Date

\_\_\_\_\_

Shining Waters Regional Council Executive Minister

\_\_\_\_\_

Date