

EXECUTIVE

MINUTES of Meeting held March 3, 2026 at 1:00 p.m. via Zoom.

PRESENT: Eric Nyarko (President), Tina Conlon (Past President), Lynella Reid-James, Paul Shepherd, Bri-anne Swan, William Houghton, Jan Breuls-Dorang

STAFF: Jody Maltby (Acting Executive Minister and Staff Lead), Susan Whitehead (Administrative Support)

REGRETS: Peter Hartmans, Sarah Lough, Richard Gardner

GATHERING, HONOURING THE LAND AND SAFE SPACE

President Eric opened the meeting at 1:00 p.m. and welcomed everyone. He gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our region.

OPENING

Jody shared the story of breaking her “hope” Christmas decoration and then using the Japanese technique called Kintsugi to mend it. She then read a prayer from the Song of Faith.

CHECK IN

Executive members introduced themselves and did a check in since last they met.

AGENDA

MOTION by Paul Shepherd/Jan Breuls-Dorang SW EXEC 2026-03-03-01
That the agenda for this meeting be approved, as presented.
CARRIED

MINUTES

MOTION by Bri-anne Swan/Lynella Reid James SW EXEC 2026-03-03-02
That the Minutes of the meeting of the Shining Waters Regional Council Executive held on February 3, 2026 be approved, as amended.
CARRIED

COMMISSION MINUTES

MOTION by Tina Conlon/Paul Shepherd SW Exec 2026-03-06-03
That the Executive receive the Minutes of the Pastoral Relations Commission from August – December 2025, for information.
CARRIED

OMNIBUS MOTION: INCORPORATED MINISTRIES

MOTION by Jody Maltby/Paul Shepherd SW Exec 2026-03-03-04
That the Shining Waters Regional Council (10) Executive take the following action(s):

a) Lake Scugog United Church Camp Inc.

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Lake Scugog United Church Camp Inc. 2025-2026 Board of Directors

**Janet Adamson
Ken W. Andras
Graham Clark
Robert Clark
Jeff Dobson
Tony Kerekes
Tim Magwood
Sally Jo Martin
Jenn Meeker
Kathleen Pita
Hilary Salmon
Elena Simpson**

This is based on the draft Member Minutes of Annual General Meeting, November 25, 2025, 2025 board member approval submission, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

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*****N.B. Information - ONCA deadline for by-laws has passed and updated by-laws have been received by all IMs for review. All but two have been approved. Sparrow Lake United Church Camp Inc. held its AGM on January 25, 2026 and will provide documentation as soon as available. Wilmar Heights United Church Non-Profit Homes is awaiting members meeting to approve by-laws. This is a requirement of ONCA.***

CARRIED

CORRESPONDENCE

There was no correspondence.

REVISIT FESTIVAL OF FAITH 2027 CONVERSATION

Executive discussed the possibility of hosting a 2027 Festival of Faith and Jody shared that we would need to budget between \$50,000 and \$60,000 for it. Members decided not to make any final decisions at this meeting and will continue it again at the next meeting.

NOMINATIONS PRACTICE UPDATE

Jody shared the Best Practice for Absence Management document which provides the best practices for responding to the unexplained absence of a member of a commission,

**MOTION by Tina Colon/Jan Breuls-Dorang SW EXEC 2026-03-03-05
That the Shining Waters Regional Council Executive approve the
Best Practice for Absence Management document.
CARRIED**

EQUITY CONVERSATION CONTINUED

Prior to Peter Hartmans going on leave, he was going to speak with Adele Halliday, our National Equity Support Staff to have conversations about how SWRC could work towards our Equity goals. Instead, Jody attended a meeting with the Canadian Shield RC recently, where they had invited Adele to have a conversation about Equity and how they might work with that at their next Regional Council Meeting (RCM).

Jody left the meeting with some ideas that SWRC could implement in how we talk and make our decisions with regard to equity, such as:

- Equity on a daily basis and within the meeting itself;
- Ensuring more voices are heard;
- Making adjustments during the meeting in real time;
- Continuing with our BRAVE statement at the beginning of our meetings but also touch on it again during the meeting.

CAMPING MEMORANDUM OF UNDERSTANDING (MOU) WITH TUCC

Jody shared that there are four (4) camps within the SWRC that Executive has oversight of, by virtue of their being Incorporated Ministries. The Toronto United Church Council (TUCC) owns the property the camps use and are therefore, their landlords. One way to strengthen this three-way relationship between SWRC, TUCC and the camps to ensure camping ministry is successful is to have a proposed Memorandum of Understanding (MOU) where roles and responsibilities are clear.

**MOTION by Paul Shepherd/William Houghton SW EXEC 2026-03-03-06
That the Shining Waters Regional Council Executive adopt the
Camping Memorandum of Understanding with the Toronto United
Church Council (TUCC).
CARRIED**

GCE SUMMARY – FEBRUARY 20-21, 2026

The Executive acknowledged the receipt of the General Council Executive Summary from February 20-21, 2026.

EXECUTIVE MINISTER REPORT

Jody shared an Acting Executive Minister Report with Executive verbally.

NEW BUSINESS

There was no new business.

The United Church of Canada
Shining Waters Regional Council

CLOSING PRAYER

Paul shared a benediction and the meeting closed at 2:20 p.m.

NEXT MEETING: April 7, 2026 at 1:00 p.m. via Zoom
May 5, 2026 at 1:00 p.m. via Zoom
June 2, 2026 at 1:00 p.m. via Zoom