

**EXECUTIVE**

**MINUTES of Meeting held December 4, 2025** at 1:30 p.m. via Zoom.

**PRESENT:** Eric Nyarko (President), Lynella Reid-James, Richard Gardner, Bri-anne Swan, William Houghton

**STAFF:** Jody Maltby (Acting Executive Minister and Staff Lead), Susan Whitehead (Administrative Support)

**REGRETS:** Sarah Lough, Thomas Shin, Tina Conlon, Paul Shepherd

**GUESTS:** Beverlea Renwick (Program Coordinator Duty of Care and Incorporated Ministries – GCO), Linda Gray (Program Assistant National Incorporated Ministries – GCO)

Eric welcomed the SW Executive back to the separate meeting. He asked if there were any comments about the joint Executive meeting portion of the day.

**AGENDA**

**MOTION by Bri-anne Swan/Lynella Reid-James SW Exec 2025-12-04-01**  
That the agenda for this meeting be approved, as presented.  
**CARRIED**

**MINUTES**

**MOTION by Richard Gardner/Lynelle Reid-James SW Exec 2025-12-04-02**  
That the Minutes of the meeting of the Shining Waters Regional Council Executive held on November 4, 2025 be approved, as circulated.  
**CARRIED**

**COMMISSION MINUTES**

**MOTION by Bri-anne Swan/Richard Gardner SW Exec 2025-12-04-03**  
That the Executive receive the Minutes of the Intercultural Diversity Commission from April 2025 to October 2025, for information.  
**CARRIED**

**CORRESPONDENCE**

There was no correspondence.

**OMNIBUS MOTION: INCORPORATED MINISTRIES**

**MOTION by William Houghton/Richard Gardner SW Exec 2025-12-04-04**  
That the Shining Waters Regional Council (10) Executive take the following action(s):

a) **Abiona Centre for Infant & Early Mental Health (formerly The Massey Centre for Women)**

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Abiona Centre for Infant & Early Mental Health 2025-2026 Board of Directors

Edem Akan  
Irene Andress  
Elena Blackwood  
Lisa Blanchette  
Alexandra Clark  
Beth Dewitt  
Susan Golets  
Helen Harris  
Keri Hyde  
Michael Kuske  
Carolina Martelo  
Nicolette Mills  
Heather Mundell  
Jalpa Patel  
Elena Simonetta

*This is based on the draft Annual Members Meeting Minutes of September 16, 2025, 2025 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.*

b) **Wilmar Heights United Church Non-Profit Homes**

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Wilmar Heights United Church Non-Profit Homes 2025-2026 Board of Directors

David Almack  
Neil Harris  
Allen Henry  
Tony Lo  
Jim McArthur  
Joanne McArthur  
Rowena Morrow  
Ty Yusko

*This is based on the draft minutes of 32nd Annual General Meeting of June 24, 2025, 2025 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.*

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***\*\*N.B. Information - ONCA deadline for by-laws has passed and updated by-laws have been received by all IM's for review. All but two have been approved. Both Sparrow Lake United Church Camp Inc. and Wilmar Heights United Church Non-Profit Homes are awaiting members meeting to approve by-laws. This is a requirement of ONCA.***

**CARRIED**

**ORDER OF THE DAY: INCORPORATED MINISTRIES CONVERSATION WITH BEV RENWICK AND LINDA GRAY**

The President welcomed Beverlea Renwick and Linda Gray to the meeting. Linda and Bev gave a presentation about National Incorporated Ministries that affect the SWRC.

Eric thanked Beverlea and Linda for joining the meeting today.

**2025 SW SPECIAL REGIONAL COUNCIL MEETING**

The 2025 SW Special Recall Regional Council Meeting will be held on Tuesday, December 9, 2025 at 7:00 p.m. via Zoom. Jody shared that the Ad Hoc Committee has met with the Finance Committee, the Grants and Mission Support Committee and the Communities of Faith Commission. They are prepared to present updated recommendations at the meeting on Tuesday with a particular focus on congregational grants and the request from Fairlawn Ave UC.

**UPDATE ON WORKING GROUP RE: THE BROADVIEW PROPOSAL**

Jody shared that the Nominations Committee has worked on the Broadview Proposal Working Group with Ross Carson. Of the 8 people who were invited to join the working group, only 1 person agreed, therefore, a general email will be sent out to ask for expressions of interest.

**AURORA UC LOAN UPDATE AND MOTION**

Jody shared an update on the Aurora UC Loan from the November 2025 Executive meeting, indicating that funding for the project is moving forward. The property is moving into the Regional Trust and Jody shared the seniors housing connected to the property has their first tenants moved in and are expected to start paying \$200,000 per year in rent. The plan is to maximize that income from the property until all funding for the project is repaid. A motion will be forthcoming and will probably be an E-vote.

**APPROVAL OF AUDITED FINANCIAL STATEMENT AND 2026 BUDGET**

Jody gave an update on the Audited Financial Statement and the 2026 Draft Budget.

**MOTION by Lynella Reid-James/Bri-anne Swan SW EXEC 2025-12-04-05  
That the Shining Waters Regional Council Executive approve the  
2024 Audited Financial Statement.  
CARRIED**

Jody stated that if there are no changes to the Draft Budget at the special recall meeting, then the Executive can approve it at the next meeting at the beginning of the new year.

**MOTION by Richard Gardner/Bri-anne Swan SW EXEC 2025-12-04-06**  
**That the Shining Waters Regional Council Executive approve the amended 2026 Draft Budget and forward to the special Regional Council Meeting on December 9, 2025, and that the final 2026 budget be approved by the first Regional Council Executive Meeting 2026.**  
**CARRIED**

## **NOMINATIONS**

### *Extending IDC Members for 1 Year*

The Intercultural Diversity Commission (IDC) reached out to the Nominations Committee regarding membership succession. When the commission was created, the end dates for memberships were not staggered and therefore, all of the members will complete their second term at the regional meeting in 2026. They have requested permission to extend the term of some members by one year to allow for a more gradual turn over of members.

**MOTION by Lynella Reid-James/William Houghton SW EXEC 2025-12-04-07**  
**That the Executive of Shining Waters Regional Council approves the request of the Intercultural Diversity Commission to extend the second term of up to five (5) members by one year, to end in 2027 to allow for a phased turnover of members.**  
**CARRIED**

*Jan Breuls-Dorang for Executive*  
*Allyce Mutungi for PTCC*

**MOTION by William Houghton/Richard Gardner SW EXEC 2025-12-04-08**  
**That the Executive of Shining Waters Regional Council appoints Jan Breuls-Dorang to the Executive for a three (3) year-term ending in 2028 and appoints Allyce Mutungi as a member of the Presbyteries of Toronto Conference Corporation (PTCC) for a two-year term ending in 2028.**  
**CARRIED**

## **GRANTS FOR SWRC TO BE APPROVED**

Jody shared that the Grants and Mission Support Committee has been working diligently to review grant applications. By way of background for new Executive members, she explained that the existing granting program is a closed process, meaning only communities that have previously received grants are eligible to apply for them and this is the last year for that. Moving forward, these grants will be an open process in the same way congregational grants will be an open process.

**MOTION by Lynella Reid-James/Bri-anne Swan SW EXEC 2025-12-04-09**  
**That the Shining Waters Regional Council Executive approve the recommendations of the Grants and Mission Support Committee as presented, recommend the Net Annual Revenue grant applications to the Presbyteries of Toronto Conference Corporation for consideration, recommend the 5% Capital grant applications to the Presbyteries of Toronto Conference Corporation, recommend the**

The United Church of Canada  
Shining Waters Regional Council

**Toronto Southeast Presbytery-Major Capital Fund grant applications to Toronto United Church Council and recommend the St. Enoch's Fund grant applications to Toronto United Church Council.  
CARRIED**

**MOTION by William Houghton/Richard Gardner SW EXEC 2025-12-04-10  
That the Shining Waters Regional Council Executive approve the release of 2<sup>nd</sup> year funding for the community ministries of Davenport-Perth, Jane-Finch and Regent Park.  
CARRIED**

**NEW BUSINESS**

After the Joint Executive Meeting discussion and updates that were made to the MOU, the Executive directed the President to sign it. Susan will forward the finished document to GCO.

**MOTION by William Houghton/Bri-anne Swan SW EXEC 2025-12-04-11  
That after reviewing the Memorandum of Understanding (MOU) between the Canadian Shield and Shining Waters Regional Councils, the Shining Waters Regional Council Executive direct the President to sign the MOU effective December 4, 2025.  
CARRIED**

**CLOSING PRAYER**

Jody led in a closing prayer. Eric the meeting closed at 3:03 p.m.

**NEXT MEETING:** January 6, 2026 at 1:00 p.m. via Zoom (if needed)  
February 3, 2026 at 1:00 p.m. via Zoom  
March 3, 2026 at 1:00 p.m. via Zoom  
April 7, 2026 at 1:00 p.m. via Zoom  
May 5, 2026 at 1:00 p.m. via Zoom  
June 2, 2026 at 1:00 p.m. via Zoom