

**THE UNITED CHURCH OF CANADA  
SHINING WATERS REGIONAL COUNCIL**

**Minutes of a meeting of the  
Pastoral Relations Commission  
Tuesday, November 25, 2025**

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, November 25, 2025 by Zoom video conference. The meeting began at 9:00 a.m.

**Present:**

Richard Gardner (ordered); Eun-Joo Park (staff); Don Gibson (ordered); Glen Greenwood (lay); Beth Moore (lay); Cynthia O’Connell (ordered); Earle Laycock (lay); Elizabeth Mackenzie (ordered); Florence Ekwau (lay); Kim Uyede-Kai (staff); Andrea Allan (staff); Rob Smith (staff)

**Regrets:** Lorraine Diaz, Sung-Ran Kim

**Welcome, Introduction and Constituting the meeting and prayer**

Eun-Joo Park, Pastoral Relations Minister (PRM) and staff support to the commission, welcomed everyone, especially the new commission members joining the meeting for the first time. A brief round of introductions occurred. Beth Moore was appointed acting chair, declared there was a quorum and called the meeting to order. Eun-Joo began the meeting with an opening prayer. Beth acknowledged the Indigenous territory that they found themselves on and invited the members to put their territory in the meeting chat.

**Agenda**

**MOTION** by Glen Greenwood / Cynthia O’Connell SW PRC 2025-11-25-01  
that the agenda consisting of items that had been circulated to the commission in advance of this meeting be approved.

**MOTION**

**CARRIED**

Richard Gardner joined the meeting at 9:15 a.m. and apologized for being late.

**Minutes**

**MOTION** by Richard Gardner / Beth Moore SW PRC 2025-11-25-02  
that the minutes of the October 15, 2025, meeting of the commission be approved.

**MOTION**

**CARRIED**

Richard assumed his role as Chair of the meeting and gave a brief introduction of himself to the commission members before continuing the meeting.

## **Omnibus Motion**

**MOTION** by Beth Moore / Glen Greenwood SW PRC 2025-11-25-03  
that the Pastoral Relations Commission take the following actions:

a) **Change in Relationship**

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Mini Choi**, ordained minister, at **Thornhill Pastoral Charge (Thornhill)** effective December 31, 2025, and give thanks for her ministry.

b) **Calls**

... concurs with the request of **Richmond Hill Pastoral Charge (Richmond Hill)**, and approve the call to **Mini Choi**, ordained minister, beginning January 1, 2026, full time 40 hours per week, with the following terms for Category B and Cost of Living Group Assignment 6; Salary \$83535 per annum, salary in addition to the minimum of 5% for a total salary of \$93,000 per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1733 per annum and all other terms according to *The Manual* I.2. and that in accordance with *The Manual* I.1.2.6 this call does require an act of covenant.

... concurs with the request of **Heart of Muskoka Pastoral Charge (Muskoka)**, and approve the call to **Susan Wood**, ordained minister, beginning October 26, 2025, part time 30 hours per week, with the following terms for Category F and Cost of Living Group Assignment 4; Salary \$77646 (pro-rated \$46587.60) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1689 (pro-rated \$1013.40) per annum and all other terms according to *The Manual* I.2. and that in accordance with *The Manual* I.1.2.6 this call does require an act of covenant.

c) **Appointments**

... concurs with the request of **Heritage Pastoral Charge (Aurora)**, and appoints **Karen Chandler**, candidate, from September 1, 2025 to May 31, 2026, part-time based on 20 hours per week, with the following terms for Candidate Step 1 and Cost of Living Group Assignment 6: Salary \$77,090 (prorated \$38,545) per annum, basic telephone \$900 per annum, Continuing Education and Learning Amount \$1689 (prorated \$844.50) per annum, and all other terms according to *The Manual* I.2, and that in accordance with *The Manual* I.1.3.9 this appointment does require an act of covenant.

... concurs with the request of **Aurora Pastoral Charge (Aurora)**, and appoints **Timothy Dayfoot**, retired ordained minister, from October 15, 2025 to April 15, 2026, part-time based on 20 hours per week, with the following terms for category F and Cost of Living Group Assignment 6: Salary \$89,324 (prorated \$44,662) per annum, salary in addition to the minimum of \$6638 for a total prorated salary of \$51,300, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1689 (prorated \$844.50) per annum, and all other terms according to *The Manual* I.2, and that in accordance with *The Manual* I.1.3.9 this appointment does not require an act of covenant.

... concurs with the request of **Aurora Pastoral Charge (Aurora)**, and appoints **Linda Wheler**, retired ordained minister, from October 15, 2025 to April 15, 2026, part-time based on 20 hours per week, with the following terms for category F and Cost of Living Group Assignment 6: Salary \$89,324 (prorated \$44,662) per annum, salary in addition to the minimum of \$9038 for a total prorated salary of \$53,700, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1689 (prorated \$844.50) per annum, and all other terms according to *The Manual* I.2, and that in accordance with *The Manual* I.1.3.9 this appointment does not require an act of covenant.

... concurs with the request of **Bolton Pastoral Charge (Bolton)**, and re-appoints **Margaret MacDonald**, retired ordained minister, from November 1, 2025, to October 31, 2027, part-time based on 20 hours per week, with the following terms for category F and Cost of Living Group Assignment 6: Salary \$89,324 (prorated \$44,662) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1689 (prorated \$844.50) per annum, and all other terms according to *The Manual* I.2, and that in accordance with *The Manual* I.1.3.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Bloor Street Pastoral Charge (Toronto)**, and appoints **Jean Ward**, retired ordained minister, from November 17, 2025, to January 30, 2026, part-time based on 18 hours per week, with the following terms for category F and Cost of Living Group Assignment 5: Salary \$82,978 (prorated \$37,340.10) per annum, salary in addition to the minimum of \$6340 for a total prorated salary of \$43680.10, telephone amount \$1200 (basic \$800 + \$400) per annum, Continuing Education and Learning Amount \$1689 (prorated \$760.05) per annum, and all other terms according to *The Manual* I.2, and that in accordance with *The Manual* I.1.3.9 this appointment does not require an act of covenant.

d) **Voluntary Associate Minister Relationship**

... concurs with the request of **St. Paul's Pastoral Charge (Midland)** and **Lois Brown**, to enter a Voluntary Associate Minister relationship, beginning November 25, 2025.



## **Other Motion Due to Conflict of Interest**

Don Gibson recognized a potential conflict of interest as he is providing short term supply ministry at Kingsway-Lambton Pastoral Charge and recused himself for the following motion:

**MOTION** by Cynthia O'Connell / Liz Mackenzie SW PRC 2025-11-25-05 that the Pastoral Relations Commission concurs with the request of **Kingsway-Lambton Pastoral Charge (Toronto)**, and approve the call to **Christopher Fraser**, ordained minister, beginning March 1, 2026, full time 40 hours per week, with the following terms for Category B and Cost of Living Group Assignment 5; Salary \$77025 per annum, salary in addition to the minimum of 20.74% per annum, for a total salary of \$93,000, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1733 per annum and all other terms according to *The Manual* I.2. and that in accordance with *The Manual* I.1.2.6 this call does require an act of covenant.

Rob Smith left the meeting at 9:40 a.m. and Don Gibson returned to the meeting.

## **Report from Staff**

### **a) Liaisons**

The following liaisons were appointed by staff:

Evelyn McLachlan is appointed to Bond Head Pastoral Charge for their search for a new minister. Their current minister is retiring by June 30, 2026.

Rev. Cindy Randall is appointed to Roncesvalles Pastoral Charge for their search for a new minister. Their current minister has requested a change in pastoral relations effective January 26, 2026.

Rev. Hae-Bin Jung is appointed to Forest Hill Pastoral Charge for their search for a new minister. Their current minister is retiring December 31, 2025.

### **b) Pastoral Charge Supervisors**

The following pastoral charge supervisors were appointed by staff:

Rev. Brad Inglis is appointed at Cummer Avenue Pastoral Charge for the duration of an SME appointment.

Rev. Paul Shepherd is appointed at Heritage Pastoral Charge where there is a candidate supply appointment.

Rev. George Moore is appointed to Rama Pastoral Charge where there is a ministry personnel vacancy.

**c) Congregational Designated Ministries (CDM)**

Kim Uyede-Kai (PRM) approved the appointment of Yu Yang Cheng to Toronto Chinese United Church as a Congregational Designated Minister part-time at 20 hours/week October 1, 2025-December 31, 2026.

**d) Ordination of Wayne Monague to Christian Island United Church**

Kim Uyede-Kai represented Shining Waters Regional Council at the November 2, 2025 ordination of Wayne Monague at Christian Island United Church. Rev. Monague was ordained by the National Indigenous Organization of The United Church of Canada. Shining Waters Regional Council works with the National Indigenous church in supporting the community of faith and pastoral relations. The National Indigenous Organization is equivalent to and has the same responsibilities as a regional council within the United Church.

**e) Flourish Update - Ministers Day Together - North and South**

Eun-Joo Park provided an overview of *Flourish*, the Shining Waters program supporting ministry personnel through wellness and professional development initiatives. Current offerings include quarterly ministers' Zoom gatherings, an annual clergy retreat, a Ministers' Day Away, and pastoral visits by Pastoral Relations Ministers. Staff report regularly to the Commission, as the program belongs to this body.

She reported on the recent *Ministers' Day Together*, offered this year in two locations (north and south) following Advisory Committee guidance. Attendance in the north was very low (4–5 participants), while the southern gathering saw strong engagement (35 registrants). The Advisory Committee is considering whether to return to a single centrally located event and possibly offer it twice per year. The program drew on regional leadership, including Rev. Jeff Crittenden (worship), Rev. Dana Pardy (music), and Eun-Joo Park (spiritual activities). Feedback was very positive.

**Next Meeting**

The next meeting of the Pastoral Relations Commission will be held by Zoom video conference on Tuesday, December 16, 2025, at 9:00 a.m.

**End of Meeting**

There being no further business, Richard Gardner closed the meeting with a prayer.

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Richard Gardner  
Chair

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Donna Rutz  
Note taker