

EXECUTIVE

MINUTES of Meeting held November 5, 2024 at 1:00 p.m. via Zoom.

PRESENT: Tina Conlon, David Leyton-Brown, Lynella Reid-James, Allan Holditch, Daniel Reed, Paul Shepherd

STAFF: Peter Hartmans (Executive Minister), Susan Whitehead (Administrative Support)

REGRETS: Jingle Ayupan, Bri-anne Swan, Thomas Shin, Jody Maltby, Eric Nyarko

GUEST: Sarah Forage-Lough and Meranda MacKenzie

GATHERING, OPENING PRAYER

Tina opened the meeting at 1:00 p.m. and welcomed everyone to the meeting. She gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region. Peter opened by lighting the Christ Candle and opened the meeting with prayer.

INTRODUCTION

Executive welcomed Sarah Forage-Lough is the Chair of the SWRC Ad Hoc Committee and is here to give an update. Meranda MacKenzie joined the meeting; Meranda is the new staff person in SWRC and CSRC as the Bookkeeper and she started on October 1, 2024.

AD HOC COMMITTEE UPDATE

At the June 2024 Shining Waters Regional Council Meeting, a motion was approved directing the Executive to form an Ad Hoc Committee to conduct a region-wide review of ministry and funding priorities with regular reports to the Executive, including a final report with recommendations to the next Regional Council Meeting in October 2025. Sarah Forge-Lough, Chairperson of the Ad Hoc Committee, shared the committee's progress indicating that the first benchmark of consultation with all the Commissions and Committees of the SWRC, Toronto United Church Council (TUCC), and Presbyteries of Toronto Conference Corporation (PTCC) has been reached with a result of eleven (11) priorities. Sarah shared that the team then moved on to consulting with each community of faith by forwarding those priorities via email requesting a response before January 31, 2025.

CHECK IN

Executive members did a check in since last we met.

AGENDA

There was a typo on the agenda under the E-vote section: it should read May 8, 2024 instead of May 18, 2024. Also, Sarah Forage-Lough was moved up in the agenda before the Minutes approval.

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MOTION by Allan Holditch/Paul Shepherd SW Exec 2024-11-05-01
That the agenda for this meeting be approved, as amended.
CARRIED

MINUTES

MOTION by Paul Shepherd/Peter Hartmans SW Exec 2024-11-05-02
That the Minutes of the meeting of the Shining Waters Regional Council Executive held September 25 & 26, 2024 be approved, as circulated.
CARRIED

Email Vote May 8, 2024

Proposal on Proceeds of Property Sales

Executive approved the 2024 SWRC Executive proposal regarding the review of proceeds from the Sale of Property Policy and that it be forwarded to the 2024 SW Regional Council Meeting for discussion and consideration.

Email Vote June 19, 2024

Sale of Heritage UC in Washago

Executive approved and authorized the sale of the property of the former Heritage United Church, being 3332 Muskoka Street in the Township of Severn (Washago) to Scott Inc Limited for the purchase price of four hundred twenty thousand dollars (\$420,000) with a closing date of July 17, 2024.

Email Vote July 22, 2024

Ad Hoc Committee

Executive appointed the following members of the Ad Hoc Committee to do a region-wide consultation about regional ministry and funding priorities: Daniel Reed, Allyce Mutungi, Sarah Lough, Wendy Jarvis and Gloria Tozek and directs the Committee to select a Chair from within their membership.

Email Vote September 6, 2024

2025 Draft SWRC Budget

Upon the recommendation of the Shining Waters Finance Committee, that the 2025 draft Budget be approved and forwarded to the Shining Waters Regional Council Meeting, no later than November 12th, 2025, and that the final 2025 Budget be approved by the Regional Executive no later than the December Executive Meeting.

COMMISSION MINUTES

MOTION by David Leyton-Brown/Allan Holditch SW Exec 2024-11-05-03
That the Executive receive the Minutes of the Communities of Faith Commission for March through September 2024, for information.
CARRIED

Omnibus Motion: Incorporated Ministries

**MOTION by Peter Hartmans/Paul Shepherd SW Exec 2024-11-05-04
That the Shining Waters Regional Council (10) Executive take the following
action(s):**

**a) Abiona Centre for Infant & Early Mental Health (formerly The Massey
Centre for Women)**

**... based on the guidance received from General Council Staff,
pursuant to the Incorporated Ministries Policy of The United Church
of Canada approve Articles of Amendment as approved by the
members on September 17, 2024 of the incorporated ministry known
as Abiona Centre for Infant & Early Mental Health.**

**... pursuant to the Incorporated Ministries Policy of The
United Church of Canada approve the Abiona Centre for Infant &
Early Mental Health 2024-2025 Board of Directors**

**Edem Akan
Jessica Amey
Lisa Blanchette
Alexandra Clark
Beth Dewitt
Susan Golets
Helen Harris
Michael Kuske
Carolina Martelo
Anika Mehta
Heather Mundell
Jalpa Patel
Elena Simonetta
Hilary Smee**

***These are based on the draft Annual Members Meeting Minutes of
September 17, 2024, 2024 board member approval form, the board
contact list provided and receipt of other required documentation per
the Incorporated Ministries Policy of The United Church of Canada.***

b) Camp Ahshunyoong operating as Camp Big Canoe

**... pursuant to the Incorporated Ministries Policy of The United
Church of Canada approve the Camp Ahshunyoong operating as
Camp Big Canoe 2024-2025 Board of Directors**

**Nick Arnott
David Berton
Danielle Boon**

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**Doug Clark
Patricia Clark
Laurie Cook
Heather Dahmer
John Dinner
Vicki Greenwood
Jeremy Hyde
Katherine Leaman
Scott Taylor
Chris Tindal
Lindsay Tucker
Sue Williams**

This is based on the draft Minutes of the 2023 Annual General Meeting of April 28, 2024, 2024 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

c) Fred Victor Centre

... based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve BY-LAW NO. 2024-1 as approved by the members on October 4, 2024 of the incorporated ministry known as Fred Victor Centre.

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Fred Victor Centre 2024-2025 Board of Directors

**Chris Anastasopoulos
Anne Bell
Neill Carson
Mardi Daley
Nancy Easton
Michele Erskine
Richard Gill
Tzen-Yi Goh
Grant Gonzales
John Hinds
Erik Landriault
Ken McKinnon
Monica Masciantonio
Anju Nair
Prossy Nambatya**

These are based on the draft minutes of Annual General Meeting of June 25, 2024, Special Members Meeting of October 4, 2024, 2024

board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the request of Fred Victor Centre for the Ministry of Municipal Affairs and Housing to arrange on behalf of Fred Victor Centre a refinancing of the existing mortgage for 704 Mortimer Avenue (\$704,589.33) matured on October 1, 2024.

This is based on the Fred Victor Centre Briefing note dated August 26, 2024 and board email vote of August 29, 2024 and will be formally approved by the board at its November meeting. Pre-approval is required by the Region per the Incorporated Ministries Policy of The United Church of Canada.

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the request of Fred Victor Centre to accept the terms of the Offer to Sub-lease between Fred Victor Centre and the City of Toronto for the premises located at 90 Dunn Avenue as approved by the board on May 31, 2023 and further enter into the Sublease and the Contribution Agreement, as approved by the board on September 19, 2024.

This is based on the Board Meeting Minutes of May 31, 2023 and September 19, 2024, briefing notes regarding this project (described below), and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

This project is unique because it involves a partnership with the University Health Network and focuses on preventing people from cycling from homelessness to the hospital. There is also a large focus on working with over-represented populations such as Black and Indigenous communities. The proposal is to have half of the units be targeted to Indigenous Peoples experiencing chronic homelessness. Referrals will be made through some of Fred Victor's internal Indigenous-focused programming.

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the request of Fred Victor Centre to accept the terms of the Offer to Sub-lease between Fred Victor Centre and the City of Toronto for the premises located at 175 Cummer Avenue as approved by a board email vote of August 29, 2024.

This is based on the Fred Victor Centre Briefing note dated August 2024 and board email vote of August 29, 2024. If the Centre's application is approved further approvals will be required.

d) **Ina Grafton Gage Home of Toronto**

...based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve Articles of Amendment, as approved by the members on September 26, 2024 of the incorporated ministry known as Ina Grafton Gage Home of Toronto.

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Ina Grafton Gage Home of Toronto 2024-2025 Board of Directors

Maura Bascom
Tracey Comeau
Anne Fomin
Ntonghanwah Forcheh
Alexis Lamsen
Tania Leil O'Brien
Molly Marrack
Kalsang Tanzin

These are based on the draft minutes of Annual Members Meeting of September 26, 2024, the 2024 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

Staff continue to work on a release agreement with this IM and should be ready soon for signature. Updated by-laws will be approved in connection with the release agreement.

e) **Wilmar Heights United Church Non-Profit Homes**

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Wilmar Heights United Church Non-Profit Homes 2024-2025 Board of Directors

David Almack
Trevins Fonseka
Neil Harris
Bridie Lane
Tony Lo
Jim McArthur
Jo-Anne McArthur
Patricia Shearer
Ty Yusko

This is based on the draft minutes of 31st Annual General Meeting of June 18, 2024, 2024 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

*****N.B. Information - ONCA deadline for by-laws has past and there are now six Incorporated Ministries that the Region has not received updated by-laws to approve. All six, Camp Big Canoe, Grace Place Community Resource Centre, Lake Scugog United Church Camp Inc., Simcoe Presbytery Camp (Camp Simpresca), Sparrow Lake United Church Camp Inc., and Wilmar Heights United Church Non-Profit Homes are working on their by-laws to be submitted for review.***

CARRIED

CORRESPONDENCE

Notes from the Moderator and General Secretary re: Meeting with Presiding Officers on Oct. 2, 2024

Executive accepted the notes from Cheryl-Ann Stadelbauer-Sampa.

FOLLOW UP ON JOINT EXECUTIVE MEETING IN SUDBURY

Peter thanked everyone for attending the Joint Executive Meeting in Sudbury and online and talks about it in his Executive Minister Report. Executive shared their impressions of the meeting and the caucus discussions. There were comments about how it was beneficial for both regions to come together to discuss topics and that perhaps, this should be done every year or every other year, either online or in-person.

WESTMOUNT UNITED CHURCH CLOSING APPEAL UPDATE

Executive has moved this item to the agenda for their December meeting.

SW NOMINATIONS OCT. 9, 2024 MEETING CONSENSUS MOTION RE: LORRAINE DIAZ (PRC) AND LAWRENCE NYARKO (ALTERNATE FOR GC45 COMMISSIONER)

Executive members discussed the nominations glitch with the process regarding GC45 Commissioners regarding the last-minute request from General Council Office (GCO) to put forward three (3) names for Youth and Young Adult Commissioners.

It was shared by Susan and David that initially we did not have a lot of interest in GC45 Commissioners, so those who had applied by the deadline were approved. Following the deadline, as people applied they were approved, in part because we were functioning from a position of scarcity. Nominations then decided to hold positions for youth and young adults at the request of the General Council so when additional people applied, they could not be considered.

In the future, Nominations may want to collect all the nominations for GG Commissioners until right before the Regional Council Meeting (RCM) and then consider all applicants at once. SWRC could also present all candidates and let the Council decide in a RCM but there is a risk in this that we will not get the diversity we are seeking.

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Category H Commissioner

Each regional council is invited to submit the names of up to three potential Category H Commissioners, individuals who have not been elected by their regional council but who would strengthen our decision making with the diverse perspective they offer. These nominees will be reviewed by the Nominating Committee of General Council who will make recommendations to the November meeting of the General Council Executive. The Category H. Shining Waters submitted two names to the Category H section of GC45 Commissioners.

MOTION by David Leyton-Brown/Allan Holditch SW Exec 2024-11-05-05

That the Shining Waters Regional Council Executive approve the Nominations Committee recommendation of Lorraine Diaz to the Pastoral Relations Commission and of Alternate Commissioner Lawrence Nyarko for GC45.

CARRIED

100TH ANNIVERSARY UCC PLANS AND \$2,000 FROM GCO

Peter shared that he is now encouraging communities of faith to post their 100th Anniversary celebrations on the UCC's 100th Anniversary webpage. There are some churches in the region planning to have congregational watch parties on Sunday, June 8, 2025. Peter also shared that the original thought from GCO was to send each region \$2,000 to help send their President/Chair to the event in Newfoundland on June 8, 2025. We are not bound by that and may choose to spend that money in other 100th Anniversary-related ways.

One thought was to split the \$2,000 into 4 parts (\$500 each) and have communities of faith submit proposals on what they would do with the \$500 to celebrate the 100th Anniversary. There was a suggestion that we could as the grants committee to adjudicate those and decide who the 4 winners would be. The decision was made to add this to the agenda of the December Executive meeting.

SWRC LOGO POLICY

Peter explained the logo policy as presented and asked for input from Executive.

MOTION by Daniel Reed/Lynella Reid-James SW Exec 2024-11-05-06

That the Shining Waters Regional Council Executive approve the SWRC Logo Policy.

CARRIED

GCE SUMMARY SEPTEMBER 2024

The Executive acknowledged the receipt of the General Council Executive Summary from September 2024.

EXECUTIVE MINISTER REPORT (APPENDIX A)

Peter shared his Executive Minister Report with Executive.

MOTION by Paul Shepherd/Daniel Reed SW Exec 2024-11-05-07

That the Shining Waters Regional Council Executive receive the Executive Minister Report.

CARRIED

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NEW BUSINESS

There was no new business at this time.

CLOSING PRAYER

Daniel gave a closing prayer and Tina the meeting closed at 2:30 p.m.

NEXT MEETING: Tuesday, December 3, 2024 at 1:00 p.m. via Zoom

APPENDIX A
Executive Minister Report - Shining Waters Regional Council
November 2024

I am so grateful for the Joint Executive Retreat in Sudbury and for the Executive's significant commitment of time, online and in-person. I am also grateful for all the pre-planning work Susan contributed for the retreat, with support around travel, accommodation and support during and following the retreat.

GC 45:

The Regional Council will offer an orientation time for GC 45 Commissioners early in the new year.

100th Anniversary Kick off: June 9, 2024 and June 8th 2025

The UCC 100th Anniversary kick-off service took place in Toronto at Metropolitan United Church. The service was recorded (which still can be viewed) and a wonderful event to attend. The June 2025 UCC 100th celebration will take place on Sunday, June 8th in Newfoundland. We have been invited to consider how we use the \$2,000 grant for the 100th anniversary celebration. Executive Ministers have been invited to attend the service in-person. We have included time on the agenda to discuss at our November meeting.

Festival of Faith:

Planning continues for our CSRC and SWRC joint Festival of Faith in 2025. Hotel space has been booked and the planning team has secured a speaker, which is John Bell from Scotland! The Moderator hopes to attend the Festival of Faith and possibly provide a flourishing event in advance of the event.

Staff update:

With Todd MacDonald announcing his retirement in June, as of July 31, 2025, we have begun the process of hiring two new staff persons, starting approximately January 1, 2025; one full-time person and one 2-year contract person. The two positions will be Communities of Faith and Pastoral Relations Ministers, as outlined in the most recent e-vote introduction, in early September. The transition to CoF & PR Minister staff is an attempt to avoid duplicating staff roles and work for staff, as many communities of faith are having parallel conversations around pastoral relations and congregational support. With regard to the contract position, our hope is that the need for the contract person is temporary; to address increased workload related to the transitions of Communities of Faith, in our regional council post-pandemic.

We are in the process of transitioning from Janet's work to Jody. Jody will provide key leadership around financial planning and support of both the SWRC and CSRC Finance committee and continue her support around granting and property sales, a key component of the regional budget and long-term planning for the regional council. We have hired Meranda MacKenzie, who has started as bookkeeper for both SWRC and CSRC, starting October 1. She will shadow Janet, in preparation for her retirement. Jody will provide direct oversight to Meranda and we welcome her to the team! Jody will continue with her role as staff lead for SWRC and primary support to the Communities of

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Faith Commission. Jody will shift out of providing primary support to communities of faith, replaced by the new positions as first point of contact. Jody will continue to support Regional Admin. staff for both regional councils and community ministry staff people, Angie Hocking and Isaac Kamta.

With the shift of Jody's work, Diane will coordinate between Community of Faith Support and Pastoral Relations work, in addition to providing key oversight for Todd, two new positions discussed above, Eun-Joo, Shawn and Kim. Diane will also be staff lead for CSRC and provide key leadership within CSRC. *Sabbaticals:* Kim Uyede-Kai has returned from her Sabbatical as of October 31 and Rob Smith will go on Sabbatical on November 1, returning January 31. Dale Hildebrand will provide coverage for Rob for part of his absence.

