

## EXECUTIVE

**MINUTES of Meeting held October 12, 2023** at 1:00 p.m. via Zoom.

**PRESENT:** Tina Conlon, David Leyton-Brown, Jingle Ayupan, Daniel Reed, Allyce Mutungi, Bri-anne Swan, Isaac Kamta

**STAFF:** Peter Hartmans (Executive Minister) Jody Maltby (Staff Lead), Susan Whitehead (Administrative Support)

**REGRETS:** Allan Holditch, Lynn Mooney

### GATHERING, OPENING PRAYER

Tina opened the meeting at 1:00 p.m. and welcomed Peter back to his position after being on leave. She gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

### CHECK IN

Executive members did a check in since last we met.

### AGENDA

**MOTION by Jingle Ayupan/Daniel Reed      SW Exec 2023-10-03-01**  
**That the agenda for this meeting be approved as circulated.**  
**CARRIED**

### MINUTES

**MOTION by Peter Hartmans/Jingle Ayupan      SW Exec 2023-10-03-02**  
**That the Minutes of the meeting of the Shining Waters Regional Council Executive held June 20, 2023 be approved, as circulated.**  
**CARRIED**

### Email Vote May 23, 2023

*Location of the 2024 SWRC Regional Council Meeting*

- approval of North Bramalea United Church for the location of the next in-person SW RCM in 2024

### Omnibus Motion: Incorporated Ministries

**MOTION by David Leyton-Brown/Daniel Reed      SW Exec 2023-10-03-03**  
**That the Shining Waters Regional Council (10) Executive take the following action(s):**

- a)      **Camp Ahshunyoong operating as Camp Big Canoe**

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Shining Waters Regional Council

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Camp Ahshunyoong operating as Camp Big Canoe 2022-2024 Board of Directors**

David Berton  
Doug Clark  
Patricia Clark  
Laurie Cook  
Heather Dahmer  
John Dinner  
Vicki Greenwood  
Jeremy Hyde  
Katherine Leaman  
Scott Taylor  
Chris Tindal  
Sue Williams

*This is based on the draft minutes of Annual General Meeting of April 27, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.*

**b) Central King Seniors Residence**

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Central King Seniors Residence 2023-2024 Board of Directors**

Mary Louise Ashbourne  
Alex Gribben  
David Hewitt  
Joyce Klamer  
Sandy McCamus  
Taye Maddison  
Lang Moffat  
Stephen Mogford  
Jennifer Osther  
Bob Putnam

*This is based on the draft Annual General Meeting Minutes of May 24, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.*

**c) Fred Victor Centre**

The United Church of Canada  
Shining Waters Regional Council

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Fred Victor Centre 2023-2024 Board of Directors**

**Chris Anastasopoulos  
Anne Bell  
Sandra Bennett  
Neill Carson  
Mardi Daley  
Nancy Easton  
Michele Erskine  
John Hinds  
Jawad Kassab  
Ken McKinnon  
Monica Masciantonio  
Anju Nair  
Prossy Nambatya  
Muwanguzi Ssebaggala  
Christina Topp**

***This is based on the draft minutes of Annual General Meeting of June 28, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.***

**d) The Presbyteries of Toronto Conference Corporation (PTCC)**

**...based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve BY-LAW NO. 4, Articles of Amendment, and the Restated Articles of Incorporation, as approved by the members on June 7, 2023 of the incorporated ministry known as The Presbyteries of Toronto Conference Corporation.**

**...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve The Presbyteries of Toronto Conference Corporation 2023-2024 Board of Directors**

**Philip Armstrong  
John Barr  
Brent Caslick  
Bill Jermyn  
Mark Laird  
Louise Mahood  
Harry Ramsaran  
Nick Walker**

***These are based on the draft minutes of Annual Members Meeting of June 7, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.***

***Insurance for 2023 has not been received yet with the challenges of the changeover to UCC Protect. Erik Mathieson of the General Council office confirms that PTCC is insured and as this is not a delay caused by PTCC this recommendation is being presented to the Executive to suspend the usual practice of this requirement. Staff will continue to follow up.***

**e) The Toronto United Church Council (TUCC)**

**...based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve GENERAL BY-LAW NO. A, and Articles of Amendment, as approved by the members on June 15, 2023 of the incorporated ministry known as The Toronto United Church Council.**

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada, approve The Toronto United Church Council 2023-2024 Board of Directors**

**Carole Bennett  
Elizabeth Cunningham  
Greg Daly  
Brian Heinmiller  
Roberta Howey  
Doug Mills  
Harry W. Ort  
David Shearman  
Grant Williams  
Kate Young**

***These are based on the draft Annual Meeting Minutes of June 15, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.***

**f) United Church of Canada GO Project**

The United Church of Canada  
Shining Waters Regional Council

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada, approve the United Church of Canada GO Project 2020-2021 Board of Directors**

Brian Allen  
Jane Armstrong  
Dorothy Carson  
Keith Hall  
Carla Langhorst  
Laura Leach  
Louise Mahood

*This is based on the draft Annual General Meeting Minutes of November 16, 2020, 2020 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.*

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada, approve the United Church of Canada GO Project 2022-2023 Board of Directors**

Jane Armstrong  
Dorothy Carson  
Keith Hall  
Vineet Khattar  
Laura Leach

*This is based on the draft Annual General Meeting Minutes of May 16, 2022, 2022 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.*

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada, approve the United Church of Canada GO Project 2023-2024 Board of Directors**

Jane Armstrong  
Dorothy Carson  
Lloyd Dunham  
Keith Hall

*This is based on the draft Annual General Meeting Minutes of May 16, 2022 and May 8, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada. Staff clarified that the above approval is accurate per GO Project's practice, rather than their by-laws. By-laws are being updated to make this correction and to be in compliance with ONCA.*

***Insurance for 2023 been received, but with the challenges of the changeover to UCC Protect, the IM has not been able to obtain a missing D&O certificate for 2021. Hub has confirmed this insurance is in place, and as this is not a delay caused by GO Project this recommendation is being presented to the Executive to suspend the usual practice of this requirement.***

***Staff and the IM are continuing to follow up on the by-laws and insurance.***

**g) Weston King Neighbourhood Centre**

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Weston King Neighbourhood Centre 2022-2023 Board of Directors**

**Jean-Marie Boutot  
Faisal Hassan  
Kerri Lee  
Daniela Marinova  
Eleni Marino  
Lang Moffat  
Olive Noel  
Sally Pan (Poon)  
Iqbal Singh  
Kathy Steiner  
Kenny Stier  
Barbara Stone**

***This is based on the AGM Minutes of September 20, 2022, board minutes of October 20, 2022, 2022 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.***

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Weston King Neighbourhood Centre 2023-2024 Board of Directors**

**Jean-Marie Boutot  
Simone Cato  
Rochell Elliston  
Faisal Hassan  
Kerri Lee  
Eleni Marino  
Lang Moffat  
Sally Pan (Poon)**

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Kathy Steiner  
Kenny Stier  
Barbara Stone

***This is based on the draft AGM Minutes of June 20, 2023, 2023 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.***

**CARRIED**

**Correspondence:**

*Proposal by Harry Oussoren*

Executive discussed the proposal by Harry Oussoren (from the Eastern Ontario Outaouais Regional Council), which was reviewed by Peter and Jody. It was discovered that Harry, a member of Shining Waters Regional Council, had submitted the proposal to multiple regions and the General Council Office (GCO). The team discussed Harry's consultation process and the content of the proposal. Peter suggested that the proposal be referred to the Social and Ecological Justice Commission (SEJC) for further review, and the team agreed with this decision. The proposal would only go to the Regional Council Meeting if SEJC deems it should.

**MOTION by Peter Hartmans/Daniel Reed**

**SW Exec 2023-10-03-04**

**That the SWRC Executive refer Harry Oussoren's Proposal to the Social and Ecological Justice Commission (SEJC) for further review and possible action.**

**CARRIED**

*Letter from Chair of North and Central Ontario Candidacy Board*

There was also a discussion about a letter from the chair of North and Central Ontario Candidacy Board regarding the timing of regional meetings and ordination events. The letter suggested that the celebration of ministry service should not be held in the spring, sparking questions about the implications for regional meetings.

David suggested that due to differences in timetables between schools, it might not be feasible to have a single, large celebration. He proposed considering an online or hybrid format to maintain regional participation, but this could reduce the family feeling of the event.

Another option was to hold two celebrations a year, but this would mean fewer people at each event. David suggested all stakeholders, including representatives from theological schools, the office of vocation, and the Regional Council, should meet to find a solution. Allyce suggested including different communities of faith in the celebrations to increase inclusivity. Daniel agreed with David's suggestions and also noted that the process of scheduling an ordination interview and finding a calling takes time, suggesting the ordination service could take place in the fall or more than once during the year if done by hybrid.

**MOTION by David Leyton-Brown/Jingle Ayupan**

**SW Exec 2023-10-03-05**



**That the SWRC Executive initiate a conversation with the Office of Vocation and other regional councils about the North and Central Candidacy Board letter, with the expectation the conversation would lead to a joint conversation with the theological schools.**  
**CARRIED**

**Nominations Recommendation re: Succession Planning**

David shared the recommendation re: succession planning from the Nominations Committee. The proposed policy suggests a 3-year term for leadership, with one year as chair-elect and 2 years as chair, acknowledging a six-year membership term limit. David stressed that this is a recommended norm - not a binding rule - and exceptions may occur.

David clarified that typically, by the end of the first term, a chair-elect would be nominated and approved for the following year. If this process is followed, the individual would then become chair in their fourth year and past chair in their fifth and sixth years. However, he also noted that if no one is suitable or willing to be nominated as chair-elect in the first three years, an exception to this structure would have to be found. Allyce, using her own situation as an example, asked for clarification, to which David explained that her term on the Executive is ending, but she could potentially continue on the Regional Council.

**MOTION by David Leyton-Brown/Isaac Kamta SW Exec 2023-10-03-06**

**That the SWRC Executive approve the following recommendation from the Nominations Commission re: Succession Planning:**

**That each commission and committee will normally have a three-year term for leadership that will include, one year as chair-elect and two years as chair. Recognizing that there is a six-year membership term limit and that some people will not be named chair-elect in their first three years, their term as chair and their term on the commission/committee may end at the same time. If they continue on the commission/committee following the end of their term as chair, they would become past-chair until their term is complete.**

**CARRIED**

**DLM Discussion**

Executive discussed the status of Designated Lay Ministry (DLM) within the regional councils. David brought up the history of DLM and the uncertainty it is currently facing due to varied policies across the regional councils. He emphasized that the General Council Executive was tasked with finding a way forward, and one of their recommendations was for all regional councils to review their policies regarding membership and licensing of retired DLM. Jody confirmed that Pastoral Relations was already planning to review the related policies. David clarified that this would be more informational at the current meeting,



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with no action needed.

**Regional Council Meeting (RCM) to Consider Remit #1: Reflections or Reviews**

Peter inquired about the responses to the hard questions asked during the Town Hall, with David confirming they were challenging but not inappropriate. Peter and Jody discussed the voting rights of community ministers. David wrapped up the discussion, highlighting that the vote was overwhelmingly in favour. Jody noted this, along with the tension between awareness of materials provided for preparation and the reality that not everyone was familiar with the topic.

**Property Team Update**

Jody provided an update on the ongoing work with Kindred Works and the transfer of several properties to the Regional Trust.

**Communities of Faith Commission Motion re: Seeds of Hope**

As President, Tina declared a conflict of interest in this discussion and David took the chair. The team discussed the decision to address the issue of funding for community ministries and the need for a more fulsome proposal from the Communities of Faith Commission. Jody mentioned that the Commission is working on a proposal to hire a fundraiser and apply for \$20,000 from the Seeds of Hope Foundation. The deadline for the funding application is October 15th, and if they don't meet the deadline, they will have to wait into the spring. Tina and Jody agree to set up a follow-up meeting with Barry to discuss the matter further.

Jody shared the motion from the CoF Commission re: Seeds of Hope.

*MOTION by Tom McNeil / Gloria Tozek that the Communities of Faith Commission recommend to the Executive that we proceed with applying for a Seeds of Hope Grant of \$20,000 to support hiring a fundraiser.*

**CARRIED**

**MOTION by Isaac Kamta/Allyce Mutungi      SW Exec 2023-10-03-07**  
**That the SWRC Executive approve the recommendation from the**  
**Communities of Faith Commission to apply for a Seeds of Hope**  
**Grant.**

**CARRIED**

**New Business**

*Asylum Seeker Conversation*

There was a discussion about the challenges faced by asylum seekers, particularly those in Toronto. The team discussed the issues of overcrowded shelters and racial discrimination in shelter allocation, with Tina highlighting the role of churches in providing shelter for refugees. Allyce provided an update on the situation, mentioning that one of their sister churches had taken in a large number of refugees.

Allyce expressed the challenges their community was facing, particularly regarding the empty church building and the need to help the homeless. Tina highlighted the difficulties of the situation and Peter emphasized the role of the Social and Ecological Justice

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Commission (SEJC) in such matters. Peter also noted the absence of Jeffrey from their team and emphasized the importance of following insurance guidelines. Despite the challenges, Peter observed a renewed energy from the city's mayor to address these issues.

Peter discussed the upcoming deadline for a response from the Federal Government and the potential role of the SEJC in petitioning the government. Allyce expressed the need for a place to house 60 people on Saturday night and Peter emphasized that the SEJC has the authority to handle such issues. Jody asked for permission to forward Allyce's email to Susan Eagle and a colleague, which Allyce agreed to.

Peter clarified that the Social and Ecological Justice Commission is the executive for this work, delegated by the Regional Council and suggested that the SEJC could potentially reach out to the region or their own budget for funds.

**There was consensus that Jody will send the email from Allyce to the SEJC for action, as well as a supporting letter from Tina as Chair.**

**Closing Prayer**

Peter gave a closing prayer and the meeting closed at                      p.m.

**Next Meetings:**      Tuesday, November 7, 2023 at 1:00 p.m. via Zoom  
                                 Tuesday, December 5, 2023 at 1:00 p.m. via Zoom