

**THE UNITED CHURCH OF CANADA
SHINING WATERS REGIONAL COUNCIL**

**Minutes of a meeting of the
Pastoral Relations Commission
Tuesday, April 25, 2023**

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, April, 2023 by video conference. The meeting began at 9:00 a.m.

Members Present

Donna Bowman-Woodall (chair); Todd McDonald (staff); Andrew Comar (ordered); Barbara Hendren (lay); William Haughton (ordered); Sung-Ran Kim (ordered); Deirdre Lawrence (lay); Beth Moore (lay); Robin Pilkey (lay); Paul Stott (lay)

Regrets: Liz Mackenzie (ordered); Lawrence Nyarko (ordered)

Welcome, constituting the meeting and prayer

Donna Bowman-Woodall, chair, declared there was a quorum and called the meeting to order. Donna welcomed everyone, acknowledged the indigenous territory that they found themselves on and led the opening prayer.

Agenda

MOTION by Paul Stott / Beth Moore
that the agenda consisting of items that had been circulated to the commission in advance of this meeting be approved.

MOTION

CARRIED

Minutes

MOTION by Barbara Hendren / Deirdre Lawrence
that the minutes of the March 28, 2023 meeting of the commission be approved.

MOTION

CARRIED

Omnibus Motion

MOTION by Sung-Ran Kim / Robin Pilkey
that the Pastoral Relations Commission take the following actions:

a. Calls

... concurs with the request of **Lemonville Pastoral Charge (Lemonville)** and approves the provisional call to **Nancy Umphrey**, candidate for ordained ministry, conditional on ordination prior to start date, beginning July 1, 2023, part time based on 25 hours per week with the following terms for Category A and Cost of Living Group Assignment 6: Salary \$72,558 (pro-rated \$45,348.75) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$964.38) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this call does not require an act of covenant.

b. Appointments

... concurs with the request of **St. Paul's Pastoral Charge (Brampton)** and approves the re-appointment to **Constance den Bok**, retired ordained minister, beginning May 1, 2023 to October 30, 2023, part time based on 30 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$75,787 (pro-rated \$56,840.25) per annum, salary in addition to the minimum at 20% which equals \$15,157.40 (pro-rated \$11,368.05), for a total salary of \$90,944.40 (pro-rated \$68,208.30) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$1157.25) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Humbervale Pastoral Charge (Toronto)** and approves the re-appointment to **Cynthia Randall**, retired ordained minister, beginning July 1, 2023 to June 30, 2024, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$75,787 (pro-rated \$37,893.50) per annum, salary in addition to the minimum at 12.77% which equals \$9,677.99 (pro-rated \$4,838), for a total salary of \$85,464.99 (pro-rated \$42,731.50) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$771.50) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Heart of Muskoka Pastoral Charge (Baysville)** and approves the re-appointment to **Susan Wood**, designated lay minister, beginning July 1, 2023 to June 30, 2026, part time based on 24 hours per week with the following terms for Category F and Cost of Living Group Assignment 4: Salary \$69,335 (pro-rated \$41,601) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$625.80) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this re-appointment does not require an act of covenant.

c. Request for Change in Relationship

... in accordance with The Manual I.3.1.4(b) accepts the request for a change in pastoral relations of **Betty Lou McNabb**, ordained minister at Georgina Island Pastoral Charge effective April 4, 2023 and gives thanks for her ministry.

MOTION

CARRIED

Report from Staff

Todd McDonald reported in on work the staff are doing:

a) Liaisons

There were no liaisons appointed by staff.

b) Pastoral Charge Supervisors

The following pastoral charge supervisors have been appointed by staff:

The Rev. Ratna and the Rev. Charles Arasaratnam are appointed to St. James Centennial Pastoral Charge April 1 to June 30, 2023 while incumbent minister the Rev. Monica Moore is on leave.

Rick McKinley is appointed to Keswick Ravenshoe Pastoral Charge May 11 to September 30, 2023 while incumbent minister the Rev. Calin Lau is on leave.

The Rev. Randy Naylor is appointed to Windermere Pastoral Charge May 11 – June 1, 2023.

c) Dale's Dime and Todd's Tab

Over the last three months Todd and Dale have visited with ten groups of ministers across the region. One purpose, especially after the isolation of covid, was to introduce each other and connect new ministers with long time ministers in the same areas. The second was to ask them, and discuss, what they need to thrive in their ministry. A more comprehensive report will follow at the June meeting.

Equity Task Group Report

The task group has done a lot of work this year and will be taking much deserved break until the fall.

Regional Meeting Planning Team Report - Sung Ran Kim

Sung-Ran gave a update, noting that she will be adding the highlights of the equity work the commission has done this year to her presentation for the regional meeting. She will have further discussions with Todd about what to include.

Next Meeting

The next meeting of the Pastoral Relations Commission will be held by Zoom video conference on Tuesday, May 9, 2023, at 9:00 a.m.

Please Note: Tuesday, June 13 will now be a Zoom meeting, starting at 9 a.m.
(Regrets from Robin Pilkey, Deirdre Lawrence)

End of meeting

There being no further business, Sung-Ran Kim closed the meeting with a prayer.

Donna Bowman-Woodall
Chair

Donna Rutz
Note taker