

**THE UNITED CHURCH OF CANADA
SHINING WATERS REGIONAL COUNCIL**

**Minutes of a meeting of the
Pastoral Relations Commission
Tuesday, February 28, 2023**

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, February 28, 2023 by video conference. The meeting began at 9:00 a.m.

Members Present

Donna Bowman-Woodall (chair); Todd McDonald (staff); Andrew Comar (ordered); Barbara Hendren (lay); William Haughton (ordered); Sung-Ran Kim (ordered); Deirdre Lawrence (lay); Liz Mackenzie (ordered); Beth Moore (lay); Lawrence Nyarko (ordered); Robin Pilkey (lay); Paul Stott (lay)

Welcome, constituting the meeting and prayer

Donna Bowman-Woodall, chair, declared that there was a quorum and called the meeting to order. She welcomed everyone, acknowledged the indigenous territory they found themselves on, read “We All Have Our Courtyards” by Ann Weems and led with an opening prayer.

Agenda

MOTION by Paul Stott/ Deirdre Lawrence
that the agenda consisting of items that had been circulated to the commission in advance of this meeting be approved.

MOTION

CARRIED

Minutes

MOTION by Lawrence Nyarko / Barbara Hendren
that the minutes of the January 31, 2023 meeting of the commission be approved.

MOTION

CARRIED

Omnibus Motion

Donna Bowman-Woodall, Liz Mackenzie and Beth Moore recused themselves for the omnibus motion. Andrew Comar assumed the chair, noted there was still quorum and called for a motion.

MOTION by Robin Pilkey / Lawrence Nyarko
that the Pastoral Relations Commission take the following actions:

a) **Appointments**

... concurs with the request of **Filipino Christian Fellowship Mission (Toronto)** and approves the reappointment of **Joel Saavedra Aguirre**, ordained minister, from January 1, 2023 to December 31, 2023, part time based on 30 hours per week with the following terms for Category E and Cost of Living Group Assignment 5: Salary \$73,983 (pro-rated \$55,487.25) per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$1157.25) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this reappointment does not require an act of covenant.

b) **Voluntary Associate Minister Relationship**

... concurs with the request of **Lake of Bays Pastoral Charge (Dwight)** and Donna Bowman-Woodall, to enter a Voluntary Associate Minister relationship, beginning February 28, 2023.

c) **Request for Change in Relationship**

... in accordance with The Manual I.3.1.4(b) accepts the request for a change in pastoral relations of **Carmen Llanos**, ordained minister at Birchcliff Bluffs Pastoral Charge (Toronto) effective March 31, 2023 and gives thanks for her ministry.

... in accordance with The Manual I.3.1.4(b) accepts the request for a change in pastoral relations of **Liz Mackenzie**, ordained intentional interim minister at St. Paul's Pastoral Charge (Scarborough) effective June 30, 2023 and gives thanks for her ministry.

MOTION

CARRIED

Donna, Beth and Liz returned to the meeting.

Report from Staff

Todd McDonald reported in on work staff are doing:

a) Liaisons

The following liaisons have been appointed by staff:

Julie Brushey appointed to Evergreen Pastoral Charge to support a search.

Mhairi Godley appointed to St. Mark's Pastoral Charge (Scarborough) for hiring of a supply minister to cover for the called minister who is on extended medical leave.

b) Pastoral Charge Supervisors

The following pastoral charge supervisors have been appointed by staff:

Lorrie Daly-Price appointed to St. Mark's Pastoral Charge (Scarborough) while the called minister is on medical leave and until a supply minister is hired.

c) Flourish

The January Minister's Zoom Gathering was about Medical Assistance in Dying (MAiD) and was shared with Canadian Shield Regional Council. There were 102 people in attendance and the feedback was very positive. There was some discussion. Todd will follow up around a suggestion that a MAiD presentation be organized for lay people in communities of faith as well. Robin Pilkey recommended the book *The Last Doctor* by Dr. Jean Marmoreo, about her journey into becoming a MAiD doctor and is based on cases of people she has helped, their families and more.

'Dale's Dime' and 'Todd's Tab' are a new initiative to check in with ministry personnel. Staff divided the region into nine geographical centers and then invited ministers in those areas to meet with Dale or Todd. It is an opportunity to renew connections in-person at different coffee shops. The question that they are asking: "What do you need to thrive in ministry at this point in history and in your life?"

Ministers Day Together will be held on June 14, 2023 at Jubilee United Church in Toronto. The leadership team has been confirmed, with special guest The Rt. Rev. Dr. Carmen Lansdowne, Moderator, joining with the Rev. Maya Landell and Jason Locke. The theme will be 'Bold, Daring, and Deep Leadership at This Time' which is connected to the new UCC strategic plan.

Equity Task Group Report – Liz Mackenzie

Liz Mackenzie reported that the Equity Task Group is currently focusing on two pieces of work. One was revising a new sample position description for ministry personnel for search teams to use, which includes an equity piece. The second item was drafting a role description for an equity monitor to be included as part of search committees. Liz and Robin attended the pastoral relations liaisons gathering in February and received feedback

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to the draft role description and are now taking that input and revising the description. Liz said they would report to the commission more fully at the March meeting.

Next Meeting

The next meeting of the Pastoral Relations Commission will be held by Zoom video conference on Tuesday, March 28, 2023, at 9:00 a.m.

End of meeting

There being no further business, Donna Bowman-Woodall closed the meeting with a prayer. The meeting concluded at 9:22 a.m.

Donna Bowman-Woodall
Chair

Donna Rutz
Note taker