

**THE UNITED CHURCH OF CANADA
SHINING WATERS REGIONAL COUNCIL**

**Minutes of a meeting of the
Pastoral Relations Commission
Tuesday, January 31, 2023**

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, January 31, 2023 by video conference. The meeting began at 9:00 a.m.

Members Present: Donna Bowman-Woodall (chair); Todd McDonald (staff); Dale Hildebrand (staff); Andrew Comar (ordered); Barbara Hendren (lay); William Haughton (ordered); Sung-Ran Kim (ordered); Deirdre Lawrence (lay); Liz Mackenzie (ordered); Beth Moore (lay); Lawrence Nyarko (ordered); Robin Pilkey (lay);

Guest: Kellie McComb – Office of Vocation Minister for Shining Waters and Canadian Shield Regional Councils

Regrets: Paul Stott (lay)

Welcome, constituting the meeting and prayer

Donna Bowman-Woodall, chair, welcomed everyone, acknowledged the indigenous territory they found themselves on, read “January Song” by Ann Weems and led with an opening prayer. Donna declared that there was a quorum and called the meeting to order.

Agenda

MOTION by Lawrence Nyarko / Liz Mackenzie
that the agenda consisting of items that had been circulated to the commission in advance of this meeting be approved.

MOTION

CARRIED

Minutes

MOTION by Liz Mackenzie / Barbara Hendren
that the minutes of the December 13, 2022 meeting of the commission be approved.

MOTION

CARRIED

Omnibus Motion

MOTION by Beth Moore / Barbara Hendren
that the Pastoral Relations Commission take the following actions:

a) **Calls**

... concurs with the request of **Good Tree Korean Church Mission (Toronto)** and approves the call to **Julia Yun Jung Kim**, ordained minister, beginning January 1, 2023, part time based on 10 hours per week with the following terms for Category B and Cost of Living Group Assignment 5: Salary \$68,567 (pro-rated \$17,141.75) per annum, salary in addition to the minimum at 10 % which equals \$6,856.70 (pro-rated \$1,714.18), for a total salary of \$75,423.70 (pro-rated \$18,855.93) per annum, basic telephone \$200 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$1041.53) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this call does require an act of covenant.

... concurs with the request of **Markham: St. Andrew's Pastoral Charge (Markham)** and approves the call to **Deborah Foster**, ordained minister, beginning March 13, 2023, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$75,787 per annum, salary in addition to the minimum at 6.88% which equals \$5,213, for a total salary of \$81,000 per annum, basic telephone \$1200 per annum, Continuing Education and Learning Amount \$1543 per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this call does require an act of covenant.

b) **Appointments**

... concurs with the request of **Coldwater Eady Pastoral Charge (Coldwater)** and approves the appointment of **Kathleen Mowat**, retired ordained minister, from January 1, 2023 to June 30, 2023, part time based on 27 hours per week with the following terms for Category F and Cost of Living Group Assignment 3: Salary \$66,631 (pro-rated \$44,975.93) per annum, salary in addition to the minimum at 2.08 % which equals \$1,385.93 (pro-rated \$933.26), for a total salary of \$68,016.93 (pro-rated \$45,909.19) per annum, basic telephone \$850 per annum, Continuing Education and Learning Amount \$1543 (pro-rated \$1041.53) per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Nobleton-Schomberg Pastoral Charge (Schomberg)** and approves the appointment of **William (Richard) Gardner**, candidate, from February 1, 2023 to June 30, 2024, part time based on 30 hours per week with the following terms for Candidate Step 2 and Cost of Living Group Assignment 5: Salary \$64,992 (pro-rated \$48,744) per annum, basic telephone

\$800 per annum, Continuing Education and Learning Amount \$1543 per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this appointment does require an act of covenant.

... concurs with the request of **North York Korean Pastoral Charge (Toronto)** and approves the appointment of **Woong Youm**, ordained minister, from January 1, 2023 to December 31, 2023, full time based on 40 hours per week with the following terms for Category C and Cost of Living Group Assignment 5: Salary \$70,372 per annum, salary in addition to the minimum at 10% which equals \$7,037.20, for a total salary of \$77,409.20 per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Humbercrest Pastoral Charge (Toronto)** and approves the reappointment of **Helena Medeiros**, ordained minister, from January 1, 2023 to June 30, 2023, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$75,787 per annum, salary in addition to the minimum at 2.64% which equals \$2,000, for a total salary of \$77,787 per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$1543 per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this reappointment does not require an act of covenant.

c) **Voluntary Associate Minister Relationship**

... concurs with the request of **Beach Pastoral Charge (Toronto)** and **Frank Hamper** to enter a Voluntary Associate Minister relationship, beginning January 31, 2023.

MOTION

CARRIED

Request from Keswick-Ravenshoe Pastoral Charge

Keswick United Church held a congregational meeting on January 22, 2023 and decided to close on April 30, 2023, Calin Lau from July 1 to September 30, 2023 at full time salary. The sabbatical policy states that it is required for a minister to stay in the pastoral relationship for at least one year following their sabbatical. Keswick-Ravenshoe is requesting that the requirement to remain in the pastoral relationship for one year be waived.

MOTION by Deirdre Lawrence / Barbara Hendren

That the Pastoral Relations Commission concurs with the request of Keswick-Ravenshoe Pastoral Charge to waive requirement that Calin Lau stay in the pastoral

relationship for one year following his sabbatical from July 1, 2023 to September 30, 2023.

MOTION

CARRIED

Todd McDonald left the meeting at 9:15 a.m.

Report from Staff

Dale Hildebrand, Pastoral Relations Minister, reported in on work the staff are doing:

a) Liaisons

The following liaisons have been appointed by staff:

Donna Bowman-Woodall appointed to East End Pastoral Charge for purpose of search. East End has been a IIM site with Dan Benson as the interim minister. Cleared with CoF Commission support staff to begin their search.

b) Pastoral Charge Supervisors

The following pastoral charge supervisors have been appointed by staff:

Carol McKinley appointed to Fairbank Pastoral Charge (Toronto). Steven Loweth is leaving the pastoral relationship and a PCS is needed until an appointed/called minister is in place.

c) Licensed Lay Worship Leader (LLWL) request for more Sundays

Cheryl Stenson, LLWL, was given permission by Todd McDonald, Pastoral Relations Minister, to lead worship at St. Bartholomew's, Brampton, three additional Sundays in 2023.

Request from Western Ontario Waterways (WOW) Regional Council

The Human Resources Commission of WOW Regional Council passed the following motion at their meeting held on December 20, 2022:

"That the Human Resources Commission grant permission for Angus and Grenfel United Churches to access the Licensed Lay Worship Leader list from Shining Waters Regional Council. These licensed lay worship leaders remain under the oversight of Shining Waters while serving these churches."

MOTION by Beth Moore / William Haughton

That the Pastoral Relations Commission of Shining Waters Regional Council grant permission for the Licensed Lay Worship Leaders from Shining Waters Regional Council to provide Sunday Supply for Angus Pastoral Charge and Grenfel Pastoral Charge. These licensed lay worship leaders will remain under the oversight of Shining Waters Regional Council while serving these churches.

MOTION

CARRIED

Office of Vocation Minister Visit

The commission was joined by Rev. Kellie McComb, Office of Vocation Minister for Shining Waters and Canadian Shield Regional Councils at 9:20 a.m.

Kellie presented the new candidacy pathways process and answered questions of the commission members. Donna thanked Kellie for her time and presentation.

Kellie McComb left the meeting at 9:55 a.m.

Next Meeting

The next meeting of the Pastoral Relations Commission will be held by Zoom video conference on Tuesday, February 28, 2023, at 9:00 a.m.

End of meeting

There being no further business, Barbara Hendren closed the meeting with a prayer.

Donna Bowman-Woodall
Chair

Donna Rutz
Note taker