

**THE UNITED CHURCH OF CANADA  
SHINING WATERS REGIONAL COUNCIL**

**Minutes of a meeting of the  
Pastoral Relations Commission  
Thursday, September 8, 2022**

The Pastoral Relations Commission of Shining Waters Regional Council met on Thursday, September 8, 2022 by video conference. The meeting began at 8:30 a.m.

**Members Present**

Donna Bowman-Woodall (chair); Dale Hildebrand (staff); Andrew Comar (ordered); Barbara Hendren (lay); William Haughton (ordered); Sung-Ran Kim (ordered); Liz Mackenzie (ordered); Beth Moore (lay); Lawrence Nyarko (ordered); Paul Stott (lay)

**Regrets:** Todd McDonald (staff), Deirdre Lawrence (lay), Robin Pilkey (lay)

**Guests:** Margaret Szilassy, Peter Hartmans

**Welcome, constituting the meeting and prayer**

Donna Bowman-Woodall welcomed members and guests to the meeting. A question was raised about whether the meeting should be recorded, as has been requested by one Commission member who could not attend. A discussion ensued and it was decided that the meeting not be recorded, with the request that extensive notes be taken for those absent.

Donna Bowman-Woodall acknowledged the indigenous territory we find ourselves on, led the opening prayer, and called the meeting to order.

**Agenda**

**MOTION** by Beth Moore/Will Haughton

that the agenda, consisting of the item to reconsider a motion made on August 30, 2022 and any other business as a result of that reconsideration, be approved.

**MOTION**

**CARRIED**

**Orders of the Day**

The Chairperson, Donna Bowman-Woodall gave a short summary at the Commission meeting on August 30, 2022 and explained the reason for the meeting.

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Donna Bowman-Woodall next welcomed Marg Szilassy, legal counsel from General Council and asked her to address the Commission.

After there were no further questions or comments, the following motions were made:

**Motion to Re-consider**

**MOTION** by Lawrence Nyarko/Sung-Ran Kim

that the following motion from the August 30, 2022 meeting of the Pastoral Relations Commission, Shining Waters Regional Council be re-considered:  
“The Commission postpone the decision concerning the appointment of James Byassee to Timothy Eaton Memorial Church, to the September 27 Commission meeting and request an explanation and rationale for the salary differentiation between the skills, effort and responsibility of the two ministers’ positions and compensation packages.”

**MOTION**

**CARRIED**

The commission then returned to the original motion from the August 30, 2022 meeting:

“...that the Commission postpone the decision concerning the appointment of James Byassee to Timothy Eaton Memorial Church, to the September 27, 2022 Commission meeting and request an explanation and rationale for the salary differentiation between the skills, effort and responsibility of the two ministers’ positions and compensation packages.”

It was suggested that the original motion be amended to change the date from September 27, 2022 to the date of today’s meeting, September 8, 2022.

**MOTION** by Beth Moore / Will Haughton

that the Pastoral Relations Commission postpone the decision concerning the appointment of James Byassee to Timothy Eaton Memorial Church, to the September 8, 2022 Commission meeting and request an explanation and rationale for the salary differentiation between the skills, effort and responsibility of the two ministers’ positions and compensation packages.

**MOTION**

**CARRIED**

**MOTION** by Will Haughton /Andy Comar

That the Pastoral Relations Commission concurs with the request of Timothy Eaton Memorial Pastoral Charge (Toronto) and approves the appointment of James Byassee ordained minister, beginning September 1, 2022 to December 31, 2023,

full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$73,295 per annum, salary in addition to the minimum at 125.12% which equals \$91,705, for a total salary of \$165,000 per annum, basic telephone \$800 per annum, Continuing Education and Learning Amount \$3000 per annum and all other terms according to The Manual I.2., and that in accordance with The Manual I.1.9 this appointment does require an act of covenant.

**MOTION**

**CARRIED**

**Next Meeting**

The next meeting of the Pastoral Relations Commission will be held by Zoom video conference on Tuesday, September 27, 2022, at 9:00 a.m.

**End of meeting**

There being no further business, Andy Comar closed the meeting with a prayer.

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Donna Bowman-Woodall, Chair

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Dale Hildebrand, note taker