

REGIONAL COUNCIL EXECUTIVE: GRANTS & MISSION SUPPORT COMMITTEE POLICY

This policy outlines the purpose, accountability, authority, membership and responsibilities of the Grants and Mission Support Committee and the relationship with the executive.

Date Approved: March 22, 2022	Review date by the executive:
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PURPOSE

The Grants and Mission Support Committee will receive all grant applications. The committee will determine where the application should be directed. This will provide one point of entry for all grant requests.

AUTHORITY

The Grants and Mission Support Committee is established at the direction of the Regional Council Executive.

MEMBERSHIP

The committee membership will be seven to ten people. Skills based representation is more important than geographic.

The Communities of Faith Commission may appoint one member to the committee.

QUORUM

Quorum will be 50% plus one of the members

TERMS OF OFFICE

The members will be elected by the Regional Council for staggered terms.

The term will be for three years with a renewal for one term. After a one-year hiatus, an individual may be elected again.

MEETINGS

The Grants and Mission Support Committee will determine meeting dates based on the schedule of the dates for receiving applications.

RESPONSIBILITIES

The Grants and Mission Support Committee will receive all applications for Mission Support grants, regional grants and General Council grants that require regional approval.

1. The committee will promote the availability of grants.
2. The committee will determine when applications will be received.
3. The committee will develop a grant application form.
4. The committee will develop a monitoring, evaluation and reporting process which should include what body will receive the evaluation and reports and decide if funding continues in a multi-year grant.
5. The committee may identify mentors to work with communities of faith and other organizations to develop applications/ proposals.

The committee will review all applications and make recommendations to the Executive. It is anticipated that unless subsequent information is available that was not available to the committee, the Executive will accept the recommendations of the Grants and Mission Support Committee.

The committee will ensure that there are sufficient funds available before making a recommendation. The committee will determine where the application should be directed.

STAFF SUPPORT

The Regional Staff Lead and Communities of Faith Minister will provide support to the committee.

All grant applications will be sent to the Regional Council. Administrative staff will forward all applications to the committee.

Information about grants will be available on the Region website with links to specific funds.

The committee may request information from the granting organizations, Presbyteries of Toronto Conference Corporation (PTCC) and other commissions as required.