

# SHINING WATERS REGIONAL COUNCIL

The United Church of Canada

## **RECORD OF PROCEEDINGS**

January 1, 2019 – May 26, 2019



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## EXECUTIVE

### **MINUTES of Meeting held January 14, 2019, at 10 a.m.**

via video conference

**PRESENT:** Dan Benson, Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Paul Shepherd, Jessica Stevenson, Bri-anne Swan, Martha ter Kuile, Marg Walker (Co-chair), Kent Ward

**Staff:** Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support

**REGRETS:** Kye Munro, Catherine Smith, Evan Smith

### **GATHERING, OPENING PRAYER**

David Leyton-Brown opened the meeting at 10:08 a.m. and Peter Hartmans offered an opening prayer and lit the Christ candle.

David Leyton-Brown gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region. The participants were then invited to check in.

### **AGENDA**

**MOTION** by Ross Leckie/Kirsty Hunter that the agenda for this meeting be approved as amended. **CARRIED**

### **MINUTES**

**MOTION** by Paul Shepherd/Kirsty Hunter that the Minutes of the meeting of the Region 10 transition Commission held December 12, 2018 be approved as circulated.

**CARRIED**

It was clarified that the Interim Grant Review Commission will review Presbyteries of Toronto Conference Corporation (PTCC) grants, and forward grants that are appropriate to another fund, such as the New Ministries Development and Leadership Fund.

### **CORRESPONDENCE**

Covenant French Ministries

This is being received for information at this time. It is an initial look at the covenant and an opportunity for any feedback. Éric Hébert-Daly will be asked to join a future meeting to talk about this. It was clarified that La Table is the French network group at General Council office responsible for French ministries. (Peter Hartmans noted that Éric Hébert-Daly will join the February Executive meeting.)

TUCC/How Green is Your Church

Toronto United Church Council (TUCC) is asking that Shining Waters partner with TUCC on this initiative.

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**MOTION** by Jessica Stevenson/Paul Shepherd that Shining Waters Regional Council Executive support, in principle, the Toronto United Church Council (TUCC) *How Green is Your Church* initiative. **CARRIED**

Urban Forest Ministry Fund – letter of December 20, 2018  
This letter is received for information.

United Fresh Start Facilitator Support  
The Executive will seek a recommendation on this from the appropriate commission and then bring it back to a future meeting. Staff will decide the appropriate commission.

Omnibus Motion

**MOTION** by Dan Benson/Martha ter Kuile that the Shining Waters Regional Council Executive take the following actions:

a) Sparrow Lake United Church Camp, Inc.

... approve the Sparrow Lake United Church Camp, Inc. 2016-2017 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
William Grove  
Katelyn Harrison  
Lee Holland  
Michelle Waller  
Ellen Weir  
Mark Winger

... approve the Sparrow Lake United Church Camp, Inc. 2017-2018 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
William Grove  
Katelyn Harrison  
Lee Holland  
Michelle Waller  
Ellen Weir

Mark Winger

... approve the Sparrow Lake United Church Camp, Inc. 2018-2019 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
Janice Franklin  
William Grove  
Lee Holland  
Barry Rieder  
Michelle Waller  
Ellen Weir  
Mark Winger

b) Weston King Neighbourhood Centre

... approve the Weston King Neighbourhood Centre 2017-2018 Board of Directors

Timothy Barlow  
Jean-Marie Boutot  
Debra Gibson  
Sylvia Hampton  
Faisal Hassan  
Katherine Joseph  
Michael Kooiman  
Doreen Miller  
Lang Moffat  
Ken Stier  
Barbara Stone  
Mike Sullivan  
Wendy Whiteley

... approve the Weston King Neighbourhood Centre 2018-2019 Board of Directors

Timothy Barlow  
Jean-Marie Boutot  
Marlee Cargill  
Debra Gibson  
Doreen Miller

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Lang Moffat  
Ken Stier  
Barbara Stone  
Mike Sullivan  
Wendy Whiteley

c) Wilmar Heights United Church Non-Profit Homes

...approve the addition of Jane Warwood to the Wilmar Heights United Church Non-Profit Homes 2018-2019 Board of Directors

d) Toronto Conference Executive and sub-Executive minutes

...approve the Toronto Conference Executive minutes of November 14, 2018 and the sub-Executive minutes of November 6, 2018.

**MOTION**

**CARRIED**

**THE CALLS TO THE CHURCH**

Update as it pertains to Right Relations: – Ontario/Quebec First Nations churches met in Hamilton recently; Peter Hartmans and Susie Henderson attended. Peter gave a brief report on that meeting. The First Nations communities within the bounds of Shining Waters Region are: Christian Island, Georgina Island, Rama, Wahta, Wasauksing-Shawanaga and Toronto Urban Native Ministries.

**REGIONAL MEETING**

Planning Update:

Karen Hilfman Millson joined the meeting and gave an update on the agenda planning for the Regional Council meeting in May.

Some of the questions and discussion items included the timing of elections and approval of the governance structure; leaving time for proposals; communicating to clergy that there will be important business matters on the Sunday morning; creating a worship service for all congregations in the Region to use on Sunday morning; creating a video to be played at congregations that Sunday to provide a connection with Regional Council; timing of Celebration of Ministries service; and provision of childcare.

The Executive agreed with the place of the elections and governance structure items on the agenda, as well as having the Celebration of Ministries service on Saturday afternoon. The Executive felt it would be good to hear from the Candidates, even though it is not a requirement in the new structure.

It was agreed to send out a communication very soon to let the region know what's coming up at the Regional Council meeting.

The meeting planners will go ahead with deciding on the worship and music teams. The cost of food packages is not finalized but overall the cost will be very reasonable.

Karen will check and have further discussion with Evan Smith on the Saturday evening program idea and around protocols. The planners will look into the availability of childcare through Georgian College. Karen will continue her work and report further to the Executive.

**Regional Meeting Reps:**

An email was sent out clarifying Regional Council meeting reps responsibilities, how they are elected, and how many there can be from each Community of Faith.

**Members-at-large for Region:**

The question of who would be members-at-large arose. Executive is asked to think of names/positions; Peter Hartmans, David Leyton-Brown and Marg Walker will take a look at this and bring something back to the Executive.

**REGIONAL COUNCIL JUSTICE WORK – Peter Hartmans and Jody Maltby**

Conversation around priorities

- There are two pieces – the big picture of priorities and the *Social Justice Committee Missional Proposal* document dated May 2018. The Executive is asked to read this document before next meeting.
- There is a desire to do something new and different, but not sure what that would look like; that's the conversation to have, as well as how do we support all the various initiatives, groups and conversations that are out there without the expectation that staff will do the administrative work of every group or initiative.
- After discussion, the Executive provided suggestions and parameters and Jody, Susie Henderson, and Ren Ito will have an in-depth conversation about what social justice work could look like in a new way and then come back to a future Executive meeting

**COVENANTING CONVERSATION**

- Covenanting should be consistent for the Region; teams could do some work with the Communities of Faith around their covenants and then have it come back to the Commission/Executive;
- *Living our Faith Stories* is a great resource and is available to Communities of Faith;
- Covenants will need to be amended at the change of General Council. Perhaps covenants should contain self-changing paragraphs and then something be sent out to each Community of Faith after each General Council indicating what the change is to their covenants;
- The Commission will see if there are any policy pieces that the Communities of Faith Commission should be creating;
- There needs to be something sent to Communities of Faith that talks about covenants, property matters, etc. perhaps in early February, after the Commissions meet at end of January;
- Perhaps the Regional Council meeting could have an agenda item on covenants.

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**GOVERNANCE DOCUMENT**

Property Policy Update:

Marg Walker and Paul Shepherd have been working on some of the property governance matters. The larger governance group will be doing more work and will report at the February Executive meeting.

**NOMINATIONS - Update**

The Committee is meeting soon.

**CLOSING**

The agenda having been completed, the meeting ended at 12:26 p.m. David Leyton-Brown offered a closing prayer.

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Chair

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Note-taker



## COMMUNITIES OF FAITH COMMISSION

**MINUTES of Meeting held January 29, 2019** at 10 a.m.  
via video conference.

The Communities of Faith Commission of Shining Waters Regional Council met on Tuesday, January 29, 2019 by video conference. The meeting began at 10:06 a.m.

### **Members Present**

Calin Lau, Christine Smaller, Emma Pipes, Harry Ramsaran, Kevin Logie, Cindy Randall, Jody Maltby (Staff Lead)

### **Regrets**

Ross Leckie

### **Welcome, constituting the meeting and prayer**

As there was not yet a chair of the commission, Jody Maltby, Staff Lead, welcomed everyone and constituted the meeting in the name of Jesus Christ.

The Staff Lead lit a Christ candle and acknowledged that each person was sitting on land that is part of the traditional territories of First Nations Peoples, holy ground that they cared for and continue to care for, land that was taken from them by settlers. The commission paused for a moment to acknowledge the damage that has been done to Indigenous Peoples.

The Staff Lead then invited everyone into a time of reflection and prayer around what it has taken, as a church and individually, to get to this place in our communal life.

The members of the commission introduced themselves and shared one thing that will help us work well together.

### **Agenda**

**MOTION** by Cindy Randall/Harry Ramsaran that the agenda consist of items that had been circulated to the committee in advance of this meeting be approved.

**MOTION**

**CARRIED**

### How do we fit in the Region?

The Staff Lead provided an overview of the governance structure of Shining Waters Regional Council. She explained the ongoing work of the Indigenous church to determine their relationship with the wider United Church and the current administrative agreement with Indigenous ministries within our geographic region.

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The Regional Executive is still working on policies and procedures that will inform the work of this commission. We will be invited to give input once a draft is ready for consideration. This will include policies for the Interim Ministry Committee which will report to this commission.

### What is Our Work?

The commission reviewed their mandate and discussed significant pieces of work including how we will covenant with communities of faith, encouraging visioning work, supporting property matters and amalgamations, closures and Shared Ministries.

There was discussion about the need to prioritize the work and develop timelines for how we will approach the varied aspects. It was noted that we might choose to have subcommittees or task groups with different members of the commission taking the lead on specific areas of work.

The Staff Lead will seek clarity on the role of the commission if a review of a community of faith is needed under section J8 of *The Manual*.

The commission asked the questions “what does it mean to be a community of faith?” and “what does it mean to be viable?”. We will need to have discussions about this. The commission was encouraged to rely on work that has already been done, including the work of the task group that developed the policies for the New Ministry Development and Leadership Fund.

### Budget and Expenses

The commission discussed the importance of shifting the way we do business as a way to be environmentally responsible and to make the best use of human and financial resources. Volunteers working with communities of faith will be encouraged to make use of technology as much as possible.

The commission looked at a first draft of a proposed budget and made recommendations. An updated version will be presented at the February meeting for approval.

### Volunteer Recruitment

When a community of faith needs support with visioning work – which could include discussions of shared ministry, property matters, or a decision to amalgamate or close, the Staff Lead may make use of trained, skilled volunteers to support this work.

Christine Smaller will have a conversation with Jody and Susie Henderson about developing a strategy to identify potential volunteers who are not currently involved at the regional level. This could include folks in local communities of faith who have specific skills and a desire to serve the church.

The commission will also provide by email to the Staff Lead suggestions of potential volunteers – both those who have served at the presbytery level and others who might be willing to serve.

The commission will continue to identify the skills and gifts that are needed for specific areas of work. Selection of volunteers will include discernment with them to be sure that this work is the best fit for their gifts and that they understand fully the scope of the work, including the expectation that much communication will use technology.

Once we have a pool of volunteers, they will need to be trained and supported.

It was also noted that we need people to resource the decision-making process of the commission, offering insight and perspectives that we need to consider to help us make the best decisions to support communities of faith.

### Commission Business

#### 1. Election of Chairperson and Secretary

**MOTION** by Cindy Randall/Kevin Logie that Christine Smaller serve as chairperson of the commission until the end of June 2019.

**MOTION**

**CARRIED**

The commission agreed not to have a secretary at this time. This can be revisited as the work of the commission becomes clearer. The Staff Lead will work with the Chairperson to develop the agenda and will take minutes until June 2019.

#### 2. Schedule of Meetings to June 2019

The Staff Lead will send out a doodle poll to find the best date and time for the February video conference meeting, focusing on Wednesdays and Thursdays.

There is presently an in-person meeting scheduled for June 18, 2019 at New Hope United Church. The Pastoral Relations Commission will meet at the same time in the same location to allow for cross-pollination.

#### 3. Signatories for CFC Paperwork

**MOTION** by Kevin Logie/Calin Lau that the Chairperson and the Staff Lead be named as signatories for any paperwork of the commission.

**MOTION**

**CARRIED**

It is the expectation that only one signature is required for most paperwork that the commission will approve, particularly with respect to property matters. If it turns out that two signatures are needed on a regular basis and that the paperwork can't be scanned and emailed, the commission will revisit this issue.

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4. Omnibus Motion

**MOTION** by Christine Smaller/Cindy Randall that the Communities of Faith Commission of Shining Waters Regional Council take the following action:  
... in accordance with *The Manual* section G.1.5.2 approves the request of Wexford Heights United Church to disband the pastoral charge as a recognized community of faith effective June 30<sup>th</sup>, 2019 with thanks to God for the ministry of this congregation and commits to having an ongoing conversation about how the property might continue to be used for ministry in the community.

*As per the motion at a Congregational Meeting duly called on January 13, 2019.*

**MOTION**

**CARRIED**

The commission noted the challenges in approving this motion when the work was done in the previous structure. Going forward the commission will have walked with communities of faith through this process.

The commission expressed sadness at the closing of Wexford Heights. We hope to involve members of the congregation in ongoing discussions about property and new ministry possibilities.

5. The commission named as a future agenda item norms for how we will work together.

Closing

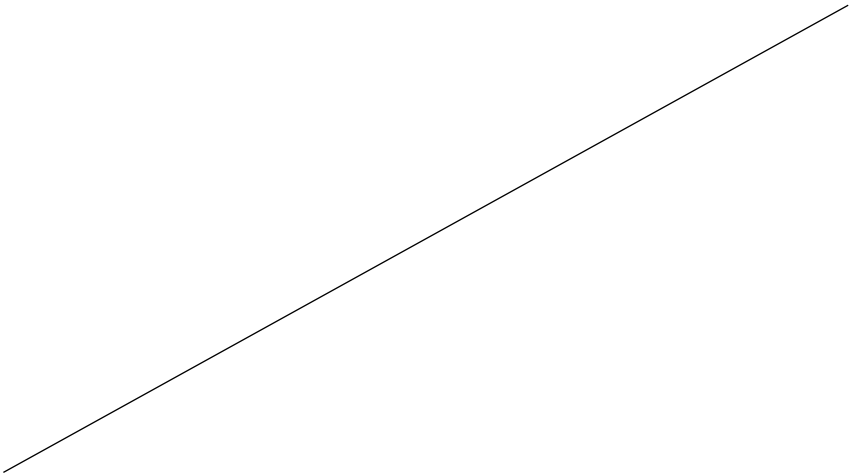
Christine Smaller closed in prayer and the meeting was adjourned at 1:54 p.m.

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Chair

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Note-taker



## PASTORAL RELATIONS COMMISSION

**MINUTES of Meeting held January 29, 2019**, at 10 a.m.  
by conference call.

### Members Present

Donna Bowman-Woodall (ordered); Andrew Comar (chair); William Haughton (ordered); Anne Hines (ordered); Beth Moore (lay); Robin Pilkey (lay); Paul Stott (lay); Bright Yun (ordered); Todd McDonald (staff); Dale Hildebrand (staff)

### 1. Welcome, constituting the meeting and prayer

Chair, Andy Comar welcomed everyone and called the meeting to order. He opened with a reflection and prayer.

Andy asked everyone to introduce themselves.

### 2. Agenda

**MOTION** by Beth Moore/Donna Bowman-Woodall that the agenda circulated to the commission in advance of this meeting be approved.

**MOTION**

**CARRIED**

### 3. Omnibus Motion

**MOTION** by Paul Stott / Anne Hines that the Pastoral Relations Commission take the following actions:

#### a) Calls

... concurs with the request of **Kingston Road Pastoral Charge** and approves the call to **Martha Martin**, diaconal minister, beginning March 1, 2019, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$69,476 per annum, basic telephone-cellphone of \$360 provided by pastoral charge, Continuing Education and Learning Amount \$1415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

... concurs with the request of **Manor Road Pastoral Charge** and approves the call to **John Joseph Mastandrea**, ordained minister, beginning May 1, 2019, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$69,476 per annum, salary in addition to the minimum at 25.942% which equals \$18,024 for a total salary of \$87,500; basic telephone-cellphone of \$600

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provided by pastoral charge, Continuing Education and Learning Amount \$1500 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

b) **Appointments**

... concurs with the request of **College Street Pastoral Charge** and appoints **Don Bell**, retired ordained supply minister, beginning November 1, 2018 to June 30, 2019, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$68,382 (prorated \$34,191) per annum, basic telephone-cellphone of \$480 provided by pastoral charge, Continuing Education and Learning Amount \$1393 (prorated \$697) and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **East End Pastoral Charge** and appoints **Jane Brushey-Martin**, retired ordained supply minister, beginning November 1, 2018 to June 5, 2019, part time based on 10 hours per week with the following terms for Category B and Cost of Living Group Assignment 5: Salary \$61,868 (prorated \$15,467) per annum, Continuing Education and Learning Amount \$1415 (prorated \$354) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Manor Road Pastoral Charge** and appoints **Roberta Howey**, ordained supply minister, beginning February 1, 2019 to April 30, 2019, full time based on 40 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$61,204 per annum, basic telephone-cellphone of \$600 provided by pastoral charge, Continuing Education and Learning Amount \$1415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Timothy Eaton Memorial Pastoral Charge** and appoints **Christopher Miller**, retired ordained supply minister, beginning January 1, 2019 to December 31, 2019, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$69,476 (prorated \$34,738) per annum, salary in addition to the minimum at 20.905% which equals \$14,524 (prorated \$7262) for a total salary of \$84,000 (prorated \$42,000); basic telephone-cellphone of \$480 provided by pastoral charge, Continuing Education and Learning Amount \$1450 (prorated \$725) and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Eglinton St. George's Pastoral Charge** and appoints **Don Parsons**, retired ordained supply minister, beginning January 1, 2019 to June 30, 2019, part time based on 15 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$69,476 (prorated \$26,053) per annum, salary in addition to the minimum at 20% which equals \$13,895 (prorated \$5210) for a total salary

of \$83,371 (prorated \$31,263); basic telephone-cellphone of \$1,200 provided by pastoral charge, Continuing Education and Learning Amount \$1,500 (prorated \$563) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Bathurst Street Pastoral Charge** and appoints **Christine Smaller**, ordained minister, beginning January 15, 2019 to June 30, 2019, part time based on 20 hours per week with the following terms for Category D and Cost of Living Group Assignment 5: Salary \$66,168 (prorated \$33,084) per annum, basic telephone-cellphone of \$600 provided by pastoral charge, Continuing Education and Learning Amount \$1,415 (prorated \$708) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

c) **Request for Change of Pastoral Relationship**

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Karen Bowles**, ordained minister at **Rosedale Pastoral Charge** effective March 28, 2019 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **James Keenan**, retired ordained minister at **Bradford Pastoral Charge** effective June 30, 2019 and give thanks for his ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Jean Hunnisett**, retired ordained minister at **Timothy Eaton Pastoral Charge** effective December 31, 2018 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **John Joseph Mastandrea**, ordained minister at **Metropolitan Pastoral Charge** effective April 30, 2019 and give thanks for his ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Douglas Norris**, ordained minister at **Rosedale Pastoral Charge** effective March 31, 2019 and give thanks for his ministry.

... in accordance with *The Manual* I.3.1.3(b) accepts the request for a change in pastoral relations of **Fran Ota**, ordained minister at **Trillium Pastoral Charge** effective April 30, 2019 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.3(b) accepts the request for a change in pastoral relations of **Leslie Sedore**, ordained minister at **Sharon Hope Pastoral Charge** effective June 30, 2019 and give thanks for her ministry.

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... in accordance with *The Manual* I.3.1.3(b) accepts the request for a change in pastoral relations of **Irene Ty**, ordained minister at **Thornhill Pastoral Charge** effective April 8, 2019 and give thanks for her ministry.

d) **License to Administer Sacraments**

...concurs with the request of **Kingston Road Pastoral Charge** and grants sacramental privileges in accordance with The Manual 1.2.4(a) and 1.2.4.2, to **Martha Martin**, diaconal minister, during her time of call at **Kingston Road Pastoral Charge**.

MOTION by Paul Stott/Anne Hines that the omnibus be approved as presented.

**MOTION**

**CARRIED**

**4. Staff Liaison Appointments**

Dale Hildebrand and Todd McDonald reviewed the liaison appointments that have been made since January 1, 2019. Staff requested that as had been the practice previously, staff be authorized to appoint liaisons to communities of faith in the search process.

**MOTION** by Donna Bowman-Woodall/Beth Moore that Shining Waters Pastoral Relations Ministers/or staff designates be authorized to appoint liaisons to Communities of Faith, with the condition that only liaisons who are members of a Shining Waters Regional Council Community of Faith and who have received training be appointed.

**MOTION**

**CARRIED**

It was noted that the UCC Handbook on Pastoral Relations processes specifies that Regional Councils have responsibility to approve Community of Faith profiles on ChurchHub. We need to make clear how this is done in our region.

**MOTION** by Anne Hines/Paul Stott that Shining Waters liaisons be authorized to approve Community of Faith profiles for Church Hub.

**MOTION**

**CARRIED**

Do liaisons have criteria for approving profiles? Yes, it is part of their training.

Paul noted that he has used the Liaison Handbook as a liaison. Is there a way to give feedback to the General Council Office of Vocation around the materials? Yes, send it to Todd or Dale and they will ensure that it is fed back to GCO staff who are in charge of the materials.



## **5. Pastoral Charge Supervisors (PCSs)**

Todd reviewed the document from the package that was sent out and asked for any feedback or comments.

In the last section on “Financial Considerations,” we should broaden it beyond “ministry personnel”. Change to “Pastoral Charge Supervisors” because some PCSs are lay people.

The decision needed today is how PCSs will be appointed.

**MOTION** by Beth Moore/Donna Bowman-Woodall that PCSs be appointed by Pastoral Relations Ministers or designate staff, with the condition that they be members of the Regional Council, that they be provided with the PCS document, and that all appointments will be recorded in the omnibus motion of the Pastoral Relations Commission.

**MOTION**

**CARRIED**

It was noted that these are living documents and that they need to be changed based on our experience and feedback from those who are carrying out the work.

## **6. Licensed Lay Worship Leaders**

The LLWL committee has not yet been formed. This is a policy that will help us get this committee going and allow our LLWLs to start functioning. This will be a recommending body to this commission. The commission will receive the recommendations and approve the licensing of LLWLs.

Feedback:

- Change 5, 6 and possibly 7 and #1 in “Ongoing Support and Guidance” to “Pastoral Relations Commission” rather than “Regional Council”
- Item 2: Ongoing support and guidance: Who is monitoring the number of times that LLWLs are present in one community of faith? How do we know they are adhering to this? The LLWL committee will oversee this. They will hear about the LLWLs work in the interview.
- This policy needs to be clearer so that the role of LLWL committee is better defined and its accountability relationship with the Pastoral Relations Commission.
- Clear intent of this policy is to prevent LLWLs from playing the role of Ministry Personnel. But it says they cannot perform pastoral care. However, lay people can provide pastoral care, so why not LLWLs? Can a LLWL serve in their own congregation? (Yes)
- Maybe rather than saying they can’t provide pastoral care it should say that they not provide pastoral care in a congregation that is not their own?

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- In a situation where a LLWL is leading worship frequently, would there be a Pastoral Charge Supervisor (PCS) there? In such situations, could we have wording that they need to be kept in touch with the PCS? So that the PCS sees the big picture? Put that in the preamble of the document.
- “Full members” and “members” question. Policy should refer to “full member”. Should a person who wants to be a LLWL to have a profession of faith? Commission members agreed that policy should refer to “full members”.

The policy will be revised and brought back to the next meeting of the commission.

It was noted that there are some questions around “members” and “full members” that are not addressed in the Manual, old or new. This should be brought to the attention of the Manual Committee.

Note: Robin Pilkey left the call at this point to go to another commitment.

## **7. Appointments Policy**

Todd provided some background. Back in the days of the old Settlement and Pastoral Relations Committee, there were many requests for appointments, and it was helpful to give some feedback to pastoral charges on lengths of appointments. It expedited the process.

Dale reviewed the appointment policy that we would like to use as the framework for the PRCs work moving forward in Shining Waters Region.

**MOTION** by Anne Hines/Donna Bowman-Woodall to approve this policy as a framework for approving appointments. (See Appendix A for policy)

**MOTION**

**CARRIED**

## **8. Future meetings of this commission**

For face to face meetings, could we start at 10 a.m.? It was pointed out that the commission budget will cover hotels for people coming from far away so they can arrive the night before the meeting.

The June 18 face-to-face meeting will take place at New Hope United Church, 9100 Jane Street, Bldg. “E”, Concord Ontario, near the Vaughan Mills Shopping Centre.

For conference calls, 9:30 a.m. start is still okay.

Donna Bowman-Woodall noted her regrets for the next meeting.

It was pointed out that this is an interim commission until the May 24-26 Regional Council Annual Meeting, when the Council members will elect all commissions.

## 9. Approval of chair

Andy had agreed to chair the first meeting of this commission but we need to elect a chair for the duration of the interim mandate until May. Andy was nominated. There were no other nominations.

**MOTION** by Donna Bowman-Woodall/Paul Stott that Andy Comar be elected as interim chairperson

**MOTION**

**CARRIED**

## Next Meeting

The Pastoral Relations Commission of Shining Waters Regional Council will next meet on Tuesday, February 26, 2019 at 9:30 a.m. by conference call. **Please note that this meeting will be one hour long in order to consider more items than just the omnibus motion.**

## End of meeting

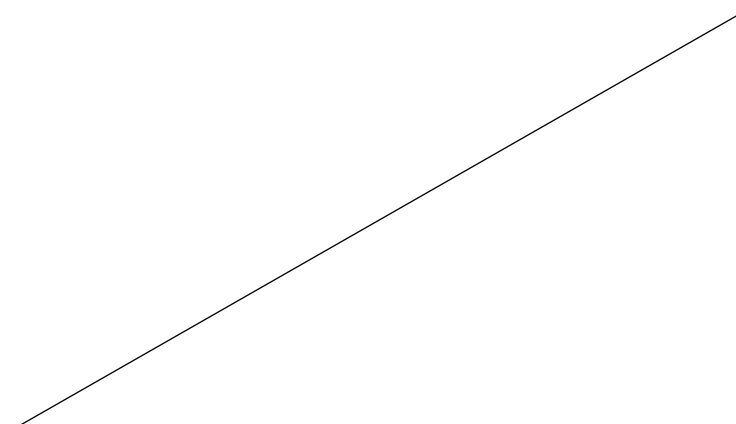
The meeting of this Pastoral Relations Commission ended at 11:30 a.m. and Dale Hildebrand offered a closing prayer.

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Chair

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Note-taker



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Appendix A

Policy name: Short term Appointments and Appointments	Review date: dd/mm/year	Policy type: Pastoral Relations
Date approved: January 29, 2019		

Purpose: To guide decision making by the Pastoral Relations Commission when considering a request for an appointment.

In the new guide for pastoral relations, *Pastoral Relations: Community of Faith*, a clear distinction is made between short-term appointment and appointments (Page 19). Short term appointments are requested when the community of faith requires ministry support while they work on their profile and search. Appointments, on the other hand, are longer-term pastoral relationship as a result of a search. This policy will help the Pastoral Relations Commission differentiate between the two types of appointments and respond appropriately.

- I. The Pastoral Relations Commission will consider a request for the following appointments:
  - i. Designated Lay Minister: up to 3 year appointment.
  - ii. Interim Minister: up to 3 year appointment
  - iii. Admittand: up to 3 year appointment (needed for immigration)
  - iv. Retired Supply: up to 3 years if filling a vacancy
  - v. Designated Lay Ministers-Applciant: DLM-A are students who are required to be in an appointment (at least half time) in order to complete their educational program. The educational program is for at least 3 years. A multi-year appointment could be requested for a DLM-A, who has been in an appointment for at least a year (up to 2 years).
  - vi. Summer Distance Learning Student Supply: The Atlantic School of Theology currently offers a distance learning MDiv that requires a student to be in a student/intern supply appointment for 5 years. A multi-year appointment (up to two years) can be requested for an Intern Supply minister who is part of the Summer Distance Learning and has been in an appointment for at least a year.
  - vii. The Candidacy Pathway program requires a candidate to fulfill a supervised ministry education (SME) for two years. An appointment may be requested for up to 2 years.
- II. All other appointments will considered short-term appointments and be approved for up to 12 months.

## EXECUTIVE

**MINUTES of Meeting held February 6, 2019**, at 10 a.m.  
via video conference

**PRESENT:** Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Paul Shepherd, Catherine Smith, Evan Smith, Bri-anne Swan, Marg Walker (Co-chair), Kent Ward

Staff: Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support

**REGRETS:** Dan Benson, Kye Munro, Jessica Stevenson, Martha ter Kuile

### GATHERING, OPENING PRAYER

Marg Walker opened the meeting at 10:05 a.m. and Peter Hartmans offered an opening prayer.

Marg Walker gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

Check-in: Marg asked if people wanted to share times when they felt particularly safe.

### AGENDA

These items were added to the agenda: Presbyteries of Toronto Conference Corporation (PTCC) update, a new piece of correspondence from Skylight, results of social justice meeting, and when there will be a break for lunch.

**MOTION** by Catherine Smith/Kent Ward that the agenda for this meeting be approved as amended. **CARRIED**

### MINUTES

**MOTION** by Paul Shepherd/Kirsty Hunter that the Minutes of the meeting of the Executive held January 14, 2019 be approved as circulated. **CARRIED**

Pre-GC43 notes of Transition Commission:

The notes of the meeting of June 22, 2018 contain sensitive personnel matters. Therefore, the decisions only are attached as Appendix A.

**MOTION** by David Leyton-Brown/Kirsty Hunter that the Executive of Shining Waters Regional Council receive for information the notes of the June 22, 2018 meeting of the Transition Commission and ratify the decisions made at that meeting. **CARRIED**

### CORRESPONDENCE

- Shining Waters Incorporated Ministries  
Omnibus motion

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**MOTION** by Ross Leckie/Paul Shepherd that the Executive of Shining Waters Regional Council (10) take the following action:

Fred Victor Centre

...that consent be given to Fred Victor Centre to amend the current lease to include the fourth floor (4,757 square feet) of 59 Adelaide Street East, City of Toronto for the Employment and Training Services (ETS) program from October 1, 2018 to April 30, 2020.

**MOTION**

**CARRIED**

- Correspondence from Nora Sanders regarding attendance of a member of the General Council Executive at the Regional Council meeting was received for information
- Letter re: Skylight Festival will be discussed under budget discussion

**The Calls to the Church – Update**

Evan Smith reported that there will be a gathering in the summer with everybody from BC native ministries, the ANCC, and the ON/PQ group, which meets every three years. This is the gathering where discussion will take place on where the native ministries will be in the new structure.

Shining Waters is connecting with Indigenous ministries to see what support the Regional Council can give and to start relationship building.

**Budget**

Peter Hartmans presented an updated Budget for 2019 (Appendix B). It appears there will be the money to support the budget; part of our source of funding is residual funds from Toronto Conference and from the sale of a church that is happening in the next few months.

The Pastoral Relations and Communities of Faith commissions provided budgets, which were reviewed and discussed. It was decided to have a separate line for youth as well as networks and clusters. It was decided to have a miscellaneous line of \$50,000 and items such as the Skylight Festival request could come under this line.

**MOTION** by Catherine Smith/Bri-anne Swan that the Executive of Shining Waters Regional Council approve the transitional budget presented with the two amendments noted.

**MOTION**

**CARRIED**

Peter indicated he is working on creating a reserve fund for J8 reviews, which are the responsibility of the Region.

Letter re: Skylight Festival requesting \$5,000.

**MOTION** by Kirsty Hunter/Bri-anne Swan that the Executive of Shining Waters Regional Council agree to support the Skylight Festival in the amount of \$5,000 for this year and next year they be directed to the New Ministries Development and Leadership Fund for funding.

**MOTION**

**CARRIED**

### **Regional Council Meeting**

Karen Hilfman Millson joined the meeting for this portion of the agenda.

More work has been done on the draft agenda since its circulation.

Questions/items needing answers:

- instead of beer and hymns it is suggested that on Friday and Saturday evenings we provide a way for people to gather in a number of ways and give opportunities for open conversations;
- can there be a team to do agenda and worship details; Peter Hartmans, Marg Walker, David Leyton-Brown, and Jody Maltby, Jeffrey Dale and Ren Ito.
- Budget – regarding payment of meals for retirees and ordinands, it was decided that the ordinands will have their meals and accommodation covered and that retirees will be the Regional Council's guests for lunch on Sunday.
- Workbook – will need a small one, to include proposals and budget items, etc.
- Childcare – there is none available by or through Georgian College, so we would have to develop our own strategy if we were to offer it. In past a subsidy has been offered for childcare or elder care. It is possible for it to be done, as there are options available. It was noted to keep duty of care foremost in the planning. Karen and Janet MacDonald will explore this further.
- the toolbox and videos previously mentioned are being worked on; youth will be participating in a worship service.

### **Regional Council Justice Work**

Jody Maltby joined the meeting for this portion of the agenda.

Susie Henderson, Ren Ito and Jody have met to put together a plan for how the staff time for social justice work will go forward. Jody presented a draft proposal. (Appendix C)

This will be an agenda item at the next Executive meeting and the conversation will continue.

The meeting broke for lunch for half an hour and then David Leyton-Brown took the Chair.

### **Governance**

Marg Walker went through some editorial changes to the current Governance Structure document and presented new policies for review and approval.

- Sub Executive
- Conflict of Interest

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- Property Distribution
- Remuneration Policy
- Property Management

**MOTION** by Marg Walker/Catherine Smith that the Executive of Shining Waters Regional Council approve the Sub-Executive Policy.

**MOTION**

**CARRIED**

**MOTION** by Marg Walker/Kent Ward that the Executive of Shining Waters Regional Council approve the Conflict of Interest Policy.

**MOTION**

**CARRIED**

**MOTION** by Marg Walker/Catherine Smith that the Executive of Shining Waters Regional Council approve the Property Management Policy.

**MOTION**

**CARRIED**

Ross Leckie abstained from the vote.

**MOTION** by Marg Walker/Catherine Smith that the Executive of Shining Waters Regional Council approve the Property Distribution of Proceeds Policy.

**MOTION**

**CARRIED.**

The draft Remuneration Policy was deferred to another meeting.

**Covenant with French Ministries**

Éric Hébert-Daly joined the meeting for this agenda item.

Éric presented a Covenant document between the General Secretary, La Table des ministères en français and the Region 10 Regional Council; reviewed and explained items, and answered questions. It will be changed to have Region 10 read “Shining Waters Regional Council.”

**MOTION** by Kent Ward/Ross Leckie that the Executive of Shining Waters Regional Council accept the Covenant between the General Secretary, La Table des ministères en français and Shining Waters Regional Council as presented.

**MOTION**

**CARRIED**

**Nominations**

Catherine Smith updated the Executive on the progress of the Nominations Committee. The committee met January 15<sup>th</sup>, reviewed policies and talked about process to follow to start a call for nominations. Items for discussion:

- Executive – can have up to 15 people, how many do we nominate? Stagger the terms between one and three years; do we allow for nominations from the floor?
- Pastoral Relations Commission – is the chair on the Executive? or an appointee?
- Licensed Lay Worship Leaders committee – The Nominations Committee does not have to populate this committee, the Pastoral Relations Commission will do that;



- Property Task Group – the governance structure talks about property liaisons;
- Intentional Interim Ministry Committee – this can be up to six members including two lay; suggesting there should be a couple of interim ministry personnel on the committee. The Community of Faith Commission could populate these;
- Mission Support Committee will come under granting groups in the governance structure;
- Affirming and inclusiveness – suggesting having a committee; talked today about this becoming a network or cluster instead of committee/commission; Affirm United might have some partnership recommendations with regard to our affirming status; this is in process.
- have made some changes to draft Nominations Committee policy and it will come to a future Executive meeting;
- an introductory letter and interest form will be sent out to the Regional Council email list within the next couple of weeks;
- creating a skills inventory/database that could be used more broadly than just nominations;
- development of a handbook for nominations;
- representation for chaplains – check with Pastoral Relations Commission for their thoughts;
- should there be a Shining Waters open house for former reps and any member of the region? This has educational value and could be presented to the Regional Council meeting through a video;
- try to get some different people or new people involved in Regional Council structure; are we going to need a pastoral talking point?

### **Presbyteries of Toronto Conference Corporation (PTCC) – update**

Kent Ward reported that PTCC met last week and had a conversation about moving forward in the new Region. PTCC is at a low ebb at the moment because monies are committed over the next couple of years, there has been no top-up, and stock market has not been kind. They may not be able to entertain new funding requests until the fall or into 2020; they are taking a fairly conservative approach to the fund.

Three-quarters of funds held by PTCC stay with Shining Waters with one-quarter going to Western Ontario Waterways Regional Council.

Over the next year, they have to look at their Letters Patent and will have to be in conversation with both Regions. They are also looking at the name of the body – might stay the same or might change to reflect who they serve, etc.

A big question is once the grant review team looks at an application and says it is to go forward – where does it go from there? Previously they went to the full court of presbyteries; not sure they want to wait for full Regional Council approval, so could they go to the Executive? It could be an omnibus motion to Executive.

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**Networks**

Kirsty Hunter raised some questions about networks:

- what is a network, who can form one, are they entitled to funding or staff support?
- how does someone get in touch with the Region to initiate a network?
- should communication be sent out keeping people up to date?

**CLOSING**

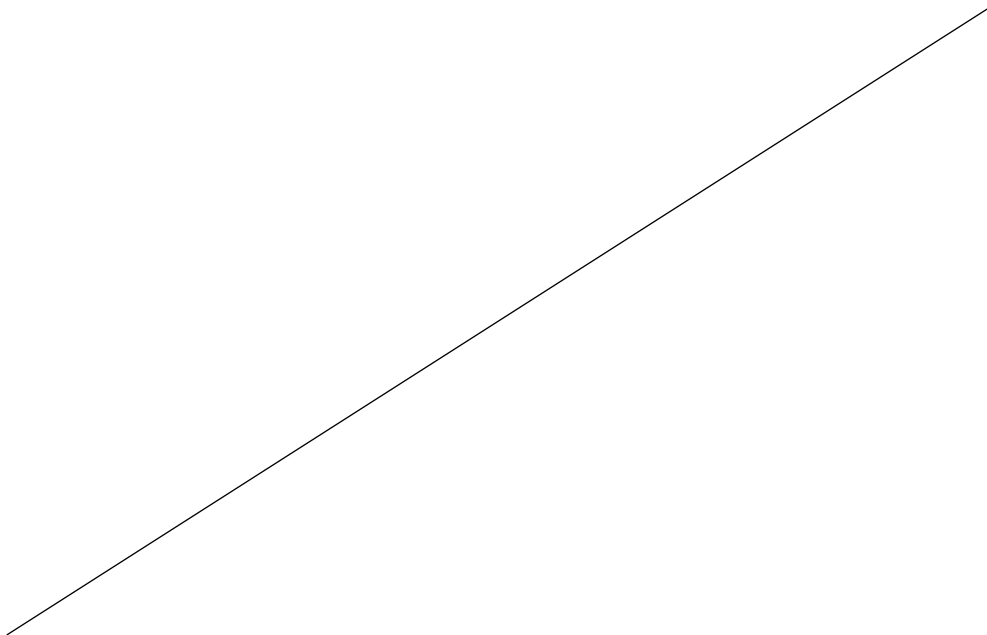
The agenda having been completed, the meeting ended at 3:30 p.m. Marg Walker offered a closing prayer.

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Chair

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Note-taker



Appendix A

**Region 10 Commissioners Meeting - Decisions**  
*Toronto Conference Office (Mayall Rd) – Toronto, ON*  
June 22, 2018

*Vision*

Peter Hartmans read an email that was given to him by Jody Maltby and asked for feedback from Commissioners about the Vision people (this will be dealt with later in this meeting). We will have to create a Regional policy manual. The feeling in the room was that all commissioners are to work together regardless of a vision title and if it separates organically then so be it.

**There was consensus that all Region 10 Commissioners should be at the same table, making decisions together.**

*Toronto Conference – Explorers Program*

**There was consensus that the Explorers Program should continue to function and perhaps, hand it off as a national project (it might be healthier to be seen as a national program instead of a program just from Region 10). This is a recommendation only and the Commissioners are not responsible for this – the elected group after January 1, 2019 will be.**

*Regional Council Budgets and Staffing Worksheet*

**There was consensus to transfer oversight for all the staff being funded and supervised by various sources to Region 10, with supervision and funding to be determined by Region 10, post January 2019.**

*Staffing*

**There was consensus that the commission will chose from internal staff instead of holding external competitions for positions.**

*Job Sharing with Region 6*

**There was consensus that Peter will indicate Region 10's interest in hiring Todd McDonald and Dale Hildebrand.**

**There was consensus that Rachael Howes will be the half-time Executive Minister Admin and half-time Regional 10 Admin staff.**

**There was consensus that Jody Maltby will be hired for Region 10 and Peter will let Jody know this.**

**There was consensus that there is a definite interest in provisional staff sharing between Region 6 and Region 10, with Lillian Roberts and Will Kunder, after decisions are made with regards to budget and Region 10 staffing.**

*Chairperson Voting*

**There was consensus that David and Marg will be co-chairs for the Region 10 Commission.**

## **Budget Projections Region 10: February 2019**

Staff/Salaries Costs:	\$ 653,188
Staff Expenses:	\$ 28,500
Memorandum of Agreement:	\$ 9,000
Regional Expenses including Regional Meeting:	\$ 72,000
-President Expenses	
-Regional Meeting	
-Executive	
-Conference Calls	
-Website	
-Book Keeping	
Office Costs: (140,000) Actual:	\$ 40,000
Property Costs:	\$ 20,000
Regional Networks/Youth:	\$ 40,000
Office Operating/Contents	\$ 45,000
Fees, Equipment:	\$ 12,000
Shared Services (Finance, Common Email, IT Support, Incorporated Ministry Support):	\$ 55,000
<b>Pastoral Relations Commission:</b>	<b>\$ 39,000</b>
<b>Communities of Faith Commission:</b>	<b>\$ 107,000</b>
Sabbatical Fund	\$ 30,000
Right Relations Fund	\$ 50,000
Internship Grants	\$ 0
Property Management Fund	\$ 200,000
Team Ministry Team Orientations	\$ 7,500
Archives:	\$ 45,000
M&S Grants:	\$ 160,000
Contingency Related to Transition:	
Conference Priorities, Litigation and Contingency	\$ 1,812
General: (Covered for 2019, Handout given in June)	
<b>Miscellaneous</b>	<b>\$50,000</b>
Total:	\$1,665,000

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**Income:**

From assessments - \$325,000

From M&S - \$289,000

**Other (Regional Funds): \$1,051,000**

**Total Income: \$1,665,000**

Staff Proposal for Social Justice Work, February 5, 2019

Principles:

- Support and encourage grassroots initiatives
- Encourage networks without necessarily committing to ongoing staff or financial support
- Bring together folks around particular issues, themes, or activities
- Build on our existing relationships, within the UCC and ecumenical/interfaith relationships

**1. To continue work under priorities identified by the former Toronto Conference**

Affirming Ministry:

- Susie will work toward developing a Regional action plan for approval at the Regional Meeting in May 2019. As part of this work, she will consult with Affirming congregations in the region and collect their actions plans and will review the action plan of the former Toronto Conference.
- Question for consideration: how do we want to consider an action plan at the Regional Meeting?

Right Relations:

- Ren will continue developing a community of non-Indigenous folks, with a particular focus on how to be an ally.
- Susie will explore how we can offer regional support to Indigenous-led justice efforts.
- Susie will have a conversation with Kairos about the ongoing process for obtaining facilitators for the Blanket Exercise. Given the UC mandate that all ministry personnel will participate in the Exercise, we may want to host a training event for facilitators.
- Question for consideration: how will we remain faithful to our previous commitment to the TRC Calls to Action?

Racism:

- Ren will work on a Racism awareness campaign to spread awareness, spark energy for learning/transformation primarily among white UCCers, including “allies”
- Susie is involved in projects focusing on white privilege and white fragility at the General Council level.
- Ren continues to connect online and through in-person Ecumenical gatherings of mostly young Christians of colour from across Canada to experience and express faith in ways

that decentre whiteness and to build capacity in/across white-dominated denominations for other POC to do the same.

Refugees:

- Susie will explore ways the region might support local communities in the grassroots work of sponsoring refugees and supporting immigrants and migrants.

## **2. Encouraging and Connecting Communities of Faith in Justice work**

- Ren is engaged in building and nurturing justice-making communities of people committed to living justly and faithfully; creative collectives to develop just(ice) cultures (arts, language, norms for community, theologies, etc.); and themed gatherings for those who want to delve deeper in individual and collective understanding, reflection, and action around specific aspects/experiences of social justice.

## **3. Building on Ecumenical/Interfaith Relationships to support Justice work**

- Susie will explore opportunities and make connections around the emergence of “movement chaplains” in a multi/interfaith way to build networks and activate a faith-based presence at vigils, demonstrations, and pursue opportunities to engage in multi/interfaith activism.
- Question: how do we relate to wider initiatives including UCC networks, initiatives of the national church, Kairos and other coalitions?

## **4. Identifying Ongoing Priorities for Justice work in the Region**

- Over the next year, Ren will convene social justice consultations to discern where there are needs, capacities, and possibilities for justice-making. This will include consultation with existing social justice networks.
- Jody/Susie will facilitate a process for the Executive to discuss priorities for justice work at the Regional level.
- Susie/Jody will have a conversation with Karen about how justice work will be part of the conversations at the Regional Meeting.

Questions for the Executive: What ongoing support do we provide to networks? Do we initiate networks? Do we distinguish between them in any way? Do we provide budget for any specific networks?

Do we want to continue as a region to participate in an official way (primarily financial support) in the Social Justice Network of Ontario Conferences?

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**PASTORAL RELATIONS COMMISSION**

**MINUTES of Meeting held February 26, 2019**, at 9:30 a.m.  
via conference call.

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, February 26, 2019 by conference call. The meeting began at 9:30 a.m.

**Members Present**

Andrew Comar (chair); Dale Hildebrand (staff); Bright Yun (ordered); William Haughton (ordered); Anne Hines (ordered); Beth Moore (lay); Robin Pilkey (lay); Paul Stott (lay)

**Regrets:** Todd McDonald (staff); Donna Bowman-Woodall (ordered)

**Welcome, constituting the meeting and prayer**

Chair, Andy Comar welcomed everyone and called the meeting to order. Andy opened with a gospel reading of the story of the transfiguration and with prayer.

**Agenda**

**MOTION** by Paul Stott/Anne Hines that the agenda consist of items that had been circulated to the commission in advance of this meeting be approved.

**MOTION**

**CARRIED**

**Minutes**

**MOTION** by Beth Moore/Anne Hines that the minutes of the January 29, 2019 meeting of the commission be approved.

**MOTION**

**CARRIED**

**Omnibus Motion**

The question was asked about whether the omnibus version that was sent out yesterday was any different from the previous one circulated. It is different. It was requested to please mark the second version as "revised."

**MOTION** by Robin Pilkey/Anne Hines that the Pastoral Relations Commission take the following actions:



a) **Appointments**

... concurs with the request of **Northlea Pastoral Charge** and reappoints **Ellen Redcliffe**, retired ordained supply minister, beginning January 1, 2019 to April 19, 2019, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$61,868 (prorated \$34,738) per annum, basic telephone of \$1200 (prorated \$600) per annum, Continuing Education and Learning Amount \$1415 (prorated \$708) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

b) **Request for Change of Pastoral Relationship**

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Nina Fulford**, ordained minister at **Emsdale Pastoral Charge** effective June 30, 2019 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Diane Bennett Jones**, ordained minister at **Wexford Heights Pastoral Charge** effective June 30, 2019 and give thanks for her ministry.

c) **Voluntary Associate Ministry Position**

... concurs with the request of **St. Paul's Pastoral Charge (Midland)** and **Beverley Irwin**, to enter into a voluntary associate minister relationship, beginning January 2, 2019.

**MOTION**

**CARRIED**

**Report from Staff**

a) **Liaisons**

The following liaisons have been appointed by staff:

Donna Bowman Woodall

Appointed to Bracebridge Pastoral Charge to assist their search for a half time ministry position.

Also appointed to Emsdale Pastoral Charge as they search for a new minister.

Elizabeth Cunningham

Appointed to Lansing Pastoral Charge to assist their search for a full time minister.

Also appointed to Sharon Hope Pastoral Charge to assist in their search for a full time ministry position.

Mhairi Godley

Appointed to Metropolitan Pastoral Charge to assist their search for a full time minister.

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William Haughton

Appointed to Trillium Pastoral Charge as they search for a new minister.

Dale Hildebrand

Appointed to Windermere Pastoral Charge to assist their search for an appointed minister to fill in for a sabbatical leave

Lynella Reid-James

Appointed to Kingsway-Lambton Pastoral Charge to assist their search for a full time minister.

b) **Pastoral Charge Supervisors**

The following pastoral charge supervisors have been appointed by staff:

Rick McKinley

Appointed to Mount Albert Pastoral Charge while they search for new full time ministry personnel.

Emma Pipes

Appointed to Palgrave Pastoral Charge while they search for new part time (20 hours) ministry personnel.

**Licensed Lay Worship Leader Policy**

This is a policy that had previously been reviewed by the Commission and is now coming back with changes based on the feedback from the last meeting.

Additional questions:

Under “Preparation and Licensing” point 2: Who approves the courses that the LLWLs are required to take? Paul Stott spoke about previous experiences with the Education & Students Committee. It has been different bodies that have designed the courses but essentially it was presbytery in the past that approved a course of study. The LLWL committee will ensure that courses of study meet acceptable standards as outlined in the LLWL Handbook.

Under the same heading, point 7: It says that the Pastoral Relations Commission recognizes the LLWL at a service, but in the other policy on the LLWL committee, it says that the committee ensures the service happens. So who does it? The committee ensures that it happens, but the Commission, which is invested with authority by the Regional Council is the body that is represented at a service. In practice, this would mean that the Commission would appoint someone to represent them at the recognition service.

Under “Ongoing Support and Guidance”, point 2: It says that the LLWL is to seek the approval of the “region” before exceeding the maximum Sundays allowed. This is too vague. Change “region” to “a Pastoral Relations Minister, who will report any exceptions to the Pastoral Relations Commission.”

**MOTION** by Robin Pilkey/Paul Stott that the Licensed Lay Worship Leader Policy be approved as revised.

**MOTION**

**CARRIED**

### **Licensed Lay Worship Leader Committee Policy**

This is the policy framework that provides the mandate, accountability and responsibilities of a committee that would handle much of the LLWL work for the Pastoral Relations Commission.

Feedback:

Suggested to add under Responsibility section under item 6: “at the initial time of licensing” to make it clear that they don’t need to be recognized again when they are re-licensed.

A question was raised about how re-licensing happens. Paul Stott explained how that was done previously in presbytery. It was based on reports from congregations and the content of the re-licensing interview. There are no criteria in the national LLWL Handbook other than to say that the license may be renewed.

**MOTION** by Beth Moore/Anne Hines that the Licensed Lay Worship Leader Committee policy be approved as revised.

**MOTION**

**CARRIED**

### **Congregational Designated Minister Policy**

Feedback on the draft:

It was suggested that the policy more properly be called the “Congregational Designated Ministry policy” since the Commission is not approving individual CDMs but rather the policy framework that governs their approval.

Under the “Why is this policy important” section, it was suggested that instead of “this is a determination of whether the position is lay or ministry personnel” it be changed to “whether the position is more appropriate to be classified as suitable for a layperson or for a ministry personnel.”

Under “Procedure”, change “reviewed by the Regional Council” to “reviewed by the Pastoral Relations Ministers” to reflect specifically who the review is actually done by.

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Under “Procedure”, change last sentence to read, “The categorization will be communicated to the community of faith, and reported to the Pastoral Relations Commission as part of the staff report in the omnibus motion, for information only.”

**MOTION** by Will Haughton/Bright Yun that the Congregational Designated Ministry policy be approved as revised.

**MOTION**

**CARRIED**

**Signatories for Pastoral Relations Commission Paperwork**

In order to ensure that Pastoral Relations paperwork is not delayed unduly, it is suggested that the Commission pass a motion that extends signing authority to the Pastoral Relations Ministers in cases where the chairperson is not available or when paperwork needs to be expedited.

**MOTION** by Paul Stott/Beth Moore that the Pastoral Relations Ministers of Shining Waters Regional Council be given signing authority for Pastoral Relations Commission paperwork.

**MOTION**

**CARRIED**

**Next Meeting**

The Pastoral Relations Commission will next meet on Tuesday, March 26, 2019 at 9:30 a.m. by conference call.

Meeting schedule to the fall:

March 12, 2019	forms due to Pastoral Reln admin assistant
<b>March 26, 2019</b>	<b>Omnibus motion conference call meeting 9:30 a.m.</b>
April 16, 2019	forms due to Pastoral Reln admin assistant
<b>April 30, 2019</b>	<b>Omnibus motion conference call meeting 9:30 a.m.</b>
May 14, 2019	forms due to Pastoral Reln admin assistant
<b>May 28, 2019</b>	<b>Omnibus motion conference call meeting 9:30 a.m.</b>
June 4, 2019	forms due to Pastoral Rel. admin assistant
<b>June 18, 2019</b>	<b>Pastorals Relations Commission meeting 9:30 a.m. to 3:00 p.m. at New Hope United Church, 9100 Jane St, Concord, ON. Omnibus motion and policy decisions. Lunch provided</b>
August 13, 2019	forms due to Pastoral Reln admin assistant
<b>August 27, 2019</b>	<b>Omnibus motion conference call meeting 9:30 a.m.</b>
September 10, 2019	forms due to Pastoral Reln admin assistant
<b>September 24, 2019</b>	<b>Omnibus motion conference call meeting 9:30 a.m.</b>

**End of meeting**

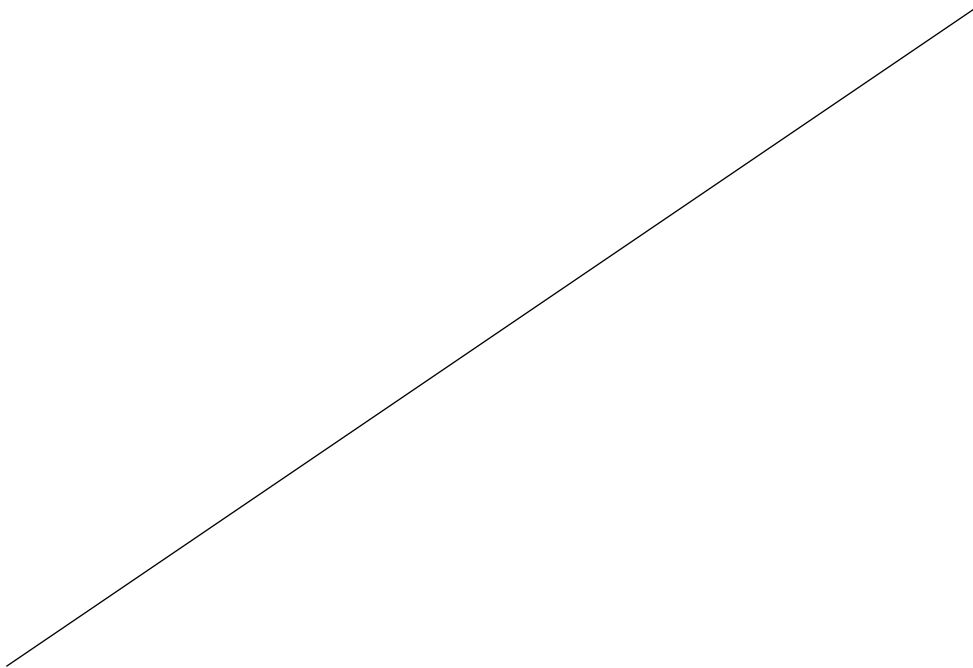
The meeting of Pastoral Relations Commission ended at 10:20 a.m., and Bright Yun offered a closing prayer.

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Chair

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Note-taker



## COMMUNITIES OF FAITH COMMISSION

**MINUTES of a Meeting held, February 28, 2019**, at 9:00 a.m.  
by video conference.

### **Members Present**

Christine Smaller (Chairperson) Ross Leckie, Emma Pipes, Harry Ramsaran, Kevin Logie, Cindy Randall, Calin Lau, Jody Maltby (Staff Lead)

### **Welcome, check in and prayer**

The chairperson welcomed everyone and offered a time of check in.

The chairperson opened the meeting with prayer. She constituted the meeting in the name of Jesus Christ.

### **Agenda**

The agenda was approved by consensus.

### **Minutes**

**MOTION** by Kevin Logie/Emma Pipes that the minutes of the meeting of January 29, 2019 be approved.

**MOTION**

**CARRIED**

### **Norms**

The commission identified the following norms:

- We will begin each meeting with a territorial acknowledgement and by speaking our pronouns.
- All things discussed within these meetings will be kept to the highest confidence. In all confidential matters, minutes will capture decisions but not conversation. Information may be shared with the Pastoral Relations ministers by the Staff Lead at the direction of the commission.
- We will consider all norms, policies and procedures as interim, to be tested as we learn about the work of the commission.
- We create a culture where we feel comfortable asking questions in order to ensure that we all have the same information.
- We will rely on the Staff Lead to give us guidance in particular with respect to how our work relates to the Office of Vocation and to communicate with the Pastoral Relations Commission.

- We acknowledge that each member of the commission brings important gifts and we encourage one another to share those gifts in support of communities of faith.
- We seek to be aware of the cultural context of communities of faith, in particular communities of a particular ethnic background. We seek to be aware of, and hear from, voices that are not reflected at this table.

### **Strategic Vision**

The chairperson offered a theological reflection on how we will do our work. She offered a reflection from Robert Greenleaf's book "The Institution as Servant". Greenleaf offers a strategy of hope focusing on the possibility of positive change and renewal within the church so that it can be an effective support for communities of faith who can then be an effective support for the individuals within them.

Members of the commission shared their vision and hopes for our work together:

- We should have always before us the health of communities of faith and the health of the region. All of our resources should be constantly supporting the end goal of creating and renewing communities of faith.
- The Bible is an important foundational document for our work along with the report of the Caretakers of the Indigenous church and the guidelines from Affirm United/S'affirmer Ensemble.
- We want to help communities before they are in crises. This is a concern given the large number of communities we support. Having a healthy pastoral relationship is important for the health of the community of faith.
- Sunday morning worship is important as an opportunity to re-charge our batteries. Part of our mandate is to support communities of faith in providing meaningful, relevant worship.
- We want to be connected to the needs of communities of faith across the region particularly those we are not in relationship with. Clusters will be important to keep us connected. We want to be proactive and connected.
- What can we realistically do and what do we need to let go of?
- We do have a budget and we can use that money to connect with communities of faith in a meaningful way so that we can hear from them and be proactive. Letting go of what we don't need to do is a big piece, as is prioritizing what needs to be done.
- Good communication with the Pastoral Relations Commission will be important. Also hearing from other regional leaders around taking the pulse of communities of faith.

- It would be great to move away from a focus on buildings and focus more on Christian communities. How can we as a church embody Christ's life in our communities? We can look at many different models for what it means to be a community of faith.
- We need clear policies with criteria for decision-making around standard decisions, such as sale of property, renovations, etc, so that the Staff Lead can approve requests within those criteria and report back to the commission. This will free up this commission's time to focus on big picture visionary work and proactive support of healthy communities of faith.
- It is unfortunate when churches close in places where they are very much needed.
- What is the test criteria for our work? Everything we do, every decision we make, should be to promote healthy communities of faith.

### **Criteria for the work of the Commission**

- Everything we do, every decision we make should be to support healthy communities of faith.
- Having a broad geographic United Church presence is important. We will consider the need for ministry in any geographic location, particularly when a congregation is considering closing.
- We need a strategy for recruitment, training and ongoing nurturing of volunteers to support communities of faith.
- We are committed to new ministries and missions within the region and new possibilities for what a community of faith might look like.
- Congregations are all considered communities of faith but not all communities of faith will be congregations. It is okay to use the term congregation when we are referring to a congregation. We can help to develop a broader understanding of what a community of faith might be; to dream outside the traditional congregational model.
- Sometimes the commission will need to give direction to staff as to when a community of faith may be – or not be – a priority in the use of resources, both human and financial.
- All of our policies will be living, breathing documents. As such, all will be interim and subject to frequent review, particularly in the early stages of our work. Applying interim policies will not create precedent.

### **Policies**

The Staff Lead reviewed the work that has been done to date by the Governance Task Group of the Regional Executive. The commission has responsibility to develop policies that support our mandate. Some of these policies need to be in place quickly and could be interim policies while we continue to live into our work.



It was agreed that we will need policies covering the following:

- Living in a covenantal relationship with each community of faith, including support to new and emerging ministries
- Development of a Living Faith Story, including articulation of mission and ministry
- Property Matters
- Ensuring compliance with policies and polity of the United Church, including reviews of communities of faith under section J4 of the Manual
- Hearing appeals from communities of faith and their governing bodies
- Clusters and networks, including ministry with children, youth and young adults
- The Interim Ministry Committee

The Staff Lead will clarify the role of the commission with respect to formal reviews of communities of faith and in particular the budget to support this work.

**MOTION** by Ross Leckie/Cindy Randall that the policy on manse funds, as revised, be approved as an interim policy subject to review as deemed necessary by the commission.

**MOTION**

**CARRIED**

The commission revised the policy to allow the Staff Lead to approve a one-time use of income from manse funds to a maximum of \$25,000 provided all other criteria within the policy are met. Requests over \$25,000 will come to the commission for consideration. If a community of faith returns with a second request for use of income, this will come to the commission for consideration.

**MOTION** by Cindy Randall/Calin Lau that the policy on the Interim Ministry Committee, as revised, be approved as an interim policy subject to review as deemed necessary by the commission.

**MOTION**

**CARRIED**

The commission revised the policy to include that two members of the committee will be order of ministry (active or retired) with training as Intentional Interim Ministers. The commission may make suggestions through the Staff Lead to the Nominations Committee who will populate the Interim Ministry Committee. The commission is concerned about the authority of the committee with respect to credentialing of interim ministers and about the role of the committee in making decisions. Further conversation is needed.

These policies will be sent to the Regional Executive for inclusion in the Shining Waters Regional Council governance handbook.

The policy on property was deferred to the next meeting to allow for further work. Cindy Randall and Harry Ramsaran will work on the policy and will bring the Staff Lead into the conversation if needed. Other policies were deferred to a future date.

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**Communities of Faith**

**West Hill United Church**

The commission considered the letter from Rev. Mark Fearnall.

**MOTION** by Harry Ramsaran/Calin Lau that no action is necessary by the regional council with respect to West Hill United Church.

**MOTION**

**CARRIED**

The Staff Lead will take the next steps as directed by the commission and will forward the response on regional letterhead signed by the chairperson. The commission will take no further action on this matter.

**Saint Luke's United Church**

The commission considered the request from Rev. Andrew MacPherson.

Christine Smaller and Emma Pipes will attend as a listening team and report back to the commission. The commission will use this opportunity as a test study to help us think through how to respond to communities of faith and criteria for decision-making. It was noted that normally commission members will not be the ones to visit communities of faith, but we do not yet have trained volunteers for this work.

**Future Meetings and Tasks**

It was noted that there are a number of resources that have been prepared by the former presbyteries that could be used to support communities of faith. The Staff Lead has gathered these and will review them in the next few weeks. It would be helpful to create check-lists related to specific areas of work that could be sent to communities of faith.

The commission evaluated the meeting and expressed appreciation to the chair for her leadership. There was discussion about future meetings. The next meeting will be a video conference on March 28<sup>th</sup> from 9 a.m. – noon. At this meeting, we will consider setting a consistent date for meetings. We will also discuss whether we want to continue to meet by video conference or schedule an in-person meeting before June, 2019.

**Closing**

Kevin Logie closed in prayer and the meeting was adjourned at 12:02 p.m.

**Next Meeting**

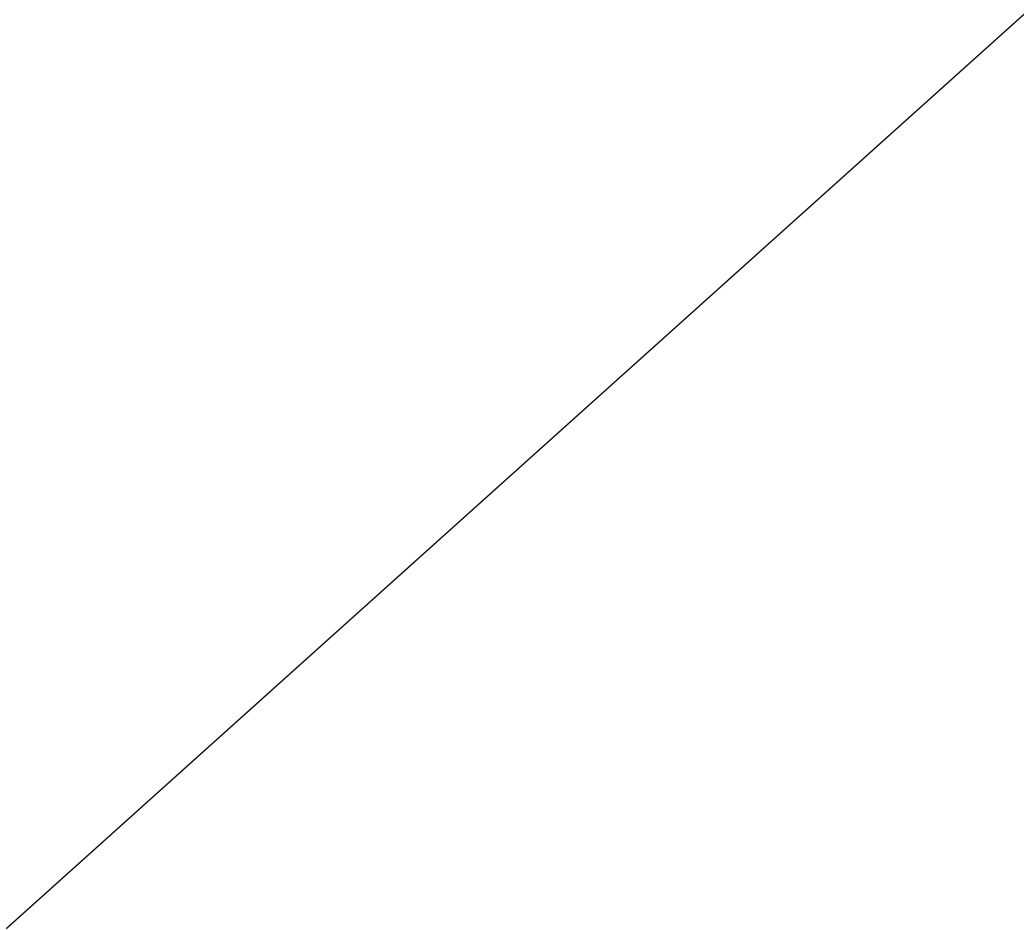
Thursday, March 28, 2019 from 9 a.m. – noon by Zoom video conference.

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Chair

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Note-taker



## EXECUTIVE

**MINUTES of Meeting held March 5, 2019**, at 10 a.m.  
at Living Presence Ministry, Queensville, ON

**PRESENT:** Dan Benson, Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Catherine Smith, Jessica Stevenson, Bri-anne Swan, Martha ter Kuile, Marg Walker (Co-chair)

Staff: Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support

**REGRETS:** Kye Munro, Paul Shepherd, Evan Smith, Kent Ward.

### GATHERING, OPENING PRAYER

Marg Walker opened the meeting at 10:10 a.m. and Peter Hartmans offered a scripture reading and prayer.

Marg gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region. The participants were then invited to check in.

### QUORUM

**MOTION** by Ross Leckie/Kirsty Hunter that the quorum for the remaining term of the Shining Waters Regional Council Executive be seven members. **CARRIED**

### AGENDA

**MOTION** by Catherine Smith/Ross Leckie that the agenda for this meeting be approved as amended. **CARRIED**

### MINUTES

**MOTION** by Catherine Smith/Kirsty Hunter, that the Minutes of the meeting of the Shining Waters Regional Council Executive held February 6, 2019 be approved as circulated. **CARRIED**

**MOTION** by Catherine Smith/Ross Leckie, that the Notes of the meeting of the Shining Waters Regional Council Executive held February 15, 2019 be approved as circulated. **CARRIED**

### Correspondence

- Signed Memorandum of Understanding Region 6/10  
The Memorandum of Understanding signed by all parties was received by the Executive for information.
- Pastoral Relations Commission Minutes and Approved Policies  
The February Minutes and the approved policies of the Pastoral Relations Commission were received for information.

- Summary Decision from Minutes of transition commission following General Council 43, attached as Appendix A.

**MOTION** by Kirsty Hunter/Bri-anne Swan, that the summary of decisions of the Transition Commission made between August and December 2018 be posted on the website. **CARRIED**

- Archives Meeting in June  
This meeting, June 16-18 in London, is a big-picture discussion on how archives are done going forward and about archives going digital. David Leyton-Brown may be able to go and will know for sure when there is a detailed agenda.
- Letter from John Suk re: asking where reporting on a grant is to go. Peter Hartmans has replied that the report is to come to the Executive.
- Seeds of Hope Grant application- asking for Shining Waters endorsement

**MOTION** by Catherine Smith/Jessica Stevenson that the Shining Waters Regional Council Executive endorse the Canadian Circle of Courage & Renewal Facilitator Preparation Program Application for a Seeds of Hope grant. **CARRIED**

### **The Calls to the Church – Update**

The National Indigenous Church is working towards their summer gathering.

Having had a conversation about including Indigenous language as part of our name, the Executive of Shining Waters Regional Council feels it would be preferable to include Indigenous language. When the National Indigenous Church (NIC) has had their meeting in the summer we will know with whom we would have a relationship and know with whom to consult about this. The Executive also spoke about dual relationship; having the NIC give us a name to use.

### **Communication Policy**

Susie Henderson joined the meeting for this portion of the agenda. The Communications Policy and work plan have been reviewed by the governance task group and some changes have been incorporated.

She also updated the Executive on the new website. It is live now and she reviewed the content.

**MOTION** by Bri-anne Swan/David Leyton-Brown that the Executive ask the Executive Minister, Peter Hartmans, to correspond with the General Secretary to have assigned email addresses to Ministry Personnel and regional council members. **CARRIED**

### **Priorities for Regional Council Justice Work – Update**

Jody Maltby joined the meeting for this portion of the agenda.

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At a previous meeting, the Executive endorsed the work plan. Jody Maltby reported that she has edited the document and that it will go on the website.

The Executive suggested that the document authored by Brian McIntosh be forwarded to the Communities of Faith Commission for information.

Bri-anne Swan brought up the topic of how the Affirming conversation affects the inter-cultural conversation.

**Ratification of Membership**

**MOTION** by Martha ter Kuile/Catherine Smith that the Executive of Shining Waters Regional Council confirm that John Suk and Nick Walker are members of the Major Capital Fund Commission of Toronto United Church Council. **CARRIED**

**MOTION** by Kirsty Hunter/Jessica Stevenson that the Executive of Shining Waters Regional Council confirm that Norm Dundas, Paul Rose, Louise Mahood, Silver Ayupan, Doug McLeod, Victor Kitagawa, Catherine Smith are members of the Toronto United Church Council Urban Forest Fund Commission. **CARRIED**

**Executive Minister Update – Peter Hartmans**

The appointment of United Church Women (UCW) reps as voting members of Regional Council may have been premature according to *The Manual* (2019) and Peter has written the General Secretary asking for a ruling. We will consider the matter at our next Executive meeting.

The inaugural Regional Council meeting planning is going well.

Jim Jackson, Chair of Canadian Shield Regional Council is coming to our April Executive meeting.

Lunch – Kirsty Hunter offered a grace before a light lunch was served.  
Jessica Stevenson left the meeting

**Governance**

Marg Walker updated the Executive on the work of the Governance task group.

**MOTION** by Catherine Smith/Dan Benson that the Executive receive the Pastoral Relations Commission Congregational Designated Ministry Policy and include it in the Governance document. **CARRIED**

**MOTION** by Ross Leckie/Martha ter Kuile that the Executive receive the Pastoral Relations Commission Licensed Lay Worship Leaders Policy, and include it in the Governance document. **CARRIED**

The Licensed Lay Worship Leaders Committee Policy was discussed and will be returned to the Pastoral Relations Commission with some questions from the Executive.

The Short-term Appointment Policy was discussed and will be returned to the Pastoral Relations Commission with some questions from the Executive.

Manse Fund Policy

After discussion, it was felt that this policy may not be necessary but the Executive has some other concerns that will be taken to the Communities of Faith Commission.

Property Matters Policy

The Executive felt that this policy belongs with the Executive.

Changes to policies

- Membership of Regional Council – some additions/changes needed, and the task group is seeking more information.
- Correct Communities of Faith Commission and Pastoral Relations Commission policies by taking out “appointed,” and under “Purposes” include wording to say within the mandate of the Commission.

Regional Fund Policy

**MOTION** by Ross Leckie/Martha ter Kuile that the Executive of Shining Waters Regional Council approve the Regional Fund Policy. **CARRIED**

Right Relations and Indigenous Ministries Fund

**MOTION** by Kirsty Hunter/Catherine Smith that the Executive of Shining Waters Regional Council approve the Right Relations and Indigenous Ministries Fund Policy. **CARRIED**

Mission Policy –include right relations intent

**MOTION** by Catherine Smith/Martha ter Kuile that the Executive of Shining Waters Regional Council approve the Mission Policy with the additions discussed. **CARRIED**

Communications Policy – add information on style guide

**MOTION** by Dan Benson/Martha ter Kuile that the Executive of Shining Waters Regional Council approve the Communications Policy with the additions discussed. **CARRIED**

Affirming Region Policy –

**MOTION** by Kirsty Hunter/Dan Benson that the Executive of Shining Waters Regional Council approve the Affirming Region Policy. **CARRIED**

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**Closing**

The meeting closed at 4:10 p.m. and Marg Walker offered a closing prayer.

**Next Meeting dates:**

April 10, 2019, in-person meeting, 10:00 a.m. to 4:00 p.m., Hampton Inn, 5515 Eglinton Avenue West, Toronto

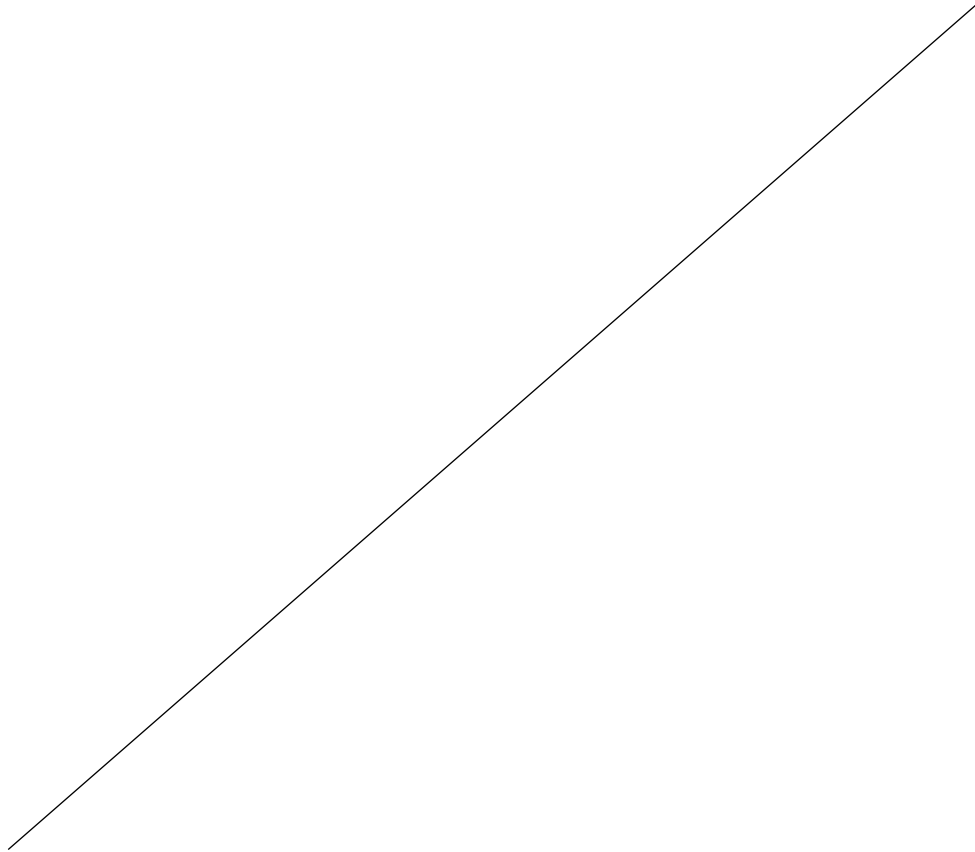
May 6, 2019, Zoom call 10:00-1:00

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Chair

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Note-taker





## **Shining Waters Transition Commission**

### **Decisions August – December 2018**

August 15, 2018

MOTION by Ross Leckie/Bri-anne Swan, that quorum for this Commission be fifty percent plus one (50% + 1) of voting members, or eight (8) voting members.  
CARRIED

MOTION by Kirsty Hunter/Ross Leckie, that the Region 10 Commission will retain the Living Waters office and the Toronto Southeast office, while releasing the Northern Waters and South West offices. CARRIED

MOTION by Martha ter Kuile/Catherine Smith that Region 10 Commission gives the Executive Minister, Peter Hartmans, permission to negotiate with the General Council office in regards to accounting, email, incorporated ministries and IT support services.  
CARRIED

MOTION by Catherine Smith/Ross Leckie, that Region 10 accept the following position recommendations:

- Community Engagement and Partnership - Susie Henderson, (1.0);
- Congregational Support Minister (with an emphasis on Right Relations and Justice) - Will Kunder (0.5);
- Clusters and Networks - Karen Hilfman Millson 0.4) on a one year contract;
- Clusters and Networks - Jean Ward (0.4) on a one year contract;
- Pastoral Relations Partnerships - Lillian Roberts (0.2);
- Administration, Region 10 in partnership with Region 6 - Joan Baily (up to 14 hours per week total);
- Administration, Region 10 - Donna Rutz (1.0). CARRIED

October 10, 2018

MOTION by Kirsty Hunter/Paul Shepherd, to accept the draft *Memorandum of Understanding, Two Regional Councils sharing Executive Minister and Executive Minister administrator* with the addition of a #10 to read: A Region 6 and 10 task group would be created, to begin after the first Regional meeting, to be made up of two members of each regional council executive, to support transition, and to communicate mainly electronically. CARRIED

MOTION by Kirsty Hunter/Ross Leckie, that the Observer insert be discontinued in favour of publishing a Region 10 newsletter. CARRIED

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MOTION: Kirsty Hunter/Evan Smith that the Region engage Janet McDonald to be meeting coordinator of the Regional meeting in May. CARRIED

November 12, 2018

MOTION by Martha ter Kuile/Ross Leckie  
That the regional United Church Women (UCW) President and Secretary, or designates, be members of the Regional Council. CARRIED

MOTION by Kirsty Hunter/Dan Benson  
that the transition commission for Regional Council 10 take the following actions:

1. Adopt the marriage licence registration policy found at Appendix A;
2. Adopt the processes regarding marriage licence registration found at Appendix B; and
3. Name Peter Hartmans, Executive Minister, as the governing official for the purposes of marriage licence registration within the Province of Ontario. CARRIED

MOTION by Kent Ward/Paul Shepherd  
That the Region 10 transition Commission support the continuation of the property management agreement with Toronto United Church Council (TUCC) and request that Peter Hartmans be in dialogue with TUCC to pursue that negotiation. CARRIED

MOTION by Catherine Smith/Martha ter Kuile  
That the Region 10 transition commission approve the Memorandum of Understanding as presented in Appendix C attached. CARRIED

MOTION by Catherine Smith/Ross Leckie  
that the Region 10 transition commission approve the following Mission Support grants:

Muskoka Chaplaincy	\$ 4,500
Davenport Perth Community Ministry	\$ 2,500
Jane Finch Community Ministry	\$ 2,500
The Journey Neighbourhood Centre	\$30,000
Christian Resource Center	\$23,000
Anglican United Refugee Alliance	\$35,000
Ecumenical Chaplaincy, U of Toronto	\$10,000
Fred Victor Mission	\$ 7,500
Massey Centre	\$ 6,000
Michael Garron Hospital	\$ 6,000
Mount Sinai Hospital	\$12,000
St. Matthews Bracondale House	\$ 1,000

CARRIED

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MOTION by Ross Leckie/Martha ter Kuile

That the Region 10 transition Commission approve the primary budget projections as presented in Appendix D. CARRIED

MOTION by Catherine Smith/Dan Benson

That the Region 10 Regional Council meeting be held at Georgian College in Barrie on May 24/25, 2019. CARRIED

November 30, 2018

MOTION by Paul Shepherd/Kirsty Hunter

That the Region 10 Transition Commission agree to the protocol from the National Indigenous Council. CARRIED

MOTION by Ross Leckie/Kent Ward that the Regional Council 10 Transition Commission approve the following policies and recommend that the Regional Executive, elected at the Regional Meeting in May, 2019 review these policies within the next three years:

- Regional Council
- Regional Council – Relationship with Region 6
- Regional Council – Executive
- Executive Minister – Responsibilities and Accountability
- Executive Minister – Correspondence
- Executive Minister – Marriage Licenses CARRIED

MOTION by Martha ter Kuile/Dan Benson that the Regional Council 10 Transition Commission agree in principal with the Pastoral Relations and Communities of Faith Commission policies and that the Commission gives permission to the staff to contact individuals to be interim members of the commissions to serve until the Regional Meeting in May. CARRIED

MOTION by Paul Shepherd/Jessica Stevenson that Catherine Smith, Ross Leckie, and Kirsty Hunter be named as the Nomination Committee to prepare a slate of officers for election at the May Regional Meeting. CARRIED

MOTION by Kent Ward/Catherine Smith that a congregation could apply for up to \$3,500.00 to support a congregation when their ministry personnel goes on sabbatical. CARRIED

December 12, 2018

MOTION by Martha ter Kuile/Paul Shepherd, that the name of Region 10 be Shining Waters Regional Council. CARRIED

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MOTION by Catherine Smith/Martha ter Kuile

That the Regional Council 10 Transition Commission appoint the following people to the Interim Grant Review Commission: Norm Dundas, Angus MacLennan, Rev Betty Lou McNabb, Paul Rose, John Suk, Nick Walker, Rev. Kent Ward, and that the term be to June 1, 2019 and that the Commission is empowered to review and approve Presbyteries of Toronto Conference Corporation (PTCC) grant applications and other grant applications for which there is no existing review process. CARRIED

MOTION by Ross Leckie/Martha ter Kuile that the Regional Council 10 Transition Commission approve the following policies and recommend that the Regional Executive, elected at the Regional Meeting in May, 2019 review these policies within the next three years:

- Executive Minister – Budget Process
- Executive Minister – Incorporated Ministries
- Pastoral Relations – Voluntary Associate Minister
- Pastoral Relations – Marriage License Policy
- Pastoral Relations Commission: Addition of 7. Sacramental Privileges to Responsibilities CARRIED

**PASTORAL RELATIONS COMMISSION**

**MINUTES of Meeting held March 26, 2019**, at 9:30 a.m.  
by conference call.

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, March 26, 2019 by conference call. The meeting began at 9:30 a.m.

**Members Present**

Andrew Comar (chair); Dale Hildebrand (staff); Todd McDonald (staff); Bright Yun (ordered); William Haughton (ordered); Donna Bowman-Woodall (ordered); Beth Moore (lay); Robin Pilkey (lay); Paul Stott (lay)

**Regrets:**

Anne Hines (ordered)

**Welcome, constituting the meeting and prayer**

Chair, Andy Comar welcomed everyone and called the meeting to order. He read a passage from Jeremiah and then led a prayer.

**Agenda**

**MOTION** by Donna Bowman-Woodall/Paul Stott that the agenda consisting of items that had been circulated to the commission in advance of this meeting be approved.

**MOTION**

**CARRIED**

**Minutes**

**MOTION** by Robin Pilkey/Beth Moore that the minutes of the February 26, 2019 meeting of the commission be approved.

**MOTION**

**CARRIED**

**Omnibus Motion**

**MOTION** by Paul Stott/Donna Bowman-Woodall that the Pastoral Relations Commission take the following actions:

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a) **Calls**

... concurs with the request of **Rosedale Pastoral Charge** and approves the call to **Kristin Philipson**, ordained minister, beginning March 1, 2019, full time based on 40 hours per week with the following terms for Category E, 11 years and Cost of Living Group Assignment 5: Salary \$67,823 per annum, salary in addition to the minimum at 62.186% which equals \$42,177 for a total salary of \$110,000, basic telephone-cellphone of \$840 provided by pastoral charge, Continuing Education and Learning Amount \$1415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does not require an act of covenant.

... concurs with the request of **Cheltenham Pastoral Charge** and approves the call to **Heather Stevenson**, Candidate, provisional on ordination prior to start date, beginning July 1, 2019, part time based on 20 hours per week with the following terms for Category A, year 1 and Cost of Living Group Assignment 5: Salary \$61,204 (prorated \$30,602) per annum, salary in addition to the minimum at 5% which equals \$1,531, for a total salary of \$64,265 (prorated \$32,133) basic telephone of \$540 provided by pastoral charge, Continuing Education and Learning Amount \$1415 (prorated \$708) and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

b) **Appointments**

... concurs with the request of **East End United Regional Ministry** and appoints **Michiko Bown-Kai**, Candidate, beginning January 15, 2019 to January 14, 2020, full time based on 40 hours per week with the following terms for Category Candidate Step 1, 1-2 years and Cost of Living Group Assignment 5: Salary \$59,234 per annum, basic telephone \$900 per annum, Continuing Education and Learning Amount \$1415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Good Tree Korean Mission** and appoints **YunJung (Julia) Kim**, ordained supply (non-United) minister, beginning January 1, 2019 to December 31, 2019, part time based on 10 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$61,204 (prorated \$15,301) per annum, basic telephone of \$600 provided by pastoral charge, Continuing Education and Learning Amount \$1415 (prorated \$354) and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Dewi Sant Welsh Pastoral Charge** and appoints **Elizabeth Mackenzie**, ordained minister, beginning March 1, 2019 to March 1, 2020, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$69,476 per annum, salary in addition to the minimum at 15% which equals \$10,421, for a total salary of \$79,897, basic telephone \$1020 per annum, Continuing Education and Learning Amount \$1,500 per annum and all other terms according to *The*

*Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **St. Mark's Pastoral Charge** and approves the appointment of **Daniel Reed**, Candidate for Ordered Ministry, beginning March 18, 2019 to June 30, 2019, full time based on 40 hours per week with the following terms for Category Candidate Step 2, 3 plus years and Cost of Living Group Assignment 5: Salary \$59,580 per annum, salary in addition to the minimum at 10% which equals \$5,958 for a total salary of \$65,538, basic telephone-cellphone of \$900 provided by pastoral charge, Continuing Education and Learning Amount \$1415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does not require an act of covenant.

... concurs with the request of **Windermere Pastoral Charge** and appoints **Jean Ward**, ordained minister, beginning May 1, 2019 to July 31, 2019, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$69,476 per annum (prorated \$34,738), basic telephone \$460 per annum, Continuing Education and Learning Amount \$1415 per annum (prorated \$707.50) and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

c) **Request for Change of Pastoral Relationship**

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **William Boyd**, ordained minister at **Parry Sound Rural Pastoral Charge** effective April 8, 2019 and give thanks for his ministry.

d) **License to Administer Sacraments**

...concurs with the request of **St. Mark's Pastoral Charge** and grants sacramental privileges in accordance with *The Manual* 1.2.4(a) and 1.2.4.2, to **Daniel Reid**, Candidate, during his appointment at **St. Mark's Pastoral Charge**.

e) **Voluntary Associate Ministry Position**

... concurs with the request of **Lawrence Park Community Church** and **Eric Bacon** to enter into a voluntary associate minister relationship, beginning April 1, 2019.

**MOTION**

**CARRIED**

**Report from Staff**

Todd explained that we are recruiting new liaisons to be trained in June at an extended training event.

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a) **Liaisons**

The following liaisons have been appointed by staff:

Dale Hildebrand

Appointed to Hope Pastoral Charge to help with their student appointment.

Appointed to Leaside Pastoral Charge, Thornton while they search for an appointment to fill in for maternity leave.

Todd McDonald

Appointed to Cheltenham Pastoral Charge for their congregational meeting to call their part time minister.

Appointed to Countryside Pastoral Charge, Thornton while they work to renew their appointment.

Donna Bowman Woodall

Appointed to Parry Sound Rural Pastoral Charge for a search.

b) **Congregational Designated Ministers**

i) Collier Street Pastoral Charge

Children and Youth Ministries Director position description is classified as a Congregational Designated Minister (CDM) position (Level 2). (Todd McDonald)

ii) Runnymede Pastoral Charge

Youth and Children Education Coordinator position description is classified as a Congregational Designated Minister position (Level 2). (Dale Hildebrand)

Engagement and Growth Manager is classified as a Congregational Designated Minister position (Level 1). (Dale Hildebrand)

**Nominations for the Pastoral Relations Commission**

The Nominations Committee for Shining Waters Regional Council will be bringing nominations for our commissions to the Annual Meeting on May 24 – 26, 2019. They have asked present members of the commission to consider letting their names stand for election.

Terms of office for both commissions will be one, two or three years to allow for continuity and turnover. Todd or Dale will contact all present commission members in the coming weeks to hear if you are willing to be nominated and if so, for what length of term.

**Next Meeting**

The Pastoral Relations Commission will next meet on Tuesday, April 30, 2019 at 9:30 a.m. by conference call.



**End of meeting**

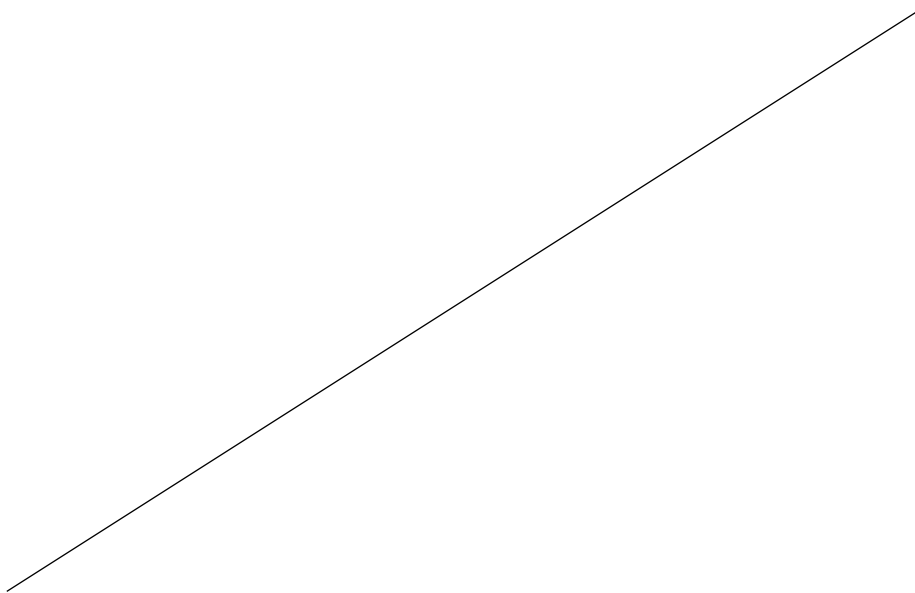
The meeting of Pastoral Relations Commission ended at 9:43 a.m., and Beth Moore offered a closing prayer.

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Chair

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Note-taker



## COMMUNITIES OF FAITH COMMISSION

**MINUTES of Meeting held March 28, 2019**, at 9:00 a.m.  
by video conference.

### **Members Present**

Christine Smaller (Chairperson) Ross Leckie, Emma Pipes, Harry Ramsaran, Kevin Logie, Cindy Randall, Calin Lau, Jody Maltby (Staff Lead)

### **Welcome, check in and prayer**

The chairperson welcomed everyone. She shared the story of Jairus' daughter from Mark 5 and led in a time of prayer. Members checked in. The commission agreed to ask the Staff Lead to find a chaplain for a critical situation in the region, offering an honorarium of \$500.

The chairperson constituted the meeting in the name of Jesus Christ.

### **Agenda**

**MOTION** by Kevin Logie/Cindy Randall that the agenda, as circulated, be approved.

**MOTION**

**CARRIED**

### **Minutes**

**MOTION** by Cindy Randall/Ross Leckie that the minutes of the meeting of February 28, 2019 be approved.

**MOTION**

**CARRIED**

### **Business Arising from the Minutes**

- Letter from M. Fearnall

The Staff Lead provided an update on this matter.

- Visit to St. Lukes

The chairperson offered thanks to Emma and Ross for their work and excellent report. She invited questions for clarification.

**MOTION** by Ross Leckie/Calin Lau that the Communities of Faith Commission direct that the appointment of Andrew Macpherson not be renewed, with thanks for his ministry with this congregation and that the Pastoral Relations Commission seek an Intentional Interim Minister for a two-year appointment to work with the congregation.

**MOTION**

**CARRIED**

The commission asked the Staff Lead to consult with the Pastoral Relations Minister about communicating this decision with Minister and Congregation.

The commission reflected on learnings from the experience with St. Lukes. How can we set up reasonable expectations within congregations around what an appointment is to ensure that appointments are good experiences for both parties? This question will be referred to the Pastoral Relations Commission.

In the course of their work with a congregation, Listening Teams may hear important information that may not be within our mandate but may be important. How do we deal with this?

The commission needs to develop a clear process for Listening Teams including how they will be set up, and what communication will occur between the Team and the congregation and/or ministry personnel. One suggestion is that a standard letter be sent ahead of time, outlining the role of the Team and the process. It also needs to be determined if the report created by the Listening Team should be shared with the congregation and/or the ministry personnel.

- Governance Conversation

Christine and Ross reported on the conversation with the co-chairs of the Regional Executive, which they thought was positive and helpful.

Initially when the commission was set up the expectation was that the commission would be completely autonomous in decision-making. Since then the Executive has recognized that there needs to be a relationship around writing policy and particularly with respect to sale of property and distribution of proceeds. Our desire is to avoid duplication and delay in making decisions. We can feel comfortable that we will be in partnership in making decisions around property sales, recognizing that both the disposition of property and retention of property will be key in supporting our vision for ministry in the region.

The Executive trusts the commission to work closely with congregations, to make appropriate recommendations to the region and to help congregations make decisions regarding the 10% of proceeds that can be their legacy. We hope that congregations can eventually be encouraged to consider different ways to approach a limited future that might allow for an even greater legacy to the wider church. It will be important to tell the positive stories of how congregations have made different decisions that allow their assets to be used in life-giving ways for the wider church.

### **Omnibus Motion**

**MOTION** by Cindy Randall /Kevin Logie that the Communities of Faith Commission of Shining Waters Regional Council take the following actions:

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- a) Approve the appointment of Maria Christina Conlon to the position of Davenport-Perth Community Minister from January 1, 2019 to December 31, 2019, full-time, with the terms for General Council category 8 step 12, Order of Ministry; Basic telephone - \$960 per annum; Continuing Education and Learning amount - \$1500 per annum; and all other terms according to the Manual.
- b) Approve the appointment of Barry Rieder at Jane Finch Community Ministry, Recognized Designated Lay Minister from January 1, 2019 to December 31, 2019, full-time, with the following terms for Order of Ministry category F of pastoral pay scale; Basic telephone - \$960 per annum; Continuing Education and Learning amount - \$1500 per annum; and all other terms according to the Manual.

*This is on the recommendation of the former Community Ministries Commission of South West Presbytery, which was responsible for these appointments under the previous structure. As per email from Paul Rose, February 17, 2019.*

- c) Approve the Collaboration Agreement of King City, New Hope and York Pines United Churches, dated January 2019.

*These three congregations worked with Karen Hilfman Millson, Minister for Clusters and Network Support Animation. This shared ministry agreement will allow the three congregations to search for a minister as one community of faith.*

- d) Approve the request of Midhurst United Church to use \$32,322 from their manse fund to support the capital project of repairing and upgrading their parking lot.

*This request meets the requirements of the Interim Manse Fund Policy that allows some or all of manse capital funds to be used for capital renovation projects. The policy notes requires a minimum value of the manse fund in reserve to be \$150,000 but where the manse fund capital values are currently less than \$150,000, this change in policy will have no effect. The congregation has demonstrated in attached Annual Report and email that they consistently have sufficient funds to cover ministerial compensation.*

- e) Approve the request from The Donway Covenant to sign an Agreement of Purchase and Sale with the purchaser listed as "Donway Cooperative".

*This is based on an email from Maureen Hall, dated March 19, 2019 that confirms that "Donway Cooperative" has been created by Options for Homes as a development entity to manage the project.*

**MOTION**

**CARRIED**

The commission celebrated the exciting work happening in all these communities of faith. It is important to find a way to share the good news stories perhaps at the regional meeting. The commission asked the Staff Lead to pursue a separate Communities of Faith page on the website

where we can share resources, with a focus on lay leadership, but also where we can share some of these stories.

### **April Meeting – In Person**

The chairperson acknowledged that we have a lot of work to do and the commission has yet to meet in person. She recommended that the April meeting be a retreat. The commission will gather for dinner on the first day, followed by a time of building community and then have a full day to engage in strategic visioning and policy writing. Christine invited us to her property, located near Flesherton (approximately 90 minutes from Toronto and 2 hours from Parry Sound). The commission will cover mileage food supplies.

### **Presentation by Affirm United/S'affirmer Ensemble**

The commission welcomed Cindy Bourgeios from Affirm United/S'affirmer Ensemble to the meeting. Cindy is the recent recipient of Craig Chaplin Award for outstanding contributions made by a person from the LGBTQ2 community. She will be honoured at the Convocation of United Theological College in May. Cindy is currently serving a congregation in Regina.

Cindy encouraged us to focus on action plans, both as a region and in our support to congregations. These plans are often aspirational, but Affirm would like to see actual substantive actions. We need to be mindful of Jesus' message that the last shall be first and the first shall be last. We must ensure that our structures support our action plan and are of particular help to people who are facing oppression and barriers.

Cindy offered two specific examples. There is a real problem that in allowing alternate voices to be heard we give a platform to homophobic, transphobic, racist and ableist arguments. If an alternative voice is encouraging exclusion and oppression, we do not need to give space to that voice. If two new ministries are competing for funding and one is going to do substantive things to help queer or trans folks or others who are marginalized, choose that one to fund.

Cindy reviewed the process by which regions becoming affirming ministries. This document should guide us in how we develop our action plan as a region and how we support and encourage communities of faith. She drew specific attention to the sections on support to communities of faith and the development of action plans. Affirm hopes that action plans will be living documents that lead to ongoing conversation between Affirm and communities about our intended actions, where we find success and where more work is needed.

Cindy encouraged us to consider how our commission can participate in the action plan of the region and how we can support communities of faith to do the same. She invited us to start the work and then come with questions. She is happy to join us again.

The commission offered thanks to Cindy for her time and her wisdom. Cindy left the meeting.

### **Proposal for Community of Faith Staff**

In the conversation with the co-chairs and the Executive Minister, Christine and Ross emphasized the need for additional staff support to communities of faith. The Staff Lead confirmed that steps are being taken to address this. The goal is to have another staff person who will be available to work directly with congregations identified by the commission as needing support in areas including governance, conflict, finances and decisions around viability. The commission noted that governance is a significant issue for congregations and more support is needed.

### **Additional Commission Members**

At the request of the Nominations Committee, the commission considered criteria for additional members. This included:

- gifts around intercultural ministries
- geographic representation, particularly from inner city Toronto
- gifts in governance, finance and property issues
- additional lay people

The commission asked the question “Whose voice is not being heard?” There is a desire to seek people with diverse genders, sexual orientations, cultural and ethnic backgrounds, and physical abilities but this can sometimes make people feel that they are chosen for these reasons rather than for their gifts and skills.

Commission members will confirm by email to the Staff Lead, if they are willing to continue on the commission and their preferred term (one, two or three years). Each person was also encouraged to offer three names of potential candidates for the commission.

### **Community of Faith Commission Liaisons**

The commission considered a list of possible liaisons. The role of liaisons might be to participate in Listening Teams and report to the commission. They might also support a particular congregation in areas of governance, property or finance. Commission members will send additional names to the Staff Lead with a word or two about their gifts and skills. They will also consider calling people that you think might be interested and share with them our vision.

Policy needs to be developed for recruitment, training and ongoing support for liaisons and for their role. The commission is committed to recruiting additional liaisons who have not necessarily been part of the previous structure and who bring particular skills.

## **Clusters and Networks**

The Staff Lead recommended the formation of a short-term Task Group to develop policy and process regarding Clusters and Networks. Their work would then come to the commission for decision. Specific questions for consideration include:

- Will any clusters and/or networks have a formal role/relationship with the region?
- Will any be able to speak on behalf of the region?
- Will any clusters and/or networks have access to resources (finances and staff time) and if so, how will this be decided?
- How will communication happen?

Emma Pipes agreed to chair the Task Group on behalf of the region. The Staff Lead will approach other potential candidates for the group. A number of staff people will be available as resources to the group including Karen Hilfman Millson, Jean Ward, Ren Ito and Susie Henderson.

## **Creating a Strategic Plan for Communities of Faith**

The chairperson shared her vision for creating tools to help with strategic planning and ongoing measurement. These could include a map of all congregations, so we see where they are, with overlays so we can see what resources are around them. Staff have created an excel spreadsheet based on those used in the former presbyteries that help to track what is happening in every congregation. We may also want to develop a set of categories to help identify where, and what, support is needed. We will begin this work at the retreat.

## **Next Meeting**

The Staff Lead will send a doodle poll with dates for a retreat after Easter. Kevin Logie and Ross Leckie agreed to prepared simple worship, possibly one in the morning and one at closing.

## **Closing**

Cindy Randall closed in prayer and the meeting adjourned at 11:40 a.m.

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Chair

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Note-taker

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**EXECUTIVE**

**MINUTES of Meeting held April 10, 2019**, at 10 a.m.  
at Hilton Toronto Airport Corporate Centre, Toronto, ON.

**PRESENT:** Dan Benson, Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Paul Shepherd, Catherine Smith, Evan Smith, Jessica Stevenson, Martha ter Kuile, Marg Walker (Co-chair)

Staff: Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support, and Jody Maltby, Regional and Congregational Support

Guest: Jim Jackson, Chair of Canadian Shield Regional Council

**REGRETS:** Kye Munro, Bri-anne Swan

**GATHERING, OPENING PRAYER**

David Leyton-Brown opened the meeting at 10:15 a.m. and Peter Hartmans offered a scripture reading and prayer.

David Leyton-Brown gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region. The participants were then invited to check in.

**AGENDA**

**MOTION** by Ross Leckie/Paul Shepherd that the agenda for this meeting be approved as amended by adding an omnibus motion on Trustees and an item regarding Five Oaks.

**CARRIED**

**MINUTES**

**MOTION** by Jessica Stevenson/Dan Benson that the Minutes of the meeting of the Shining Waters Regional Council Executive held March 5, 2019 be approved as circulated. **CARRIED**

**Correspondence**

- TUCC and Victoria Park Property

**MOTION** by Paul Shepherd/Martha ter Kuile, that Shining Waters Regional Council Executive accept the Offer to Purchase from Highglan Homes Limited in the amount of \$4,410,000 for the property of Victoria Park United Church at 1 Stamford Square North, Toronto, being Lots 269, 270, 271, 272, 273, 274, 275 & 276, PL3846, S/T SC110580, ST SC86215, Scarborough, City of Toronto. **CARRIED**



- Regional Council membership
  - There was discussion about the numbers around Ministry Personnel and lay members; we don't have a list of members from Office of Vocation; Regional Council can appoint further lay members to balance the numbers between lay and Ministry Personnel.
  - The group talked about including Past Moderators, Past Presidents and youth.
  - The nominations committee will be alerted to this issue.
  - This matter will come back to the next Executive meeting
- Ruling 19-001 R  
This ruling from General Secretary, Nora Sanders, on the issue of lay membership in the regional council and specifically, the appointment of members-at-large, was received by the Executive for information.
- Presbyterian Church in the Republic of Korea (PROK)
  - A Proposal/Suggestions for a Memorandum of Agreement between the Toronto Conference of The United Church of Canada and the Seoul Presbytery of The Presbyterian Church in the Republic of Korea was discussed by the Executive;
  - There were some questions, especially around financial support; and how to move the relationship forward; Jody Maltby was asked to clarify some issues and come back to the Executive with a recommendation;
  - Dan Benson and Jessica Stevenson, who had been on the initial trip, agreed to make some contact with PROK;
  - It was decided to ask PROK for permission to bring greetings from them to our inaugural Regional Council meeting in May – Jody Maltby will make that contact.
- Kent Ward Resignation  
The Executive received, with regret, Kent Ward's letter of resignation from the Executive.
- St. Luke's letter  
A letter was received from St. Luke's United Church concerning the future of St. Luke's and their commitment to their mission and social justice work. Ross Leckie spoke to this matter, giving some more information. The matter is with the Communities of Faith Commission.
- United Church Women (UCW) invitation  
A letter was received from the Shining Waters UCW inviting the Co-chair, Marg Walker, to their first annual meeting May 13 and 14, 2019 to bring greetings from Shining Waters. Marg will accept the invitation.

#### **Omnibus Motion**

**MOTION** by Kirsty Hunter/Ross Leckie that the Executive of Shining Waters Regional Council take the following actions:

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... remove Rose Cambourne as a Trustee for Church of the Master United Church, 3385 Lawrence Ave East, Scarborough, Ontario with thanks for her service, and appoint Jody Maltby as a Trustee.

... remove Rose Cambourne as a Trustee for Regent Park United Church, 175 Oxford Street, Orillia, Ontario with thanks for her service.

... remove Rose Cambourne as a Trustee for West Ellesmere United Church, 37 Marchington Circle, Scarborough, Ontario, with thanks for her service, and appoint Christine Smaller as a Trustee.

... remove Rose Cambourne, Linda Gray and Sue Sottinwood as Trustees for Dunkerron United Church, with thanks for their service, and appoint Jody Maltby, Christine Smaller and Harry Ramsaran as Trustees.

... remove Rose Cambourne as a Trustee for Locust Hill United Church, 7661 ON-7, Locust Hill, Ontario, with thanks for her service.

... add Jody Maltby as a Trustee for Victoria Park United Church, 1 Stamford Sq.N., Toronto.

**CARRIED**

**Consultation with Transitional Regional Council Chairs**

David Leyton-Brown, Marg Walker and Jim Jackson reported on the recent Zoom conference with the Regional Council Chairs nationwide. Some of the main impressions were;

Marg – The challenges that the Shining Waters Executive noted were also reflected across the country;

Jim – It was good to have the group together, talked about challenges of being new; inter-connection has been created; found that good things were happening across the country; the cultural diversity in Regions was highlighted for him;

David – There is much more commonality across country than differences; feels our region has made more progress in some areas than others and we should take pride in those accomplishments; there are challenges of new processes that aren't understood, or in place, the Office of Vocation; in general we are relatively ahead of the curve on a number of items.

**Presbyteries of Toronto Conference Corporation (PTCC)**

Charles Donnelly and Nick Walker of PTCC joined the meeting to speak about transition into the new structure. Charles went through some background information on structure and funds.

PTCC will do a first draft of a successor Memorandum of Understanding to bring to the Executive and will continue to consult. PTCC will discuss this at their Board meeting and report back to this Executive before its next meeting on May 6<sup>th</sup>.

Lunch – Paul Shepherd offered a grace before lunch was served.

Marg Walker assumed the Chair.

### **The Calls to the Church – Update**

Peter Hartmans reported that Maggie Dieter from National has been in contact with Peter regarding what administrative support from the Region means to Indigenous churches. Evan Smith added that the Indigenous reps had a Zoom meeting recently.

### **Nominations Report**

Catherine Smith presented a report from the Nominations Committee. There is information ready to go to the whole Region, which should go out the end of this week. The Committee will follow-up that email with phone calls to Ministry Personnel

Questions:

Would it be helpful to have someone from the Communities of Faith Commission and Pastoral Relations Commission on the Executive? It might be helpful but perhaps a report from staff for Executive, either by way of a written report or videoconference, would be a good source of communication.

Should we accept only soft copy (online) applications, or can people submit by email, mail or whatever method works best for them?

Yes, but remind applicants that many meetings will be conducted by video- or tele-conferencing

### **Minister for Congregational Support Contract Position**

Peter Hartmans provided background to this item. A job description was presented to the Executive. He recommended that Karen Hilfman Millson's contract be extended to fill this position, full-time.

**MOTION** by Paul Shepherd/Dan Benson that the Shining Waters Regional Council Executive accept the position description for the Minister for Congregational Support, and that the position be posted, with a start date of May 15, 2019. **CARRIED**

Martha ter Kuile, Kirsty Hunter, and Marg Walker volunteered to be part of the interview team

### **Governance**

Marg Walker updated the Executive on the work of the Governance task group.

**MOTION** by Catherine Smith/Dan Benson, that the Executive of Shining Waters Regional Council accept the *Governance and Mission* document as presented.  
**CARRIED**

**MOTION** by Kirsty Hunter/Dan Benson, that the Executive of Shining Waters Regional Council approve the *Regional Council Executive: Property Policy* as presented.  
**CARRIED**

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**MOTION** by Paul Shepherd/Evan Smith, that the Executive of Shining Waters Regional Council receive the *Communities of Faith: Manse Funds Policy* as presented and add to the Governance documents. **CARRIED**

**MOTION** by Evan Smith/Jessica Stevenson, that the Executive of Shining Waters Regional Council receive the *Communities of Faith Commission: Intentional Interim Ministry Committee Policy* and include it in the Governance documents. **CARRIED**

**MOTION** by Dan Benson/Martha ter Kuile, that the Executive of Shining Waters Regional Council receive the *Licensed Lay Worship Leaders Policy* and that it be included in the Governance documents. **CARRIED**

**MOTION** by Evan Smith/Jessica Stevenson, that the Executive of Shining Waters Regional Council receive the amendment to the Communities of Faith Policy by adding the section: “*Support and Oversight of Communities of Faith in Property Matters.*” **CARRIED**

**MOTION** by Ross Leckie/Martha ter Kuile, that the Executive of Shining Waters Regional Council receive the amendment to the Pastoral Relations Commission policy by adding the information on Pastoral charge supervisors. **CARRIED**

**MOTION** by Catherine Smith/Dan Benson, that the Executive of Shining Waters Regional Council accept the amendment to the *Regional Council Executive: Mission Policy* as presented and amended. **CARRIED**

**MOTION** by Catherine Smith/Kirsty Hunter, that the Executive of Shining Waters Regional Council approve the *Regional Council Executive: Nominations Committee Policy* as presented and amended. **CARRIED**

**MOTION** by Martha ter Kuile/Ross Leckie, that the Executive of Shining Waters Regional Council approve the amended *Regional Council Executive: Remuneration Policy* as presented. **CARRIED**

**MOTION** by Martha ter Kuile/David Leyton-Brown, that the Executive of Shining Waters Regional Council approve the *Equity Policy* as presented. **CARRIED**

**MOTION** by Kirsty Hunter/Dan Benson, that the Executive of Shining Waters Regional Council approve the *Equity Committee Policy* as presented and amended. **CARRIED**

**MOTION** by Catherine Smith/Martha ter Kuile, that the Executive of Shining Waters Regional Council receive the *Licensed Lay Worship Leaders (LLWL) Committee Policy* and include it in the Governance documents. **CARRIED**

**MOTION** by Evan Smith/Jessica Stevenson, that the Executive of Shining Waters Regional Council accept the addition to the *Regional Council Executive: Communications Policy* as presented. **CARRIED**

**Financial Update – Peter Hartmans**

Closing the books of presbyteries and conference is an arduous task; the auditor's report is not completed yet; when there is an update we will hear more.

**Update for Regional Meeting**

Marg Walker attended at Georgian College with Janet MacDonald and others to view the site and logistics of the meeting.

A question has been asked about whether mileage will be paid for lay reps to attend Regional Meeting, also a question of whether the Executive members costs would be covered.

It was decided to stay with what *The Manual* states that Communities of Faith cover their lay reps expenses.

Peter Hartmans will send information to the six Indigenous pastoral charges that the Regional Council will cover their reps expenses.

MOTION by Evan Smith/Kirsty Hunter, that the Shining waters Regional Council cover the expenses of the Executive to attend the Regional Council meeting in Barrie.

MOTION WITHDRAWN

**Proposal from Social Justice "Working Group"**

Evan Smith brought this proposal to the attention of the Executive and gave some background information from the group. They are asking for time on the agenda at the Regional Council meeting.

The Executive asked Evan to take the comments of the Executive about this matter, back to the working group.

**Regional Logo**

The Executive will hold a separate meeting to look at the choice of a logo on April 23<sup>rd</sup> at 2 p.m. by videoconference.

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**Closing**

The meeting closed at 4:30 p.m. and David Leyton-Brown offered a closing prayer.

**Next Meeting dates:**

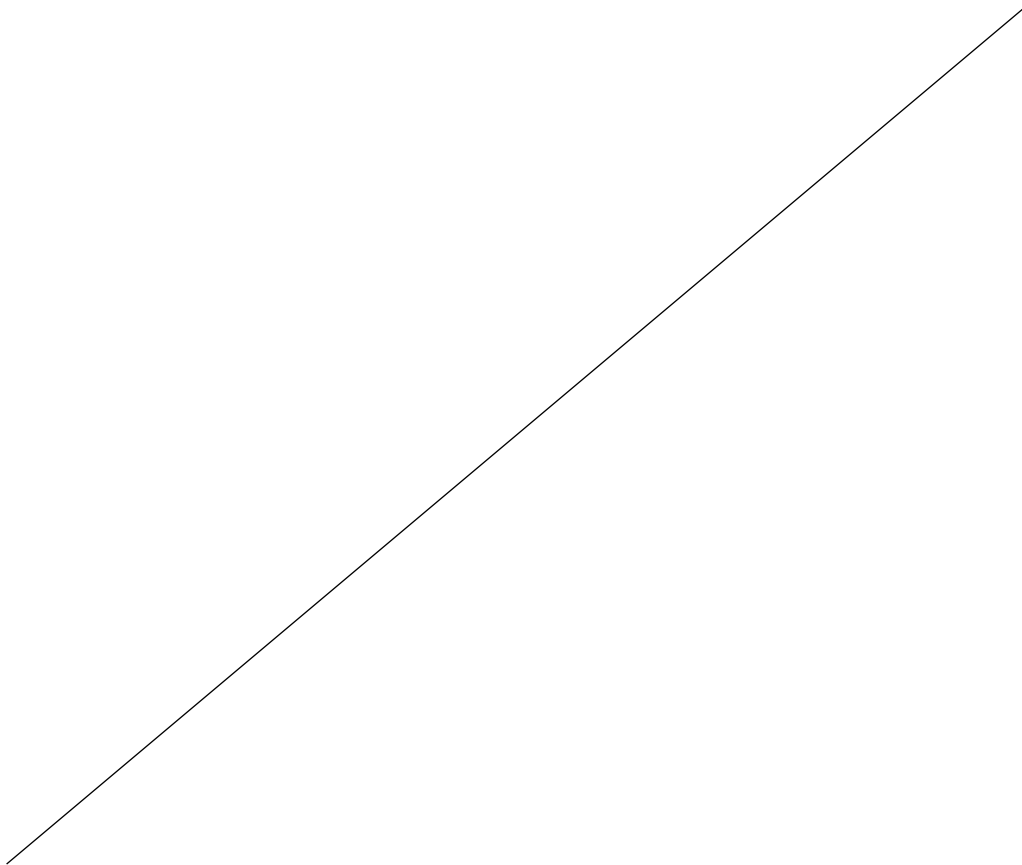
May 6, 2019, Zoom call 10:00-1:00

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Chair

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Note-taker



**EXECUTIVE**

**MINUTES of Meeting held April 23, 2019**, at 2:00 p.m.  
via video conference

**PRESENT:** Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Catherine Smith, Martha ter Kuile, Bri-anne Swan, Marg Walker (Co-chair)

Staff: Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support, Susie Henderson

**REGRETS:** Kye Munro, Evan Smith  
Absent: Dan Benson, Paul Shepherd, Jessica Stevenson.

**GATHERING, OPENING PRAYER**

Marg Walker opened the meeting at 2:05 p.m. and Peter Hartmans offered an opening prayer.

Marg also gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

**Agenda**

The meeting was convened to discuss the matter of logo options for Shining Waters Regional Council.

**LOGO for Shining Waters Regional Council**

Susie Henderson gave some background on the process used to get to this point and presented logo designs provided by the person contracted to create a logo for Shining Waters. Discussion took place as to what people thought of the designs proffered. There were many suggestions of things to include or change, particularly to include some symbol of being a church or the wording *The United Church of Canada*.

**MOTION** by Ross Leckie/Kirsty Hunter, that the Shining Waters Regional Council Executive direct Susie Henderson to pursue another round of designs for the logo.

**CARRIED**

**Closing:** The meeting concluded at 2:50 p.m. and David Leyton-Brown offered a closing prayer.

**Next Meeting:** May 6, 2019 by Zoom.

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Chair

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Note-taker

**PASTORAL RELATIONS COMMISSION**

**Minutes of Meeting held April 30, 2019**, at 9:30 a.m.  
by conference call.

**Members Present**

Andrew Comar (chair); Dale Hildebrand (staff); Todd McDonald (staff); Bright Yun (ordered); William Haughton (ordered); Anne Hines (ordered); Donna Bowman-Woodall (ordered); Beth Moore (lay); Robin Pilkey (lay); Paul Stott (lay)

**Welcome, constituting the meeting and prayer**

Chair, Andy Comar welcomed everyone and called the meeting to order. He read a reading from Joyce Rupp as the opening reflection and opened in prayer.

**Agenda**

**MOTION** by Beth Moore/Paul Stott that the agenda consisting of items that had been circulated to the commission in advance of this meeting be approved.

**MOTION**

**CARRIED**

**Minutes**

**MOTION** by Anne Hines/Bright Yun that the minutes of the March 26, 2019 meeting of the commission be approved.

**MOTION**

**CARRIED**

**Omnibus Motion**

**MOTION** by Ann Hines/Will Haughton that the Pastoral Relations Commission take the following actions:

e) **Calls**

... concurs with the request of **Lawrence Park Community Church Pastoral Charge (Toronto)** and approves the call to **Stephen Milton**, Candidate, provisional on ordination prior to start date, beginning June 1, 2019 full time based on 40 hours per week with the following terms for Category A, 1 year and Cost of Living Group Assignment 5: Salary \$61,204 per annum, salary in addition to the minimum at 10.286% which equals \$6,296, for a total salary of \$67,500, basic telephone \$1020 per annum, Continuing Education and Learning Amount \$2000 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.



... concurs with the request of **Kimbourne Park Pastoral Charge (Toronto)** and approves the call to **Daniel Reed**, Candidate, provisional on ordination prior to start date, beginning July 1, 2019, part time based on 20 hours per week with the following terms for Category A, 2 years and Cost of Living Group Assignment 5: Salary \$61,204 per annum (prorated \$30,602), salary in addition to the minimum at 4.568% which equals \$2,796 (prorated \$1,398), for a total salary of \$64,000 (prorated \$32,000), basic telephone \$804 per annum, Continuing Education and Learning Amount \$1,175 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

f) **Appointments**

... concurs with the request of **Metropolitan Pastoral Charge (Toronto)** and appoints **Karen Bowles**, ordained minister, beginning April 1, 2019 to March 31, 2021, full time based on 40 hours per week with the following terms for Category E, 11 years and Cost of Living Group Assignment 5: Salary \$67,823 per annum, salary in addition to the minimum at 17.954% which equals \$12,177, for a total salary of \$80,000, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1,415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Palgrave Pastoral Charge (Palgrave)** and appoints **Barbara Cowan**, Candidate supply, beginning May 1, 2019 to June 30, 2019, part time based on 20 hours per week with the following terms for Candidate, Step 1 (1-2 years) and Cost of Living Group Assignment 5: Salary \$59,234 (prorated \$29,617) per annum, Continuing Education and Learning Amount \$1415 (prorated \$708) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Birchcliff Bluffs Pastoral Charge (Toronto)** and reappoints **Greg Daly**, ordained minister, beginning July 1, 2019 to June 30, 2020, part time based on 30 hours per week with the following terms for Category A, 1 year and Cost of Living Group Assignment 5: Salary \$61,204 per annum (prorated \$45,903), basic telephone \$600 per annum, Continuing Education and Learning Amount \$1,415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Mount Albert Pastoral Charge (Mount Albert)** and appoints **Timothy Dayfoot**, ordained minister, beginning April 1, 2019 to June 30, 2019, part time based on 20 hours per week with the following terms for Category F, 14 plus years and Cost of Living Group Assignment 5: Salary \$69,476 per annum (prorated \$34,738), basic telephone \$504 per annum, Continuing Education and Learning Amount \$1415 per annum (prorated \$708) and all other terms according to *The Manual* I.2., and

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that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Rosedale Pastoral Charge (Toronto)** and reappoints **Roberta Howey**, ordained minister, beginning May 6, 2019 to December 31, 2019, full time based on 40 hours per week with the following terms for Category A, 1 year and Cost of Living Group Assignment 5: Salary \$61,204 per annum, salary in addition to the minimum at 14.371% which equals \$8,796, for a total salary of \$70,000, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1,415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Trinity Pastoral Charge (Malton)** and re-appoints **John Mathew**, retired ordained minister, beginning July 1, 2019 to June 30, 2020, part time based on 20 hours per week with the following terms for Category F, 14 plus years and Cost of Living Group Assignment 5: Salary \$69,476 per annum (prorated \$34,738), basic telephone \$600 per annum, Continuing Education and Learning Amount \$1450 per annum (prorated \$708) and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

... concurs with the request of **Metropolitan Pastoral Charge (Toronto)** and appoints **Jason Meyers**, Candidate, appointment is conditional on ordination prior to start date, beginning June 1, 2019 to May 31, 2020, full time based on 40 hours per week with the following terms for Category A, 1 year and Cost of Living Group Assignment 5: Salary \$61,204 per annum, salary in addition to the minimum at 20% which equals \$12,241, for a total salary of \$73,445, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1,415 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Jane Finch Community Ministry, Outreach Ministry (Toronto)** and re-appoints **Barry Reider**, designated lay minister, beginning January 1, 2019 to December 31, 2019, full time based on 40 hours per week with the following terms for Category F, 14 plus years and Cost of Living Group Assignment 5: Salary \$68,404 per annum, salary in addition to the minimum at 18.936% which equals \$12,881, for a total salary of \$80,905, basic telephone \$960 per annum, Continuing Education and Learning Amount \$1500 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Downsview Pastoral Charge (Toronto)** and re-appoints **Dong-Chun Seo**, retired ordained minister, beginning February 1, 2019 to June 30, 2019, part time based on 20 hours per week with the following terms for Category F, 14 plus years and Cost of Living Group Assignment 5: Salary \$69,476 per annum (prorated \$34,738), basic telephone \$500 per annum, Continuing Education and Learning Amount \$1450 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Emmanuel Pastoral Charge (Brampton)** and re-appoints **Rose Ann Vita**, ordained intentional interim minister, beginning July 1, 2019 to June 30, 2020, full time based on 40 hours per week with the following terms for Category F, 14 plus years and Cost of Living Group Assignment 5: Salary \$69,476 per annum, salary in addition to the minimum at 12.3% which equals \$8,540, for a total salary of \$78,016, basic telephone \$1200 per annum, Continuing Education and Learning Amount \$1500 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does not require an act of covenant.

g) **Voluntary Associate Ministry Position**

... concurs with the request of **Fairlawn Avenue Pastoral Charge (Toronto)** and **Ambury Stewart**, to enter into a voluntary associate minister relationship, beginning April 4, 2019.

... concurs with the request of **Metropolitan Pastoral Charge (Toronto)** and **Bruce Misener**, to enter into a voluntary associate minister relationship, beginning April 1, 2019.

... concurs with the request of **Knox Pastoral Charge (Sutton)** and **Leslie Sedore**, to enter into a voluntary associate minister relationship, beginning July 1, 2019.

h) **Request for Change of Pastoral Relationship**

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Bright Yun**, ordained minister at **Coldwater Eady Pastoral Charge** effective June 30, 2019 and give thanks for his ministry.

i) **License to Administer Sacraments**

... concurs with the request of **Palgrave Pastoral Charge** and grants sacramental privileges in accordance with *The Manual* 1.2.4(a) and 1.2.4.2, to **Barbara Cowan**, during her appointment at **Palgrave Pastoral Charge**.

**MOTION**

**CARRIED**

**Report from staff**

**a) Liaisons**

The following liaisons have been appointed by staff:

Paul Stott – Appointed to Glebe Rd United Church to assist in their search for an appointed minister and eventually a called minister.

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William Haughton - Appointed to King City United, New Hope United, York Pines United shared ministry community of faith to assist in their search for a ministry team. (04/23/2019)

**b) Pastoral Charge Supervisors**

The following Pastoral Charge Supervisors have been appointed by staff:

Kevin Logie appointed as pastoral charge supervisor for Parry Sound Rural Pastoral Charge (03/3/2019)

Carol-Ann Chapman appointed as pastoral charge supervisor for Trillium Pastoral Charge (17/4/2019)

Other updates:

Dale Hildebrand noted that while all of our own Shining Waters ordinands/admittands have found calls and appointments, there is a pastoral charge currently finalizing a call to an ordinand from another region. The congregational meeting to approve the call will not take place until May 19. In order for our commission to approve this provisional call, we will need to meet the week of May 19. Agreed that we will meet on Tuesday, May 21 at 9:30 a.m.

Todd McDonald and Dale also noted that we will be training 26 liaisons in June which will give us a good cadre of liaisons to do the work in the future.

Members were reminded of the face-to-face commission meeting on June 18 from 9:30 – 3:00 pm at New Hope United, which will also include some time with the Communities of Faith Commission.

It was noted that there are still pastoral charges advertising in the Broadview and asking for resumes—why is this still happening? Todd noted that ChurchHub is not yet fully functional and so we are still living in between our old way of forming pastoral relationships, and the new ChurchHub.

Todd also noted that he and Dale will be hosting a meeting before the Annual Meeting on Friday, May 24, to talk about joy, health and excellence in ministry.

**Next Meeting**

The Pastoral Relations Commission will next meet on Tuesday, May 22, 2019 at 9:30 a.m. by conference call.

**End of meeting**

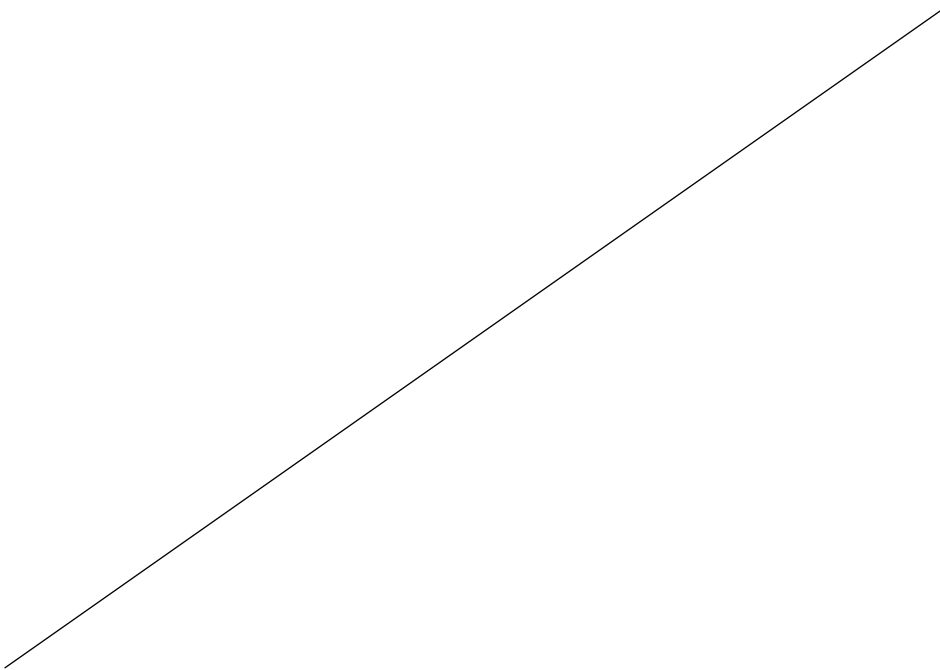
The meeting of Pastoral Relations Commission ended at 9:45 a.m., and Anne Hines closed the meeting with a prayer.

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Chair

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Note-taker



**COMMUNITIES OF FAITH COMMISSION**

**MINUTES of Meeting held Wednesday, May 1, 2019**, at 9:30 a.m.  
by video conference.

**Members Present**

Christine Smaller (Chairperson) Ross Leckie, Emma Pipes, Kevin Logie, Cindy Randall, Calin Lau, Jody Maltby (Staff Lead)

Absent: Harry Ramsaran

**Welcome, check in and prayer**

The chairperson welcomed everyone and opened with prayer. Members checked in.

The chairperson constituted the meeting in the name of Jesus Christ.

**Agenda**

**MOTION** by Cindy Randall/Ross Leckie that the agenda, as circulated, be approved.

**MOTION**

**CARRIED**

**Minutes**

**MOTION** by Kevin Logie/Calin Lau that the minutes of the meeting of March 28, 2019 be approved.

**MOTION**

**CARRIED**

**Omnibus Motion**

**MOTION** by Kevin Logie/Cindy Randall that the Communities of Faith Commission of Shining Waters Regional Council take the following actions:

- a) Recognize Jane Finch Community Ministry, Toronto and Davenport Perth Community Ministry, Toronto as two communities of faith with a shared governance structure. The terms of the covenant between the regional council and Jane Finch Community Ministry and Davenport Perth Community Ministry are
  - a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. The Policies and Procedures of Jane Finch and Davenport Perth Community Ministries.

- b) That Shining Waters Regional Council recognizes Regent Park Community Ministry, Toronto as a community of faith. The terms of the covenant between the regional council and Regent Park Community Ministry are
  - a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. Any governance requirements already approved by the former Toronto Southeast Presbytery for the community ministry.
- c) That Shining Waters Regional Council recognizes Living Presence Community Ministry, East Gwillimbury as a community of faith. The terms of the covenant between the regional council and Living Presence Community Ministry are
  - a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. Any governance requirements already approved by the former Living Waters Presbytery for the community ministry.
- d) That Shining Waters Regional Council recognizes Camp Big Canoe as a community of faith. The terms of the covenant between the regional council and Camp Big Canoe are
  - a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. Any governance requirements already approved by the former Toronto Conference for the camp.
- e) That Shining Waters Regional Council recognizes Sparrow Lake Camp as a community of faith. The terms of the covenant between the regional council and Sparrow Lake Camp are
  - a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. Any governance requirements already approved by the former Toronto Conference for the camp.
- f) That Shining Waters Regional Council recognizes Camp Simpresca as a community of faith. The terms of the covenant between the regional council and Camp Simpresca are
  - a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. Any governance requirements already approved by the former Toronto Conference for the camp.

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- g) That Shining Waters Regional Council recognizes Lake Scugog Camp as a community of faith. The terms of the covenant between the regional council and Lake Scugog Camp are
- a. The governance requirements for the community of faith in sections B.1, B.2, and B.8 of The Manual 2019;
  - b. Any applicable policies set by the General Council; and
  - c. Any governance requirements already approved by the former Toronto Conference for the camp.

*The above motions comply with sections B.1.3.3 of The Manual 2019 regarding the transition for Congregations, Pastoral Charges and other Local Ministry Units existing before January 1, 2019. These motions ensure that community ministries and camps within Shining Waters Regional Council are recognized as communities of faith for the purpose of the Regional Meeting.*

East End United Regional Ministry, Toronto – sale of Cosburn United Church

- h) Approve and consent to the sale of the congregational lands at 1108 Greenwood Avenue, with the legal description of PT. LT. 12 PL. 310, Twp. Of York, PT. 1 , PL. 64R9167, Toronto (E. York), City of Toronto, pursuant to the Agreement of Purchase and Sale dated March 4 ,2019, as amended, the terms of which include:
- a. A sale price of \$3,200,000, and
  - b. A Shining Waters Regional Council approval no later than May 6, 2019, and
  - c. A closing/completion date August 19, 2019. 2.

Approve and consent to the Preliminary Plan A of Disposition of the proceeds arising from the sale of 1108 Greenwood Avenue, Toronto, attached (Exhibit A).

Approve and consent to the use of up to \$600,000 of the restricted manse funds of East End United Regional Ministry to fund its operating deficit(s), if required; such amount to be repaid from the proceeds of sale of the congregational lands at 1108 Greenwood Avenue, with the legal description of PT. LT. 12 PL. 310, Twp. Of York, PT. 1, PL. 64R9167, Toronto (E. York), City of Toronto, pursuant to a Preliminary Plan of Disposition attached as Exhibit A.

*Toronto Southeast Presbytery gave approval to list this property in December 2018. The paperwork provided demonstrates the due diligence of the community of faith in selling this property.*

Lansing United Church, Toronto: Mortgage with Toronto United Church Council

- i) Consents to the mortgage between Lansing United Church, Toronto and Toronto United Church Council (TUCC) with the terms as stated in application dated March 18, 2019:  
Amount: \$1,200,000 (combination of outstanding loan of \$748,000 and \$452,000)  
Repayment period: 25 years  
Interest rate: 4.44%



*This mortgage will combine a previous mortgage approved by South West Presbytery with an additional request for \$452,000. The Staff Lead has participated in conversations with Lansing United Church and Toronto United Church Council to ensure that the congregation will have the capacity to repay the mortgage.*

Grace United Church, Brampton: Mortgage with Toronto United Church Council

- j) Consents to the mortgage application between Grace United Church, Brampton and Toronto United Church Council (TUCC) with the terms as stated in the application dated April 23, 2019:

Amount: \$100,000

Repayment period: 15 years

Consents to the energy savings loan between Grace United Church, Brampton and Toronto United Church Council (TUCC) with the terms as stated in the application dated April 23, 2019:

Amount: \$50,000

Repayment period: 10 years

Humbercrest United Church, Toronto: Governance Structure

- k) Approves in principle the governance structure of Humbercrest United Church, Toronto, found on page 8 of the attached power point presentation, and requests the congregation to provide additional information as to the role and responsibility of the Council, the Executive Committee, and each of the four standing committees for final approval.

**MOTION**

**CARRIED**

### **Fairlawn Avenue UC, Toronto**

The commission considered the request from Fairlawn Avenue UC, Toronto for funding support for the work of Abigail Johnson with their transition team. The request generated good conversation.

The commission recognizes the value of coaching for both ministry personnel and lay leaders in the church. If we are going to make this type of grant available, we need to develop a policy that includes criteria and expectations and ensures equitable access for all communities of faith. It will be important to separate the role of coaching from being a regional representative on a transition team, which is not a paid position. Consideration will include the financial situation of the community of faith making the request.

The Staff Lead will send a response advising that we are not able to commit to funding at this time but will advise when a process is in place.

### **St. Paul's UC, Orillia**

The commission considered the request from St. Paul's UC, Orillia regarding their resource centre. Again, if we are going to make this type of grant available, we need to develop a policy that includes criteria and expectations and ensures equitable access for all communities of faith. Consideration will include the financial situation of the community of faith making the request.

The Staff Lead will send a response advising that we are not able to commit to funding at this time but will advise when a process is in place.

### **St. Luke's UC, Toronto**

The commission received a letter of concern regarding St. Luke's UC, Toronto from five members of the region. The Chair will revise the proposed response and circulate for feedback.

### **Staffing Update**

The Staff Lead reviewed the hiring process for the position of Minister for Congregational Support. The hiring team considered two excellent candidates. The position has been offered and accepted. Formal notice should be coming soon.

### **Proposal for Listening Teams**

Ross Leckie and Christine Smaller will do some work on the proposal and circulate to commission.

### **Draft Policies**

#### **Support, Service and Oversight**

Cindy Randall and Christine Smaller will review the draft policy. The Staff Lead will follow up on questions regarding Archives and funding for Educational Centres.

#### **Finance and Property**

The Staff Lead will consult with Harry Ramsaran about this policy prior to the next meeting.

### **Next Meeting**

May 16 -17, 2019, commission retreat in village of Eugenia

June 18, 2019, joint meeting with Pastoral Relations Commission, New Hope UC, Vaughan

**Closing**

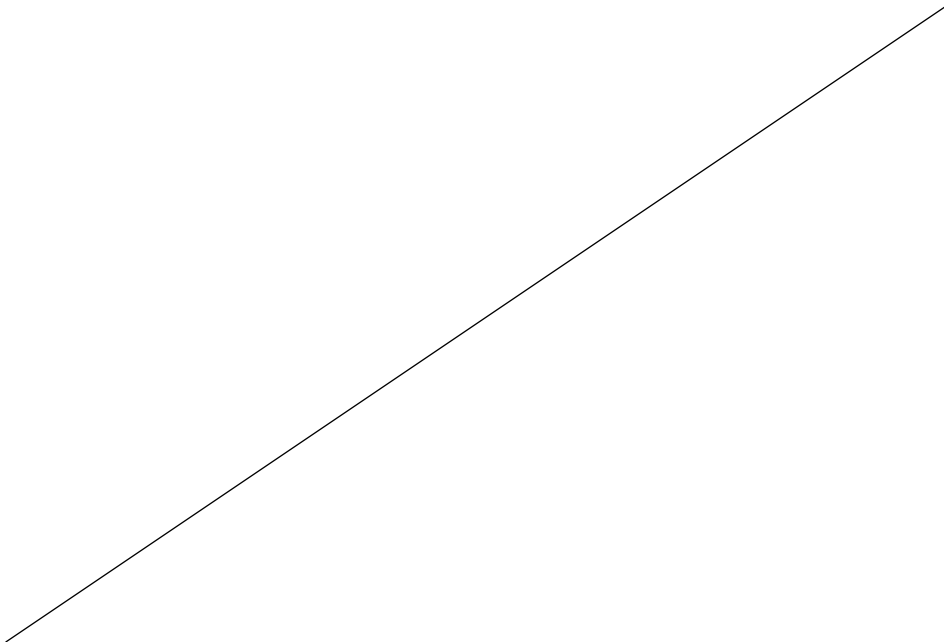
Ross Leckie closed in prayer and the meeting adjourned at 10.56 a.m.

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Chair

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Note-taker



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**EXECUTIVE**

**MINUTES of Meeting held May 6, 2019**, at 10:00 a.m.  
via video conference

**PRESENT:** Dan Benson, Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Paul Shepherd, Catherine Smith, Martha ter Kuile, Marg Walker (Co-chair)

**Staff:** Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support

**REGRETS:** Kye Munro, Evan Smith, Jessica Stevenson, Bri-anne Swan

**GATHERING, OPENING PRAYER**

David Leyton-Brown opened the meeting at 10:05 a.m. and Peter Hartmans offered an opening prayer. David gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region. David invited people to check-in with a word to express how they feel as we are within days of the end of the mandate of this group.

**AGENDA**

**MOTION** by Catherine Smith/Kirsty Hunter that the agenda for this meeting be approved as amended by adding an item on job hiring update. **CARRIED**

**MINUTES**

**MOTION** by Ross Leckie/Catherine Smith that the Minutes of the meeting of the Shining Waters Regional Council Executive held April 10, 2019 be approved as circulated. **CARRIED**

**MOTION** by Martha ter Kuile/Kirsty Hunter that the Minutes of the meeting of the Shining Waters Regional Council Executive held April 23, 2019 be approved as circulated. **CARRIED**

**Ratification of Membership – TUCC and PTCC**

**MOTION** by Paul Shepherd/Ross Leckie that the Executive of Shining Waters Regional Council confirm that John Suk and Nick Walker are members of the Toronto Southeast Presbytery Major Capital Fund Commission of Shinning Waters and that the Commission will report annually to the Regional Council Executive and advise Toronto United Church Council (TUCC) on the use of the funds. **CARRIED**

**MOTION** by Ross Leckie/Paul Shepherd that the Executive of Shining Waters Regional Council confirm that Norm Dundas, Paul Rose, Louise Mahood, Silver Ayupan, Doug McLeod, Victor Kitagawa, Catherine Smith are members of the Urban Forest Fund Commission of Shinning Waters, and that the Commission will report annually to the

Regional Executive and advise Presbyteries of Toronto Conference Corporation (PTCC) on the use of the funds. **CARRIED**

## **CORRESPONDENCE**

- Petition – re; atheism - Stouffville United Church  
A petition is being circulated to churches by Stouffville United Church; it is not a proposal and Stouffville has decided not to do a proposal to the Shining Waters Regional Council meeting in May. Peter Hartmans gave some information about it for the Executive. A copy will be circulated to the Executive for their information.
- Letter from Jack Walsworth (of Keswick Ridge United Church, Fundy-St. Lawrence Dawning Waters Regional Council)  
This letter was received for information and referred to the Communities of Faith Commission. The Executive requested that all correspondence of this type be forwarded to the Commission for action and brought to the Executive for information.

- Toronto United Church Council: Two Representatives to Annual Meeting

**MOTION** by Catherine Smith/Dan Benson that the Shining Waters Regional Council Executive give David Leyton-Brown and Marg Walker authority to appoint two representatives to the Toronto United Church Council Annual Meeting **CARRIED**

- Omnibus Motion - Incorporated Ministry

**MOTION** by Dan Benson/Martha ter Kuile that the Shining Waters Regional Council Executive take the following actions:

- a) Church of the Master Homes Corporation

...approve the Church of the Master Homes Corporation 2018-2019 Board of Directors

Elaine Dalziel  
Robert Fletcher  
Bennett Olegasegram  
Mathew Peltier

- b) Fred Victor Centre

...approve the addition of Neill Carson, Marco Ding, Michele Erskine, John Hinds and Karine MacIndoe to the Fred Victor Centre 2018-2019 Board of Directors

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...approve the move of the Fred Victor Centre credit line from Scotiabank (\$500,000) to RBC (\$650,000) and the increase of indebtedness this entails

...that consent be given to Fred Victor Centre to lease 185 Dowling Avenue, Toronto, ON M6K 3B2 for the Housing First program for five years commencing March 1, 2019.

c) Hillcrest Lodge

...approve the addition of Mary Lee MacMillan to the Hillcrest Lodge 2018-2019 Board of Directors

d) The Massey Centre for Women

...approve the addition of Mitze Mourinho to The Massey Centre for Women 2018-2019 Board of Directors

e) Sparrow Lake United Church Camp, Inc.

... approve the Sparrow Lake United Church Camp, Inc. 2019-2020 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
Janice Franklin  
William Grove  
Lee Holland  
Barry Rieder  
Michelle Waller  
Ellen Weir  
Mark Winger

**CARRIED**

- Lawrence Park Community Church Strategic Initiative  
The report from Lawrence Park on Soul Table was received for information and forwarded to the Grants Review Committee
- Minutes of Communities of Faith Commission of March 28, 2019  
These Minutes were received for information

- Letter from Nora Sanders  
The General Secretary sent a letter regarding flooding in parts of our Region offering prayers for those affected. The letter was received for information

### **Hiring Update**

The position for Minister, Congregational Support, was posted through General Council office, on Shining Waters website and via a newsletter to the Region; it was posted for over a week; response was received from three qualified applicants; two interviews were conducted; and Karen Hilfman Millson was hired.

### **Social Justice group – update**

A proposal has been received, through Grace United Church Barrie, to create a commission and have three staff people assigned to the work of justice. This proposal will go to the Regional Meeting and have time on the agenda.

### **Update: The Calls to the Church**

- Indigenous Representation on Executive  
This will be discussed under the governance section of the agenda.  
It was suggested that Evan Smith be asked to do a short-term ‘place holder’ appointment on Executive until the Indigenous churches meet in August and appoint a representative. Ross Leckie from Nominations will approach Evan about this.
- Kirsty Hunter told the Executive about the Shining Waters' inaugural Living Into Right Relations Circle gathering on May 21, 2019 on Georgina Island

### **Budget/Finance update**

Janet MacDonald joined the meeting for this agenda item.

The draft 2018 Toronto Conference audited statements were received and reviewed. Janet answered questions; there was discussion whether it should be posted on website; it was agreed that is a good idea to post it but to include notes for explanation.

**MOTION** by Ross Leckie/Martha ter Kuile that Shining Waters Regional Council Executive accept the 2018 Toronto Conference audited financial statements. **CARRIED**

Janet then presented a draft budget for 2019/2020 for Shining Waters. After discussion, Janet will continue working on it and bring it back to the next meeting.

### **Regional Meeting Update:**

- Regional meeting numbers – currently have 325 people registered (230 voting members approximately).
- Consent motion – one of the items is the name of the Region; items can be removed from the consent motion to be dealt with separately; it is suggested that we require five people to remove an item from the consent motion.

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**MOTION** by Kirsty Hunter/Ross Leckie that Shining Waters Regional Council Executive implement a policy that requires five people to remove an item from a consent motion at the Regional meeting. **CARRIED**

- Lay Rep. Additions:

**MOTION** by Catherine Smith/ Martha ter Kuile that Shining Waters Regional Council Executive add the following as lay members of Shining Waters Regional Council: Past Conference Presidents, former lay Moderators, current General Council lay Commissioners who are not the Regional rep for their congregation. **CARRIED**

- New Ministry Service & Covenanting services offering.

**MOTION** by Kirsty Hunter/Ross Leckie that the Shining Waters Regional Council Executive request that in 2019 the offering from the new ministry service and covenanting services go to student funds. **CARRIED.**

The meeting took a five-minute break. Marg Walker assumed the chair of the meeting.

### **Governance**

Update Executive Membership: With regard to an Indigenous representative on Executive, this will be done in consultation with the Indigenous community after the Indigenous meeting in August.

**MOTION** by Martha ter Kuile/Kirsty Hunter that the Shining Waters Regional Council Executive amend the membership of the Executive to include a person from the Indigenous community. **CARRIED**

### **Mission Support Committee Policy**

**MOTION** by Catherine Smith/Ross Leckie that the Shining Waters Regional Council Executive accept the Mission Support Committee Policy as presented and with amendments discussed. **CARRIED**

### **Grants Review Committee Policy**

**MOTION** by Catherine Smith/David Leyton-Brown that Shining Waters Regional Council Executive accept the Grants Review Committee Policy as presented. **CARRIED**

Policy review policy – This does not need to be a policy, just a schedule.

Accountability Report – Marg Walker provided a draft report and it was reviewed and discussed. Marg will provide the final report for the Resource Book for the Regional Council meeting in May.



**Next Meeting date:**

May 15, 2019, 10:00 - 1:30 p.m. by videoconference (Zoom)

**Closing**

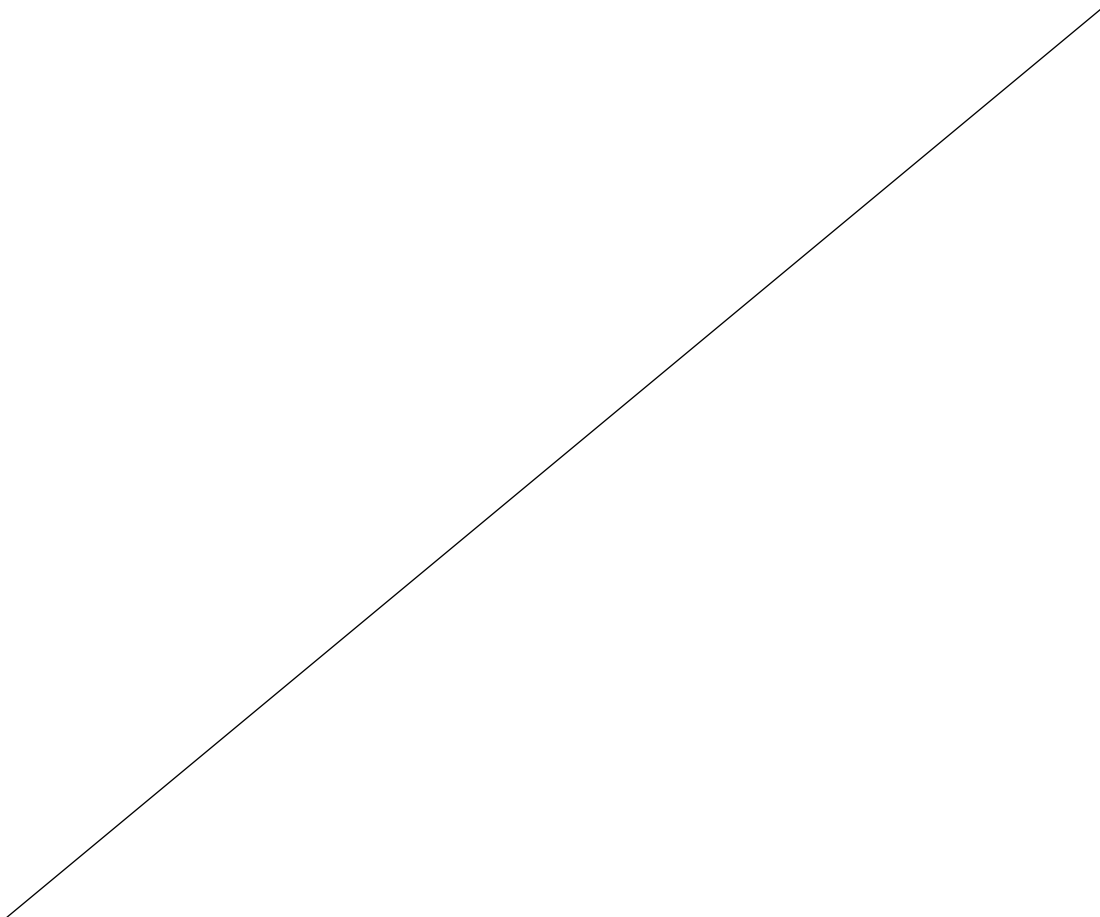
The meeting closed at 1:40 p.m. and Marg Walker offered a closing prayer.

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Chair

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Note-taker



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**EXECUTIVE**

**MINUTES of Meeting held May 15, 2019**, at 10:00 a.m.

via video conference

**PRESENT:** Dan Benson, Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Catherine Smith, Martha ter Kuile, Marg Walker (Co-chair)

Staff: Peter Hartmans, Executive Minister, Rachael Howes, Administrative Support,

**REGRETS:** Kye Munro, Paul Shepherd, Evan Smith, Jessica Stevenson, Bri-anne Swan

**GATHERING, OPENING PRAYER**

Marg Walker opened the meeting at 10:05 a.m. and Peter Hartmans offered an opening prayer.

Marg gave an acknowledgement of the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

As a check-in, Marg asked for one word from everyone about how they are feeling as our Regional Council meeting approaches.

David Leyton-Brown chaired the meeting.

**AGENDA**

**MOTION** by Ross Leckie/Kirsty Hunter that the agenda for this meeting be approved as amended by adding an item on sexual misconduct consultants and Parliamentarians for the Regional meeting, and an item under governance on the New Ministries Leadership & Development Fund. **CARRIED**

**MINUTES**

**MOTION** by Catherine Smith/Marg Walker that the Minutes of the meeting of the Shining Waters Regional Council Executive held May 6, 2019 be approved as circulated. **CARRIED**

**Calls to the Church**

Recognition of our Indigenous Ministries:

The Transition Executive, on behalf of Shining Waters Region, referred to the Calls to the Church as we considered the recognition of the Indigenous Ministries in our Region. The Indigenous community will define “who we are.”

Naming the Region:

The name Shining Waters was decided by a vote in December 2018. United Church members within the boundaries of the region were invited to participate and over 300 votes were submitted. The Transition Executive had several conversations and expressed the desire to

include Indigenous language in the name but feels it is important to consult with the Indigenous ministries within Shining Waters before making a decision. We are fortunate that Rev. Evan Smith is a member of the Executive so we could seek her advice. The National Indigenous Church (NIC) will meet in the summer of 2019 and the Indigenous Ministries will determine and inform the new Executive with whom we will have a relationship. At that time, the new Executive will know with whom to consult.

**Membership on the Executive:**

In consultation with Evan Smith, a member of the Transition Executive, the Executive recommends that the new elected Executive wait until after the Spiritual Gathering in August. The Executive believes that it is important that the Indigenous person come from one of the communities that are part of Shining Waters. The executive recommends this should be an election or consensus that comes out of the Spiritual Gathering, not Shining Waters and an appointment to Shining Waters.

**Financial**

**Draft Budget:**

Janet MacDonald joined the meeting for this portion of the agenda. The second draft of the budget was discussed as well as the budget presentation to the Regional Council meeting.

**Grants:**

**MOTION** by Marg Walker/Catherine Smith; due to significant granting in 2018 and to maintain the long-term viability of the fund, the Shining Waters Regional Council Executive directs that the New Ministries Leadership and Development Fund Committee temporarily suspend applications and grants until review in the first quarter of 2020 in consultation with the Grants Review Committee. **CARRIED**

**Shining Waters Logo**

Susie Henderson joined the meeting for this portion of the agenda with the new choices for a logo.

**MOTION** by Catherine Smith/Ross Leckie that the Shining Waters Regional Council Executive choose the logo number three submitted, with minor modifications as discussed. **CARRIED**

**Regional Meeting – Update**

There are currently 340 people attending. The members of the Executive are being asked to participate in readings at the meeting.

**MOTION** by Catherine Smith/Ross Leckie that Shining Waters Regional Council Executive assign Diane Bennett-Jones and Greg Daly to be the sexual misconduct prevention consultants at the Shining Waters Regional Council inaugural meeting, if any concerns are raised that would be covered by the church's policy on sexual misconduct. **CARRIED**

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**MOTION** by Martha ter Kuile/Kirsty Hunter that the Shining Waters Regional Council Executive appoint Beth Moore and Ross Leckie as Parliamentarians for the Shining Waters Regional Council inaugural meeting. **CARRIED**  
Ross Leckie abstained from voting.

**Presbyterian Church of the Republic of Korea (PROK)**

Jody Maltby joined the meeting for this item and reported that she, Dan Benson, and Jessica Stevenson have not yet had a chance to meet. Jody has had conversations with Robin McGauley and Rev. Dr. Sungkook Park, Executive Secretary of Partnership & Ecumenical Relations about policy and process around internships. Seoul Presbytery has someone that would like to come here to do an internship. This is a positive step towards moving the relationship forward. There is the need to approve the Memorandum of Agreement before approving an internship.

**Governance**

**MOTION** by Marg Walker/Kirsty Hunter that the Shining Waters Regional Council Executive receive the *Pastoral Relations Commission: Short Term Appointments and Appointments Policy* and include it in the Governance documents. **CARRIED**

**MOTION** by Marg Walker/Kirsty Hunter that the Shining Waters Regional Council Executive approve the addition to the Grants Review Committee Policy, of General Council grants that require regional approval, to the responsibilities of the committee, and that the committee can seek advice from Presbyteries of Toronto Conference Corporation (PTCC) or other commissions as needed.

**CARRIED**

**Five Oaks Relationship**

Peter Hartmans gave a brief overview of this item. As it will be a lengthy conversation, this was deferred to a future meeting of the Regional Council Executive.

**Nominations – Update**

The Nominations Committee provided an interim report, attached as Appendix A. There was also discussion around the Nominations Report and process at the Regional Council meeting.

**MOTION** by Kirsty Hunter/Catherine Smith that the Shining Waters Regional Council Executive give permission to the co-chairs to set the next meeting date of the Regional Council Executive. **CARRIED**

Date for meeting of the new Executive – tentatively set for June 19, 2019, 4 p.m. by video conference call.

**Closing:**

This being the last meeting of the transitional Executive, Peter Hartmans expressed his thanks to everyone for being on the Executive and the work accomplished.

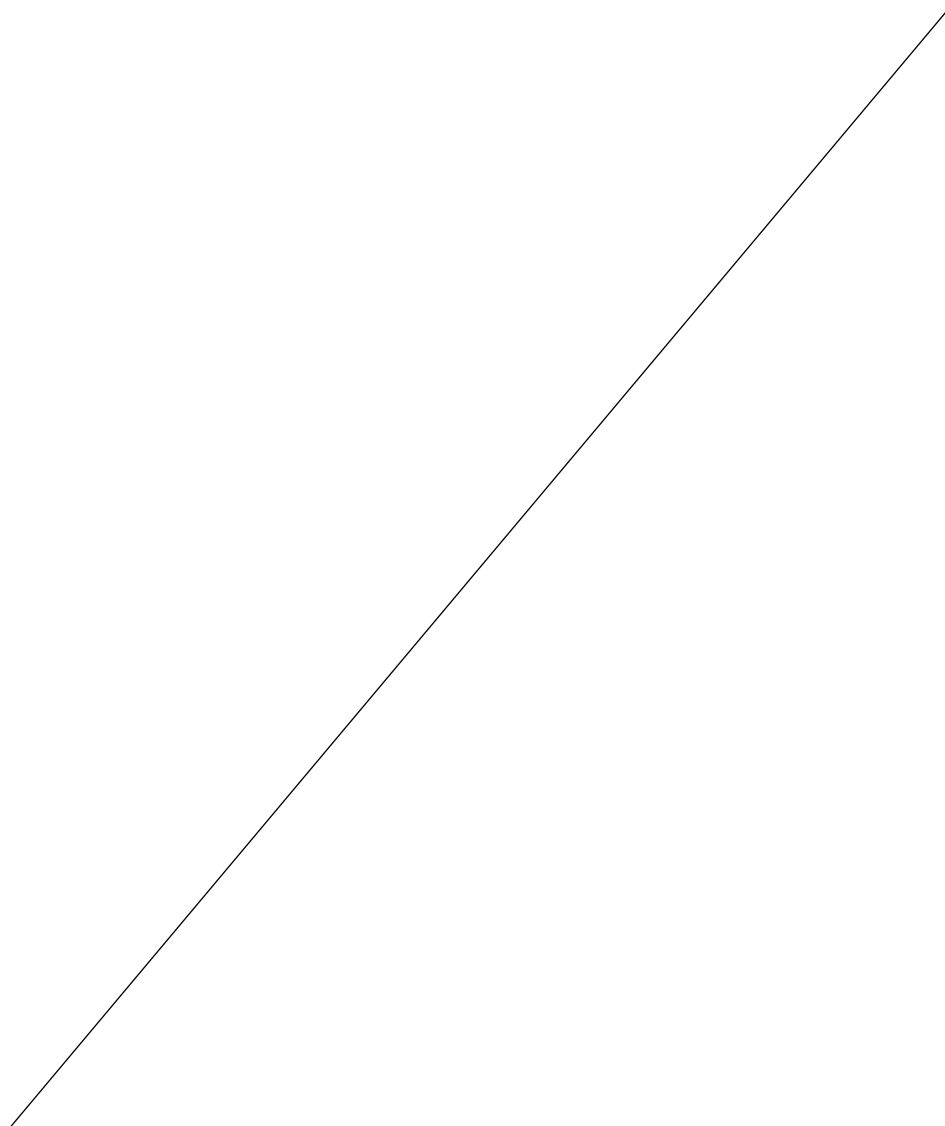
The meeting concluded at 1:20 p.m. and David Leyton-Brown offered a closing prayer.

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Chair

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Note-taker



**Nominations Committee  
Report to Shining Waters Regional Council Executive  
May 15, 2019**

**Positions to be filled**

**President (3 years)**

- David Leyton-Brown

**Past President (1 year)**

- If President is acclaimed, the Past President will be named by the Executive

**Executive**

(up to 15 members who are members of the United Church of Canada: up to 5 members – 1 year term, up to 5 members – 2 year term and up to 5 members – 3 year term)

- Of 11 current members, 4 have indicated they will continue, 6 others will not and 1 is undecided. Following up with 7 other individuals who have submitted Nominations and Interest Forms.

**Nominations Committee**

(8 members: 2 members of the Executive. The President-Elect or the Past President will chair the committee and 6 members of the United Church not serving on the Executive, but not necessarily members of the Regional Council)

- 1 Executive member filled and one to be determined. Six members to be determined.

**Communities of Faith Commission**

(Chair and 6-10 members - regional representation, balance of lay and ministry personnel)

- Of 8 current members, 6 – 7 are continuing. Two others suggested by the Commission have agreed to be nominated. Following up with up to 6 other individuals (3 Lay suggested by the Commission, 2 other Lay and 1 OM).

**Intentional Interim Ministry Committee**

(6 members, including 2 lay members who have served on a transition team either in their own congregation or as a regional representative in another congregation and 2 members of the order of ministry (active or retired) with Intentional Interim Ministry training)

- 4 Intentional Interim Ministers have agreed to be nominated. One Lay person has agreed to be nominated and one is thinking about it.

**Pastoral Relations Commission**

(Chair and 6-10 members (regional representation, balance of lay and ministry personnel. Not necessarily members of the Regional Council))

- Of 8 current members, 7 are continuing. Following up with 3 other individuals – 2 OM and one Lay.

**Licensed Lay Worship Leaders Committee**

(Chair and 4 - 6 members, to allow for a balance for LLWL members and non-LLWL members)

- 2 LLWLS have agreed to be nominated. Following up with 4 other individuals – one OM and 3 Lay.

**Equity Committee**

(6 members)

- One OM has agreed to be nominated. Following up with up to 7 others individuals – 3 OM and 4 Lay.

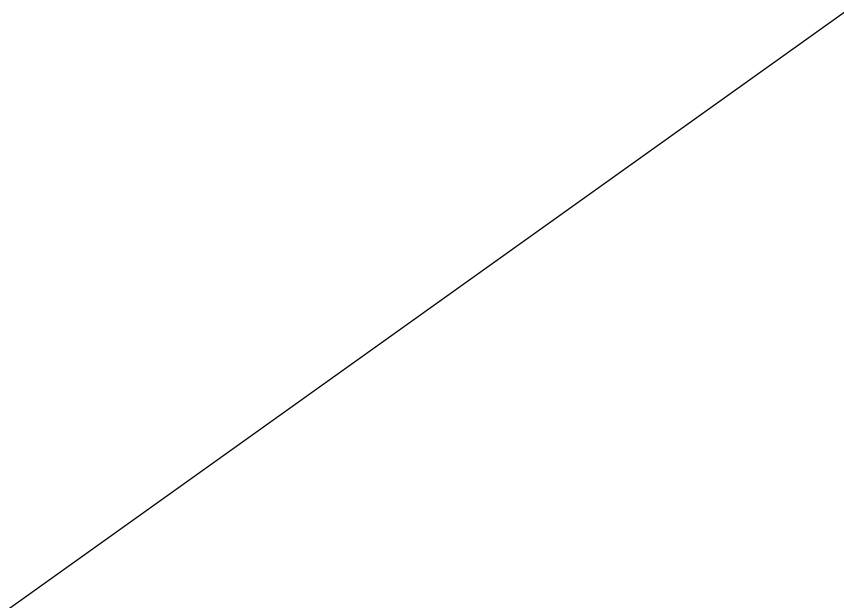
**Grants Review Committee**

(7-10 members. Communities of Faith Commission to appoint one member.)

- Members of current Interim Grant Review Commission have been asked about continuing until the next regional meeting at least. Of 7 current members, 1 is continuing, 2 are not continuing and 4 have not yet responded. One other individual has agreed to be nominated. Following up with up to 3 other individuals (2 OM and one Lay).

**Mission Support Committee**

- Members to be appointed by Executive



## COMMUNITIES OF FAITH COMMISSION

### MINUTES of Meeting held May 16 and 17, 2019

The Communities of Faith Commission of Shining Waters Regional Council gathered for a retreat in Eugenia, ON beginning at 5 p.m. on Thursday, May 16 and concluding at 3 p.m. on Friday, May 17, 2019.

#### Members Present

Christine Smaller (Chairperson) Ross Leckie, Emma Pipes, Cindy Randall, Calin Lau, Jody Maltby (Staff Lead), Karen Hilfman Millson (Minister Communities of Faith Support and Cluster and Network Animation)

Absent: Harry Ramsaran, Kevin Logie

The Commission gathered for dinner on Thursday and then spent the evening getting to know each other.

On Friday, Ross and Emma led worship beginning at 8:45. Christine then led the group in a visioning process to help us move toward a deeper understanding of our mission as a commission and the communities of faith we serve.

Following lunch, the commission held a brief business meeting.

#### Budget

There is still a lack of clarity about the funds available to the commission and in particular, whether our budget includes litigation expenses and the cost of reviews. It was agreed that there needs to be further conversation with the Executive Minister following the Regional Meeting.

#### Correspondence

The commission considered a letter from Jack Walsworth (of Keswick Ridge United Church, Fundy-St. Lawrence Dawning Waters Regional Council) regarding West Hill United Church.

As per section J4 of The Manual (2019), the region must take seriously any concerns regarding a community of faith. These concerns may be raised by

- a) the regional council itself, including any member or committee of the regional council;
- b) the ministry personnel called or appointed to the community of faith;
- c) the pastoral charge supervisor;
- d) the governing body of the community of faith; or
- e) a proposal signed by 10 full members of the community of faith that the community of faith's governing body has passed on to the regional council.



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The commission affirmed the previous decision made on February 28, 2019, that no action is necessary by the regional council with respect to West Hill United Church.

**MOTION** by Emma Pipes/Calin Lau that no action is necessary by the regional council with respect to West Hill United Church.

**MOTION**

**CARRIED**

The Staff Lead will forward a response on regional letterhead signed by the chairperson. The commission will take no further action on this matter.

**Next Meeting**

June 18, 2019, joint meeting with Pastoral Relations Commission, New Hope UC, Vaughan.

**Closing**

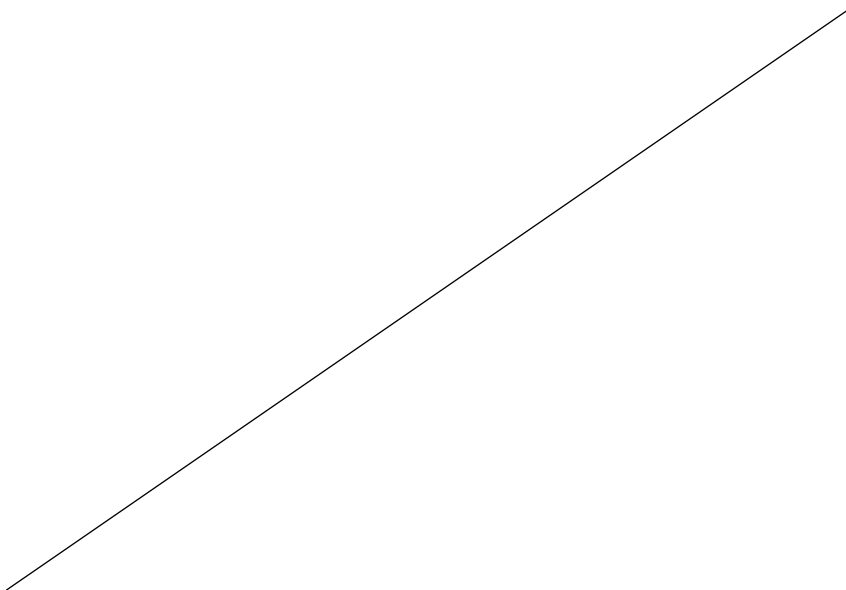
The chair offered a blessing and the meeting adjourned at 3:30 p.m.

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Chair

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Note-taker



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**PASTORAL RELATIONS COMMISSION**

**Minutes of Meeting held Wednesday, May 22, 2019**, at 9:30 a.m.  
by conference call.

**Members Present**

Andrew Comar (chair); Dale Hildebrand (staff); Todd McDonald (staff); William Haughton (ordered); Anne Hines (ordered); Donna Bowman-Woodall (ordered); Beth Moore (lay); Robin Pilkey (lay)

**Regrets:** Paul Stott (lay), Bright Yun (ordered)

**Welcome, constituting the meeting and prayer**

Chair, Andy Comar welcomed everyone and called the meeting to order.

**Agenda**

**MOTION** by Anne Hines/Beth Moore that the agenda consist of one item that had been circulated to the commission in advance of this meeting be approved.

**MOTION**

**CARRIED**

**Omnibus Motion**

**MOTION** by Donna Bowman-Woodall/Anne Hines that the Pastoral Relations Commission take the following action:

... concurs with the request of **Kingsway Lambton United Church (Toronto)** and approves the provisional call to **Kerry Stover**, candidate for ordained ministry, conditional on ordination prior to start date, beginning July 15, 2019, full time based on 40 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$61,204 per annum, salary in addition to the minimum at 27.443% which equals \$16,796, for a total salary of \$78,000, basic telephone \$750 per annum, Continuing Education and Learning Amount \$2000 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

**MOTION**

**CARRIED**

**Next Meeting**

The Pastoral Relations Commission will next meet on Tuesday, May 28, 2019 at 9:30 a.m. by conference call.

**End of meeting**

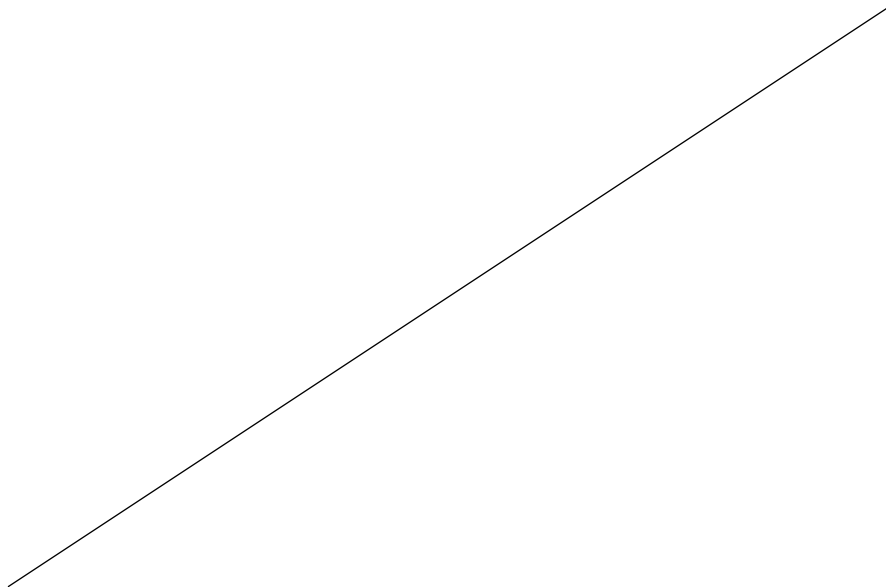
The meeting of Pastoral Relations Commission ended at 9:40 a.m.

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Chair

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Note-taker



**SHINING WATERS REGIONAL COUNCIL**

**MINUTES  
OF THE INAUGURAL MEETING  
May 24 – 26, 2019**

The inaugural meeting of Shining Waters Regional Council took place on May 24 - 26, 2019 at Georgian College, 1 Georgian Drive, Barrie, Ontario. The theme was *Creating Connections*.

**FRIDAY, May 24, 2019**

**AFTERNOON SESSION**

Opening of Meeting and constituting the Council

Shining Waters Regional Council gathered at the Sacred Fire to begin the inaugural meeting of Shining Waters Regional Council. Marg Walker, Co-chair, constituted the meeting in the name of Jesus Christ, and as the United Church gathered together, to deal with such business as should properly come before the Council.

Co-chair, David Leyton-Brown gave the Acknowledgement of the Land. Mark Douglas, storytelling elder of the Chippewas of Rama First Nation, welcomed the regional council members to the land.

Head Fire Keeper Jess Bimwidoon Waazkon Swance-Smith, Knowledge Keeper Rev. Evan Noodin Smith and Fire Keepers Paige Whiteway and Brooke-Lynn ClaphamHaynes were introduced and led the Sacred Fire Opening Ceremony.

Welcome and connecting

Co-chair Marg Walker introduced herself and Co-chair, David Leyton-Brown, as well as Executive Minister, Peter Hartmans. She welcomed all to the plenary space.

Marg called on Janet MacDonald of local arrangements for orientation announcements.

David Leyton-Brown invited Karen Hilfman Millson, Worship and Theme Co-ordinator, to give an orientation to some spiritual practices and an introduction of the theme of the meeting, *Creating Connections*.

Acknowledging the Light:

The light of the following candles was acknowledged with readings from the following:

Four Directions Candles - Maya Douglas

Rainbow Candle - Lionel Ketola

Christ Candle – Children's program kids

Oil Lamp – Partnership with Presbyterian Church of the Republic of Korea – Dan Benson and Jessica Stevenson

Opening motions

**MOTION** by David Leyton-Brown/Kirsty Hunter that the following enabling motions be adopted,

- a) **Roll of the Regional Council:** that the roll of Roll of the Regional Council shall consist of:
  - All ministry personnel within the geographic bounds served by Shining Waters Regional Council (Basis of Union 6.2.1);
  - Ministers of denominations within mutual recognition agreements while under appointment or call (Basis of Union 6.2.2);
  - Lay members elected by the Community of Faith, respecting the balance of lay and ministry personnel where possible (Basis of Union 6.2.3);
  - Additional lay members as determined by the Regional Council if necessary, to respect a balance of ministry personal and lay members who are not ministry personnel in the membership of the Regional Council (2019 Manual C.1.2.b).
- b) **Bounds of the Regional Council Meeting:** that the bounds of the Regional Council meeting for voting purposes shall be the numbered tables in the meeting space on the floor of the meeting of the Athletics Centre at Georgian College, One Georgian Drive, Barrie, ON L4M 3X9 and when in session; that the Shining Waters Regional Council hold a Celebration of Ministry Service including admission and ordination to the Order of Ministry of The United Church of Canada on Saturday May 25, 2019 at 3:30 p.m. to take place in the Athletics Centre at Georgian College, One Georgian Drive, Barrie, to fulfil its responsibility to ordain those whom the Office of Vocation has confirmed as having completed all the requirements for ordination and admit those whom the Office of Vocation has confirmed as having completed all the requirements for admission, and whom the Regional Council has confirmed have a covenantal relationship in place with a community of faith.
- c) **Agenda:** that the Agenda as printed and circulated be the order of business, subject to those changes that are recommended by the Chairperson.
- d) **Adjournment of Sessions:** that the Chairperson have the authority to recess the Regional Council when business, as ordered, is completed, until the next order of the day.
- e) **Corresponding Members:** that corresponding members shall be official guests of the Regional Council. Their names shall be included in the Record of Proceedings. (2019 Manual C.1.4)
- f) **New Business & Nominations:** that any Nominations for the Regional Council Executive, Commissions and Committees and items of New Business shall be given to the Chairperson before 12:30 pm on Saturday, May 25, 2019.
- g) **Naming of the Regional Council 10:** Following a process of consultation and voting, the Transitional Executive approved / agreed that Regional Council 10 be named Shining Waters Regional Council and that the Regional Council will consult with Indigenous Communities of Faith, within the boundaries of Region 10, to request that an additional name be provided by our Indigenous communities of faith, and that name to be used alongside the name Shining Waters.

1. The procedural and prayer microphone shall be microphone #1.

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2. Any handouts must be authorized by the Chairperson.
3. The Chairperson will present proposals. The Chairperson will invite prayerful discernment and discussion on the wisdom of the proposal. When the Chairperson discerns that the sense of the meeting is such that we are ready to hear a motion on the proposal, they will invite the presenter to put the motion. Once the motion has been moved and seconded, Rules of Debate and Order shall be followed.
4. At the discretion of the Chairperson, microphone time for each speaker will be limited to 1½ minutes per proposal and 1½ minutes per motion with the exception of the mover (who may speak at the beginning and end of a motion).
5. Microphone time may be reduced at the discretion of the Chairperson in 30-second increments when any item of business exceeds 20 minutes.
6. The normal voting procedure shall be a show of hands using ballot cards, except where a secret ballot is required (ballot sheets will be provided by the Chairperson through the Regional Council office).
7. In the case of limited time for business, items will be dealt with in the following order: Proposals to Shining Waters Regional Council, General Council Elections, Reports for Information.

**MOTION**

**CARRIED.**

Introductions

Co-chair, David Leyton-Brown made a number of introductions

Greetings from Presbyterian Church of the Republic of Korea (PROK)

Jody Maltby read greetings from the Presbyterian Church in the Republic of Korea

Message from Moderator Richard Bott – video

A video message of greeting from the Moderator was shared with the meeting.

Greetings, General Council Executive

Sharon Aylsworth, a member of the Executive of General Council brought greetings.

Worship

Karen Hilfman Millson led the meeting in worship.

Reflections by Ordinands and Admittands

The Co-chair invited Kirsty Hunter to present the candidates for ordination and admission. After each candidate addressed the council, all assembled sang one verse of a hymn significant to the candidate.

### Introduction of Governance, Budget, Nominations

The Co-chair set out the timing and process of the business sessions. David Leyton-Brown introduced the governance model, reviewed the list of policies and the organization chart of the Regional Council. The meeting then met in circle groups to identify questions and suggestions for response on Saturday.

Janet MacDonald spoke to the draft budget. Charles Donnelly, President of the Presbyteries of Toronto Conference Corporation (PTCC) gave an update on PTCC funds in this time of transition. The meeting then met in circle groups to identify questions and suggestions for response on Saturday.

The nominations report was introduced and the meeting was reminded that nominations close at 12:30 p.m. Saturday. There have been two proposals received and 12:30 p.m. Saturday is the deadline to receive any new business.

### Announcements and Grace

Karen Hilfman Millson, Janet MacDonald and Jean Ward were called on for announcements. The music group led the meeting in a sung grace.

## **EVENING SESSION**

### Emerging Clusters and Networks

The council was grouped in the geography of the Region for the evening session. Presentations were made on behalf of the following emerging clusters and networks: South Simcoe Shores Cluster, Intercultural and Diversity Network, North Simcoe Rural Cluster, Youth Network, North Toronto Cluster, People of Colour Network, North Brampton and Caledon Cluster, Interchurch Interfaith Network, Music United Network, and Living Into Right Relations Circle.

### Worship

The worship theme was acknowledging the light within, acknowledging those who feel left out and acknowledging the cloud of witnesses. This included remembrance of congregations that had closed, and Ministry Personnel who had died in the last year,

### Announcements

Gathering opportunities were outlined.

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**SATURDAY, May 25, 2019**

A sunrise service was held at the Sacred Fire.

**MORNING SESSION**

Morning worship

Jody Maltby and Karen Hilfman Millson led the opening worship on the theme, *Our Hopes and Dreams for Clusters and Networks and where we will be in Ten Years*.

Business Session

Answers to Questions on Governance, Budget and Proposals:

The questions submitted by the council on Friday were collated and Marg Walker, David Leyton-Brown and Peter Hartmans presented responses.

Presentation on Affirming and development of the Equity Policy and Committee:

Susie Henderson presented the work on this topic.

Questions for clarification about Budget:

Janet MacDonald presented responses to the questions submitted on the draft budget.

Proposals:

Proposal #2019-01: Susan Eagle presented this proposal titled *Social and Ecological Justice Commission for Shining Waters Regional Council*. Questions and comments were taken from the floor.

Proposal #2019-02: Thelma Arnott and Jeffrey Dale presented this proposal titled, *Mental Health, Sexuality and Gender Support and Education Resources for Communities of Faith*. Questions and comments were taken from the floor.

Announcements

Jean Ward announced information and rules about Open Space Conversations.

The meeting took an all-purpose break

Open Space Conversations

An open space session was held on clusters and networks and connecting on topics chosen by the participants.

Announcements and Grace

Janet MacDonald, Karen Hilfman Millson and Jean Ward made announcements and the council was led in a sung grace.



## **AFTERNOON SESSION**

### Connecting Amongst Communities of Faith

The council had opportunity for conversations in geographic areas around exploring clusters.

### Announcements

Gathering opportunities were outlined.

The meeting took an all-purpose break

### Celebration of Ministries Service

The inaugural meeting of Shining Waters Regional Council held a Celebration of Ministries service at Georgian College, Barrie. Co-chairs Marg Walker and David Leyton-Brown presided assisted by Executive Minister Peter Hartmans, Staff Lead Jody Maltby and Office of Vocations Minister, Marlene Britton. Maggie Dieter, Executive Minister for Indigenous Ministries and Justice, delivered the message. Five people were ordained to the order of ministry: Barbara (Joy) Cowan, Dianne Everitt, Jason Meyers, Stephen Milton and Heather Stevenson, and Isaac Kamta was admitted to the order of ministry of The United Church of Canada.

The scripture reading was Matthew 5:14 – 16 which was read in English by Maggie Dieter, in Tamil by Ratna Arasaratnam, in Filipino by Jingles Ayupan, in Japanese by Eiko Hosaka, and in Icelandic by Liz Mackenzie. Katie Pergau and a choir and instrumental group made up of members of area churches and delegates, provided musical leadership. The newly ordained and admitted members of the order of ministry served Communion.

## **SUNDAY, May 26, 2019**

A sunrise service was held at the Sacred Fire.

The Regional Council Youth Forum led the meeting in worship.

### Ratification of Equity Policy

**MOTION** by Sharon Aylsworth/Nenke Jongkind that Shining Waters Regional Council adopt the Equity Policy as amended.

**MOTION**

**CARRIED**

**MOTION** by David Leyton-Brown/Dan Benson that Shining Waters Regional Council approve the proposed direction to establish an Equity Committee to develop an action plan.

**MOTION**

**CARRIED**

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**MOTION** by David Leyton-Brown/Ross Leckie that Shining Waters Regional Council join Affirm United/S' affirmer Ensemble, for an annual fee of \$100.

**MOTION**

**CARRIED**

Ratification of Governance Document

**MOTION** by David Leyton-Brown/Paul Shepherd that Shining Waters Regional Council ratify the Shining Waters Regional Council Governance document as presented.

**MOTION**

**CARRIED**

Report of the Nominations Committee and Election

Catherine Smith, Chair of the Nominations Committee, presented the Nominations Report, and brought a number of items to the meeting for consideration.

President:

Catherine Smith announced that David Leyton-Brown was acclaimed as President.

Members of Executive, Commissions and committees:

**MOTION** by Catherine Smith/Roberta Howey that Shining Waters Regional Council elect those listed in the Nominations Report from the Nominations Committee to serve on the Shining Waters Regional Council Executive, Commissions and committees of Shining Waters Regional Council for stated terms.

**MOTION**

**CARRIED**

The Nominations Committee was thanked for their work, and the Co-chair thanked all who volunteered and will be offering leadership in the Region.

The meeting took an all-purpose break.

Proposals

**MOTION** by Marg Walker/Kirsty Hunter that proposal #2019-01 as amended, *Social and Ecological Commission for Shining Waters Regional Council*, be approved and referred to the Executive to develop a policy to be added to Shining Waters Regional Council governance structure based on the proposal, and that the Nominations committee present a nominations report to the Shining Waters Regional Council Executive to populate the Social and Ecological Commission for Shining Waters Regional Council.

**MOTION**

**CARRIED**

**MOTION** by Marg Walker/Martha ter Kuile that proposal #2019-02, *Mental Health, Sexuality and Gender Support and Educational Resources for Communities of Faith* be approved and referred to the Shining Waters Regional Council Executive for action.

**MOTION**

**CARRIED**

Budget

**MOTION** by Marg Walker/Catherine Smith that the Shining Waters Regional Council 2019 draft Budget be received for information.

**MOTION**

**CARRIED**

Installation / Promises of the new President

Co-chair Marg Walker and Executive Minister, Peter Hartmans installed David Leyton-Brown as the new President of Shining Waters Regional Council.

Honouring of Retirees and Jubilands

Co-chair, Marg Walker, announced the ministers who are retiring: Patricia Gale-MacDonald, Colin MacDonald, Doug Norris, Malcolm Sinclair and Bryan Ransom. Retiree Bryan Ransom addressed the council and the council sang a verse of a hymn that is meaningful to him.

Honouring of Jubilands

Co-chair, David Leyton-Brown acknowledged the jubilands who were present in the meeting, and gave thanks for their ministries.

Worship and Theme

Karen Hilfman Millson led the meeting in worship, which included covenanting.

Closing of the Sacred Fire and the closing of the Regional Council meeting

The Fire Keepers shared the closing ceremony of the Sacred Fire. President David Leyton-Brown thanked the Fire Keepers for being with the council during the inaugural meeting. The President declared the meeting adjourned.

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David Leyton-Brown, Co-chair

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Peter Hartmans, Executive Minister

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Marg Walker, Co-chair

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## **Appendix A**

### **OBITUARIES**

#### **The Reverend Paul Dempsey (June 8, 1939 – September 18, 2018)**

Paul Dempsey was ordained as a Minister of The United Church of Canada in 1965 and served congregations in Manitoba and Saskatchewan before returning to Ontario in 1977 and serving the congregation at Annesley United in Markdale. In 1989, the Dempsey family moved to Bracebridge where Paul served the United Church until retirement in 2003. In retirement, he did Sunday Supply around Muskoka and longer terms at Lake of Bays and at St. James United in Parry Sound. He was also very active in the wider church at the Presbytery and Conference levels.

He is survived by his loving wife of 47 years, Fern (Featherston), and his children Lynn (Tim Dobbin), Brian (Anne Rintala), and Carol (David Bertrand). He was Grandpa to Sophie and Felicity Dobbin; Kira, Mika, Vesa, and Tiia Dempsey; Sylvia, Vivian, and Russell Bertrand. Paul was predeceased by his parents Allison and Jereldene Dempsey and his brothers Morris and Keith. He is survived by his brother Ian (Nancy).

#### **The Reverend Margarete Emminghaus (January 1, 1923 – April 13, 2019)**

Margarete Emminghaus graduated from the United Church Training School in Toronto in 1952. She was the Director of Christian Education at First United Church in Corner Brook, Newfoundland from 1953 to 1957. She then served as the Director of Christian Education at George Street United Church in Peterborough from 1957 to 1962. From 1962 to 1966, she was part of the field staff for Maritime Conference located in Sackville, New Brunswick. Margarete was with the Board of Christian Education of The United Church of Canada in Toronto from 1966 to 1970. Her last appointment was as Administrator at the Centre for Christian Studies from 1970 to her retirement in 1988. In 1996, Margarete moved to Orillia where she was very active as a Stephen Minister and Prayer Companion at St. Paul's United Church.

Margarete is survived by her sister, Christa Buitenhuis and by five nieces and nephews and their families. She was predeceased by her sister Hilda Waugh.

#### **The Reverend Donald Dwight Evans (September 21, 2017 – January 5, 2018)**

Donald Evans was ordained as a minister in The United Church of Canada in 1955 and served at Grand Forks, British Columbia from 1955 to 1958. He went on to serve as an assistant professor of philosophy of religion at McGill University (1960-64), before joining Victoria College at the University of Toronto as a professor of philosophy in 1964, where he taught for 44 years until 2008.

He lived a rich life, full of diverse intellectual pursuits. Married to Ruth Blenkinsop (1952-1976) and Frances Smith (1983-1997) and predeceased by brother, John; he was the father of Steve (Joan), Greg (Ronda), Luke (Guylaine), Nick (Sue) and Gareth (Susannah); beloved grandfather

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of Drew (Andrea), Cass (Juliana), Tom, Ryan, Philippe, Luke, Ben and Isobel; and great-grandfather to Aidan and Felix.

**The Reverend Don Gillies (June 27, 1934 – September 4, 2018)**

A minister with the United Church of Canada since 1959, Don Gillies later taught at Emmanuel College at the University of Toronto. Don was a long-time Voluntary Associate Minister at Bloor Street United Church. He will be remembered for his love of music, books and New Yorker cartoons, progressive political views, charming neuroses (most notably about the English language and how kitchen utensils should be put away) as well as his unwavering dedication to work and family.

Don was the loving and devoted husband of Mimi Gillies (Johnston) for 61 years. Cherished father of Stephen Gillies (Deanne), Maureen Gillies, Donna Gillies Marson (Kevin) and John Gillies (DeeAnn). Proud grandfather of Erin (Adam), Shauna (Jeremy), Craig, Matthew, Kiera, Allie (Tyler), Geoff, Jenna, Sara, Lisa and the late Lily. Adored great-grandfather of Olivia and Henry. Dear brother of Mary (late Paul) and Barb (Jim) and brother-in-law of Donald (Helen) and Lock (late Anne). Don will also be remembered by his extended family, colleagues and many friends.

**The Reverend Dr. John Hartley (February 6, 1942 – February 3, 2019)**

John Hartley's call to ministry took him to Mount Allison University, where he completed a Bachelor of Arts degree followed by a Master of Divinity, Pine Hill Divinity Hall. His love of learning continued his whole life earning him a Master of Theology from the Atlantic School of Theology, a Master of Arts from the University of Windsor and PhD (English) from the University of Western Ontario.

A United Church Minister for over 54 years, John ministered to five pastoral charges. Gaspé, Cap-Aux-Os and Murdochville (Québec); Erskine and American United Church (Montréal); Trinity United Church (Ottawa); Lincoln Road United Church (Windsor, Ontario) and St. Andrew's United Church (Toronto). He served in the wider work of the United Church of Canada on the National Division of the Communications, General Council Executive.

He is survived by his wife Barbara, and children, Bruce (Dr. Cristina Robinson-Hartley) and Jennifer (Tom Rosser) and his grandchildren Jacob, Anna and Chloé. He also leaves behind brother Robert Hartley (Dartmouth), sister-in-law Maggie Sharpe (Kelowna, BC) many nieces and nephews and countless cousins. Predeceased by his mother Hattie Mae Hartley, father Allan Richard Hartley and brothers Blair and Alfred.

**The Reverend Nettie Irma Jeanetta Hoffman (August 24, 1927 – April 29, 2019)**

Nettie Hoffman was ordained in 1950. She served in two pastoral charges in Grey County and then was called to St. James in Montreal from 1955 to 1960. Nettie was the first ordained female minister in the Province of Quebec. She retired in 1991. Her late husband, Rev. Dr. John Hoffman, was a former principal of Emmanuel College.

She was the beloved mother of Jeanetta (Philip), John (Blandine) and Sandy (John) and dearly loved grandmother of Justin, Erin, Adrienne, Shawn, Colin, Louise and Charles. Daughter of the late Rev. Merrill and Jean (Ashford) Wilson, she was predeceased by her three brothers, Paul, Don and Ralph. Survived by her sisters-in-law, Anna Wilson and Lucille McBeth (Cecil), she was also sister-in-law to the late William Hoffman (Margaret). Aunt Nettie is fondly remembered by her nine nieces and nephews.

**The Reverend Dr. Frank W. Lockhart (1934 - October 3, 2018)**

Frank Lockhart was a long time United Church Minister, most recently at Kendal United Church. He was a former President of Toronto Conference from 1976 to 1977. He held Masters degrees in Philosophy, Divinity and Theology as well as a Doctorate in Theology.

He was the beloved husband of June Marie (nee Rothwell); loving father of Christine Lockhart, Barbara Lockhart (John Mackinnon) and Robert Lockhart; cherished granddad of Elizabeth Lockhart, Meaghan McNeill and Andrew McNeill; and dear step-brother of John Ball and predeceased by Roy Lockhart and Enid Wortley.

**The Reverend John Murray Metson (March 22, 1933 – May 19, 2018)**

John Metson was a graduate of Mt. Allison University (BA Theology) and Queen's (MA Theology and Psychology), and he was acknowledged later in his career with an Honorary PhD in Theology from Queen's University. As a young United Church minister in Oyen, Alberta, he conducted four services every Sunday in small prairie towns. John loved that life but moved to Toronto in 1964 establishing, in Cabbagetown, the first, non-congregational, community outreach Ministry in the United Church; The Christian Resource Centre (CRC).

John is survived by his wife Gayle, children Michael (Radana), Megan Louise, Alex (Laura) and step-son Jay; grandchildren Patrick (Gosia), Laura, Bradley Harman, Emily and Joshua Metson, William and Julianna Metson and Joshua Perks, his sisters and brother-in-law and his nieces and nephews.

**The Reverend Adams G. Archibald “Arch” McCurdy (June 29, 1927 – April 22, 2019)**

Arch McCurdy was ordained 1957. His ministry was varied and interesting: Canora Invermay a five-point pastoral charge in Saskatchewan, then Stettler United Church in Alberta; 1966 brought a move to Ontario when Arch was elected to the Board of Evangelism and Social Service of General Council in Toronto. Subsequently, he was one of the ministers of Church at the Crossroads, Erin Mills Church Campus (an experimental cooperative by five denominations in one building); chaplain at the provincial Court of Ontario (Criminal Division); Co-ordinator of Chaplaincy Services, Toronto Conference; chaplain at Bloorview Children's Hospital. After mandatory retirement at age 65, Arch continued in ministry as a supply minister in various congregations in Ontario, until finally "retiring" from ministry in 2010. Throughout his years in Ontario, Arch was involved in social action, peace and environmental organizations, most notably: the Christian Peace Conference, The International Pastoral Care Network for Social Responsibility, the National Coalition Against the Return of the Death Penalty, and the Multifaith Council of Religious and Pastoral Care.

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Predeceased by his first wife, Phyllis (Hurley) McCurdy; sisters, Florence (Bob) Guild, Alice (Niels) Jorgensen, and Helen McCurdy; brothers, Earle (Lois), and Sherburne (Betty). Surviving to cherish his memory are his wife, Brenda; sons, Scott, Edmonton, Alta.; and Garth, Welland, Ont.; daughter, Kimberley-Ann (Rob) Jandl, Abbotsford, B.C.; grandchildren, Brooke (Herm), Rianna, Samantha (Kevin), Jason, Michael, Timothy, and Keanan; many nieces and nephews, great-nieces and nephews.

**The Reverend Tom M. Page (May 14, 1930 – November 12, 2018)**

Tom Page was ordained in 1965 and retired in 1995.

He was the beloved husband of Frances Joyce (nee: Whitney). Loving father of Gregory and wife Connie of Orillia, Stephen (predeceased), Paul and wife Kathy of Milton, Susan Page & Patrick of Barrie, and Janette Blums of Hamilton. Proud grandfather of Jessica, Shelby, Amanda and Brandon Page, Jennifer Lazarski (Joel), Brent and Spencer Page, Kiara, Cassandra Evans (Jonathan) and Harrison Courchesne, Jordan and Jacob Blums. Great grandfather of Leah, Samuel, Cooper, Arabella and Nathan. Dear brother of Alec (predeceased) and wife Olive of Temagami, Irvin and wife Dee (both predeceased), David (predeceased) and wife Joyce of Savannah, Georgia. Predeceased by his parents Milton and Ila Page.

**Linda Parsons (d.o.d. October 29, 2018)**

Linda's committed and faithful action in The United Church of Canada made a huge impact over years of service. Linda was very active in her home congregation of Trinity United in Newmarket as well as the wider church. She has been a General Council Commissioner, served on the Camp Big Canoe Board, the Board of Francis Sandy Theological School, the Toronto Conference Interview Committee, Mission Support consultation, and the Living into Right Relations Circle. She was a passionate advocate for right relations and social justice. She was also a past Chair of Living Waters Presbytery and was a member and Chair of the Community Connections and Right Relations Commission. She has left behind a legacy of faithful leadership, selfless sacrifice, and love that will be missed by many whose lives have been touched by her strength and determination.

She leaves behind her beloved husband, Ken Parsons and children, Melissa Williams and Joanna (Richard Gardner). She was a loving grandmother of Jade.



## **Appendix B**

### **DIGEST OF ACTIONS OF THE TRANSITION COMMISSION AND THE EXECUTIVE OF SHINING WATERS REGIONAL COUNCIL FOR THE PERIOD June 22, 2018 to May 6, 2019**

#### **Decisions made by the Transition Commission June 22, 2018**

1. that all Region 10 Commissioners should be at the same table, making decisions together.
2. that the Explorers Program should continue to function and perhaps, hand it off as a national project (it might be healthier to be seen as a national program instead of a program just from Region 10). This is a recommendation only and the Commissioners are not responsible for this – the elected group after January 1, 2019 will be.
3. to transfer oversight for all the staff being funded and supervised by various sources to Region 10, with supervision and funding to be determined by Region 10, post January 2019.
4. that the commission will chose from internal staff instead of holding external competitions for positions.
5. that Peter Hartmans will indicate Region 10's interest in hiring Todd McDonald and Dale Hildebrand.
6. that Rachael Howes will be the half-time Executive Minister Admin and half-time Regional 10 Admin staff.
7. that Jody Maltby will be hired for Region 10 and Peter Hartmans will let Jody know this.
8. that there is a definite interest in provisional staff sharing between Region 6 and Region 10, with Lillian Roberts and Will Kunder, after decisions are made with regards to budget and Region 10 staffing.
9. that David Leyton-Brown and Marg Walker will be co-chairs for the Region 10 Commission.

#### **Decisions made by the Transition Commission August 15, 2018**

10. that quorum for this Commission be fifty percent plus one (50% + 1) of voting members, or eight (8) voting members.

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11. that the Region 10 Commission will retain the Living Waters office and the Toronto Southeast office, while releasing the Northern Waters and South West offices.
12. that Region 10 Commission gives the Executive Minister, Peter Hartmans, permission to negotiate with the General Council office in regards to accounting, email, incorporated ministries and IT support services.
13. that Region 10 accept the following position recommendations:
  - Community Engagement and Partnership - Susie Henderson, (1.0);
  - Congregational Support Minister (with an emphasis on Right Relations and Justice) - Will Kunder (0.5);
  - Clusters and Networks - Karen Hilfman Millson 0.4) on a one year contract;
  - Clusters and Networks - Jean Ward (0.4) on a one year contract;
  - Pastoral Relations Partnerships - Lillian Roberts (0.2);
  - Administration, Region 10 in partnership with Region 6 - Joan Baily (up to 14 hours per week total);
  - Administration, Region 10 - Donna Rutz (1.0).

**Decisions made by the Transition Commission October 10, 2018**

14. to accept the draft Memorandum of Understanding, Two Regional Councils sharing Executive Minister and Executive Minister administrator with the addition of a #10 to read: A Region 6 and 10 task group would be created, to begin after the first Regional meeting, to be made up of two members of each regional council executive, to support transition, and to communicate mainly electronically
15. that the Observer insert be discontinued in favour of publishing a Region 10 newsletter.
16. that the Region engage Janet McDonald to be meeting coordinator of the Regional meeting in May.

**Decisions made by the Transition Commission November 12, 2018**

17. that the regional United Church Women (UCW) President and Secretary, or designates, be members of the Regional Council.
18. that the transition commission for Regional Council 10 take the following actions:
  1. Adopt the marriage licence registration policy;
  2. Adopt the processes regarding marriage licence registration; and
  3. Name Peter Hartmans, Executive Minister, as the governing official for the purposes of marriage license registration within the Province of Ontario.
19. that the Region 10 transition Commission support the continuation of the property management agreement with Toronto United Church Council (TUCC) and request that Peter Hartmans be in dialogue with TUCC to pursue that negotiation.

20. that the Region 10 transition commission approve the Memorandum of Understanding as presented.
21. that the Region 10 transition commission approve the following Mission Support grants:
- |                                     |          |
|-------------------------------------|----------|
| Muskoka Chaplaincy                  | \$ 4,500 |
| Davenport Perth Community Ministry  | \$ 2,500 |
| Jane Finch Community Ministry       | \$ 2,500 |
| The Journey Neighbourhood Centre    | \$30,000 |
| Christian Resource Center           | \$23,000 |
| Anglican United Refugee Alliance    | \$35,000 |
| Ecumenical Chaplaincy, U of Toronto | \$10,000 |
| Fred Victor Mission                 | \$ 7,500 |
| Massey Centre                       | \$ 6,000 |
| Michael Garron Hospital             | \$ 6,000 |
| Mount Sinai Hospital                | \$12,000 |
| St. Matthews Bracondale House       | \$ 1,000 |
22. that the Region 10 transition Commission approve the primary budget projections as presented.
23. that the Region 10 Regional Council meeting be held at Georgian College in Barrie on May 24/25, 2019.

**Decisions made by the Transition Commission November 30, 2018**

24. that the Region 10 Transition Commission agree to the protocol from the National Indigenous Council.
25. that the Regional Council 10 Transition Commission approve the following policies and recommend that the Regional Executive, elected at the Regional Meeting in May, 2019 review these policies within the next three years:
- Regional Council
  - Regional Council – Relationship with Region 6
  - Regional Council – Executive
  - Executive Minister – Responsibilities and Accountability
  - Executive Minister – Correspondence
  - Executive Minister – Marriage Licenses
26. that the Regional Council 10 Transition Commission agree in principal with the Pastoral Relations and Communities of Faith Commission policies and that the Commission gives permission to the staff to contact individuals to be interim members of the commissions to serve until the Regional Meeting in May.
27. that Catherine Smith, Ross Leckie, and Kirsty Hunter be named as the Nomination Committee to prepare a slate of officers for election at the May Regional Meeting.

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28. that a congregation could apply for up to \$3,500.00 to support a congregation when their ministry personnel goes on sabbatical.

**Decisions made by the Transition Commission December 12, 2018**

29. that the name of Region 10 be Shining Waters Regional Council.
30. That the Regional Council 10 Transition Commission appoint the following people to the Interim Grant Review Commission: Norm Dundas, Angus MacLennan, Rev Betty Lou McNabb, Paul Rose, John Suk, Nick Walker, Rev. Kent Ward, and that the term be to June 1, 2019 and that the Commission is empowered to review and approve Presbyteries of Toronto Conference Corporation (PTCC) grant applications and other grant applications for which there is no existing review process.
31. that the Regional Council 10 Transition Commission approve the following policies and recommend that the Regional Executive, elected at the Regional Meeting in May, 2019 review these policies within the next three years:
- Executive Minister – Budget Process
  - Executive Minister – Incorporated Ministries
  - Pastoral Relations – Voluntary Associate Minister
  - Pastoral Relations – Marriage License Policy
  - Pastoral Relations Commission: Addition of 7. Sacramental Privileges to Responsibilities

**Decisions made by the Executive January 14, 2019**

32. that Shining Waters Regional Council Executive support, in principle, the Toronto United Church Council (TUCC) How Green is Your Church initiative.
33. that the Shining Waters Regional Council Executive take the following actions:

- b) Sparrow Lake United Church Camp, Inc.

... approve the Sparrow Lake United Church Camp, Inc. 2016-2017 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
William Grove  
Katelyn Harrison  
Lee Holland  
Michelle Waller

Ellen Weir  
Mark Winger

... approve the Sparrow Lake United Church Camp, Inc. 2017-2018 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
William Grove  
Katelyn Harrison  
Lee Holland  
Michelle Waller  
Ellen Weir  
Mark Winger

... approve the Sparrow Lake United Church Camp, Inc. 2018-2019 Board of Directors

Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
Janice Franklin  
William Grove  
Lee Holland  
Barry Rieder  
Michelle Waller  
Ellen Weir  
Mark Winger

b) Weston King Neighbourhood Centre

... approve the Weston King Neighbourhood Centre 2017-2018 Board of Directors

Timothy Barlow  
Jean-Marie Boutot  
Debra Gibson  
Sylvia Hampton

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Faisal Hassan  
Katherine Joseph  
Michael Kooiman  
Doreen Miller  
Lang Moffat  
Ken Stier  
Barbara Stone  
Mike Sullivan  
Wendy Whiteley

... approve the Weston King Neighbourhood Centre 2018-2019 Board of Directors

Timothy Barlow  
Jean-Marie Boutot  
Marlee Cargill  
Debra Gibson  
Doreen Miller  
Lang Moffat  
Ken Stier  
Barbara Stone  
Mike Sullivan  
Wendy Whiteley

c) Wilmar Heights United Church Non-Profit Homes

...approve the addition of Jane Warwood to the Wilmar Heights United Church Non-Profit Homes 2018-2019 Board of Directors

d) Toronto Conference Executive and sub-Executive minutes

...approve the Toronto Conference Executive minutes of November 14, 2018 and the sub-Executive minutes of November 6, 2018.

**Decisions made by the Executive February 6, 2019**

34. that the Executive of Shining Waters Regional Council receive for information the notes of the June 22, 2018 meeting of the Transition Commission and ratify the decisions made at that meeting.
35. that the Executive of Shining Waters Regional Council (10) take the following action:

Fred Victor Centre:

...that consent be given to Fred Victor Centre to amend the current lease to include the fourth floor (4,757 square feet) of 59 Adelaide Street East, City of Toronto for the

Employment and Training Services (ETS) program from October 1, 2018 to April 30, 2020.

36. that the Executive of Shining Waters Regional Council approve the transitional budget presented with the two amendments noted.
37. that the Executive of Shining Waters Regional Council agree to support the Skylight Festival in the amount of \$5,000 for this year and next year they be directed to the New Ministries Development and Leadership Fund for funding.
38. that the Executive of Shining Waters Regional Council approve the Sub-Executive Policy.
39. that the Executive of Shining Waters Regional Council approve the Conflict of Interest Policy.
40. that the Executive of Shining Waters Regional Council approve the Property Management Policy.
41. that the Executive of Shining Waters Regional Council approve the Property Distribution of Proceeds Policy.
42. that the Executive of Shining Waters Regional Council accept the Covenant between the General Secretary, La Table des ministères en français and Shining Waters Regional Council as presented.

**Decisions made by the Executive March 5, 2019**

43. that the quorum for the remaining term of the Shining Waters Regional Council Executive be seven members.
44. that the summary of decisions of the Transition Commission made between August and December 2018 be posted on the website.
45. that the Shining Waters Regional Council Executive endorse the Canadian Circle of Courage & Renewal Facilitator Preparation Program Application for a Seeds of Hope grant.
46. that the Executive ask the Executive Minister, Peter Hartmans, to correspond with the General Secretary to have assigned email addresses to Ministry Personnel and regional council members.
47. that the Executive of Shining Waters Regional Council confirm that John Suk and Nick Walker are members of the Major Capital Fund Commission of Toronto United Church Council.

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48. that the Executive of Shining Waters Regional Council confirm that Norm Dundas, Paul Rose, Louise Mahood, Silver Ayupan, Doug McLeod, Victor Kitagawa, Catherine Smith are members of the Toronto United Church Council Urban Forest Fund Commission.
49. that the Executive receive the Pastoral Relations Commission Congregational Designated Ministry Policy and include it in the Governance document.
50. that the Executive receive the Pastoral Relations Commission Licensed Lay Worship Leaders Policy, and include it in the Governance document.
51. that the Executive of Shining Waters Regional Council approve the Regional Fund Policy.
52. that the Executive of Shining Waters Regional Council approve the Right Relations and Indigenous Ministries Fund Policy.
53. that the Executive of Shining Waters Regional Council approve the Mission Policy with the additions discussed.
54. that the Executive of Shining Waters Regional Council approve the Communications Policy with the additions discussed.
55. that the Executive of Shining Waters Regional Council approve the Affirming Region Policy.

**Decisions made by the Executive April 10, 2019**

56. that Shining Waters Regional Council Executive accept the Offer to Purchase from Highglen Homes Limited in the amount of \$4,410,000 for the property of Victoria Park United Church at 1 Stamford Square North, Toronto, being Lots 269, 270, 271, 272, 273, 274, 275 & 276, PL3846, S/T SC110580, ST SC86215, Scarborough, City of Toronto.
57. that the Executive of Shining Waters Regional Council take the following actions:
  - ... remove Rose Cambourne as a Trustee for Church of the Master United Church, 3385 Lawrence Ave East, Scarborough, Ontario with thanks for her service, and appoint Jody Maltby as a Trustee.
  - ... remove Rose Cambourne as a Trustee for Regent Park United Church, 175 Oxford Street, Orillia, Ontario with thanks for her service.
  - ... remove Rose Cambourne as a Trustee for West Ellesmere United Church, 37 Marchington Circle, Scarborough, Ontario, with thanks for her service, and appoint Christine Smaller as a Trustee.
  - ... remove Rose Cambourne, Linda Gray and Sue Sottinwood as Trustees for Dunkerron United Church, with thanks for their service, and appoint Jody Maltby, Christine Smaller and Harry Ramsaran as Trustees.



... remove Rose Cambourne as a Trustee for Locust Hill United Church, 7661 ON-7, Locust Hill, Ontario, with thanks for her service.

... add Jody Maltby as a Trustee for Victoria Park United Church, 1 Stamford Sq.N., Toronto.

58. that the Shining Waters Regional Council Executive accept the position description for the Minister for Congregational Support, and that the position be posted, with a start date of May 15, 2019.
59. that the Executive of Shining Waters Regional Council accept the *Governance and Mission* document as presented.
60. the Executive of Shining Waters Regional Council approve the *Regional Council Executive: Property Policy* as presented.
61. that the Executive of Shining Waters Regional Council receive the *Communities of Faith: Manse Funds Policy* as presented and add to the Governance documents.
62. that the Executive of Shining Waters Regional Council receive the *Communities of Faith Commission: Intentional Interim Ministry Committee Policy* and include it in the Governance documents.
63. that the Executive of Shining Waters Regional Council receive the *Licensed Lay Worship Leaders Policy* and that it be included in the Governance documents.
64. that the Executive of Shining Waters Regional Council receive the amendment to the *Communities of Faith Policy* by adding the section: "Support and Oversight of Communities of Faith in Property Matters."
65. that the Executive of Shining Waters Regional Council receive the amendment to the *Pastoral Relations Commission Policy* by adding the information on Pastoral charge supervisors
66. that the Executive of Shining Waters Regional Council accept the amendment to the *Regional Council Executive: Mission Policy* as presented and amended.
67. that the Executive of Shining Waters Regional Council approve the *Regional Council Executive: Nominations Committee Policy* as presented and amended.
68. that the Executive of Shining Waters Regional Council approve the amended *Regional Council Executive: Remuneration Policy* as presented.
69. that the Executive of Shining Waters Regional Council approve the *Equity Policy* as presented.

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70. that the Executive of Shining Waters Regional Council approve the *Equity Committee Policy* as presented and amended.
71. that the Executive of Shining Waters Regional Council receive the *Licensed Lay Worship Leaders (LLWL) Committee Policy* and include it in the Governance documents.
72. that the Executive of Shining Waters Regional Council accept the addition to the *Regional Council Executive: Communications Policy* as presented.

**Decisions made by the Executive April 23, 2019**

73. that the Shining Waters Regional Council Executive direct Susie Henderson to pursue another round of designs for the logo.

**Decisions made by the Executive May 6, 2019**

74. that the Executive of Shining Waters Regional Council confirm that John Suk and Nick Walker are members of the Toronto Southeast Presbytery Major Capital Fund Commission of Shinning Waters and that the Commission will report annually to the Regional Council Executive and advise Toronto United Church Council (TUCC) on the use of the funds.
75. that the Executive of Shining Waters Regional Council confirm that Norm Dundas, Paul Rose, Louise Mahood, Silver Ayupan, Doug McLeod, Victor Kitagawa, Catherine Smith are members of the Urban Forest Fund Commission of Shinning Waters, and that the Commission will report annually to the Regional Executive and advise Presbyteries of Toronto Conference Corporation (PTCC) on the use of the funds.
76. that the Shining Waters Regional Council Executive give David Leyton-Brown and Marg Walker authority to appoint two representatives to the Toronto United Church Council Annual Meeting.
77. that the Shining Waters Regional Council Executive take the following actions:

a) **Church of the Master Homes Corporation**

...approve the Church of the Master Homes Corporation 2018-2019 Board of Directors

Elaine Dalziel  
Robert Fletcher  
Bennett Olegasegram  
Mathew Peltier

b) Fred Victor Centre

...approve the addition of Neill Carson, Marco Ding, Michele Erskine, John Hinds and Karine MacIndoe to the Fred Victor Centre 2018-2019 Board of Directors

...approve the move of the Fred Victor Centre credit line from Scotiabank (\$500,000) to RBC (\$650,000) and the increase of indebtedness this entails

...that consent be given to Fred Victor Centre to lease 185 Dowling Avenue, Toronto, ON M6K 3B2 for the Housing First program for five years commencing March 1, 2019.

c) Hillcrest Lodge

...approve the addition of Mary Lee MacMillan to the Hillcrest Lodge 2018-2019 Board of Directors

d) The Massey Centre for Women

...approve the addition of Mitze Mourinho to The Massey Centre for Women 2018-2019 Board of Directors

e) Sparrow Lake United Church Camp, Inc.

... approve the Sparrow Lake United Church Camp, Inc. 2019-2020 Board of Directors

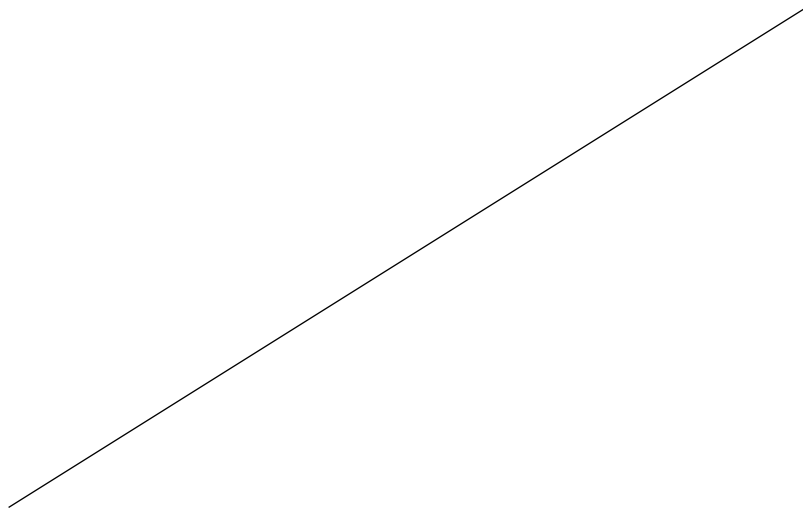
Andrew Blair  
Colin Campbell  
Greg Derbyshire  
Anne Forsey  
Stephen Forsey  
Janice Franklin  
William Grove  
Lee Holland  
Barry Rieder  
Michelle Waller  
Ellen Weir  
Mark Winger

78. that Shining Waters Regional Council Executive accept the 2018 Toronto Conference audited financial statements.

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79. that Shining Waters Regional Council Executive implement a policy that requires five people to remove an item from a consent motion at the Regional meeting.
80. that Shining Waters Regional Council Executive add the following as lay members of Shining Waters Regional Council: Past Conference Presidents, former lay Moderators, current General Council lay Commissioners who are not the Regional rep for their congregation.
81. that the Shining Waters Regional Council Executive request that in 2019 the offering from the new ministry service and covenanting services go to student funds.
82. that the Shining Waters Regional Council Executive amend the membership of the Executive to include a person from the Indigenous community.
83. that the Shining Waters Regional Council Executive accept the Mission Support Committee Policy as presented and with amendments discussed.
84. that Shining Waters Regional Council Executive accept the Grants Review Committee Policy as presented.



## Appendix C

### REGIONAL MEETING ATTENDANCE

Name (First)	Name (Last)	Status	Community of Faith
Fred	Angus	Elected Lay Voting Member	East End United Regional Ministry
Leona	Appleby	Guest/Visitor (without voting privileges)	Collier Street United Church
Leona	Appleby	Guest/Visitor (without voting privileges)	Collier Street United Church
Charles	Arasaratnam	Ordained	McKellar-Dunchurch
Ratna	Arasaratnam	Ordained	McKellar-Dunchurch Pastoral Charge
Thelma	Arnott	Retired	Grace United Church
Sharon	Aylsworth	Genera Council Executive rep.	Kingston Road United Church
Jingle	Ayupan	Elected Lay Voting Member	Filipino Christian Fellowship
Jeffrey	Bacon	Ordained	St. Bartholomew's United Church
Edna	Baker-Graf	Elected Lay Voting Member	Knob Hill United Church
Warren	Ball	Ordained	St. Matthew's United Church
John	Barr	Elected Lay Voting Member	Kingston Road United Church
George	Bartlett	Non-Voting Participant	Bethune United
Dorcas	Beaton	Elected Lay Voting Member	Metropolitan united church
Alexandra	Belaskie	Guest/Visitor (without voting privileges)	None
Mary	Belyea	Elected Lay Voting Member	Sharon Hope United Church
Beverley	Bennett	Elected Lay Voting Member	College Street United Church
Carole	Bennett	Elected Lay Voting Member	Islington United Church
Diane	Bennett-Jones	Ordained	None
Daniel	Benson	Ordained	St Paul's Scarborough
Barbara	Bingham	Non-Voting Participant	Royal York Road United Church
Robert	Bingham	Elected Lay Voting Member	Royal York Road United Church
Ralph	Birtch	Elected Lay Voting Member	Temperanceville United Church
Helen	Bishop	Guest/Visitor (without voting privileges)	Trinity United Church
Katherine	Blackman	Elected Lay Voting Member	Aurora United Church
Debbie	Boukydis-Grant	Ordained	none
Tracy	Bowie	Elected Lay Voting Member	Royal York Road United Church
Donna	Bowman-Woodall	Ordained	Lake of Bays
Hazel	Boyle	Non-Voting Participant	College Street United Church
Dennis	Bradley	Lay Member	Bradford United Church
Cynthia	Breadner	Guest/Visitor (without voting privileges)	Sharon Hope United Church
Marlene	Britton	Diaconal (OV staff)	None
Lois	Brown	Ordained	Unity United Church
Janet	Bruce	Guest/Visitor (without voting privileges)	Heritage United Church

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Philip	Cable	Ordained	North West Barrie United Church
Rose Ann	Campise Vita	Ordained	Emmanuel United Church
Joan	Carr	Elected Lay Voting Member	Martin Grove United Church
Ross	Carson	Retired Ordained	Trinity United Church
Frances	Cation	Non-Voting Participant	Mayfield United Church
June	Cavers	Lay Member	Northlea United Church
Sarah	Chapman	Ordained	Eglinton St. George's United Church
Carol-Ann	Chapman	Ordained	Nobleton/Schomberg
Bruce	Chappell	Elected Lay Voting Member	Grace Barrie
Pauline	Chappell	Elected Lay Voting Member	Grace United
Vicky	Chen	Elected Lay Voting Member	Cummer Avenue United Church
Joan	Chinnery	Elected Lay Voting Member	Ebenezer United Church
Richard	Choe	Ordinand/Commissionand/Admittand	St. Paul's United Church
Song Suk	Chong	Guest/Visitor (without voting privileges)	Alpha Korean United Church
James	Chong	Elected Lay Voting Member	Alpha Korean United Church
Brooke	Clapham-Haynes	Firekeeper	None
Polly	Clarke	Non-Voting Participant	Downsview United Church
James	Clubine	Ordained	Central United Church
Linda	Cobon	Guest/Visitor (without voting privileges)	Asbury and West United Church
Andrew	Comar	Ordained	Aurora United Church
Sue	Comish	Non-Voting Participant	Lawrence Park Community Church
Tina	Conlon	Staff	Davenport Perth Community Ministry
Laurie	Cook	Elected Lay Voting Member	Sharon-Hope United
Cynthia	Cooper	Ordained	Bayview United
Bronwyn	Corlett	Ordained	GCO
Barbara	Cowan	Ordinand/Commissionand/Admittand	Trinity United Church
Basil	Coward	Ordained	Victoria Square UC
Joy	Crawford	Elected Lay Voting Member	Queensville Holland Landing U.C.
Constance	Crosby	Guest/Visitor (without voting privileges)	Humber Valley United
Elizabeth	Cunningham	Ordained	Stouffville United Church
Jeffrey	Dale	Regional Staff	Grace United Church
Robert	Dalgleish	Ordained	None
Gregory	Daly	Ordained	Birchcliff Bluffs United Church
Lorrie	Daly-Price	Ordained	Heritage United Church
Timothy	Dayfoot	Ordained	None
Maggie	Dieter	Guest/Visitor (without voting privileges)	St. James United Church
Anne	Dionisio	Ordained	Jubilee United Church
Charles	Donley	Elected Lay Voting Member	Kingsway Lambton United Church
Silke	Dorego	Guest/Visitor (without voting privileges)	College Street United Church
Brigid	Douglas	Ordained	Queensville Holland Landing UC
Douglas	duCharme	Ordained	Fairlawn Avenue UC

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Brenda	Duckworth	Ordained	Wasauksing
Susan	Eagle	Ordained	Grace United Church
Stanley	East	Elected Lay Voting Member	Bolton United Church
Patricia	Edmonds	Shining Waters UCW representative	St. James, Stroud
Barbara	Edwards	Elected Lay Voting Member	Wexford Heights
Lea	Elcombe	Elected Lay Voting Member	St Paul's United Church
Brian	Elcombe	Elected Lay Voting Member	St Paul's United Church
Patricia	Evans	Non-Voting Participant	Knox United Church
Dianne	Everitt	Ordinand/Commissionand/Admittand	Bethany UC and Fenwick UC
Ronald	Ewart	Ordained	Toronto United Church Council
Christopher	Fahrner	Elected Lay Voting Member	Stouffville United
Bill	Ford	Ordained	Unity Health Toronto - Spiritual Care
Donald	Ford	Lay Member	Emmanuel United Church
Lucina	Fraser	Guest/Visitor (without voting privileges)	Thornhill United Church
Kendra	Fry	non ministerial staff	Trinity-St. Paul's
Nina	Fulford	Ordained	Emsdale Pastoral Charge
Brigitta	Gamm	Elected Lay Voting Member	Aurora United Church, Aurora
Norma Erryle	George	Elected Lay Voting Member	Collier Street United Church
William	Gibson	Elected Lay Voting Member	Trinity United Church
Alexa	Gilmour	Ordained	Windermere United Church
Grace Emily	Gordon	Ordained	Leaside United Church
Edward	Grady	Ordained	Knox United
Fred	Graham	Elected Lay Voting Member	Deer Park United
Norman	Greene	Retired	None
Glen	Greenwood	Elected Lay Voting Member	St. Mark's UC
Larry	Haigh	Elected Lay Voting Member	Utterson United Church
Alan	Hall	Ordinand/Commissionand/Admittand	General Council Office
Gail	Hamblin	Elected Lay Voting Member	Humber Valley United Church
Carol	Hancock	Retired	
Carolyn	Harding	Elected Lay Voting Member	Countryside,
Deborah	Hardwick	Elected Lay Voting Member	Grace United Church
Christa	Hardy	Child Care	none
Nancy	Hardy	Retired ordained	Metropolitan United Church
Marianna	Harris	Non-Voting Participant	Bethune United
Clyde	Harris	Guest/Visitor (without voting privileges)	Ebenezer United Church
Deborah	Hart	Ordained	Deer Park United Church
Peter	Hartmans	Ordained	Dublin Street United Church
Matthias	Hartwig	Ordained	German United Church
Karen	Harvey	Elected Lay Voting Member	Bond Head Newton Robinson
Catherine	Hawkins	Elected Lay Voting Member	Stewart Memorial U. C.
Susie	Henderson	Regional Staff	none
Barbara	Hendren	Elected Lay Voting Member	Stouffville UC

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Christine	Henry	Guest/Visitor (without voting privileges)	n/a
Dale	Hildebrand	Regional Staff	None
Karen	Hilfman Millson	Ordained (Regional Staff)	None
Karen	Hilliard	Elected Lay Voting Member	Caledon East United Church
Robert	Hilliard	Elected Lay Voting Member	Bloor Street United Church
Anne	Hines	Ordained	Roncesvailles United Church
Robert	Hockley	Ordained	Christian Island United Church
Lauren	Hodgson	Ordained	St. Matthew's United Church
Allan	Holditch	Elected Lay Voting Member	St Andrews U C
Hewitt	Holmes	Ordained	Collier Street United Church
Linn	Holness	Elected Lay Voting Member	Metropolitan United Church Toronto
Nancy	Hopkinson	Elected Lay Voting Member	Nobleton Schomberg
Eiko	Hosaka	Ordained	None
David	Howes	Ordained	Midhurst United Church
Rachael	Howes	Regional Staff	none
Roberta	Howey	Ordained	Rosedale United Church
Earle	Hoyte	Elected Lay Voting Member	Foresthill United Church
Kirsty	Hunter	Ordained	Minesing United Church
William	Hurdman	Elected Lay Voting Member	St. Matthew's United Church
Paul	Hutchison	Ordained	Eglinton St. George's United Church
Nicole	Hwang	Elected Lay Voting Member	Meadowvale Korean United Church
Jeffrey	Ince	Elected Lay Voting Member	Metropolitan United Church
George	Isaac	Elected Lay Voting Member	Dalston-Crown Hill United Church
Ren	Ito	Regional Staff	None
Patricia	James	Designated Lay Minister	St. James UC
Wendy	Jarvis	Guest/Visitor (without voting privileges)	St Mark's United Church
William D.	Jermyn	Elected Lay Voting Member	Bradford United Church
Debbie	Johnson	Ordained	North Bramalea United
Debbie	Johnson	Ordained	North Bramalea
Gail	Johnson	Elected Lay Voting Member	Central United Weston
Nenke	Jongkind	Elected Lay Voting Member	Bloor Street United
Meg	Jordan	Non-Voting Participant	St. John's United Church
Hae-Bin	Jung	Ordinand/Commissionand/Admittand	Alpha Korean United Church
Isaac	Kamta	Ordinand/Commissionand/Admittand	ministere protestant francophone de toronto
James	Keenan	Ordained	Bradford United
Marlene	Kell	Elected Lay Voting Member	Minesing United Church
Leigh	Kern	Elected Lay Voting Member	Toronto Urban Native Ministry
William	Kervin	Ordained	Emmanuel College
Lionel	Ketola	Ordained	none
Debra	Kigar	Guest/Visitor (without voting privileges)	none



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Julia Yun Jung	Kim	Ordinand/Commissionand/Admittand	Good Tree Korean UC
John	Kim	Ordained	Richview Pastoral Charge
Lenore	King	Guest/Visitor (without voting privileges)	Christian Island United Church
Karen	King	Member of M&P	College Street United Church
Sandra	Kirby	Elected Lay Voting Member	King City United Church
Victor	Kitagawa	Elected Lay Voting Member	St. James U.C.
John	Klassen	Retired	
Diane	Knowles	Ordained	Bond Head United Church
Nancy	Knox	Ordained	Bracebridge United Church
Michael	Kooiman	Ordained	Central, Weston
Suzanne	Kyle	Non-Voting Participant	Knox Caledon United Church
Calin	Lau	Ordained	Keswick-Ravenshoe United Church
Ian	Lauchlin	Elected Lay Voting Member	Forest Grove United Church
Jean	Leckie	Ordained	Heart Lake United Church
Ross	Leckie	Ordained	Caledon East United Church
John Michael	Lee	Elected Lay Voting Member	Hope United Church
Kun Young	Lee	Ordained	Malvern Emmanuel United Church
Amy	Lee	Ordained	Davenport-Perth
John	Lee	Ordained	Dentonia Park United Church
Esther	Lewis	Elected Lay Voting Member	Lemonville UC
David	Leyton-Brown	Elected Lay Voting Member	Richmond Hill United Church
Kevin	Logie	Ordained	St. Paul's, Orillia
Sarah	Lough	Elected Lay Voting Member	Bond Head United Church
Steven	Loweth	Designated Lay Minister	Fairbank United Church
Maggie	Ma	Elected Lay Voting Member	Knox United Church
Donna	MacCandlish	Non-Voting Participant	Eglinton St. George's United
Hugh	MacDonald	volunteer	none
Janet	MacDonald	Regional Staff	None
Margaret	MacDonald	Ordained	Huttonville Pastoral Charge
Margaret	MacIntyre	Non-Voting Participant	Downsview United Church
Marion Elizabeth	Mackenzie	Ordained	Dewi Sant Welsh United Church
Sandra	Mackenzie	Designated Lay Minister	Trinity, Newmarket
Joyce	MacKinnon	Guest/Visitor (without voting privileges)	Palgrave United Church
Angus	MacLennan	Elected Lay Voting Member	Knox, Sutton
Henry	MacLeod	Elected Lay Voting Member	Cummer Avenue United Church
John-Thomas	MacNeil	Ordained	Toronto Chinese United Church
Andrew	Macpherson	Ordained	Saint Luke's United Church
Cheryl-Lynn	MacPherson	Ordained	Cummer Avenue United Church
Louise	Mahood	Retired	Roncesvalles United Church

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Jody	Maltby	Regional Staff	None
Dyanne	Marlok	Student in Diaconal Ministry	Sharon-Hope United Church
Alana	Martin	Student Appointment - Diaconal	The GO Project
Martha	Martin	Diaconal	Kingston Road United Church
Doreen	Mason	Designated Lay Minister	Evergreen Pastoral Charge
Linda	Maw	Retired, ordained	St James United Church, Etobicoke
Dorothy	Mazeau	Non-Voting Participant	Caledon East United Church
Jessica	McCrae	Ordained	Humbercrest United
Ruth	McDonald	Ordained	Burton Avenue United Church
Todd	McDonald	Regional Staff	Burton Ave. United Church
Brian	McIntosh	Ordained	Bloordale UC
Bruce	McKay	Non-Voting Participant	Midhurst United Church
carol	McKinley	Ordained	Asbury and west
Douglas	McLeod	Ordained	Parkdale
Betty Lou	McNabb	Diaconal	Georgina Island Native PC
Robert	Metcalf	Retired	Fairlawn Avenue United Church
Jason	Meyers	Ordinand/Commissionand/Admittand	Metropolitan United Church
Christopher	Miller	Ordained	Timothy Eaton Memorial Church
Sarah	Miller	Ordained	East End United Regional Ministry
Sarah	Millson Fairchild	Guest/Visitor (without voting privileges)	St.Pauls United Church, Orillia
Stephen	Milton	Ordinand/Commissionand/Admittand	Lawrence Park Community Church
Maria	Mindszenty	Ordained	Temperanceville United Church
Richard	Moffat	Retired	Collier Street UC, Barrie
Lang	Moffat	Elected Lay Voting Member	Central United Church - Weston
Wayne	Monague	Sandy saulteaux student	United church
George	Moore	Ordained	Grace United Church
Beth	Moore	Elected Lay Voting Member	Birchcliff Bluffs United Church
Monica	Moore	Ordained	Monica Moore
Heather	Morris	Liturgical dance performer	Thornhill United Church
Florence	Morson	Elected Lay Voting Member	Eglinton St George's
Alan	Morson	Elected Lay Voting Member	Eglinton St George's
Kye	Munro	Youth Program Leader	Rosedale United Church
Robert	Murdock	Elected Lay Voting Member	Collier Street United Church
Allyce	Mutungi	Elected Lay Voting Member	Uganda Martyrs United Church
Jewel	Naismith	Elected Lay Voting Member	Grace United Church
Randolph	Naylor	Ordained	Parkwoods United Church
Lorraine	Newton-Comar	Ordained	Aurora United Church
Gay	Norton	Non-Voting Participant	Sharon Hope United Church
Tonny	Nsubuga	Guest/Visitor (without voting privileges)	Uganda Martyrs United Church

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Francis	Nyarko	Elected Lay Voting Member	Ghana Calvary Methodist United Church
Eric	Nyarko	Candidate and a Lay Voting member	Ghana Calvary Methodist United Church
Lawrence	Nyarko	Ordained	Grace United Church
Cynthia	O'Connell	Other	Glebe Road United
Olango Charles	Arach	Designated Lay Minister	Uganda Martyrs United Church
Pamela	O'Sullivan	Guest/Visitor (without voting privileges)	Mayfield United Church
A H Harry	Oussoren	Retired	First UC Ottawa
Carol	Owegi	Guest/Visitor (without voting privileges)	None
Moon Ja	Park	Elected Lay Voting Member	Thorhill United Church
Timothy	Pater	Lay Member	North Runnymede
Aubrey	Peterson	Elected Lay Voting Member	ESG United Church
Lisa	Pfau	Elected Lay Voting Member	Bloor Street United Church
Kristin	Philipson	Ordained	Rosedale United Church
Emma	Pipes	Ordained	Knox United Church
Alice Marion	Pope	Retired	
Debra	Porter	Elected Lay Voting Member	Grace United Church
Henry	Poutiainen	Ordained	Thornhill UC
Coral	Prebble	Ordained	ST. JAMES UNITED
Judi	Pressman	Regional Staff	Lawrence Park Community Church
Karen	Ptolemy-Stam	Ordained	St. Paul's United Church
Joanne	Purchase	Non-Voting Participant	Trinity United
Ross	Rabjohn	Elected Lay Voting Member	Knox United Church
Stephanie	Rabjohn	Elected Lay Voting Member	Knox United Church
Ken	Ramkeesoon	Retired	Malvern Emmanuel
Harry	Ramsaran	Elected Lay Voting Member	Richmond Hill United Church
Cynthia	Randall	Ordained	Humbervale
Bryan	Ransom	Ordained	Lansing United Church
James	Ravenscroft	Ordained	Richmond Hill United Church
Daniel	Reed	Ordinand of ECORC, in Appointment in SW	St. Mark's UC
Lynella	Reid-James	Elected Lay Voting Member	Knox Agincourt
Barry	Rieder	Designated Lay Minister	Jane Finch Community Ministry
Ivor	Roberts	Elected Lay Voting Member	Aurora United Church
Ivor	Roberts	Elected Lay Voting Member	Aurora United Church
Michelle	Voss Roberts	Principal of theological school	Eastminster United Church
Linda	Robinson	Elected Lay Voting Member	Parkdale United Church
Bruce	Roffey	Ordained	King City United Church
Donna	Rutz	Regional Staff	none
John	Ryerson	Elected Lay Voting Member	Fairlawn Avenue United Church

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Steve	Salt	Non-Voting Participant	Camp Big Canoe
Carole Mary	sarginson	Elected Lay Voting Member	St. Paul's United Church
Lorraine	Scarlett	Elected Lay Voting Member	Ravenshoe United Church
Eleanor	Scarlett	Ordained	Bolton United
Jeannette	Schieck	Elected Lay Voting Member	Midhurst uc
Angela	Schwarz	Representative of SWRC UCW	Midhurst United Church
Ronald	Scott	Elected Lay Voting Member	Northlea United Church
Islay	Scott	Elected Lay Voting Member	Burton Avenue United Church
Leslie	Sedore	Ordained	Sharon Hope UC
Norm	Seli	Ordained	Jubilee United Church
Dong-Chun	Seo	Retired	None
Karen	Seunarine	Regional Staff	North Bramalea United Church
Linda	Severson-Winson	Elected Lay Voting Member	St. James United Church
Lily	Shea	Guest/Visitor (without voting privileges)	Thornhill United Church
Paul	Shepherd	Ordained	Martin Grove United Church
Dong-Rye	Shim	Non-Voting Participant	Both Bramalea United Church
Sung	Shim	Retired	North Bramalea United Church
Chelsea	Skanes	Volunteer with youth program	Burton avenue united
Kelly	Slate	Guest/visitor (without voting privileges)	Fairbank United Church
Christine	Smaller	Ordained	Bathurst United Church
Doug	Smith	Elected Lay Voting Member	North Bramalea
Evan	Smith	Ordained	Toronto Urban Native Ministry
Catherine	Smith	Elected Lay Voting Member	Cummer Avenue United Church
Joan	Smith	Retired	Wesley Mimico United Church
Hugh	Spencer	Diaconal	United Church of Canada
Melanie	Steggles	Elected Lay Voting Member	Humbercrest United Church
Melanie	Steggles	Elected Lay Voting Member	Humbercrest United Church
Brian	Stevens	Ordinand/Commissionand/Admittand	Hope United Church
Heather	Stevenson	Ordinand/Commissionand/Admittand	Cheltenham United Church
Jessica	Stevenson	Elected Lay Voting Member	Cheltenham United Church
Paul	Stott	Elected Lay Voting Member	Trinity-St. Paul's United Church
Jill	Strapp	TUCC Staff Member	Toronto United Church Council
John	Suk	Ordained	Lawrence Park Community Church
Nancy	Sullivan	Elected Lay Voting Member	Wesley Mimico United Church
Anne Shirley	Sutherland	Elected Lay Voting Member	WINDERMERE
Suzanne	Svadjian	Elected Lay Voting Member	York Pines United Church
Bri-anne	Swan	Staff	Living Presence Ministry
Richard	Tamas	Ordained	Humber Valley United Church
Vera	Taylor	Guest/Visitor (without voting privileges)	Metropolitan United Church
Martha	ter Kuile	Ordained	Bloor Street United Church
Lois	Thompson	Elected Lay Voting Member	Humbervale United Church

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Susan J	Thompson	Retired	
Victoria	Tovell	Elected Lay Voting Member	St. Paul's
Gloria	Tozek	Elected Lay Voting Member	St Paul's United, Orillia
Deborah	Turnbull	Guest/Visitor (without voting privileges)	Humber Valley United Church
Judith	Turner	Elected Lay Voting Member	Knox United Church
Nancy	Umphrey	Guest/Visitor (without voting privileges)	Lemonville United Church
Sylvia	Van der Weg	Elected Lay Voting Member	Unity United Church
Melanie	van Dyk	Elected Lay Voting Member	Woodbridge United Church
Johannes	van Nie	Ordained	Royal York Road United Church
Susanne	Vanderlugt	Retired	
Jonathan	Vickers	Ordained	Woodbridge United Church
Nicholas	Walker	Guest/Visitor (without voting privileges)	Knox Agincourt
Margaret	Walker	Co-Chair of Shining Waters	Knox Agincourt
Gerry	Walma	Elected Lay Voting Member	St Paul's Orillia
Susan	Walma	Elected Lay Voting Member	St Paul's Orillia
Brian	Walter	Elected Lay Voting Member	Aurora United Church
Agnes	Ward	Regional Staff	'None'
Cameron	Watts	Ordained	Forest Grove United
Sarah jane	Wetelainen	Volunteer with youth program	Burton avenue united
Andrea	Wheaton	Designated Lay Minister	Burton Avenue United
Linda	Wheler	Ordained	Trinity United, Newmarket
Susan	Whitehead	Staff	None
Allison	Whiting	Elected Lay Voting Member	Islington United Church
Wendy	Wight	Elected Lay Voting Member	Bracebridge United
Ronald	Wigle	Elected Lay Voting Member	Parkwoods United Church
Steve	Willey	Retired	
Susan	Williams	Elected Lay Voting Member	Virginia United Church
ruth	willson	Elected Lay Voting Member	united church
Martha	Wood	Elected Lay Voting Member	Bracebridge United Church
David	Woodall	Retired	Lake of Bays
Ken	Woolley	Elected Lay Voting Member	Huttonville united
Edna	Wright	Lay Member	Edna Wright
Kammie	Wu	Guest/Visitor (without voting privileges)	Toronto Chinese United Church
Ronny	Yaron	Elected Lay Voting Member	Bathurst United
Sang Ye	Yoon	Retired	Meadowvale Korean United church
Woong	Youm	Ordinand/Commissionand/Admittand	Good Tree Korean United Church
Neil	Young	Ordained	St. Andrew's
Bright	Yun	Ordained	Coldwater Eady
Janet	Smith Zenwirt	Ordained	Westway United Church

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## Appendix D

### REGIONAL MEETING REGRETS

Name (First)	Name (Last)	Status	Name of Community of Faith
Susanne	Vanderlugt	Retired	
James	Clubine	Ordained	Central United Church
John	Kim	Ordained	Richview Pastoral Charge
William	Kervin	Ordained	Emmanuel College
Bill	Ford	Ordained	Unity Health Toronto - Spiritual Care Dept.
Susan J	Thompson	Retired	
Timothy	Pater	Lay Member	North Runnymede
Kathryn	Ariss-Pater	Ordained	Kathryn Ariss-Pater
June	Cavers	Lay Member	June Cavers
Leslie	Sedore	Retired	
Edna	Wright	Lay Member	Edna Wright
Douglas	McLeod	Please select	Parkdale
Donald	Ford	Lay Member	Emmanuel United Church
Kristin	Philipson	Ordained	Rosedale United Church
Cynthia	O'Connell	Other	Glebe Road United
Sarah	Miller	Ordained	East End United Regional Ministry
Alice Marion	Pope	Retired	
Ross	Carson	Retired	Trinity United Church
Lorraine	Newton-Comar	Ordained	Aurora United Church
John	Klassen	Retired	
Dennis	Bradley	Lay Member	Bradford United Church
Douglas	duCharme	Ordained	Fairlawn Avenue
Steve	Willey	Retired	
Carol	Hancock	Retired	
Monica	Moore	Ordained	Monica Moore
Alexa	Gilmour	Ordained	Windermere United Church
Emma	Pipes	Ordained	Knox United Church
Bruce	Roffey	Ordained	King City United Church
David	Allen	Ordained	Windermere

## Appendix E

### AMENDED EQUITY POLICY

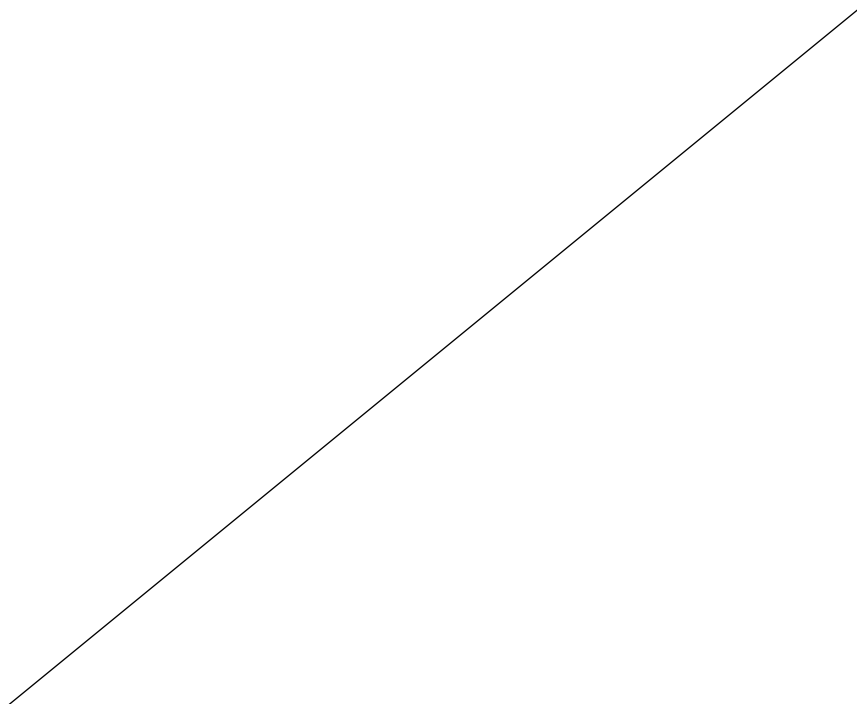
#### REGIONAL COUNCIL: EQUITY POLICY

This policy is the vision of Shining Waters for an affirming, accessible, inclusive region

Date Approved: May 26, 2019	Review date: 2020
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#### Vision Statement

Striving to be faithful followers of Jesus in our time and place, Shining Waters Regional Council will continue to remove physical and other barriers to full participation and leadership in the life and work of the Region and society, committing itself to be open to the Spirit. Resisting all forms of oppression, we welcome and celebrate people of all abilities, any sexual orientation and gender identity, racialized persons, and all others who are marginalized, in the life and work of the Region.



## Appendix F

### JUBILANDS

The following ministers are celebrating significant anniversaries of their entry into ministry within The United Church of Canada:

70 years	William B. Thorneloe H.J. Bart van Nie
65 years	Donald R. Jay John Klassen Paul H. Morris
60 years	Robert O. Reid William R. Fritz Murray R. Binsted
55 years	Morris O. Bartlett David N. Winsor Kenneth A. Deer David H. Burns Kenneth Moy
50 years	Chai-Shin Yu Peter S. Wyatt K. John Symons Norman J. Greene Janet A. MacPherson
45 years	Heather P. Branch Susan J. Thompson James H. Thompson
40 years	Rudolf Johan Plug Ann P. Howes Bruce J. Roffey Kay Cho David B. Black David W. Allen Stephen F. Willey Mark R. Waugh Jean A. Ward Paul S. Wilson Glen W. Eagle Eek Sun Kim Linda Levin Mary Elizabeth Davis
35 years	Lloyd D. Paul Deborah M. Hart Karen E. Ptolemy-Stam

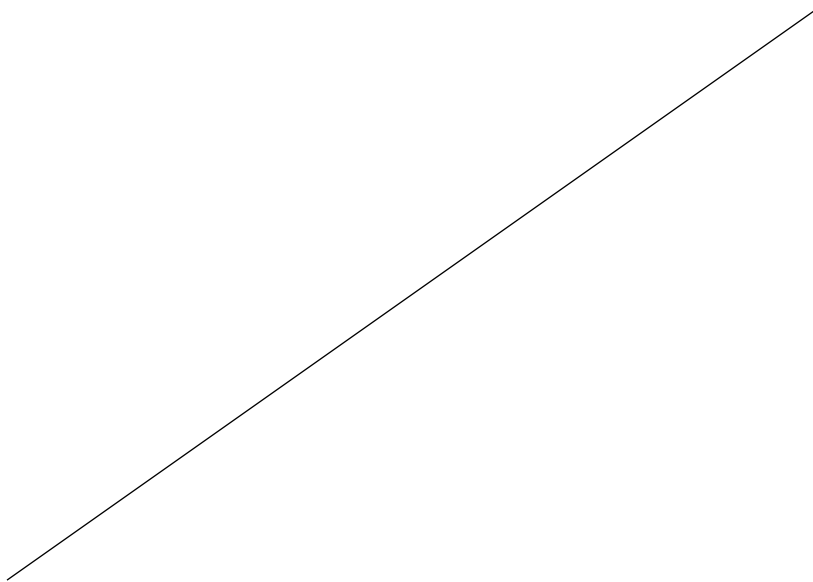


	Andrew M. Comar
	Edward (Ted) J. Reeve
	Andrew J. B. Stirling
	Joan E. Silcox-Smith
	Jean Evelyn Hunnisett
	E. Jean Bruce
	William S. Kervin
	Robert B. Oliphant
	Lorraine Newton-Comar
	Bryan M. Ransom
	M. Elizabeth McKinlay
	Judith H. MacGillivray
	Linda M. Butler
30 years	Thomas Crothers
	Mary-Ann L. Jansen
	John Stewart Niles
	John J. Mastandrea
	Elaine D. Longland
	Kevin S. Logie
25 years	William R. Ford
	Judith Ann Oliver
	Young-Joon Rhee
	Mark Whitney MacLean
	Audrey Joan Brown
	Won Hur
	John Thomas Perigoe
	Beverley Ann Marie Irwin
	Christopher William Lehman
	Johmann Kwong
	Brian W. Goodings
	Norma Jane Godbold
	Arlene V. Simms
20 years	Valerie M. Noakes
	Sungmin Jung
	Nelsona Constance Dundas
	Nina Patricia Fulford
	Kathleen Isabella Mowat
	Sang Ye Sarah Yoon
	Christopher Cheung
	Martha Elizabeth Martin
	Karen MacKay Llewellyn
	W. J. Keith Lockhart
15 years	Mary Kathleen Elizabeth Joseph
	Ambury R. Stuart
	Sarah Elizabeth Miller

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	Sandra Marie Michener
	Jim McKean
	Peter William McNaughton
	Cynthia Dianne Randall
	Ratna J. Arasaratnam
	Charles J. Arasaratnam
	Ralph Wushke
10 years	Bright Yun
	William Haughton
	Diane Bennett-Jones
	Norman Richard Hennig-Pereira
	Michael Blair
	Therese Marie Samuel
	Heather Anne McCarrel
	Anne M. Hepburn
5 years	Christine Ann Smaller
	David M. Howes
	Daniel Benson
	Sheryl Heather Elizabeth Johnson
	Kara Louise McCluskie



## Appendix G

### ORDINATION AND ADMISSION

#### ORDINATION

##### Barbara (Joy) Cowan



Emmanuel College – Master of Divinity (2019)  
Canadian College of Naturopathic Medicine – Doctor of Naturopathic Medicine (2004)  
McMaster University – Bachelor of Science (2000)

Barbara Cowan, who is now known as “Joy,” adopted her new name as she entered theological school in 2015 to celebrate the change of direction in her life - “You show me the path of life. In Your presence, there is fulness of joy” (Psalm 16:11). Joy hails from Trinity United Church in Gravenhurst, ON, where in her previous career, she was a licensed Naturopathic Doctor. Joy felt the call to ministry as a teenager but first pursued her love of helping people using Naturopathic Medicine for 10 years before finally answering God’s call. Joy participated in her Supervised Ministry Education in 2017-2018, in a shared internship between three pastoral charges in southern New Brunswick (Sussex area).

Joy is enthusiastic about cultivating vibrant and inclusive communities of faith based upon the values of mutuality, solidarity, justice and compassion. Joy hopes that those who have felt rejected, uninspired or hurt by their previous experiences with religion may find belonging, community and renewed spiritual purpose as followers of the way of Jesus and members of The United Church of Canada today.

Joy would like to express her gratitude to the late Rev. Don Gillies who was her kind mentor along this faith journey. She would also like to thank her family who generously and wholeheartedly supported her every step of the way. (Photo Credit: Universal Portrait Studios Ltd., Nova Scotia)

##### Dianne Everitt

My name is Dianne Elizabeth Everitt (née Vance). I am married to Jim and have four children (David, 17; Marie, 15; Joey, 13; Colleen, 11). It could be said that, like Brer Rabbit who was “born and raised in that briar patch,” I was “born and raised” in The United Church of Canada. I was baptized as a (delightful!) infant at Applewood United Church in Mississauga and over the years have been involved in many United Churches, through university and into adulthood. Most recently, my home congregation has been the McKellar-Dunchurch Pastoral Charge north of Parry Sound, ON; I have served in a very rewarding Candidate Supply appointment at Trinity United Church, Magnetawan, and did my internship at two churches



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who recently came together into shared ministry: Bethany United Church (Attercliffe) and Fenwick United Church (Fenwick). This was a very positive experience.

I graduated from Emmanuel College with an M.Div. (completed 2018, graduated 2019), Queen's University (M.A., Renaissance Italian Panel Paintings), McMaster University (B.A., History/Art History) and the University of Toronto (B.Ed.).

I was recruited into the RCMP (Depot – Regina) where my interest in power and power dynamics was ignited, and where I became aware of the pervasiveness of those dynamics in so many of our daily encounters. I returned to Ontario because God appealed to me to continue my pursuit of Ordained Ministry.

God is unwrapping before me my purpose in ministry, but it includes reminding people that we are loved by a benevolent God who calls us into covenant and works as goodness in and for the world. The nature of my call also includes storytelling; I am to help to bring into relief God's presence in our world. This unfolding epiphany is rooted in life experiences and the study of Jesus of Nazareth. Jesus lived his ministry preaching, healing through pastoral care, breaking down boundaries and binaries, turning thinking upside down, communing with God in quiet places, getting tired and 'hiding in doorways,' meeting people who were not interested in his message, sometimes asking God to 'take this cup from me,' recognizing ministers in the people we serve, making sacrifices to bring God's message to the world, standing up to power and suffering for that. Jesus shows us as ministers how to draw on scripture, through word and music, which will meet us right where we are. My one hope for my ministry would be sharing, through music and service, how interesting a person Jesus of Nazareth was, that in God's complex self-disclosure to us is all we need for peace in ourselves and in the world.

### Jason Meyers



Home Congregation: Rosedale United Church

Education: Masters of Divinity from Emmanuel College

I was drawn to ministry because I have a pilgrim's heart and Jesus Christ reached into my life and offered me a path in which to walk. A path that does not shy away from the pain and suffering of the world. A path that offers transformation through dying and rising with him. A path that leads to confrontation with systems of domination. A path that brings meaning through service, identity in community and purpose through a radical vision of reconciliation between God, humanity and all of creation. I am drawn to ministry specifically within The United Church of Canada because I believe we understand the link Jesus made between discipleship and justice through love. In 2012 the Executive of the General Council issued a report called *Toward 2025: A Justice Seeking/Justice-Living Church*, which states that our vision as a denomination is to "risk discipleship in today's world and seeking to embody the transformation it has already proclaimed, open to and inviting others to join in and change the journey." That sounds about right to me.

My hope for my ministry is that I am able to keep the doors open. I'm not talking about keeping a ministry financially viable (although, with God's help, that may be an outcome). I'm hoping to keep the doors open between church and culture, congregation and neighbourhood. I want to get the fresh air of creativity moving through engagement with the world outside our walls. Our denomination is going through remarkable change and the impulse may be to close off and hoard up what we've got. But I believe God is using this moment of stress to open us up to something deep and beautiful. For love to grow it needs space. I hope to keep the doors open.

### **Stephen Milton**

I was born in Toronto, raised in Montreal. I was a seeker for a while, dabbling in Buddhism and Hinduism, but started on my Christian journey when my first child was baptized. My first career was as a documentary filmmaker for television. It is my hope that I can help change how we worship and do ministry so that lapsed Christians and the curious can be drawn in. It is my sincere hope that The United Church of Canada will also make this transition, hanging onto what has fed the souls of its existing congregations, while becoming a beacon of hope and spiritual abode for those who are spiritually homeless.



I have an Honours degree in English and Political Science from Queen's University, an M.A. in Political Studies from the University of Toronto, and I did course work for a Ph.D. in Social and Political Thought at York University. I recently graduated with a Master of Divinity degree from Emmanuel College. My home church for the last ten years has been Bloor Street United Church, and before that, Roncesvalles United Church. (Photo credit: Priscilla Rice Knight)

### **Heather Stevenson**



My name is Heather Stevenson, and I am delighted and excited about following God into a new phase as an Ordained Minister. Perhaps somewhat uniquely for a woman about to be ordained, I grew up in a family that never attended church, but God kept reaching out to me and, as a young adult, I decided to give this "church thing" a try. I quickly became involved in church life, and before I knew it, I had been recruited as a Sunday school teacher. Looking back, this was also the moment where my first call to ministry began. I loved children's ministry, and a few years later joined the staff team as Director of Children's Ministry. I began my formal theological studies at Tyndale Seminary, completing a Master of Theological Studies degree in 2011.

It was a position as Children's Ministry Leader that led me to North Bramalea United Church. It was there where I fell in love with the United Church. It was also where I realized that God was nudging towards a different type of ministry, and with the support of North Bramalea United Church, I began the discernment process and enrolled in the Master of Divinity Program at Emmanuel College, graduating in 2016. Along the way, I completed a student placement at Mayfield United Church, completed my internship at Cheltenham United Church, and became a

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volunteer at Bethel Hospice. I am grateful to everyone who has loved and supported me through this journey.

None of this would have been possible without the love and support of my family, especially my “little family,” daughter Jessica and husband Dean. It isn’t easy being the family of a minister, and I’m so glad we’re in this great adventure of following God together.

My hope for the church is simple, that we can continue to a place of hope, healing and reconciliation for a world that so desperately needs it. I believe that a better world, the world that God intended is possible, and I am honoured to work with and among those who trust that God loves each of us more than we could ever imagine. (Photo credit: Carnival Cruise Lines)

## **ADMISSION**

### **Isaac Makarios Kamta**



Je suis né et j’ai passé la grande partie de ma vie au Cameroun. Consécration au ministère pastoral à l’Église Évangélique du Cameroun, la principale église protestante du Cameroun. Études à la Faculté de Théologie protestante de l’Université Protestante d’Afrique Centrale de Yaoundé au Cameroun. Recherches à Oxford Centre for Missions Studies en Angleterre et Akrofi Christaller Institute de Akropong-Akwapem au Ghana. Docteur en Théologie, domaine de recherche Missiologie, Missions et œcuménisme. Postes occupés : responsable de paroisse, Département Mission, Évangélisation et Éducation.

Expériences œcuméniques : Conseil des Églises Protestantes du Cameroun, enseignant et aumônier dans les Universités et promoteur des initiatives de paix.

Pourquoi suis-je pasteur ? Mes parents et mes grands-parents étaient déjà des chrétiens. Mon enfance s’est passée dans un environnement chrétien de l’école du dimanche et dans les groupes de jeunes aussi bien à l’Église que dans les aumôneries des lycées et collèges. Ma vocation est née et s’est développée dans ce cadre. Être ministre, c’est s’engager à toujours discerner la volonté de Dieu et son plan pour le monde à partir d’un milieu avec son histoire et dans son contexte.

Dès octobre 2015, mon épouse Florence Bukam et moi avons été admis dans l’ordre des pasteurs consacrés de l’Église Unie du Canada par le Synode de Montréal- Ottawa.

Mes premiers pas à l’Eglise Unie du Canada ont été avec la Paroisse de Knowlton - à Lac-Bromé au Québec. Et depuis juillet 2016, avec Les Ministeres en Français de l’Eglise Unie et le Synode de Toronto nous cheminons dans une expérience enrichissante : Le Ministère Protestant Francophone de Toronto, communauté de foi francophone de l’Eglise Unie du Canada. Depuis l’été dernier je fais aussi partie du Comité Théologie et Relations Interconfessionnelles et Interreligieuses l’Eglise Unie du Canada.

Je voudrais être au sein de l'Église Unie, surtout à ce moment de changement, un signe du bon travail missionnaire de ces églises aujourd'hui à la croisée des chemins.

I was born in Cameroon, and spent most of my life there. I was consecrated pastoral minister of the Evangelical Church of Cameroon, the main protestant Church in Cameroon. I studied theology in the Faculty of Protestant Theology at the Protestant University of Central Africa at Yaoundé. I conducted research at the Oxford Centre for Mission Studies in England and at the Akrofi Christaller Institute of Akropong-Akwapem in Ghana. I was awarded the degree of Doctor of Theology with a research specialization in Missiology, Missions and Ecumenism. I have been parish director, Department of Mission, Evangelism and Education. I have been involved in ecumenical work with the Council of Protestant Churches of Cameroon, as a teacher, as a university chaplain and as a promoter of peace initiatives.

Why did I become a minister? My parents and my great grandparents were already Christians. I spent my childhood in a Christian environment, from Sunday school to youth groups both at church and at school and campus chaplaincies. My vocation was born and developed in this context. To be a minister is to commit oneself to constantly discerning the will of God and his plan for the world in a given place with its particular history and context.

In October 2015 my wife, Florence Bukam, and I were admitted to the order of ordained ministers of The United Church of Canada in the Montréal and Ottawa Conference.

My first steps in The United Church of Canada were with Knowlton Pastoral Charge at Lac Brome in Québec. Since July 2016, in collaboration with Ministries in French and the Toronto Conference, we have journeyed together through an enriching experience: The Francophone Protestant Ministry of Toronto, a French-language community of Faith of The United Church of Canada. Since last summer, I have been a member of the Theology and Inter-Church Inter-Faith Committee.

I am glad to be a part of The United Church of Canada, especially in this time of change, as a sign of the good missionary work of churches that are today at a crossroads. (Photo credit: Jeannette Kamta)

## **Appendix H**

### **RETIREES**

#### **The Reverend Patricia Gale-MacDonald**

“I thank my God in all my remembrances of you”. These words of St. Paul, written to the fledgling church in Philippi, are my words today. As I look back over the past 60 plus years, I am reminded of how blessed I have been by the love and support, the opportunities and the challenges that have been part of my journey. Amazing parents, who understood and encouraged my need to “dream big” and to “step outside the box;” the devoted leadership of so many at Central United Church in Weston, where I grew up; two years at a L’Arche community in Trosly-Breuil, France, where community life gave me a vision of how we’re called to be in relationship with one another, and also where my love for Jesus moved from my head to my heart; and six years teaching at an inner city school that broke open my heart to the gospel call to justice.

I am thankful for my call to ordained ministry. I began my studies at Emmanuel College in 1980 and three years later headed west with my husband, the Rev Dr. Colin MacDonald and our five month old son. Since 1983, we have each served four pastoral charges. Two of those we served together: one in southwest Saskatchewan and the other in Eastern Ontario. In 1993, I accepted a call to Westway United Church in Etobicoke, and in 2000, I was called to serve at Burton Ave United Church in Barrie. For 15 years I was their Minister of Word, Sacrament and Pastoral Care. In 2015, with financial support from Living Waters Presbytery and Presbyteries of Toronto Conference Corporation (PTCC), I was able to follow my dream and became the fulltime Minister of Justice and Outreach at Burton Ave. For the last four years I have focused on developing the ministry of Open Hands United, which brings Canadians and Nicaraguans together in cross cultural, relationship-based ministry.

I thank my God for all my remembrances: for the people and the opportunities; for the challenges and the difficulties; for the learnings and the growth that were part of each pastoral experience. I thank my God for the privilege of serving God through the church that I love. And I thank my God for all the possibilities of retirement. Colin and I are blessed with three children, three children-in-law and five grandchildren. We are also more than ready for the next big adventure!

#### **The Reverend Colin MacDonald**

Born and raised in Hamilton, Ontario, Colin took his education in the public system. He received his B.A. at McMaster University, majoring in Italian language and literature. After a year of travelling through Europe, Colin was accepted to study at Emmanuel College, Toronto, where he earned his M.Div. in 1983. He served his first summer supply term at Valcartier, Quebec. In second year, he and Patricia Gale, another theologian, were married, and they spent their next summer supply posting in eastern Newfoundland. They took their settlement charge in 1983 in Climax, Saskatchewan where they served a 4-point pastoral charge that covered 3,600 square miles! In 1986, they were called to the Glengarry East Pastoral Charge northeast of Cornwall, Ontario.



During that time, Colin was conductor of the Glengarry Gaelic Choir (An Coisir Gleann Goraídh) for two years. In 1992, Colin accepted a call to the Woodbridge Pastoral Charge. In 1995, while serving in Woodbridge, Colin earned his D.Min. in Preaching from McCormick Seminary in Chicago, Illinois. In 1999, he accepted a call to Central United, Barrie where he served until 2017. From 2017-2018, Colin served the Centennial Pastoral Charge in Stayner, Ontario as pulpit supply.

Colin has served the wider church as Secretary of Cypress Hills Presbytery, on the Education and Students as well as Conference Staff Committee with Seaway Valley Presbytery and Montreal and Ottawa Conference, with the Education and Students committee in York Presbytery, and later was Chair of Simcoe Presbytery. Colin served on the Toronto Conference Interview Committee for 15 years.

In 2012, he was accepted into the program of Christian Spiritual Formation at Friends University in Wichita, Kansas. He graduated in the first cohort, and continues to attend courses and gatherings annually in Wichita. He offers courses in Christian Spiritual Formation to any who are interested.

With Pat, Colin has helped to raise three children into adulthood, and they are now enjoying the company of five grandchildren aged 6 years to 10 months!

Colin's interests include singing (bass section, King Edward Choir), cycling, reading, and lately pottery.

### **The Reverend Doug Norris**

Doug Norris was ordained at Hamilton Conference in 1986, following BA studies at University of Toronto, MDiv studies at Emmanuel College and University of Edinburgh (Rotary Graduate Fellowship) and work as Candidate Supply at The Locks Pastoral Charge, Huntsville. A middling student, Doug embraced pastoral ministry and in the next 33 years worked with congregations in the Laurentians north of Montreal (Rouge Valley), the Guelph area (at Eramosa, then at Dublin Street) with the past 18 years at Rosedale United in Toronto.

Doug chaired Waterloo Presbytery (1998) and Toronto South Presbytery (2003), was a commissioner to three General Councils (1992, 1995, 1998), led in youth work in Hamilton Conference, Roman Catholic dialogue team, and the development of new ministry models in Toronto (West Don project).

Retiring now from United Church ministry, Doug has accepted the position of Executive Director of the Abbey Retreat Centre in Haliburton Ontario, a small residential facility with a primary focus on support for cancer patients and their caregivers, alongside the availability of the Centre for groups to gather, individual retreat time, classes and day programs. ([www.abbeyretreatcentre.ca](http://www.abbeyretreatcentre.ca)).

Much gratitude to the hundreds of faithful members in congregations who have welcomed and been at the heart of the work, and to Heather, gracious and steadfast partner in life, daughters Sarah and Kat who might, in some other work, have had a larger share of my heart and soul. "Omnia lucent est."

**The Reverend Bryan Ransom**

Born in Ottawa and raised in the rural community of Fitzroy, I now live in Bowmanville. My home congregation, St. Andrew's United Church, journeyed with me throughout my education and ordination process, culminating with my ordination in 1984 in my home church.

While completing my B.A. at University of Waterloo, I met my wife, Roberta, who was completing her Honours B.A. in English. We both feel truly blessed by our three young adult children. Roberta and I are grandparents with a second grandchild arriving late July. During my spare time, I enjoy cycling, reading, movies, physical labour, the company of others, travelling and most of all being a grandparent.

I have been assisting others in ministry in the United Church for over 35 years. I've served four pastoral charges over this time; Strasbourg, Bulea, Silton Pastoral Charge (Saskatcheewn, 1983-1985), Newtonville, Kendal, & Shiloh PC (Ontario, 1985-1991), Zion United Church Mitchel's Corners (Ontario 1991-2005) and Lansing United Church, Toronto (2005-2019). My ministry at Lansing continues to lead the faith community through the many changes and challenges of a church redevelopment along with enabling new ministry directions to be discerned and lived out.

I want to thank you, my colleagues, the many congregations and Shining Waters Regional Council for allowing me to serve in various capacities within the United Church. These are exciting and transformative times for our faith communities and ministries as together we discover new ways to be the Church. My prayers are with you as you provide the leadership for the many transitions that need to be wrestled with and the challenges encountered to be the body of Christ in our community.

**The Reverend Malcolm Sinclair**

I have been privileged to participate in forty-eight years of ministry in four Toronto city churches; thirty of them at Metropolitan United. I have also preached in various parts of Canada and in several foreign countries. It has been a wonderful ministry.

## Appendix I

### ACCOUNTABILITY REPORT OF SHINING WATERS REGIONAL COUNCIL EXECUTIVE

In spring 2017, the presbyteries in Toronto Conference and the Executive of Toronto Conference named members to the Transition Commission for Region 10. The group met for the first time with the Rev. Peter Hartmans, Executive Minister for Regions 10 and 6 on June 22, 2018. The members of the Transition Commission were officially recognized at General Council 43 and requested to do significant planning prior to January 1, 2019.

The Commission held six meetings before January 1. We adopted a goal of “Encouraging and Connecting Communities of Faith;” developed a process to name the region; began the work of governance by developing a structure and policies for the region, the Regional Executive, the Executive Minister, the Communities of Faith Commission and the Pastoral Relations Commission; appointed members to the commissions; created a Covenant with Canadian Shield Regional Council (Region 6), and began to plan for the first meeting of the region in May, 2019.

On January 1, 2019, the Transition Commission became the Transition Executive of the region.

The document *Caretakers of Our Indigenous Circle Calls to the Church* outlines a new relationship for all of us. As we have met, the Transitional Executive has kept the Calls to the Church in focus while we await further conversations with the Indigenous Ministries.

The Transition Executive made decisions and policies to provide a basic structure to support the immediate and on-going work of the region. The Transition Executive also decided that unless needed for effective transition, where possible, new policy decisions should be the responsibility of the future elected Executive.

We learned that Shining Waters Regional Council will have considerably less financial resources than Toronto Conference has had in the past. With the national assessment, and sharing across the church, Shining Waters will receive less than the former Conference assessment realized. The region will continue to use funds from the sale of property to meet the budget, when possible.

Staffing is a large component of the budget of any organization. The Executive, with the Executive Minister, developed a staffing model which is reduced from the previous Toronto Conference experience. The region will need to live within our financial means and its new financial reality. The 2018 Audited Statement of Toronto Conference and 2019 Shining Waters Regional Council budget information will be available in the Resource Book.

The funds available through Presbyteries of Toronto Conference Corporation (PTCC) and the New Ministries Development and Leadership Fund (NMD&LF) are also restricted. Presbyteries approved major grants from PTCC for 2019 and beyond, and the funds have not been topped up recently. At this time, there is a hiatus in grant applications as the agreements with PTCC and NMD&LF are renewed and refined.

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During our Regional Council meeting, we will have the opportunity to discover new ways to be the United Church as we leave behind some of the old ways.

This is some of the work of your Transition Commission and the Transition Executive.

General Council provided guidelines to all of the regions in determining the governance structure.

- Each region requires a covenant with the region(s) they relate to and with whom they share an Executive Minister.
- Each region will have a covenant with La Table des ministères en français.
- Each region will have a Nominating Committee of the Executive and two commissions or committees to do the work of Pastoral Relations and to support Communities of Faith.

Recognizing that each region is unique, the Transition Executives had the authority to determine other aspects of the governance structure.

The organization chart provides an overview of Shining Waters Regional Council.

The Transition Executive decided very early in our discussions that our goal is “Encouraging & Connecting Communities of Faith” and this is the theme for our first Regional Council meeting.

### **Governance**

The Governance Policies document is a ‘living’ document. As policies are developed and refined, the material on the website is updated. All policies will be reviewed regularly.

There have been discussions about justice work and continuing as an affirming region. Guidelines have been developed in several areas, including justice and communication.

### **Policies for the Regional Council**

There are only a few policies of the Regional Council, but it is important to realize that these are reflected in all other policies.

- The first policy provides the authority, compliance, membership of the region.
- There is a policy regarding our relationship to Canadian Shield Regional Council (Region 6) and a policy regarding our relationship with La Table des ministères en français is in process.
- An Equity policy has been developed.

### **Policies for the Regional Executive**

The Executive acts as the region between meetings of the Regional Council. The first policy provides the mandate, membership and responsibilities of the Executive.

Other Executive policies include: Mission, Sub-Executive, Conflict of Interest, Communication, Remuneration and The Communities of Faith and The Pastoral Relations Commissions. There are several policies with respect to property. There are two policies with respect to the Regional Fund and a new Right Relations and Indigenous Ministries Fund. The Executive committees are Nominations, Equity, The Grants Review and Mission Support.

### Executive Minister Policies

These policies outline the responsibilities and accountability of the Executive Minister, including the budget process, correspondence, incorporated ministries, and marriage licenses.

### Commissions

The Commissions have worked with the Executive in developing policies within their mandates.

The Communities of Faith Commission (CFC) has one policy at this time: the Manse Fund policy. The CFC has one committee, the Intentional Interim Ministry Committee.

The Pastoral Relations Commission (PRC) has several policies: Voluntary Associate Minister (VAM), VAM Marriage License, Licensed Lay Worship Leaders, Congregational Designated Minister, and Short term Appointments and Appointments Policy. The PRC has one committee, the Licensed Lay Worship Leaders Committee.

### Naming the Region

The name Shining Waters was decided by a vote in December 2018. United Church members within the boundaries of the region were invited to participate and over 300 votes were submitted.

The Transition Executive had several conversations and expressed the desire to include Indigenous language in the name but feels it is important to consult with the Indigenous ministries within Shining Waters before making a decision. We are fortunate that Rev. Evan Smith is a member of the Executive so we could seek her advice.

The National Indigenous Church (NIC) will meet in the summer of 2019 and the Indigenous Ministries will determine and inform the new Executive with whom we will have a relationship. At that time, the new Executive will know with whom to consult.

### Continuing as an Affirming Region

The Transitional Executive recommends that the Regional Council meeting in May support continuing the relationship with Affirm United.

As the Executive considered the affirming statement of Toronto Conference, we realized the importance to continue to include those who are marginalized in any way. To that end, we decided to use the term 'Equity' for our policy and for the committee name.

As we live into our new structure, the Executive felt that the new committee should have the opportunity to develop the actions and practices for the region. It will be important that the committee consider suggestions from and consult with different constituents in the region.

### Equity Policy

Striving to be faithful followers of Jesus in our time and place, Shining Waters Regional Council will continue to remove barriers to participation in the life and work of the region and society, committing itself to be open to the Spirit. Resisting all forms of oppression, we welcome and

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celebrate people of all abilities, any sexual orientation and gender identity, and all others who are marginalized, in the life and work of the region.

The Committee will be responsible to develop practices to support the Equity Policy in areas such as access, 2SLGBTQIA+, disability, intercultural commitments and other forms of marginalization. The Minister for Community Engagement and Partnership will provide support to the committee.

Submitted to the Inaugural Meeting of Shining Waters Regional Council

The members of the Transition Executive: Dan Benson, Kirsty Hunter, Ross Leckie, David Leyton-Brown (Co-chair), Kye Munro, Paul Shepherd, Catherine Smith, Evan Smith, Jessica Stevenson, Bri-anne Swan, Martha ter Kuile, Marg Walker (Co-chair), Kent Ward (resigned March, 2019)

Peter Hartmans, Executive Minister and Rachael Howes, Administrative Support.



**GOVERNANCE**

# SHINING WATERS REGIONAL COUNCIL



This is a developing policy document for Shining Waters Regional Council  
of The United Church of Canada

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PASTORAL RELATIONS COMMISSION POLICIES

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Pastoral Relations Commission: Licensed Lay Worship Leaders Policy



## Governance and Mission

### FRAMING GOVERNANCE AS A TOOL FOR THE CHURCH TO BE ABOUT GOD'S MISSION

As we move into new governance structures of the denomination, it is important to remember and frame our conversations about organization decisions, mindful of the deeper questions of mission and purpose. As the United Church moved through the discussions about Remit 1 on the structures of the Church, the underlying focus was the empowerment of local communities of faith to be vibrant, strong, and healthy as they lived God's mission in their context and in the world.

Governance is understood as a tool through which the organizational (institutional) Church empowers mission. The structures of the Church should not exist for their own sake, but rather, to support and inspire the mission of local communities of faith. As we set in place the governance for the new Shining Waters Regional Council, we are conscious of the principles related to our new denominational model:

1. *Governance should enable and empower the mission of local communities of faith;*
2. *Governance should not compete for precious volunteer engagement by lay or ministry personnel leaders. The work of the church is not primarily to sustain its own systems but to equip leadership for doing mission;*
3. *Governance needs to be nimble and flexible in order to respond to specific contexts and to adjust to ongoing change in resources and priorities;*
4. *Governance should energize leadership for mission by providing opportunities for growing in leadership skills and an understanding of the call to be Christ's Church in changing times and context.*

The governance model being offered strives to minimize layered decision-making, giving authority through the use of Commissions, to attend to operational decisions and thereby freeing the Executive to attend to the conversations and work (ministry) of visioning and planning for faithful and effective resource allocation to the mission needs of our context. Commissions, committees, clusters and networks provide a place for persons with particular passions for areas of the Church's mission to shape and implement programming that gives life to those areas of ministry.

In the new governance, there are fewer requirements for volunteers to "staff" the needs of the structure. This is not intended or constructed in order to limit the number of people participating but rather to invite more of us to connect with the places where the Church is living its calling and to give our time, energy and passion to being disciples rather than curators of the institution. It does represent a "shift" in how many of us have thought about our volunteer time to the church. Many of us have responded to the need of the church to have the "work of the church", (meaning administrative work of the church) attended to by those willing and able to devote time, leadership, skills, and experience. While there will always be the "work of the church" and the need for volunteers called to that ministry activity, our new structures and the governance requirement for them are endeavouring to make space for us to think about "discipleship" rather than "churchmanship" [sic].

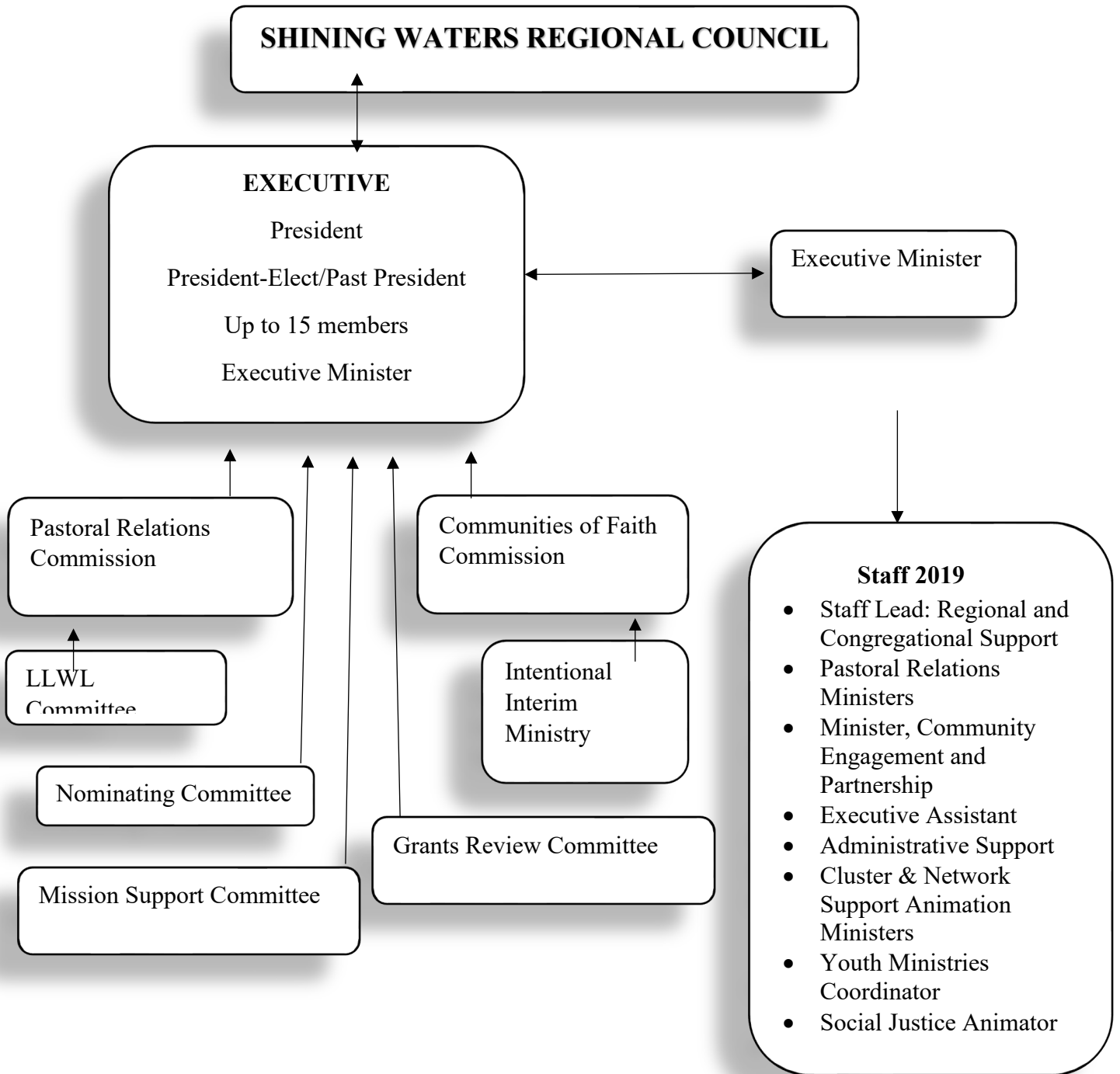
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The encouragement of cluster and networks is not intended as an ‘add-on’ to the governance model, but rather, as a call to dedicated church people to re-think the power of collegial, supportive relationships that nurture creative approaches to living the Gospel as a faithful witness of discipleship. The hope is that we live into being a Regional Council community, where there will be desire, energy, and commitment to journeying together through building connections built on common areas of interest, outreach, longing for learning, justice seeking, and shared experience and challenges.

As we contemplate the best model of governance for our Regional Council, a balance has been sought between attending to duty of care, decision-making, and resource allocation, and support and resourcing the priority of mission by the local community of faith.

## Organization Chart



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<b>DRAFT BUDGET</b>
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<b>Budget Shining Waters Regional Council</b>		
	2019	2020
<b>INCOME</b>		
Assessments	325,000	325,000
Grant from GC for mission work	289,000	289,000
Archives Reserve	22,500	22,500
Income from Sale of Property	882,500	878,500
TUCC- Property Income	126,500	126,500
	1,645,500	1,641,500
<b>EXPENSES</b>		
Staff/ salary costs	685,000	725,000
Staff expenses	28,500	28,500
Memorandum of Agreement	9,000	9,000
Regional Expenses including meeting	72,000	80,000
Office Costs	97,000	97,000
Property Management Costs	120,000	120,000
Regional Networks/Youth	40,000	40,000
Shared Services	55,000	55,000
Pastoral Relations Commission	47,000	45,000
Community of Faith Commission	57,000	57,000
Conflict Resolution	50,000	50,000
Sabbatical Assistance	30,000	30,000
Living into Right Relations Fund	50,000	50,000
Archives	45,000	45,000
Mission Grants	180,000	160,000
Camp Awesome	30,000	
Contingency	50,000	50,000
	1,645,500	1,641,500
Income Less Expenses	-	-

## NOMINATIONS REPORT

### REGIONAL COUNCIL NOMINATIONS COMMITTEE 2019

#### Nominations Committee responsibilities

The committee is responsible for reviewing nominations and submitting to the Regional Council, its Executive or the Executive Minister, as appropriate, recommendations for appointment to the following:

- a) President
- b) Executive
- c) Communities of Faith Commission
- d) Intentional Interim Ministry Committee
- e) Pastoral Relations Commission
- f) Licensed Lay Worship Leaders Committee
- g) Equity Committee
- h) Grants Review Committee
- i) Mission Support Committee
- j) Nominations Committee

In carrying out this responsibility, the committee will:

- reflect theologically on the basis for appointed member participation in the church
- discern who is equipped to serve
- develop and test processes for selecting individuals and developing effective groups
- to the best of the committee's ability, strive to meet the region's commitments to its mission, including the equity policy and
  - becoming an intercultural church
  - the full inclusion of people with disabilities
  - developing new and young leadership
  - the Caretakers of Our Indigenous Circle Calls to the Church
  - any future commitments regarding the appointed leadership of the United Church

Members of the Nominations Committee will actively seek out and encourage nominations from across the diversity of the church and will try to ensure that at least one third of any nominations slate is reserved for diversity appointments.

The terms of office for most positions are typically for three years, renewable once. However, since the inaugural meeting is being held this year, the Nominations Committee is implementing staggered terms of one, two and three-years, to allow for new and experienced voices moving forward and to provide for continuity of service.

As a result of the restructuring on January 1, 2019, there are fewer permanent committees and

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commissions. However, there are also more opportunities to serve in short-term, time-limited roles.

a) President

The President will be chosen at the May 2019 Regional Council meeting.

- David Leyton-Brown (David's profile is on page 17 of the Resource Book)

b) Executive

The primary role of the Executive is to develop and monitor policies that enable the Region to live out its mission.

Membership is up to fifteen members. Twelve members have been nominated for election at the May 2019 Regional Council meeting. One position for a member from the Indigenous community will be named at the Spiritual Gathering in August 2019. Two remaining vacant positions may be elected at the Regional Council meeting or named by the Executive.

- Martha ter Kuile (ministry personnel), (term ending 2020)
- Kirsty Hunter (ministry personnel), (term ending 2020)
- Pat Edmonds (lay representative), (term ending 2021)
- Isaac Kamta (ministry personnel), (term ending 2021)
- Allyce Mutungi (lay representative), (term ending 2021)
- Jessica Stevenson (lay representative), (term ending 2021)
- Jingle Ayupan (lay representative), (term ending 2022)
- Allan Holditch (lay representative), (term ending 2022)
- Steven Loweth (ministry personnel), (term ending 2022)
- Jessica McCrae (ministry personnel), (term ending 2022)
- Moon Ja Park (lay representative), (term ending 2022)
- Daniel Reed (candidate), (term ending 2022)
- Member from the Indigenous community
- Vacant
- Vacant

c) Communities of Faith Commission

The Commission:

- sets policy and give direction within their mandate,
- cares for communities of faith and provide resources for collegiality and support amongst communities of faith,
- nurtures new ministries, and
- empowers and resources ministry in the Region. This includes supporting

communities of faith in areas such as clusters, networks, visioning, amalgamation, disbanding, and property matters. The work may be carried out in a variety of ways, including by staff or liaisons appointed for a limited time period.

Membership is a chair and six to ten members. A chair and nine members have been nominated for election at the May 2019 Regional Council meeting. One remaining vacant position may be elected at the Regional Council meeting or named by the Executive.

- Christine Smaller (chair) (ministry personnel) (term ending 2021)
- Ross Leckie (ministry personnel) (term ending 2020)
- Kevin Logie (ministry personnel) (term ending 2020)
- Sandra Nottegar (lay member) (term ending 2020)
- Cindy Randall (ministry personnel) (term ending 2020)
- Emma Pipes (ministry personnel) (term ending 2020)
- Gloria Tozek (lay member) (term ending 2021)
- Carolyn Harding (lay member) (term ending 2022)
- Calin Lau (ministry personnel) (term ending 2022)
- Amy Lee (ministry personnel) (term ending 2022)
- Vacant

d) Intentional Interim Ministry Committee

The Committee gathers expertise and retains and integrates best practices and knowledge into our intentional interim ministry.

Membership is six members. Six members have been nominated for election at the May 2019 Regional Council meeting.

- Rose Ann Vita (ministry personnel) (term ending 2020)
- Anne Hepburn (ministry personnel) (term ending 2021)
- Fran Ota (ministry personnel) (term ending 2021)
- Jim Keenan (ministry personnel) (term ending 2022)
- Kathryn Moase (lay member) (term ending 2022)
- Marney Winn (lay member) (term ending 2022)

e) Pastoral Relations Commission

The Commission:

- sets policy and gives direction within their mandate, and
- provides support for ministry personnel throughout their ministry, including equipping, covenanting, pastoral relationships and retirement.

Membership is a chair and six to ten members. A chair and nine members have been

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nominated for election at the May 2019 Regional Council meeting. One remaining one vacant position may be elected at the Regional Council meeting or named by the Executive.

- Andrew Comar (chair) (ministry personnel) (term ending 2021)
- Beth Moore (lay member) (term ending 2020)
- Bright Yun (ministry personnel) (term ending 2020)
- Donna Bowman-Woodall (ministry personnel) (term ending 2021)
- Elizabeth Mackenzie (ministry personnel) (term ending 2021)
- Paul Stott (lay member) (term ending 2021)
- Will Haughton (ministry personnel) (term ending 2022)
- Barbara Hendren (lay member) (term ending 2022)
- Robin Pilkey (lay member) (term ending 2022)
- James Ravenscroft (ministry personnel) (term ending 2022)
- Vacant

f) Licensed Lay Worship Leaders Committee

The Committee implements the License Lay Worship Policy of Shining Waters Regional Council.

The Committee provides support and oversight to Licensed Lay Worship Leaders within Shining Waters Region and is a recommending and reporting body to the Pastoral Relations Commission.

Membership is a chair and four to six members. Five members have been nominated for election at the May 2019 Regional Council meeting. The chair and one remaining vacant position may be elected at the Regional Council meeting or named by the Executive.

- Chair
- Glen Greenwood (LLWL) (term ending 2021)
- Emily Gordon (ministry personnel) (term ending 2021)
- Pat Edmonds (LLWL) (term ending 2022)
- Lisa Pfau (lay member) (term ending 2022)
- Jeannette Schieck (lay member) (term ending 2022)
- Vacant

g) Equity Committee

The committee gathers expertise, retains and integrates best practices and knowledge into our region and develops practices to help fulfil the equity policy of Shining Waters



Membership is six members. Three members have been nominated for election at the May 2019 Regional Council meeting. Three remaining vacant positions may be elected at the Regional Council meeting or named by the Executive

- Greg Daly (ministry personnel) (term ending 2021)
- Sarah Miller (ministry personnel) (term ending 2021)
- Wayne Monague (lay member) (term ending 2021)
- Vacant
- Vacant
- Vacant

h) Grants Review Committee

The Committee receives all grant applications, except Mission Support. The Committee also determines where the application should be directed. This provides one point of entry for all grant requests.

Membership is seven to ten members. The Communities of Faith Commission will appoint one member. Nine members have been nominated for election at the May 2019 Regional Council meeting.

- Paul Rose (lay member) (term ending 2020)
- Martha ter Kuile (ministry personnel) (term ending 2020)
- Karen Bowles (ministry personnel) (term ending 2021)
- Louise Mahood (ministry personnel) (term ending 2021)
- John Suk (ministry personnel) (term ending 2021)
- Ron Wigle (lay member) (term ending 2021)
- Peter Farwell (lay member) (term ending 2022)
- Nicole Hwang (lay member) (term ending 2022)
- Angus MacLennan (lay member) (term ending 2022)
- Communities of Faith appointment

i) Mission Support Committee

The Committee receives all applications for Mission Support grants and makes recommendations to the Regional Council Executive.

Membership is up to six members. Members will be appointed by the Executive for a two-year term.

j) Nominations Committee

Membership is eight members:

- two members of the Executive. The president elect or the past president chairs the

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committee

- six members of the United Church not serving on the Executive, but not necessarily members of the Regional Council.
- at least two lay members and two ministry personnel

Vacancies may be filled by the Executive until the next Regional Council meeting.

Thanks

The Nominations Committee would like to say thank you to many people who were involved in the initial nominations process for Shining Waters Regional Council. We are grateful for the support from the regional council staff - Rachael Howes and Donna Rutz who provided expert and efficient technical and administrative support and Jody Maltby, Susie Henderson, Dale Hildebrand and Todd McDonald who made our work easier by providing us with names and much helpful advice and support. Thank you to everyone in the regional council who took the time to read and consider the call for nominations and submit Interest and Nominations Forms. And finally, thank you to all of those who agreed to offer leadership in Shining Waters Regional Council. You are blessing to our church.

- *Ross Leckie, Kirsty Hunter, Martha ter Kuile and Catherine Smith*



## Appendix J

### PROPOSAL TO SHINING WATERS REGIONAL COUNCIL #2019-01

**Title:** Social and Ecological Justice Commission for Shining Waters Region  
**Original Source:** Grace United Church, Barrie

*That in light of the recent initiative of a number of United Church communities of faith to organize around social justice and ecological justice issues, that Grace United Church petition Shining Waters Region to create a Social and Ecological Justice Commission that will encompass a broad and collaborative mandate and consider the following document as the framework for the work of the commission:*

*Proposal  
Social and Ecological Justice Commission for Shining Waters Region  
April 2019*

From: Social and Ecological Justice Network within Shining Waters Region

#### ***Background***

We have a long history as The United Church of Canada of organizing and structuring our social and ecological justice mission in the various judicatory bodies that decide upon such matters. We are a group of people who were former participants in social and ecological justice mission initiatives in previous judicatories, such as Presbyteries and Conferences, as well as newcomers to regional justice mission efforts. We all hope to organize ourselves as Shining Waters Region to do direct education, action, and advocacy, on a host of social and ecological justice initiatives, in such a way as to make a gospel-based impact both within the church and within the public sphere, based in our calling as followers of the prophetic and passionate Christ.

The following recommendations seek to address this desire for a both authoritative yet flexible structural body within Shining Waters Region that will be both responsive in the short-term yet committed to long-term priorities for transformative initiatives. We believe a Commission would be the best structural form for the missional work outlined below, as opposed to a Network, as a Commission would have the necessary authority to represent the Region on emerging justice issues, with the appropriate power to act on behalf of the Region as a whole within its mandated authority.

Along with the following recommendations about a Social and Ecological Justice Commission for Shining Waters Region, we also signal our hope and desire that the creation of this new Region is a collective opportunity to discern together how to remake our structure into a thoroughly missional body, aligning itself with God's broad mission rather than being tempted to remain focused on the governance, maintenance, functionality, or even growth of the church alone. This goes far beyond our direct justice work, and would have far reaching implications, including, but not limited to, how we deal with church properties, how we communicate within and beyond the church, how and who makes decisions that affect us all, how we undertake collaborative ministries skill development, how we train leaders, how we understand budgets as missional documents, etc.,

and it is the hope of the group that puts forward this Proposal that a Commission on Social and Ecological Justice, once established, would be consulted by the governing body of the Region regarding this larger goal of enabling the church in this Region to be thoroughly missional.

The missional nature of the church's calling is in constant evolution, due to the changing global and cultural context and crises that give rise to particular missional initiatives and priorities. We have a broad understanding of both the church's missional purpose, and its evolution in the church and the communities we serve, and we seek to be both impactful and be consistent bearers of hope as followers of Christ. The Commission that this Proposal calls for should be in consistent discernment about how to be faithfully effective in the building of justice-related connections, and the commitment and skills needed to build and sustain relationships across the Region, both within and beyond the church.

### ***Recommendations***

Taking into account the Mandate of a Regional Council as stated in *The Manual*, we propose that:

1) Shining Waters Region create a Social and Ecological Justice Commission that will encompass a broad and collaborative mandate, inclusive of but not limited to the following:

- build relationships with communities of faith and General Council in meaningful ways;
- build relationships of mutual engagement and partnership with justice-seeking coalitions and networks;
- listen to oppressed and marginalized people/groups and seek ways to not only be in solidarity with them but be transformed by them;
- aligning our efforts with the Caretakers Call to the Church recommendations;
- network and engage with ecumenical and interfaith groups on various issues;
- undertake advocacy and offer articulate and timely leadership in public and church forums;
- ensure responsible use of budgeted resources and effective, timely communication;
- plan for continuous education within the church about God's social and ecological justice mission;
- foster collaboration and partnerships appropriate to its mandate;
- develop process skills and terms of engagement for respectful relations of mutuality, safety and solidarity both within and beyond the Commission;
- seek to exhibit a representative and real inclusion of various voices and people, through the elimination of identified barriers to participation, for example;
- facilitate the strategic and tactical development of the church's justice-related mandate;
- serve to support specific action, education, advocacy, and networking initiatives as are either assigned to it or are discerned from time to time in collaboration with the communities of faith and/or the networks and communities we serve;
- create a missional resource, skills/tools, and information inventory/clearing house that supports those involved with this work across the region and beyond;
- act as a consultative/advisory group for any emerging justice mission-related church initiatives, such as what was undertaken in the mission support funding process of previous judicatories, for example;

- be nimble in responding to and working on social and ecological justice issues, such as but not limited to those listed in the addendum to this Proposal;
- 2) The Commission be inclusive of those within Shining Waters Region who feel called to social and eco-justice work, through a flexible structure that can provide authority and autonomy when needed and/or be easily changed or adapted when necessary;
- 3) The Commission be assigned an adequate number of committed and authorized members, at least 15-20 given the size of the region, and that additional adjunct members, such as representatives from specific networks who may not attend meetings regularly, as well as members-at-large who are not necessarily members of the Regional body, and who may or may not be United Church members or even Christians, be accounted for as well;
- 4) A sufficient and robust staff compliment be retained to relate to the broad mandate and work of the Commission, namely at least 3 staff assigned to specific justice-related roles, such as networking, communication, education and training, advocacy, etc. (just to be clear, in addition to current Community Ministries staff who work in four specific communities at present), such staff, if possible, to be deliberately representative of the diversity found in the communities of our region;
- 5) A budget of \$40,000 for this Commission be created to enable the support of its mandate and mission, the bulk of said budget to be for programming, resource development, partner support, etc., beyond Commission governance and administration; and
- 6) The Commission be given a provisional two-year mandate, so that an evaluation can be done as to its effectiveness, its responsiveness to emerging missional justice-related issues, its capacity to be flexible and adaptable, its mission outcomes (to be defined), etc.

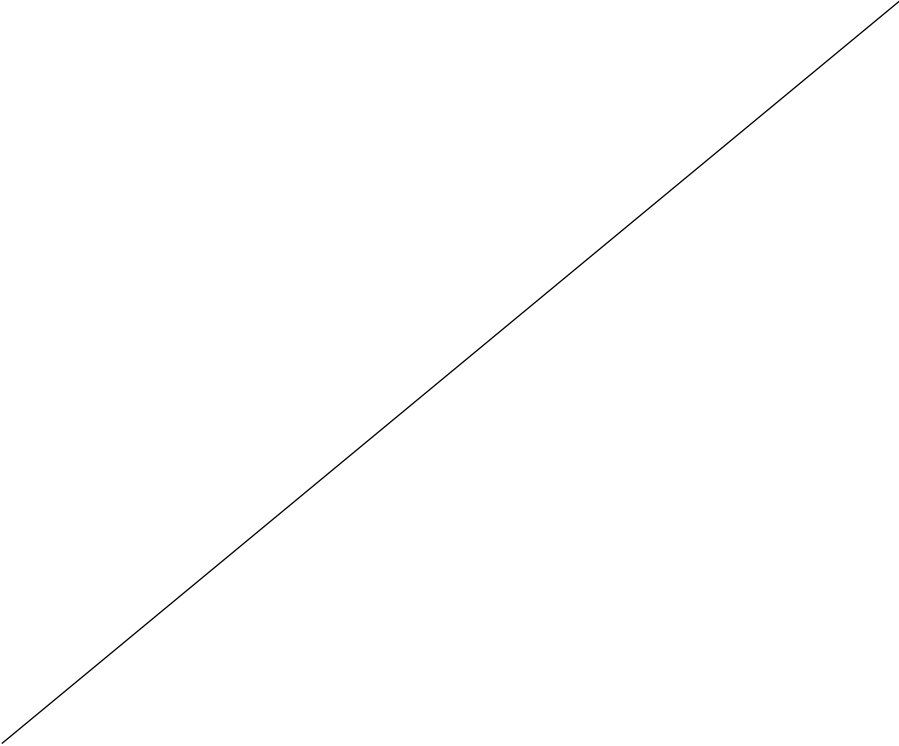
### ***Addendum***

Issues which may be dealt with, on either a consistent or ad hoc basis, by the Commission, may include but not be limited by the following:

- building right relations with and alongside Indigenous Peoples;
- reducing or eliminating poverty and homelessness;
- respect for and care of creation, seeking climate justice, reducing green house gases and fossil fuel consumption, protecting lands and mineral resources as well as forests, lakes, and oceans, respecting the right to clean water and air, protecting climate refugees, limiting waste and engaging in energy efficiency and low carbon transportation, etc.;
- defending human rights;
- confronting anti-black, anti-asian and other forms of racism, as well as white fragility/supremacy;
- advocating for, sponsoring and supporting refugees;
- pursuing peace and non-violence;
- educating for alternatives to Empire;
- building gender equity, advocating for queer/trans justice;

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- pursuing holistic health initiatives, particularly related to drug user rights, safe injection sites, and mental health supports/rights;
  - seeking mining justice;
  - seeking migrant worker justice;
  - seeking just peace in the Middle East, especially Palestine/Israel;
  - advocating for criminal and correctional justice;
  - strengthening interfaith and ecumenical relationships;
  - and other related issues, recognizing the intersectionality of these issues with each other and with related missional mandates of the church.
- 

**PROPOSAL TO SHINING WATERS REGIONAL COUNCIL 2019-01**

**AMENDED**

**Title:** Social and Ecological Justice Commission for Shining Waters Region  
**Original Source:** Grace United Church, Barrie

*That in light of the recent initiative of a number of United Church communities of faith to organize around social justice and ecological justice issues, that Grace United Church petition Shining Waters Region to create a Social and Ecological Justice Commission that will encompass a broad and collaborative mandate and consider the following document as the framework for the work of the commission:*

*Proposal  
Social and Ecological Justice Commission for Shining Waters Region  
April 2019*

From: Social and Ecological Justice Network within Shining Waters Region

***Background***

We have a long history as The United Church of Canada of organizing and structuring our social and ecological justice mission in the various judicatory bodies that decide upon such matters. We are a group of people who were former participants in social and ecological justice mission initiatives in previous judicatories, such as Presbyteries and Conferences, as well as newcomers to regional justice mission efforts. We all hope to organize ourselves as Shining Waters Region to do direct education, action, and advocacy, on a host of social and ecological justice initiatives, in such a way as to make a gospel-based impact both within the church and within the public sphere, based in our calling as followers of the prophetic and passionate Christ.

The following recommendations seek to address this desire for a both authoritative yet flexible structural body within Shining Waters Region that will be both responsive in the short-term yet committed to long-term priorities for transformative initiatives. We believe a Commission would be the best structural form for the missional work outlined below, as opposed to a Network, as a Commission would have the necessary authority to represent the Region on emerging justice issues, with the appropriate power to act on behalf of the Region as a whole within its mandated authority.

Along with the following recommendations about a Social and Ecological Justice Commission for Shining Waters Region, we also signal our hope and desire that the creation of this new Region is a collective opportunity to discern together how to remake our structure into a thoroughly missional body, aligning itself with God's broad mission rather than being tempted to remain focused on the governance, maintenance, functionality, or even growth of the church alone. This goes far beyond our direct justice work, and would have far reaching implications, including, but not limited to, how we deal with church properties, how we communicate within and beyond the church, how and who makes decisions that affect us all, how we undertake collaborative ministries skill development, how we train leaders, how we understand budgets as missional documents, etc.,

and it is the hope of the group that puts forward this Proposal that a Commission on Social and Ecological Justice, once established, would be consulted by the governing body of the Region regarding this larger goal of enabling the church in this Region to be thoroughly missional.

The missional nature of the church's calling is in constant evolution, due to the changing global and cultural context and crises that give rise to particular missional initiatives and priorities. We have a broad understanding of both the church's missional purpose, and its evolution in the church and the communities we serve, and we seek to be both impactful and be consistent bearers of hope as followers of Christ. The Commission that this Proposal calls for should be in consistent discernment about how to be faithfully effective in the building of justice-related connections, and the commitment and skills needed to build and sustain relationships across the Region, both within and beyond the church.

### ***Recommendations***

Taking into account the Mandate of a Regional Council as stated in *The Manual*, we propose that:

1) Shining Waters Region create a Social and Ecological Justice Commission that will encompass a broad and collaborative mandate, inclusive of but not limited to the following:

- build relationships with communities of faith and General Council in meaningful ways;
- build relationships of mutual engagement and partnership with justice-seeking coalitions and networks;
- listen to oppressed and marginalized people/groups and seek ways to not only be in solidarity with them but be transformed by them;
- aligning our efforts with the Caretakers Call to the Church recommendations;
- network and engage with ecumenical and interfaith groups on various issues;
- undertake advocacy and offer articulate and timely leadership in public and church forums;
- ensure responsible use of budgeted resources and effective, timely communication;
- plan for continuous education within the church about God's social and ecological justice mission;
- foster collaboration and partnerships appropriate to its mandate;
- develop process skills and terms of engagement for respectful relations of mutuality, safety and solidarity both within and beyond the Commission;
- seek to exhibit a representative and real inclusion of various voices and people, through the elimination of identified barriers to participation, for example;
- facilitate the strategic and tactical development of the church's justice-related mandate;
- serve to support specific action, education, advocacy, and networking initiatives as are either assigned to it or are discerned from time to time in collaboration with the communities of faith and/or the networks and communities we serve;
- create a missional resource, skills/tools, and information inventory/clearing house that supports those involved with this work across the region and beyond;
- act as a consultative/advisory group for any emerging justice mission-related church initiatives, such as what was undertaken in the mission support funding process of previous judicatories, for example;



- be nimble in responding to and working on social and ecological justice issues, such as but not limited to those listed in the addendum to this Proposal;
- 2) The Commission be inclusive of those within Shining Waters Region who feel called to social and eco-justice work, through a flexible structure that can provide authority and autonomy when needed and/or be easily changed or adapted when necessary;
- 3) The Commission be assigned an adequate number of committed and authorized members though the approved Nominations Policy and Procedures of Shining Waters Regional Council, given the size of the region, and that additional adjunct members, such as representatives from specific networks who may not attend meetings regularly, as well as members-at-large who are not necessarily members of the Regional body, and who may or may not be United Church members or even Christians, be accounted for as well;
- 4) A sufficient and robust staff compliment be retained to relate to the broad mandate and work of the Commission, assigned to specific justice-related roles, such as networking, communication, education and training, advocacy, etc. such staff, if possible, to be deliberately representative of the diversity found in the communities of our region;
- 5) A budget for this Commission be created to enable the support of its mandate and mission, the bulk of said budget to be for programming, resource development, partner support, etc., beyond Commission governance and administration; and
- 6) The Commission be given a provisional two-year mandate, so that an evaluation can be done as to its effectiveness, its responsiveness to emerging missional justice-related issues, its capacity to be flexible and adaptable, its mission outcomes (to be defined), etc.
- 7) All work will adhere to the policies of The United Church of Canada and the Communication Policy of General Council and Shining Waters Regional Council.

### ***Addendum***

Issues which may be dealt with, on either a consistent or ad hoc basis, by the Commission, may include but not be limited by the following:

- building right relations with and alongside Indigenous Peoples;
- reducing or eliminating poverty and homelessness;
- respect for and care of creation, seeking climate justice, reducing green house gases and fossil fuel consumption, protecting lands and mineral resources as well as forests, lakes, and oceans, respecting the right to clean water and air, protecting climate refugees, limiting waste and engaging in energy efficiency and low carbon transportation, etc.;
- defending human rights;
- confronting anti-black, anti-asian and other forms of racism, as well as white fragility/supremacy;
- advocating for, sponsoring and supporting refugees;
- pursuing peace and non-violence;

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- educating for alternatives to Empire;
- building gender equity, advocating for queer/trans justice;
- pursuing holistic health initiatives, particularly related to drug user rights, safe injection sites, and mental health supports/rights;
- seeking mining justice;
- seeking migrant worker justice;
- seeking just peace in the Middle East, especially Palestine/Israel;
- advocating for criminal and correctional justice;
- strengthening interfaith and ecumenical relationships;
- and other related issues, recognizing the intersectionality of these issues with each other and with related missional mandates of the church.

Moved by: Marg Walker  
Seconded by: Kirsty Hunter  
CARRIED

<b>PROPOSAL TO SHINING WATERS REGIONAL COUNCIL #2019-02</b>
---

Title: Mental Health, Sexuality and Gender Support and Educational Resources for Communities of Faith  
Original Source: Grace United Church, Barrie

1. What is the issue?

God calls us into relationship with one another. Through the beatitudes and the ministry of Jesus Christ we are reminded that we are called as the church to walk with the most vulnerable in our community. When Jesus stated, “You are blessed when you’re at the end of your rope. With less of you there is more of God and God’s rule” (The Message, Matthew 5:3) We need to be walking more with those living with mental health issues.

Communities of Faith have become a place where people needing mental health support are turning to, and as such we believe it is important for Shining Waters Regional Council to be setting mental health as a priority in the training practices and educational experiences. We are encountering a great deal of people (both younger and older) who are experiencing their own personal connection between their mental health and their sexuality/gender. This is especially relevant to Shining Waters Regional Council as it seeks to be an Affirming Ministry. For example, people who are transgender that are affected by anxiety because of what societal forces are telling them about their bodies. Elderly people who are coming out and experiencing depression and anxiety around engaging with people who are the same sexual orientation, but there is limited resources to build community.

We believe it is important for a robust education that calls us to action when it comes to mental and physical health. We need comprehensive educational resources that blend the four fundamental pillars of a healthy life (emotional support, physical support, mental health support and spiritual health support).

2. Why is this issue important?

#### MENTAL HEALTH

We acknowledge that many communities of faith in Shining Waters Regional Council have limited access to educational resources that are progressive, inclusive and life-affirming; especially around the current growth of mental health as a concern for people of all ages.

The statistics from CAMH report that:

- 70 % of mental health problems have their onset during childhood or adolescence.
- Young people ages 15 to 24 are more likely to experience mental illness and/or substance abuse use disorder than any other age group.
- Studies in various Canadian cities indicate that between 23 % and 67 % of homeless people report having a mental illness.

## MENTAL HEALTH AND SEXUAL ORIENTATION

With a growing number of churches entering the Affirm United process in Shining Waters Regional Council is to be engaged fully in our educational strategies throughout the Region.

The statistics from CAMH report that:

- Studies have found high rates of depression, anxiety, obsessive-compulsive and phobic disorders, suicidal thoughts and acts, self-harm, and alcohol and drug dependence among LGBTQ people.
- LGBTQ youth have an increased risk of suicide, substance abuse, isolation and experiencing sexual abuse. A Canadian study estimated that the risk of suicide among LGB youth is 14 times higher than for their heterosexual peers. A recent U.S. study of LGBTQ youth found that 10% of them met the criteria for post-traumatic stress disorder and 15% met the criteria for major depression.

### 3. How might the Regional Council respond?

- a) we call on Shining Waters Regional Council to begin the process of working towards becoming an Affirming Ministry within the United Church of Canada through the process at Affirm United. While during the Affirming Process ensure there is a particular focus around mental health in the LGBTQ community.
- b) Engage staff, particularly those working in youth ministries and social justice, in preparing curriculum and programming around mental health and physical health (focusing on: bodily health, consent, sexual orientation, and biodiversity).
- c) Working towards building relationships with groups and agencies like: Canadian Mental Health Association, the Ontario Health Coalition ([www.ontariohealthcoalition.ca/](http://www.ontariohealthcoalition.ca/)) and the subsidiaries in Bracebridge/Huntsville, Orillia, Brampton, Scarborough, Toronto.
- d) Engage staff, particularly those working in youth ministries and social justice, in setting up a region wide network on Mental Health for Shining Waters Region to: prepare information around engaging people in Mental Health, assist in curriculum and workshop development, and offer support at the Regional Council Meetings, youth gatherings, and region wide events.

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