

The United Church of Canada
Shining Waters Regional Council

REGIONAL COUNCIL EXECUTIVE: SUB-EXECUTIVE

This policy outlines the composition and responsibilities of the sub-executive.

Date Approved: February 6, 2019 Amended: June 10, 2021	Review date by the Executive: 2024
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AUTHORITY

The Executive will annually appoint a Sub-Executive.

MEMBERSHIP

The Sub-Executive will include the President, Past President or President Elect, Executive Minister, and three members of the executive.

If a member of the Sub-Executive retires or resigns, the executive will appoint another member of the executive to complete the term.

QUORUM

The quorum for a meeting is three plus the Executive Minister or delegate.

MANDATE

The Sub-Executive will deal with

1. Matters that arise between regional council executive meetings, including matters requiring a timely decision.
2. Matters of a confidential nature.

MEETINGS

Meetings of the Sub-Executive may take place at any time throughout the year at the call of the Executive Minister and/or the President.

The minutes of the Sub-Executive meetings will be provided to the Executive for information.