

The United Church of Canada  
Shining Waters Regional Council

**EXECUTIVE MINISTER: MARRIAGE LICENCES**

This policy names the responsibility of the Executive Minister with respect to Marriage Licences

Date Approved: November 30, 2018	Review date by the Executive: 2021
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**RESPONSIBILITY**

The Executive Minister will ensure that the marriage licence registration policies and the marriage licence procedures for the Region follow the legal requirements of the Province of Ontario with respect to permanent and temporary licences.

The Executive Minister will name a “governing official” as defined by the Marriage Office, with all related responsibilities as outlined by the Province of Ontario.