

Toronto Southeast Presbytery - 2018
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**Toronto Southeast Presbytery
Joint Pastoral Relations and Ministry Support Team
Wednesday July 30, 2018 @ 10 a.m.
Minutes**

Present: Diane Bennett-Jones (chair), Larry Beech, Beverley Bennett, Anne Hepburn,
Warren McDougall, Susanne VanderLugt

Staff: Anne Shirley Sutherland (note-taker)

Absent: Joan McCalmont, Beth Moore, Edith-Ann Shantz

1) **Opening Reflection** – Diane Bennett-Jones opened the meeting with a prayer.

2) **Approval of June 6 Minutes**

MOTION: Warren McDougal/Beverley Bennett – that the minutes of the Pastoral Relations and Ministry Support Team of June 6th be approved with the correction of the date of the December meeting to December 5th.

CARRIED.

3) **Kingston Road – Short Term Supply Request**

MOTION: Susanne VanderLugt / Anne Hepburn – that the Pastoral Relations Team, having ensured that a position description is in place (TC 425 PD), approves Kingston Road's request for a short-term supply appointment (TC 410 ST) and requests that Toronto Conference Settlement committee name Anne Shirley Sutherland as the settlement liaison.

CARRIED.

4) **Metropolitan United – Naming presbytery reps for Interim**

The team will continue to think of people to ask. There may be one volunteer.

5) **Change of Pastoral Relations**

a) **Barry King**

MOTION: Larry Beech / Anne Hepburn - that Pastoral Relations and Ministry Support receive Barry King's change of pastoral relations request, effective September 10, 2018, for information.

CARRIED.

b) **Christine Smaller**

MOTION: Anne Hepburn / Beverley Bennett - that Pastoral Relations and Ministry Support receive Christine Smaller's change of pastoral relations request effective December 31, 2018, for information.

CARRIED.

Anne Hepburn and Diane Bennett-Jones will arrange an exit interview with Christine.

6) Exit Interviews

- a) Exit interviews were received for Chris Levan (Anne Hepburn and Warren McDougall) and for Hoon Kim (Warren McDougall and Susanne VanderLugt). The team expressed their appreciation to the interviewers.

7) Grid Review

Anne Shirley Sutherland reviewed the grid and made comments concerning changes at some pastoral charges.

8) VAM Appointment Forms Received

- a) Val Blatherwick-Noakes at Don Mills United effective immediately; Val requires a Boundary Refresher course
- b) Bruce Misener at Metropolitan United effective February 1, 2019; Bruce is on the waitlist for Fall 2018 for Racial Justice and Boundary trainings.

Pastoral Relations acknowledged receipt of these VAM Appointments and will forward them to the secretary of Toronto Southeast Presbytery for signature.

9) Other Business

- Warren McDougall will represent Toronto Southeast Presbytery at College Street Council meetings and has been asked to work 2 days a week for them, from July 28 and October 14th.

- 10) **Next Meeting** – Wednesday, September 5, 2018 – 6 p.m. for dinner, meeting at 6:30 p.m. Anne Shirley Sutherland will order food.

Meeting Schedule for fall:

October 3, 2018 – Conference Call Meeting at 6 p.m.

November 7, 2018 – Conference Call Meeting at 6 p.m.

December 5, 2018 at Presbytery office – dinner at 6 pm, meeting at 6:30 p.m.

There being no further business, the Chair declared the meeting adjourned.

Diane Bennett-Jones, Chair

Anne Shirley Sutherland, Note-taker

**The Vision of Toronto Southeast Presbytery is
to enable and support good, faithful and healthy communities of faith
within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

**Toronto Conference
Toronto Southeast Presbytery
Minutes of the Executive Meeting**

Date: August 21, 2018

Time: 11:00 am – 3:30 pm

Place: Parkwoods United Church

Present:

Executive Members: Paul Hutchison (Chair), Martha ter Kuile (Past-Chair), Sharon Aylsworth (Member-at-Large), Clyde Harris (Treasurer), Hannah Lee (Member-at-Large), Randy Naylor (Nominations), Lynella Reid-James (Member-at-large), Marg Walker (Secretary)

Staff: Anne Shirley Sutherland

Team Chairs: Douglas duCharme, Nick Walker

Quorum was achieved.

Opening, Prayer, Constitution of the Court, and Acknowledgement of the Land

Paul called the special meeting of the executive to Order at 11:10 am.

Paul lit the candle to remind us of the warmth & light of God.

After members had a chance to speak about their summer highlights, he offered a prayer. After Constituting the meeting, he offered the Acknowledgement of the Land.

Purpose of the special meeting

- To Have a clear overview of Current Available Funds and Current Asks
- To Identify any Gaps or Surpluses
- To Give Guidance to PTCC Reviewers re. Funding Decisions
- To make decisions about any legacy funding
- Ensure other funding steps are in place (Presbytery Fund)

Overview of Available Funds

Nick Walker had been asked to prepare a report to the executive outlining the funds available at this time in the presbytery PTCC fund. There has not been a “top up” from the sale of property since 2016.

As of January 1, 2018, the audited account for TSE Presbytery was \$2,926,970. PTCC approved capital grants in January, April and June 2018 for TSE Presbytery are in the amount of \$278,689 and there are prior commitments of \$484,500, for a total of grants approved in 2018 of \$763,189.

Total Available PTCC Funds: \$2,926,970 - \$763,189 = \$2,163,781.

Although there may be over \$2.1 million available, there are the PTCC requirements that on an annual basis, no more than 5% of capital may be requested from that part of the TSE Presbytery account, or up to 30% of capital in total from the up to 10% and 20% accounts. So any review of capital available depends on how much is being requested each year from the various accounts.

Paul contacted Jody Maltby regarding possible “top up” possibilities to the PTCC fund. She responded “If the Victoria Park property sells, I would anticipate there would be a top up. If this doesn’t happen before the end of the year, at this point it looks like Region 10 may inherit the funds for South West, Toronto Southeast and Living Waters and it will be for the region to determine when and how top ups happen.”

So at this time, there is no guarantee that more money will be available for 2018.

The grants will be considered in light of the available funds.

Nick reminded the executive that in June, PTCC passed a policy that multi-year grants beyond 2020 will not be approved. Requests for funding beyond 2020 will be accepted, but there will need to be a review at a later date.

PTCC is not disappearing and funds will be available for grants with a new agreement with Region 10.

South West has a Mt. Dennis fund which will be placed with PTCC. The presbytery will establish a committee or a commission to recommend allocation of those funds. Nick Walker indicated that he would volunteer to serve on this committee or commission to provide continuity.

The executive discussed the Presbytery Major Capital Fund which is located at TUCC. Paul will set up a meeting with Ron Ewart to discuss establishing a similar committee or commission to deal with these funds. Nick will attend with Paul. They will also discuss the St. Enoch's Fund.

Presbytery 2019 grants

Two grants for 2019 presbytery work were discussed: the Social Justice Project and the Mission Animator.

MOTION: Hannah Lee / Sharon Aylsworth that the PTCC funds for the Toronto Southeast Presbytery Social Justice Project for 2019 be directed to Region 10 to administer in 2019.

CARRIED

It was noted that the Region will need to determine supervision for staff and a steering team to support the staff.

After considerable discussion, it was decided that any remaining funds for the Mission Animation Project for 2019 should be returned to the Toronto Southeast Presbytery account.

MOTION: Lynella Reid-James / Clyde Harris that the PTCC funds for the Toronto Southeast Presbytery Mission Animation Project for 2019 be returned to Toronto Southeast Presbytery account.

CARRIED

Marg will inform PTCC of the decision to release the Mission Animation funding.

The executive, through the Transition Commission members, will express the importance of support for congregations in the Region. Information will be shared about specific areas which will need support.

The executive took a break for lunch and thanked Randy and Loreen Naylor for their hospitality.

The meeting resumed at 1:30.

Mission and Outreach Team Legacy Funding

The Mission and Outreach Team had prepared a request to the executive early in 2018 to consider how the presbytery could provide legacy funding for organizations which have been supported through the use of the PTCC Net Revenue Grants.

Toronto Southeast has supported the Toronto Urban Native Ministry. It was confirmed by Jody Maltby that the Conference Executive approved funding for two years (2019 – 2020) for TUNM.

The Mission and Outreach Team will use the available 2018 Net Revenue Funds to support the identified organizations in 2019. These include Anglican United Refugee Alliance (AURA), Ecumenical Chaplaincy at U of T (ECUT), Lake Scugog, Christian Resource Centre (CRC), Fred Victor Mission, Massey Centre, Bloor St. Refugee Outreach, Alpha Korean UC – Refugee Mission and Moorelands Community Services. About \$9,000 may be available from the St. Enoch's fund.

The executive agreed to support the legacy requests for 2020. Grant requests for 2020 will be need to be prepared in 2019. The organizations will have to submit applications to the Region. PTCC could facilitate this.

MOTION: Clyde Harris / Hannah Lee That the Net Revenue Funds for 2019, payable in 2020, be available to organizations identified in the Toronto Southeast Legacy Funding Proposal: Anglican United Refugee Alliance (AURA), Ecumenical Chaplaincy at U of T (ECUT), Christian Resource Centre (CRC), Fred Victor, Massey Centre, Bloor St. Refugee Outreach, Alpha Korean UC – Refugee Mission and Moorelands Community Services, to a total of \$75,900 upon receipt of satisfactory applications.

CARRIED

Mission and Outreach had requested that funding be continued into 2021 and 2022 for AURA and ECUT. It was felt that a new procedure will be in place and that these organizations as well as CRC, Fred Victor, Massey Centre, Bloor St. Refugee Outreach, Alpha Korean UC – Refugee Mission and Moorelands Community Services will need to submit applications for funding.

Lake Scugog

Lake Scugog will be in Region 11. Anne Shirley recently received a call from Lake Scugog requesting support to pay for a new dishwasher. The executive considered this and felt that could be a good legacy gift from the presbytery.

MOTION: Clyde Harris / Martha ter Kuile That the presbytery fund the purchase and installation of a new dishwasher at Lake Scugog up to an amount of \$25,000. The Treasurer and the Property and Finance Team are to determine where the money will be obtained from the Presbytery funds.

CARRIED

The Secretary will communicate with the Mission and Outreach Team and Lake Scugog Camp.

Guidance to the PTCC Grant Review Task Group

Paul and the members of the executive expressed thanks to the members of the Task Group for their work. We appreciate the time and expertise that they have shared with the executive and the presbytery in preparing the reports. The members of the PTCC Grant review Task Group are Douglas duCharme, John Suk, Nick Walker and Susanne VanderLugt.

Nick had prepared information about the amount of funding available and the grant requests that have been received. There may be slight adjustments to these numbers. The total available PTCC Funds are \$2,163,781.

The total Capital Grant requests are \$2,237,546. This includes Up to 5% of Capital requests of \$80,621; Up to 10% of Capital requests of \$147,302; and Up to 20% of Capital requests of \$2,009,573.

Sharon shared a discussion paper on proposed principles for assessing and monitoring PTCC grants to help in our discussion about PTCC grants. The inspiration for these discussions was the June plenary commitment by the executive to report to the September plenary with respect to our new circumstance of an increased number and size of grant request applications at the same time as funds are limited. Some of the suggestions will be important to share with the Region for consideration and others were immediate for consideration at the meeting of the Task Group on September 4, 2018.

The executive asked the PTCC Grant Review Task Group to consider the following in their discussions and recommendations.

- Keep the recommendations within the funds available
- Consider all of the requests received
- As has been the practice, consider each request on its own merit
- Consider if some grant requests can be deferred to 2019
- Consider if there are areas for co-funding or different sources of funding for some of the requests, including the use of the Toronto Conference New Ministries and Leadership Fund
- Offer support to organizations to develop alternate proposals

It was noted that there may be more funds available in 2019 because of amalgamation of the funds. Some options were suggested.

Paul again thanked the group and asked Douglas and Nick to share our thanks with Susanne & John.

Recognition of staff and presbyters at the November meeting

Paul asked the executive members to consider this and to forward any ideas.

Closing of the Meeting

Paul thanked everyone for their participation and especially Loreen and Randy for their hospitality.

Since the meeting dates have been changed, the updated list is below.

There being no further business, the chair declared the meeting adjourned at 3:23 pm and closed with prayer.

Meeting dates

Executive

- Monday, September 10 at 7 pm. F&P is meeting from 4 to 6:30 pm
- Tuesday, October 16 at 4 pm
- Monday, November 12 at 7 pm. F&P meet from 4 to 6:30 pm
- Monday, December 3 at 4 pm & a final dinner

Plenary:

- Tuesday, September 18
- Tuesday, November 20

Rev Dr. Paul Hutchison, Chair

Margaret Walker, Secretary

**Toronto Southeast Presbytery
Pastoral Relations and Ministry Support Team Meeting Minutes
Wednesday Sept 5, 2018 @ 6 pm**

Present: Beverley Bennett, Diane Bennett-Jones, Beth Moore, Joan McCalmont, Warren McDougall, Edith-Ann Shantz, Susanne VanderLugt

Staff: Anne Shirley Sutherland

Regrets: Larry Beech, Anne Hepburn

Chair – Diane Bennett-Jones

Note taker – Beth Moore

1) Call to Order and Opening Reflection

Diane Bennett-Jones called the meeting to order at 6:45 pm, following dinner. She opened the meeting with prayer.

2) Approval of Minutes – July 30, 2018

MOTION: Susanne VanderLugt/Warren McDougall. Moved that the minutes of the July 30, 2018 meeting be approved. **CARRIED.**

3) Business Arising - motions for VAMs

a) **MOTION:** Edith-Ann Shantz/Warren McDougall. Moved that the request of Val Blatherwick-Noakes to be appointed as a Voluntary Associate Minister at Don Mills United Church, effective immediately, be approved, subject to completing a boundaries refresher course this fall. **CARRIED.**

b) **MOTION:** Warren McDougall/Susanne VanderLugt: Moved that the request of Bruce Misener to be appointed as a Voluntary Associate Minister at Metropolitan United Church, effective Feb 1, 2019, be approved, subject to completing the racial justice and boundaries online training courses during the fall of 2018. **CARRIED.**

4) Future Exit Interviews

a) Ellen Redcliffe (Victoria Park United Church - June 30/18) – It was noted that although the congregation has disbanded an exit interview could still provide useful information and would provide an opportunity to celebrate the work done by Ellen Redcliffe at Victoria Park United Church. It was agreed that Edith-Ann Shantz would contact Ellen to see if she would be willing to participate in an exit interview and, if so, Edith-Ann and Beth Moore will conduct the interview.

b) Christine Smaller (Birchcliff Bluffs United Church - Dec 31/18) Diane Bennett-Jones and Anne Hepburn will conduct the interview.

c) Malcolm Sinclair (Metropolitan United Church - Jan 31/19) Susanne VanderLugt and Warren McDougall will conduct the interview.

d) Rob Selby (Knox United Church, Agincourt - Jan 31/19) Diane Bennett-Jones and Beth Moore will conduct the interview.

5) East End United – position descriptions

MOTION: Warren McDougall/Susanne VanderLugt that the position descriptions for the Senior Minister (full-time), changing her terms of Call and the position descriptions for the new Pastoral Care Minister (part-time, six to 12 months) and Community Minister

(part-time, 3 year) positions be approved and that the Conference Settlement and Pastoral Relations Committee be asked to appoint a liaison to assist with the search for the Pastoral Care and Community Ministers. **CARRIED.**

6) Eglinton-St George's United Church – updated position description

MOTION: Edith-Ann Shantz/Warren McDougall that the revised position description for Don Parsons (Form 425 PD) for the ministry of pastoral care, with the hours reduced from 20 to 15, be approved. **CARRIED.**

7) Kingston Road United Church – Vacancy paperwork

The updated MAP (not on form) and DFC (Form 425 DFC) reports for Kingston Road United Church were received, along with a position description for a full-time Minister and a request for the declaration of a vacancy for the position.

a) **MOTION:** Beverley Bennett/Beth Moore that the position description for a Full-time Minister (Form 425 PD) be approved. **CARRIED.**

b) **MOTION:** Susanne VanderLugt/Edith-Ann Shantz that the request for the declaration of a vacancy (Form 425 V) be approved and that the Conference Settlement and Pastoral Relations Committee be asked to appoint a liaison. **CARRIED.**

8) Northlea United Church – position description

MOTION: Warren McDougall/Susanne Vanderlugt that the position description for a Supply Minister (Form 425 PD) for 20 hours per week while Lee-Ann Ahlstrom is in the restorative care program be approved. **CARRIED.**

It was noted that the position is being filled by Ellen Redcliffe.

9) Knob Hill United Church Visit Report

Susanne Vanderlugt advised that she and Marg Walker had visited Knob Hill United Church and met with representatives of the congregation and Rev. Hannah Lee. She noted some highlights in the report and the report was received.

10) Appointment of Presbytery Representatives

a) East End United –

MOTION: Warren McDougall/Beverley Bennett that Beth Moore be appointed to represent Toronto Southeast Presbytery at East End United for a congregational meeting on September 30, 2018. **CARRIED.**

b) Metropolitan United Church –

MOTION: Warren McDougall/Beverley Bennett that Anne Hepburn be appointed as a representative to the transition team at Metropolitan United Church.

CARRIED.

11) Grid Review

Anne Shirley reviewed the grid and provided comments with respect to some of the churches.

12) Correspondence - Memo re posting vacancies to the Online system

The memo was reviewed. It was noted that the deadline for congregations wishing to post a vacancy through the current online search tool is October 1, 2018 and that the deadline for Ministers seeking a call to post their information is December 1, 2018. The current

system will shut down on December 18, 2018 and the new system under the new structure will come into effect in January, 2019.

13) Other Business

a) Retiree Group Funding in 2019

Correspondence concerning retirees from Allan Baker and Marg Walker was reviewed. It was noted that Peter Hartman has confirmed that the Regional Commission will provide administrative support provided that Presbytery can provide \$1,000 for expenses for the first six months of 2019. The value of the work being done by Allan Baker and Nancy Hardy in arranging programs for retirees was acknowledged.

MOTION: Susanne VanderLugt/Edith-Ann Shantz that funds in the amount of \$1,000 be provided to support the retiree program during the first six months of 2019, with the funds to be taken from the PRMST and Congregational Health 2018 budgets, and if adequate funds are not available from those budgets, the Presbytery Executive be asked to draw the funds from elsewhere in the 2018 Presbytery budget. **CARRIED.**

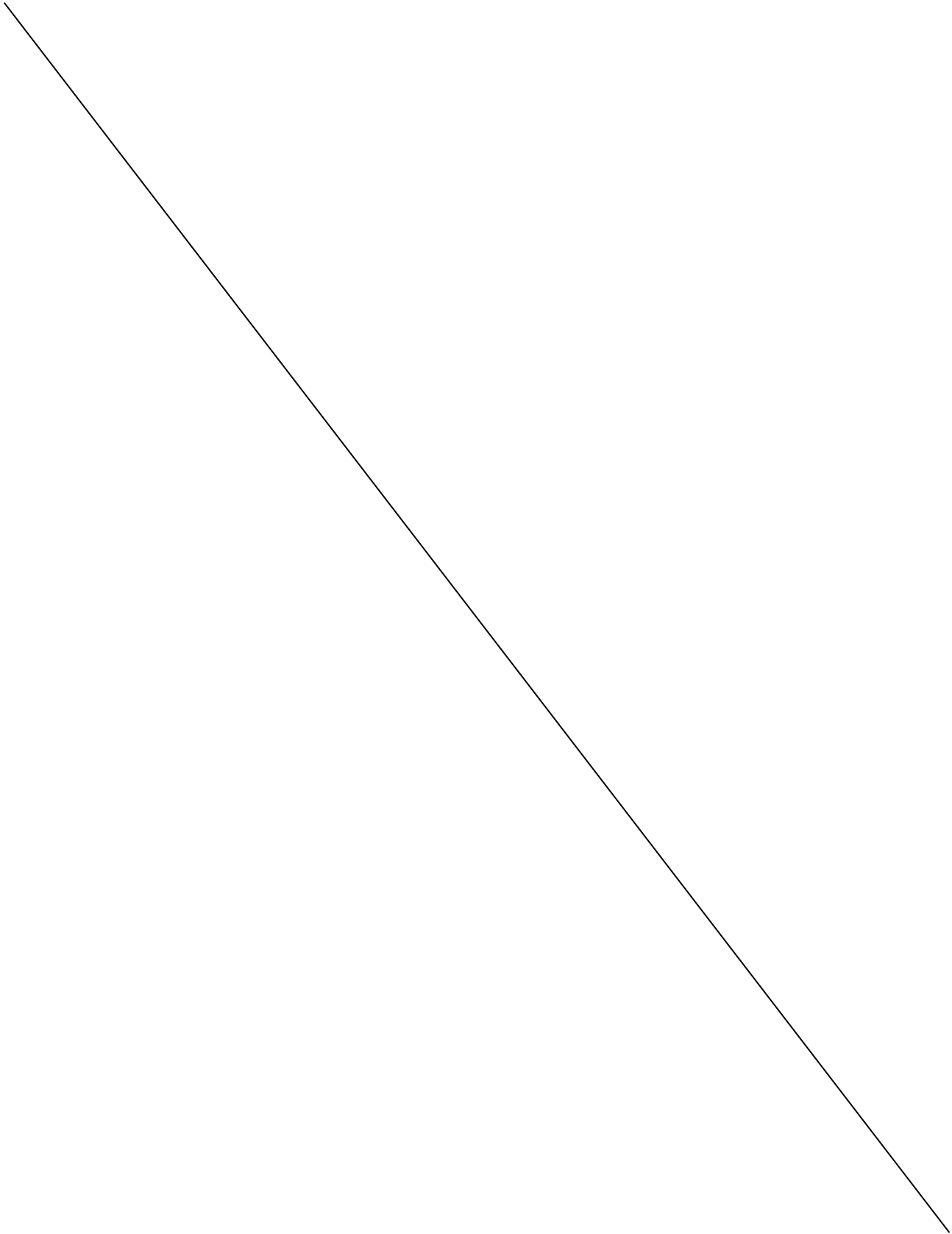
- 14) NEXT MEETINGS –**
- Wed. October 3, 2018 @ 6 pm - Conference Call
 - Wed. November 7, 2018 @ 6 pm - Conference Call
 - Wed. December 5, 2018 @ 6 pm - APPS Room - with dinner

There being no further business, Diane Bennett-Jones declared the meeting adjourned at 8:10 p.m.

Diane Bennett-Jones, Chair

Beth Moore, Note taker

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to enable and support good, faithful and healthy communities of faith
within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

**Toronto Conference
Toronto Southeast Presbytery
Minutes of the Executive Meeting**

Date: September 10, 2018

Time: 7:00 pm – 9:00 pm

Place: Apps Room, 963 Pharmacy Avenue, Scarborough, Ontario.

Present:

Executive Members: Paul Hutchison (Chair), Martha ter Kuile (Past-Chair), Clyde Harris (Treasurer), Hannah Lee (Member-at-Large), Randy Naylor (Nominations), Lynella Reid-James (Member-at-large), Marg Walker (Secretary)

Regrets: Sharon Aylsworth (Member-at-Large)

Staff: Anne Shirley Sutherland

Team Chairs: Douglas duCharme, Nick Walker

Quorum was achieved.

Paul welcomed everyone to the meeting at 7:00 pm and asked everyone what they did which was new during the summer.

Constitution of the Court, Acknowledgement of the Land, and Opening Prayer

Paul called the meeting to order, constituted the Court, Acknowledged the Land and offered an opening prayer.

Agenda

The agenda was reviewed and no changes were made.

Staff report

Anne Shirley reported that the staff is continuing to offer support to congregations. Jean Ward has organized cluster opportunities and other workshops.

She reported that there continues to be pastoral relations work and changes in the congregations. There is a shortage of ministers for congregations who are in need or are looking for new ministers at this time.

PTCC grant requests PTCC Grant Review Task Group

The executive received the report of the PTCC Grant Review Task Group. Douglas duCharme and Nick Walker were available to answer questions.

The Chair thanked the members of the Grant Review Task Group: Susanne VanderLugt, John Suk, Douglas duCharme and Nick Walker for the work of reviewing and recommending to the executive.

The PTCC Grant Review Task Group met at the Presbytery Office on September 4, 2018 to review and make recommendations to the Presbytery Executive on the PTCC grant applications and other grant applications received up to August 17, 2018, as requested by the Presbytery in June at the plenary meeting. All the PTCC and Presbytery grants were presented in the style of the new Presbytery grant application form. The "five Mission priorities identified in the 2014 Presbytery Mission Strategy framework" were used to evaluate the grant application:

a) *Equipping new forms of leadership*

- b) *Assisting congregations and communities of faith to take steps to transform their mission and ministry*
- c) *Fostering collaboration between congregations/mission units, their surrounding neighborhoods, and other faith communities to develop new community partnerships*
- d) *Creating new forms of urban ministry*
- e) *Providing support for collaborative work between/among congregations for shared ministry.*

The Task Group, by consensus, used “additional evaluation criteria” and suggestions that are very pertinent to their work in assessing the grant applications. The suggestions included:

- Inclusion of established and measurable “benchmarks”,
- A review of demographics and other community analytics to support the application, and
- A clearly defined plan of the sustainability for the project, the Mission or the Community of Faith.

The Toronto Southeast Presbytery Executive on August 21, 2018 suggested criteria to be used in evaluating these last PTCC capital Grants as received up to August 17, 2018. The executive asked the Task Group to

- Keep the recommendations within the funds available,
- Consider all of the requests received,
- As has been the practice, consider each request on its own merit,
- Consider if there are areas for co-funding or different sources for some requests, including the use of the Toronto Conference New Ministries Development and Leadership Fund, and
- Offer support to organizations to develop alternate proposals.

The Review Task Group prepared the recommendations based on the amount of money available.

After reviewing the comments and recommendations of the Task Group, the executive considered each request and the recommendations. The secretary will contact the congregations regarding the recommendations of the executive to plenary.

Up to 5% of Capital PTCC Grants

The 5% capital grant requests fit within the money available.

- a) **Knox United Church, Agincourt** Up to 5% of Capital Grant Application (\$27,321) for further funding in 2019 and 2020 of seniors programming carried out by the Minister of Visitation and Seniors Programs. A PTCC grant was made for one year of this program and paid in 2018.

MOTION: Hannah Lee / Clyde Harris That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$27,321 Up to 5% of Capital grant application by Knox United Church, Agincourt for continuation of funding of seniors programming (6 hours a week additional plus expenses for the program) carried out by the Minister of Visitation and Seniors Programs be approved in the amount of \$27,321 to be paid as follows: \$13,525 in 2019 and \$13,796 in 2020

CARRIED.

Lynella Reid-James and Marg Walker abstained from voting.

- b) **The Donway Covenant United Church**, Up to 5% of Capital Grant Application (\$16,300) funding of Phase 1 of a program at the church involving different new modules related to offering spiritual resources and a radically different form of pastoral care than churches traditionally offer, through exercises and experiences that enable people to age well socially, psychologically and spiritually. This work follows on the “pilot project” carried out in 2018 and funded by a PTCC grant.

MOTION: Clyde Harris / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$16,300 Up to 5% of Capital grant application by The Donway Covenant United Church for funding of a Phase 1 spiritual resources program in new modules to foster people to age well; following the successful pilot project in 2018, be approved in the amount of \$16,300 to be paid in 2018. **CARRIED.**

- c) **Kingston Road United Church**, Up to 5% of Capital Grant Application (\$37,000) for funding of the costs of finding partners and revenues for a proposed Community Hub by hiring a part-time grant writer/fundraiser and Community Partnership Builder (\$32,000); and engaging in the community hub process by adding a small employment component to their Community Lunch Program (\$5,000).

MOTION: Randy Naylor / Martha ter Kuile That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$37,000 Up to 5% of Capital grant application by Kingston Road United Church for funding of the costs of a part-time grant writer/fundraiser and Community Partnership Builder (\$32,000), and hiring staff for their Community Lunch Program (\$5,000) be approved in the amount of \$37,000 to be paid as follows: \$13,000 in 2018 and \$24,000 in 2019.

CARRIED.

Up to 10% of Capital PTCC Grants:

- a) **West Hill United Church**, Up to 10% of Capital Grant Application (\$57,302) for funding of the costs of: addition of air-conditioning units (\$9,300) and replacement of three furnaces (\$14,000); and the consulting costs of Eco-Ethnomics to conduct in Phase 1, comprehensive community engagement and market research to understand best practices in Community Hub development, strategic vision and comprehensive understanding of the needs of the community (\$34,002).

The executive agreed with the recommendation of the Task Group that the costs of the addition of air-conditioning units (\$9,300) and replacement of three furnaces (\$14,000), in total \$23,300, routine maintenance items at a church, not be approved and that West Hill United Church be encouraged to seek other funding sources for the shortfall in their grant request.

MOTION: Clyde Harris / Martha ter Kuile That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$34,002 Up to 10% of Capital grant application by West Hill United Church for the consulting costs of Eco-Ethnomics to conduct in Phase 1, comprehensive community engagement and market research to understand best practices in Community Hub development, strategic vision and comprehensive understanding of the needs of the community (\$34,002) be approved in the amount of \$27,200 (80% of the requested grant amount) to be paid as follows: \$27,200 in 2019.

CARRIED.

- b) **Hope United Church**, Up to 10% of Capital Grant Application (\$90,000) for funding of the costs of a new ministry initiative at Main and Danforth to continue to develop the missional work that has been established by a pilot project in 2015, and two years (2017 – 2018) of weekly/monthly program of activities /events/ worship services/ and youth camps such as Messy Church, Music @ 12:15, Jazz vespers, Yoga Classes, Praise & Gospel Worship Service, Praise & Gospel Café, Summer Camp and Youth Adventure days. Funding of \$30,000/year for 3 years would be used for promotional materials, administration, program costs and staffing costs (part of the existing Minister's costs). Co-funding from outside organizations has been identified at an increasing level over the three years, from 38% in year 1 to 44% in Year 2 and 52% in year 3.

MOTION: Randy Naylor / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$90,000 Up to 10% of Capital grant application by Hope United Church for funding of the costs of a new ministry initiative at Main and Danforth to continue to develop the missional work that has been established by a pilot project in 2015, and two years (2017 – 2018) of weekly/monthly program of activities such as Messy Church, Music @ 12:15, Jazz vespers, Yoga Classes, Praise & Gospel Worship Service, Praise & Gospel Café, Summer Camp and Youth Adventure days with funding of \$30,000/year for 3 years to be used for promotional materials, administration, program costs and staffing costs (part of the existing Minister's costs) be approved in the amount of \$90,000 to be paid as follows: \$30,000 in 2019, \$30,000 in 2020 and \$30,000 in 2021.

CARRIED.

Up to 20% of Capital PTCC Grants:

The Task Group considered the 20% grants in light of the limited financial resources available from PTCC and reduced some of the amounts to reflect the contribution from the congregations. The executive agreed with the recommendations of the Task Group.

- a) **Eglinton St. George's United Church** Up to 20% of Capital Grant Application (\$355,000) for funding staffing (Marketing and Communications Lead for 3 years) and other costs related to research, marketing, programming and specialized consulting services to implement a three-year project within the community named "Project Flourish" to bring more people to the church where they can enhance their spiritual well-being, on Sundays and at other times during the week.

MOTION: Hannah Lee / Marg Walker That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$355,000 Up to 20% of Capital grant application by Eglinton St. George's United Church (ESG) for funding of a staff person for 3 years (Marketing and Communications Lead) and other related costs for the church's "Project Flourish" and outreach and marketing program to engage people in the community with activities at ESG to enhance spiritual well-being, on Sunday's as well at other times during the week, be approved in the amount of \$266,250 (75% of the requested grant), to be paid as follows: \$50,625 in 2018, \$110,625 in 2019, and \$105,000 in 2020.

CARRIED.

Martha ter Kuile abstained. The Chair does not vote

- b) **Fairlawn Avenue United Church** Up to 20% of Capital Grant Application (\$303,715) for funding for staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC and to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community, a primary purpose of the grant application. It was noted that Fairlawn Avenue will continue to invest \$100,000 per year into the program.

MOTION: Marg Walker / Hannah Lee That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$303,715 Up to 20% of Capital grant application by Fairlawn Avenue United Church for funding of staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community be approved in the amount of \$303,715, to be paid as follows: \$120,000 in 2018, \$100,395 in 2019 and \$83,320 in 2020.

CARRIED.

Martha ter Kuile abstained

- c) **Toronto Southeast Presbytery** Up to 20% of Capital Grant Application (\$200,000) to partially fund with Toronto United Church Council (\$200,000 share) a new and innovative "Ministry Training Program for the United Church of Canada". This Missional Training initiative is to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice. The objective is to develop a 5-year pilot training program with this grant providing partial funding for 3 years, for a "New Innovative Ministry" to train and support leaders in their development of bold new ways of envisioning the church in our context. This will be done by developing a two part training program through training modules and coaching and developing evaluation principles and resources for practitioners and funders.

MOTION: Martha ter Kuile / Marg Walker That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$200,000 Up to 20% of Capital grant application by Toronto Southeast Presbytery for partial funding with Toronto United Church Council of a new and innovative "Ministry Training Program for the United Church of Canada",

a missional training initiative to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice over three years, be approved in the amount of \$200,000, to paid over three (3) years as follows: \$24,100 in 2018, \$54,000 in 2019 and \$121,900 in 2020.

CARRIED.

- d) **Glebe Road United Church** Up to 20% of Capital Grant Application (\$300,000) to fund Café 'X', an initiative with youth as its centre, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue. The café will be professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship. Also provided will be creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit.

The executive was excited to learn that Glebe Road began the project during the summer. As well., Glebe Road is working with the German Church, facilitated by Jean Ward, toward a new relationship.

MOTION: Randy Naylor / Hannah Lee That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$300,000 Up to 20% of Capital grant application by Glebe Road United Church for funding the Café 'X' initiative, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue, professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship; also providing creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit, be approved in the amount of \$225,000 (75% of the requested grant), to paid as follows: \$200,000 in 2018, and \$25,000 in 2019 -.

CARRIED.

- e) **Parkwoods United Church** Up to 20% of Capital Grant Application (\$284,000) for funding of the costs for a three year period of a Minister of Outreach-Evangelism and Community Service with skills in evangelism and community service to help the church develop relationships with its neighbours and strengthen its presence in the Community, three years at \$88,000/ year. The application also includes other necessary costs of promotion, advertising, computer software and hardware, plus on-site hosting expenses and a training budget of \$20,000 in year one. - \$284,000, paid over three years.

The executive agreed with the task group recommended that the first year funds (\$81,000 at 75% of the requested grant of \$108,000, to demonstrate co-funding) be released and that these funds might be used, in part, to sharpen the proposal and engage in research about programming that will fit the neighborhood.

It is also recommended that this sharpened proposal be sent to Region 10 in 2019, requesting future years funding. The specific suggestions will be forwarded to Parkwoods.

MOTION: Clyde Harris / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$284,000 Up to 20% of Capital grant application by Parkwoods United Church for funding of a Minister of Outreach Evangelism and Community Service for 3 years and other related costs to help Parkwoods United Church develop relationship with its neighbours and strengthen its presence in the community be approved for one year's funding in the amount of \$81,000 (75% of the requested grant of \$108,000), to be paid in 2019; and that the applicant be encouraged to do more research in 2019 and present a revised proposal to Region 10 in 2019.

CARRIED.

Randy Naylor abstained

Two PTCC Capital Grant Applications Recommended to be 2019 applications to Region 10

- a) **East End United Church** Up to 20% of Capital Grant Application (\$220,000) for funding of 50% of the costs to hire a Community-Focused Minister to focus on the neighbourhoods around the church; developing and participating in relational, spiritual, and service-based initiatives created for and with people who are not connecting with traditional church; creating new bridges between the church and the neighbourhood whereby they can find effective ways to serve and find safe ways to experience and explore the love, peace and justice Jesus offers - \$220,000, paid over three years. East End United will contribute the balance of the funds required for the project - \$220,000, paid over three years.

The executive agreed with the recommendation of the Task Group that given the limited financial resources of the Presbytery in making PTCC grants in 2018, that East End United be encouraged to apply for a PTCC Capital Grant from Region 10 during 2019 for this project.

MOTION: Marg Walker / Hannah Lee That the executive of Toronto Southeast Presbytery approves the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that East End United be encouraged to apply for a PTCC Capital Grant from Region 10 during 2019 for this project.

CARRIED.

- b) **Bathurst United Church** Up to 20% of Capital Grant Application (\$400,000) to be paid over five (5) years to enable the church to hire a full-time minister (currently half-time) to engage with the congregation in its two phase plan.

At the March 30 plenary meeting of the Presbytery, a grant of \$50,000 was approved to fund the evaluation of the long term plan at Bathurst UC.

The executive agreed with the recommendation of the PTCC Grant Review Task Group that the application be sent back to Bathurst United Church for their re-consideration and submission to Region 10 in 2019 or thereafter when the consultant's report has been presented and the viability and sustainability of the new ministry has been examined and confirmed by an approving body within Region 10. The executive will not forward the application to the plenary meeting on September 18, 2018.

Toronto Southeast Presbytery Major Capital Fund (TSE Fund) Grant Application to August 17, 2018

The goal of this application is to make this model of ministry self-sustaining over time, and to make the necessary adaptations as the Tamil community changes and develops as future generations become more settled or born in Canada. The three year plans outline strategies for how to grow in the categories in the Ministry Articulation Plan.

- a) **Tamil United Church Mission**, TSP Major Capital Fund Grant Application (\$150,000) for funding of the additional costs of 10 hours /week for a three year period for the Minister, Rev. Christykumar Thangarajah to work at a 30 hours per week level, to assist the congregation continue to grow.

MOTION: Clyde Harris / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$150,000 grant application by Tamil United Church Mission from the TSE Presbytery Major Capital Fund for funding the costs for staffing for a three-year period for the Minister, Rev. Christykumar Thangarajah. The intention of this funding is to assist the congregation to continue to grow and to develop a stewardship program at the Mission. Funding will be for \$150,000 over three (3) years with payments as follows: \$50,000 in 2019, \$50,000 in 2020 and \$50,000 in 2021.

CARRIED.

Randy Naylor abstained

Toronto Conference New Ministries Development & Leadership Fund (NMD & L Fund) Grant Application

a) **Malvern Emmanuel United Church, NMD & L Fund Grant Application (\$151,072)**

The Malvern Emmanuel grant application was originally submitted as a PTCC Up to 20% of Capital grant for a proposed "Living Water House Church" within a rental property near the Scarborough campus of the University of Toronto and Centennial College. On the advice of the Presbytery Executive on August 21, 2018, as funds are limited for PTCC grants in 2018, Malvern Emmanuel was asked to submit a NMD & L Fund application in 2018 to the Presbytery or in 2019 to Region 10. This type of grant requires plenary approval by a Presbytery and Toronto Conference receives applications up to September 30 and April 30 each year.

An application was received from Malvern Emmanuel United Church for a NMD & L Fund grant dated September 3, 2018 for a total amount of \$151,072 over 30 months September 2018 through February 2021. The project involves "planting" a "house church"- The Living Water House Church, in a student-saturated area near the Scarborough Campus of U of T and Centennial College to offer Christian ministry to students and to collaborate with the twelve active faith groups on campus and campus ministers. The grant is to provide for salaries, rent, equipment and hospitality.

The executive agreed with the PTCC Grant Review Task Group that the application be returned to the applicant for further research into the viability of the project as a "house church" initiative and also recognition by the University or College, with a possible application to Region 10 in 2019.

PTCC Memo to Presbyteries – for discussion; memo in correspondence

The memo was sent to presbyteries for information and to keep presbyteries aware of the discussions going forward.

PTCC grants will be dealt with at the October 10 meeting of PTCC.

Update: discussions with TUCC re: Presbytery Major Capital Fund and the St. Enoch's Fund.

Paul reported on the discussion that he and Nick Walker had with Ron Ewart, TUCC and the follow-up correspondence with David Allen about the need for motions regarding the successor of Toronto Southeast Presbytery.

There was a good sense of succession. Since some documents do not include a successor clause, the executive considered the following motion.

MOTION: Randy Naylor / Clyde Harris That Toronto Southeast Presbytery (Presbytery), on the recommendation of the Presbytery Executive declare that effective January 1, 2019, the successor organisation for the existing agreements:

- the 2010 PTCC Operating Agreement between the Presbytery and The Presbyteries of Toronto Conference Corporation (PTCC);
- the 2016 Memorandum of Understanding for the NMD & L Fund between the Presbytery, PTCC and Toronto Conference;
- the 2018 Gift Agreement for the Presbytery Major Capital Fund between the Presbytery and Toronto United Church Council (TUCC),
- as well as for distribution of the annual income from the St. Enoch's Fund by TUCC,

shall be Region 10 of the United Church of Canada (UC of C) or its successor (Region 10 being defined in the 2018 final report of the UC of C Boundaries Commission).

CARRIED.

This motion will be sent to PTCC, TC, TUCC and the Region 10 Transition Commission to help them with understanding what has to be taken into account with succession within all of these organizations.

A Commission of TSE will be established for continuity and follow up of the grant applications in these funds and this will be forwarded to the region. This will include an amendment to the Gift agreement – Executive Practice Policy and the Terms of Reference.

Transition Motions

The secretary and administrator are maintaining a list of motions required as we go forward.

Victoria Park

At the June meeting, the executive agreed to the plan of disposition from Victoria Park United Church on the recommendation of the Finance and Property Team.

The executive received the Plan of Disposition of Assets for Victoria Park on June 13 and the plan was forwarded to the Executive Secretary of Toronto Conference on June 15, 2018.

MOTION: Clyde Harris / Martha ter Kuile That Toronto Southeast Presbytery executive, acting under Section 3.1.2(c) of the Manual 2016, and Toronto Southeast Presbytery Policy 2015-001: Amalgamations, Closing and other Transitions: Presbytery Processes and Decision Making, approved the closing of Victoria Park United Church as of June 30, 2018 and on the recommendation of the Finance and Property Team

1. Approves and consents to the request from Victoria Park United Church for the disposition of approximately \$634,000 from the sale of the VPUC Property, as follows:
 - a) Approximately \$600,000, being 20% of the estimated net sales price of the VPUC property (perhaps \$3 million) as an allocation to the Toronto Southeast Presbytery Major Capital Fund, Policy 2017-001, held at Toronto United Church Council, and
 - b) Distributions to various charities supported by VPUC in the past:
 - I. The Bluffs Food Bank \$15,000
 - II. Yorkwood Community Church \$15,000
 - III. Eastminster United Church \$ 4,000
2. Requests the approval by the Executive of Toronto Conference of the final plan of disposition of assets from the sale of Victoria Park United Church as itemized in Items 1a) and 1b), above.

CARRIED.

West Ellesmere

The executive received the Plan of disposition of the Property of West Ellesmere United Church and will forward that to Toronto Conference.

MOTION: Clyde Harris / Hannah Lee That Toronto Southeast Presbytery executive , acting under Section 3.1.2(c) of the Manual 2016, and Toronto Southeast Presbytery Policy 2015-001: Amalgamations, Closing and other Transitions: Presbytery Processes and Decision Making, approved the closing of West Ellesmere United Church as of October 19, 2018 and on the recommendation of the Finance and Property Committee approves the Plan of disposition of the property of West Ellesmere United Church agrees with the following plan for the property and other financial assets:

Property: As the West Ellesmere Community Church congregation is disbanding, the Trustees agree that the ownership of church property will be turned over to Toronto Conference of the United Church of Canada on October 19, 2018, and the Trustees also agree, that the Congregation has no proposals for the use of funds from a future sale of the property by Toronto Conference, should such a sale occur.

Other Financial Assets: Any residual financial assets of West Ellesmere Community Church will be distributed to registered charities that have been supported in the past by the West Ellesmere Community Church.

CARRIED.

MOTION: Lynella Reid-James / Marg Walker That Randy Naylor be named as the presbytery trustee for West Ellesmere United Church effective October 19, 2018 and that Conference be requested to name two (2) conference trustees.

CARRIED.

The secretary will contact Toronto Conference re: determining the Trustees for the property. None of the current trustees is willing to continue once the property has been turned over to Toronto Conference on October 19, 2018. Randy Naylor was the Pastoral Charge Supervisor for West Ellesmere.

Finance and Treasurer's Report

Clyde will be sending reminders to all pastoral charges re: assessment payments.

The Finance and Property Team supported the request of the executive at the August 21 meeting to provide up to \$25,000 for Camp Scugog for a new dishwasher.

MOTION: Clyde Harris / Martha ter Kuile That the Executive of Toronto Southeast Presbytery receive the financial report to July 24, 2018 and forward to the plenary

CARRIED.

Nominations

There has been a request from PTCC for the appointment of 2019 nominees from Toronto Southeast Presbytery to fill the following vacancies: One (1) position of Director (two-year term), and Three (3) positions as Members (three-year term).

MOTION: Randy Naylor / Marg Walker That Toronto Southeast Presbytery nominate Nick Walker whose term will expire in June 2019 as a Director of PTCC until 2021 and John Barr, Ralph Dunham and one to be named, whose terms will expire in June 2019, as Members of PTCC until 2022.

CARRIED.

The secretary will forward the information to PTCC.

September Plenary plan

The executive discussed plans for the September and November plenary meetings. The Chair will develop the ideas from the suggestions discussed.

Correspondence

	Date		
1.	June 13	Victoria Park Disposition of Assets	motion
2.	July 12	Pam Lock re: Office of Vocation	Invitations have been sent by TC
3.	July 27	PTCC letter re: 5 approved June grants	FYI
4.	August 26	Nancy Hardy re: future of retirees	To PRMS and Region 10 Transition Commission
5.	August 27	Emails sent by secretary re: funding discussions and minutes from the August 21 executive meeting to M&O re: legacy funding; to PTCC & Region 10 re: 2 presbytery grants; and to the PTCC Review Task group re: executive discussions	FYI
6.	August 27	PTCC Memo to Presbyteries re: Post Remit Path for PTCC	FYI
7.	August 27	PTCC to TSE Nominations 2019	Nominations
8.	September 5	Jody Maltby re: closing motions camps and gifts for presbytery staff	FYI
9.	September 10	Request for confirmation of CIC members	Nominations

MOTION: Marg Walker / Hannah Lee That the correspondence be accepted and actions taken as noted.

CARRIED.

Approval of Minutes of June 12 and August 21, 2018 Executive meetings and receipt of the June 19 plenary minutes.

MOTION: Marg Walker / Clyde Harris That the minutes of the June 12, 2018 and August 21, 2018 executive meetings be approved as presented.

CARRIED.

MOTION: Marg Walker / Clyde Harris That the minutes of the June 19, 2018 plenary meeting be received as presented.

CARRIED.

Chair's report

Paul noted that he will be participating in three covenanting services: Saint Luke's on September 16, Fairlawn on September 23 and ESG on September 30. Lynella is the conference liaison and Marg will represent presbytery at Malvern on September 23. Anne Shirley will represent the presbytery at ESG.

Paul asked Marg with Wendy to develop a list for thank you letters. He requested that the list include an indication of their participation.

Paul showed the executive a pen with the words: "We are not alone, Thanks be to God". He proposed this be given to every presbyter and volunteer. The executive agreed.

Adjournment

There being no further business, the Chair declared the meeting adjourned at 8:55 pm and closed with prayer.

Rev. Dr. Paul Hutchison
Chair: Toronto Southeast Presbytery

Margaret Walker
Secretary: Toronto Southeast Presbytery

2018 meetings

Executive meetings

Tuesday, October 16 at 4 pm

Monday, November 12 at 7 pm. F&P meet from 4 to 6:30 pm

Monday, December 3 at 4 pm & a final dinner

Plenary meetings:

September 18, 2018 at Presbytery Offices

November 20, 2018 at Final meeting at the presbytery office

**Finance and Property Team Minutes
Monday, September 10, 2018 – 4 pm
Toronto Southeast Presbytery Office**

Present: Nick Walker (Chair), Fred Angus (Secretary), Joan Chinnery, Clyde Harris, Johmann Kwong, Alan Morson, Aubrey Peterson, Wayne White.

Anne Shirley Sutherland (Staff Support).

Regrets: David Phillips, Randy Stroud.

Call to Order and Devotion: The Chair, recognizing that there was a quorum, called the meeting to order and asked Wayne White to lead us in a devotion. Wayne spoke about learning through music and closed with a prayer.

1. **Agenda:** The Chair asked for consensus to accept the agenda as circulated. Granted.

2. **Approval of Minutes – June 11, 2018:**

MOTION: Fred Angus / Joan Chinnery to approve the Finance & Property minutes of June 11, 2018 as circulated.

CARRIED.

3. **Correspondence:** The Chair introduced the following items of correspondence for information:

- i. **Three documents from the Presbyteries of Toronto Conference Corporation, (PTCC):** the 2017 Report from the President; the Financial Summary to December 31, 2017; and the Post Remit Path for PTCC.
- ii. **Update from the Trustees of Jubilee United Church:** The Chair of Trustees, Bill Watson, confirmed that \$482,263 has been forwarded to Toronto United Church Council to be allocated to the Toronto Southeast Presbytery Major Capital Fund. The Chair noted that the fund now stands at \$1.9 million with over \$350,000 yet to be received from Northlea United Church, funds expected to be received November 2018.
- iii. **Update from the Trustees of Northlea United Church:** Presbytery's May 14, 2018 approval of the Plan of Disposition of Assets from Sale of Bedford Park United Church was conditional on the adoption of an obligatory resolution by Northlea's Board of Trustees. This was done and a copy of the resolution received (attached as Appendix A).

4. **Treasurer's Report:**

- i. **Presbytery Financial Statement – 2018 to August 31** (attached as Appendix B):

MOTION: Clyde Harris / Aubrey Peterson to receive the financial report to August 31, 2018 as circulated and forward to Executive.

CARRIED.

- ii. **Presbytery Assessments 2018:** Clyde Harris reported that four pastoral charges have yet to pay anything for 2018. All pastoral charges in arrears will be contacted with a reminder that 2018 assessments are expected to be paid in full by November 2018.

- iii. **Camp Scugog Support Grant:** On August 12, 2018 Executive voted to provide a legacy gift to Camp Scugog to be used for the purchase and installation of a new dishwasher. Camp Scugog, currently aligned with Toronto Southeast Presbytery, will become part of Region 11 effective January 1, 2019. This legacy gift will be an amount up to \$25,000 and Executive has requested Finance and Property to determine if monies are available.

MOTION: Clyde Harris / Alan Morson recommend to Executive that Toronto Southeast Presbytery provide an amount of up to \$25,000 for the purchase and installation of a dishwasher at Camp Scugog and that funds are available to support this legacy gift.

CARRIED.

5. Updates on Communities of Faith and Property Matters:

- i. **Victoria Park United Church, (VPUC):** VPUC closed June 30, 2018 and the property is now being managed by Toronto United Church Council, (TUCC). The process of engaging a realtor to sell the property is underway.
- ii. **Eglinton St. George's United Church (SGUC) – Lease between SGUC and Blyth Academy.** This lease arrangement was approved by Finance and Property at its meeting of June 11, 2018 with the proviso that a signed copy of the lease be submitted to Finance and Property. This condition is now fulfilled and a copy of the signed lease, (Appendix B), is to be attached to the formal record of proceedings maintained by Presbytery.
- iii. **West Ellesmere Community Church (WECC) – Notice of Closing.** The last Sunday service was held August 26, 2018 and a closing date of October 19, 2018 declared. The property will be managed by TUCC on behalf of Toronto Conference with a plan for immediate sale. A Final Plan of Disposition of Assets is attached as Appendix C.

MOTION RE: REQUEST FROM WEST ELLESMERE COMMUNITY CHURCH FOR APPROVAL OF A FINAL PLAN OF DISPOSITION OF ASSETS FROM THE SALE OF WEST ELLESMERE COMMUNITY CHURCH, 37 MARCHINGTON CIRCLE, SCARBOROUGH, ONTARIO

WHEREAS Toronto Southeast Presbytery approved the closure effective on October 19, 2018 of West Ellesmere Community Church (WECC) at 37 Marchington Circle, Scarborough, ON, AND

WHEREAS WECC has engaged in a discernment process and has prepared a plan for the disposition of the proceeds from the sale of the WECC Property by Toronto Conference at some future date, AND

WHEREAS WECC has submitted a final plan of disposition of assets dated September 10, 2018 and has requested approval of this final plan of disposition of assets as detailed in Appendix D, AND

WHEREAS the Finance and Property Team is mandated to act for Toronto Southeast Presbytery in matters of congregational property requiring Presbytery approval,

IT IS MOVED by Aubrey Peterson and SECONDED by Johmann Kwong that Toronto Southeast Presbytery:

1. **Approves and consents to the request from West Ellesmere Community Church for the disposition of assets as follows:**
 - a) **The Property of West Ellesmere Community Church:**
As the West Ellesmere Community Church congregation is disbanding, the Trustees agree that the ownership of church property will be turned over to Toronto Conference of the United Church of Canada on October 19, 2018, and the Trustees also agree, that the Congregation has no proposals for the use of funds from a future sale of the property by Toronto Conference, should such a sale occur.
 - b) **Other Financial Assets:**
Any residual financial assets of West Ellesmere Community Church will be distributed to registered charities that have been supported in the past by the West Ellesmere Community Church.
2. **Requests the approval by the Executive of Toronto Conference of the final plan of disposition of assets from the sale of West Ellesmere Community Church as itemized in Items 1a) and 1b), above.**

CARRIED.

Clyde Harris, having declared a conflict of interest, abstained from voting.

iv. Capital projects in excess of \$100,000

- a. **Eastminster United Church (EUC):** EUC is in the process of upgrading its kitchen at an estimated cost of \$140,000 and is requesting Presbytery's consent to proceed with this renovation.

MOTION RE: REQUEST FROM EASTMINSTER UNITED CHURCH TO APPROVE A 2018 CAPITAL EXPENDITURE PLAN FOR THE RENOVATION OF A KITCHEN (Up to \$140,000)

WHEREAS the Finance and Property Team acts for Toronto Southeast Presbytery in Property matters falling under section C 3.5 of the Manual 2016,

IT IS MOVED by Clyde Harris and **SECONDED** by Alan Morson that Toronto Southeast Presbytery approves the 2018 capital expenditure of up to \$140,000 by Eastminster United Church for the renovation of a Kitchen in the Church as requested in the Trustees motion dated 26th of June 2018, attached as Appendix E.

CARRIED.

Fred Angus, having declared a conflict of interest, abstained from voting.

- b. **Trinity-St. Paul's United Church (TSPUC):** TSPUC, in partnership with Tafelmusik Inc., is in the process of upgrading its lower washrooms and lobby at an estimated cost of \$200,000 - \$250,000 and is requesting Presbytery's consent to proceed with this renovation.

MOTION RE: REQUEST FROM TRINITY- ST. PAUL'S UNITED CHURCH TO APPROVE A 2018 CAPITAL EXPENDITURE PLAN FOR THE RENOVATION OF A WASHROOM & LOBBY (Up to \$250,000)

WHEREAS the Finance and Property Team acts for Toronto Southeast Presbytery in Property matters falling under section C 3.5 of the Manual 2016,

IT IS MOVED by Wayne White and SECONDED by Hohmann Kwong that Toronto Southeast Presbytery approves the 2018 capital expenditure of up to \$250,000 by Trinity-St. Paul's United Church for the renovation of a washroom and the lobby of the Church (\$20,000 expenditure by the Church and the balance by the tenant) as requested in the Trustees motion dated 24th/25th of June 2018, attached as Appendix F.

CARRIED.

- c. **Parkwoods United Church (PUC):** PUC requires a replacement of part of its roof at an estimated cost of \$190,000 and requests Presbytery's consent to proceed with this capital repair.

MOTION RE: REQUEST FROM PARKWOODS UNITED CHURCH TO APPROVE A 2018 CAPITAL EXPENDITURE PLAN FOR THE REPAIR & REPLACEMENT OF A CHURCH ROOF (\$190,000)

WHEREAS the Finance and Property Team acts for Toronto Southeast Presbytery in Property matters falling under section C 3.5 of the Manual 2016,

IT IS MOVED by Alan Morson and SECONDED by Aubrey Peterson that Toronto Southeast Presbytery approves the 2018 capital expenditure of \$190,000 by Parkwoods United Church for the repair and replacement of a church roof as requested in the e-mail from the Board of Trustees dated June 17, 2018, attached as Appendix G.

CARRIED.

- v. **Leaside United Church (LUC) – restricted property account balances and Final Plan of Disposition of Assets re sale of Presteign-Woodbine United Church:**
A copy of the restricted property fund investment reports for the quarter ended June 30, 2018 was received for information. A final Plan of Disposition of Assets re the sale of the Presteign-Woodbine United Church property is expected to be presented to Finance and Property at its November 12, 2018 meeting.
- vi. **The Donway Covenant United Church (TDCUC) – Full Narrative Appraisal Report July 5, 2018:** This confidential appraisal of TDCUC property was prepared by Colliers International and was circulated to the F & P Team for information. It is expected that this document will be presented to the congregation at a meeting September 2018 to approve the project.

- vii. **Glebe Road United Church to assume trusteeship of German United Church:** No update available on the proposal to transfer the trusteeship of the property located at 20 Glebe Road East, Toronto.
- viii. **Church of the Master United Church – Future use by Presbytery:** This property is currently managed by TUCC. No update is available.
- ix. **West Hill United Church (WHUC) – \$100,000+ grant application:** The Chair advised the Team that WHUC intends to file a grant application for in excess of \$100,000 for emergency capital repairs to its church roof. Details will be forthcoming.
- x. **East End United Church (EEUC):**
- a. **Amalgamation of Eastminster United Church, Glen Rhodes United Church, and Cosburn United Church:** These three congregations amalgamated June 30, 2018. It is expected that the Cosburn property will be sold at some future date.
 - b. **East End United Church (EEUC) request to draw down its Manse Funds:** The combined manse funds of the former Eastminster, Glen Rhodes and Cosburn pastoral charges, now managed by EEUC, approximate \$1,263,000. EEUC requests the consent of Presbytery to draw up to \$1,113,000 from its manse funds in order to fund capital repairs to its three buildings under trusteeship, (request attached as Appendix H).

**MOTION RE: EAST END UNITED REQUEST TO USE CAPITAL FROM
MANSE FUND TO FUND EXPENSES FOR A CHURCH REPAIR
PROJECTS AT THE EASTMINSTER, GLEN RHODES & COSBURN
SITES**

WHEREAS the Transition Council of East End United has directed the Trustees, who on September 8, 2018 have requested that Toronto Southeast Presbytery consent to the transfer of up to approximately \$1,113,000 held in the Manse Fund (total estimated value \$1,263,000) to their General Fund for use in the funding of expenses related to the church repair projects at the Eastminster, Glen Rhodes and Cosburn sites, and

WHEREAS in 2017 Presbytery approved Policy 2017 – 002: Manse Funds held by Communities of Faith – Restrictions on Use of Capital, which allows the use of Manse Funds for expenses related to capital projects, as long as the Manse Fund does not reduce below a residual value of \$150,000, and

WHEREAS the Finance and Property Team acts for Toronto Southeast Presbytery in matters of Property falling under section C 3.5 of the Manual 2016,

**IT IS MOVED BY Alan Morson and SECONDED by Wayne White that
Toronto Southeast Presbytery:**

1. **Approves and consents to the request of the Trustees of East End United (EEU) to transfer funds of up to \$1,113,000 from its Manse Fund (value approximately \$1,263,000) to their General Fund for use in the funding of expenses related to the church repair projects at the Eastminster, Glen Rhodes and Cosburn sites, and**
2. **Recommends to EEU that their Manse Fund be replenished by future donations or possible funds from the sale of the Cosburn site, to provide a fund for ministerial compensation in excess of the minimum reserve fund of \$150,000 as stipulated in Policy 2017 – 002**

CARRIED.

Fred Angus, having declared a conflict of interest, abstained from voting.

6. **Other Business:** None
7. **Adjournment:** There being no further business, the Chair declared the meeting be adjourned at 6:01 pm and closed with a benediction/prayer.

Nick Walker
Chair

Fred Angus
Secretary

Next Meetings:

Monday, October 15, 2018	4:00 pm to 6:30 pm	Devotion – David Phillips
Monday, November 12, 2018	4:00 pm to 6:30 pm	Devotion – Alan Morson
Monday, December 10, 2018	4:00 pm to 6:30 pm	Devotion – Nick Walker

Appendix A: Copy of motion by Trustees of Northlea United Church dated June 6, 2018 to satisfy Presbytery's May 14, 2018 conditional approval of Plan of Disposition of Assets from Sale of Bedford Park United Church

MOTION by Marcia Camaraire, seconded by Susan Frank, that the Trustees of Northlea United Church request Toronto Southeast Presbytery approval of the Plan of Disposition of Assets as presented to the Finance & Property Team on May 14, 2018 and that the balance of the proceeds from the Bedford Park United Church property sale in the amount of \$3,323,203.95 be released to the Trustees of Northlea United Church.

Certified to be a true copy of a resolution passed by the Trustees of the congregation of Northlea United Church on the 6th day of June, 2018.

Original signed by Susan Frank

_____(signed)

Susan Frank, Chair
Board of Trustees
Northlea United Church

Appendix B: Financial Report to August 31, 2018

Toronto Southeast Presbytery Financial Report 2018			
	ACTUALS to July 24th, 2018	BUDGET to December 31st, 2018	
REVENUE			
Grant from Toronto Conference	\$34,127.50	\$34,127.00	
Plenary Meeting Donations	\$165.00	\$1,000.00	
Workshops (registration/Lunch)	\$175.00	\$0.00	
Multi-Faith calendars	<u>\$0.00</u>	<u>\$0.00</u>	
TOTAL REVENUE	\$34,467.50	\$35,127.00	
EXPENSES			
Executive			
Executive	\$813.86	\$3,500.00	
Program Planning	\$2,478.83	\$5,000.00	
Plenary Meetings	\$4,355.60	\$7,000.00	
Nominations	\$0.00	\$200.00	
Moderator	<u>\$0.00</u>	<u>\$0.00</u>	
Total Executive	\$7,648.29	\$15,700.00	
Commissions			
Finance and Property	\$5.38	\$300.00	
Pastoral Relations	\$6,024.12	\$8,500.00	
Education and Students	<u>\$324.03</u>	<u>\$800.00</u>	
Total Commissions	\$6,353.53	\$9,600.00	
Programs			
Outreach and Mission Support	\$0.00	\$560.00	
Congregational Health	\$941.20	\$8,800.00	
Youth Network	\$1,165.05	\$1,000.00	
Justice and Global Issues	\$4,420.58	\$8,300.00	
Inter Church Inter Faith	\$6,000.00	\$7,300.00	
Mission Strategy	<u>\$55.33</u>	<u>\$4,000.00</u>	
Total Programs	\$12,582.16	\$29,960.00	
Travel			
Plenary Travel	\$0.00	\$100.00	
Committee Travel	<u>\$135.36</u>	<u>\$700.00</u>	
Total Travel	\$135.36	\$800.00	
Unallocated Expenses	<u>\$8,970.00</u>	<u>\$0.00</u>	
TOTAL EXPENSES	\$35,689.34	\$56,060.00	
NET INCOME OVER EXPENSES (loss)	(\$1,221.84)	(\$20,933.00)	

	From Surplus	Brought Forward	Interest/Grants Donations	Transfers	Payments	Fund Totals
Operating Fund						(\$1,221.84)
Details as shown above						
Contingency Reserve Fund	(\$12,735.57)	\$33,690.85	\$0.00	\$0.00	\$0.00	\$20,955.28
min. 10% of budget plus unallocated surplus						
Legal and Conflict Mitigation Fund	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
max. \$20,000 allocated 50% of excess surplus						
Outreach Fund	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
max. \$5,000 allocated 25% of excess surplus						
Education and Student Fund	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
max. \$2,000 allocated 10% of excess surplus						
						\$0.00
Special Projects - Grants						
Education and Student Fund	\$0.00	\$4,371.53	\$1,271.95	\$0.00	\$1,215.36	\$4,428.12
Presbytery Urgent Need Fund	\$0.00	\$3,747.09	\$0.00	\$0.00	\$3,092.06	\$655.03
Fresh Expressions Grant	\$0.00	\$2,150.00	\$0.00	\$0.00	\$20,000.00	(\$17,850.00)
PTCC Annual Net Revenue	\$0.00	\$5,560.58	\$85,500.00	\$0.00	\$9,051.87	\$82,008.71
Events Fund	\$0.00	\$327.38	\$0.00	\$0.00	\$201.45	\$125.93
Mission Animation	\$0.00	(\$17,565.55)	\$45,706.25	\$0.00	\$26,151.33	\$1,989.37
Mission Articulation	\$0.00	\$32,693.74	\$0.00	\$0.00	\$9,696.18	\$22,997.56
Social Justice Project	\$0.00	\$31,445.40	\$0.00	\$0.00	\$3,205.41	\$28,239.99
East End Project	\$0.00	\$5,505.48	\$0.00	\$0.00	\$0.00	\$5,505.48
Regent Park Project	\$0.00	\$13,508.28	\$200.00	\$0.00	\$24,561.66	(\$10,853.38)
Learning Communities	\$0.00	\$8,580.96	\$0.00	\$0.00	\$29,828.29	(\$21,247.33)
						<u>\$142,732.92</u>

THIS LEASE is dated as of the 25 day of June, 2018.

IN PURSUANCE OF THE *SHORT FORMS OF LEASES ACT* (ONTARIO)

AMONG:

THE TRUSTEES OF EGLINTON ST. GEORGE'S UNITED CHURCH

(the "Landlord")

- and -

2016169 ONTARIO INC., O/A Blyth Academy

(the "Tenant")

WHEREAS the Landlord is the registered owner of the property known municipally as 35 Lytton Blvd., Toronto (the "**Property**"); and

WHEREAS the Landlord wishes to lease to the Tenant and the Tenant wishes to lease from the Landlord that portion of the building (the "**Building**") on the Property described in Schedule "A" hereto (the "**Leased Premises**") for the purposes of operating a school (hereinafter sometimes called the "**School**"); and

NOW THEREFORE, in consideration of the rents, covenants and agreements set out in this Lease, the parties covenant and agree with each other as follows:

ARTICLE 1

LEASED PREMISES, TERM AND OPTION TO RENEW

1.1 Leased Premises

- (a) The Landlord leases to the Tenant, and the Tenant leases from the Landlord, the Leased Premises, subject to the terms and conditions of this Lease. The Tenant agrees that the Leased Premises are accepted on an "as is, where is" basis and there is no promise, representation or undertaking binding upon the Landlord with respect to any alteration, remodelling or decoration of the Leased Premises or with respect to the installation of equipment or fixtures in the Leased Premises.
- (b) The Tenant shall permit the Landlord to have access to rooms included in the Leased Premises which are identified on Schedule A (or such other areas as may be subsequently agreed upon between the Landlord and the Tenant) for use by the Landlord from time to time, without charge, and otherwise subject to such terms and conditions as may be agreed upon between the Tenant and the Landlord.

1.2 Term, Option to Renew and Early Termination

- (a) Term - The term of this Lease (the “**Term**”) shall be for a period of Five (5) years commencing on the 1st day of September, 2018 (the “**Commencement Date**”) and ending on the 31st day of August, 2023 (the “**Expiry Date**”). The Term may be extended or abbreviated as hereinafter provided.
- (b) Option to Renew - Provided it has not been in default under this Lease, the Tenant shall have the option to renew this Lease for a further period of Five (5) years (the “**Renewal Term**”) on the same terms and conditions, save and except for the Net Rent (as defined in Article 2) during the Renewal Term, and save and except for any further right to renew. If the Tenant wishes to exercise this option to renew, the Tenant shall provide written notice to the Landlord on or before the 31st day of August, 2022.
- (c) Early Termination –
- (i) Either party may terminate the Lease by providing a minimum of one year’s prior written notice to the other party dated on or before August 31, and being effective on the following August 31.
- (ii) In addition, because the Landlord can make no representation or warranty to the Tenant as to whether the municipal by-laws applying to the Building permits the use described in Section 5 hereof, if the Landlord receives notice from municipal authorities having jurisdiction that the use by the Tenant of the Premises is in violation of municipal by-laws, the Landlord may terminate this Lease on not less than 90 days written notice to the Tenant, and upon the Tenant vacating the Premises on or before the end of such 90 day period, both parties shall be released from all further obligations to one another under the Lease.
- (iii) In addition, if the Tenant receives notice from the Ministry of Education (the “**Ministry**”) that the Premises are unsuitable for use for educational purposes, the Tenant may terminate this Lease on not less than 90 days written notice to the Landlord, which notice shall include a copy of the determination by the Ministry that the Premises are unsuitable, and upon the Tenant vacating the Premises on or before the end of such 90 day period, both parties shall be released from all further obligations to one another under the Lease.

ARTICLE 2 RENT

2.1 Deposit

The Landlord acknowledges receipt of the sum of \$7,083.33 on account of the 1st and last months of Net Rent. Upon the execution of this Lease, the Tenant shall pay to the Landlord a further deposit in the amount of Ten Thousand Dollars (\$10,000), with the result that the total sum of

Seventeen Thousand and Eighty-Three Dollars and Thirty-Three Cents (\$17,083.33) shall have been received by the Landlord on account (the “**Deposit**”). The Deposit shall be on account of the Net Rent for the first and last month of the Term.

2.2 Covenant to Pay

- (a) Throughout the Term, the Tenant shall pay to the Landlord the following annual net rent (the “**Net Rent**”) payable in advance in the following equal monthly installments on the first (1st) day of each month in each year commencing on the Commencement Date and continuing to and including August 1, 2023:

Year	Annual Rent	Monthly Installments
September 1, 2018 to August 31, 2019	\$85,000	\$7,083.33
September 1, 2019 to August 31, 2020	\$95,000	\$7,916.67
September 1, 2020 to August 31, 2021	\$105,000	\$8,750.00
September 1, 2021 to August 31, 2022	\$115,000	\$9,583.33
September 1, 2022 to August 31, 2023	\$120,000	\$10,000.00

- (b) Throughout the Renewal Term, the Tenant shall pay to the Landlord the following Net Rent payable in advance in the following equal monthly installments on the first (1st) day of each month in each year commencing on September 1, 2023 and continuing to and including August 1, 2028:

Year	Annual Rent	Monthly Installments
September 1, 2023 to August 31, 2024	\$125,000	\$10,416.67
September 1, 2024 to August 31, 2025	\$128,125	\$10,677.08
September 1, 2025 to August 31, 2026	\$131,328.13	\$10,944.01
September 1, 2026 to August 31, 2027	\$134,611.33	\$11,217.61
September 1, 2027 to August 31, 2028	\$137,976.61	\$11,498.05

- (c) The foregoing Net Rent is inclusive of all HVAC related costs, all utility charges including hydro, heat and water, all other operating costs, and custodial services provided by the Landlord as specified herein.

2.3 Additional Rent

- (a) The foregoing Net Rent does not include HST. If the Landlord becomes legally required to collect and remit HST on the Net Rent, the Tenant agrees to pay the applicable HST as additional rent.
- (b) Similarly, if property taxes are levied on the Property, the Tenant agrees to pay that portion of the property taxes attributable to the Leased Premises.
- (c) Finally, if the Landlord's insurance premiums are increased due to the operations of the Tenant at the Leased Premises, the Tenant agrees to pay the amount of such additional premiums as additional rent.

If any of the foregoing circumstances arise, the Landlord shall provide the Tenant with all such information as the Tenant reasonably requires to verify the additional rent it is required to pay hereunder, and all such amounts shall be due and payable by the Tenant within 30 days following invoicing by the Landlord.

ARTICLE 3 USE OF LEASED PREMISES, SECURITY, INSPECTIONS, ETC.

3.1 Use of Leased Premises

- (a) The Leased Premises shall be used exclusively for the purpose of for one-on-one teaching and small (12 students or less) classes as an extension of the main Blyth Academy - Lawrence Park campus, as well as associated offices for the Tenant's staff.
- (b) Recognizing that the Building is a place of worship, the Tenant will make all reasonable efforts to ensure that the conduct of its students and staff are respectful towards the Landlord's buildings and grounds, neighbours, staff, visitors and other renters, reflecting the values of the church.
- (c) Smoking is not permitted in any part of the Building. Persons wishing to smoke must do so outside the Building and away from the church grounds. The students, staff and visitors will not stand outside smoking on the Landlord's premises.
- (d) If any problems with the Tenant's use of the Premises are brought to the Tenant's attention by the Landlord, the Tenant covenants and agrees to address the problems in good faith and in a timely manner.
- (e) Access to the Premises shall be primarily through the North-West entrance.

3.2 Security

The Tenant shall ensure that its staff, students and other visitors enter and leave the Building by the entrance designated by the Landlord for the Tenant's use. The Tenant shall be provided with keys to the entrance door for the designated staff members who are responsible for opening and closing the School facility and keys to the Leased Premises. The Tenant shall ensure that its staff members comply with the Landlord's policies regarding security and locking of doors. The Tenant acknowledges that other activities may be carried on in the Building at times during its School hours, and agrees to cooperate with the Landlord in avoiding disruptions to such activities. The Tenant shall not change the locks to the Premises without the Landlord's prior consent and if the locks are changed, the Tenant shall provide the Landlord with a new key to the Leased Premises.

3.3 Inspections

The Landlord and its agents shall have the right to enter the Leased Premises after giving 24 hours notice to the Tenant save in cases of emergency, to examine the Leased Premises and to make such repairs, checks or improvements to the Leased Premises or the Building systems, including mechanical, electrical, plumbing, heating, ventilating and air-conditioning systems (collectively, the "**Building Systems**") as the Landlord considers necessary or advisable. All such repairs and improvement shall be carried out in such a manner as to minimize disruption to the operation of the School by the Tenant.

3.4 Signage, Advertising, etc.

Signage, advertising or web information regarding the Tenant's location in the Building must be pre-approved by the Landlord in writing. The Tenant shall give the Landlord reasonable notice of its request for all such approvals.

3.5 Assignment, Subletting, Change of Control

The Tenant shall not have the right to assign this Lease, or sublet the Leased Premises in whole or in part, or permit the voting control of the Tenant to change, in each case without the Landlord's prior written consent, which consent shall not be unreasonably withheld or delayed provided the proposed assignee or the party proposing to gain control has the financial strength and experience that is at least equivalent to the Tenant. The Tenant acknowledges that the Landlord will be required to obtain the consent of its supervising Presbytery to any assignment of this Lease, or subletting of all or substantially all of the Leased Premises, or change of control of the Tenant.

ARTICLE 4

TENANT'S REPRESENTATIONS, ADDITIONAL COVENANTS AND INSURANCE

4.1 Tenant's Representations

The Tenant represents and warrants to the Landlord that the Tenant has obtained, from the Ontario Ministry of Education and other governmental authorities with jurisdiction, all licenses and/or consents to permit it to operate its business, and the Tenant agrees to provide evidence thereof to the Landlord forthwith following the Landlord's written request.

4.2 Tenant's Covenants

The Tenant covenants with the Landlord as follows:

- (a) Accommodations for Special Needs: To make or erect in or upon the Leased Premises and maintain throughout the Term and the Renewal Term (if any) at the Tenant's sole cost and expense, any and all additions, alterations, or changes as may be required to meet the special needs of children enrolled in the School, in each case subject to the prior written approval of the Landlord, such approval not to be unreasonably withheld or delayed.
- (b) Interest on Overdue Rent: To pay interest on overdue Rent and/or additional rent from the due date to the date of payment at an annual rate of four (4) percentage points above the Prime business rate published by the Landlord's banker, calculated and compounded monthly (the "**Interest Rate**").
- (c) Tenant's Custodial Services: To provide the Tenant's Custodial Services described in Schedule "B".

4.3 Insurance

The Tenant shall, during the Term and any Renewal Term, at its sole cost and expense, take out and keep in full force and effect as a minimum the following insurance:

- (a) Comprehensive General Liability Insurance, to include personal injury liability, property damage liability, contractual liability, employers' liability, and non-owned automobile liability, each with respect to the use of and activities in or on the Leased Premises. The policies will: (1) be written on a comprehensive basis with limits of not less than \$2,000,000 per occurrence, and such higher limits as the Landlord may reasonably require from time to time;
- (b) Property damage insurance for all property of the Tenant, its staff, students and other invitees to the Leased Premises on a replacement cost basis; and
- (c) Business Interruption Insurance for direct or indirect loss of earnings, in such amount and for such risks as would be carried by prudent tenants, but at least against the perils set out in Section 4.2(b) above for a minimum period of 12 months; and
- (d) Any other forms, of insurance as the Landlord reasonably requires from time to time.

The Tenant's insurance policies shall:

- (e) Add the Landlord and The United Church of Canada as additional insured parties as their interests may appear; and
- (f) be taken out with insurers acceptable to the Landlord, shall be in form satisfactory from time to time to the Landlord, and shall contain an undertaking by the insurer

to notify the Landlord, in writing not less than 30 days prior to any material change, cancellation or termination; and

The Tenant shall deliver to the Landlord certificates of such insurance or, if requested by the Landlord, a certified copy of the policy of insurance, at the time this Lease is entered into and following each policy renewal.

4.4 Cancellation of Insurance

If any insurance policy in respect of any part of the Leased Premises is cancelled or threatened by the insurer to be cancelled, or the coverage reduced by the insurer by reason of the use and occupation of the Leased Premises and if the Tenant fails to remedy the condition giving rise to cancellation, threatened cancellation or reduction of coverage within forty-eight (48) hours after written notice by the Landlord, the Landlord may, at the Tenant's expense, enter upon the Leased Premises and remedy the condition giving rise to the cancellation, threatened cancellation or reduction. The Tenant agrees that any such re-entry will not constitute a breach of the covenant for quiet enjoyment under this Lease.

4.5 Loss or Damage

The Landlord is not liable for any loss, damage, death or injury arising from or out of any occurrence in, upon, at, or relating to the Leased Premises or damage to property of the Tenant or of others wherever located, unless due to the gross negligence or wilful misconduct of the Landlord or those for whom it may in law be responsible. Without in anyway limiting the generality of the foregoing, in no event shall the Landlord be liable for and the Tenant hereby releases the Landlord from all claims or liabilities in respect of: (i) any damage which is caused by steam, water, rain or snow which may leak into, issue or flow from any part of the Leased Premises or from the pipes or plumbing works, including the sprinkler system (if any), thereof, or from any other place or quarter, or for any damage caused by or attributable to the condition or arrangement of any electric or other wiring or of sprinkler heads, or for any damage caused by anything done or omitted by any other tenant; (ii) any damage which is caused by any disruption of services or utilities which is beyond the Landlord's reasonable control; (iii) loss or damage, however caused, to money, securities, negotiable instruments, papers or other valuables of the Tenant; or (iv) loss or damage for which the Tenant is required to carry insurance. The intent of this Section is that the Tenant (and all other Persons having business with the Tenant) is to look solely to its insurers to satisfy any claim which may arise on account of death, injury, loss or damage, irrespective of its cause, unless such claim arises from the gross negligence of the Landlord or those for whom it may in law be responsible.

4.6 Indemnification of the Landlord

The Tenant will indemnify the Landlord and save it harmless from and against all loss (including loss of rentals), claims, actions, damages, costs, liability and expense in connection with loss of life, personal injury, damage to property (including any portion of the Leased Premises and its equipment, machinery, services and improvements) or any other loss or injury arising from or out of this Lease, or any occurrence in the Leased Premises, or the Tenant's occupancy of the Leased Premises, or occasioned wholly or in part by any act or omission of the Tenant or by anyone

permitted to be on the Leased Premises by the Tenant. If the Landlord is, without fault on its part, made a party to any litigation commenced by or against the Tenant, then the Tenant will protect, indemnify and hold the Landlord harmless and pay all reasonable expenses and legal fees incurred or paid by the Landlord in connection with the litigation. The Tenant will also pay all reasonable costs and legal fees that may be incurred or paid by the Landlord in enforcing the terms, covenants and conditions in this Lease.

ARTICLE 5 FURTHER COVENANTS OF THE TENANT

5.1 Acknowledgements and Covenants of the Tenant

The Tenant acknowledges that it shall be responsible for confirming and satisfying itself that the use for which it intends to use the Leased Premises is permitted under applicable zoning by-laws. The Tenant will:

- (a) at all times throughout the Term and any Renewal Term, conduct continuously, actively and diligently the business of the School in the Leased Premises;
- (b) conduct the business of the School in the Leased Premises only during such business hours as are permitted by applicable laws or regulations; and
- (c) install in the Leased Premises and keep in good order and condition, free from liens or rights of third parties, only fixtures and equipment of first-class quality.

5.2 Observance of Law

The Tenant will, at its expense:

- (a) comply with all provisions of law and other requirements of all governmental bodies which pertain to or affect the Leased Premises or require or govern the making of any repairs, alterations or other changes of or to the Leased Premises or the Tenant's use of it;
- (b) obtain all necessary permits, licenses and approvals relating to the use of the Leased Premises and the conduct of business therein; and
- (c) comply with all laws and orders relating to the conservation of energy serving the Leased Premises.

5.3 Nuisance, Interference, Waste, Overloading

The Tenant shall not cause or allow any act or thing which constitutes a nuisance or which is offensive or which constitutes a health hazard or which interferes with the operation of any Building Systems or with other technological equipment of the Landlord or any service providers of the Building. The Tenant shall keep the Leased Premises free of debris and other items that might attract rodents or vermin and free of anything of a dangerous, noxious or offensive nature or which could create a fire, environmental, health or other hazard or undue vibration, heat or

noise. The Tenant shall not cause or allow any overloading of the floors of the Leased Premises or the bringing into any part of the Leased Premises, of any articles or fixtures that by reason of their weight, use, energy consumption, water consumption or size might damage or endanger the structure or any of the Building Systems.

ARTICLE 6

LEASEHOLD IMPROVEMENTS, MAINTENANCE, REPAIRS AND ALTERATIONS

6.1 Leasehold Improvements

The Tenant acknowledges that it will not require any leasehold improvements to be made to the Leased Premises on or before the Commencement Date. However, if in the future it requires leasehold improvements to be made to the Premises, it shall provide the Landlord with written notice of its requirements together with detailed plans of the proposed leasehold improvements (the “**Leasehold Improvements**”). Provided (a) the Landlord approves the plans; (b) the Tenant obtains and pays for all required building and other permits; (c) the Landlord and Tenant agree on a contractor or contractors to carry out the Leasehold Improvements; and (d) the Tenant agrees that the work will be completed at its sole cost and expense, in a good and workmanlike manner in compliance with all the building permits and with applicable law, including (without limitation) the Construction Lien Act.

6.2 Maintenance and Repairs by Tenant

- (a) The Tenant shall, at its own cost and expense, keep and maintain the Leased Premises in good and substantial order, condition and repair, including all replacements, maintenance and repair, ordinary, extraordinary, foreseen and unforeseen, but NOT including maintenance of Building Systems within the Leased Premises, exterior grounds maintenance, snow removal, landscaping and exterior Building maintenance, including the painting and other maintenance of exterior surfaces. Without limiting the generality of the foregoing, the Tenant shall at all times, at its sole cost, keep and maintain the whole of the Leased Premises, including all Leasehold Improvements, interior partitions, doors, fixtures, shelves, equipment and appurtenances thereof and improvements thereto, in good order and repair, reasonable wear and tear excepted, and all needed repairs and replacements shall be made by the Landlord at the sole cost and expense of the Tenant. The parties acknowledge and agree that this includes the painting of interior walls, sanding, staining and maintaining the floors and cleaning the carpeting within the Leased Premises as determined necessary by the Landlord, acting as a prudent owner of a comparable business in premises of similar use, size, age and location. All repairs shall be in all respects equal in quality and workmanship for a building of similar use, size, age and location and shall meet the requirements of all authorities having jurisdiction. Tenant will promptly notify Landlord of any damage to or defect in any part of the Leased Premises, or in any equipment or utility system serving the Leased Premises, of which Tenant becomes aware.
- (b) Notwithstanding anything to the contrary contained in this Lease, if the Landlord is required, due to the School business carried on by the Tenant, to make capital

alterations or structural repairs or replacements by reason of the application of laws, ordinances or other regulations of any governmental body, or by reason of any act, omission or default of the Tenant or those for whom the Tenant is in law responsible, then the Tenant will be liable for the total cost of those repairs or replacements on demand.

- (c) At the expiration or earlier end of the Term or any Renewal Term, the Tenant will surrender the Leased Premises to the Landlord in as good a condition as the Tenant is required to maintain them throughout the Term, reasonable wear and tear excepted.

6.3 Landlord's Approval of the Tenant's Alterations/Repairs

- (a) The Tenant will not make any repairs, alterations, replacements, decorations or improvements (“**Alterations**”) to any part of the Leased Premises without first obtaining the Landlord's written approval, which shall not be unreasonably withheld or delayed. With respect to the foregoing, the Tenant shall, at its expense, be responsible for: (i) submitting to the Landlord details of the proposed Alterations including professionally prepared drawings and specifications; (ii) cooperating with the Landlord in obtaining, at the Tenant's sole expense, all necessary permits, consents and licenses for the Alterations from all government and regulatory authorities having jurisdiction, (iii) paying the costs of all such Alterations which shall be undertaken by the Landlord; and (iv) paying all of the Landlord's reasonable costs on account of the fees of any expert or consultant appointed to supervise and review the plans, specifications and Alterations. All Alterations will be performed by the Landlord:
 - (i) at the Tenant's expense;
 - (ii) by competent workmen selected by the Landlord;
 - (iii) in a good and workmanlike manner;
 - (iv) in accordance with the drawings and specifications approved by the Landlord; and
 - (v) subject to the reasonable inspection of the Tenant.
- (b) Any Alterations made by the Tenant without the prior consent of the Landlord or not made in accordance with this Section 6.2 will, if requested by the Landlord, be promptly removed by the Tenant at the Tenant's expense.

6.4 Removal and Restoration by the Tenant

- (a) All Leasehold Improvements made by the Landlord on the Tenant's behalf (other than the Tenant's trade fixtures) shall immediately become the property of the Landlord upon affixation or installation and will not be removed from the Leased Premises at any time unless permitted by the Landlord. Except as provided herein,

the Landlord is under no obligation to repair, maintain or insure alterations, decorations, additions or Leasehold Improvements. The Tenant will, at the expiration of the Term, at its cost, remove all of its trade fixtures, and in so doing the Tenant will repair all damage resulting from, and shall restore the Leased Premises to their condition prior to, the installation and removal of such trade fixtures and Leasehold Improvements.

- (b) If the Tenant does not remove its trade fixtures at the end of the Term, the trade fixtures will, at the Landlord's option, be deemed abandoned and become the property of the Landlord and may be removed from the Leased Premises and sold or disposed of by the Landlord in such manner as it deems advisable and the Tenant shall pay to the Landlord on demand all reasonable costs incurred by the Landlord in connection therewith.
- (c) For greater certainty, the Tenant's trade fixtures exclude: (i) heating, ventilating or air-conditioning systems, facilities and equipment; (ii) floor covering affixed to the floor of the Leased Premises; (iii) light fixtures; (iv) internal stairways and doors, if any; and (v) any fixtures, facilities, equipment or installations installed by or at the expense of the Landlord, if any, all of which are deemed to be Leasehold Improvements.

ARTICLE 7 LANDLORD'S COVENANTS

7.1 The Landlord covenants with the Tenant as follows:

- (a) Quiet Enjoyment: For quiet enjoyment of the Leased Premises.
- (b) Repair: To make all necessary and reasonable structural repairs and replacements to the Building and/or the Leased Premises, which shall include all necessary and reasonable Building Systems repairs (including Building Systems located within the Leased Premises), structural repairs and/or replacement to the exterior walls, roof and roof membrane, in order to correct any defects, provided that the Landlord shall not be responsible for repairs occasioned by the negligence of the Tenant or of those for whom the Tenant is in law responsible or which otherwise are the Tenant's obligation to repair as set out in any applicable provisions of this Lease.
- (c) Insurance: To insure and keep insured the Building against loss or damage by fire, lightning, tempest and such other standard extended coverage insurance perils as are normally entered in to from time to time during the Term and any Renewal Term, by owners of similar buildings in the general area in which the Building is located, for such an amount as, in the opinion of the Landlord, is necessary to protect the Landlord against such loss or damage.
- (d) Custodial Services: To provide the Landlord's Custodial Services described in Schedule "B" hereto.

ARTICLE 8 DAMAGE AND DESTRUCTION

8.1 Destruction of the Leased Premises

- (a) If the Leased Premises are destroyed or damaged as a result of fire or other casualty, then if the Leased Premises are rendered wholly or partially untenable, subject to Section 8.1(b), this Lease will continue in effect and the Landlord will commence diligently to restore the Leased Premises to the extent only of the base building, and then only to the extent of the insurance proceeds actually received by the Landlord, and Rent will abate entirely or proportionately, as the case may be, to the portion of the Leased Premises rendered untenable from the date of the destruction or damage until the Landlord has completed its restoration work.
- (b) Notwithstanding Section 8.1(a), if the Leased Premises are damaged or destroyed by any cause whatsoever, and if, in the opinion of the Landlord's architect reasonably arrived at, the Leased Premises cannot be rebuilt or made fit for the purposes of the Tenant within one hundred and twenty (120) days of the damage or destruction (employing normal construction methods without overtime or other premium), or if the damage or destruction occurs during the last year of the Term, the Landlord or the Tenant may, at its option, elect to terminate this Lease by giving the other party written notice of termination, within thirty (30) days after the damage or destruction, and thereupon Rent will be apportioned and paid to the date of damage or destruction and the Landlord shall be released from its obligation to rebuild or make the Leased Premises fit for the Tenant in accordance with Section 9.1(a).
- (c) Once the Landlord has substantially completed its restoration work the Tenant will complete all work required to fully restore the Leased Premises for business. Nothing in this Section 8.1 requires the Landlord to rebuild the Leased Premises in the condition and state that existed before the damage, but the Leased Premises, as rebuilt, will have reasonably similar facilities and services to those in the Leased Premises prior to the damage.

ARTICLE 9 DEFAULT

9.1 Right to Re-enter

If and whenever:

- (a) the Tenant fails to pay any Rent on the day or dates appointed for payment;
- (b) the Tenant fails to observe or perform any other of the terms, covenants or conditions of this Lease to be observed or performed by the Tenant (other than any terms, covenants or conditions set out below in subparagraphs (c) through (j), for which no notice shall be required), provided the Landlord first gives the Tenant ten (10) days' written notice of the Tenant's failure, or such shorter period of time as is

otherwise provided in this Lease, and the Tenant within the ten (10) day period fails to commence diligently and thereafter to proceed diligently to cure its failure;

- (c) the Tenant becomes bankrupt or insolvent, or takes the benefit of any act now or hereafter in force for bankrupt or insolvent debtors, or files any proposal, or makes any assignment for the benefit of creditors or any arrangement or compromise;
- (d) a receiver or a receiver-manager is appointed for all or a portion of the Tenant's property;
- (e) any steps are taken or any action or proceedings are instituted by the Tenant or by any other party to dissolve, wind-up or liquidate the Tenant or its assets;
- (f) the Tenant abandons the Leased Premises, or sells or disposes of the trade fixtures, goods or chattels of the Tenant or removes them from the Leased Premises so that there would not, in the event of such sale or disposal, be sufficient trade fixtures, goods or chattels of the Tenant on the Leased Premises subject to distress to satisfy all Rent due or accruing hereunder for a period of at least three (3) months;
- (g) the Leased Premises become and remain vacant for a period of fifteen (15) consecutive days (except during the normal holiday periods of the School);
- (h) the Tenant effects or permits an assignment, subletting or change of control contrary to Section 3.5 of this lease without the Landlord's consent;
- (i) this Lease or any of the Tenant's assets are taken under any writ of execution; or
- (j) re-entry is permitted under any other terms of this Lease,

then the Landlord, in addition to any other rights or remedies available to it, has the immediate right of re-entry upon the Leased Premises and it may repossess the Leased Premises and enjoy them as of its former estate and may expel all Persons and remove all property from the Leased Premises, and such property may be removed and sold or disposed of by the Landlord as it deems advisable or may be stored in a public warehouse or elsewhere at the cost and for the account of the Tenant, all without service of notice or resort to legal process and without the Landlord being considered guilty of trespass or becoming liable for any loss or damage which may be occasioned. In any of the above events, in addition to all other rights, the full amount of the current month's instalment of Rent, together with the next three (3) months' instalments of Rent, all of which will be deemed to be accruing due on a day-to-day basis, will immediately become due and payable as accelerated rent, and the Landlord may immediately distrain for the same, together with any arrears then unpaid.

9.2 Right to Relet

- (a) If the Landlord elects to re-enter the Leased Premises under Section 9.1 above, or if it takes possession pursuant to legal proceedings or pursuant to any notice provided for by law, it may either terminate this Lease, or it may, without terminating this Lease, make any alterations and repairs as are necessary in order

to relet the Leased Premises, and relet the same upon terms and conditions acceptable to it in its sole discretion. Upon each reletting all rent received by the Landlord will be applied, first to the payment of any indebtedness other than Rent due hereunder; second, to the payment of any reasonable costs and expenses of reletting, including reasonable brokerage fees and reasonable solicitor's fees and the reasonable costs of alterations and repairs; third, to the payment of Rent due and unpaid hereunder; and the residue, if any, will be held by the Landlord and applied in payment of future Rent as it becomes payable hereunder. No re-entry or taking possession of the Leased Premises will be construed as an election on its part to terminate this Lease unless a written notice of that intention is given to the Tenant.

- (b) If the Landlord terminates this Lease, in addition to other remedies available, it may recover from the Tenant all damages the Landlord incurs by reason of the Tenant's breach, including the cost of recovering the Leased Premises, all solicitors fees, and the worth at the time of the termination of the excess, if any, of the amount of Rent required to be paid pursuant to this Lease for the remainder of the Term over the rent payable to the Landlord upon a re-leasing of the Leased Premises, if applicable, for the remainder of the Term, and otherwise over the reasonable rental value of the Leased Premises for the remainder of the Term, all of which amounts will be immediately due and payable by the Tenant to the Landlord.

9.3 Expenses

If legal action is brought for recovery of possession of the Leased Premises, for the recovery of Rent or any other amount due under this Lease, or because of the breach of any other of the Tenant's obligations, unless a court otherwise awards, the Tenant will pay to the Landlord all reasonable expenses incurred therefor on demand, including solicitor's fees, together with interest at the Interest Rate thereon from the date such cost was incurred by Landlord until repaid by Tenant.

9.4 Waiver of Exemption from Distress

The Tenant agrees that the Landlord shall have the right to distrain for any arrears of Rent without notice to the Tenant, in addition to the other rights reserved to it. For such purpose the Landlord shall have the right to enter the Leased Premises as agent of the Tenant, either by force or otherwise, without being liable for any prosecution therefor and to take possession of any goods and chattels whatever on the Leased Premises, and to sell the same at public or private sale and apply the proceeds of such sale on account of the Rent or in satisfaction of the breach of any covenant, obligation or agreement of the Tenant under this Lease and the Tenant shall remain liable for the deficiency, if any. Notwithstanding anything contained in any statute concerning commercial tenancies in the province in which the Leased Premises are located, the *Commercial Tenancies' Act* and the *Execution's Act* or any successor legislation or other statute which may hereafter be passed to take the place of the said Act or to amend the same, none of the goods and chattels of the Tenant at any time during the continuance of the Term shall be exempt from levy by distress for Rent and the Tenant hereby waives all and every benefit that it could or might have under such Act. Upon any claim being made for such exemption by the Tenant, or on distress being made by the Landlord, this provision may be pleaded as an estoppel against the Tenant in any

action brought to test the right to the levying of distress upon any such goods. In exercising its right to distrain, the Landlord in addition to the rights reserved to it shall have the right: (i) to enter the Leased Premises by force or otherwise without being liable for any prosecution therefor; (ii) to change the locks on the Leased Premises in order to prevent the removal by the Tenant or any other Person of the goods and chattels which are being distrained without thereby re-entering the Leased Premises or terminating this Lease; and (iii) to levy distress after sunset and before sunrise. In case of removal by the Tenant of the goods or chattels of Tenant from the Leased Premises, the Landlord may follow the same for thirty (30) days in the same manner as is provided for in the Act or any successor legislation or other statute which may hereafter be passed to take the place of the Act or to amend the same.

9.5 Landlord's Rights

If the Tenant is in default of any of its obligations under this Lease, the Landlord, after the expiry of all applicable cure periods under this Lease, may, but will not be obligated to, perform or cause to be performed any of the unperformed covenants or obligations, including any payments required to be made by the Tenant under this Lease. All reasonable expenses incurred and expenditures made by the Landlord, will be paid by the Tenant as Additional Rent within five (5) days after demand.

9.6 Remedies Generally

- (a) Except where a remedy of the Tenant is expressly waived in this Lease, mention in this Lease of any particular remedy of either party does not preclude that party from any other remedy, whether available at law or in equity or by statute or expressly provided for in this Lease. No remedy will be exclusive or dependent upon any other remedy, and the remedies are cumulative and not alternative.
- (b) Notwithstanding section 9.6(a) hereof, any breach by the Landlord under this Lease can be adequately compensated in damages, and the Tenant agrees that its only remedy to enforce its rights under this Lease is an action for damages.

ARTICLE 10 MISCELLANEOUS

10.1 Intent and Interpretation

(a) Number, Gender, Effect of Headings

Words importing the singular number only shall include the plural and *vice versa*, words importing the masculine gender shall include the feminine and neuter genders, and words importing persons shall include firms and corporations and *vice versa*. The division of this Lease into Articles and Sections and the insertion of headings are for convenience of reference only, and shall not affect the construction or interpretation of this Lease. Whenever the term "including" is used in this Lease, it shall be deemed to mean "including, without limitation". All references herein to money refer to the lawful currency of Canada.

(b) Obligations as Covenants and Severability

Each obligation or agreement of the Landlord or the Tenant expressed in this Lease, even though not expressed as a covenant, is considered to be a covenant for all purposes. If any provision of this Lease is or becomes invalid, void, illegal or unenforceable, it shall be considered separate and severable from the Lease and the remaining provisions shall remain in force and be binding upon the parties as though such provision had not been included.

(c) Entire Agreement and Amendment or Modification

This Lease and the Schedules attached hereto, together with the Procedures Manual to be agreed, set forth all covenants, promises, agreements, conditions or understandings, either oral or written, between them. No alteration or amendment to this Lease will be binding upon the Landlord or the Tenant unless in writing and signed by the Tenant and the Landlord.

(d) Governing Law

This Lease will be construed in accordance with and governed by the laws of the Province of Ontario and the laws of Canada applicable therein.

(e) Time of the Essence

Time is of the essence of this Lease and of every part of it.

10.2 Waiver

The waiver by either party of any breach of the other is not deemed to be a waiver of any preceding breach by such party regardless of the waiving party's knowledge of the preceding breach at the time of waiver. No term, covenant or condition of this Lease is deemed to have been waived by the Landlord unless the waiver is in writing by the Landlord.

All Rent to be paid by the Tenant to the Landlord will be paid without any deduction, abatement, set-off or compensation whatsoever, and the Tenant hereby waives the benefit of any statutory or other rights in respect of abatement, set-off or compensation in its favour at the time hereof or at any future time.

10.3 Accord and Satisfaction

No payment by the Tenant or receipt by the Landlord of a lesser amount than the monthly payment of Rent stipulated is deemed to be other than on account of the earliest stipulated Rent, nor is any endorsement or statement on any cheque or any letter accompanying any cheque or payment as Rent deemed an acknowledgement of full payment or accord and satisfaction, and the Landlord may accept and cash any cheque or payment without prejudice to the Landlord's right to recover the balance of the Rent due or to pursue any other remedy provided in this Lease.

10.4 Notices

All notices and other documents required or which may be given under this agreement shall be in writing, duly signed by the party giving such notice and either delivered or transmitted by email as follows:

To the Landlord:

c/o the Church Administrator,
35 Lytton Blvd., Toronto, ON,
Email: ESGoffice@esgunited.org

To the Tenant:

c/o Blyth Academy
160 Avenue Road, Toronto, ON, M5R 2H8
Email: brendenohearn@blytheducation.com

Any notice or document delivered by email in accordance with the foregoing shall be deemed to have been received at the time it is sent, provided that if it is sent on a business day and the transmission is made after 5:00 p.m., it shall be deemed to be received on the next following business day. Any party may from time to time by notice given as provided above change its address for the purpose of this clause.

10.5 Force Majeure

Notwithstanding anything in this Lease, if either party is bona fide delayed or hindered in or prevented from the performance of any term, covenant or act required hereunder by reason of strikes, labour troubles; inability to procure materials or services; power failure; restrictive governmental laws or regulations; riots; insurrection; sabotage; rebellion; war; act of God; or other reason whether of a like nature or not which is .not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then the performance of that term, covenant or act is excused for the period of the delay and the party delayed will be entitled to perform that term, covenant or act within the appropriate time period after the expiration of the

period of the delay. However, the provisions of this Section do not operate to excuse the Tenant from the prompt payment of Rent.

10.6 Registration

Neither the Tenant nor anyone on the Tenant's behalf or claiming under the Tenant will register this Lease. If either party intends to register a document for the purpose of giving notice of this Lease or of any assignment or sublease of this Lease, then, upon request, both parties will join in the execution of a notice of this Lease which will: (i) be prepared by the Landlord or its solicitors at the Tenant's expense; and (ii) only describe the parties, the Leased Premises and the Commencement Date and the expiration date of the Term, and any options to extend the Term. The Tenant agrees that it will, at its sole expense, discharge from title any such registration within thirty (30) days after the expiration or sooner termination of this Lease. If such registration is not discharged during the aforesaid time, the Landlord shall have the right and is hereby appointed by the Tenant as its agent and attorney to prepare, execute and register such documentation as is required to discharge any such registration.

10.7 Authorization

Except as otherwise provided herein, the Landlord and the Tenant covenant that each of them has all requisite power and possesses all licences, franchises, permits, consents and other rights necessary to enable each of them to enter into this Lease. The Tenant covenants, represents and warrants that it is not a party to any agreement which would restrict, or to a covenant which would prevent or prohibit, the Tenant from opening the Leased Premises for business and operating same throughout the Term for the purpose set out in this Lease.

10.8 Successors and Assigns


All rights and liabilities herein granted to, or imposed upon the respective parties hereto, extend to and bind the successors and assigns of the Landlord and the heirs, executors, administrators, and permitted successors and assigns of the Tenant, as the case may be. No rights, however, shall enure to the benefit of any assignee of the Tenant unless the assignment to such assignee has been approved by the Landlord in writing as provided in this Lease.

[Signature page follows]

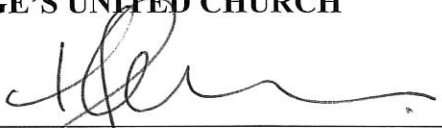
IN WITNESS WHEREOF, the parties have signed and sealed and delivered this Lease as of the date first written above.


2016169 ONTARIO INC., O/A BLYTH ACADEMY

Per: 
Name: * Brenden O'Hearn
Title: * VP - Business Operations

Per: 
Name: * PATRICALL SHAW
Title: * PRESIDENT
We have the authority to bind the corporation

THE TRUSTEES OF EGLINTON ST. GEORGE'S UNITED CHURCH

Per: 
Name: HUGH DESBRISAY
Title: Trustee

Per: 
Name: D.A. McWhinter
Title: Trustee
We have the authority to bind the Church

SCHEDULE A

PREMISES

The Premises shall include the Upper West Wing of the Building, as designated by the diagram included in this schedule. It also includes common areas – the north-west stairway and landing area and the entrance from the main church and the elevator, which will be used on occasion for deliveries and any disabled access. It also includes the south fire escape exit.

There are no parking spots associated with this use.

The Tenant will occupy the entire Upper West Wing during normal school hours, with the exception of Room 209, which will be shared storage space and Rooms 214 and 220 which are mechanical rooms related to use of the premises.

Normal school hours are defined as Monday – Friday, 8 am – 9 pm September – June, and Monday – Friday, 8 am – 5 pm in July and August.

Specific use of the space by ESG:

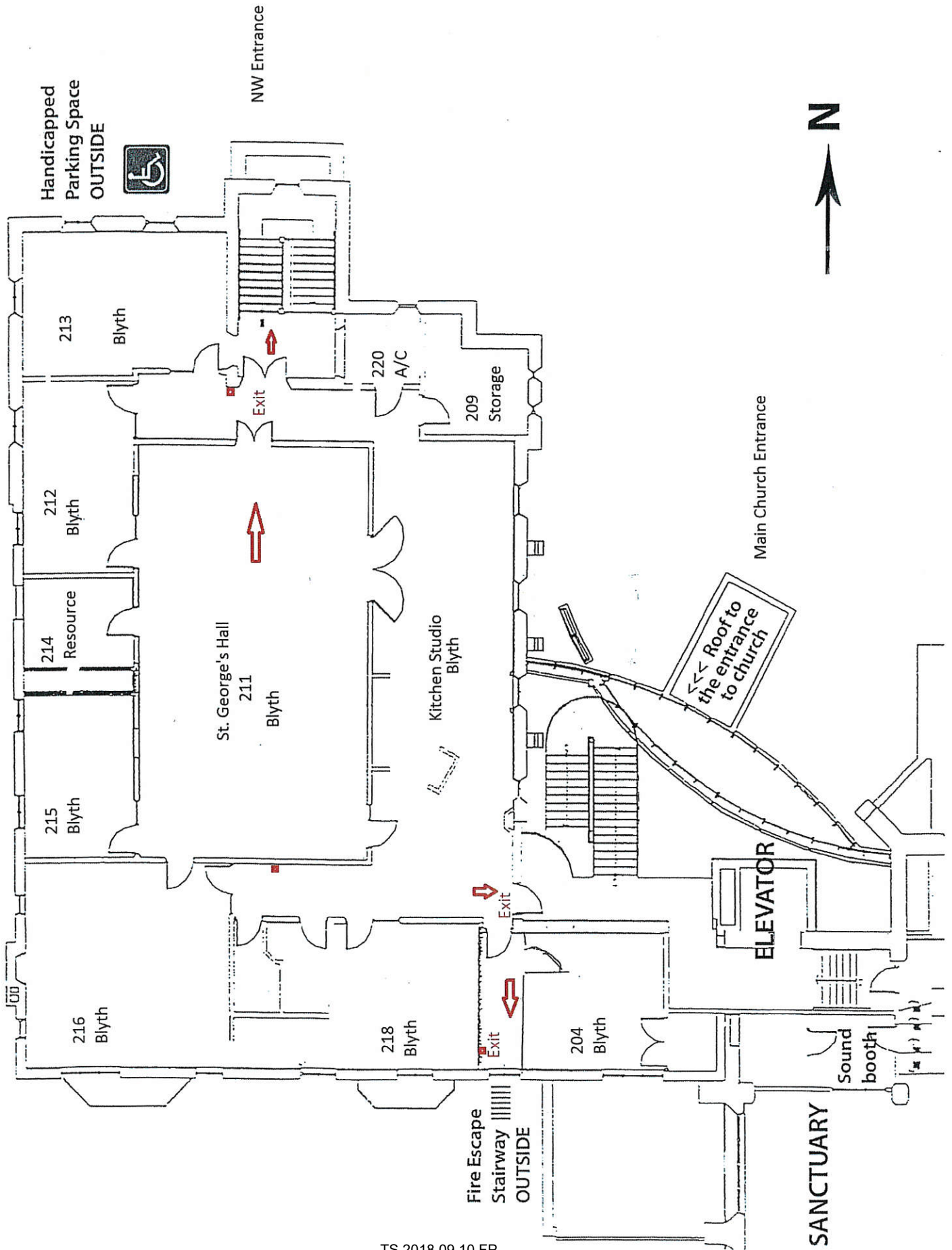
The Landlord will rent out and/ or use St. George's Hall on certain Saturdays and Sundays. The Landlord may occasionally request use of St. George's Hall on weekdays after 6:30 pm in consultation with the Tenant. The Landlord will not use Rooms 204, 212, 213, 215, 216 and 218.

One working piano will be shared.

Kitchen Use:

The Tenant will ensure the fridge is cleared on a regular basis to avoid spoiled foods. The fridge will be used for snacks and staff lunches during the week. The Tenant will occasionally use the stove. The dishes will be shared.

Upper West Wing



SCHEDULE B**CUSTODIAL SERVICES**By Landlord

1. Once school is in session, the Landlord will not enter the Premises unless requested.
2. The Landlord will clean the washrooms and restock with paper supplies daily.
3. The Landlord will vacuum / mop floors and wipe bare counter top surfaces weekly.
4. The Landlord will empty and remove garbage, recycling and organic waste containers daily. Snow will be shovelled and sand/salt spread to allow car access and entrance by foot – by 8 AM each morning.
5. When the Landlord uses the Premises for Church activities or other renters, all classrooms will be locked by the Tenant and only the second floor kitchen and St George's Hall will be used by the Landlord. After this use, the floors will be swept and the washrooms cleaned by the Landlord.

By the Tenant

6. The Tenant is responsible to clean its cabinets, bookcases, Tenant supplies and cupboards.
7. The Tenant is also responsible for disposing of garbage, recycling and organic waste in the appropriate containers provided.

APPENDIX D: West Ellesmere Community Church Final Plan of Disposition of Assets**West Ellesmere Community Church – Plan of Disposition of Assets
September 10, 2018****1. The Property of West Ellesmere Community Church**

Property: As the West Ellesmere Community Church congregation is disbanding, the Trustees agree that the ownership of church property will be turned over to Toronto Conference of the United Church of Canada on October 19, 2018, and the Trustees also agree, that the Congregation has no proposals for the use of funds from a future sale of the property by Toronto Conference, should such a sale occur.

2. Other Financial Assets

Other Financial Assets: Any residual financial assets of West Ellesmere Community Church will be distributed to registered charities that have been supported in the past by the West Ellesmere Community Church.

APPENDIX E: Motion by Board of Trustees of Eastminster United Church to request Presbytery approval for a capital expenditure of up to \$140,000 for kitchen renovations

Eastminster United Church

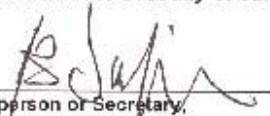
Congregational Trustees Motion for Capital Projects over \$100,000

Whereas the congregation of Eastminster United Church has determined to undertake a renovation of the Church Kitchen as described in the application for funding by TUCC dated June 17, 2018, and

Whereas the Church Council of Eastminster United Church at its meeting of 21/06/2018 (day/month/year) has directed the Trustees to seek the approval of Toronto Southeast Presbytery for a major renovation to the real property of the congregation,

We the Trustees of the congregation of Eastminster United Church, hereby request the consent of Toronto Southeast Presbytery to the renovation of the Church Kitchen for a total cost of approximately \$140,000 to be funded by Eastminster United Church.

Certified to be a true copy of a resolution passed by the Trustees of the congregation of Eastminster United Church the 21st day of June, 2018.

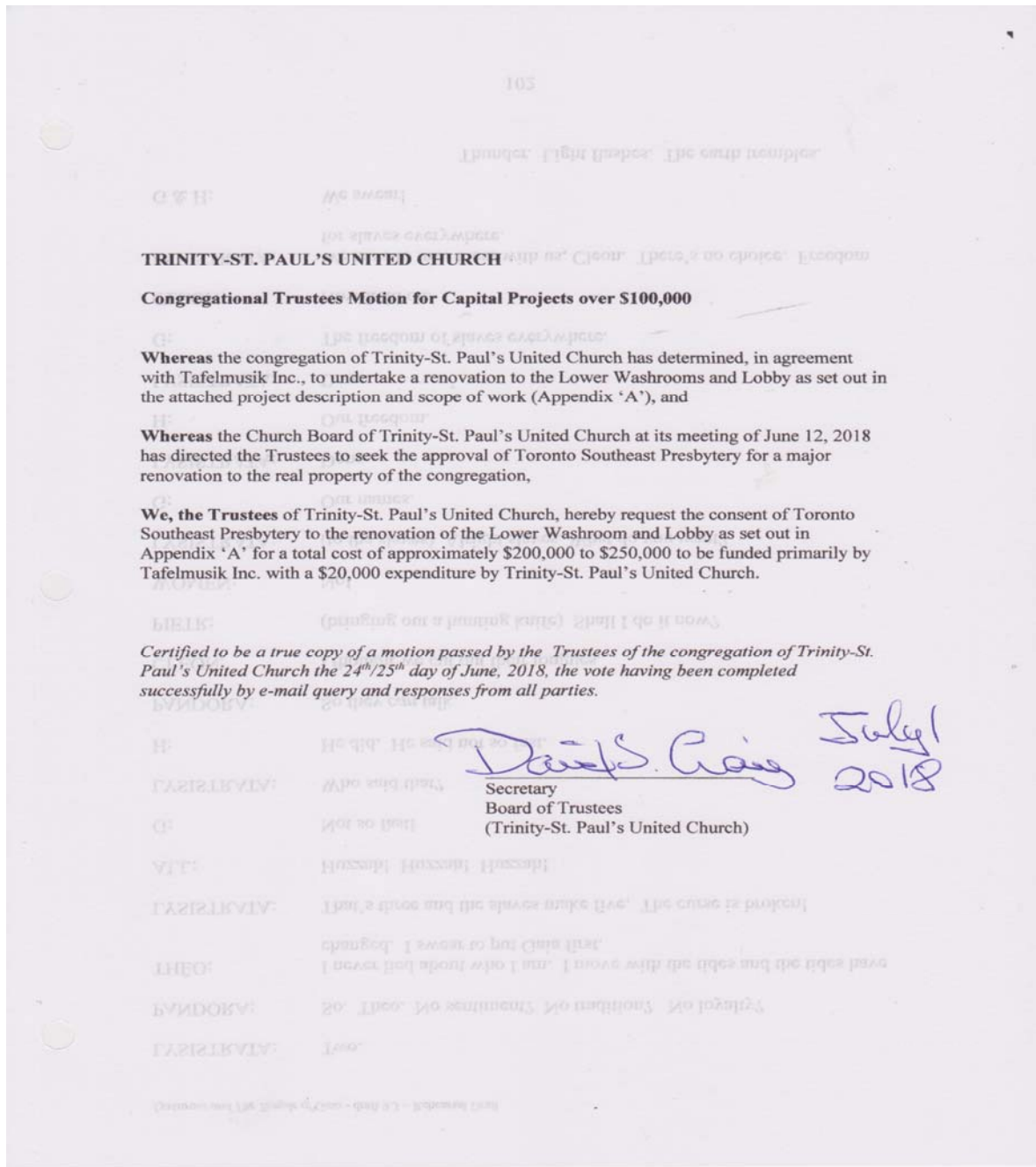


Chairperson or Secretary,
Board of Trustees
(Eastminster United Church).

J. E. STEVENSON
JUNE 26, 2018

Kitchen Maker

APPENDIX F Motion by Board of Trustees of Trinity-St. Paul's United Church to request Presbytery approval for a capital expenditure plan of up to \$250,000 for the renovation of a washroom and lobby



APPENDIX G Copy of an e-mail from the Board of Trustees of Parkwoods United Church to request Presbytery approval for a capital expenditure plan of up to \$190,000 for the repair and replacement of a church roof

Nick Walker

From: Randy Naylor <randynaylor@parkwoodsunitedchurch.ca>
Sent: Sunday, June 17, 2018 1:03 PM
To: Nick Walker
Cc: Dave Griffin ; 'Mary Kishi'; Cam Ferguson; Ron Wigle
Subject: Request for authorization to proceed

Nick Walker, Chair
TSP Property and Finance Commission

Dear Nick,

The Trustees of Parkwoods United Church have received a report from our Roof Replacement Team regarding replacement of the flat roof portion of our building and have agreed that we should proceed with the project. The project has been designed by and will be overseen by the engineering firm of Brown and Beattie and will cost approximately \$190,000.00. Thanks to a very large individual donation of stocks worth approximately \$135,000.00 we believe the finances are well in hand.

By way of this note, Parkwoods United Church requests that the TSP Property and Finance Committee authorize Parkwoods to proceed with the project to replace our flat roof.

Thank you in advance for your consideration,

Randy Naylor, Chair,
Trustees

c.c. Dave Griffin, Deputy Chair Trustees
Mary Kishi, Secretary-Treasurer Trustees
Cam Ferguson, Trustee and Chair, Finance and Property Committees
Ron Wigle, Project Team Chair, and Congregational Treasurer

APPENDIX H-1 Request by East End United Church to vary the restriction on the manse funds of the former Cosburn United Church, Eastminster United Church, and Glen Rhodes United Church to facilitate capital repairs as required at each of the three sites

Subject: Request Permission of Presbytery for a Draw-down of East End United Manse Funds to the \$150K minimum capital retention, pursuant to Toronto Southeast Presbytery Policy Number 2017-002, "Manse Funds held by Communities of Faith – Restrictions on Use of Capital (2017)".

We the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of East End United, a congregation of The United Church of Canada, at a meeting of the Board of Trustees duly held for that purpose at Cosburn United Church, on the 8th day of September, 2018.

Moved by Victor Chan, Seconded by Robert Martyn, that the Trustees of East End United, a congregation of the United Church of Canada, having received the direction of the East End United Transition Council to do so, request the consent of Toronto Southeast Presbytery:

- (1) To use some or all of the manse capital funds held by the Trustees that are in excess of the Presbytery mandated \$150,000 reserve fund, for the purpose of capital renovation projects within the East End United properties.

Dated this 8th day of September, 2018.

(signature on file)

Judith Ramsay
Co-Chair East End United Trustees

(signature on file)

Fred Angus
Co-Chair East End United Trustees

(signature on file)

Edythe Shand
Secretary East End United Trustees

APPENDIX H-2 Backgrounder, (page 1 of 4), to request by East End United Church to vary the restriction on the manse funds of the former Cosburn, Eastminster, and Glen Rhodes congregations to facilitate capital repairs at the three sites as required

Background

The Trustees of East End United (the former Eastminster, Glen Rhodes, and Cosburn United Churches) respectfully request permission to encroach on the consolidated manse fund down to the minimum of \$150,000 in principal, as permitted by Toronto Southeast Presbytery's Policy Number 2017-002.

The Trustees have been directed by East End United Transition Council who unanimously approved a motion on July 17, 2018 to request permission from Presbytery to utilize the manse funds for building capital improvements.

The manse fund collectively held by East End United has an approximate value of \$1.263 M. **See Exhibit A.**

A list of Capital Building Improvements has been developed by the Property Committee based on Building Audits conducted by a 3rd party consultant, Stierner Engineering. **See Exhibit B.**

The projected requirements in the next 5 years, to ensure continued occupancy of the buildings, is \$1.139M. **See Exhibit C.** Note that \$376K is attributed to Cosburn United which has ceased holding worship services but which is continuing rental operations until the Building Sale Committee struck by Transition Council delivers its recommendations.

This request to utilize Manse Funds supports East End United's transition strategy towards establishing a community ministry program in the East End, selling one property and investing in upgrading the remaining campuses such that program operations can be sustainable within 3 years.

We trust that this information is satisfactory for you to consider this request and should you have any questions or concerns please do not hesitate to contact us at Eastminster@eastendunited.ca. Thank you.

Yours truly,

Judith Ramsay,

Co-Chair East End United Trustees

Fred Angus

Co-Chair East End United Trustees

APPENDIX H-3 Backgrounder (page 2 of 4) to request by East End United Church to vary the restriction on the manse funds of the former Cosburn, Eastminster, and Glen Rhodes congregations to facilitate capital repairs at the three sites as required

Exhibit A – Estimated East End United Manse Fund Assets June 30, 2018

Estimated Assets June 30, 2018	Eastminster	Glen Rhodes	Cosburn	Total East End
Restricted Funds				
Manse Fund	\$960K	\$158K	\$145K	\$1,263K
Other Restricted Funds				
Out of the Cold Fund	\$47K			\$47K
Refugee Funds	\$98K			\$98K
Accessibility Fund	(\$35K)			(\$35K)
Kitchen Fund	\$76K			\$76K
Glen Rhodes Food Bank		\$4K		\$4K
Cosburn Music Bursary			\$50K	\$50K
Cosburn Community Minister Fund			\$250K	\$250K
Estimated Total Restricted Funds	\$1,146K	\$162K	\$445K	\$1,753K
Unrestricted Funds				
Investments	\$373K	\$44K	\$32K	\$449K
East End Transition	\$32K			\$32K
Operating Deficit	(\$236K)	(\$65K)	(\$0K)	(\$301K)
Estimated Unrestricted Fund	\$169K	(\$21K)	\$32K	\$181K

APPENDIX H-4 Backgrounder (page 3 of 4) to request by East End United Church to vary the restriction on the manse funds of the former Cosburn, Eastminster, and Glen Rhodes congregations to facilitate capital repairs at the three sites as required

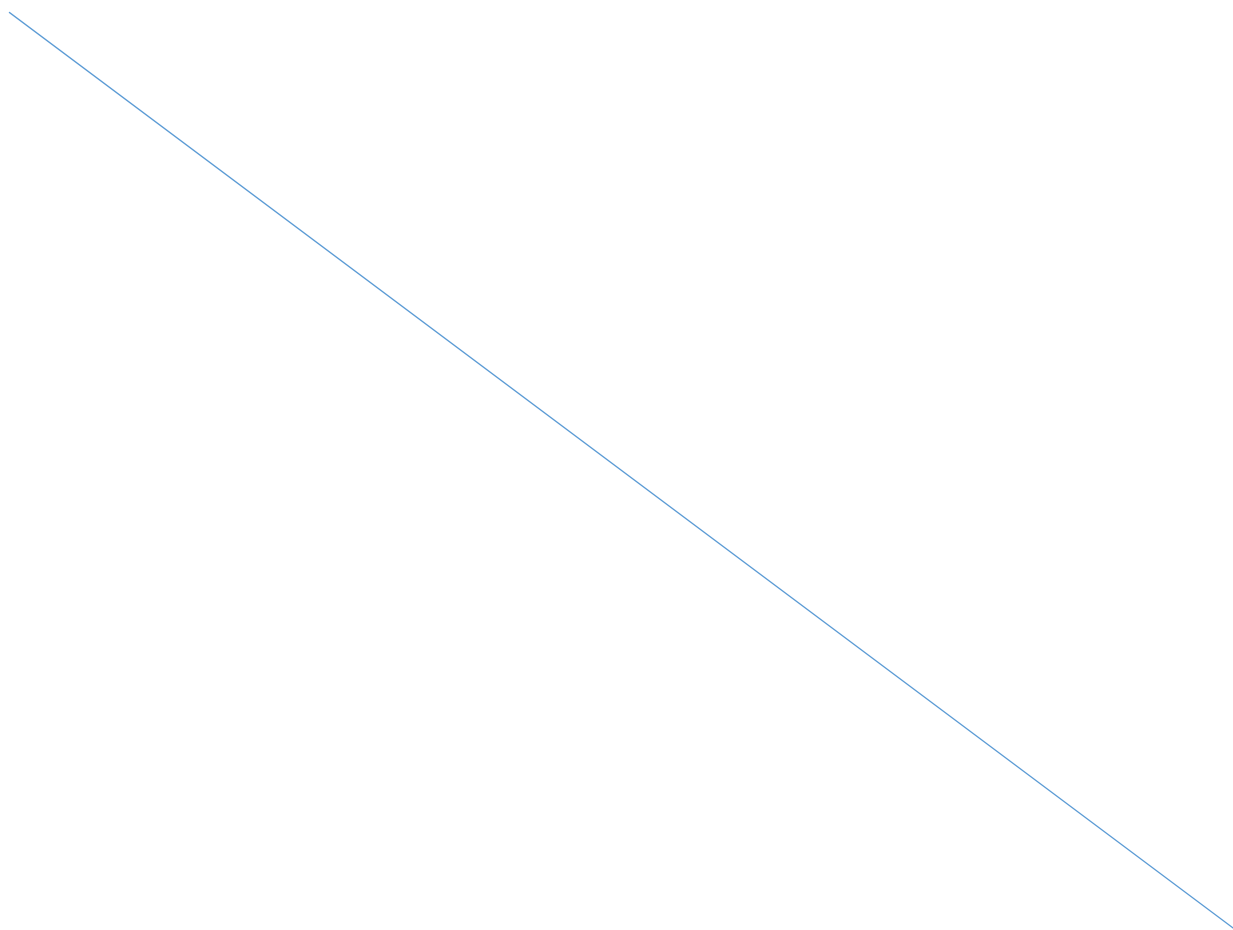
Exhibit B – Identified Capital Improvement Projects required within 5 years based on Deferred Maintenance Assessment by Stierner Engineering June 2018 as well as current repairs

Project	Value	Campus
Heating Distribution Piping replacement	\$100K	Eastminster
Roofing & Flashing replacement select areas	\$85K	Eastminster
Boiler & Heating component replacement	\$88K	Eastminster
Window repairs/Replacement select areas	\$52K	Eastminster
Interior Waterproofing	\$30K	Eastminster
Brick Repointing select areas	\$50K	Eastminster
Chimney Repairs	\$75K	Eastminster
Exterior Painting	\$25K	Eastminster
Electrical Upgrades	\$15K	Eastminster
Waterproofing study & repairs	\$58K	Eastminster
Brick Repointing and replacement	\$88K	Glen Rhodes
Boiler, Condensate Tank and Pump Replacement	\$59K	Glen Rhodes
Exterior Soffit, Trim Replacement Painting Sealants	\$26K	Glen Rhodes
New Ventilation & Exhaust Kitchen, WC, Offices	\$12K	Glen Rhodes
Boiler & Hydronic Pump/Air Handler replacement	\$86K	Cosburn
Roof Replacement (failed)	\$167K	Cosburn
Brick Repointing - all	\$59K	Cosburn
Window repair/replace and refinishing	\$20K	Cosburn
New washroom exhaust and plumbing replacements	\$14K	Cosburn
Perimeter painting/sealants, waterproofing & corbels	\$30K	Cosburn

APPENDIX H-5 Backgrounder (page 4 of 4) to request by East End United Church to vary the restriction on the manse funds of the former Cosburn, Eastminster, and Glen Rhodes congregations to facilitate capital repairs at the three sites as required

Exhibit C – Proposed Capital Building Improvement Funding based on Deferred Maintenance Assessment by Stiemer Engineering June 2018

Projects	Eastminster	Glen Rhodes	Cosburn	Total East End
Restricted Funds				
Immediate	\$10K	\$21K	\$48K	\$79K
1-3 years	\$141K	\$157K	\$188K	\$486K
2-5 years	\$427K	\$7K	\$140K	\$571K
Total 5 year Requirement	\$578K	\$185K	\$376K	\$1,139K



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**The Vision of Toronto Southeast Presbytery is
to enable and support good, faithful and healthy communities of faith
within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

**Toronto Conference
Toronto Southeast Presbytery
Minutes of the Meeting to ratify the Email vote**

Date: September 18 before the plenary

Present: Executive Members: Paul Hutchison (Chair), Martha ter Kuile (Past-Chair), Clyde Harris (Treasurer), Randy Naylor (Nominations), Lynella Reid-James (Member-at-large), Marg Walker (Secretary)

Regrets: Sharon Aylsworth (Member-at-Large), Hannah Lee (Member-at-Large),

And Staff: Anne Shirley Sutherland

The Chair opened the meeting with a prayer.

The secretary sent an email to the executive and staff at 5:26 pm on Friday, September 14, 2018 requesting a response to an application for funding for West Hill United Church.

Nick Walker, Chair of Finance and Property had sent the following report with a grant application to the secretary.

File: West Hill UC Grant Application TSE Major Capital Fund (rev. Sept 14, 2018)

The grant application received around August 22 from West Hill United Church (WHUC) in the amount of \$114,000 has been found and in the last day we have also received the quotation for the roof work and the August 2018 WHUC financials (to show apparent need and inability to pay for such a project).

Since August 2018, when Gretta Vosper was informed that this application would be considered in November at plenary, apparently the water intrusion has become very serious with mould being an issue. This coming Sunday September 16 WHUC is closed and the tenants have been told the building is closed (e-mail from Randy Bowes, action taken by the Church Board). This situation is intolerable and needs attention.

Ken Clarke at TUCC and I have been talking and as TUCC has a mortgage on the property they have some interest in seeing the roof repaired. Ken and Ron Ewart were to be discussing what might be done at WHUC today, but I have not had an update.

What can the Presbytery do? We have structured the TSE Presbytery Major Capital Fund specifically for situations like this especially since Presbytery has declared an interest in keeping the WHUC building on that site for the United Church, into the future. There is more than enough money in the Major Capital Fund to assist WHUC but they need it now. One way to get them funds to stabilize the roof (by using tarps) is to move quickly on a revised WHUC application, such as the one I have prepared and is attached.

My proposal is to have their original request for roofing and carpentry work \$88,000 included, plus mould abatement = \$10,000, studies and consultant help = \$15,000, air-conditioning = \$10,000, furnaces = \$15,000, contingency of 15% = \$20,700, plus HST of 13% = \$20,630 – for a grand total of \$179,330. The revised grant application is attached.

Finance & Property Team Recommendation:

On behalf of the Finance & Property Team, who have discussed the needs of the West Hill United Church for over 18 months, I recommend that after a review and revisions to the original West Hill United Church grant request of \$114,000, a “major capital grant” with a “budget” of up to \$180,000 be approved for West Hill United Church (WHUC) from the TSE Presbytery Major Capital Fund with the final amount to be confirmed after studies and quotations have been received to establish the scope of the project; that discussions take place with WHUC about co-funding of the project; that Toronto United Church Council (TUCC) be asked to become involved to provide expert advice and assistance and any costs borne by TUCC that are not covered otherwise, would be paid from this grant; that this grant would become a non-performing loan/mortgage to WHUC in accordance with TSE Presbytery Policy 2017 – 001; that the loan/mortgage documents would be prepared by TUCC in accordance the “Gift Agreement”, and that the schedule of payments for the grant shall be mutually agreed between WHUC and TUCC.

If this recommendation is found to be acceptable to the Executive, would it be possible to add this item to the Plenary agenda on Tuesday September 18, 2018?

Positive responses were received from Randy Naylor who seconded the motion, Martha ter Kuile, Lynella Reid-James, Clyde Harris, Paul Hutchison. Sharon Aylsworth was travelling in Europe.

MOTION: Marg Walker / Randy Naylor that the executive of Toronto Southeast Presbytery supports the recommendation of the Chair on behalf of the Finance and Property Team and recommends to the plenary meeting on September 18, 2018 that the “major capital grant” application with a “budget” of up to \$180,000 for West Hill United Church (WHUC) be approved from the TSE Presbytery Major Capital Fund with the final amount to be confirmed after studies and quotations have been received to establish the scope of the project; that discussions take place with WHUC about co-funding of the project; that Toronto United Church Council (TUCC) be asked to become involved to provide expert advice and assistance and any costs borne by TUCC that are not covered otherwise, would be paid from this grant; that this grant would become a non-performing loan/mortgage to WHUC in accordance with TSE Presbytery Policy 2017 – 001; that the loan/mortgage documents would be prepared by TUCC in accordance the “Gift Agreement”, and that the schedule of payments for the grant shall be mutually agreed between WHUC and TUCC.

CARRIED.

The secretary conveyed the message to Gretta Vosper and Randy Bowes of West Hill. Both responded and thanked the executive.

There being no further business, the Chair adjourned the meeting with a prayer / benediction

Rev. Dr. Paul Hutchison
Chair: Toronto Southeast Presbytery

Margaret Walker
Secretary: Toronto Southeast Presbytery

**Toronto Southeast Presbytery Education and Students Commission
Minutes of September 18, 2018**

Present: June Cavers, Lorrie Daly-Price, Bruce Galbraith, Lorna Joblin, Pam Lock, Kathryn Moase, Norm Seli, Paul Stott, Cynthia Stretton, John Suk, Ella Taylor-Walsh, Marney Winn, Ila Vaculik, Dale Hildebrand

Regrets: Dan Benson

Staff available: Wendy Miller,

Welcome: Pam Lock-2pm

Opening - John Suk: John has been looking at John Caputo's idea that God Is Event rather than "Being". God imbues people with the concept of being like Christ. In reading the Psalms, and looking at the wisdom of the writers of their time John both questions and treasures them. We listened to John read 4 verses sitting silently - *I will meditate on Your works and precepts, that speak of Your wondrous works.* "He haunts us and whispers all of the time." Discussion followed. Ella spoke of JT Robinson's book: "That I Can't Believe", 1967, ...a book about honest belief. John provoked and evoked lots of thought.

MOTION: Cynthia Stretton/Paul Stott: to approve the agenda as written. **CARRIED.**

MOTION: Lorrie Daly-Price/John Suk
to approve the minutes of June 12, 2018 as written. **CARRIED.**

MOTION: Ila Vaculik/Lorna Joblin
to approve the minutes of June 19, 2018 as written. **CARRIED.**

Correspondence:

1. re putting name forward to the new Vocational Committee.
 - Dale advised that the date for applying to be on the new Vocational committee has passed.
2. email from Peter Hartmans Region 10 Executive Minister re LLWLs—E&S will interview our LLWLs to license them from June 2019 for 1, 2, or 3 years. This will take them well into Region 10 governance.
3. email from George Bott, george.bott@gmail.com, re online LLWL 4 module training through United-in-Learning. United-in-learning is offering LLWL online courses.

Business Arising:

MOTION: John Suk/Ila Vaculik: that Toronto Southeast Presbytery Education and Students Commission after receiving a discernment request from Malvern Emmanuel recommends that he wait until Jan 1, **2019** to begin discernment.

CARRIED.

We will make personal contact to explain the decision and give him our recommendation. Paul Stott and Pam Lock will deliver this message in person to encourage informal discernment in his congregation.

Interviews

MOTION: John Suk/Marney Winn that Toronto Southeast Presbytery Education and Students Commission after interviewing B S recommends her to the CIC for a December 2018 interview to move from Inquirer to Candidate.

CARRIED.

MOTION: Paul Stott/Ella Taylor-Walsh: that Toronto Southeast Presbytery Education and Students Commission after interviewing him and with input from his congregations, renews Jim McKibbin's LLWL license for three years, extending to June 30, 2022.

CARRIED.**Review/Assign CIC interview accompaniers:**

- Luba Rascheff Oct I to C (Ila/Ella) Ella to accompany
- B S Dec 5/6—I to C (Dan/Lorrie) Lorrie to accompany
- Jason Meyers Dec 5/6 -final ordination (Marney Winn) Marney to accompany
- Stephen Milton Dec 5/6—final ordination (Lorna Joblin) Lorna to accompany
- CIC interview dates are: Dec 5 and 6 with 7th for snow date.

Next Meetings:**Tues Oct 16, 2018 at 1pm**

- opening and closing: Norm Seli
- potential Interviews:
 - Liz Kiff: C (Cynthia Stretton)-annual support interview
 - Ann Piper: LLWL-relicensing
 - Glenn Greenwood: LLWL-relicensing-interview confirmed

Nov 20, 2018 at 2pm (plenary to follow)

- opening and closing: Paul Stott
- Jason Meyers C (Marney Winn) mid-sme report
- Stephen Milton C (Lorna Joblin) mid-sme report
- (Brett Boyko C (Bruce Galbraith/Marney Winn) mid-sme report)
- Supervisors will have reports ready.
- Liaisons to push for interim report.

Dec 11, 2018-last scheduled meeting-celebratory lunch –begin at 12 noon

- Bring your E&S highlights. Invite former members: Have a potluck with people bringing copies of their recipes.
- potential interviews: anything not done in Nov
 - Luba Rascheff C (Ella Taylor-Walsh) follow up

Other Business:

CIC/E&S consultation Wed., Oct. 10 – 12noon-3pm

- issues-transition, official volunteers—Team members to email June re concerns

Closing: John Suk led a prayer giving thanks for Inquirers and Candidates, for good people trying to do good things for a better society.
Thank God and the Spirit.

Adjourn: **5:00 pm**

Pam Lock, co-chair

June Cavers, co-chair / minute-taker

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within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

Toronto Conference, Toronto Southeast Presbytery Minutes of the Plenary Meeting

5:45 p.m. dinner

Date:

September 18, 2018

Time:

7:00 pm – 8:30 pm

Place:

Presbytery Offices

Attendees: See Appendix A

To draw the Court together, 'When two or three are gathered in my name, I am there, I am there,' MV 14, was sung.

Acknowledgement of the Land and Constitution of the Court

Paul Hutchison, Chair, called the meeting of the plenary together at 7:00 pm and offered the Acknowledgement of the Land.

Since time immemorial First People's lives and spirituality have been deeply connected to this land.

We acknowledge this land as the territory of the Huron-Wendat and Petun First Nations, the Seneca, and most recently the Mississaugas of the Credit River.

Today, the meeting place of Toronto Presbytery is still home to many Indigenous peoples. We are grateful to have the opportunity to meet and work on this territory.

May we live with respect and gratitude for the land and its peoples.

The Christ candle was lit and we sang MV 14 'When two or three are gathered in my name, I am there, I am there'.

The Chair constituted the meeting saying 'As the United Church gathered in this time and place, we draw this meeting of Toronto Southeast Presbytery together to deal with such business as should properly come before us.'

Welcome, Presbytery updates, congratulations, thoughts and prayers

Welcome:

Michael Gomiega, St. Mark's

Morlan Rees, West Hill

New Presbyters

Sarah Chapman – ESG

Good-byes

The last service at West Ellesmere United Church was held on August 26 and the closing will be on October 17, 2018.

Thoughts and Prayers

John & Lillian Perigoe, on the recent death of their son Rae

Family of Don Gillies, on the recent death of Don

Fred Graham, recovering from a cardiac event in August

Congratulations

Andrew Macpherson and Saint Luke's, the Covenanting Service was held on Sunday, September 16.

The Chair offered an opening reflection and a prayer.

The chair reminded presbyters to sign in at the tables

Governance Motions

- Approve the agenda as circulated
- Grant the privileges of corresponding membership to all visitors to this meeting.
- Empower the Executive from the rise of this meeting until the next regular meeting to act on behalf of Toronto Southeast Presbytery with a recommendation from the appropriate standing

committee wherever possible.

- Approve the **June 19, 2018** minutes of the Plenary meeting as circulated.
- Approve the **July 24, 2018** Finance Report, as circulated. See Appendix B
- Nominate Nick Walker whose term will expire in June 2019 as a Director of PTCC until 2021 and John Barr, Ralph Dunham and Ron Wigle, whose terms will expire in June 2019 as Members of PTCC until 2022.

MOTION: Marg Walker / Clyde Harris that Toronto Southeast Presbytery approve the governance motions as presented.

CARRIED.

Following the singing of VU 222, "Come Let us Sing", the meeting continued.

PTCC grant requests

The executive received the report of the PTCC Grant Review Task Group at the September 10, 2018 executive meeting.

The PTCC Grant Review Task Group met at the Presbytery Office on September 4, 2018 to review and make recommendations to the Presbytery Executive on the PTCC grant applications and other grant applications received up to August 17, 2018, as requested by the Presbytery in June at the plenary meeting. All the PTCC and Presbytery grants were presented in the style of the new Presbytery grant application form. The "five Mission priorities identified in the 2014 Presbytery Mission Strategy framework" were used to evaluate the grant application:

- a) Equipping new forms of leadership
- b) Assisting congregations and communities of faith to take steps to transform their mission and ministry
- c) Fostering collaboration between congregations/mission units, their surrounding neighborhoods, and other faith communities to develop new community partnerships
- d) Creating new forms of urban ministry
- e) Providing support for collaborative work between/among congregations for shared ministry.

The Task Group, by consensus, used "additional evaluation criteria" and suggestions that are very pertinent to their work in assessing the grant applications. The suggestions included:

- Inclusion of established and measurable "benchmarks",
- A review of demographics and other community analytics to support the application, and
- A clearly defined plan of the sustainability for the project, the Mission or the Community of Faith.

The Toronto Southeast Presbytery Executive on August 21, 2018 suggested criteria to be used in evaluating these last PTCC capital Grants as received up to August 17, 2018. The executive asked the Task Group to

- Keep the recommendations within the funds available,
- Consider all of the requests received,
- As has been the practice, consider each request on its own merit,
- Consider if there are areas for co-funding or different sources for some requests, including the use of the Toronto Conference New Ministries Development and Leadership Fund, and
- Offer support to organizations to develop alternate proposals.

The Review Task Group prepared the recommendations based on the amount of money available.

After reviewing the comments and recommendations of the Task Group, the executive considered each request and the recommendations. The following motions are presented to the plenary for approval on September 18, 2018.

The chair shared a perspective on the PTCC grants.

Up to 5% of Capital PTCC Grants

The 5% capital grant requests fit within the money available. The chair thanked Susanne VanderLugt, Chair of the PTCC Review Task Group and the members Douglas duCharme, John Suk and Nick Walker for all of the work that they have done on behalf of the presbytery in reviewing all of the applications, making recommendations to the executive and plenary and also for providing guidance to applicants.

1. Knox United Church

MOTION: Douglas duCharme / John Joseph Mastandrea That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the Up to 5% of Capital grant application by Knox United Church, Agincourt of \$27,321 for continuation of funding of seniors programming (6 hours a week additional plus expenses for the program) carried out by the Minister of Visitation and Seniors Programs to be paid as follows: \$13,525 in 2019 and \$13,796 in 2020.

CARRIED.

2. Donway Covenant United Church

MOTION: Susanne VanderLugt / John Ryerson That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the Up to 5% of Capital grant application by The Donway Covenant United Church of \$16,300 for funding of a Phase 1 spiritual resources program in new modules to foster people to age well; following the successful pilot project in 2018, to be paid in 2018.

CARRIED.

3. Kingston Road United Church

MOTION: Randy Naylor / Cynthia O'Connell That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the Up to 5% of Capital grant application by Kingston Road United Church of \$37,000 for funding of the costs of a part-time grant writer/fundraiser and Community Partnership Builder (\$32,000), and hiring staff for their Community Lunch Program (\$5,000) to be paid as follows: \$13,000 in 2018 and \$24,000 in 2019.

CARRIED.

Up to 10% of Capital PTCC Grants:**4. West Hill United Church**

MOTION: Martha ter Kuile / Sue Comish That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the Up to 10% of Capital grant application by West Hill United Church for the consulting costs of Eco-Ethonomics to conduct in Phase 1, comprehensive community engagement and market research to understand best practices in Community Hub development, strategic vision and comprehensive understanding of the needs of the community for \$27,200 (80% of the requested grant amount) to be paid as follows: \$27,200 in 2019.

CARRIED.

5. Hope United Church

MOTION: Douglas duCharme / Brian Elcombe That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the Up to 10% of Capital grant application by Hope United Church for funding of the costs of a new ministry initiative at Main and Danforth to continue to develop the missional work that has been established by a pilot project in 2015, and two years (2017 – 2018) of weekly/monthly program of activities such as Messy Church, Music @ 12:15, Jazz vespers, Yoga Classes, Praise & Gospel Worship Service, Praise & Gospel Café, Summer Camp and Youth Adventure days with funding of \$30,000/year for 3 years to be used for promotional materials, administration, program costs and staffing costs (part of the existing Minister's costs) \$90,000 to be paid as follows: \$30,000 in 2019, \$30,000 in 2020 and \$30,000 in 2021.

CARRIED.

Up to 20% of Capital PTCC Grants:

The Task Group considered the 20% grants in light of the limited financial resources available from PTCC and reduced some of the amounts to reflect the contribution from the congregations. The executive agreed with the recommendations of the Task Group.

6. Eglinton St. George's United

MOTION: Sue Comish / Deborah Hart That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve an Up to 20% of Capital grant application by Eglinton St. George's United Church (ESG) for funding of a staff person for 3 years (Marketing and Communications Lead) and other related costs for the church's "Project Flourish" and outreach and marketing program to engage people in the community with activities at ESG to enhance spiritual well-being, on Sunday's as well at other times during the week, for \$266,250 (75% of the requested grant), to be paid as follows: \$50,625 in 2018, \$110,625 in 2019, and \$105,000 in 2020.

CARRIED.

7. Fairlawn Avenue United Church

It was noted that Fairlawn Avenue will continue to invest \$100,000 per year into the program.

MOTION: Tim Gilbert / Sue Comish That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve an Up to 20% of Capital grant application by Fairlawn Avenue United Church for funding of staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community for \$303,715, to paid as follows: \$120,000 in 2018, \$100,395 in 2019 and \$83,320 in 2020.

8. Toronto South East Presbytery

MOTION: Pam Lock / Ila Vaculik That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve an Up to 20% of Capital grant application by Toronto Southeast Presbytery for partial funding with Toronto United Church Council of a new and innovative "Ministry Training Program for the United Church of Canada", a missional training initiative to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice over three years for \$200,000, to paid over three (3) years as follows: \$24,100 in 2018, \$54,000 in 2019 and \$121,900 in 2020.

CARRIED.

Anne Shirley announced that both South West Presbytery and Living Waters Presbytery are contributing to this project.

9. Glebe Road United Church

MOTION: Susanne VanderLugt / Emily Gordon That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve an Up to 20% of Capital grant application by Glebe Road United Church for funding the Café 'X' initiative, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue, professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship; also providing creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit, for \$225,000 (75% of the requested grant), to paid as follows: \$200,000 in 2018, and \$25,000 in 2019 -.

CARRIED.

10. Parkwoods United Church

MOTION: Douglas duCharme / June Cavers That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve an Up to 20% of Capital grant application by Parkwoods United Church for funding of a Minister of Outreach Evangelism and Community Service for 3 years and other related costs to help Parkwoods United Church develop

relationship with its neighbours and strengthen its presence in the community for \$81,000 (75% of the requested grant of \$108,000), to be paid in 2019; and that the applicant be encouraged to do more research in 2019 and present a revised proposal to Region 10 in 2019.

CARRIED.

Randy Naylor abstained from voting.

PTCC Capital Grant Applications Recommended to be 2019 applications to Region 10
11. East End United Church

East End United Church applied for an Up to 20% of Capital Grant Application (\$220,000) for funding of 50% of the costs to hire a Community-Focused Minister to focus on the neighbourhoods around the church; developing and participating in relational, spiritual, and service-based initiatives created for and with people who are not connecting with traditional church; creating new bridges between the church and the neighbourhood whereby they can find effective ways to serve and find safe ways to experience and explore the love, peace and justice Jesus offers - \$220,000, paid over three years. East End United will contribute the balance of the funds required for the project - \$220,000, paid over three years.

The executive agreed with the recommendation of the Task Group that given the limited financial resources of the Presbytery in making PTCC grants in 2018, that East End United be encouraged to apply for a PTCC Capital Grant from Region 10 during 2019 for this project.

MOTION: Winston Roach / Enid Wilson That the plenary of Toronto Southeast Presbytery on the recommendation of the executive encourage East End United to apply for a PTCC Capital Grant from Region 10 during 2019 for this project.

CARRIED.

Toronto Southeast Presbytery Major Capital Fund (TSE Fund)
12. Tamil United Church Mission

The goal of this application is to make this model of ministry self-sustaining over time, and to make the necessary adaptations as the Tamil community changes and develops as future generations become more settled or born in Canada. The three year plans outline strategies for how to grow in the categories in the Ministry Articulation Plan.

MOTION: Rob Selby / John Ryerson That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the grant application by Tamil United Church Mission from the TSE Presbytery Major Capital Fund for funding the costs for staffing a three-year period for the Minister, Rev. Christykumar Thangarajah. The intention of this funding is to assist the congregation to continue to grow and to develop a stewardship program for the Mission. Funding will be for \$150,000 over three (3) years with payments as follows: \$50,000 in 2019, \$50,000 in 2020 and \$50,000 in 2021.

CARRIED.

13. West Hill United Church

MOTION: Nick Walker / Randy Naylor That the plenary of Toronto Southeast Presbytery on the recommendation of the executive approve the up to \$180,000 grant application by West Hill United Church from the TSE Presbytery Major Capital Fund with the following details:

- that the final amount be confirmed after studies and quotations have been received to establish the scope of the project
- that discussions take place with WHUC about co-funding of the project
- that TUC be asked to provide expert advice and assistance, and that any associated costs not otherwise covered, be covered by the grant
- that this grant would become a non-performing loan/mortgage to WHUC in accordance with TSE Presbytery Policy 2017-001 (TSE Major Capital Fund).
- that the loan/mortgage documents would be prepared by TUC in accordance with the "Gift Agreement"

- and that the schedule of grant payments shall be mutually agreed between WHUC and TUCC.

CARRIED.

The Toronto Southeast Presbytery PTCC grants will be dealt with at the October 10 meeting of PTCC.

Successor to Toronto Southeast Presbytery

Following discussion with Ron Ewart, TUCC and correspondence with David Allen, the following motions are presented to the plenary regarding the successor of Toronto Southeast Presbytery.

MOTION: Randy Naylor / Clyde Harris That Toronto Southeast Presbytery (Presbytery), on the recommendation of the Presbytery Executive declare that effective January 1, 2019, the successor organisation for the existing agreements:

- the 2010 PTCC Operating Agreement between the Presbytery and The Presbyteries of Toronto Conference Corporation (PTCC);
- the 2016 Memorandum of Understanding for the NMD & L Fund between the Presbytery, PTCC and Toronto Conference;
- the 2018 Gift Agreement for the Presbytery Major Capital Fund between the Presbytery and Toronto United Church Council (TUCC),
- as well as for distribution of the annual income from the St. Enoch's Fund by TUCC,

shall be Region 10 of The United Church of Canada (UCC) or its successor (Region 10 being defined in the 2018 final report of the UCC Boundaries Commission).

CARRIED.

Following the singing of the hymn, VU 646: We are Marching (Siyahamba) the meeting continued.

Announcements

UCW Presbyterian Report – see Appendix C

Presbytery Cluster and Network events: Jean Ward outlined the various workshops available for congregations this fall. These are opportunities to cluster and network. The dates are: Tuesday, September 25 at 7 pm; Wednesday, October 31 at 9:30 am; and Saturday, December 1 at 9:30 am. A Congregational Day is planned for November 10 from 9 to 4. The speaker will be Sara Miles.

Heart and Vision event: Jim Paterson invited everyone to attend the 2018 Heart & Vision event on Monday, October 15 at 7:30 pm. He spoke briefly about the recipients of this year's awards, Senator Murray Sinclair and Grafton and Eileen Antone, Elders of the Oneida Nation. Jackie Robertson is the musician and Drew Hayden Taylor is the host.

Covenanting Services – presbyters please try to attend:

- Sept 23rd 11am – Malvern Emmanuel – Andrew Lee
- Sept 23rd 7pm – Fairlawn Ave – Douglas duCharme
- Sept 30th 1pm – ESG – Paul Hutchison / Sarah Chapman

Church Anniversaries

Sunday, October 28: Toronto Chinese is celebrating 100 years of ministry with a service at 3pm and a banquet at 6pm. The cost for the banquet is \$50. Order tickets by Sept 30th by emailing tcuc.wong@bellnet.ca

Inter-church Inter-faith

Thursday, September 27: 6 to 9 pm: Exploring Inter-church Inter-faith topics with Jean Ward: The Donway Covenant. RSVP to John Joseph Mastandrea for dinner.

Parliament of the World's Religions: will be held from November 1-7 in Toronto. Gretta announced that she will be a presenter at the Parliament.

General Council 43 report

Toronto Southeast was well represented at General Council. Colin Phillips and Martha ter Kuile were Moderator nominees; Sharon Aylsworth, Hedy Baker-Graf, Emily Gordon, Cynthia O'Connell, Debra Schneider, Martha ter Kuile are GC 43 Commissioners. Tracy Odell and Lynella Reid-James were appointed as Toronto Conference Commissioners. Jim McKibbin and Norm Seli are the Toronto Southeast General Council executive members.

Martha ter Kuile and Emily Gordon shared thoughts and information about the meetings.

Martha thanked the presbytery for honour of being a nominated for the position of Moderator. She said that it was "A great General Council." And that it was very interesting to be part of GC as a nominee. She thought everything was well organized and there were some very interesting discussions. She reminded the Court that the remits passed and the church is moving into out new structure.

Martha spoke about Calls to the Church from the Caretakers of Our Indigenous Circle. She encouraged everyone who has not had a chance to read the paper, to read it. It is available on the UCC website, Calls to the Church.

In 2012, as discussion began about re-structuring the church, there was a parallel process with our Indigenous church. In 2015, recommendations for the re-structuring were discussed at GC42. The work of the Indigenous church was not completed at that time. In 2018, the Indigenous Church brought a statement of who they are and who they want to be to GC43.

The Calls to the Church or the Caretakers report was drafted by the caretakers and others, including members of the All Native Circle, the indigenous presbyteries and other presbyteries. The document refers to Canada's Truth and reconciliation Commission (TRC) and the United Nations Declaration on the Rights of Indigenous People.

It is a statement of separation. The Indigenous Church will define what Indigenous Ministry is, will do Indigenous theology and they will say who they are.

Martha described the two row wampum belt history and the significance of the 2 lines, one purple, one white and the importance of paddling together on the same river, working together, but always in two canoes.

GC43 affirmed the Calls to the Church and promised to live into the Calls. Some of the specific directions are

- The establishment of an Indigenous office or department within the Office of Vocation with decisions on accompaniment, oversight, placement.
- An Indigenous Testamur and education and testing for non-Indigenous who want to work in Indigenous congregations.
- There will be a National Indigenous Council and organization.
- Indigenous communities of faith can belong to both the National Council and a Region. The Indigenous Communities of Faith in Region 10 area have not decided yet. Urban native ministries are important. Sustainable funding for all Indigenous Ministries will come from Mission and Service.
- A policy will be developed to ensure that a percentage of the proceeds of the sales of property are to be given to Indigenous ministry.
- Support for diversity, including resources to support LGBTQ2+ members and youth.

Martha said that she and the church are not sure how it will unfold, but this is a very significant change. The watchword is "nothing about us, without us."

Emily spoke about the business process at GC43 and the truth telling which occurred at the end of the business meeting.

Emily described the business process which is similar to the process used by the World Council of Churches. Proposals did not go to Commissions for decisions. There were three phases: listening, discussion and decision.

Commissioners ranked the proposal or discussion areas to identify where there needed to be discussion prior to GC43. Ten themes were given time. Commissioners were in groups of 20 to 30 with facilitators to discuss the themes.

Emily shared her experience at GC41 as a student / observer from Emmanuel College. They had studied about General Council and the students were allowed to attend a commission. She found it heart-breaking to watch wordsmithing with no time to discuss the important issues.

As the week began, Emily was first excited and then worried about the discussion phase. As the week went on, it was better since everyone had a chance to talk, they didn't wordsmith, and comments were shared. Hedy had expressed concern that there was not enough time. Different groups had different experiences.

In Decision sessions, there were long conversations and amendments, trying to get to consensus. If everyone felt they had been heard, decisions were made, but often, there was a need for more conversation and /or study, and the proposals were referred to the executive.

On Friday afternoon, Rev. Paul Douglas Walfall spoke about racism in our church. Business continued and then 20 minutes later, there was a motion to apologize. Several people spoke. The first were white men who said we need to be aware of our privilege. Then Jordan asked that the Court listen to those who have been marginalized. The Court listened to two hours of stories. Emily said that the longer she listened, the more it mattered. It was not an inconvenience, not an interruption, this was a moment when the spirit moved.

Everyone listened. Emily reminded us that this is everywhere. How many ministers / staff in the city, are from a racialized background?

Emily recommended that presbyters watch the life stream. Rev. Paul Walfalls's words are from minute 38 to minute 55 in the video. The conversation begins at 1 hour and 20 minutes. The line stream is available at <https://www.youtube.com/watch?v=y25Y3K2chtK>

After a time of silence, the Chair invited the Court to sing "In the Quiet Curve of Evening" VU 278.

Paul thanked Emily & Martha for sharing their thoughts and experiences.

John Ryerson spoke briefly about a meeting he had attended with Beth Baskin at the National Church regarding white privilege. He asked "What can we do to continue the conversations?"

Pam Lock encouraged presbyters to attend the Heart and Vision event which is both a worthy cause and an amazing concert.

Adjournment

The Court sang a closing hymn, VU 278, "In the Quiet Curve of Evening". The Chair gave the Benediction and declared that, having completed the business before the Court, the meeting was adjourned at 8:30 pm.

FINAL TSE PLENARY MEETING

November 20, 2018 Presbytery Office

Rev. Dr. Paul Hutchison
Chair: Toronto Southeast Presbytery

Margaret Walker
Secretary: Toronto Southeast Presbytery

ATTENDANCE (80)

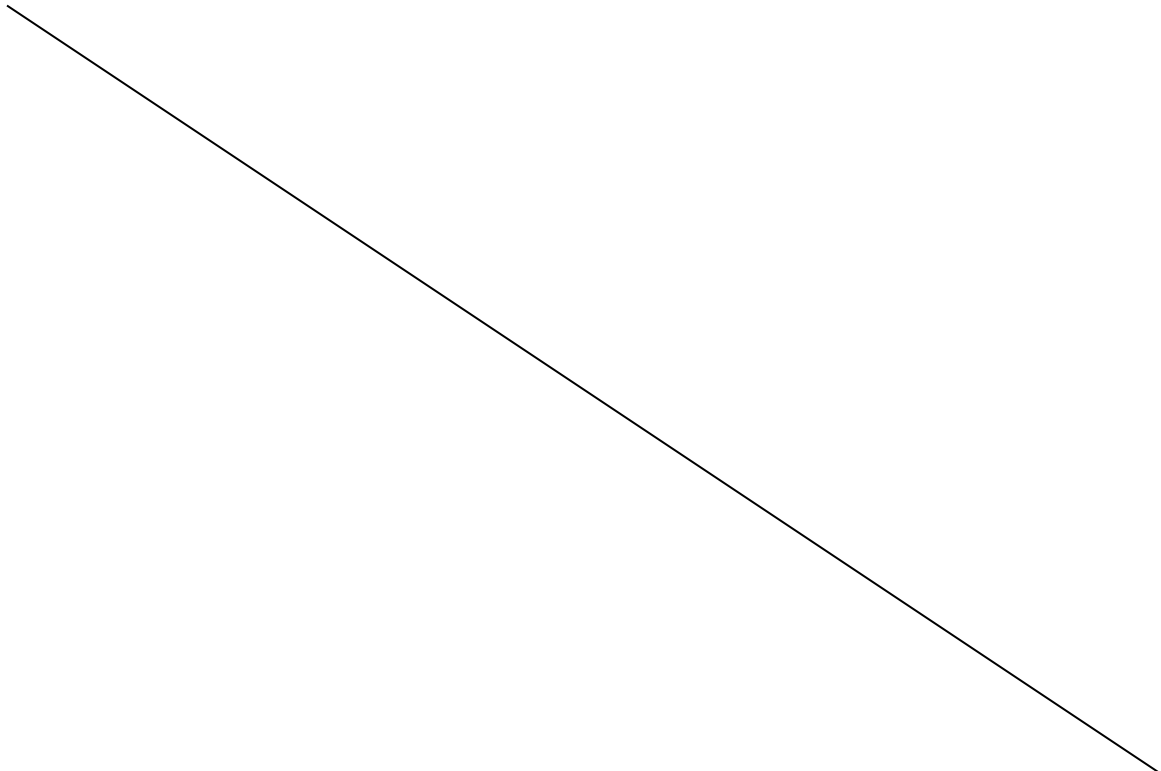
Last Name	First Name	Member Type	Affiliation
Airhart	Phyllis	Lay Rep	St. Andrew's
Alagurajah	Elkana	GUEST	Tamil Mission
Amos	Dorothy	Alternate Lay Rep	Toronto SE Presbyterial (UCW)
Baker	Allan	Ministry Personnel	Toronto SE Presbytery
Bennett	Beverley	Lay Rep	College Street
Bennett-Jones	Diane	Ministry Personnel	Wexford Heights UC
Cavers	June	Lay Rep	Northlea
Chandler	Karen	Candidate	Toronto SE Presbytery
Chapman	Sarah	Ministry Personnel	Eglinton St. George's UC
Cheung	Christopher	Ministry Personnel	Toronto Chinese
Chinnery	Joan	Lay Rep	Ebenezer
Comish	Sue	Lay Rep	Lawrence Park Community
Crann	Julie	Lay Rep	Jubilee
Daly-Price	Lorrie	Ministry Personnel	Heritage
duCharme	Douglas	Ministry Personnel	Fairlawn Avenue
Elcombe	Brian	Lay Rep	St. Paul's, Scarborough UC
Elcombe	Lea	Lay Rep	St. Paul's, Scarborough UC
Ewart	Ron	Ministry Personnel	Toronto SE Presbytery
Ford	Bill	Ministry Personnel	Toronto SE Presbytery
Galbraith	Bruce	Lay Rep	Scarborough Bluffs UC
Gilbert	Tim	Lay Rep	Glebe Road
Gordon	Emily	Ministry Personnel	Leaside
Greenwood	Glen	Lay Rep	St. Mark's
Hall	Alan	Ministry Personnel	Toronto SE Presbytery
Harris	Clyde	Lay Member at Large	Toronto SE Presbytery
Hart	Deborah	Ministry Personnel	Deer Park
Howes	Ann	Ministry Personnel	Toronto SE Presbytery
Hur	Won	Ministry Personnel	Ebenezer
Hutchison	Paul	Ministry Personnel	Eglinton St. George's UC
Ince	Jeff	Lay Rep	Metropolitan
Ito	Ren	Staff	Toronto SE Presbytery
James	Manley	Lay Member at Large	Toronto SE Presbytery
Joblin	Lorna	Ministry Personnel	Toronto SE Presbytery
Lee	John Michael	Lay Rep	Hope
Lee	Andrew	Ministry Personnel	Malvern-Emmanuel UC
Lock	Pam	Lay Member at Large	Toronto SE Presbytery
MacCandlish	Donna	Other	Eglinton St. George's UC
Macpherson	Andrew	Ministry Personnel	Saint Luke's
Martin	Martha	Ministry Personnel	Kingston Road

ATTENDANCE continued..

Last Name	First Name	Member Type	Affiliation
Mastandrea	John Joseph	Ministry Personnel	Metropolitan
McCalmont	Joan	Ministry Personnel	Toronto SE Presbytery
McDougall	Warren	Ministry Personnel	Toronto SE Presbytery
McKibbin	Jim	GC42 Commissioner	Toronto SE Presbytery
Miller	Wendy	Staff	Toronto SE Presbytery
Moase	Kathryn	Lay Member at Large	Toronto SE Presbytery
Moore	Beth	Lay Rep	Birchcliff Bluffs UC
Naylor	Randy	Ministry Personnel	Parkwoods
Nelson	Bob	Lay Rep	The Donway Covenant UC
Ng	Wenh-In	Ministry Personnel	Toronto SE Presbytery
O'Connell	Cynthia	Cand. under Appt.	Glebe Road
Palin	Jennifer	Ministry Personnel	The Donway Covenant UC
Peterson	Aubrey	Lay Rep	Eglinton St. George's UC
Ramkeesoon	Ken	Ministry Personnel	Toronto SE Presbytery
Rascheff	Luba	Lay Rep	Bloor Street
Rees	Morlan	Other	West Hill
Reid-James	Lynella	Lay Rep	Knox Agincourt UC
Roach	Winston	Lay Rep	Eastminster
Ryerson	John	Lay Rep	Fairlawn Avenue
Scott	Bill	Lay Rep	Don Mills-Thorncliffe Park PC
Selby	Rob	Ministry Personnel	Knox Agincourt UC
Shantz	Edith-Ann	Ministry Personnel	Don Mills-Thorncliffe Park PC
Smith	Dianne	Lay Rep	Heritage
Smith	Vicki	Lay Member at Large	Toronto SE Presbytery
Stevens	Brian	Cand. under Appt.	Hope
Stroud	Randy	Lay Rep	St. Mark's
Sutherland	Anne Shirley	Staff	Toronto Conference
Taylor-Walsh	Ella	Ministry Personnel	Toronto SE Presbytery
ter Kuile	Martha	Ministry Personnel	Bloor Street
Terry	Clarice	Lay Rep	Dewi Sant Welsh
Thangarajah	Kumar	Ministry Personnel	Tamil Mission
Vaculik	Ila	Lay Member at Large	Toronto SE Presbytery
VanderLugt	Susanne	Ministry Personnel	Toronto SE Presbytery
Vosper	Gretta	Ministry Personnel	West Hill
Walker	Marg	Lay Rep	Knox Agincourt UC
Walker	Nick	Lay Member at Large	Toronto SE Presbytery
Ward	Jean	Ministry Personnel	South West Presbytery
Wigle	Ron	Lay Rep	Parkwoods
Wilson	Enid	Lay Rep	Toronto SE Presbyterial (UCW)
Yaron	Ronny	Lay Rep	Bathurst Street
Young	Neil	Ministry Personnel	St. Andrew's

REGRETS (22):

Last Name	First Name	Member Type	Affiliation
Angus	Fred	Lay Rep	Glen Rhodes
Baker-Graf	Hedy	Lay Rep	Knob Hill
Beech	Larry	Ministry Personnel	Jubilee
Davis	Mary	Ministry Personnel	Living Waters Presbytery
Dionisio	Anne	Ministry Personnel	Jubilee
Edwards	Barbara	Lay Rep	Dentonia Park
Graham	Fred	Lay Rep	Deer Park
Hill	Lori	Ministry Personnel	Timothy Eaton Memorial
Hodgson	Lauren	Ministry Personnel	St. Matthew's
Howey	Roberta	Ministry Personnel	Manor Road
Kwong	Johmann	Ministry Personnel	Toronto SE Presbytery
Lang	Donna	Lay Rep	Eglinton St. George's UC
Lawrie	Louise	Lay Rep	West Hill
Lee	Hannah	Ministry Personnel	Knob Hill
Metcalf	Rob	Ministry Personnel	Fairlawn Avenue
Morson	Alan	Lay Rep	Eglinton St. George's UC
Morson	Flo	Lay Rep	Eglinton St. George's UC
Nickle	Ron	Ministry Personnel	Toronto SE Presbytery
Pope	Marion	Ministry Personnel	Toronto SE Presbytery
Stott	Paul	Lay Rep	Trinity-St. Paul's UC
Winn	Marney	Lay Rep	Beach
Wushke	Ralph Carl	Ministry Personnel	Toronto SE Presbytery



**Toronto Southeast Presbytery
Financial Report
2018**

	ACTUALS to July 24th, 2018	BUDGET to December 31st, 2018
REVENUE		
Grant from Toronto Conference	\$34,127.50	\$34,127.00
Plenary Meeting Donations	\$165.00	\$1,000.00
Workshops (registration/Lunch)	\$175.00	\$0.00
Multi-Faith calendars	\$0.00	\$0.00
TOTAL REVENUE	<u>\$34,467.50</u>	<u>\$35,127.00</u>
EXPENSES		
Executive		
Executive	\$813.86	\$3,500.00
Program Planning	\$2,478.83	\$5,000.00
Plenary Meetings	\$4,355.60	\$7,000.00
Nominations	\$0.00	\$200.00
Moderator	\$0.00	\$0.00
Total Executive	<u>\$7,648.29</u>	<u>\$15,700.00</u>
Commissions		
Finance and Property	\$5.38	\$300.00
Pastoral Relations	\$6,024.12	\$8,500.00
Education and Students	\$324.03	\$800.00
Total Commissions	<u>\$6,353.53</u>	<u>\$9,600.00</u>
Programs		
Outreach and Mission Support	\$0.00	\$560.00
Congregational Health	\$941.20	\$8,800.00
Youth Network	\$1,165.05	\$1,000.00
Justice and Global Issues	\$4,420.58	\$8,300.00
Inter Church Inter Faith	\$6,000.00	\$7,300.00
Mission Strategy	\$55.33	\$4,000.00
Total Programs	<u>\$12,582.16</u>	<u>\$29,960.00</u>
Travel		
Plenary Travel	\$0.00	\$100.00
Committee Travel	\$135.36	\$700.00
Total Travel	<u>\$135.36</u>	<u>\$800.00</u>
Unallocated Expenses	<u>\$8,970.00</u>	<u>\$0.00</u>
TOTAL EXPENSES	<u>\$35,689.34</u>	<u>\$56,060.00</u>
NET INCOME OVER EXPENSES (loss)	<u>(\$1,221.84)</u>	<u>(\$20,933.00)</u>

	From Surplus	Brought Forward	Interest/Grants Donations	Transfers	Payments	Fund Totals
2017 Surplus	(\$12,735.57)					
Operating Fund						(\$1,221.84)
Details as shown above						
Contingency Reserve Fund	(\$12,735.57)	\$33,690.85	\$0.00	\$0.00	\$0.00	\$20,955.28
min. 10% of budget plus unallocated surplus						
Legal and Conflict Mitigation Fund	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
max. \$20,000 allocated 50% of excess surplus						
Outreach Fund	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
max. \$5,000 allocated 25% of excess surplus						
Education and Student Fund	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
max. \$2,000 allocated 10% of excess surplus						
Special Projects - Grants						\$0.00
Education and Student Fund	\$0.00	\$4,371.53	\$1,271.95	\$0.00	\$1,215.36	\$4,428.12
Presbytery Urgent Need Fund	\$0.00	\$3,747.09	\$0.00	\$0.00	\$3,092.06	\$655.03
Fresh Expressions Grant	\$0.00	\$2,150.00	\$0.00	\$0.00	\$20,000.00	(\$17,850.00)
PTCC Annual Net Revenue	\$0.00	\$5,560.58	\$85,500.00	\$0.00	\$9,051.87	\$82,008.71
Events Fund	\$0.00	\$327.38	\$0.00	\$0.00	\$201.45	\$125.93
Mission Animation	\$0.00	(\$17,565.55)	\$45,706.25	\$0.00	\$26,151.33	\$1,989.37
Mission Articulation	\$0.00	\$32,693.74	\$0.00	\$0.00	\$9,696.18	\$22,997.56
Social Justice Project	\$0.00	\$31,445.40	\$0.00	\$0.00	\$3,205.41	\$28,239.99
East End Project	\$0.00	\$5,505.48	\$0.00	\$0.00	\$0.00	\$5,505.48
Regent Park Project	\$0.00	\$13,508.28	\$200.00	\$0.00	\$24,561.66	(\$10,853.38)
Learning Communities	\$0.00	\$8,580.96	\$0.00	\$0.00	\$29,828.29	(\$21,247.33)
						<u>\$142,732.92</u>

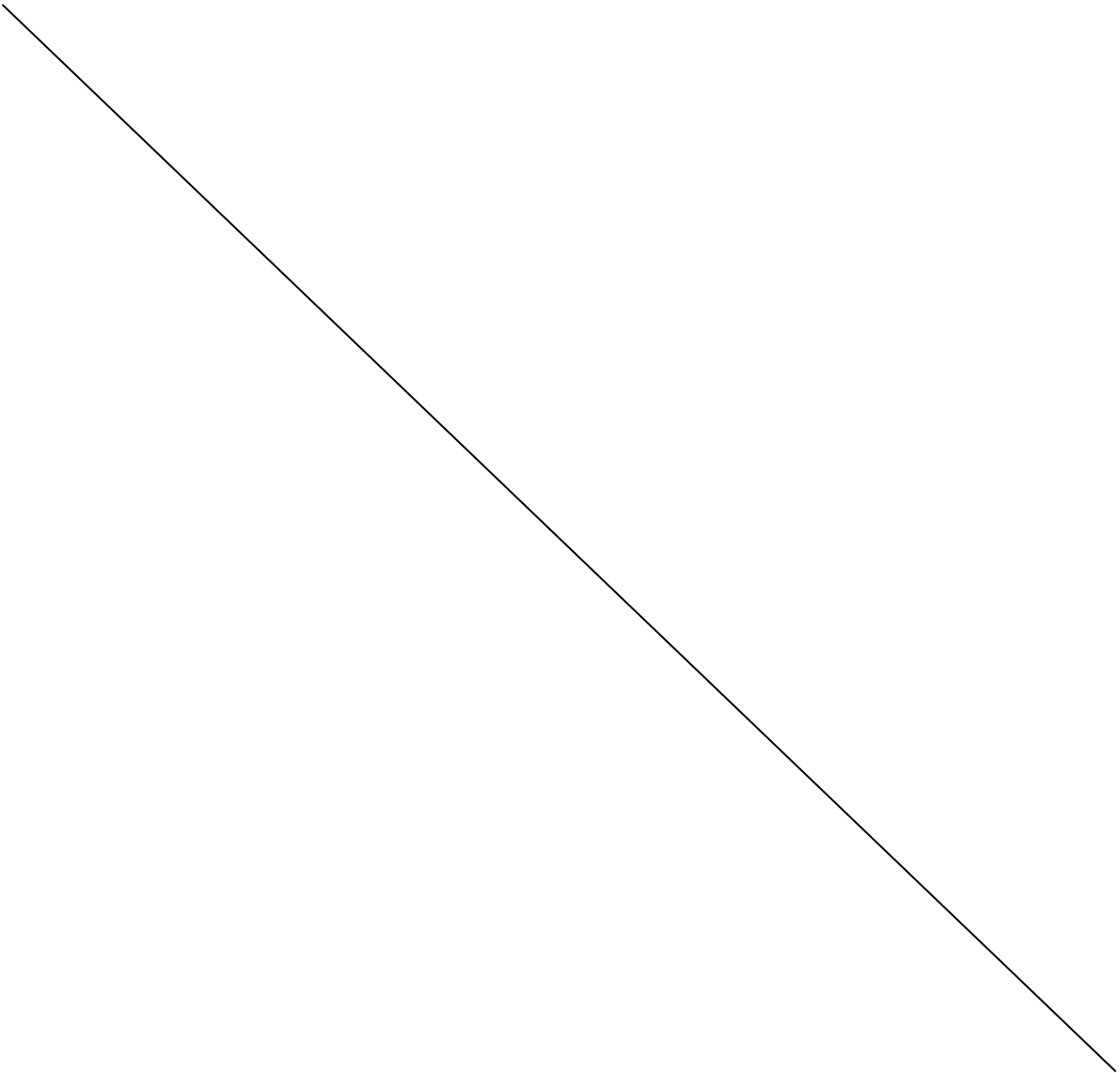
Toronto Southeast Presbyterial Report
September 18th 2018 from Enid Wilson, President

There are sixteen Churches with active U.C.W. Units in the presbytery.

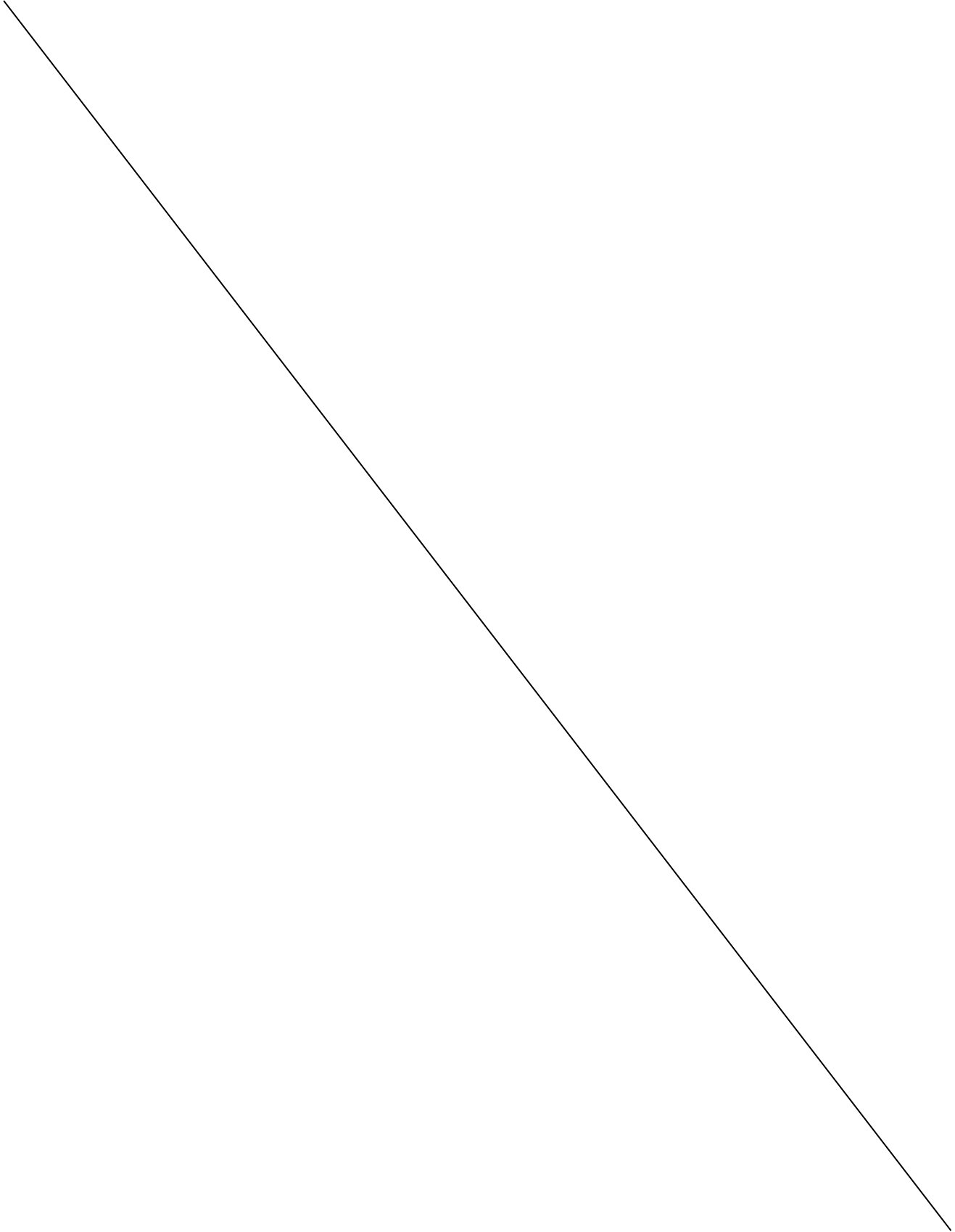
September 24: Presbyterial Meeting at Northlea United Church. Meet at noon for a brown-bag lunch and fellowship before the 1pm Meeting. Worship will be followed by anecdotes from “Ordinary Heroes” which relates stories of United Church Women across Canada and was published to celebrate the 50th Anniversary of U.C.W. Our own story-teller, Marjorie King of College Street will close the meeting.

October 3: Toronto Conference U.C.W. Presbyterial will meet to worship, have lunch and hear the Lieutenant Governor of Ontario Elizabeth Dowdeswell speak.

November 26: Final meeting of the Presbyterial at Knob Hill. Lunch will be provided and there will be a celebration of the Christmas Story.



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**Toronto Southeast Presbytery
Meeting By Conference Call
Pastoral Relations and Ministry Support Team
Minutes of the Meeting held on October 3, 2018 at 6:00 p.m.**

Acting Chair: Warren McDougall **Note taker:** Beth Moore

Present – Larry Beech, Beverley Bennett, Anne Hepburn, Warren McDougall, Beth Moore, Edith-Ann Shantz, Susanne VanderLugt

Regrets: Diane Bennett-Jones, Joan McCalmont

Staff: Anne Shirley Sutherland

1. Call to Order and Opening Reflection

Anne Shirley Sutherland advised that Diane Bennett-Jones had sent regrets because of the death of her mother. Sympathies were offered to Diane. Anne Shirley asked that another member of the Team chair the meeting and Warren McDougall volunteered to do so. He called the meeting to order at 6:05 p.m and opened the meeting with prayer. The agenda was reviewed and accepted.

2. Approval of Minutes of PRMST Meeting – September 5, 2018

Several people said that they had not received the September minutes by email or through the Dropbox so it was agreed to defer their approval until our November meeting.

3. a) Birchcliff Bluffs United Church – Short Term Supply Position Description and Appointment Request (TC 425 PD and TC 410 ST)

MOTION: Larry Beech/Anne Hepburn that the position description for the supply Minister position for a Minister of Word, Sacrament and Pastoral Care (3/4 time) be approved and that the Toronto Conference Pastoral Relations and Settlement Committee be asked to appoint a liaison to assist the Interview Team with its search.

CARRIED.

b) Timothy Eaton United Church – Short Term Supply Position Description (TC 425 PD)

Anne Shirley Sutherland advised that Jean Hunnisett was retiring from her long term position as Minister of Pastoral Care (half time) and that the congregation wished to have a half time Minister appointed on a short term basis pending a broader review of their staffing needs.

MOTION: Anne Hepburn/Beverley Bennett that the position description for the supply Minister position for a half time Minister of Pastoral Care be approved.

CARRIED.

4. Meeting With Toronto Conference Settlement and Pastoral Relations Committee

The invitation to Pastoral Care Committees to a meeting with the Toronto Conference Settlement and Pastoral Relations Committee on Tuesday, October 30 at 10:30 a.m. was noted. Team members were asked to register if they are able to attend.

5. **Review of Grid**

The changes noted on the grid were reviewed.

6. **Retiree Group Funding for 2019**

Anne Shirley advised that the Presbytery Executive had confirmed that funding for this program could be provided to the Region and that the Regional Commission had confirmed that administrative support would be provided by the Region to the organizers of the retiree group programs.

Next meetings:

Wed. November 7 @ 6pm Conference Call

Wed. December 5 @ 6pm APPS Room - with dinner

There being no further business, at 6:20 p.m. the Chair declared the meeting adjourned.

Warren McDougall, Acting Chair

Beth Moore, Secretary

**Finance and Property Team Minutes
Monday, October 15, 2018 – 4 pm
Toronto Southeast Presbytery Office**

Present: Nick Walker (Chair), Johmann Kwong, David Phillips, Randy Stroud, and Wayne White.

Anne Shirley Sutherland (Staff Support).

Regrets: Fred Angus (Secretary), Joan Chinnery, Clyde Harris, Alan Morson and Aubrey Peterson

Call to Order and Devotion: The Chair recognized there was not a quorum, but called the meeting to order anyway to do as much business as we could.

Nick Walker opened the meeting with a prayer as David Phillips would be joining the meeting closer to 4:30pm.

1. **Agenda:** The Chair asked for consensus to accept the agenda as circulated. Accepted with the addition of Correspondence.
2. **Correspondence:** The Chair made note of the PTCC correspondence received indicating the Presbytery Fund Balances to September 30, 2018 (TSE Presbytery \$1,871,039) and the estimated 2018 Net Revenue available for presbyteries in 2019 (TSE Presbytery \$83,000). Also the total Presbytery balances for Net Revenue available in 2019 (TSE Presbytery \$105,671)
3. **Approval of Minutes – September 10, 2018:** The Chair noted that as the Secretary, Fred Angus has been recovering from an operation and a recent infection, the September meeting minutes are not available. Approval will be deferred to November.
4. **Treasurer's Report:**
 - i) **Presbytery Financial Statement – 2018 to September 30** (attached as Appendix A):
Consensus was achieved from those present to receive the financial report to September 30, 2018 as circulated and forward it to the Executive.
 - ii) **Presbytery Assessments 2018:** Clyde Harris reported in an e-mail dated October 8, 2018 that he has e-mailed Communities of Faith to have the final assessment payments to Toronto Conference by November 1. Three have paid in full, 32 are paying according to a schedule, and four are in arrears. Reminders will be sent to those in arrears starting in November. West Ellesmere CC will be up to date before it closes.
 - iii) **Congregational Treasurer's Workshops & Seminars:** Clyde Harris reported that the last of the TSE Presbytery workshops was held on October 2, 2018 and was well attended by 16 people. He noted that he has been holding seminars in South West Presbytery (12 attended) and also webinars with Eric Mathiesen which covered people from across Canada.
5. **Order of the Day, The Donway Covenant United Church (DCUC) – Development of Church Property with "Options for Homes" as Developer:**
 - i) **Presentation by Alex Mills, a member of DCUC:** The Chair welcomed Alex Mills who gave a presentation of alternative development proposals for the DCUC site:
 - a) A revisit of the 2012 proposal to combine the church property with the TDSB property to the west with a community centre and ice rinks.
 - b) A stand-alone small church building (approx.8,000 sq. ft. with surface parking) on around 0.7 acres and the balance of the site – 1.80 acres available for affordable housing.

The Team heard the presentation and asked questions about the proposals and thanked Alex for the presentation. This presentation was made ahead of a formal scheduled presentation by other DCUC members. Alex's presentation informed the Team of other alternatives that should be addressed by DCUC.

- ii) **Presentation by Maureen Hall, John Sloan and Marten de Groot of DCUC:** The Chair welcomed the members of DCUC and Maureen Hall went through the history of the development planning with Options for Homes and the congregation's discernment and approval process. Material had previously been circulated indicating a church for 100 persons within a new condominium development on the DCUC site, to be built by Options for Homes and to be completed by 2023 at the earliest. The basic costs were outlined for the development and a residual was identified at \$7.2 million for DCUC's use, after construction costs and transition costs were accounted for.

The Team asked questions about the draft agreement received from Options for Homes, especially about interim payments to DCUC during the development phase. The draft agreement is being reviewed by DCUC's lawyer at Mills & Mills and a new agreement will be made available to the Team.

The Team noted that Alex Mills had made a presentation on alternative proposals for the development of the DCUC site and asked that DCUC present a report to the Team outlining why these alternative proposals had not been considered as thoroughly as Alex might have expected. Maureen Hall agreed to prepare a report and submit it as soon as possible.

It was recognized that the Trustees have submitted a request by motion approved October 9, 2018 for the sale of the manse and church property together with a preliminary plan of disposition of assets from the sale. The F & P Team received the motion and will deal with it in the future, when more information is available on the details of the agreement with Options for Homes. If this item cannot be dealt with by the F & P Team in 2018, then DCUC will be advised to resubmit the request to Region 10.

6. Updates on Communities of Faith or Property Matters:

- i) **West Ellesmere Community Church (WECC):** The church held its last service on August 26 and will be closing on October 19, 2018.
- ii) **Glebe Road United Church (GRUC) – Transfer of Trusteeship of German UC Property:** The Team reviewed the draft Covenant Agreement and the changes suggested, as well as a draft motion. This will be considered again at the November 2018 meeting of the F & P Team along with a final Covenant Agreement.
- iii) **West Hill United Church:** Presbytery approved a Major Capital loan for up to \$180,000 in September. Work has begun on repairing the roof with a contract value of \$89,000. The Team members will consider the confirmation of the action of the Chair in recommending the approval of the loan to the Presbytery Executive at the November meeting. There was consensus of those present that the action did not present any problems, but a motion of confirmation of actions taken will be presented.

7. Other Business: None

8. **Adjournment:** There being no further business, the Chair declared the meeting be adjourned and closed with a benediction.

Nick Walker
Chair & Secretary for Meeting

Next Meetings:

Monday, November 12, 2018

4:00 pm to 6:30 pm

Devotion – Alan Morson

Monday, December 10, 2018

4:00 pm to 6:30 pm

Devotion – Nick Walker

Appendix A: Financial Report to September 30, 2018

Toronto Southeast Presbytery Financial Report 2018						
	ACTUALS to September 30th, 2018		BUDGET to December 31st, 2018			
REVENUE						
Grant from Toronto Conference		\$34,127.50		\$34,127.00		
Plenary Meeting Donations		\$165.00		\$1,000.00		
Workshops (registration/Lunch)		\$175.00		\$0.00		
Multi-Faith calendars		\$0.00		\$0.00		
TOTAL REVENUE		<u>\$34,467.50</u>		<u>\$35,127.00</u>		
EXPENSES						
Executive						
Executive		\$843.48		\$3,500.00		
Program Planning		\$7,675.91		\$5,000.00		
Plenary Meetings		\$4,585.60		\$7,000.00		
Nominations		\$0.00		\$200.00		
Moderator		\$0.00		\$0.00		
Total Executive		<u>\$13,104.99</u>		<u>\$15,700.00</u>		
Commissions						
Finance and Property		\$5.38		\$300.00		
Pastoral Relations		\$6,232.43		\$8,500.00		
Education and Students		\$324.03		\$800.00		
Total Commissions		<u>\$6,561.84</u>		<u>\$9,600.00</u>		
Programs						
Outreach and Mission Support		\$0.00		\$560.00		
Congregational Health		\$941.20		\$8,800.00		
Youth Network		\$1,165.05		\$1,000.00		
Justice and Global Issues		\$4,420.58		\$8,300.00		
Inter Church Inter Faith		\$6,000.00		\$7,300.00		
Mission Strategy		\$55.33		\$4,000.00		
Total Programs		<u>\$12,582.16</u>		<u>\$29,960.00</u>		
Travel						
Plenary Travel		\$0.00		\$100.00		
Committee Travel		\$135.36		\$700.00		
Total Travel		<u>\$135.36</u>		<u>\$800.00</u>		
Unallocated Expenses		<u>\$8,970.00</u>		<u>\$0.00</u>		
TOTAL EXPENSES		<u>\$41,354.35</u>		<u>\$56,060.00</u>		
NET INCOME OVER EXPENSES (loss)		<u>(\$6,886.85)</u>		<u>(\$20,933.00)</u>		

	From Surplus	Brought Forward	Interest/Grants Donations	Transfers	Payments	Fund Totals
Operating Fund	2017 Surplus (\$12,735.57)					(\$6,886.85)
Details as shown above						
Contingency Reserve Fund	(\$12,735.57)	\$33,690.85	\$0.00	\$0.00	\$0.00	\$20,955.28
min. 10% of budget plus unallocated surplus						
Legal and Conflict Mitigation Fund	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
max. \$20,000 allocated 50% of excess surplus						
Outreach Fund	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
max. \$5,000 allocated 25% of excess surplus						
Education and Student Fund	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
max. \$2,000 allocated 10% of excess surplus						
						\$0.00
Special Projects - Grants						
Education and Student Fund	\$0.00	\$4,371.53	\$1,271.95	\$0.00	\$1,215.36	\$4,428.12
Presbytery Urgent Need Fund	\$0.00	\$37,347.09	\$0.00	\$0.00	\$3,092.06	\$34,255.03
Fresh Expressions Grant	\$0.00	\$2,150.00	\$0.00	\$0.00	\$20,000.00	(\$17,850.00)
PTCC Annual Net Revenue	\$0.00	\$5,560.58	\$0.00	\$0.00	\$0.00	\$5,560.58
PTCC Congregational Revitalization	\$0.00	\$0.00	\$85,500.00	\$0.00	\$9,051.87	\$76,448.13
Events Fund	\$0.00	\$327.38	\$0.00	\$0.00	\$201.45	\$125.93
Mission Animation	\$0.00	(\$17,565.55)	\$45,706.25	\$0.00	\$60,072.57	(\$31,931.87)
Mission Articulation	\$0.00	\$32,693.74	\$0.00	\$0.00	\$10,196.18	\$22,497.56
East End Project	\$0.00	\$5,505.48	\$0.00	\$0.00	\$0.00	\$5,505.48
Regent Park Project	\$0.00	\$13,508.28	\$200.00	\$0.00	\$61,403.14	(\$47,694.86)
Learning Communities	\$0.00	\$8,580.96	\$0.00	\$0.00	\$37,681.69	(\$29,100.73)
						<u>\$63,311.80</u>

**The Vision of Toronto Southeast Presbytery is
to enable and support good, faithful and healthy communities of faith
within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

**Toronto Conference
Toronto Southeast Presbytery
Minutes of the Executive Meeting**

Date: October 16, 2018

Time: 4:00 pm – 6:00 pm

Place: Apps Room, 963 Pharmacy Avenue, Scarborough, Ontario.

Present:

Executive Members: Paul Hutchison (Chair), Martha ter Kuile (Past-Chair), Clyde Harris (Treasurer), Sharon Aylsworth (Member-at-Large), Randy Naylor (Nominations), Lynella Reid-James (Member-at-Large), Marg Walker (Secretary)

Regrets: Hannah Lee (Member-at-Large)

Staff: Anne Shirley Sutherland

Quorum was achieved.

Paul welcomed everyone to the meeting at 4:06 pm

Constitution of the Court, Acknowledgement of the Land, and Opening Prayer

Paul called the meeting to order, constituted the Court, Acknowledged the Land and offered an opening prayer.

Agenda

The agenda was reviewed and no changes were made.

Staff report

Anne Shirley shared the on-going work in the presbytery. This included work with TUCC, pastoral relations and congregational support.

Anne Shirley shared a spread sheet of information about the TSE pastoral charges which will be forwarded to Region 10 to ensure that the region is aware of continuing work and issues. The executive thanked Anne Shirley for this.

Anne Shirley introduced the documents PTCC Grant Review and Monitoring Process Enhancements and PTCC Grant Review and Monitoring Process Terms of Reference. Donna MacCandlish was engaged to help develop some processes that could be offered to Region 10. Donna discussed this with Peter Hartmans, Executive Minister, who would see it as a gift.

MOTION: Sharon Aylsworth / Martha ter Kuile That the executive of Toronto Southeast Presbytery receives the documents PTCC Grant Review and Monitoring Process Enhancements and PTCC Grant Review and Monitoring Process Terms of Reference; and that the documents be forwarded to the Transition Commission and PTCC for consideration in developing an enhanced process for monitoring and reviewing grants.

CARRIED.

The chair expressed thanks to Donna MacCandlish for her work.

MOTION: Lynella Reid-James / Randy Naylor THAT Anne Shirley establish a Presbytery Consultative Task Group (PCTG) to work with Wexford Heights United Church.

CARRIED.

Clyde Harris abstained from the vote.

Mission and Outreach report

Paul welcomed Ron Wigle and Vicki Smith and thanked them for the work the team has done over the years. Ron reviewed the requests which were received and noted that members of the team had visited the applicants to learn of their continuing work.

Mission Support Grant recommendations:

Anglican United Refugee Alliance (AURA): \$35,000; Christian Resource Centre (CRC): \$23,000; Ecumenical Chaplaincy at the University of Toronto (ECUT): \$10,000; Fred Victor Mission: \$7,500; Massey Centre for Women: \$6,000; Mount Sinai Hospital Chaplaincy: \$12,000; St. Matthew's Bracondale House: \$1,000; Michael Garron Hospital Chaplaincy: \$6,000. Appendix A

MOTION: Clyde Harris / Randy Naylor that the Toronto Southeast Presbytery Executive, on the recommendation of the Mission and Outreach team, approves the 2019 recommendations for Mission Support Grants, dated October 16, 2018 and that the recommendations be forwarded to Region 10 for consideration.

CARRIED.

PTCC Interest Income / Net revenue Grants

As of September 30, there is \$105,671 available for 2019 distribution through the Net Revenue which is disbursed in TSE through the Outreach and Mission Support Team. This does not include the St. Enoch's Fund as TUCC has not given a projection for 2019 at this time.

Ron Wigle and Vicki Smith presented The Mission and Outreach Team report. The team is recommending funding of \$107,000 to ten (10) organizations, using the PTCC projected Interest Income / Net Revenue Funds of \$100,000 and the St Enoch's Fund of \$9,500.

M&O received PTCC applications from ten (10) organizations with \$ 112,280 in total requests. These organizations received PTCC funding in 2018. M&O members met with the applicant organizations to listen to their stories. M&O members then met as a group and reached consensus on the recommended funding.

The executive asked Ron and Vicki to update the report to ensure that the \$105,671 available are used. An updated spread sheet will be provided.

The request is for \$102,780 from PTCC Net revenue Funds and \$9,480 from the St. Enoch's Fund. Massey Centre for Women: \$7,000; Ecumenical Chaplaincy at the University of Toronto (ECUT): \$20,000; Fred Victor Centre: \$7,280 from St. Enoch's fund; Moorelands Kids: \$6,000; Lake Scugog Camp: \$20,000; CRC (Christian Resource Centre): \$10,000; \$2,200 from St. Enoch's and \$7,780 from PTCC; AURA (Anglican United Refugee Alliance): \$15,000; Bloor Street United Church (Refugee project): \$10,000; Alpha Korean United Church: \$7,000; TUNM (Toronto Urban Native Ministry): \$10,000.

MOTION: Lynella Reid-James / Sharon Aylsworth that the Toronto Southeast Presbytery Executive, on the recommendation of the Mission and Outreach team, supports the 2019 recommendations of the Mission and Outreach Team for the use of the PTCC Net Revenue and St. Enoch's Fund and will forward to the November plenary for approval.

CARRIED.

Mission and Outreach Legacy grant proposal

The Mission and Outreach Team proposed that a legacy amount of \$123,500 be requested from PTCC Net Revenue Funds in 2019 for funding in 2020. This could be available to Anglican United Refugee Alliance (AURA), Lake Scugog Camp, Ecumenical Chaplaincy at U of T (ECUT), Christian Resource Centre (CRC), Fred Victor, Massey Centre, Bloor St. Refugee Outreach, Alpha Korean UC – Refugee Mission and Moorelands Community Services in 2020. It is understood that these organizations will have to prepare grant requests in 2019 for 2020 and submit applications to the Region.

MOTION: Sharon Aylsworth / Martha ter Kuile THAT the executive of Toronto Southeast Presbytery recommend to the November plenary that \$123,500 of the Net Revenue PTCC Funds in 2019 be identified by the Region to support The Anglican United Refugee Alliance (AURA), Lake Scugog Camp, Ecumenical Chaplaincy at U of T (ECUT), Christian Resource Centre (CRC), Fred Victor, Massey Centre, Bloor St. Refugee Outreach, Alpha Korean UC – Refugee

Mission and Moorelands Community Services in 2020. These organizations must submit PTCC applications to be considered for funding.

CARRIED.

Paul expressed thanks to the Team for their enthusiasm and caring. During the Mission and Outreach presentation at the November plenary, pictures of the team will be projected.

The November letter to the organizations will include information about the request to PTCC for funding to be available for 2020. Each organization will need to apply. There will not be a reminder application sent. Information will be available on the Region website.

Transition Motions

Jody Maltby, Executive Secretary forwarded transition motions regarding PTCC and the New Ministries and Leadership Development Fund agreements. The motions will be forwarded to Toronto Conference, PTCC and Region 10.

MOTION: Clyde Harris / Sharon Aylsworth that Toronto Southeast Presbytery agrees that, for the purpose of the Operating Agreement dated October 1, 2010 as amended April 20, 2016, between PTCC, Toronto Conference and the four presbyteries, Region 10 is successor to Toronto Conference, Living Waters Presbytery, Toronto Southeast Presbytery and South West Presbytery and Region 8 is successor to Northern Waters Presbytery.

MOTION: Clyde Harris / Sharon Aylsworth that Toronto Southeast Presbytery endorse the concept that, in due course, the PTCC funds of Living Waters Presbytery, Toronto Southeast Presbytery and South West Presbytery will merge into one fund for Region 10 and the fund of Northern Waters Presbytery will become the fund of Region 8.

MOTION: Clyde Harris / Sharon Aylsworth that Toronto Southeast Presbytery agree to the following:

- that the New Ministries Development and Leadership Fund continue for two years beginning January 1, 2019 and operate according to the current terms of reference;
- as per the Memorandum of Understanding dated November 23, 2016, between PTCC, Toronto Conference and the four presbyteries, that Region 10 be the successor for Toronto Conference, Living Waters Presbytery, Toronto Southeast Presbytery and South West Presbytery and that Region 8 be the successor for Northern Waters Presbytery;
- the grant selection committee will be housed in Region 10 with grant applications accepted from both Region 10 (for ¾ of the fund as at December 31, 2018) and Region 8 (for ¼ of the fund as at December 31, 2018);
- that there be two people from Region 8 on the grant selection committee during this interim period;
- that Region 10 be asked to include the grant selection committee in its governance structure;
- as of January 1, 2019, and during the interim period, Region 10 may choose to contribute to the fund for Region 10 and Region 8 may choose to contribute to the fund for Region 8; and
- during this interim period, Region 10 and Region 8 will discuss how they would like the fund to continue beyond 2020.

CARRIED.

Trustees for West Ellesmere property

At the September executive meeting, a motion was passed naming Randy Naylor as the presbytery trustee for West Ellesmere and requesting that Toronto Conference name two members. Jody Maltby and Rose Cambourne are the Conference nominees.

MOTION: Marg Walker / Martha ter Kuile That the executive of Toronto Southeast Presbytery name Randy Naylor, Rose Cambourne, and Jody Maltby trustees for West Ellesmere United Church effective October 19, 2018.

CARRIED.

The motion will be sent to Toronto Conference.

Update from Transition Commission

Martha and Marg gave a brief update about the work of the Transition Commission. As the region begins, the plan is to have the minimum of committees and to use task groups for time limited work. The Regional executive will be elected at the annual meeting and can determine the future organization.

Finance Treasurer's report to end of September

Clyde reported that the 2018 assessments are in reasonably good shape. Clyde will follow up in November until all have been received.

Clyde has held the last of the workshops for Congregational Treasurers in our Presbytery. This is bittersweet as there is a strong need which was demonstrated on October 2nd, when 16 were in attendance, including three for the first time. He has also been doing seminars in South West Presbytery where there were 12 in attendance including 4 for their first time. In addition to these two series, Clyde has been involved with Erik Mathiesen doing Webinars for the whole country. In the spring of 2018, there were three and this fall, there is a series of four. The final one for 2018 will be on November 27 when the topic will be the changing assessment and how it will affect each congregation as we move into 2019 and the new church structure.

Clyde recommended and the executive agreed that the funds: Contingency Reserve Fund (\$20,066.28), the Legal and Conflict Mitigation Fund (\$20,000), the Outreach Fund (\$5,000) and the Education and Students Fund (\$2,000) be collapsed. The Outreach and Education and Student Funds are allocated from excess surplus.

Clyde noted that several special projects show negative numbers. This is because PTCC funds have not been allocated at this time. This is expected to be sorted out by the end of October.

Clyde said that expenses are in order. He also noted that he has not had a request from Lake Scugog for the funds for the new dishwasher.

MOTION: Clyde Harris / Marg Walker That the Executive of Toronto Southeast Presbytery receive the financial report to September 30, 2018.

CARRIED.

Pam Lock contacted members of the TSE executive regarding the E&S Committee/Fund of the Presbytery. She is concerned about where the funds could go to support students in the future. The secretary has contacted Peter Hartmans, Dale Hildebrand and Todd McDonald about how the funds can be for students. Information will be shared when it is received.

November Plenary plan

Paul shared plans for the plenary. Suggestions were offered by members of the executive.

The executive supported that this should be a time of celebration with a special dinner, recognition of staff and presbyters and include communion.

There is a minimum of business to be conducted. This includes the motions re: PTCC and the New Ministries and Leadership Development Fund, the Mission and Outreach recommendations for the PTCC Interest Income / Net Revenue PTCC funds and a request for legacy funding through PTCC for the current organizations supported by Mission and Outreach.

Martha ter Kuile and Emily Gordon provided considerable comments about GC43 at the September plenary. There had been a suggestion that an additional report from GC43 would be included in the Nominations plenary program. After considerable discussion, it was decided that this will not happen.

The secretary will contact the members of GC43 and inform them of this decision.

Correspondence

	Date		
1.	Sept 9, 2018	Linda Grey, re: letter about Victoria Park plan if disposition	FYI
2.	Sept 24, 2018	Jody Maltby re: Accounts, Funds	Motions included in the agenda for Oct 16
3.	Sept, 2018	Moorelands appeal	FYI
4.	Oct 11, 2018	Five Oaks Thanksgiving Appeal	FYI
5.	Oct 12	D Allen re Webinars for chairs, secretaries	FYI
6.	Sept 30, 2018	a) Backgrounder report - Towards Understanding the Immigrant Cultural Diversity (in The United Church) b) List of participating pastoral charges c) Towards Understanding the Immigrant Cultural Diversity - Junior Smith	FYI
7.	Oct 11, 2018	Email from Jody Maltby requesting that Rose and Jody be named as trustees of West Ellesmere	Motion

MOTION: Marg Walker / Lynella Reid-James That the correspondence be accepted and actions taken as noted.

CARRIED.

Approval of Minutes of September 10, 2018 and September 18 Executive meetings. Receipt of Minutes of September 18, 2018 plenary meeting

MOTION: Marg Walker / Randy Naylor That the minutes of the September 10, 2018 and September 18, 2018 executive meetings be approved as presented.

CARRIED.

MOTION: Marg Walker / Clyde Harris That the minutes of the September 18, 2018 plenary meeting be received as presented.

CARRIED.

Adjournment

There being no further business, the Chair declared the meeting adjourned at 6:00pm and closed with prayer.

Rev. Dr. Paul Hutchison
Chair: Toronto Southeast Presbytery

Margaret Walker
Secretary: Toronto Southeast Presbytery

Remaining 2018 meetings**Executive meeting**

Monday, November 12 at 7 pm. F&P meet from 4 to 6:30 pm

Monday, December 3 at 4 pm & a final dinner

Plenary meeting: November 20, 2018 at Final meeting at the presbytery office

**2019 MISSION SUPPORT GRANTS (“MSG”)
Recommendations to TSE Executive (Oct. 16, 2018)**

Name of Organization	Recommendation	Description of Program
Anglican United Refugee Alliance (AURA) 2723 St. Clair Ave. E.	2018 Funding: \$35,000 2019 Request: \$35,000 Grant: <u>\$35,000</u>	AURA is an ecumenical ministry that provides support, training and information to churches, community groups and individuals in Toronto Conference wishing to sponsor refugees. The requested funding will go to support their administrative and program costs.
Christian Resource Centre (CRC) 40 Oaks Street	2018 Funding: \$18,000 2019 Request: \$25,000 Grant: <u>\$23,000</u>	CRC provides a wide variety of social service and community support programs in Regent Park. The level of need increases each year. New community partnerships and fundraising initiatives are being developed. The requested funding will be used to partially fund administrative costs.
Ecumenical Chaplaincy at the University of Toronto (ECUT) 59 St. George Street	2018 Funding: \$9,000 2019 Request: \$10,000 Grant: <u>\$10,000</u>	ECUT chaplaincy provides pastoral care, fellowship and education to U of T students at the downtown & Scarborough campuses. The requested funding will be used to support chaplaincy work on two campuses and staffing costs.
Fred Victor Mission 145 Queen Street East	2018 Funding: \$4,500 2019 Request: \$10,000 Grant: <u>\$7,500</u>	Fred Victor provides housing and community support programs and are dealing with the opioid drug crisis in the area. The requested funding will be used to support the work of a Community Development worker located at the reception centre, 145 Queen Street.
Massey Centre for Women 1102 Broadview Avenue	2018 Funding: \$5,500 2019 Request: \$6,000 Grant: <u>\$6,000</u>	Massey works with mothers and children that have a high level of need. The requested funding will provide additional staff supports to care for children while mothers attend classroom sessions to learn parenting skills.
Mount Sinai Hospital 600 University Ave.	2018 Funding: \$7,500 2019 Request: \$16,834 Grant: <u>\$12,000</u>	Mt. Sinai provides chaplaincy services to patients, families and staff. The requested grant will be used to partially fund the salary of an Ecumenical chaplaincy position for 2 days per week.
St. Matthew’s Bracondale House 707 St. Clair Ave. W.	2018 Funding: \$1,000 2019 Request \$1,000 Grant: <u>\$1,000</u>	St. Matthew’s Bracondale provides geared to income housing and other support services to seniors. The requested funding will be used to support the meal program among others. It will also maintain the historic connection with the UCC.
Michael Garron Hospital 825 Coxwell Ave.	2018 Funding: \$4,500 2019 Request: \$7,500 Grant: <u>\$6,000</u>	The chaplaincy provides services to patients, families and staff. The requested funding will be used to develop a new narrative music therapy program primarily for palliative care patients to improve quality of life for patients and family who face end-of-life issues.

**Toronto Southeast Presbytery Education and Students Commission
Minutes October 16, 2018—1pm start**

Present: June Cavers, Dan Benson, Pam Lock, Kathryn Moase, Norm Seli, Paul Stott, Cynthia Stretton, John Suk, Ella Taylor-Walsh, Marney Winn, Ila Vaculik

Regrets: Bruce Galbraith, Lorrie Daly-Price, Lorna Joblin

Staff available: Wendy Miller, Dale Hildebrand

Welcome: Pam Lock

Devotional: Norm Seli opened the meeting with an invocation. The motions were: hands on legs, hands to heart, hands up and then embracing hands. The words “be here now” were repeated with each hand movement. We moved as one to call ourselves and God’s presence into the moment. Norm felt that during the past 10 to 12 years E&S did a good job of looking for God’s presence in ourselves, others, in E&S thoughts and actions as we worked and continue to work with students who are seeking their way.

MOTION: John Suk/Paul Stott to approve the agenda as written.

CARRIED.

MOTION: Cynthia Stretton/Ella Taylor Walsh to approve the minutes of September 18, 2018 as written.

CARRIED.

Interview Motions:

MOTION: Marney Winn/Norm Seli: that Toronto Southeast Presbytery Education and Students Commission having interviewed Elizabeth Kiff continues to support her candidacy.

CARRIED.

MOTION: Dan Benson/Ella Taylor-Walsh: that Toronto Southeast Presbytery Education and Students Commission having interviewed Glen Greenwood Licensed Lay Worship Leader and checked references where he has used his LLWL, renews his LLWL license until June 30, 2021.

CARRIED.

Results of E&S and CIC consultation Oct 10, 2018 at Toronto Conference office

- Ella reported that this was a very worthwhile consultation. Bronwyn Corlett put a plan of the new Candidacy Pathways organization on the white board. The Candidacy Board will have a different area of responsibility than the Regions. The Candidacy Board will set up sub units to interview in the Regions.
- Paul reported that we also named different student concerns. eg Joseph Kim, could not start discernment until Jan 1, 2019. Bronwyn Corlett indicated that there were a number of ways to discernment. We were impressed that the Candidacy Pathways process is being well handled and a lot of the issues are being resolved. Those in charge are open to listening carefully as all are on the new pathways process.
- June mentioned that there are many discernment pathways. One would be the present 12-month discernment. Another would be a discernment weekend. E&S discernment teams do not need to take 1 year as of Dec 31/18. They do need to write a discernment report and to send it to Robyn McGauley.
- At the Oct 10 meeting June gave a summary of all TSP E&S students:

- E&S Funds: E&S wants to know what is happening to their budget funds of \$4,428.12 and money from covenanting service funds dedicated to E&S. We should know our full financial position soon with input from Marg Walker, Clyde Harris and Anne-Shirley Sutherland. E&S would like some of our money to go to JK who was unable to start discernment and thus unable to obtain an Emmanuel College tuition waiver because of the end of the E&S mandate, Dec 31, 2018. Any remaining funds could well be used to fund Vocational Assessments for students.
- IT systems will be available to support the new committees. Personnel records will be available online for I, C and ministers.

Update Master List:

- letter from AST re Cynthia O'Connell C (Norm Seli) All course results are now good to excellent. She is working on a new placement for Sept 2019.
- JC Inquirer (Marney Winn) All is progressing well.
- JK wants to be an inquirer. A letter was sent to JK with follow up communication by Pam and Paul. They explained that E&S is working with him to find the best discernment pathway. Because he cannot begin discernment before Jan 1, 2019, he cannot apply for a tuition waiver. E&S suggests that JK apply to E&S for some of the E&S funds from the budget and from covenanting. He will do an informal discernment and become better known at his church in the interim.
- Luba Rascheff C (Ella Taylor-Walsh) Ella is accompanying LR.
- Ann Piper LLWL license renewal E&S interview on Oct 29, 2018 at 11am at Trinity-St. Pauls UC.

Next Meetings:

Tues Nov 20, 2018—2pm start—Last TSP meeting to follow.

- Opening and Closing: Paul Stott
- Potential interviews:
 - Jason Meyers C (Marney Winn) mid-sme report
 - Stephen Milton C (Lorna Joblin) mid-sme report

Tuesday December 11, 2018

- E&S Celebratory Luncheon—Former members are being invited.
- Bring your fond memories. Be ready for a hymn sing.

Closing: Norm Seli closed the meeting with a prayer thanking God for being present in this E&S time and asking God to go with us on our way.

Adjourn: 4:30pm

**Toronto Southeast Presbytery
Meeting by Conference Call
Pastoral Relations and Ministry Support Team
Minutes of the Meeting held on November 7, 2018 at 6:00 p.m.**

Chair: Diane Bennett-Jones **Note taker:** Beth Moore

Present: Larry Beech, Beverley Bennett, Diane Bennett-Jones, Anne Hepburn, Beth Moore, Edith-Ann Shantz

Regrets: Joan McCalmont, Warren McDougall, Susanne VanderLugt

Staff: Anne Shirley Sutherland

1. Call to Order and Opening Reflection

Diane Bennett-Jones called the meeting to order at 6:05 p.m. and opened the meeting with prayer. The agenda was reviewed and accepted.

2. Approval of Minutes of PRMST Meetings – September 5, 2018 and October 3, 2018

MOTION: Beth Moore/Edith-Ann Shantz that the minutes of the September 5, 2018 meeting be approved.

CARRIED.

MOTION: Anne Hepburn/Edith-Ann Shantz that the minutes of the October 3, 2018 meeting be approved.

CARRIED.

3. a) College Street United Church – Short Term Supply Position Description and Appointment Request (TC 425 PD and TC 410 ST)

The Team was advised that Rev. Don Bell is being appointed for the seven month period from November 1, 2018 to June 30, 2019 and that, while a search is not necessary, the appointment of a Conference Liaison will still be needed to arrange the covenanting service since the appointment is for more than six months.

MOTION: Larry Beech/Anne Hepburn that the position description for a short-term supply position for a Minister of Word, Sacrament and Pastoral Care be approved and that the Toronto Conference Settlement and Pastoral Relations Committee be asked to appoint a Conference Liaison to arrange a covenanting service.

CARRIED.

b) Kimbourne Park United Church – New and Revised Position Descriptions

Anne Shirley Sutherland advised that Rev. Michael Cottrell will be moving to half time in January, 2019 so his position description is being revised. In addition, a new position for a short term supply position is being developed. However the draft position descriptions have been returned to the Church for revision so they will be presented for approval at our next meeting.

4. Review of Grid

An updated grid was not available. Anne Shirley said that there were no changes requiring discussion at this meeting. She confirmed that an announcement had been issued by the General Council Office that a settlement had been reached with Rev. Gretta Vosper. While the announcement stated that many of the settlement terms are confidential, it confirmed that Gretta may continue her ministry at West Hill United Church without any restrictions.

5. Other Business

- Diane Bennett-Jones advised that she and Anne Hepburn had completed an exit interview with Rev. Christine Smaller (Birchcliff Bluffs United Church) and that she and Beth Moore had completed an exit interview with Rev. Rob Selby (Knox United Church, Agincourt) and that reports on these interviews would follow.
- Edith-Ann Shantz confirmed that she will contact Rev. Ellen Redcliffe to make an appointment for her exit interview, to be conducted by Edith-Ann and Beth Moore.

Next meeting:

Wed. December 5 @ 6 pm APPS Room - with dinner

There being no further business, at 6:20 p.m. the Chair declared the meeting adjourned.

Diane Bennett-Jones, Chair

Beth Moore, Secretary

**The Vision of Toronto Southeast Presbytery is
to enable and support good, faithful and healthy communities of faith
within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

Toronto Conference, Toronto Southeast Presbytery Minutes of the Plenary Meeting

5:45 p.m. dinner

Date: November 20, 2018
Time: 7:00 pm – 8:30 pm
Place: Presbytery Offices
Attendees: See Appendix A

A delicious dinner was served family style. The atmosphere was upbeat and Ross Inglis played the violin in the background as we ate.

To draw the Court together, a video “This is the Sound of One Voice” by The Wailin’ Jennies was played.

Constitution of the Court

Paul Hutchison, Chair, called the meeting of the plenary together at 7:00 pm and constituted the meeting saying ‘As the United Church gathered in this time and place, we draw this meeting of Toronto Southeast Presbytery together to deal with such business as should properly come before us.’

The Chair gave the Acknowledgement of the Land.

Since time immemorial First People's lives and spirituality have been deeply connected to this land.

We acknowledge this land as the territory of the Huron-Wendat and Petun First Nations, the Seneca, and most recently the Mississaugas of the Credit River.

Today, the meeting place of Toronto Presbytery is still home to many Indigenous peoples. We are grateful to have the opportunity to meet and work on this territory.

May we live with respect and gratitude for the land and its peoples.

The Christ candle and four direction candles were lit and we sang VU 34 “Come now, O God of Peace”.

Welcome, Presbytery updates, congratulations, thoughts and prayers

Welcome

Ross Inglis, Director of Music, Knox Agincourt

New Presbyters

Rev. Tom MacNeill, TCUC

Chris Bennett, East End United, lay rep

Good-byes

Mary Davis - Living Waters

Hoon Kim – Wyevale, N. Waters

Thoughts and Prayers

Malcolm Finlay, on the recent death of his wife Mary

Diane Bennett-Jones, on the recent death of her mother Rosemary

Family of Linda Parsons (LW), on her recent death

Congratulations

Rev. Dr. Marc Doucet on receiving his DMin.

Anniversary Celebrations

Metropolitan 200 years

Knox Agincourt 170 years

Toronto Chinese 100 years

German Church 60 years

Deer Park / Calvin Presbyterian Ecumenical Shared 10 years

Governance Motions

- Approve the agenda as circulated
- Grant the privileges of corresponding membership to all visitors to this meeting.
- Empower the Executive from the rise of this meeting until midnight on December 31, 2018 to act on behalf of Toronto Southeast Presbytery with a recommendation from the appropriate standing committee wherever possible.
- Approve the September 18, 2018 minutes of the Plenary meeting as circulated.
- Approve the September 30, 2018 Finance Report, as circulated. See Appendix B

MOTION: Marg Walker / Clyde Harris that Toronto Southeast Presbytery approve the governance motions as presented.

CARRIED.

Following the singing of MV 174 "Soil of God, you and I", the meeting continued.

Mission and Outreach PTCC and St. Enoch's grants

Glen Greenwood shared the report of the Mission and Outreach Team. The members of the Mission and Outreach Team are co-chairs: Glen Greenwood and Ron Wigle; secretary: Vicki Smith; Hedy Baker-Graf, Deborah Hart, Manley James, Flo Morson, Cynthia O'Connell. Glen particularly thanked Vicki Smith who has been secretary of the Team for 9 years.

Following visits to all of the applicants, the Mission and Outreach Team recommended grants of \$102,780 from PTCC Net Revenue Funds and \$9,480 from the St. Enoch's Fund.

PTCC grants: Alpha Korean United Church: \$7,000; AURA (Anglican United Refugee Alliance): \$15,000; Bloor Street United Church (Refugee project): \$10,000; CRC (Christian Resource Centre): \$7,780; Ecumenical Chaplaincy at the University of Toronto (ECUT): \$20,000; Lake Scugog Camp: \$20,000; Massey Centre for Women: \$7,000; Moorelands Kids: \$6,000; TUNM (Toronto Urban Native Ministry): \$10,000.

From St. Enoch's Fund: CRC (Christian Resource Centre): \$2,200; Fred Victor Centre: \$7,280

MOTION: Vicki Smith / Ron Wigle THAT Toronto Southeast Presbytery, on the recommendation of the Mission and Outreach Team and the Presbytery Executive, approve the disbursement plan of \$102,780 from PTCC Net Revenue Funds.

CARRIED.

MOTION: Vicki Smith / Glen Greenwood THAT Toronto Southeast Presbytery, on the recommendation of the Mission and Outreach Team and the Presbytery Executive, approve the disbursement plan of \$9,480 from the St. Enoch's Fund pending confirmation of the 2018 revenue.

CARRIED.

Glen described the Mission and Outreach Team request to support several recipients into 2020 with a request for a Legacy Fund.

MOTION: Glen Greenwood / Ron Wigle THAT Toronto Southeast Presbytery, on the recommendation of the executive request to PTCC that \$123,500 of the Net Revenue PTCC Funds in 2019 be identified by Region 10 to support The Anglican United Refugee Alliance (AURA), Lake Scugog Camp, Ecumenical Chaplaincy at U of T (ECUT), Christian Resource Centre (CRC), Fred Victor, Massey Centre, Bloor St. Refugee Outreach, Alpha Korean UC – Refugee Mission, TUMN and Moorelands Community Services in 2020. These organizations must submit PTCC applications to be considered for funding.

CARRIED.

A suggestion was made that congregations be encouraged to become involved with some of these agencies to support them financially and engage with their work.

Glen reported that Mission Support grant applications for 2019 were reviewed by the Mission and Outreach Team and recommendations sent to the Regional Transition Commission. The following recommendations were approved: CRC: \$23,000; AURA: \$35,000; ECUT: \$10,000; Fred Victor: \$7,500; Massey Centre: \$6,000; Michael Garron Chaplaincy: \$6,000; Mount Sinai chaplain: \$12,000; St. Matthew's Bracondale: \$1,000.

Nominations

Randy Naylor explained the Major Capital Fund to the Court.

MOTION: Randy Naylor / Lynella Reid-James that John Suk and Nick Walker, be named as the TSP Major Capital Grant Commission to publicize, receive grant applications and determine grants to be made within the limits of the TSP Major Capital Fund. And that they be given the power to add more members to the commission.

CARRIED.

MOTION: Randy Naylor / Lynella Reid-James that at the request of the Region 10 Transition Commission, John Suk and Nick Walker be named as the 2 members from Toronto Southeast Presbytery to serve on an interim PTCC Grant Review Commission until the first Regional Council meeting in May, 2019.

CARRIED.

Transfer of Funds

MOTION: Marg Walker/ Clyde Harris that Toronto Southeast Presbytery confirms that 100% of its Communities of Faith will be transferring to Regional Council 10 and that the financial assets of the Presbytery are 100% in cash as held by Toronto Conference (December 31, 2017 audited value of \$316,814) and, that it is the wish of the Presbytery that the remaining net cash assets (audited as of December 31, 2018, including future commitments previously made from the Presbytery funds, if any) be transferred to the account of Regional Council 10 for general / program expenses of Regional Council 10.

CARRIED.

Toronto Southeast Presbytery Fund agreement with TUCC

The executive had discussed a draft agreement with Toronto United Church Council for the use of the Major Capital Grant Fund in the future. The agreement will establish a Commission with authority to approve grant requests to the Major Capital Fund.

Following discussion, the executive determined that a four (4) year period be identified for funds to be used for communities of faith in the Toronto Southeast Presbytery.

The executive agreed that a Commission, rather than a Task Group, be established with a mandate including the authority to approve grants.

The Commission is responsible to publicize, receive grant applications and determine grants to be made within the limits of the TSP Major Capital Fund agreement; that they be given the power to add more members to the commission. A motion was approved in the Nominations report.

Future Use of Major Capital Grant Fund

MOTION: Clyde Harris / Randy Naylor That the Toronto Southeast Presbytery on the recommendation of the executive, approves The Toronto Southeast Presbytery Fund (TSE Fund) Post Remit Agreement for Toronto Southeast Presbytery (TSE) & Toronto United Church Council (TUCC).

CARRIED.

Worship

The chair invited the Court into a time of worship.

Following the Call to Worship and reading of The Call of Jeremiah, (1:4-10) by Elkanah Alagurajah, Susanne VanderLugt, Andrew Lee and Cynthia O'Connell, Anne Shirley invited the Court to pray.

The Chair reflected on "Called to More" with respect to God's call to Jeremiah, God's continuing call to each of us and the call to participate in the future Region. Anne Shirley describes defying the refrain of decline and moving forward. I believe that God's call to Jeremiah is the same call that we are living out.

He noted some of the creative things that Toronto Southeast Presbytery has accomplished including holding on to the Church of the Master property for a possible future use; providing a grant to West Hill to support repairs to their building; supporting the Tamil Mission, the Portuguese Ministry, CRC, TUMN and other ministries; East End and Lawrence Park developing new ministries; Metropolitan, Bloor St., Manor Road and Glebe Road in new projects; Edith Anne celebrating 32 years of ministry and newly ordained ministers.

As we go forward with faith in our ministries we are held in God's care. We are not alone. And most of the time, that is enough. We are not one voice singing, we are a chorus. We are defying the refrain of decline and moving forward. And on that path, wherever the journey may take us, we are not alone, thanks be to God.

We continued singing "We are Marching (Siyahamba)" VU 646.

Announcements

Ren Ito, Social Justice Animator announced the LGBTQIA2S+ Community Day on Saturday, November 24 from 10am-3pm at Richmond Hill United. Register through Living Waters Presbytery

Jean Ward announced the Congregational Event on Saturday, December 1 from 9:30am-2pm at 963 Pharmacy with Matthew Behrens. Register Online

Staff Appreciation

Gifts from Conference

The chair presented the Conference gifts to Ren Ito, Ian Manson and Jean Ward.

Gifts from Presbytery

The Chair announced that gifts will be given to Jamie Ramesbottom and Rod Murphy, the building staff at 963 Pharmacy. The Chair had presented Wendy Miller with a gift earlier in the day since she was unable to attend the meeting.

The Chair presented gifts to Dale Hildebrand and Anne Shirley Sutherland and thanked them for their support and caring for all of us.

The chair presented a gift to Clyde Harris who has been our treasurer and has conducted workshops for treasurers during the past nine years.

The Court responded with applause.

Communion

The Court shared in the Sacrament of Communion. Following the prayer of Thanksgiving and Confession, the hymn VU 467 "One Bread, One Body" was sung.

Staff and members of the executive served the elements. Communion hymns were played and sung. Following Communion, a video by the Eastminster (East End) choir was projected.

Following the hymn MV 138 "My Love Colours Outside the Lines", the Court shared in a closing of Looking Back and Moving Forward.

"Draw the Circle Wide" MV 145 was sung and the plenary closed with VU 586 "We shall go out."

Adjournment

The Chair declared that, having completed the business before the Court, the meeting was adjourned at 8:40 pm.

Rev. Dr. Paul Hutchison
Chair: Toronto Southeast Presbytery

Margaret Walker
Secretary: Toronto Southeast Presbytery

Regional Council meeting: May 24 to 26, 2019

ATTENDING

	Last Name	First Name	Member Status	Primary Affiliation
1	Airhart	Phyllis	Lay Rep	St. Andrew's
2	Alagurajah	Elkana	Other	Tamil United Church Mission
3	Amos	Dorothy	Alternate Lay Rep	Toronto SE Presbyterial (UCW)
4	Angus	Fred	Lay Rep	Glen Rhodes
5	Aylsworth	Sharon	Lay Member at Large	Toronto SE Presbytery
6	Baker-Graf	Hedy	Lay Rep	Knob Hill
7	Barr	John	Lay Rep	Kingston Road
8	Bennett	Beverley	Lay Rep	College Street
9	Bennett	Chris	Lay Rep	East End United
10	Blair	Michael	Ministry Personnel	Bloor Street
11	Cavers	June	Lay Rep	Northlea
12	Chandler	Karen	Candidate	Toronto SE Presbytery
13	Chapman	Sarah	Ministry Personnel	Eglinton St. George's UC
14	Cheung	Christopher	Ministry Personnel	Toronto Chinese
15	Chinnery	Joan	Lay Rep	Ebenezer
16	Chong	James	Lay Rep	Alpha Korean
17	Comish	Sue	Lay Rep	Lawrence Park Community
18	Crann	Julie	Lay Rep	Jubilee
19	Dale	Karen	Ministry Personnel	Beach
20	Daly-Price	Lorrie	Ministry Personnel	Heritage
21	duCharme	Douglas	Ministry Personnel	Fairlawn Avenue
22	Ewart	Ron	Ministry Personnel	Toronto SE Presbytery
23	Fairhurst	Ted	GUEST	Bathurst Street
24	Gibson	Joan	Lay Rep	Malvern-Emmanuel UC
25	Greenwood	Glen	Lay Rep	St. Mark's
26	Hall	Alan	Ministry Personnel	Toronto SE Presbytery
27	Harris	Clyde	Lay Member at Large	Toronto SE Presbytery
28	Hart	Deborah	Ministry Personnel	Deer Park
29	Hepburn	Anne	Ministry Personnel	Toronto SE Presbytery
30	Hildebrand	Dale	Staff	Toronto Conference
31	Hodgson	Lauren	Ministry Personnel	St. Matthew's
32	Howey	Roberta	Ministry Personnel	Manor Road
33	Hur	Won	Ministry Personnel	Ebenezer
34	Hutchison	Paul	Ministry Personnel	Eglinton St. George's UC
35	Ito	Ren	Staff	Toronto SE Presbytery
36	James	Manley	Lay Member at Large	Toronto SE Presbytery
37	Joblin	Lorna	Ministry Personnel	Toronto SE Presbytery
38	Lawrie	Louise	Lay Rep	West Hill
39	Lee	Hannah	Ministry Personnel	Knob Hill
40	Lee	Andrew	Ministry Personnel	Malvern-Emmanuel UC
41	Lock	Pam	Lay Member at Large	Toronto SE Presbytery
42	MacNeil	Tom	Ministry Personnel	Toronto Chinese
43	Macpherson	Andrew	Ministry Personnel	Saint Luke's
44	Manson	Ian	Ministry Personnel	Humber Valley
45	McDougall	Warren	Ministry Personnel	Toronto SE Presbytery

	Last Name	First Name	Member Status	Primary Affiliation
46	McKibbin	Jim	GC42 Commissioner	Toronto SE Presbytery
47	Metcalf	Rob	Ministry Personnel	Fairlawn Avenue
48	Metcalf	Sue	GUEST	Fairlawn Avenue
49	Middleton	Don	Lay Rep	Trinity-St. Paul's UC
50	Miller	Chris	Ministry Personnel	Toronto SE Presbytery
51	Miller	Jasper	GUEST	Bathurst Street
52	Moase	Kathryn	Lay Member at Large	Toronto SE Presbytery
53	Moore	Beth	Lay Rep	Birchcliff Bluffs UC
54	Morson	Alan	Lay Rep	Eglinton St. George's UC
55	Morson	Flo	Lay Rep	Eglinton St. George's UC
56	Naylor	Loreen	Lay Member at Large	Toronto SE Presbytery
57	Naylor	Randy	Ministry Personnel	Parkwoods
58	Palin	Jennifer	Ministry Personnel	The Donway Covenant UC
59	Peterson	Aubrey	Lay Rep	Eglinton St. George's UC
60	Ramkeesoon	Ken	Ministry Personnel	Toronto SE Presbytery
61	Reid-James	Lynella	Lay Rep	Knox Agincourt UC
62	Roach	Winston	Lay Rep	Eastminster
63	Ryerson	John	Lay Rep	Fairlawn Avenue
64	Scott	Bill	Lay Rep	Don Mills-Thorncliffe Park PC
65	Seli	Norm	Ministry Personnel	Jubilee
66	Shantz	Edith-Ann	Ministry Personnel	Don Mills-Thorncliffe Park PC
67	Silva	Ricardo	Ministry Personnel	College Street
68	Smaller	Christine	Ministry Personnel	Birchcliff Bluffs UC
69	Smith	Dianne	Lay Rep	Heritage
70	Smith	Vicki	Lay Member at Large	Toronto SE Presbytery
71	Stott	Paul	Lay Rep	Trinity-St. Paul's UC
72	Stretton	Cynthia	Ministry Personnel	Beach
73	Stroud	Randy	Lay Rep	St. Mark's
74	Sutherland	Anne Shirley	Staff	Toronto Conference
75	Taylor-Walsh	Ella	Ministry Personnel	Toronto SE Presbytery
76	ter Kuile	Martha	Ministry Personnel	Bloor Street
77	Terry	Clarice	Lay Rep	Dewi Sant Welsh
78	Trapman	John	Lay Rep	Timothy Eaton Memorial
79	Trapman	Yvonne	Lay Rep	Timothy Eaton Memorial
80	Vaculik	Ila	Lay Member at Large	Toronto SE Presbytery
81	VanderLugt	Susanne	Ministry Personnel	Toronto SE Presbytery
82	Walker	Marg	Lay Rep	Knox Agincourt UC
83	Walker	Nick	Lay Member at Large	Toronto SE Presbytery
84	Ward	Jean	Ministry Personnel	South West Presbytery
85	White	Christopher	Ministry Personnel	St. Mark's
86	Wigle	Ron	Lay Rep	Parkwoods
87	Wilson	Enid	Lay Rep	Toronto SE Presbyterial (UCW)
88	Winn	Marney	Lay Rep	Beach
89	Wushke	Ralph Carl	Ministry Personnel	Toronto SE Presbytery
90	Young	Neil	Ministry Personnel	St. Andrew's

REGRETS

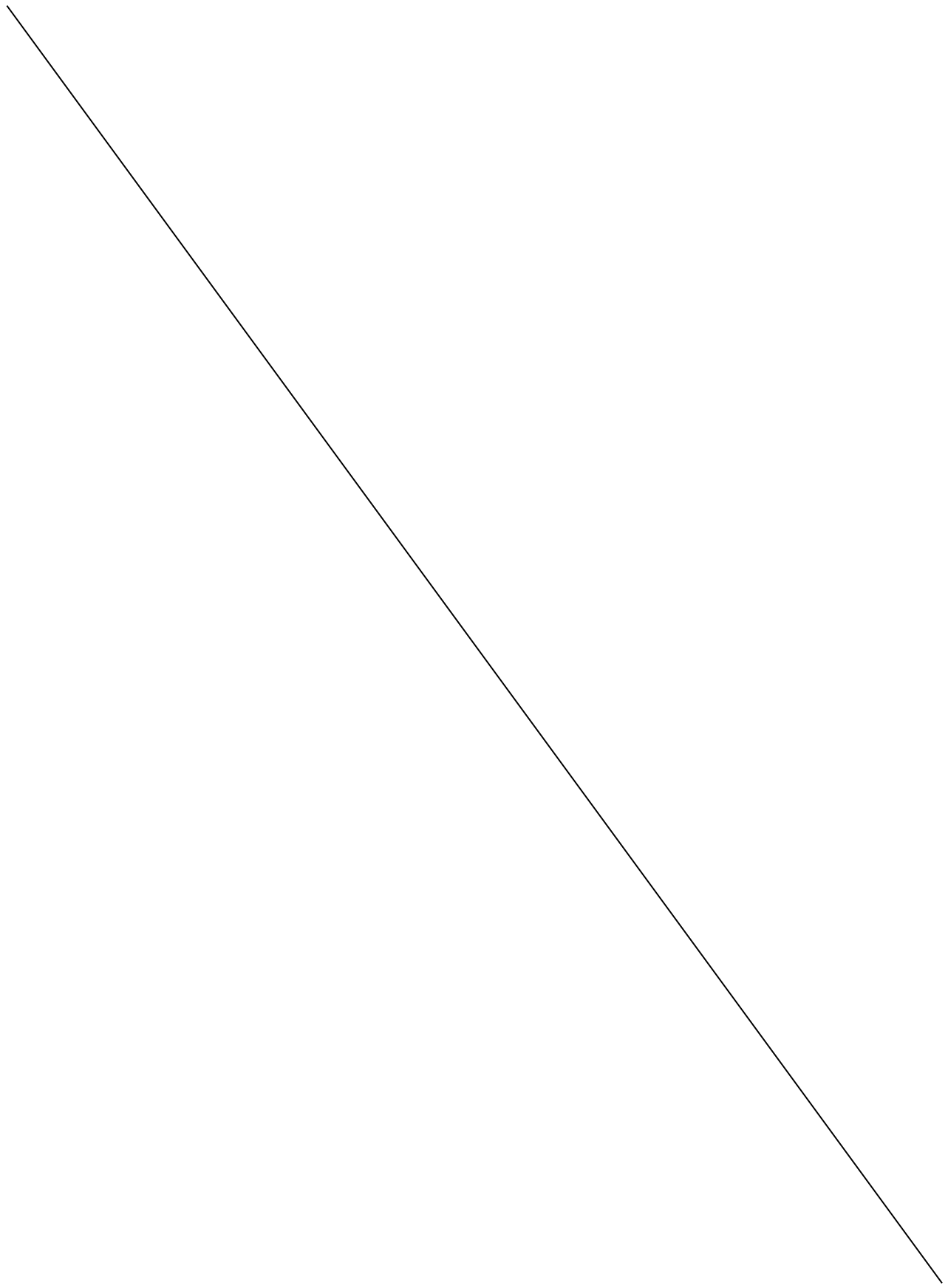
	Last Name	First Name	Member Status	Primary Affiliation
1	Ahlstrom	Lee-Ann	Ministry Personnel	Northlea
2	Bacon	Eric	Ministry Personnel	Lawrence Park Community
3	Bartlett	George	Lay Rep	Bloor Street
4	Brooks	Barry	Ministry Personnel	Toronto SE Presbytery
5	Diaz	Lori	Ministry Personnel	Timothy Eaton Memorial
6	DiNovo	Cheri	Ministry Personnel	Trinity-St. Paul's UC
7	Doucet	Marc	Ministry Personnel	Toronto SE Presbytery
8	Evan-Jones	Sandra	Ministry Personnel	Toronto SE Presbytery
9	Galbraith	Bruce	Lay Rep	Scarborough Bluffs UC
10	Goodyear	Marie	Ministry Personnel	Toronto SE Presbytery
11	Graham	Fred	Lay Rep	Deer Park
12	Hardy	Nancy	Ministry Personnel	Toronto SE Presbytery
13	Hoffman	Nettie	Ministry Personnel	Toronto SE Presbytery
14	Hunnisett	Jean	Ministry Personnel	Timothy Eaton Memorial
15	Martin	Martha	Ministry Personnel	Kingston Road
16	McCalmont	Joan	Ministry Personnel	Toronto SE Presbytery
17	McLeese	Rosemary	Lay Rep	Timothy Eaton Memorial
18	McNaughton	Peter	Ministry Personnel	Toronto SE Presbytery
19	Miller	Sarah	Ministry Personnel	Eastminster
20	Philipson	Kristin	Ministry Personnel	Rosedale
21	Pope	Marion	Ministry Personnel	Toronto SE Presbytery
22	Rascheff	Luba	Lay Rep	Bloor Street
23	Selby	Rob	Ministry Personnel	Knox Agincourt UC
24	Simpson	Meriel	Ministry Personnel	Scarborough Bluffs UC
25	White	Barbara	Ministry Personnel	Toronto SE Presbytery
26	Yaron	Ronny	Lay Rep	Bathurst Street

**Toronto Southeast Presbytery
Financial Report
2018**

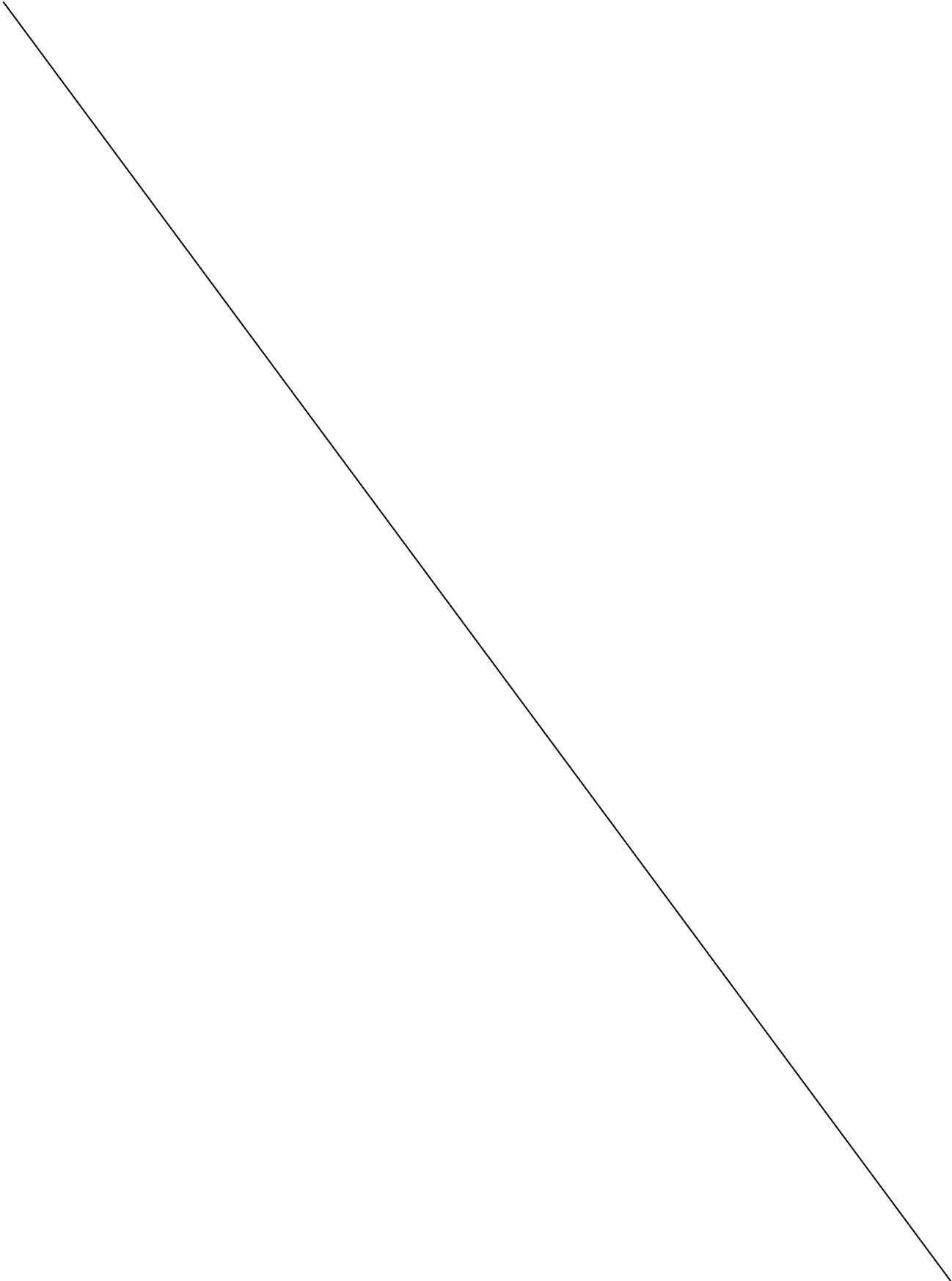
	ACTUALS to September 30th, 2018	BUDGET to December 31st, 2018
REVENUE		
Grant from Toronto Conference	\$34,127.50	\$34,127.00
Plenary Meeting Donations	\$165.00	\$1,000.00
Workshops (registration/Lunch)	\$175.00	\$0.00
Multi-Faith calendars	\$0.00	\$0.00
TOTAL REVENUE	\$34,467.50	\$35,127.00
EXPENSES		
Executive		
Executive	\$843.48	\$3,500.00
Program Planning	\$7,675.91	\$5,000.00
Plenary Meetings	\$4,585.60	\$7,000.00
Nominations	\$0.00	\$200.00
Moderator	\$0.00	\$0.00
Total Executive	\$13,104.99	\$15,700.00
Commissions		
Finance and Property	\$5.38	\$300.00
Pastoral Relations	\$6,232.43	\$8,500.00
Education and Students	\$324.03	\$800.00
Total Commissions	\$6,561.84	\$9,600.00
Programs		
Outreach and Mission Support	\$0.00	\$560.00
Congregational Health	\$941.20	\$8,800.00
Youth Network	\$1,165.05	\$1,000.00
Justice and Global Issues	\$4,420.58	\$8,300.00
Inter Church Inter Faith	\$6,000.00	\$7,300.00
Mission Strategy	\$55.33	\$4,000.00
Total Programs	\$12,582.16	\$29,960.00
Travel		
Plenary Travel	\$0.00	\$100.00
Committee Travel	\$135.36	\$700.00
Total Travel	\$135.36	\$800.00
Unallocated Expenses	\$8,970.00	\$0.00
TOTAL EXPENSES	\$41,354.35	\$56,060.00
NET INCOME OVER EXPENSES (loss)	(\$6,886.85)	(\$20,933.00)

	From Surplus	Brought Forward	Interest/Grants Donations	Transfers	Payments	Fund Totals
Operating Fund	2017 Surplus (\$12,735.57)					(\$6,886.85)
Details as shown above						
Contingency Reserve Fund	(\$12,735.57)	\$33,690.85	\$0.00	\$0.00	\$0.00	\$20,955.28
min. 10% of budget plus unallocated surplus						
Legal and Conflict Mitigation Fund	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
max. \$20,000 allocated 50% of excess surplus						
Outreach Fund	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
max. \$5,000 allocated 25% of excess surplus						
Education and Student Fund	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
max. \$2,000 allocated 10% of excess surplus						
						\$0.00
Special Projects - Grants						
Education and Student Fund	\$0.00	\$4,371.53	\$1,271.95	\$0.00	\$1,215.36	\$4,428.12
Presbytery Urgent Need Fund	\$0.00	\$37,347.09	\$0.00	\$0.00	\$3,092.06	\$34,255.03
Fresh Expressions Grant	\$0.00	\$2,150.00	\$0.00	\$0.00	\$20,000.00	(\$17,850.00)
PTCC Annual Net Revenue	\$0.00	\$5,560.58	\$0.00	\$0.00	\$0.00	\$5,560.58
PTCC Congregational Revitalization	\$0.00	\$0.00	\$85,500.00	\$0.00	\$9,051.87	\$76,448.13
Events Fund	\$0.00	\$327.38	\$0.00	\$0.00	\$201.45	\$125.93
Mission Animation	\$0.00	(\$17,565.55)	\$45,706.25	\$0.00	\$60,072.57	(\$31,931.87)
Mission Articulation	\$0.00	\$32,693.74	\$0.00	\$0.00	\$10,196.18	\$22,497.56
East End Project	\$0.00	\$5,505.48	\$0.00	\$0.00	\$0.00	\$5,505.48
Regent Park Project	\$0.00	\$13,508.28	\$200.00	\$0.00	\$61,403.14	(\$47,694.86)
Learning Communities	\$0.00	\$8,580.96	\$0.00	\$0.00	\$37,681.69	(\$29,100.73)
						\$63,311.80

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**Finance and Property Team Minutes
Monday, December 10, 2018 – 4 pm
Toronto Southeast Presbytery Office**

Present: Nick Walker (Chair), Fred Angus (Secretary), Joan Chinnery, Clyde Harris, Johmann Kwong, Alan Morson, Aubrey Peterson, David Phillips, Randy Stroud, Wayne White and Anne Shirley Sutherland (Staff Support)

Regrets: None.

Call to Order and Devotion: The Chair recognizing that there was a quorum, called the meeting to order and lead us in a devotion he called “Changes”, a retrospect on the years past that this committee has operated; noting that that this is the last of our meetings before Presbytery dissolves December 31, 2018. He closed with a prayer.

1. **Agenda:** The Chair asked that the F&P Team amend the agenda to incorporate a discussion by member Randy Stroud about an elevator at St. Mark’s United Church, an in-camera discussion by Clyde Harris about a church treasurer, and a closing comment by Anne Shirley. The agenda, as amended, was accepted by consensus.
2. **Approval of Minutes** – November 12, 2018

MOTION: Fred Angus / Wayne White to approve the Finance & Property minutes of November 12, 2018 as circulated. **CARRIED**

The Chair and Secretary signed the minutes of record and Wendy Miller, the Presbytery Administrative Assistant, was asked into the meeting to receive them. The Chair presented her with a small gift of appreciation for her work with us over a number of years. Wendy thanked us and advised that she will be leaving Presbytery December 15th to pursue other employment.

3. **Treasurer’s Report:**

- i. **Presbytery Financial Statement – 2018 to November 30:** Clyde Harris reported that a financial statement is not available but he is continuing to work with Rose Cambourne, Toronto Conference Finance and Property Administrator, to finalize. Financial Statements will be circulated when available. Rose’s employment will continue with Region 10.
- ii. **Presbytery Assessments 2018:** Clyde Harris reported that approximately \$17,000 has yet to be collected, primarily because some communities of faith pay by post-dated cheque and the anniversary due date has not yet passed. This amount is from 7 congregations, 2 of which have paid but the payment has not yet been processed.

Clyde noted that the November 27, 2018 United-In-Learning webinar focused on the new funding model for 2019 assessments and a recording is available at United-In-Learning for anyone who did not see the original broadcast.

iii. **Region 10 update:**

- i. Region 10 has opted to have centralized accounting carried out by the national church office.
- ii. Nick advised that Toronto United Church Council (TUUC) has determined that the St. Enoch’s Fund, (“the Fund”), will be allocated to Region 10. This decision was made because of the Fund’s current affiliation with Toronto Southeast Presbytery and its historical link with downtown Toronto.

- iv. **In-camera discussion about a congregation and its treasurer:** Background information was deemed confidential; consequently, the discussion was of a general nature, (the

congregation's identity was withheld from the F&P Team at the request of the Chair). The advisability of providing financial assistance to the congregation was discussed.

MOTION: Joan Chinnery / Aubrey Peterson that Finance and Property approve a grant of up to \$5,000 for a consulting services proposal by Toronto United Church Council to provide financial and governance services to a church in need. **CARRIED**

4. **Order of the Day – Metropolitan United Church (MUC):** The Chair welcomed visitors from MUC: Tim Gorley (Board Chair) and Alan Cotterill (Chair, Trustees), to the meeting and introduced two topics for discussion – Presbytery approval for MUC to proceed with a \$4.0 million capital project to renovate the north end of its church building and a \$3.5 million mortgage to finance the project. The visitors proceeded with a PowerPoint presentation of the project. The presentation was well received with few explanations required. The Chair, satisfied that the F&P team members' questions had been answered, called for the first of two motions, an approval of the project.

MOTION RE: REQUEST FROM METROPOLITAN UNITED CHURCH (MUC) TRUSTEES FOR APPROVAL OF A MAJOR PLAN FOR CAPITAL RENOVATIONS OF \$4.0 MILLION

WHEREAS Metropolitan United Church has engaged in congregational discernment processes to inform its future and the preparation of a major plan for capital renovations – the North End Renovation Capital Project at MUC, AND

WHEREAS MUC has prepared a preliminary capital expenditure plan in the amount of \$4,054,374 (THE PROJECT) as outlined in the attached Appendix A, AND

WHEREAS MUC Trustees have requested approval of THE PROJECT funding of \$3.5 Million through a loan with Toronto United Church Council (TUCC) and the balance from unrestricted MUC funds, AND

WHEREAS the Finance and Property Team is mandated to act for Toronto Southeast Presbytery in matters of congregational property requiring Presbytery approval, AND

WHEREAS the Finance and Property Team has received and reviewed the details of the MUC preliminary capital plan for the North End Renovation Capital Project at the MUC property and the TUCC loan details,

IT IS MOVED by Alan Morson and SECONDED by Randy Stroud that Toronto Southeast Presbytery:

Approves and consents to the request from Metropolitan United Church (MUC) for the expenditure of funds in the approximate amount of \$4,054,374 utilizing a \$3.5 million loan from Toronto United Church Council and the balance from unrestricted MUC funds, for the North End Renovation Capital Project.

CARRIED

The Chair then called for the second motion – the approval of a \$3.5 million loan with Toronto United Church Council.

MOTION RE: METROPOLITAN UNITED CHURCH THREE YEAR, \$3.5 MILLION LOAN WITH TORONTO UNITED CHURCH COUNCIL AS OF JANUARY, 2019

IT IS MOVED by Joan Chinnery **AND SECONDED** by Aubrey Peterson that Toronto Southeast Presbytery consents to the loan/mortgage between Metropolitan United Church and Toronto United Church Council (TUCC) with the terms as stated in the November 7th, 2018 letter from TUCC.

Details & Terms:

Date of Loan:	January 2019,
Amount:	\$3,500,000,
Amortization:	25 years,
Term:	Three (3) years
Interest rate:	4.0% or the Bank of Nova Scotia 3-year interest rate, whichever is the higher on the date of the first draw, with the rate set at the time of commencement of principal and interest payments, at which time a new three-year term will be begin.
Repayment:	Interest-only payment until September 1, 2019 with conversion to monthly principal and interest thereafter until Maturity Date.
Security:	First Mortgage registered against Metropolitan United Church property with clause referencing an assignment of rents and leases relating to the Parking Service Agreement with Target Park Inc., together with a letter of commitment from the Church Board confirming lump sum payments on the loan when annual car parking revenues received by the church exceed \$1 million.

CARRIED

The MUC representatives left the meeting, having first advised us that its minister, Rev. Dr. Malcolm Sinclair, would be retiring February 2019.

- 5. Order of the Day – East End United Regional Ministry (EEU):** The Chair welcomed visitors from EEU: Pam Cameron (Chair of Council), Victor Chan (Chair of Stewardship), Judith Ramsay (Co-Chair of Trustees) and Chris Bennett (Lay Presbyter). Nick Walker noted that EEU is the newly amalgamated body of Cosburn UC, Eastminster UC, and Glen Rhodes UC. The EEU team is here to request Presbytery approval to list the property of Cosburn UC for sale. Nick Walker asked about the EEU's sales process and Victor Chan, the lead member of the EEU Cosburn sales team offered to answer questions. A general discussion took place after which the Chair, noting that there were no further questions, called for a motion to approve a listing of the Cosburn property for sale. F&P member Fred Angus declared a conflict of interest and recused himself from the vote.

The Chair first advised the EEU members present that two administrative items are immediately required to be filed with the F&P Team:

- A signed copy of the resolution by the EEU Trustees, December 9, 2018, and
- A copy of the Listing Agreement signed by EEU and CBRE Limited.

MOTION RE REQUEST FROM EAST END UNITED REGIONAL MINISTRY TRUSTEES TO LIST FOR SALE, 1108 GREENWOOD AVENUE (COSBURN UNITED CHURCH), TORONTO, ON.

WHEREAS the congregations of Cosburn United Church (CUC), Eastminster United Church (EUC) and Glen Rhodes United (GRUC), agreed to merge on June 30, 2018 as stated in their Amalgamation Covenant Agreement, dated April 21, 2018 and to form a new congregation named East End United Regional Ministry (EEU), AND

WHEREAS Toronto Southeast Presbytery has approved the merger of Cosburn United Church, Eastminster United Church and Glen Rhodes United, AND

WHEREAS Toronto Southeast Presbytery has approved the closure of Cosburn United Church on June 30, 2018, AND

WHEREAS the governing body of EEU has decided to sell Cosburn United Church, the property at 1108 Greenwood Avenue, Toronto ON, AND

WHEREAS the governing body of EEU at its meeting on December 9, 2018 has directed the Trustees to enter into a listing agreement with a commercial real estate company, CBRE Limited, for the sale of said property and appointed a sales committee, AND

WHEREAS the Trustees of EEU meeting on December 9, 2018 have requested the consent of Toronto Southeast Presbytery to list the property for sale with CBRE Limited, AND

WHEREAS the Finance and Property Team is mandated to act for Toronto Southeast Presbytery in matters of congregational property requiring Presbytery approval, AND

WHEREAS, the Finance and Property Team has received and reviewed the “draft” listing agreement with CBRE Limited and supporting documentation from the Trustees meeting,

IT IS MOVED by Wayne White and SECONDED by Clyde Harris that Toronto Southeast Presbytery,

- 1. Approves and consents to the listing for sale of the congregational lands at 1108 Greenwood Avenue, with the legal description of PT. LT. 12 PL. 310, Twp. Of York, PT. 1, PL. 64R9167, Toronto (E. York), City of Toronto, pursuant to the “draft” listing agreement with CBRE Limited, the terms of which include:
 - a. Listing period commencing December 11, 2018 and ending July 31, 2019.**
 - b. Commission of 4.0%% of the gross sale price.**
 - c. The price of the property to be determined according to current market value,****AND****
- 2. Directs the Trustees of EEU to provide Toronto Southeast Presbytery with a copy of the “signed” Listing Agreement with CBRE Limited, AND**
- 3. Directs the Trustees of EEU to ensure that any Offer of Purchase and Sale following from this listing include the condition that it is subject to the approval**

of Toronto Southeast Presbytery or its successor, Regional Council 10 (or as otherwise named) of the United Church of Canada, AND

4. **Agrees to defer consideration of a final plan of disposition for the funds received from the sale, to the Toronto Southeast Presbytery successor, Regional Council 10 (or as otherwise named), as is required by the policy of the United Church of Canada (Manual 2016 - G 2.3.2 e (iii)), recognizing that a final plan of disposition of assets cannot be submitted until the sale of the property closes, AND**
5. **Directs the Governing Body of EEU to ensure that any plan of disposition for the funds ensure the reimbursement to Congregational and Trustees funds, and the Manse Fund, of all costs accrued from operating the property at 1108 Greenwood Avenue, prior to closing the sale.**

CARRIED

A signed copy of the December 9, 2018 EEU trustees' resolution was provided before the EEU members left the meeting. The Chair thanked the EEU visitors for their attendance.

6. **Updates on Communities of Faith and Property Matters:**
 - i. **West Hill United Church (WHUC) Building Repairs:** Presbytery approved a Major Capital loan for up to \$180,000 in September to carry out major repairs to the roof and heating plant of WHUC, the work to be managed by TUCC. The congregation worshipped at the Church of The Master site during the remediation period and has now returned to its own building. Nick Walker and Al Morson reviewed the financial position of WHUC and made a report to the Presbytery Executive that was accepted. The Presbytery executive agreed that in this instance no co-funding was required by WHUC for this project under the \$180,000 grant as their financial situation did not provide funding to do co-funding.
 - ii. **The Donway Covenant United Church, (DCUC) – Request for use of an additional \$18,000 from its manse fund:** The DCUC Trustees' request this amount to cover expenses related to the sale and re-development of its property by Options for Homes, a project previously approved by Finance and Property at its meeting November 12, 2018. This drawdown will leave a balance of \$150,787 in its manse fund, an amount in excess of the \$150,000 required pursuant to TSP Policy 2017-002. The Chair, noting that no discussion was forthcoming, called for a motion to approve.

MOTION RE: THE DONWAY COVENANT UNITED CHURCH REQUEST TO USE ADDITIONAL CAPITAL FROM MANSE FUND TO FUND EXPENSES FOR A CHURCH RE-DEVELOPMENT PROJECT

WHEREAS the Council of The Donway Covenant United Church on November 13, 2018 has requested that Toronto Southeast Presbytery consent to the transfer of \$18,000 held in the Manse Fund to their General Fund for use in the funding of expenses related to the re-development project being undertaken with Options for Homes under an MOU received by the Finance & Property Team, and

WHEREAS in 2017 Presbytery approved Policy 2017 – 002: Manse Funds held by Communities of Faith – Restrictions on Use of Capital, which allows the use of Manse Funds for expenses related to capital projects, as long as the Manse Fund does not reduce below a residual value of \$150,000, and

WHEREAS the Finance and Property Team acts for Toronto Southeast Presbytery in matters falling under section C 3.5 of the Manual 2016,

IT IS MOVED BY David Phillips and SECONDED by Alan Morson that Toronto Southeast Presbytery:

- 1. Approves and consents to the request of the Council and Trustees of The Donway Covenant United Church (DCUC) to transfer funds in the amount of \$18,000 from its Manse Fund (value approximately \$168,787) to their General Fund for use in the funding of expenses related to the re-development of the property being undertaken with Options for Homes, and**
- 2. Recommends to DCUC that their Manse Fund be replenished by future donations to provide a fund for ministerial compensation in excess of the minimum reserve fund of \$150,000 as stipulated in Policy 2017 – 002.**

CARRIED

- iii. Victoria Park United Church:** On November 14, 2018 Toronto Conference Executive approved the Final Plan of Disposition of Assets from the Toronto Conference sale of the property in the future including a \$600,000 distribution to the Toronto Southeast Presbytery Major Capital Fund at TUCC.
 - iv. Northlea United Church –** Northlea UC paid \$380,000 to Toronto United Church Council, being the balance of 20% of the net sales price of the Bedford Park UC property as required pursuant to Toronto Southeast Presbytery Major Capital Fund, Policy Number 2017-001.
- 7. Other Business:**
- i. St. Mark's UC Elevator Project:** Randy Stroud described the project briefly and asked about funding availability. Suggestions were made by members of the Team including a PTCC capital grant, checking the United Church website for grants, Trillium grants and the Federal Government accessibility grants.
 - ii. Retirement of Anne Shirley Sutherland:** The Chair, noting that Anne Shirley Sutherland, Conference Minister for Healthy Communities of Faith is retiring, asked her for a final word as we cease operations under the current format. On behalf of the F&P Team, he gave her small gift as a token of our appreciation for her assistance to us over a number of years.
- 8. Adjournment:** There being no further business, the Chair declared the meeting be adjourned and thanked everyone for their work on the committee. He closed with a benediction.
- 9. Fellowship:** The F & P Team gathered at a nearby steak house and enjoyed a meal and conversation to celebrate the over nine years of service to the Presbytery by the members.

Nick Walker
Chair

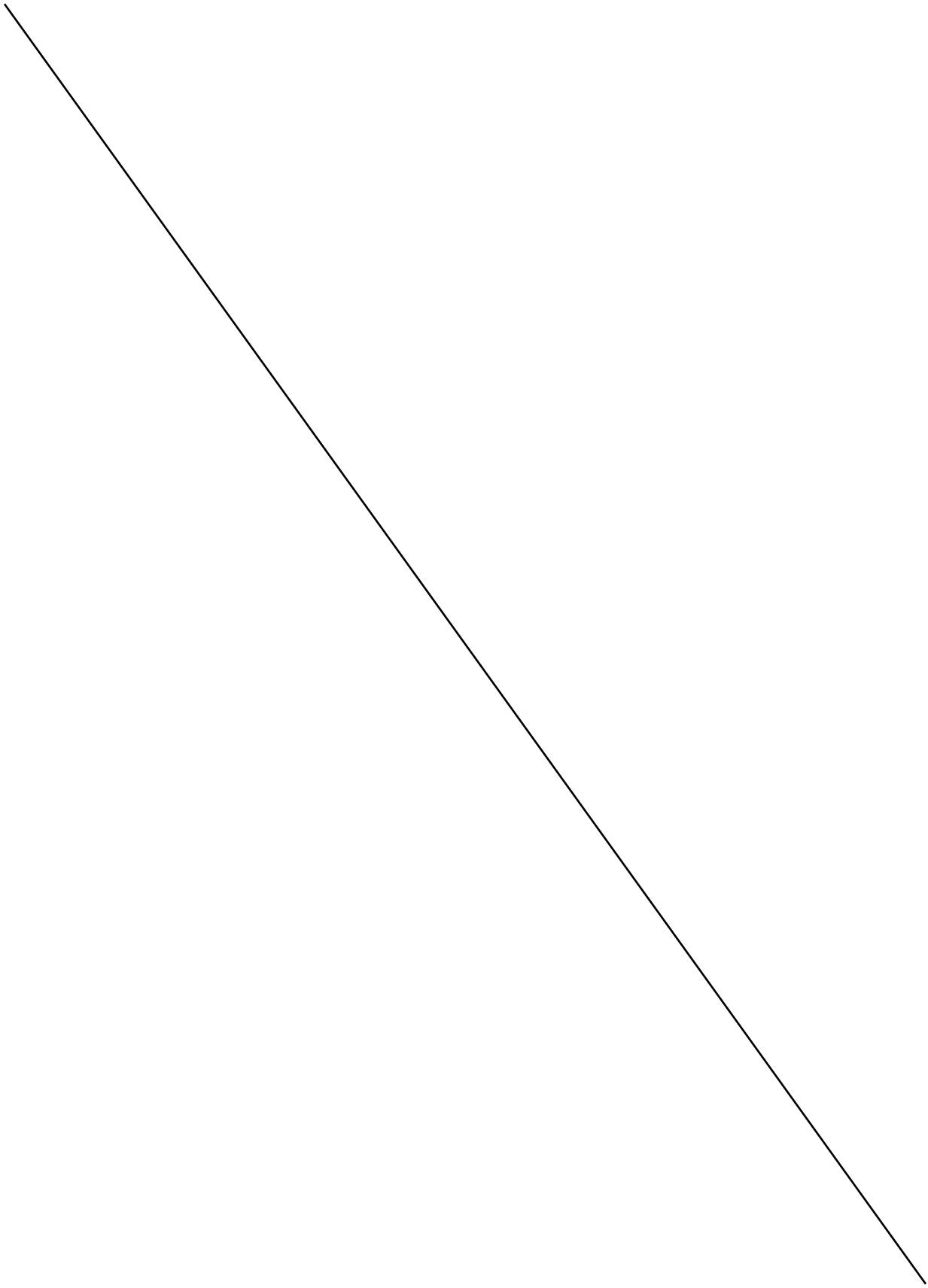
Fred Angus
Secretary

Appendix A: - Metropolitan United Church North End Renovation Capital Project

North End Renovation Capital Project - Summary Cost Estimate or Budget

Description	Paid in 2016/ 2017 (\$)	Loan Request / Required (\$)
NORTH END RENOVATION		
General (insurance, supervision (40 wks), temporary measures (scaffolding etc), tools, labour)		325,000
Site Work (ramps, excavation, demolition, debris)		385,000
Concrete (underpinning)		188,000
Masonry (elevator shaft, foundation walls)		125,000
Steel (structure, deck, misc metals (stairs, ramps)		98,000
Carpentry (rough, finish)		200,000
Moisture (roofing, caulking, fire stopping)		55,000
Doors, Windows (wood doors, frames, hardware, glazing, exit doors)		153,000
Finishes (plaster/drywall, painting, hardwood flooring, ceramic, resilient)		390,000
Specialties (toilet partitions, washroom accessories)		26,000
Equipment (door operators)		14,000
Lifts (elevator – 3 stops, wheelchair hoist)		114,000
Mechanical (plumbing, HVAC, sprinkler/street connection)		590,000
Electrical (service, power, data, lighting, fire alarm)		285,000
<i>Subtotal</i>		2,948,000
Contractor's O/head and 8% profit		235,840
Premium costs for phasing work		75,000
<i>Fees and expenses</i>		
Environmental (estimate)		40,000
Architecture/Structural/Mechanical/Electrical (2016) (2017)	140,518 116,969	
Balance		120,000
Life Safety/Code		5,000
Permits and expenses (2017) (testing)	14,943	12,000
Pipe organ protection (estimate)		25,000
<i>Subtotal</i>		3,460,840
Contingency (10%)		346,084
TOTAL (not including HST, FF+E etc)		3,806,924
HST (6.5%)		247,450
Total		4,054,374

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**Toronto Southeast Presbytery Education and Students Commission
Minutes December 11, 2018—11 a.m. start**

Present: Dan Benson, June Cavers, Lorrie Daly-Price, Bruce Galbraith, Lorna Joblin, Pam Lock, Kathryn Moase, Paul Stott, Norm Seli, Ella Taylor-Walsh, Marney Winn, Ila Vaculik

Luncheon Guests: Dale Hildebrand, Joan McCalmont, Wendy Miller, Ron Nickle, Mary Katsuno, Chris Miller, Andrew Cassidy, Donna Rutz, Jo Dullard, Jean Ward.

Regrets: Cynthia Stretton, John Suk, Anne-Shirley Sutherland sent regrets and congratulations to E&S.

Welcome: Pam Lock

Approval of Agenda and Minutes:

MOTION: Paul Stott/Ila Vaculik to approve the agenda as written.

CARRIED.

MOTION: Ella Taylor-Walsh/Lorrie Daly-Price to approve the minutes of November 20, 2018 as written.

CARRIED.

Business Arising:

CIC results of December 5/6, 2018

The Conference Interview Committee (CIC) passed a motion that Toronto Conference recommend to the Office of Vocation that Jason Meyers is suitable and ready for accreditation to the order of ministry through ordination in The United Church of Canada, subject to the satisfactory completion of all requirements.

CIC passed a motion that Toronto Conference recommend to the Office of Vocation that Stephen Milton is suitable and ready for accreditation to the order of ministry through ordination in The United Church of Canada, subject to the satisfactory completion of all requirements.

CIC passed a motion that Bri-Anne Swan is recommended to Southeast Presbytery as a candidate for ordered ministry.

MOTION: Dan Benson/Lorrie Daly-Price that Toronto Southeast Presbytery Education and Students Commission after a successful CIC interview to move from Inquirer to Candidate recognizes and recommends Bri-Anne Swan as a Candidate for ordered ministry (diaconal) to the Office of Vocation.

MOTION

CARRIED.

Update Master List:

Copies of the final Master List were provided to enable the group to see each student's entry into Region 10. Please make the changes necessary to include the above three motions.

Correspondence:

E&S finances: balance on hand

Marg Walker, Pam and June have requested that all funds remaining from TSP E&S budget fund as well as the TSP E&S covenanting fund go to Region 10 for TSP E&S student use.

MOTION: Paul Stott/Lorna Joblin: That Toronto Southeast Presbytery Education and Students Commission supports the understanding that the E&S funds of some \$5,000 will be passed on for Toronto Southeast Presbytery Education and Students student use.

MOTION

CARRIED

Closing:

There being no further business, Pam Lock declared the final meeting of the Toronto Southeast Education and Students Commission be adjourned. She thanked everyone for their work on the commission over the years. Past and present members of the commission and guests enjoyed a celebratory luncheon, sang hymns and reminisced on over nine years of service to the Presbytery and Toronto Conference.

Adjourn: 12:30 p.m.

Pam Lock, co-chair

June Cavers, co-chair / minute-taker