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**LIVING WATERS PRESBYTERY**

**MINUTES OF MEETING HELD JUNE 18, 2011**

Living Waters Presbytery was called to meet on **Saturday, June 18, 2011** at 9:15 a.m. at Lefroy United Church, Lefroy. Chair Linda Parsons presided.

Audrey Brown acted as Secretary.

**1. IN ATTENDANCE:**

**Order of Ministry and Ministry Personnel**

Ratna Arasaratnam, Diane Bennett-Jones, Audrey Brown, Linda Butler, Ross Carson, James Clubine, Andrew Comar, Elizabeth Cunningham, Paul Dempsey, Glen Eagle, Susan Eagle, Nina Fulford, Svinda Heinrichs Lorraine Hill-Avendano, Nancy Knox, Ruth McDonald, Richard Moffat, Kathryn Phillips, Bruce Roffey, Leslie Sedore, Robin Wardlaw, Jane Wetelainen, Andrea Wheaton, Wanda Winfield.

**Laity**

Helen Bishop, Tina Bax, Cora Brodie, Bruce Chappell, Pauline Chappell, Laurie Cook, Joy Crawford, Terry Davies, Donna DeVita, Pat Edmonds, Ken Estabrooks, Chris Fahrner, Joan Franklin, Gwen Galbraith, Catherine Hawkins, Barbara Hendren, Bill Hurdman, Don Inkpen, Bill Jermyn, Meg Jordan, Bev.Kell, Sandra Kirby, Barb Kutcher, Irene Lowry, Angus MacLennan, Lynn McEwen, Ted Meyers, Robin Milani, Linda Parsons, Kim Posno, Harry Ramsaran, Don Reesor, Ivor Roberts, Lorraine Scarlett, Linda Severson-Winson, Douglas Smith, Meghan Smith, Donald Spratt, Jerry Therrien, Carolyn Wortman.

**Regrets**

Charles Arasaratnam, Edie Bard , Toni Birtch, William Bruce, Karl Burden, Edward Daglish, Wendall Fisher, Joe Gaspar, John Harries, Robert Harris, Karen Hilfman Millson, Catherine Hions, Andrew Hutcheson, George James, Esther Lewis, Elaine Lush, Lois Marshall, Linda Mather, Barbara McDonald, Todd McDonald, Warren McDougall, Carol McKinley, Doug McLeod, Debora McMillan, Betty-Lou McNabb, Al McNaught, Maria Mindszenty, Monica Moore, Thomas Moore, Neil Mortson, Lorraine Newton-Comar, Ruth Noble, John Ostime, Dennis Posno, Al Scarth, Margaret Smith, Terry Thom, James Thompson, Nancy Waterman, Doug Whidden, Susan Wood, Susan Woods.

**Corresponding Members**

None.

**Staff**

Patti Rodgers, Administrative Support, Jody Maltby, Program Staff

**Guests**

Sarah Grady, Animator, Rendezvous.

**2. QUORUM**

Total voting members present:

Quorum required: for this pastoral year (July 1, 2010 to June 30, 2011) as defined by *The Manual*, section 001 (b) (ii), shall be one-quarter of total membership of whom one-third are Order of Ministry or Designated Lay Ministers, and one-third Lay members.

Total Membership is 225 members, 135 of whom are Ministry Personnel and 90 of whom are Lay representatives. **Quorum shall be no less than 56 representatives, with no less than 18 of whom are Ministry Personnel and no less than 18 of whom are lay representatives.**

Present were 24 Ministry Personnel and 40 Lay members  
The Chair declared that quorum was achieved.

**3. CALL TO ORDER:**

The meeting was called to order at 9:20 a.m. by Linda Parsons, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

**4. GREETINGS FROM HOST CONGREGATIONS**

Svinda Heinrichs brought greetings on behalf of Lefroy United Church.  
Glen Eagle brought greetings on behalf of Churchill/Gilford Pastoral Charge.

**5. WORSHIP AND TIME FOR COMMUNITY**

A lively, inspiring worship on the theme of seeds and sowing, and every day being the day that God has made. We rejoiced and were glad!!

**6. GOVERNANCE OMNIBUS MOTION:  
MOTION**

- a. that the agenda for this meeting be adopted.
- b. that the minutes of the meeting of Living Waters Presbytery held April 17, 2011 be approved.
- c. that the minutes of the meeting of the Executive of Living Waters Presbytery held May 17, 2011 be received.
- d. that the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
- e. that the Record of Presbytery Correspondence be received, and that we confirm the noted actions taken.
- f. that the following people be made Corresponding Members of this meeting of Living Waters Presbytery

**Audrey Brown/Angus MacLennan**

**CARRIED**

**7. PRESENTATION: INTERIM MINISTRY**

Jane Wetelainen introduced Interim Ministry as one of the tools available in the Presbytery tool box which is helpful in bringing us all into wholeness in the name of Jesus Christ.

Reverend Leslie Sedore spoke about the call and training for interim ministry, and that it is a positive approach based on identifying and working on a congregation's strengths. Opening a forum for discussion, she acknowledged that choosing interim ministry has sometimes had a negative affect on a pastoral charge, though others added that the benefits of intentionally entering into an interim ministry may not be seen until many years down the road. Difficulty may arise when a pastoral charge feels they just want to move forward at the end of a pastoral relationship rather than going through a two-year period of transition with a minister they know will have to leave. Other members spoke about very positive experiences in interim ministry.

The existing model of interim ministry assumes that it is only appropriate at the end of a long-term pastoral relationship, or when critical issues have arisen in the pastoral charge. Leslie and Jane offered a variety of ways that an interim ministry could be helpful to any pastoral charge as a natural means of moving from one pastoral relationship to another, or addressing a time of stress or change. In conjunction with a joint needs assessment, interim ministry could be helpful in assisting pastoral charges to name their identity and mission.

There was discussion about the language we currently use as perhaps carrying negative baggage, the availability of interim ministers in the presbytery, which is limited, and possibilities and opportunities for interim ministry to benefit the pastoral charges of Living Waters Presbytery.

**8. COMMISSION REPORTS**

**a. Men's Ministries – George Bishop**

No report

**b. Congregational Life – Jerry Therrien/Ted Meyers**

1. Jerry thanked the congregations who have hosted today. It is a reminder, that smaller congregations working together can host a meeting of presbytery.
2. Jerry invited any new members to Presbytery to join this commission.
3. Annual Reports - There are still 20 charges who have not sent in their reports. A reminder that they must be produced and three copies sent to the Presbytery Office. .
4. Queensville Pastoral Charge has changed its name to Queensville Holland Landing Pastoral Charge. (QHL for short). Jerry expressed gratitude for the effort that went into bringing these two pastoral charges together, and that funds were earmarked from the sale of the Holland Landing building to PTCC for future benefit of the presbytery.
5. Technology Grants - Jerry reported on the technology grants that have been applied for. There are two sources of funding for technology

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grants – Toronto Conference has a fund available until September 2011. The General Council Office also has a technology grant fund. Information of both are available through their respective websites, or contact the Presbytery Office for assistance.

c. Vision and Church Development – Terry Davies/Donald Spratt

The commission has set up an ad hoc committee for new church development policy.. this is groundbreaking and is hoped to become a template for this work across the conference

Terry introduced a motion seeking additional financial support for New Hope United Church and Painswick United Church which would be in addition to the funding they already have received as new church development projects. The source of this additional funding would come from a grant request to Presbyteries of Toronto Conference Corporation from the annual allotment available to Living Waters Presbytery.

Terry clarified the reason for the need for the funds, saying that New Hope is working on clustering and rentals to meet their budget. Painswick has had a difficult year due to the death of their minister. A full-time appointment is in place and was recently renewed, though with some hesitation based on budget constraints. 15,000 is the shortfall in the budget. Painswick is looking at a new church building that will be a multi-use facilities and will afford them a good, adequate space at little cost. They need our support for this year.

**MOTION**

Whereas New Hope United Church and Painswick United Church have used considerable creativity and diligence to meet their submitted Business Plan and Vision and the Vision & Church Development Commission has satisfied itself by review of financial reports and regular monitoring that additional support should be provided in 2011. Therefore be it resolved that Living Waters Presbytery request from the Presbyteries of Toronto Conference Corporation (PTCC) a grant of \$15,000 for New Hope United Church and \$15,000 for Painswick United Church, in addition to the \$50,000 previously approved for each in 2011.

**Audrey Brown/Terry Davies**

**CARRIED**

Sandra Kirby, presbytery representative for New Hope Pastoral Charge and Irene Lowry, presbytery representative for Painswick Pastoral Charge, abstained.

d. Personnel – Jane Wetelainen

Jane reported that the commission is busy with the work of the commission. Ministry Personnel will have a clergy day away on September 7 at 10 am – meeting at Leslie Sedore's dock in Sutton. . This will be a canoe trip - with lunch at The



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Mansion in Sutton at your own cost. No other cost is necessary. There is a 13 person canoe – so come even if you hate to paddle. Email Jane that you plan to attend. Do not miss this time to be together and help each other stay afloat !!!!

**e. Community Connections and Right Relations – Glen Eagle**  
No report – other than to say they have the solution for world peace, hunger and justice for all – come to the commission if you are interested!!!

**f. Spiritual Development – Nancy Knox/Ross Carson**  
Nancy Knox introduced Sarah Grady, animator for the Rendezvous 2011 project to be held at the University of Toronto August 11-14, 2011. Sarah spoke to presbytery and encouraged members to spread the word and get youth involved in this project.

**g. UCW – Helen Bishop**  
The new executive of UCW has been installed. A spring meeting was held in Huntsville with 74 women. The meeting centered around learning more about Camp Big Canoe. \$664.00 dollars were raised in addition to \$530.00 Canadian Tire dollars. One truck load and three carloads of camp supplies were given as well. The next meeting is Monday Sept 19 at Camp Big Canoe.

**h. Co-Ordinating Committee - Pat Edmonds**  
Pat gave highlight of the past year.

1. formation of the worship team
2. Revision of the handbook. The Handbook Revision Task Group worked carefully over the past months to revise the handbook to address gaps in mandates and policies. Pat will be completing the final draft over the summer and sending it out to presbyters for comments, concerns and suggestions. Presbyters will be given a deadline to provide their concerns IN WRITING to Pat. Only those concerns sent in writing shall be considered to further revise the handbook before its final approval at the September meeting of presbytery. Information will be going out to presbyters in the near future.
3. Policy Development. Policies regarding having available contingency fund, a process for appeals, a new expense claims procedure, disbursement of surplus funds, communication protocol, disposition of property and others developed by the commissions have helped in conducting presbytery business. .
4. A Welcome Package is being developed to be given to new presbyters.

Note: A change was made to the agenda to celebrate the retirees and students ahead of the installation liturgy.

## **9. CELEBRATION OF RETIREES AND STUDENTS**

The following retirees were honoured for their years of ministry and commended to new life adventures

Toni Birtch, Bev Irwin, Dianne Graves

Blessings to all of them on their retirement!!

There was a celebration and recognition of the following students:

Alex Constable, Lena Hartviksen, Bob Clay

Pat Edmonds, updated us on the lives of our students, letting us know where they are and what is happening in their lives. We continue to support them and pray for them.

Our former students

Paul Shepherd was hoping to find a provisional call, however was not successful and as such will be ordained in 2012.

Svinda Heinrichs entered into a provisional call with Lefroy Pastoral Charge.

Our joys and concerns were shared.

#### **10. INSTALLATION OF CHAIR AND EXECUTIVE MEMBERS**

Rick McKinley, Past President, Toronto Conference, presided at the installation of Pat Edmonds as chair of Living Waters Presbytery for a term of two years.

Pat Edmonds presided at the installation of the following new members of the Executive of Living Waters Presbytery:

Audrey Brown, Secretary

Jane Wetelainen, Chair, Personnel Commission

Ted Meyers, Co-Chair, Congregational Life Commission

Glen Eagle, Co-Chair, Community Connections and Right Relations Commission

Ross Carson, Co-Chair, Spiritual Development Commission

Terry Davies, Co-Chair, Vision and Church Development Commission

**LUNCH** was served, hosted by the members of Lefroy and Churchill Gilford Pastoral Charges.

#### **COMMISSION MEETINGS**

Commissions closed with prayer in their respective meetings

**Next Meeting of Living Waters Presbytery - Saturday, September 17, 2011, Bracebridge United Church**

**Next meeting of the Executive - At the call of the chair**

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Chair

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Secretary

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<b>Correspondence Record</b>				
Correspondence Dated	From/To	Regarding	Action	Action Taken
18-Apr-11	Moderator Mardi Tindal	Moderator's Holy Week Message	Sent to Pastoral Charges	19-Apr-11
18-Apr-11	To Toronto Conference	Letter advising of representatives to Conference Committees		18-Apr-11
21-Apr-11	Westmount Pastoral Charge	Annual Report	Forwarded to Chair, Congregational Life Commission	21-Apr-11
21-Apr-11	Email to Ministry Personnel	with invitation to attend Ministry of Supervision Training in Alberta Northwest Conference		21-Apr-11
21-Apr-11	Email to pastoral charges	reminding them to send annual reports to presbytery office		21-Apr-11
21-Apr-11	Email to presbyters with Presbytery Minutes April 16, 2011	Hard copy mailed to those without email		21-Apr-11
27-Apr-11	Secretary, Sydney Presbytery	Record of transfer for Rev. Robert Biggar	Returned as request should go to Lyndsay Presbytery	27-Apr-11
27-Apr-11	To Secretary, Lyndsay Presbytery	Record of transfer for Rev. Robert Biggar		27-Apr-11
27-Apr-11	Email to presbyters with Personnel Commission Minutes April 13, 2011	Hard copy mailed to those without email		27-Apr-11
29-Apr-11	To Toronto United Church Council	Letter advising of representatives to TUCC elected April 16, 2011		29-Apr-11
2-May-11	Severn Bridge Pastoral Charge	Joint Needs Assessment Report	To Co-Chairs, Personnel Commission	2-May-11
3-May-11	From General Council Office	List of Pastoral Charges who have not yet provided Statistics Forms	Letter sent to each Pastoral Charge on the List	3-May-11
3-May-11	General Council Office	Copy of Sexual Abuse Prevention Response Policy and Procedures for the United Church of Canada	Presbytery Office Copy kept in Library	
3-May-11	Thornhill United Church	Annual Report	To Congregational Life Commission	3-May-11

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3-May-11	Email to presbyters	reminding them to register for Conference Annual Meeting		3-May-11
4-May-11	Northwest Barrie Pastoral Charge	Request to classify and approve Congregational Designated Ministry	To Co-Chairs, Personnel Commission	4-May-11
4-May-11	Email to presbyters and pastoral charges	with invitation to participate in Asian Heritage Month		4-May-11
5-May-11	Email to presbyters with Congregational Life Minutes April 16, 2011	Hard copy mailed to those without email		5-May-11
9-May-11	Letter to Rev. Edward Moll	Enclosing request to be retained on roll and advising new police records check is due		9-May-11
9-May-11	Letter to Rev. Doug Whidden	Enclosing request to be retained on roll and advising new police records check is due		9-May-11
11-May-11	Letter to Rev. Molly Thomson	Enclosing request to be retained on roll		11-May-11
16-May-11	Email to ministry personnel	Information on sabbatical funding available through Queens Theological College		16-May-11
17-May-11	Email to presbyters with Vision and Church Development Minutes May 10, 2011 meeting	Hard copy mailed to those without email		17-May-11
18-May-11	Parry Sound Rural Pastoral Charge	Annual Report	To Chair, Congregational Life Commission	18-May-11
18-May-11	Coldwater Eady Pastoral Charge	Record of Appointment for Rev. Lori Hill-Avendano	To Chair, Personnel Commission	18-May-11
18-May-11	Maritime Conference	Record of Transfer for Rev. Cora Krommenhoek	To Chair, Personnel Commission	18-May-11
18-May-11	Virginia Pastoral Charge	Record of Appointment for Alex Constable	To Chair, Personnel Commission	18-May-11
18-May-11	Email to Presbyters and Pastoral Charges	with invitation to attend Stewardship Workshop		18-May-11
20-May-11	Northern Waters Presbytery	Record of Transfer for Rev. Bev. Irwin	To Chair, Personnel Commission	3-Jun-11

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20-May-11	Email to ministry personnel with invitation to attend "Are you Ready to Retire" workshop to be held May 26, 2011	From Ken MacDonald, Conference Minister for Personnel Support		May 20 2011
24-May-11	Letter to Lemonville Pastoral Charge	From Personnel Commission concerning vacation pay for Rev. Christine Smaller		24-May-11
24-May-11	From Stouffville United Church	Letter regarding sale of manse and copy of agreement	To Chairs, Congregational Life Commission	24-May-11
24-May-11	Central United Church, Unionville	Record of Appointment for Rev. Karl Burden	To Chair, Personnel Commission	24-May-11
25-May-11	Alex Constable/Virginia Pastoral Charge	Application for Supervised Ministry Education Experience	To Chair, Education & Students Committee	25-May-11
25-May-11	Email to Pastoral Charges with invitation to participate in market research questionnaire	from General Council Office		25-May-11
27-May-11	Trinity United Church Uxbridge	Record of Appointment for Rev. Ralph Garbe	To Chair, Personnel Commission and Chairs, Pastoral Relations	3-Jun-11
29-May-11	Regent Park Forest Home Pastoral Charge	Annual Report	To Chair, Congregational Life Commission	7-Jun-11
2-Jun-11	Douglas Whidden	Request to be Retained on Roll	To Chair, Personnel Commission	3-Jun-11
2-Jun-11	Email to participants of "Caring for the Bully in the Congregation" workshop with answers to questions posed at the workshop	From Todd McDonald, Conference Minister for Personnel Support		2-Jun-11
3-Jun-11	Trinity United Church Newmarket	Record of Appointment for Rev. Leslie Sedore	To Chair, Personnel Commission	3-Jun-11
4-Jun-11	Email to Pastoral charges	advising of cancellation of intercultural youth event		4-Jun-11

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6-Jun-11	General Council Office	List of Pastoral Charges who have not yet provided Statistics Forms	Letter sent to each Pastoral Charge on the List To Chair, Personnel	6-Jun-11
7-Jun-11	Heart of Muskoka Pastoral Charge	Record of Appointment for Sue Wood	Commission and Chairs, Pastoral Relations To Chair, Personnel	7-Jun-11
7-Jun-11	Knox United Church, Sutton	Record of Appointment for Basil Coward	Commission and Chairs, Pastoral Relations To Chair, Personnel	7-Jun-11
7-Jun-11	Painswick Pastoral Charge	Record of Appointment for Rev. D. McLeod	Commission and Chairs, Pastoral Relations To Chair, Personnel	8-Jun-11
8-Jun-11	Rev. Molly Thomson	Request to be Retained on Roll	Commission and Chairs, Pastoral Relations	8-Jun-11
13-Jun-11	Letter to Rev. David Shearman, Chair, Settlement Committee	With request for transfer for Rev. Cora Krommenhoek		13-Jun-11
13-Jun-11	Letter to Northwest Barrie United Church	With approval of Congregational Designated Ministry		13-Jun-11
13-Jun-11	Letter to Rev. Molly Thomson	Acknowledging Retained on Roll		13-Jun-11
13-Jun-11	Email to members of Executive with copy of year-to-date financial statement	from Harry Ramsaran		13-Jun-11
13-Jun-11	Email to presbyters with draft appeals policy	Hard copy placed in pastoral charge folder of members without email		13-Jun-11
14-Jun-11	Letter regarding mortgage from Trinity Uxbridge to TUCC requesting Secretary's Certificate	Certificate completed and returned to solicitor for Trinity Uxbridge		15-Jun-11
14-Jun-11	Avel Summer Newsletter	Distributed to Pastoral Charges		14-Jun-11
14-Jun-11	Email to presbyters with letter from Jody Maltby and second draft of Vision Statement	Hard copy placed in pastoral charge folder of members without email		14-Jun-11

**VISION AND CHURCH DEVELOPMENT COMMISSION**

**MINUTES OF MEETING HELD JUNE 18 2011**

Location: Lefroy United Church

Attendees: Laurie Cook, Terry Davies, Bill Hurdman, Irene Lowry, Ivor Roberts, Donald Spratt.

Regrets: Catherine Hions, Rev. Kevin Logie, Lois Marshall, Al McNaught, Rev. Nancy Waterman

Welcome and Opening: Donald Spratt opened with prayer

1. Agenda:

**MOTION** that the agenda be accepted as printed.

Bill Hurdman / Irene Lowry

**CARRIED**

2. Minutes of May 10 2011 Meeting:

**MOTION** that the minutes of the May 10, 2011 be accepted.

Terry Davies/ Ivor Roberts

**CARRIED**

3. Handbook Revisions:

Donald Spratt reported the Living Waters Presbytery handbook revisions were progressing. A change in the Vision and Church Development section was discussed.

**MOTION** that the handbook be changed to read that New Church Developments (Mission Churches) be required to submit a three (3) year budget instead of a five (5) year budget. Three years is a more realistic time frame.

Ivor Roberts/Terry Davies

[Irene Lowry abstained from voting]

**CARRIED**

4. **MOTION**

The Vision and Church Development approves the report of the Stewards of Queensville-Holland Landing United Church regarding the proposed disbursement of funds from the sale of Holland Landing United Church.

Irene Lowry/Bill Hurdman

**CARRIED**

5. Report on the Vision Task Force:

Donald Spratt and Laurie Cook reported on the meeting held June 7, 2011 at Guthrie. The feedback responses received from the condensed information compiled from the eight workshop groups at the April 16 Presbytery meeting and sent out to all Presbyters were taken into consideration. A Vision and a Mission Statement were written and sent out to all Presbyters for comments and consideration.

6. Report on Painswick United Church:  
Terry Davies and Donald Spratt met with Tom Lowry, Chair of Trustees, and George Allen, Chair of Council of Painswick. They received valuable background information about the church and details of the proposed building project. The group is enthusiastic and knowledgeable. The Vision and Church Development Commission needs to stay informed so that we can continue to support the development of the Painswick United Church project and maintain a good relationship so that it is recognized that we will give this support.

7. Report on New Church Development Funding:  
Rev. Nancy Waterman, Al McNaught and Terry Davies met as a subcommittee on June 7, 2011 at Stouffville to develop a future funding policy regarding New Church Development. The report was discussed and Terry explained the rationale and direction taken.

**MOTION**

The Vision and Church Development Commission adopts and supports the strategy as outlined by the subcommittee in the New Church Development Report, of June 7 2011, in concert with the Congregational Life Commission as a long-term strategy for all church development.

Ivor Roberts/Bill Hurdman

**CARRIED**

Note: This Report is attached as Appendix A. Terry will revise the wording in section f.

8. Meeting June 28, 2011:  
There will be a meeting at Guthrie to discuss co-operation among Living Waters Presbytery, Vision and Church Development and Congregational Life Commissions. Terry Davies and Donald Spratt will attend along with Jody Maltby, Pat Edmonds, Linda Parsons and co chairs Jerry Therrien and Ted Meyers from Congregational Life.
9. Pathways:  
Catherine Hions is working with Sue Beard on the winding down of Pathways.
10. New Church Development Funding 2012:  
On Sept 10, 2011 at 10 a.m. there will be a meeting of the Vision and Church Development Commission at Painswick, Oasis location, to approve the applications for 2012 Church Development grants. New Hope and Painswick must submit documentation for a five (5) year business plan and a three (3) year budget.
11. Presbyteries of Toronto Conference Corporation (PTCC):  
From the funds previously held by TUCC, \$300 000 covering this year and the future commitment for New Hope and Painswick is being held in Toronto Conference. Any remaining balance from the Church Development Funding will move to PTCC for sharing by the four presbyteries.



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12. Report on Painswick:

Irene Lowry reported they held an enjoyable Memorial Hymn Singing on Sat. June 11 with several musicians from the Oasis and those attending participating. \$800.00 was raised and added to the church funds. Eighteen women attend the U.C.W. meeting. It has been requested that Rev. Doug McLeod's contract be renewed for a year. They will hold a Vacation Bible School this summer. The assessment amount that Painswick has been asked to pay was discussed. It is very high at \$56.00 per member and the reason for this amount needs to be re-examined. There is no further news from the developer.

Donald Spratt closed with prayer and we wished each other a safe and relaxing summer.

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Co-Chairperson  
Donald Spratt

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Secretary  
Laurie Cook

**Appendix "A"**

## **Holland Landing United Church Disbursement of proceeds from the Sale**

At the completion of the sale and after all the expenses;

- related to the sale (real estate fees and legal fees), and
- related to the ongoing maintenance of the church, and
- related to repayment of funds borrowed from Presbytery

It is the wish of the Holland Landing Congregation that the remaining funds be disbursed as follows:

- **10% to go to Charities as follows:**
  - 50 % to KAIROS**
  - 50 % to United Church Toronto Conference Camping**
- **10 % to Mission and Service fund of the United Church**
- **10% to Greening Fund of the Toronto United Church Council**
- **70% to Living Waters Presbytery with \$50,000 being allocated to Toronto Conference and the balance to Queensville Holland Landing United Church for the expenses related to the refurbishments of the Queensville church to accommodate the amalgamation of the Holland Landing congregation and their artifacts, along with essential safety improvements to be made to make the Queensville church a safer and more welcoming place of worship.**

Expenses included in the above might include;

***Amalgamated congregation and artifacts:*** modifications to sanctuary, painting, renovations to choir loft, replace choir gowns, update the front signage of church, youth and meeting room upgrades with chairs and tables

***Essential safety & welcoming upgrades:*** toilet upgrades, removal of 2 unsafe chimneys, electrical panel, install new fire retardant ceiling tiles, replacement of outside windows, replace concrete walkway, replace carpet in sanctuary, replace soffits and gutters / drains, install outside walkway lights, fencing of church property, driveway and parking lot upgrades, general landscaping and memorial gardens.

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**The disbursement of funds will be handled by Toronto Conference. Proceeds of sale will be forwarded to Toronto Conference by lawyer, Bob Sedore.**

**The disbursements might be: (subject to related Expenses)**

<b>Sale Price</b>	<b>\$405,000</b>
<b>Sale &amp; Legal Expenses</b>	<b>-\$24,000</b>
<b>Ongoing Maintenance</b>	<b>-\$2,000</b>
<b>Load repayment</b>	<b><u>-\$15,000</u></b>
	<b>\$364,000</b>
<b>10% to Charities</b>	<b>\$36,400</b>
<b>10% to Mission &amp; Service Fund</b>	<b>\$36,400</b>
<b><u>10% to TUCC Green Awakening Fund</u></b>	<b><u>\$36,400</u></b>
<b>30% to Mission work</b>	<b>\$109,200</b>
<b>70% as follows:</b>	<b><u>\$254,800</u></b>
<b>To Toronto Conference Funds</b>	<b>\$50,000</b>
<b>To Queensville Holland Landing</b>	<b><u>\$204,800</u></b>
	<b>\$254,800</b>

This report has been reviewed and agreed to by the Queensville Holland Landing pastoral charge on May 19<sup>th</sup>, 2011. The report was presented to and supported by the Congregational Life and Vision & Church Development Commissions at their June 18<sup>th</sup> 2011 meetings.

Prepared and Reviewed by Ted Meyers, Jerry Therrien, Don Spratt and Terry Davies  
Chairs Congregational Life and Vision & Church Development Commissions.

**APPENDIX B:  
VCD Commission  
New Church Development Funding  
Committee Mtg 7<sup>th</sup> June 2011**

**Introduction:-** Nancy Waterman, Al McNaught and Terry Davies met in Stouffville to discuss the following mandate:-

*Mandate from last VCD meeting..."It was agreed that Rev. Nancy Waterman, Al McNaught and Terry Davies should meet as a sub-committee in order to better understand and develop a future funding policy regarding New Church Development."*

It became quickly apparent that this mandate could not be met without taking into account the larger Strategic Issues facing the Presbytery and United Church. We broadened our discussion and provide the following as our initial thoughts on what we believe should become a major Strategic discussion.

1. **Establishing a Strategy...**The Presbytery needs to be in a position to approve an overall strategy on Church Development. We proposed that VCD Commission working closely with Congregational Life Commission develop this strategy, recognizing that both commissions are very involved in this challenge/opportunity. It is recognized that other Commissions will need to be involved and support the strategy.
2. **Categorizing Pastoral Charge** - for level and nature of support needed from each commission. We propose the following categories for consideration:-
  - a. **New Church Development (Present existing)**
    - i. New Hope and Painswick
  - b. **New Church Development (Future)**
    - i. None at this time
  - c. **Existing Church Development (Growth Locations)**
    - i. Developing areas identified by Presbytery or Pastoral Charge. Support will be necessary
  - d. **Existing Churches (Sustain)**
    - i. No immediate action required
  - e. **Existing Church Development (Potential Rationalization)**
    - i. Opportunities for Amalgamations and Clusters
  - f. **Existing Churches (Congregational Support Needed -may not be sustainable)**
    - i. Assist Pastoral Charge to close or amalgamate

3. **Data Gathering and identification** - working with Congregational Life we can quickly identify the appropriate category for most churches. If we follow a typical "bell curve", we can expect the following:-

Category a and b excluded		
Category c	10%	9 churches
Category d	30-40%	27 - 36 churches
Category e	35-50%	31 – 45 churches
Category f	10-15%	9 - 14 churches

Assume total is 91 churches

**4. Criteria for categorizing could include the following**

- Financial stability
- State of Physical Premises
- Potential for expanding ministries and outreach
- Energy of Congregation
- Need to maintain presence in Community

**5. New Church Development...**it is understood that TUCC is undertaking a review of New Church Development projects of the last 5 years or so, seeking to draw out what worked, did not, commonalities etc. Nancy has been invited to become a Director of TUCC. We believe that the Presbytery should take no action on New Church Development until this analysis is complete.

**6. Church Development Funding and Planning**

Whether New or Existing Church Development, we believe the following key points should be part of our ongoing approach:-

- a. **Each Project Unique...**No two projects are the same and the criteria, requirements, planning and support should reflect this reality
- b. **Planning & Budgeting...**Each project should have a long-term plan of expectations and requirements. The time line can be up to 15 years. Budgets will normally be for 3 years, and need to be consistent with the Plan. Look at best practices in Not for Profit organizations.
- c. **Funding...**Some projects will require early funding and others as projects develop into new locations. Each timeline will vary as will the overall support that is needed.
- d. **Accountability...**All projects require hands on monitoring to ensure that agreed targets are being met in a way that will deliver the approved Plan.
- e. **Ministerial Support...**It is critical for success to have the right Minister/Team in place. We will need to work closely with Personnel Commission.

**7. Capital Funding**

Living Waters Presbytery has funding available through PTCC. there is not clarity around the amount that can be used in each market investment to increase value.

However,  
year versus

**a. Existing Churches Development**

Based on the above categorization of Pastoral Charges, we should be able to identify funds needed and available through development, amalgamations etc. and create a priority list.

**b. Current New Church Development**

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We will need to address the tactical issue of additional support for Painswick in 2012 & 2013. We suggest that this proposal be developed in parallel but tabled in the context of the overall strategy.

**8. Conclusion**

We look forward to working with the VCD and Congregational Life to take these thoughts forward. We suggest a joint Strategic Committee be created for this purpose, following our meeting with Congregational Life on the 28<sup>th</sup> June. We propose that we target the end of the year for approval of the Strategy by the Full Court, following approval by the Executive.

**Personnel Commission**

**Minutes of Meeting held June 18, 2011**

Gilford United Church, Gilford, ON.

The meeting was called to order at 1:05 p.m. by Chair Jane Wetelainen, with the following members present:

Linda Butler, Joy Crawford, Paul Dempsey, Nina Fulford, Rick McKinley, Richard Moffat, Bruce Roffey, Leslie Sedore, Jane Wetelainen, Wanda Winfield, Carley Wortman,

Regrets: John Harries, Doug McLeod, Ted Daghish, Andy Comar, Linda Mather, Elaine Lush, Dennis Posno, Sue Wood, Todd McDonald, Murray Nutt, George Moore, Lori Avendano, and Heather Power.

WORSHIP: The meeting opened with prayer.

**1. Approval of Agenda**

**MOTION** by Leslie Sedore/Linda Butler

that the agenda be accepted as presented with additions

**CARRIED.**

**2. Approval of Minutes.**

**MOTION** by Paul Dempsey/Rick McKinley that the minutes of the meeting of the Personnel Commission held May 18, 2011 be accepted as corrected.

**CARRIED**

**3. PASTORAL RELATIONS**

Linda Butler took the chair as Pastoral Relations.

1.1. Basil Coward appointment

**MOTION** by Richard Moffat / Nina Fulford that the Personnel Commission of Living Waters Presbytery concurs with the request of Knox Pastoral Charge (Sutton) and appoint Basil Coward, Supply, from July 1, 2011 to June 30, 2012 part-time at twenty (20) hours per week, with the following terms for category F: Salary \$20,792.00 per annum, housing allowance \$8,783.00 per annum, basic telephone \$300.00 per annum, Continuing Education and Learning Amount \$625.00 per annum, and all other terms according to *The Manual*.

**CARRIED**

1.2. Sue Wood appointment

**MOTION** by Carley Wortman / Paul Dempsey that the Personnel Commission of Living Waters Presbytery concurs with the request of Heart of Muskoka Pastoral Charge and appoint Susan Wood, Designated Lay Minister, from July 1, 2011 to June 30, 2014 part-time at twenty-four (24) hours per week, with the following terms for category D: Salary

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\$21,226.00 per annum, housing allowance \$9,360.00 per annum, basic telephone \$455.00 per annum, Continuing Education and Learning Amount \$1100.00 per annum, home use of computer, internet, paper, ink and supplies \$600.00 per annum, and all other terms according to *The Manual*. **CARRIED**

1.3. Evergreen JNAC – update

Wanda Winfield updated the group on this three point pastoral charge consisting of St. Andrew's, Rosseau and Windermere United Churches. The committee has been moving forward, however there are differing opinions on the future of the pastoral charge and its ministry needs. It was suggested that Leslie Sedore visit to discuss the possibility of entering into an intentional interim ministry. The JNAC committee next meets June 23<sup>rd</sup> at 6:30 pm at Windermere UC.

1.4. ADP – Central UC, Barrie – update

Jane Wetelainen updated the group on the pastoral charge's continued refusal to register with the national payroll program. She will be sending a letter to the General Council Office seeking advice on how to proceed.

1.5. Heritage JNAC - update

Rick McKinley updated the group working on their profiles, meeting in the next week or so. The pastoral charge is currently served by Sunday Supply.

1.6. Update on Amy Lee

Paul Dempsey updated the group. He has informed the M & P committee that they could meet without the minister. Amy Lee has checked with CPM Todd McDonald and he confirmed this. Her stoles have been stolen from the church. Paul Dempsey has spoken with Todd McDonald and he suggested the committee move forward. Paul will be talking to the chair of the board to see what they can do.

1.7. Collier JSC – motion appointing Pat Edmonds

**MOTION** by Jane Wetelainen / Nina Fulford that the Personnel Commission of Living Waters Presbytery appoint Pat Edmonds to represent the Presbytery on the Joint Search Committee for Collier Street Pastoral Charge. **CARRIED**

1.8. Severn Bridge.JSC

Paul Dempsey updated the group. The pastoral charge needs a Supervisor for July 1, 2011. Several names were suggested. He will contact the suggested people. He is covering Sunday for the month of July and will follow up with the pastoral charge.



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1.9. Lake of Bays JSC – update

Nina Fulford updated the group. The committee has not yet been successful in finding a new minister.

1.10. Trinity- Newmarket - Leslie Sedore Appointment

**MOTION** by Jane Wetelainen / Wanda Winfield that the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge, Newmarket and appoint Leslie Sedore, Supply Minister, from August 1, 2011 to December 31, 2011 full-time at forty (40) hours per week, with the following terms for category F: Salary \$45,000.00 per annum, housing allowance \$20,409.58 per annum, basic telephone as expensed, Continuing Education and Learning Amount \$1250.00 per annum, and all other terms according to *The Manual*. **CARRIED**

Suggestion was made to discuss housing allowances at August meeting.

**MOTION** by Rick McKinley/Dick Moffat That the Personnel Commission concurs with the request of Leslie Sedore and does hereby confirm that the above named application is in good standing within the Presbytery and The United Church of Canada and requests that the Interview Committee of Toronto Conference interview the applicant for suitability to serve as an interim minister and make recommendation regarding designation as such to the Conference Executive. **CARRIED**

1.11. Doug McLeod appointment

**MOTION** by Paul Dempsey/ Jane Wetelainen that the Personnel Commission of Living Waters Presbytery concurs with the request of Painswick Pastoral Charge and appoint Doug McLeod, Supply, from September 1, 2011 to August 31, 2012 full-time at forty (40) hours per week, with the following terms for category F: Salary \$43,341.00 per annum, housing allowance \$20,000.00 per annum, basic telephone \$1,200.00, Continuing Education and Learning Amount \$1,800.00 per annum, and all other terms according to *The Manual*. **CARRIED**

1.12. Coldwater-Eady

Jane Wetelainen reported. Discussion followed regarding concerns raised about the frequency of meetings, mileage expense received from lay representative and clergy rep.

**MOTION** by Rick McKinley/Bruce Roffey that the mileage expense be paid for Gwen Galbraith, lay representative of Coldwater/Eady Pastoral Charge JNAC/JSC and that Jane Wetelainen will discuss with Gwen regarding frequency of meetings. **CARRIED**

Dick Moffat will discuss concerns raised with clergy representative.

1.13. Knox Sutton – update?

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Rick McKinley reported. Interviews will be coming soon.

1.14. Day away for clergy – do we want to recommend commission money to this?  
Due to Leslie Sedore's generosity, there are no costs.

1.15. Trinity-Uxbridge update

Congregation meeting will be held Sunday, June 19, 2011 where they will discuss

**MOTION** by Leslie Sedore / Joy Crawford that providing it is the will of the Trinity-Uxbridge Pastoral Charge as expressed through a duly called congregational meeting on Sunday, June 19, 2011, the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge, Uxbridge to call Kirby Constable, from July 1, 2012 full-time at forty (40) hours per week, with the following terms for category F: Salary \$44,253.00 per annum, housing allowance \$25,000.00 per annum, basic telephone consisting of home, cell and internet, Continuing Education and Learning Amount \$1,700.00 per annum, and all other terms according to *The Manual*. **CARRIED**

1.16. Molly Thomson request to be retained on roll

**MOTION** by Bruce Roffey / Paul Dempsey that the Personnel Commission of Living Waters Presbytery concurs with the request of Molly Thomson of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1, 2011 to June 30, 2012 for the reason that she is in search of a call or appointment. **CARRIED**

1.17. Racial Justice – update

Follow ups were completed by the assigned commission members.

1.18. Karl Burden Appointment

**MOTION** by Leslie Sedore / Carley Wortman that the Personnel Commission of Living Waters Presbytery concurs with the request of Central Pastoral Charge Unionville and appoint Karl Burden, Supply, from July 1, 2011 to June 30, 2012 part-time at twenty (20) hours per week, with the following terms for category F: Salary \$20,650.00 per annum, housing allowance \$12,500.00 per annum, basic telephone \$675.00, Continuing Education and Learning Amount \$1,000.00 per annum, and all other terms according to *The Manual*. **CARRIED**

1.19. Ralph Garbe Appointment

**MOTION** by Paul Dempsey / Dick Moffat that the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge Uxbridge and appoint Ralph Garbe, Supply, from July 1, 2011 to June 30, 2012 part-time at ten (10) hours per week, with the following terms for category F: Salary \$5,400.00 per annum, housing allowance \$5,400.00 per annum, basic telephone \$nil, Continuing Education and Learning Amount \$425.00 per annum, and all other terms according to *The Manual*.

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1.20. Bev Irwin Transfer

**MOTION** by Jane Wetelainen / Bruce Roffey that the Personnel Commission of Living Waters Presbytery transfer Beverley Irwin from Living Waters Presbytery to Northern Waters Presbytery both within Toronto Conference effective April 26, 2011.

**CARRIED**

**MOTION** by Paul Dempsey/Rick McKinley that the meeting be extended to the maximum of 3:30 p.m.

**CARRIED**

1.21. Doug Whidden Retained on Roll

**MOTION** by Bruce Roffey / Rick McKinley that the Personnel Commission of Living Waters Presbytery concurs with the request of William Douglas Whidden of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1, 2011 to June 30, 2012 for the reason of long term disability.

**CARRIED**

1.22. Ed Moll and John McManiman – Retained on Roll expires June 30<sup>th</sup> and no response to request to submit 442 form. Commission will continue to follow up. If not completed by June 30, 2012, registered letter to be sent

1.23. Nina Fulford appointment

**MOTION** by Dick Moffat / Leslie Sedore that the Personnel Commission of Living Waters Presbytery concurs with the request of Emsdale Pastoral Charge and appoint Nina Fulford, Retired Supply, from July 1, 2011 to June 30, 2012, part-time at 20 hours per week, with the following terms for category E : Salary \$19,034.00 per annum, housing allowance \$6,600.00 per annum, basic telephone \$360.00 per annum, Continuing Education and Learning Amount \$625.00 per annum, and all other terms according to *The Manual*

**CARRIED**

1.24. King City

Joy Crawford updated the group. They are interviewing and looking for supply as of September 1, 2011.

**4. EDUCATION AND STUDENTS**

Jane Wetelainen took the chair at 3:10 p.m.

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- 4.1 The committee was asked to discuss establishing a policy for the use of moneys collected through covenanting services with the possibility that they could be used to support the establishment of internship sites in our presbytery.
- 4.2 Leslie Sedore reported that Alex Constable has begun his training and is in Nova Scotia at AST. E & S to discuss SME 207 and Virginia as a learning site, as there are sections that need to be filled out by E&S.
- 4.3 Lena Hartviksen – Not an ordinand as yet. Internship at St. Munn’s, Oakville complete. Her Presbytery interview was successful on May 31, 2011. E & S will make motion in August to send to Conference Interview Committee.
- 4.4 Vic Burton - Nina Fulford reported. Discernment committee has been delayed.

**5. REPORT FROM RETIREES.**

Nina Fulford reported on behalf of the Retirees group on their gathering held in Gravenhurst. She was in attendance and enjoyed the day, as did others.

**6. NEXT MEETING**

August 3, 2011 at 1:00 p.m. at Living Waters Presbytery office –  
Those already sending regrets: Nina Fulford, Leslie Sedore, Elaine Lush, Dick Moffat

**7. ADJOURNMENT**

Meeting adjourned at 3:25 p.m. with prayer.

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Chair

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Secretary

**SPIRITUAL DEVELOPMENT COMMISSION**

**Minutes of Meeting Held June 18, 2011**

The Living Waters Presbytery Spiritual Development Commission was called to meet on Saturday, June 18, 2011 at 1:00 p.m. at Lefroy United Church, Lefroy, ON. Co-Chairperson Ross Carson presided.

Barbara Hendren acted as Secretary.

**IN ATTENDANCE:**

Order of Ministry: Ross Carson, Ruth McDonald, Andrea Wheaton

Laity: Meg Jordan, Barbara Hendren, Maureen Huismans, Linda Winson, Tina Bax, Ken Estabrooks, Don Inkpen

**Corresponding Members:**

The corresponding members to the Commission had been invited to attend by the Chair

Laity: Sarah Grady

Staff: Jody Maltby

**REGRETS:** Nancy Knox, Ruth Noble

**QUORUM:**

Total voting members Present: 10

Quorum required: 1/3 of 24 or 8 voting members.

The Chair declared that quorum was achieved.

Ross Carson called the meeting to order, welcomed everyone, particularly Don Inkpen, the new lay presbyter from Parry Sound Rural Charge and Sarah Grady, the animator of Rendevous 2011 and lead in prayer focusing on the commission's tasks for the day.

Sarah Grady spoke about the upcoming event, Rendevous 2011, to be held in August. She outlined the already planned pre-events, the bios of the speakers, the ages of participants (Grade 9 up to age 30), and that the same workshops will be offered to different age groups simultaneously. Deadline for applications is June 30, 2011.

There was concern expressed that many congregations/youth groups did not know about the event and that we did not know how many youth from our presbytery would be attending. Jody agreed to contact congregations/youth leaders to remind them of the event, that there is financial assistance available and to find out how many are going to the event.

**MOTION: That the funds available of up to \$2500.00 be distributed equitably among the participants who need assistance to attend to Rendevous 2011.**

**Maureen Huismans/Ken Estabrooks**

**CARRIED**

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The Commission was surprised to learn in the financial report that we had \$5022 remaining from our 2010/11 budget. After reviewing our budget, we learned, through Jody Maltby, that we needed to send cheque requisitions to disperse our funds as planned. Steps will be taken to rectify this situation.

The Reports from Youth at Worshiplude, Ubuntu Service, Confirmation Program, Camping consultation and Youth leaders Gathering (all attached) were reviewed. Comments about the reports were as follows:

1. Worshiplude – Ross Carson will write Monica Moore to thank St. Paul’s and Dalston-Crownhill congregations for covering the shortfall of funds to cover expenses for the event.
2. Ubuntu – This event was youth led, open to all and made money through the offering. Similar events are planned for Advent 2011 and Good Friday 2012.
3. Confirmation –

**MOTION: That up to \$2000 be contributed to the Inter-Presbytery Confirmation Program to cover the deficit from this event.**

**Maureen Huismans/Tina Bax**

**CARRIED**

4. Camping Consultation – A very informative day.
5. Youth Leaders Gathering – The first gathering shared ideas around what youth work should look like and ways to build inter-group relationships. It is the start of monthly sharing meetings.

The letter from Robin Wardlaw re: remembering significant Christians (attached) was reviewed. It was suggested that research about inspirational faith leaders could be worked on through the confirmation group. It was also suggested that Robin Wardlaw be asked to speak to the Commission.

**NEW BUSINESS**

Ideas for fall activities and plans were suggested and discussed. We need to find out with what congregations feel they need help.

Ross Carson told the Commission that Five Oaks is preparing to do offsite staff/leadership development, perhaps at York Pines UC.

Meg Jordan mentioned developing a workshop around Baptism based on the wording from the “Song of Faith”.

It was suggested that a gathering for Sunday School Teachers similar to the gathering that was held for Youth Leaders would be beneficial.

Ken Estabrooks suggested that people need to be inspired to do and to take ownership. In other words, how to be the church today.

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Don Inkpen will bring a presentation based on “The Twelve Steps to a Compassionate Life” for our September meeting.

The meeting closed with prayer and we were homeward bound by 3:00 p.m.

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Chair

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Secretary



**Congregational Life Commission**

**Minutes of Meeting held June 18, 2011**

at Gilford United Church

Present: Donna DeVita, Diane Bennett-Jones, Gwen Galbraith, Pauline Chappell, Lorraine Scarlett, Ted Meyers, Jerry Therrien, Bev Kell, Catherine Hawkins, Joan Franklin, Helen Bishop, Chris Fahrner, Don Reesor, Ratna Arasaratnam, Cora Brodie, Lynn McEwen

Regrets: Ian Finlay, Al Scarth

Guest: Rev. James Clubine and Doug Sterling from Unionville

Prayer: Rev. Clubine led us in prayer.

1. **Introductions:** Jerry welcomed Ted Meyers as his co-chair. Time was spent sharing joys and concerns.
2. **Agenda** was adjusted to add three items.

**MOTION: Pauline Chappell/Lorraine Scarlett** the agenda be accepted as amended.  
**CARRIED .**

3. **Minutes** of 16 April were adjusted to add Lynn McEwen as present.

**MOTION: Ted Meyers/Cora Brodie** that the minutes be approved as amended.  
**CARRIED**

4. **Correspondence:**

- a. **Heritage United Church** in Washago sent a letter of thanks for our support and an update on their renovations.
- b. **St Matthews United Church** sent an email outlining the changes made to their constitution to accommodate their Health Ministry. Two copies of the amended constitution were also submitted. These were tabled to the next meeting to allow time for examination. Ted Meyers and Cora Brodie will set up a sub-committee to review them.
- c. **Unity United Church in Vasey** have submitted their constitution. Jerry Therrien and Ted Meyers will review it.

5. **Pastoral Oversight Visitation Lists.**



- a. Diane Bennett-Jones reported that there were 6 visits to happen.

Locust Hill – no date

Brown's Corners – June 27

Muskoka Falls – no date

Churchill- Gilford – no date.

Eight more visits should happen in the fall and signup sheets were circulated.

Jerry will send soft copies of the Handbook to Strategic Vision and Planning for comment. There are 40 annual reports to read over the summer and these were distributed among the members of CLC.

- b. **Central United Barrie** was visited by Bev Kell and Rev. David Black. Their report was submitted and discussed. There were problems sending the questionnaires allowing only one week for completion. The turnout to meet the visitors was disappointing. It may be that the members were exhausted from too many other meetings so the visitors questioned whether a true measure of congregational opinions was taken. The visitors were not able to see the books and didn't have annual reports to peruse. It was suggested that a recommendation to join the ADP payroll system be added to the report, also a statement of support for the ministry of Rev. MacDonald and a request that outstanding annual reports be submitted to us quickly.

**MOTION: Ted Meyers/ Diane Bennett-Jones** that the pastoral oversight report for Central United Church, Barrie be accepted as amended.

**CARRIED .**

## **6. Finances/Property**

- a. **Central United – Unionville** Update was presented by Doug Stirling and Rev. James Clubine. A buyer has been identified for the Manse property

**MOTION: Ted Meyers/Helen Bishop** that the Congregational Life Commission of Living Waters Presbytery accept the recommendation of Central United Church Trustees and Congregation to:

1. Amend the property boundaries of 127 Main Street, Unionville ( the Central UC Manse) and 131 Main Street, Unionville (Central United Church actual building) to recognize the parking lot at the rear of 127 Main Street as part of the 131 Main Street property
2. Sell the reconfigured 127 Main Street property and house for approximately \$500,000

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3. The purchaser will also build a new fence and underground piped drainage from the Church parking lot through the 127 Main Street property to the Town drainage at the road.

**CARRIED**

**MOTION: Ted Meyers/Gwen Galbraith** that the Congregational Life Commission of Living Waters Presbytery accept the recommendation of Central United Church Council and Congregation to use the proceeds of the sale as follows

Estimated Net Proceeds:

Property sale value	\$500,000
Cost of driveway changes And landscaping required	<u>( 21,000)</u>
Net of Transaction	\$479,000

Less Reimbursements to Operating and Capital Accounts:

2011 Manse operating costs (taxes, utilities)	( 5,000)
2011 project costs from capital	( 50,000)
2007 – 2010 project costs - capital	<u>( 24,000)</u>
Estimated Net Proceeds of Sale	\$400,000

**CARRIED .**

**MOTION: Ted Meyers/Chris Fahrner** that the Congregational Life Commission of Living Waters Presbytery accept the recommendation of Central United Church Council and Congregation to allocate and invest the net proceeds of the sale as follows:

1. The net proceeds will be placed in a new fund labeled the “Housing Allowance Fund”. The cash will be placed in interest bearing investments with the interest earned from these investments used to offset a portion of the annual costs of the Ministerial Housing Allowance.
2. The intention is to retain the principal balance in full and use the interest earned to offset the annual cost of the housing allowance. However, with Central United Church Council and Congregation approval, the fund can also be drawn down for Church capital spending needs with notification to Living Waters Presbytery.

**CARRIED .**

**b. Dalston Crown Hill** has submitted an application for a technology grant.

**MOTION: Cora Brodie/Catherine Hawkins** that the Congregational Life Commission of Living Waters Presbytery support the application of Dalston Crown Hill Pastoral Charge for a technology grant.

**CARRIED**

- c. **Severn Bridge** has submitted an application for a church modernization grant.

**MOTION: Cora Brodie/Helen Bishop** that the Congregational Life Commission of Living Waters Presbytery support the application of Severn Bridge UC for a church modernization grant in the amount of \$5,000.

**CARRIED**

It is suggested that the charge apply to the Investing in Ministries Fund.

- d. **Stouffville United Church** - Chris Fahrner reported that 15 Linden Lane was sold for over \$351,000 net of disbursements. \$10,500 will be used for a mortgage on the new manse at 22 Duchess St. The remaining funds will be invested.

**MOTION: Diane Bennett-Jones/Don Reesor** that the Congregational Life Commission of Living Waters Presbytery approve the sale of 15 Linden Lane and the disposition of funds as follows:

Sale proceeds net of disbursements	\$351,000.00
Mortgage on manse at 22 Duchess Street	<u>-\$ 10,500.00</u>
Balance to be invested .	\$340,500.00

**CARRIED**

Chris Fahrner abstained from the vote.

- e. **Central United Barrie** has requested assistance in paying for repairs to its sewer connection which was damaged by construction.

**MOTION: Ted Meyers/Chris Fahrner** that the Congregational Life Commission of Living Waters Presbytery accede to the request of Central United Barrie to approach Toronto United Church Council to place a mortgage of up to \$300,000.00 on the church building.

**CARRIED**

**MOTION: Ted Meyers/Chris Fahrner** that The Congregational Life Commission of Living Waters Presbytery accede to the request of Central United Barrie to use the funds from the Manse Investment Fund and other investments to pay for the sewer repair project. **CARRIED**

We noted that this is a large facility and wish to ask the Development Committee to consider whether there is an opportunity for Painswick to share the building.

- f. **Emsdale Pastoral Charge** We have been notified by Joan Franklin that a buyer has been found for the Emmanuel church and manse. The property will be used for a school for the developmentally challenged.

- g. Grace United Church Barrie.** Pauline Chappell reported that a congregational meeting has approved the sale of their manse. It has been appraised at \$250,000 to \$260,000. They intend to invest the fund for ministry housing.
- h. York Pines United Church** is attempting to address their accessibility issues. They are applying for grants from Go Green and others for a new roof and insulation. We support their decision to apply to the Trillium Fund, as the church is an evacuation facility for the local school. Another source may be the “Jim Hansen Fund”.
- i. Ravenshoe United Church** has requested approval to apply to the modernization fund for a grant.

**MOTION: Cora Brodie/Donna DeVita** that the Congregational Life Commission of Living Waters Presbytery support the application of Ravenshoe United Church to apply to the Modernization Fund of United Church of Canada for a grant of \$5,000.00 to support their renovations. (Lorraine Scarlett abstained from the vote.)

**CARRIED**

- j. King City United Church** has renovated their Manse for sale. The manse inspection has been done with Cora Brodie and Ted Meyers.
- k. Holland Landing United Church** has encountered problems with title to their property which will need to be cleared up in order for the sale of the property to be completed.

#### **7. Accessibility**

Accessibility training has been well received. It was suggested that Don Reesor do a soft copy of the handouts for wider distribution.

Next Meeting SATURDAY, SEPTEMBER 17, 2011 8:30 am. At Bracebridge United Church.

Please contact Jerry Therrien for regrets.

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Jerry Therrien

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Donna DeVita

Community Connections and Right Relations Commission

**Minutes of meeting held June 18, 2011**

at Churchill United Church

Mission and Service - Right Relations - Social Justice

Attendance

Doug Smith, Kim Posno, Susan Eagle, Robin Milani, Glen Eagle, Barb Kutcher,  
Regrets Maria

Do we need 3 circles? yes

Is Maria still interested in diverse families? Areas -new immigrants, foster/adoptive parents,  
poverty, grandparents raising grandchildren.

Diverse Families should go to Right Relations

Environment should belong to Social Justice

Susan Eagle, Kim Posno, Robin Milani, Barb Kutcher are interested in Social Justice

Doug Smith is interested in M&S BUT needs committee members

Glen Eagle will oversee the 3 committees

We need a roster of names for each committee to inform them of our handouts and other info.

Chair of Outreach Committee –usually a member of congregation, they would be interested in  
our activities

Glen will send an email to Presbytery member to invite them to join one of our 3 committees

We feel the commissions should meet right at the start of presbytery instead of at the end of the  
day.

We need the names of presbytery members from the Co-ordinating Committee

Susan Eagle will be the chair of Social Justice

Barb Kutcher will make phone calls to the people missing and ask them if they are still on  
committee.

ie. Jim Keenan, Kirsty Hunter

Robin Milani will be the recording Secretary for Social Justice

Kim Posno is involved with poverty issue at Collier St UC in the month of October 2011.

She will keep us informed of activities and issues

Susan Eagle will contact people in community

Barb Kutcher will contact the Am Shalom Synagogue in Barrie for Holocaust week activities in  
early November 2011

David Busby workshop - Eileen Carroll is the community contact and she is interested in  
poverty

Kim P will call Eileen to let her know what Collier St UC is doing in October

Glen Eagle passed around info concerning Kairos, Isarc and UOI (Union of Ontario Indians)  
website

“We Are All a Treaty People” book from OUI

Walk for Justice coming up

Glen e will contact the Executive about Presbytery changes

Covenant for Life in Creation ?

A gathering of community and social justice ministers of the United Church of Canada was held  
June 8-11 at Canterbury Hills Conference in Ancaster – it would be great to find out what they  
discussed.

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Chair

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Secretary

## Personnel Commission

### Minutes of Meeting held August 3, 2011

Living Waters Presbytery Office, Guthrie, ON.

The meeting was called to order at 1:00 p.m. by Chair Jane Wetelainen, with the following members present: Paul Dempsey, Rick McKinley, Doug McLeod, Bruce Roffey, George Moore, Sue Wood, Carley Wortmann, Ted Daglish, Elaine Lush, Linda Butler, Jane Wetelainen (chair), Lorraine Hill Avendano (secretary).

Regrets: Todd McDonald, Dennis Posno, Fran Watterworth, Joy Crawford, Don Powell, Nina Fulford, Leslie Sedore, Dick Moffat.

WORSHIP: Jane Wetelainen read from Matthew 14 and led a time of prayer.

#### 1. Approval of Agenda

MOTION by Rick McKinley/Elaine Lush that the agenda be accepted as presented, with the addition of King City and Trinity-Newmarket, Sandra Michener request for VAM, request for change in pastoral relationship for Rev. Lorraine Hill Avendano.

**CARRIED.**

#### 2. Approval of Minutes.

MOTION by Paul Dempsey/Bruce Roffey that the minutes of the meeting of the Personnel Commission held June 18, 2011 be accepted with the following changes: 3.8 Paul Dempsey taking 1 service at Severn Bridge in the month of July; Elaine Lush did not give regrets for the next meeting.

**CARRIED**

2.1 Chaplains' annual review – update. It has happened and there is a report coming. The conditions are acceptable to them, and they plan to stay on another year.

#### 3. PASTORAL RELATIONS AGENDA

\* Paul Dempsey took the chair as Pastoral Relations.

3.1. Evergreen JNAC – update. Ted Daglish reported a difficult process. The JNAC report is completed with congregational meeting next Thursday. The Official Board has already approved the recommendation. Don Powell will be supervising ~~eo-ordinating~~ minister for the time being, with guest preachers.

3.2. ADP – Central UC, Barrie – update.

3.3. Heritage UC Markham JNAC.

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**MOTION** by Jane Wetelainen / Linda Butler

that the Personnel Commission of Living Waters Presbytery receive and approve the Joint Needs Assessment report from Heritage (Markham) Pastoral Charge dated July 21, 2011, and that a Vacancy be declared for a full-time ordained Minister effective immediately, and that the Personnel Commission of Living Waters Presbytery establish a Joint Search Committee at Heritage (Markham) Pastoral Charge and appoint Rick McKinley and Elizabeth Cunningham as the Presbytery representatives. **CARRIED**

- 3.4. Update on Amy Lee at Regent Park – Forest Home Pastoral Charge. An issue at this pastoral charge was noted and discussed.
- 3.5. Collier St. UC JSC. No report.
- 3.6. Severn Bridge JSC underway – Maggie Keates is supervisor. Request for applications is closed and they have a number of applications.
- 3.7. Lake of Bays JSC – update. They are discouraged by lack of applications.
- 3.8. Coldwater-Eady Call for Bright Yun – waiting for documents. Congregation is voting on Sunday August 7<sup>th</sup>.
- 3.9. Knox Sutton – update. In process. Low number of applications, probably due to summer holidays.
- 3.10. Day away for clergy. September 7<sup>th</sup> at 10am at Leslie Sedore's place.
- 3.11. Trinity-Uxbridge – Transfer for Kirby Constable.

**MOTION** by Jane Wetelainen / Ted Daglish

that the Personnel Commission of Living Waters Presbytery request the transfer Kirby Constable from Northern Waters Presbytery to Living Waters Presbytery both within Toronto Conference effective July 1, 2012 . **CARRIED**

- 3.12. Darlene Keddy Transfer to BQ

**MOTION** by Doug McLeod/Carley Wortmann

that the Personnel Commission of Living Waters Presbytery transfer Darlene Keddy from Living Waters Presbytery in Toronto Conference to Cobourg Presbytery in Bay of Quinte Conference effective September 1, 2011. **CARRIED**

- 3.13. Warren Schell Appointments to Browns Corners and Victoria Square

**MOTION** by Jane Wetelainen/Linda Butler

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that the Personnel Commission of Living Waters Presbytery concurs with the request of Brown's Corners Pastoral Charge and appoint Warren Schell, Ordained Minister, from July 1, 2011 to June 30, 2012, part-time at 20 hours per week, with the following terms for category F Salary \$20,000.00 per annum, housing allowance \$9,000.00 per annum, basic telephone \$260.00 per annum, Continuing Education and Learning Amount \$675.00 per annum, and all other terms according to *The Manual*

**CARRIED**

**MOTION** by Jane Wetelainen/Linda Butler

that the Personnel Commission of Living Waters Presbytery concurs with the request of Victoria Square Pastoral Charge and appoint Warren Schell, Ordained Minister, from July 1, 2011 to June 30, 2012, part-time at 20 hours per week, with the following terms for category F. Salary \$19,700.00 per annum, housing allowance \$9,000.00 per annum, basic telephone \$258.00 per annum, Continuing Education and Learning Amount \$600.00 per annum, and all other terms according to *The Manual*

**CARRIED**

3.14. Robin Wardlaw – request to be retained on roll

**MOTION** by Elaine Lush/Bruce Roffey

that the Personnel Commission of Living Waters Presbytery concurs with the request of Robert (Robin) Wardlaw of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1, 2011 to June 30, 2012 for the reason that he is in search of a call or appointment.

**CARRIED**

3.15. John McManiman – request to be retained on roll. Issue tabled for further investigation.

3.16 Ed Moll – request to be Retained on Roll.

**MOTION** by Rick McKinley/Sue Wood

that the Personnel Commission of Living Waters Presbytery concurs with the request of Ed Moll of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1, 2011 to June 30, 2012 for the reason of other employment.

**CARRIED**

3.17 Thelma Arnott – request to be transferred to LW from NW

**MOTION** by Rick McKinley/Sue Wood

that the Personnel Commission of Living Waters Presbytery transfer Thelma Arnott from Northern Waters Presbytery to Living Waters Presbytery both within Toronto Conference effective July 1, 2011 .

**CARRIED**

3.18 Supervisor for Parry Sound Rural Pastoral Charge for Wanda's restorative care.  
Joe Gaspar will serve as supervisor if needed.

3.19 Bruce Aitken (Bracebridge) is eligible for an appointment.



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3.20 Don McBey is not eligible for any active ministry.

3.21 Sandra Michener request for VAM.

**MOTION** by Jane Wetelainen/George Moore  
that the Personnel Commission of Living Waters Presbytery appoint Sandra Michener as a  
Voluntary Associate Minister to St. Paul's United Church, Orillia effective October 18, 2007

**CARRIED**

3.22 Lorraine Hill Avendano request for change in Pastoral Relationship.

**MOTION** by Ted Daghish/Linda Butler  
that the Personnel Commission of Living Waters Presbytery accept, with regret, the request  
of Lorraine Hill Avendano for a change in pastoral relations effective October 1<sup>st</sup>, 2011 and  
give thanks for her ministry among us.

**CARRIED**

3.23 Trinity Newmarket UC. JNAC is underway and they are meeting frequently.

3.24 King City UC. They continue their process. They will need a supply minister.

3.25 Remits 4, 5A and 5B. The Personnel Commission recommends the following  
people to a subgroup to study the remits and report to the commission: Doug McLeod,  
George Moore, Jane Wetelainen, Sue Wood. Todd McDonald will be asked to be ex  
officio on this subgroup.

3.26 5 year projections for the Executive of Toronto Conference. David Allen has requested  
information to assist the Executive in its planning. A small group to research and report  
was established. Personnel Commission recommends the following people to the group:  
Paul Dempsey, Jane Wetelainen, Elaine Lush.

4 EDUCATION AND STUDENTS

4.16 Money from covenanting services: could we set a policy allowing money to be  
used to help congregations set up internships? Concerns were raised as to whether  
supporting learning sites financially might be a better use of the money that is collected.  
This will be discussed further at a future meeting of the Personnel Commission.

4.17 Alex Constable Application for Supervised Ministry Education Experience

4.18 The commission is still waiting for the SME207 form from Virginia. George will  
contact Virginia United Church to follow up on receiving the form and approving the  
pastoral charge as a learning site.

4.19 Lena Hartviksen - motion to ordain after May 31 interview

4.20

**MOTION** by Carley Wortman/Ted Daghish,

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That Lena Hartviksen be interviewed in preparation for ordination.

**CARRIED**

4.21 Dalston Crown Hill Application to be Approved as Supervised Ministry  
Education Site SME 208

**MOTION** by Sue Wood/Jane Wetelainen

That Dalston Crown Hill Pastoral Charge be approved as a Supervised Ministry Education  
Site.

**CARRIED**

**MOTION** by Sue Wood/Bruce Roffey

That Rev. Philip Cable be appointed as the Educational Supervisor at Dalston Crown Hill  
Pastoral Charge to supervise student Dan Benson during his internship.

**CARRIED**

4.22 Patti Rodgers, Discernment

Patti's discernment committee has been meeting regularly.

4.23 Vic Burton, Discernment

Vic's discernment committee has been slow to get started.

1. REPORT FROM RETIREES
2. NEXT MEETING September 21, 2011 at 1:00 – 4:00 and the Presbytery Office in Guthrie
3. Closure  
The meeting closed with prayer.

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Chair

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Secretary

**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**MINUTES of Meeting held August 9, 2011**

At 44 Birkhall Place, Barrie, Ontario

**CALL TO ORDER** – Pat Edmonds, Chair, called the meeting to order at 10:43 am

Present: Pat Edmonds, Audrey Brown, Ross Carson, Harry Ramsaran, Terry Davies, Helen Bishop, Linda Parsons, Jane Wetelainen, Ted Meyers, Nancy Knox, Jody Maltby, Patti Rodgers ,

Regrets: Don Spratt, Jerry Therrien

**1. Constitution of the Meeting:**

The Chair called the meeting to order:

“In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God.”

**Opening Prayer** Chair Pat led us in Prayer.

**2. Approval of Minutes**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held May 17,2011 be approved as distributed,

**Moved by: Linda Parsons**

**Seconded by: Harry Ramussen**

**CARRIED**

The Minutes of the June 18, 2011 meeting of Living Waters Presbytery were received.

**3. Availability of Conference Visitors**

Pat received communication from David Allen indicating that the Conference President and Executive Secretary will not be asking for agenda time during this pastoral year as in previous years in order to preserve some time for the Conference Restructuring Review. The Conference President and Executive Secretary will be available if needed.

General Council Executive representatives Barb White and Lynella Reid-James will be available for the September and March meetings of presbytery to speak to issues coming to the upcoming General Council which will be held in August, 2012. It was decided that the March meeting would be the best time to invite a GCE rep.

**4. Remits 4, 5A and 5B**

The remits will be sent out the end of August and again in October to allow people lots of time to read to discuss at November meeting. Pat gave us a recap of these remits.

**5. Sharing of “Standard Operating Procedure for Engaging with Pastoral Charges”**

A Standard Operating Procedure for engaging with Pastoral Charges has been developed. It was presented to the executive for revision. A good discussion helped us revise it once again. A copy of the revised version is attached as Appendix “A”. The policy will likely undergo further revisions as it is put into practice.

**6. Feedback on Manual revisions**

Proposed Revisions to *The Manual* were sent to each pastoral charge by the General Council Office, however, some presbytery reps have not yet seen them. Patti will send out the email again to presbytery reps with a request that they distribute widely and respond if they have suggestions.

**7. Disbursement from sale of Holland Landing united Church**

The proceeds of sale of Holland Landing United Church have been received by the Conference Office and distributed in accordance with the wishes of the pastoral charge as follows:

Kairos	\$ 18,913.41
Camp Big Canoe	\$ 4,728.35
Camp Simpresca	\$ 4,728.35
Lake Scugog Camp	\$ 4,728.35
Sparrow Lake Camp	\$ 4,728.35
Mission and Service Fund	\$ 37,826.83
Toronto United Church Council Green Awakening	\$ 37,826.83
Toronto Conference/PTCC	\$ 50,000.00
Toronto Conference loan repayment	\$ 20,000.00
Queensville Holland Landing Pastoral Charge	<u>\$194,787.82</u>
	\$378,268.30

**8. Commission Chairs – Qualifications and responsibilities**

A list of gifts and skills for Commission chairs was distributed to be discussed for inclusion in our revised handbook.

**9. Other Business**

Dates were set for Executive meetings in 2011-2012 as follows:

October 11, 2011

December 13, 2011 (with Christmas celebration)

February 14, 2012

April 10, 2012

May 8, 2012

at the Living Waters Presbytery office.

Harry will represent our Presbytery on the Ethical and Responsibility Investment Policy Task Group of the General Council. Thank you Harry.

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**Termination**

The agenda having been completed, the Chair terminated the meeting at 12:09 and the group shared lunch.

Closing prayer in the form of a Grace was led by Pat.

Next Meeting of Living Waters Presbytery – **Saturday, September 17, 2011 at Bracebridge United Church, Bracebridge, ON.**

**Next Executive: October 11, 2011,** at the call of the Chair

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Chair

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Secretary

Appendix "A"

Standard Operating Procedures for Engaging with Pastoral Charges

Excludes Procedures already covered by United Church Policies

1. Contact is made by a pastoral charge member concerning an issue that needs Presbytery involvement (this contact may be to a commission chair, a staff person, or any member of the executive)
2. The person initially contacted will immediately agree to help to review the issue, by saying, that if appropriate we will send you a listening team, within 30 days whenever possible.

The person initially contacted will verify that no other commission is currently involved. If there is already Presbytery involvement, this will be communicated to the caller who made the initial contact, and they will be asked to take part in that process.


If there is no current Presbytery involvement, and no other UCC procedure that would take precedence, the person initially contacted will identify the primary commission that needs to take the primary role, according to the commission mandates in the Presbytery Handbook.

3. That commission may identify other commissions, if any that need to be involved and together will set up the listening team, optimal three, but not less than two members of Presbytery.
4. Once the listening team is established, the Primary commission will inform the executive and the Personnel and Program Ministers. (by cc on email) to note a listening team has been established and which commissions will be involved in the listening team. Minimal information is given regarding the issues involved.
5. The listening team will meet with the pastoral charge group, which may include the Presbytery Representative. At this point no advice or recommendations are given. The goal is to listen, and to hopefully, identify a point person for the pastoral charge, to simplify the flow of information. Following the visit, a report is written to summarize the issues and identify what next logical steps might be.
6. The Primary commission will present the report to the Executive, and either the Personnel and Program Ministers or both (as appropriate). This step will provide the opportunity for the rest of the executive to be informed, share their expertise and allow for the involvement of other commissions if deemed appropriate.
7. An agreed action plan will be developed using the skills and expertise of the conference staff assigned to the Presbytery, as needed. These staff members may also need to seek advice from other levels of UCC staff, if so, the results will be communicated to the listening team.

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8. The primary commission proceeds with the agreed action plan, created by the listening team, in co-ordination with other commissions and in consultation with the Conference Staff assigned to the Presbytery, as the plan unfolds.



**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**Minutes of Meeting held August 26, 2011**

**BY CONFERENCE CALL**

The Executive of Living Waters Presbytery met by telephone conference call. The call commenced at 10:00 am.

**PRESENT:** Pat Edmonds (chair), Linda Parsons (past-chair), Ted Meyers, Jerry Therrien, Glen Eagle, Jane Wetelainen, Helen Bishop, Jody Maltby (staff, acting secretary)

**REGRETS:** Donald Spratt, Terry Davies, Audrey Brown, Nancy Knox, Ross Carson, Harry Ramsaran

A quorum was achieved.

Pat opened the meeting with prayer.

The meeting was called to address the request of presbytery to reconsider the start time for evening presbytery meetings. Jody read the motion.

**MOTION:**

In accordance with the will of the court of presbytery as expressed at the April 16 meeting, the meeting start times of afternoon meetings be changed from 4 to 5.

Wetelainen/Parsons

**Carried**

Discussion: Concern was expressed about ending later and the impact this may have on people travelling long distance. However Executive recognizes the importance of honouring a decision made by the full court. It was noted that the motion does not include an end time. This leaves flexibility. Pat stated that, in planning the agenda, we will make every effort to end the meeting by 8:30 or 9 p.m. at the latest. Other suggestions were that commission reports come early in the meeting so that people who need to leave can do so, that we pay attention to attendance levels at these meetings, and that after living with this new model for a year, we give all members of presbytery ample opportunity to offer their thoughts on both the time of meetings and the days of the week.

**HANDBOOK:**

Pat asked if there were any final changes to Handbook before it goes out to the members of Presbytery. Ted provided two changes under the heading "Camping" on page 2. The question was raised whether it would be helpful to identify for presbyters all the changes that have been made. It was noted that the number of changes was so great that it might overwhelm people, keep them focused on the old model, and invite unnecessary debate on individual points. The question we need to pose is whether the Handbook, in its current form, is an accurate reflection



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of the work of Presbytery and the Commissions.

Appreciation was expressed to Pat for all of her work on this project. Pat in turn expressed appreciation for the work of Patti Rodgers, Administrative Assistant, for all of her work putting together and formatting the document including indexes and charts.

Pat offered a blessing and closed the meeting at 10:27 a.m..

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Chair

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Secretary

**VISION AND CHURCH DEVELOPMENT COMMISSION**

**MINUTES OF MEETING HELD SEPTEMBER 13 2011**

**Location:** Painswick United Church (Oasis), Barrie  
pm

**Time:** 3:30

**Attendees:** Laurie Cook, Terry Davies, Catherine Hions, Bill Hurdman, Irene Lowry, Lois Marshall, Al McNaught, Ivor Roberts, Donald Spratt, Rev Nancy Waterman

**Regrets:** Bill Jermyn, Bob Harris, Carol Jones, Rev. Kevin Logie,

**Welcome and Opening:** Donald Spratt (co-chair) welcomed everyone.

**Worship and Prayer:** Donald Spratt read Romans 11: 33-36 and gave a brief meditation on unanswered prayer and the fact that God listens, leads, and loves.

**Agenda:**

**MOTION** that the agenda be accepted as amended.

**Bill Hurdman/Laurie Cook**

**CARRIED.**

**Minutes of June 18 2011 Meeting:**

**MOTION** that the minutes of the June 18 2011 meeting be accepted as circulated.

**Bill Hurdman/Laurie Cook**

**CARRIED.**

**CHURCH DEVELOPMENT FUND GRANTS**

**A. NEW HOPE UNITED CHURCH**

The commission received and considered the request of New Hope United Church for a 2012 Church Development Grant in the amount of \$40 000. The accompanying 3 year budget was reviewed and Catherine Hions provided a very positive verbal report about the progress at New Hope.

**MOTION** that whereas Toronto Conference, at the meeting of its executive on May 13, 2009 agreed to provide the funds necessary to complete the current program for existing church development fund grant recipients, provided these missions or congregations are deemed to be viable by the new presbyteries;

And whereas the Vision and Church Development Commission of Living Waters Presbytery has carried out due diligence in assessing the plans and the budget of New Hope United Church for the next three years;

Therefore the commission approves a church development grant of \$40 000 for New Hope United Church for the year 2012 and requests Toronto Conference to release the funds.

Nancy Waterman/Ivor Roberts

**CARRIED**

[Catherine Hions abstained from voting]

**B. PAINSWICK UNITED CHURCH**

The commission received and considered the request of Painswick United Church for a 2012 Church Development Grant in the amount of \$40 000. The accompanying 3 year budget was reviewed as well as the Goals and Objectives for 2012 and the Income and Expense Statement from January 2011 to August 2011. Irene Lowry outlined the more recent changes and the on-going activities at both the Oasis and Terraces sites. Rev. Tom Lowry outlined how the

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Painswick trustees are actively exploring partnerships to extend the church's varied ministry to seniors in a new retirement home setting, with a specialized Memory Care unit, a children's daycare centre and a multi-functional worship facility on the Dean Avenue site. Construction is anticipated to commence in the spring of 2012.

**MOTION** that whereas Toronto Conference, at the meeting of its executive on May 13, 2009 agreed to provide the funds necessary to complete the current program for existing church development fund grant recipients, provided these missions or congregations are deemed to be viable by the new presbyteries;

And whereas the Vision and Church Development Commission of Living Waters Presbytery has carried out due diligence in assessing the plans and the budget of Painswick United Church for the next three years;

Therefore the commission approves a church development grant of \$40 000 for Painswick United Church for the year 2012 and requests Toronto Conference to release the funds.

Catherine Hions/Al McNaught

**CARRIED**

[Irene Lowry abstained from voting]

Terry Davies reported that **Process Guidelines** (see **Appendix A**) have been presented to Painswick Trustees in anticipation of their new church development proposal. These guidelines would allow Painswick to bring the new church development project into effect satisfying the requirements of Presbytery and TUCC.

**MOTION** that the Process Guidelines that have been presented to Painswick Trustees (Appendix A) have the approval of the Visioning and Church Development Commission.

Bill Hurdman/Ivor Roberts

**CARRIED**

[Irene Lowry abstained from voting]

The commission acknowledged that the development plan presented by Painswick trustees may present a change in their funding requirements but the commission will be supporting Painswick United Church throughout the process.

Terry Davies was thanked for his dedicated work with Painswick.

**UPDATE ON FORMER HOLLY MISSION**

Donald Spratt reported a problem with failure to file a form with the Canada Revenue Agency at the time of Holly's closing. Jody Maltby is looking after this issue.

**CHATTELS**

Donald Spratt expressed the need for assistance to move the Pathways chattels from TUCC and the Holly Chattels to the Guthrie Presbytery office.

[The commission took a break for supper. Rev. Nancy Waterman led us in a grace.]

**NEW CHURCH FUNDING COMMITTEE**

Terry Davies led us in a discussion of the report (see **Appendix B**) of the July 26<sup>th</sup> meeting of the New Church Development sub-committee which includes Rev. Nancy Waterman, Al McNaught and Terry Davies.

**Development Strategy**

Following up on the Strategy Development Approach approved at our last meeting, Terry tabled the first steps for working with the Congregational Life Commission date June 28<sup>th</sup>.

Congregational Life Commission will be discussing the two proposals on Strategy at their meeting on September 17 2011.

Terry expressed concern that the absence of TUCC in the planning process could negatively impact the mandate of our Commission. There was agreement that we need to explore how better to utilize TUCC and, if necessary, Consultants. It was agreed that we need to make provision for funding in the 2012 Visioning and Church Development Budget.

**MOTION** that whereas the Commission has identified the need to create a Strategy for redevelopment, amalgamation, and support for congregations throughout the Presbytery and recognizes the need for professional planning in future development activities: Therefore we propose the creation of a Planning relationship with TUCC and the creation of a budget for 2012 for this purpose. [This motion is to be approved at the next meeting of the commission.]

**Thanks**

Painswick United Church was thanked for providing the space for our meeting plus pizza for supper; a special thanks to Irene Lowry for hosting us throughout the meeting.

**Closing Prayer:** Catherine Hions led us in a closing prayer.

**Adjournment:** The meeting adjourned at 7:45 at the call of the co-chair Donald Spratt.

**Next Meeting:** at the call of the co-chairs

Co-Chairperson \_\_\_\_\_

Donald Spratt

Secretary \_\_\_\_\_

Lois Marshall

**APPENDIX A**

**Extracts of information/guidelines provided to Painswick  
in anticipation of a New Church Development Proposal**

1. As you know, VCD Commission needed to get approval of the Full Court for the \$15,000 additional funding for 2011. Clearly we will need to get approval from the Full Court for the additional funding required for 2012 & 2013.
2. We are coming to the end of the Church Development Grants originally approved for Painswick. It is my personal view that we will need to obtain approval for a New Church Development Funding for the new location. I am assuming financial support for at least 10 years. This will not be an easy sell, given the limited funds available to the Presbytery.
3. Although the anticipated deal with DeMac anticipates a rent-free agreement, there will still be operating costs for our share of the Property Maintenance etc. There will also be the need for outfitting the space created by DeMac.
4. We have been working on an assumption of ground breaking in 2012 and opening the new Church in 2013. Until we have an agreement in place and approved, these dates are speculative and maybe even optimistic.
5. The deal with DeMac requires that the land be sold by TUCC at Book Value. When Donald and I met with Vince Alfano and Ron Ewart, it was made clear that for them to agree to a deal that is at Book Value, they would need several things:-
  - a. An Agreement between Painswick and the Developer.
  - b. Establishing the Market Value to understand the premium/discount.
  - c. Longevity of the agreement to protect UC, provided by their Lawyer, based on the terms of the Agreement
  - d. Longevity of the Church Congregation to use the discounted value created (e.g. will it be a viable congregation for 50 years?)
  - e. Approval of Living Waters Presbytery, with a commitment to support the development to ensure the above.
6. VCD Commission will need to approve before a proposal can go to Presbytery for formal approval...both for funding and longevity commitment. In order for VCD Commission to approve a proposal it must be involved in the process with the Developer and TUCC.
7. At that time, we will then be asking for approval to sustain the existing congregation in the interim. This funding may well have to be folded into the New Development.
8. Here are the dates of Presbytery Meetings for the coming year:-
  - a. Sept 17th Presbytery Meeting...we will not need to get approval for \$40,000 grant as it can be approved by Commission on 13th.
  - b. Nov 15th Presbytery Meeting...last before March 2012
  - c. Mar 24th Presbytery Meeting
  - d. Jun 12th Presbytery Meeting...last of the year.

**APPENDIX B**

**Living Waters...VCD Commission  
New Church Funding Committee  
Notes on Meeting on 26<sup>th</sup> July 2011**

**Present:** Nancy Waterman, Al McNaught, Terry Davies  
Stouffville United 9.0 a.m. – 11.30 a.m.

1. Development Strategy...Terry updated group on general openness to the idea of an overall Development Strategy which came out of the committee's first meeting on the 7<sup>th</sup> June and approved for development by the VCD Commission on 19<sup>th</sup> June.

Unfortunately, the Summer has made it difficult to arrange a meeting with Congregational Life, so there has been no real progress yet. Terry will pursue Jerry and Ted more vigorously after the long weekend.

It is hoped that the Strategy will allow identification and focus on Highest Potential Pastoral Charges, rather than reactive efforts which may be in lower potential opportunities.

We would include the creation of a Financial Model that would allow assessment of viability and sustainability of each congregation, including such factors as:-

- # of active members
- Income & Expense history
- Balance Sheet with focus on liquidity

2. Issues and Opportunities...Terry reviewed the outcome of a meeting where a process for Pastoral Charges to raise Issues and Opportunities, which will then allow a Listening Team to be set-up to follow through. The Team will be optimally 3 people from various Commissions. It is hoped that this will help to create more comfort with "Presbytery".

This process could also be used to stimulate initiatives from Ministers that may be multi-locational and lead to shared services, ministers, parish nurses etc.

3. Painswick...We discussed Terry's letter to George Allen of outlining the process needs to have the New Church proposal tabled and approved. It was identified that the anticipated budget shortfall for 2012 will need to be approved by VCD and the Full Court of Presbytery, which is dependant on the New Church proposal being in place.

The requirements for TUCC to sell the land at Market Value are clear and will require a formal agreement to be presented that guarantees long term life of the Church and the Congregation.

In assessing the plan for the new church in Painswick, and indeed future New Church Development elsewhere, it would be helpful to look at Northwest Barrie, which is a successful New Church Development from 20-25 years ago. How did it succeed?

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4. New Church Development Funding... There is agreement that we need to support the two remaining New Church Development Projects, but with a determined end date. We believe that no other New Developments should be undertaken until the overall Development Strategy is in place and a review of what works has been conducted.
5. Capital Availability... The present available funding in PTCC for Living Waters is approximately \$1,500,000. This is expected to grow by at least \$1,000,000 in the next few months. Current guidelines for drawing funds allows 10% maximum amount up to three times per year (i.e. up to \$450,000 on current funding. It is also possible to request other funds. (i.e. less than 5% or over 10%). **[note; At AI's suggestion a check of PTCC Web-site reveals some difference. A copy is attached for reference. There is also a note that Applications for Grants have to be in by Sept 30<sup>th</sup>!!]**
6. Based on Terry's meeting with TUCC he expressed concern that we will be replacing experienced trained professionals with willing but perhaps inexperienced volunteers for planning activities. We should consider retaining TUCC as paid consultants for VCD and Presbytery.
7. VCD Commission will be meeting on Sept 10<sup>th</sup> at Painswick (TBD). The primary item on the agenda will be the approval of the previously allocated Grants for both Painswick and New Hope.

**LIVING WATERS PRESBYTERY**

**MINUTES OF MEETING HELD SEPTEMBER 17, 2011**

Living Waters Presbytery was called to meet on **Saturday, September 17, 2011** at 9:15 a.m. at Bracebridge Church, Bracebridge, Ontario. Chair Pat Edmonds presided.

Audrey Brown acted as Secretary.

**1. IN ATTENDANCE:**

**Order of Ministry and Ministry Personnel**

Diane Bennett-Jones, Audrey Brown, Linda Butler, Ross Carson, Andrew Comar, Alexander Constable, Basil Coward, Paul Dempsey, Glen W.J. Eagle, Susan Eagle, Nina Fulford, Joselito Gaspar, Svinda Heinrichs, Karen Hilfman Millson, Lorraine Hill-Avendano, Kirsty M. Hunter, Margaret-Ann Keates, Nancy Knox, Barbara Laing-Hiseler, Amy Lee, Colin MacDonald, Todd McDonald, Betty-Lou McNabb, Maria Mindszenty, Ruth Noble, Dennis Brian Posno, Bruce Roffey, Terry Thom, Jane Wetelainen, Andrea Wheaton, Monica Moore,

**Laity**

Bill Stevens, Tina Bax, Helen Bishop, Amanda Buchanan, Bruce Chappell, Pauline Chappell, Laurie Cook, Edward Daghish, Terry Davies, Patricia Edmonds, Ken Estabrooks, Chris Fahrner, Gwen Galbraith, Barbara Hendren, Bill Hurdman, Carol Jones, Paul Jones, Meg Jordan, Bev. Kell, Barb Kutcher, Dee Lawrence, Irene Lowry, Angus MacLennan, Jody Maltby, Lois Marshall, Ted Meyers, Robin Milani, Murray Nutt, Linda Parsons, Kim Posno, Harry Ramsaran, Ivor Roberts, Douglas Smith, Janet Smith, Meghan Hershey, Donald Spratt, Jerry Therrien, Fran Watterworth, Judy White, Carolyn Wortman, Wendy Wight, Doug Smith

**Regrets**

Charles Arasaratnam, Ratna Arasaratnam, Edie Bard, George Bishop, David Black, Cora Brodie, William Bruce, Vic Burton, John Carbert, Bruce Chambers, James Clubine, Joy Crawford, Elizabeth Cunningham, Donna DeVita, David Estey, Ian Finlay, Joan Franklin, John Harries, Robert Harris, Catherine Hawkins, Donna Hazlett, Catherine Hions, Andrew Hutcheson, Don Inkpen, George James, James Keenan, Sandra Kirby, Esther Lewis, Elaine Lush, Linda Mather, Barbara McDonald, Ruth McDonald, Lynn McEwen, Carol McKinley, Douglas McLeod, Debora McMillan, Al McNaught, Richard Moffat, Edward Moll, Lorraine Newton-Comar, John Ostime, Donald Powell, Heather Power, Don Reesor, Young-Joon Rhee, Lorraine Scarlett, Al Scarth, Leslie Sedore, Linda Severson-Winson, Dianne Smith, Margaret Smith, John Vincent, Robin Wardlaw, Nancy Waterman, Doug Whidden, Wanda Winfield, Susan Wood

**Corresponding Members**

Dan Benson from Dalston/Crown Hill Pastoral Charge(Student Internship)



**Staff**

Patti Rodgers, Administrative Support, Jody Maltby, Program Staff, Todd McDonald,  
Conference Minister for Personnel Support

**2. QUORUM**

Total voting members present:

Quorum required: for this pastoral year (July 1, 2011 to June 30, 2012) as defined by *The Manual*, section 001 (b) (ii), shall be one-quarter of total membership of whom one-third are Order of Ministry or Designated Lay Ministers, and one-third Lay members.

Total Membership is 225 members, 135 of whom are Ministry Personnel and 90 of whom are Lay representatives. **Quorum shall be no less than 56 representatives, with no less than 18 of whom are Ministry Personnel and no less than 18 of whom are lay representatives.**

Present were 29 Ministry Personnel and 42 Lay members

The Chair declared that quorum was achieved.

**3. CALL TO ORDER:**

The meeting was called to order at 9:22 a.m. by Pat Edmonds, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

**4. GREETINGS FROM HOST CONGREGATIONS**

\* Bill White brought greetings on behalf of Bracebridge United Church.

**5. INTRODUCTION OF NEW MEMBERS**

New members to presbytery are:

Eddie Bard, Westmount Pastoral Charge  
Rev. Young Rhee, Westmount Pastoral Charge  
Vic Burton, Emsdale Pastoral Charge  
Bruce Chambers, York Pines Pastoral Charge  
Terry Davies, Richmond Hill Pastoral Charge  
Doris Dunn, Lemonville Pastoral Charge  
Andrew Hutcheson, Regent Park-Forest Home Pastoral Charge  
Don Inkpen, Parry Sound Rural Pastoral Charge  
Dee Lawrence, Knox United Church, Sutton  
Barbara McDonald, Georgina Island Native Pastoral Charge  
Meghan Smith Churchill-Gilford Pastoral Charge  
Dr. Ardyn Todd, Trinity United Church  
Judy White, Trinity Pastoral Charge, Huntsville  
Rev. Donna Hazlett, Retiree  
Rev. Thelma Arnott, Retiree  
Rev Basil Coward, Knox Pastoral Charge, Sutton

Wendy Wight, Bracebridge Pastoral Charge

**6. ACKNOWLEDGEMENT OF MEMBERS SERVING THE WIDER CHURCH**

Pat reminded the court of the those members of our court who are currently serving in the wider church on behalf of our Presbytery – there is a long list and we remind ourselves that the work of our Presbytery reaches far beyond our meeting times. Thank you. We honour and appreciate this work on our behalf

**7. WORSHIP AND TIME FOR COMMUNITY**

We began with the passing of the peace. Members of the Worship Team led us in a visual prayer, and prayer of petition and the singing of Like a Rock.

**8. GOVERNANCE OMNIBUS MOTION:**  
**MOTION**

- a. that the agenda as amended for this meeting be adopted.
- b. that the minutes of the meeting of Living Waters Presbytery held June 18, 2011 be approved.
- c. that the minutes of the meeting of the Executive of Living Waters Presbytery held August 9, 2011 and the conference call held August 26, 2011 be received.
- d. that the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
- e. that the Record of Presbytery Correspondence be received, and that we confirm the noted actions taken.
- f. that the following people be made Corresponding Members of this meeting of Living Waters Presbytery Dan Benson

**Audrey Brown/Donald Spratt**

**CARRIED**

**9. VISION/MISSION STATEMENT**

Jodie introduced the vision statement and the background behind it. A statement of our vision and mission as Living Waters Presbytery is needed to guide the work of the presbytery. Such activities as reviewing applications for mission support grants, seeking grants from the Presbyteries of Toronto Conference Corporation, setting priorities and making decisions are informed by the vision statement created by the presbytery. .

Jody described the process through which the Vision Statement Task Group created the draft vision statement which included representation on the task group from all commissions, consultation throughout the presbytery and reviewing feedback. When creating a draft statement, the task group recognized that two statements were needed; a vision statement and a mission statement, hence the proposed:

There was no discussion or revisiting the work, as this was part of the process. Rather, it was noted that the vision and mission statements once adopted should inform the work of presbytery, both as commissions and a presbytery as a whole. This is meant to be a living document which may need to be changed as we live with and into the statement. Commissions are reminded to keep this document in the forefront of their thoughts and hearts and work and to continue to give it a go and to introduce changes as they may become necessary.

**MOTION: Donald Spratt/ Laurie Cook** That Living Waters Presbytery adopt the following Vision Statement and Mission Statement, to guide the work of Presbytery:

**Vision Statement**

We believe that, with God as our centre, and Jesus Christ as our guide, we will be in relationship as Living Waters Presbytery so that we may be a Spirit-led, inclusive community offering encouragement and support, and embracing new ways to be the church.

**Mission Statement**

The mission of Living Waters Presbytery is to be in life-giving relationship with pastoral charges, missions, camps, outreach ministries, ministry personnel, youth and others in our presbytery, with the wider church and with community partners.

To fulfill that mission, Living Waters Presbytery will work so that:

- we engage in dialogue with pastoral charges as a priority so that ministry personnel and congregants feel heard;
- we seek justice;
- we celebrate God's presence;
- we encourage stewardship of time, talents, gifts and assets;
- we act as a resource and we share resources and learnings;
- we are transparent, consultative and accountable;
- we nurture the spiritual life of ministry personnel and lay people in our presbytery;
- we include and engage youth in shaping the church

It was noted that the published statements should include today's date (September 17, 2011) and the Living Waters Presbytery logo.

**CARRIED**  
**(unanimous)**

**10. REVISED HANDBOOK**

Pat Edmonds introduced the revised handbook. The draft handbook was sent to presbyters for feedback in August with any suggested changes or corrections to be made in writing. No concerns or suggestions other than typographical errors were received and as such Pat was prepared to entertain a motion to accept the revised draft handbook.

Pat explained that the new handbook now contains the policies developed over the past two years and encouraged presbyters to consult the handbook for guidance, particularly if they are contacted by a pastoral charge seeking assistance.

**MOTION: Glen Eagle / Ted Meyers** That Living Waters Presbytery adopt the revised Handbook dated September 17, 2011 to guide the work of presbytery.

**CARRIED  
(unanimous)**

### **11. Information from Toronto Conference Executive**

Pat Edmonds reported on some of the work of Toronto Conference Executive. She noted that Toronto Conference is working on its Accessibility policy to meet the Customer Service Standards of January 2012. When completed, the policy will be shared with the presbyteries – and we may use it as a model.

She also reported on a message from Michael Blair, Communities in Ministry, General Council Office that there is a difference between equality and equity and encouraged members to consult the United Church website for information on educational opportunities in this area.

The Executive has invited presbytery nominations committee members and executive members to a consultation and learning event on recruiting, training and supporting volunteers to be held October 11, 2011.

Ian Fraser has been hired to evaluate the restructuring of Toronto Conference as part of the restructuring mandate. Presbyters will be given opportunities to share their opinions on the success of the restructuring project in the coming weeks. .

Remits 4, 5 and 5a have been distributed to presbyters. These remits will be on the agenda for the November 15<sup>th</sup> meeting of Living Waters Presbytery.

Pat noted that we have all been sent requests from the Manual committee seeking to revise the manual. These are meant to be individual responses. Kristy Hunter clarified that the goal of this revision is to have a smaller, easier to read manual. So get involved!!!!

**A Break was held at 10:42**

### **12. COMMISSION REPORTS**

#### **g. UCW – Helen Bishop**

The UCW will be heading to Camp Big Canoe for meeting on Monday September 19, 2011. They are taking supplies and will be receiving an offering for the Campership fund.

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Helen would like to connect with groups that might be running in our congregations that are not UCW's but are women meeting together. Helen would like to learn about them and share their stories.

**h. Men's Ministries – George Bishop**

No Report

**i. Congregational Life – Jerry Therrien/Ted Meyers**

Jerry welcomed Ted Meyers as the co-chair of this commission.

Jerry reported on activities of the commission over the summer

Pastoral oversight visits were completed at Richmond Hill Pastoral Charge and Brown's Corners Pastoral Charge.

St. Andrews Pastoral Charge, Markham, Locus Hill Pastoral Charge and Muskoka Falls Pastoral Charge will receive pastoral oversight visits in the near future.

The commission has reviewed many of the annual reports from congregations. They will be sharing a report about overall findings at a later date.

They are also looking at various requests from the Pastoral Charges.

Ted Noted that the work of this commission is closely tied to the Vision and Church Development Commission, and together they are looking at a strategy for the work that sometimes overlaps the two. A plan for that is being presented to the commissions today.

**j. Vision and Church Development – Terry Davies/Donald Spratt**

The Commission met this week to address the 2012 new church development budgets. This commission approved a \$40,000 grant to both Painswick Pastoral Charge and New Hope Pastoral Charge. These grants come from New Church Development funds as part of the presbytery's ongoing commitment to these sites.

**k. Personnel – Jane Wetelainen**

Jane noted that her commission fulfills the mission statement of our Presbytery  
Because they:

- nurture the spiritual life of ministry personnel and lay people in our presbytery
- encourage stewardship of time, talents, gifts and assets;

The commission often uses people outside of this commission to do the work of Joint Needs Assessments and Joint Searches. A training session for these will be held soon.

The commission will be doing some work on Remits 4, 5 and 5a in order to bring a recommendation to the November meeting.

Clergy Day away's have begun. In September Rev Leslie Sedore hosted a canoe trip down the Black River. A fun spiel will be planned for winter. These are awesome!!!

A reminder that Social Networks exist - friend each other.

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**l. Community Connections and Right Relations – Glen Eagle**  
Kristy Hunter reported on the Mission Support Grant applications for the information of presbytery. The following applications were received and anticipated approvals expected are noted below:

Georgina Island United Church - \$67,077.00  
Interchurch Health Ministries - \$4,000.00  
Muskoka Chaplaincy Association - \$10,000.00  
New Hope United Church - \$10,000.00  
Painswick United Church - \$14,000.00

Kirsty shared the stories of the ministries we support with our Mission and Support dollars, as recommend by our Presbytery through the CCRR commission.

Susan Eagle gave a brief presentation on the “Vote for a Poverty Free Ontario” campaign.

**MOTION:** Susan Eagle/Kim Posno

That Living Waters Presbytery endorse the “Vote for a Poverty Free Ontario” campaign.

**CARRIED**

Susan had lawn signs which congregation’s can display in support of the initiative. It is hoped that each church will consider purchasing a lawn sign for \$10.00 and put it on their church lawns.

Check out the website for more information: <http://www.povertyfreeontario.ca>

Glen noted that by this report “we seek justice” as per the mission and vision statement

**m. Spiritual Development – Nancy Knox/Ross Carson**

Nancy noted that the Spiritual Development commission is highly integrated with our Vision statement, as will become clear.

Nancy noted that many youth from our Presbytery joined in the Rendezvous Event this past summer. A coffee house “reunion” will be held 7:00 pm October 29<sup>th</sup> at Collier Street United Church. This event is open to all youth whether they attended the original event or not. See the poster in your packages and post them and invite the youth in your church – it will be EPIC.

A presbytery confirmation event will be available for those interested

A Sunday School teachers workshop is being contemplated.

Karen Hilfran Millson attended the Green belt Festival in England with the UCC “Edge” tea,. This is a Christian festival focusing on faith, social justice and environmental sustainability and the arts.

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Note that EDGE runs webinars on a weekly basis and they are free. Information can be found at [www.united-church.ca](http://www.united-church.ca).

Meg Jordan is one of 3 recipients for the McGeachy scholarship. Meg's research project is entitled *For Earth's Sake: Playing the Story and Living the Practice of the Presence of God*, - exploring new language and story to connect what we are learning from science with what we are experiencing through the Spirit.

Ted Meyers reported on Camp Big Canoe. This summer saw the second highest group in the past 8 years. Director Bill Stevens did a great job, especially training a large contingent of brand new staff. As registration numbers increase, so has the need for camper sponsorship. This year the camp needed to raise \$52,000. Many people already regularly help with raising funds for camping sponsorship. Ted expressed gratitude to them and asked everyone to consider helping in anyway they can. Ted, Bill and others will be participating in the Scotiabank 5km run to help raise funds for Camp Big Canoe.

**n. Co-Coordinating Committee – Linda Parson**

The nominating committee (Bruce Chappel, Angus MacLennan and Linda Parsons) has some positions to fill and will be contacting members who are not yet assigned to a commission/committee. A consultation and educational event for those involved in recruiting volunteers will be held October 11<sup>th</sup> by Toronto Conference. This event will focus on matching skills to passion and call.

Joys and Concerns and events were shared. Please keep reading our newsletters and emails to keep informed about the work happening at our various "satellite" locations. We don't have to do it all ourselves - there is much good work happening in our midst, find out about it and join in. The spirit of God is in our midst – hear it whisper to you and shout it out to share it.

The Plenary was closed at 12:05 with a sung grace – Be Present at Our Table Lord.

**LUNCH** was served, hosted by the members of Bracebridge Pastoral Charge.

**COMMISSION MEETINGS**

Commissions closed with prayer in their respective meetings

**Next Meeting of Living Waters Presbytery**  
**Tuesday November 15, 2011, Grace United Church**  
**Next meeting of the Executive**  
**At the call of the chair**

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Chair

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Secretary

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<b>Correspondence Record</b> <b>June 18, 2011 to September 17, 2011</b>				
<b>Correspondence Dated</b>	<b>From/To</b>	<b>Regarding</b>	<b>Action</b>	<b>Action Taken</b>
22-Jun-11	Rev. John McManiman	Request to be retained on roll of Presbytery	To Chair, Personnel Commission, and pastoral relations co-chairs	2-Aug-11
22-Jun-11	Rev. Robin Wardlaw	Request to be retained on roll of Presbytery	To Chair, Personnel Commission, and pastoral relations co-chairs	2-Aug-11
27-Jun-11	Rev. Thelma Arnott	Request to be transferred from Northern Waters Presbytery to Living Waters Presbytery	To Chair, Personnel Commission, and pastoral relations co-chairs	2-Aug-11
30-Jun-11	General Secretary	Remit 4, 5A, 5B	To Secretary of Presbytery and Chair of Presbytery for Agenda Planning	4-Jul-11
7-Jul-11	General Secretary	Request for input in to revisions to The Manual	To Secretary of Presbytery and Chair of Presbytery for Agenda Planning, distributed to presbytery members Sept 7, 2011	8-Jul-11
8-Jul-11	Bay of Quinte Conference	Certificate of Completion of Racial Justice Training Program for Rev. Audrey Brown	To personnel file, copy to Rev. Brown.	8-Jul-11
12-Jul-11	Bay of Quinte Conference	Record of Transfer for Rev. Darlene Keddy	To Chair, Personnel Commission, and pastoral relations co-chairs	12-Jul-11
14-Jul-11	Victoria Square Pastoral Charge	Record of Appointment for Rev. Warren Schell	To Chair, Personnel Commission, and pastoral relations co-chairs	15-Jul-11
2-Aug-11	Brown's Corners Pastoral Charge	Record of Appointment for Rev. Warren Schell	To Chair, Personnel Commission, and pastoral relations co-chairs	2-Aug-11
2-Aug-11	Unity Pastoral Charge	Copy of Pastoral Charge's financial statements to support grant application	To Chairs, Congregational Life Commission	2-Aug-11
2-Aug-11	General Secretary, General Council Office	Remit 6A, 6B and 6C - Declaration of Church Doctrine	Distributed by GCO to all pastoral charges, place on Agenda for March meeting of Presbytery	2-Aug-11



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<b>Correspondence Dated</b>	<b>From/To</b>	<b>Regarding</b>	<b>Action</b>	<b>Action Taken</b>
2-Aug-11	Rose Cambourne, Toronto Conference	Information on capital assistance grant applications - no further funding available for 2011	To Co-Chairs, Congregational Life Commission	2-Aug-11
2-Aug-11	General Council Office	Appeal for financial aid to Horn of Africa	Distributed to members of presbytery and pastoral charges	3-Aug-11
3-Aug-11	City of Toronto	Letter advising of change in cost for police records checks	To admin assistant for filing	2-Aug-11
3-Aug-11	Edward Moll	Request to be retained on roll of Presbytery	To Personnel Commission	3-Aug-11
17-Aug-11	Lori Hill-Avendano	Letter requesting change in pastoral relationship	To Personnel Commission	3-Aug-11
23-Aug-11	Lila Deer	Letter requesting action on export of asbestos	To Chair, Community Connections and Right Relations	17-Aug-11
23-Aug-11	Letter to Heritage Pastoral Charge	Noting approval of JNAC report and requesting contact information for JSC		
23-Aug-11	Letter to Brown's Corners Pastoral Charge	Enclosing copy of Record of Appointment		
23-Aug-11	Letter to Victoria Square Pastoral Charge	Enclosing copy of Record of Appointment		
23-Aug-11	Letter to Rev. Robin Wardlaw	Enclosing copy of Retained on Roll		
23-Aug-11	Letter to Rev. Ed Moll	Enclosing copy of Retained on Roll		
23-Aug-11	Letter to Rev. Thelma Arnott	Enclosing copy of transfer		
26-Aug-11	Letter to Rev. Sandra Michener	Enclosing copy of VAM form		
29-Aug-11	Letter from PTCC	PTCC fund balances	Distributed to members of presbytery.	26-Aug-11

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<b>Correspondence Dated</b>	<b>From/To</b>	<b>Regarding</b>	<b>Action</b>	<b>Action Taken</b>
29-Aug-11	Stouffville Pastoral Charge	Annual Report	Copy to Congregational Life Commission	29-Aug-11
29-Aug-11	Letter to Westmount Pastoral Charge	Enclosing copy of Record of Call		
29-Aug-11	Letter to Rev. Young Rhee	Enclosing copy of Record of Call		
7-Sep-11	Letter from Lena Hartviksen	enclosing copy of CAN209 Application for Ordination With gratitude for the donation of	To Chair, E&S Committee	
7-Sep-11	Letter from Five Oaks	\$2,000 from Spiritual Development Letter introducing		
8-Sep-11	General Council Office	resources for September 11 worship	Sent to pastoral charges	7-Sep-11
12-Sep-11	Letter from Rev. Bruce Aitken	Requesting transfer from Hamilton Conference to Living Waters Presbytery	To Chair, Personnel Commission, Transfer document completed and Retained on Roll form forwarded to Rev. Aitken	8-Sep-11
13-Sep-11	Letter from Nick Walker, Secretary, PTCC	Providing details of process for paying out PTCC Grants through Toronto Conference Office	To Presbytery Secretary and Treasurer	
	Midhurst United Church	Request approval to repair roof	To Chairs, Congregational Life Commission	13-Sep-11



**COMMUNITY CONNECTIONS & RIGHT RELATIONS COMMISSION**

**Minutes of Meeting held September 17, 2011**

at Bracebridge United Church, Bracebridge, Ontario.

Co-Chairperson Susan Eagle presided

Kirsty Hunter acted as secretary

**1. IN ATTENDANCE:**

Susan Eagle, Janet Smith, Kim Posno, Kirsty Hunter, Judy White, Svinda Heinrichs, Maria Mindszenty, Barb Kutcher, Robin Milani, BettyLou McNabb, and Wendy Wight and Doug Smith

**2. CORRESPONDING MEMBERS:**

Dan Benson

**3. REGRETS:**

Glen Eagle, Jim Keenan

**4. QUORUM:**

Total voting members Present: 11

Quorum required: 1/3 of 22 or 7 voting members

The Chair declared that quorum was achieved.

**5. CALL TO ORDER:**

The Chair called the meeting to order.

**6. APPROVAL OF AGENDA**

Susan Eagle stepped in to chair at the request of Glen Eagle and there was no formal agenda presented. The goal of the meeting was to do a check in and see where the commission was with its projects.

At the request of some commission members a written agenda will be circulated in advance of the meetings. Members of the commission should make sure to contact either co-chair if they have an item for the agenda.

**7. APPROVAL OF MINUTES**

**MOTION** That the minutes of the meeting held June 18, 2011 be approved as distributed

**Mover: Kim Posno/Seconder: Doug Smith**

**CARRIED.**

**8. BUSINESS AND REPORTS**

- a. Nomination of Commission Co-Chair

**MOTION** That Susan Eagle be appointed as Co-Chair of the Community Connections and Right Relations Commission

**Mover: Maria Mindsenthy/Seconder: Robin Milani**

**CARRIED.**

- b. Business Arising From the Minutes

The effort to raise awareness about diverse families will be concluded at this time. However, the resource prepared last year will be edited by Maria and submitted to the November Presbytery Newsletter.

Glen has talked to nominating about getting new members for our commission. The effort to recruit new members will continue. Contact Susan or Glen with any prospects.

Holocaust Memorial Week in November: Barb tried to find a contact to get information about events but has so far been unsuccessful. Kim Posno has a contact in the Barrie area and will work with Barb to get information for Newsletter. This covers the central area of the presbytery. Kirsty will contact Jim and get memorial information for the Southern area and forward to Barb. We do not have a contact for the Northern area of the presbytery. If someone finds any information please forward to Barb. (*Possible suggestion: Contact Derek Shelley of Hunstville?*)

Glen had obtained a copy of the book he mentioned, *We Are a Treaty People*. He brought it for people to see.

- c. Mission and Service Circle

**MOTION** That Living Waters Presbytery recommends to Toronto Conference that the following ministries receive Mission and Service grants in the following amounts:

Georgina Island United Church

We support this ministry in their application for a grant of \$67,077.

Interchurch Health Ministries

We support this ministry in their application for a grant of \$4,000.

Muskoka Chaplaincy Association

We support ministry in their application for a grant of \$10,000.

New Hope United Church

We support this ministry in their application for a grant of \$10,000.

Painswick United Church

We support this ministry in their application for a grant of \$14,000.

**Mover: Kirsty Hunter/Seconder: Barb Kutcher**

Conflicts were declared by BettyLou McNabb in matters pertaining to Georgina Island and Doug Smith in matters pertaining to Inter Church Health Ministries

Discussion followed on the topics of what the funding covers and how ministries are tested for inclusion in M&S.

The motion was voted on in three parts because of conflicts of interest:

Muskoka Chaplaincy Association

We support ministry in their application for a grant of \$10,000.

New Hope United Church

We support this ministry in their application for a grant of \$10,000.

Painswick United Church

We support this ministry in their application for a grant of \$14,000.

**MOTION CARRIED**

Georgina Island United Church

We support this ministry in their application for a grant of \$67,077.

**MOTION CARRIED**

Interchurch Health Ministries

We support this ministry in their application for a grant of \$4,000.

**MOTION CARRIED**

There was suggestion that presentations on each one be prepared locally and: displayed at future presbytery meetings? Included in Newsletters? Distributed in some other way? Also the Minute for Mission books will be checked and Living Waters Congregations be made aware of the dates that these ministries are highlighted. Kirsty will take care of the Minute for Mission project. The presentation coordinator was left for the next meeting.

There is a stewardship event on October 1 that includes a worship service that will show ways to incorporate M&S into worship. There was a reminder to encourage

people to come to events like this at least in pairs so that the knowledge and enthusiasm are not just found in one person.

d. Social Justice Circle

Susan Eagle may take on convening this circle.

This circle has not met since June. But there are some issues that have come up.

Kim Posno reminded everyone of the poverty series at Collier. Again, people should be encouraged to go with a friend so that the learning and enthusiasm can be spread around.

There was a reminder of the sign campaign brought up in the plenary session. More signs are available on request and congregations are encouraged to check out [faithtoendpoverty.ca](http://faithtoendpoverty.ca) a website created by ISARC. ISARC's social audit snapshot has been published in book form and contains the stories of people living in poverty and those who provide services. There was also a reminder that the *Persistent Poverty* books are available at the presbytery office if congregations or worship leaders want to look at them.

There is a Rally for Nature on Wednesday September 21 at 11am  
An associated Charter for Biodiversity is available to be signed. The link is below.  
<http://www.ontarionature.org/protect/campaigns/rally4nature.php>

At this point there was a note to remember that youth often feel very passionate about these issues and we should encourage youth in our churches to join our meetings as corresponding members so they can add their voice and vision to the work of our commission.

Barb Kutcher also brought up an experience of a community dinner at St. Pauls in Thunder Bay to demonstrate the kind of ideas we might get by looking at what other presbyteries are doing

e. Right Relations Circle

The Right Relations circle has not met since last meeting. They will need to formally appoint a convener for this year.

f. New Business

We have received a request from Linda Parsons to cover her food expenses when she attends a Truth and Reconciliation event in Halifax. Her travel and accommodation

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are also covered. She has requested \$300. This would represent a per diem of \$60/day which was deemed reasonable.<sup>1</sup>

**MOTION** That the Community Connections and Right Relations Commission grant Linda Parsons \$300 in advance to be used in accordance with United Church principles for food and similar expenses while she is at the Truth and Reconciliation Commission event in Halifax and that she keep track of her expenses to be submitted to the commission.

**Mover: Doug Smith/Seconder: Barb Kutcher**

**CARRIED.**

There was discussion about the fact that due to the nature of the event Linda may be providing some of her per diem to buy food for TRC attendees without access to resources. We agreed that this was acceptable. We will ask that receipts be provided so that the commission is aware of what the money was spent on to maintain accountability.

Susan reminded us that we need to set a budget. All members of the CCRR commission are requested to send any items that they believe should be included in the budget to Susan Eagle by this Friday September 23.

Communication was the next topic along with frequency of meetings. We will try to make sure everyone has all the member information. The question of how often we should meet and if the entire commission should meet or simply the circles followed.

We left the question unresolved but did agree that our next meeting would include the entire commission. The next meeting will be around the lunch hour especially with travel. Kirsty lives near to the meeting site and offered to bring soup and buns. Members should let Kirsty know of any food allergies or requirements prior to the end of September.

**Next meeting**

Monday October 24, 2011 at 1pm, Grace United Church in Barrie

The meeting closed with a prayer.

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Chair

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Secretary

## Personnel Commission

### Minutes of Meeting held September 17, 2011

Bracebridge United Church, Bracebridge, ON.

The meeting was called to order at 1:08 p.m. by Chair Jane Wetelainen, with the following members present: Todd McDonald (staff), Dennis Posno, Andy Comar, Jane Wetelainen (chair), Murray Nutt, Rick McKinley, Paul Dempsey, Linda Butler, Carley Wortman, Fran Watterworth, Terry Thom, Nina Fulford, Ted Daglish, Bruce Roffey, Derek Shelly, Lori Hill Avendano (secretary).

Regrets: Doug McLeod, Don Powell, George Moore.

WORSHIP:

#### 4. Approval of Agenda

**MOTION** by Andy Comar/Dennis Posno that the agenda be accepted as presented, with the addition of Lemonville, Sandy Mitchener, Westmount United Church, secretary for personnel commission, housing allowance. **CARRIED.**

#### 5. Approval of Minutes.

**MOTION** by Ted Daglish/Bruce Roffey that the minutes of the meeting of the Personnel Commission held August 3, 2011 be accepted, with the following change: Don Powell will be the **supervising** minister at Evergreen Pastoral charge (3.1) **CARRIED**

6. **Report from Personnel Minister.** All churches must have workplace safety policies to prevent violence and harassment in the workplace. Tina Bax and Diane Bennett-Jones will be leading workshops in the Presbytery to which M&P reps will be invited, so that they can go back to the Pastoral Charge and develop policies. There will be templates and DVDs available.

Two Sexual Abuse policy workshops are available this Fall. They are the last two available. There are some ministers in Living Waters Presbytery who haven't done the Racial Justice workshops. What will happen if ministers refuse to complete the mandated workshops? Will they still be in good standing, and eligible to receive a call? Todd will get the list of those who haven't completed the workshops, and Andy Comar and Ted Daglish, and Rick McKinley will phone to encourage them to attend. There will be one final one in Southeast Presbytery that they could attend.

**MOTION** by Derek Shelly/Fran Watterworth that the Personnel Commission of Living Waters Presbytery establish a policy that ministers who have not completed all mandated workshops/program will not be considered to be in good standing. **CARRIED**



Todd passed around some brochures that may be of interest.

Some vacancies are being filled by appointments rather than calls. Reappointments can be for up to 3 years for DLMs and Retired supply.

7. **New Secretary for Personnel Commission.** Bruce Roffey volunteered to be the primary person to take notes. Bruce can't always make meetings so Nina Fulford will help when Bruce is unavailable.

8. **Education and Students**

- 8.1. Patti Rodgers. Discernment has been completed. December 8<sup>th</sup> 2010 was the beginning of her discernment process. There is a report, and a recommendation that we make Patti a candidate for Designated Lay Ministry. This is over two months short of her eligibility, but there are interviews in October. Otherwise there are no interviews until the Spring. There is a congregation that is interested in appointing her, and they may not be able to wait until the Spring. DLMs are presbytery responsibility. Presbytery should interview her in December, instead of Conference interviews.

**MOTION** by Andy Comar/Linda Butler that the Personnel Commission of Living Waters Presbytery that the conference interview for Patti Rodgers be waived, and that Patti be interviewed by the Education and Students committee of Living Waters Presbytery after the completion of her discernment year on December 8<sup>th</sup> 2011.

**CARRIED**

- 8.2. Money from covenanting services: could we set a policy allowing money to be used to help congregations set up internships? George Moore was going to contact the students. We will wait to hear from him.
- 8.3. Alex Constable Application for Supervised Ministry Education Experience – SME 207 (at Virginia) and Virginia to be approved as learning site SME208. A supervisor has been assigned.

**MOTION** by Ted Daghish/Bruce Roffey that the Personnel Commission of Living Waters Presbytery approve the request of Virginia Pastoral Charge to be established as a Supervised Ministry Education site.

**CARRIED**

- 8.4. Jody Maltby would like to be back in the process of candidacy for Commissioned Ministry.

**MOTION** by Dennis Posno/Carley Wortman that the Personnel Commission of Living Waters Presbytery request that Toronto Conference interview committee conduct a commissioning interview for Jody Maltby.

**CARRIED**

8.5. Lena Hartvikson

**MOTION** by Bruce Roffey/Carley Wortman that the Personnel Commission of Living Waters Presbytery accept Lena Harvikson's application for ordination and request that Toronto Conference conduct the final ordination interview. **CARRIED**

8.6. Licensed Lay Worship Leaders. Training will be organized for them.

9. **PASTORAL RELATIONS AGENDA**

Linda Butler took the chair as Pastoral Relations.

9.1. Evergreen JNAC – update. Things are not going well. Final Report of the JNAC went to the Board and was approved. Congregational meeting was called to accept the report, and a motion was made to defer acceptance to give the congregation time to study it. The delay was approved by the congregation, and is in abeyance for 3 months. Members of JNAC have resigned. Don Powell is trying to meet with congregational leaders to work out a solution. Todd, Jane, Ted and Paul will meet to discuss what could be done to help them through this process.

9.2. Heritage UC Markham JSC is meeting and starting to advertise.

9.3. Update on Regent Park – Forest Home.

**MOTION** by Derek Shelly/Fran Watterworth that the Personnel Commission of Living Waters Presbytery appoint Pat Edmonds as Supervising Minister of Regent Park – Forest Home during Paul Dempsey's absence. **CARRIED**

9.4. Collier Street United Church – Joint Search is ongoing.

9.5. Severn Bridge - Joint Search Committee has several applications and has begun to interview. Things look promising.

9.6. Lake of Bays Joint Search is frustrating. Not getting applications and are counting on Sunday Supply.

9.7. Trinity Newmarket Joint Needs Assessment report. A recommendation will be going to their council meeting.

9.8. Coldwater-Eady Call for Bright Yun. Call form not yet received.

9.9. Knox Sutton Joint Search Committee has had applications and is beginning to have interviews.

9.10. Trinity-Uxbridge. Call has been issued, but they need supply until July 2012.

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**MOTION** by Rick McKinley/Fran Watterworth that the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge, Uxbridge and appoint Ralphe Garbe, Ordained Minister, three-quarters time, with the following terms for category F: Salary \$28,200.00 per annum, housing allowance \$16,200.00 per annum, basic telephone \$225.00 per annum, Continuing Education and Learning Amount \$1,250.00 per annum, and all other terms according to *The Manual* and, that in accordance with *The Manual* section 058(d), 058(e) this appointment does not require an act of covenant. **CARRIED**

9.11. John McManiman Request to be retained on roll.

**MOTION** by Jane Wetelainen/Paul Dempsey that the Personnel Commission of Living Waters Presbytery concurs with the request of John McManiman of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1, 2011 to June 30, 2012 for the reason of leave of absence.

**MOTION** by Derek Shelly/Nina Fulford that the Personnel Commission of Living Waters Presbytery ask Jane Wetelainen communicate to John the recommendations that have been made prior to him being placed on the availability list. **CARRIED**

9.12. Bruce Aitken request for transfer and to be retained on roll – documents have not yet been received

9.13. JNAC and JSC workshops. Todd is requesting help in determining what training is needed.

9.14. Lorraine Hill Avendano transfer

**MOTION** by Jane Wetelainen/Ted Daghish that the Personnel Commission of Living Waters Presbytery concurs with the request of South West Presbytery to transfer Lorraine Hill Avendano from Living Waters to South West Presbytery, both within Toronto Conference, effective October 1, 2011 . **CARRIED**

9.15. King City

**MOTION** by Rick McKinley/Nina Fulford that the Personnel Commission of Living Waters Presbytery concurs with the request of King City Pastoral Charge and appoint Don Bell, Ordained Minister, from October 1, 2011 to June 30, 2012, full-time at 40 hours per week, with the following terms for category F Salary \$42,250.00 per annum, housing allowance \$18,500 per annum, basic telephone \$500 per annum, Continuing Education and Learning Amount \$1250.00 per annum, and all other terms according to *The Manual* **CARRIED**

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- 9.16. Lemonville Pastoral Charge. JNAC has finished their work and are going to recommend that they return to working with students, and that they bring in a retired minister for 10 hours per week for pastoral care.
- 9.17. St. Paul's Orillia – Sandy Michener. Her VAM status was effective as of November 1<sup>st</sup> 2007
- 9.18. Westmount UC – housing allowance. Discussion. Todd McDonald will follow up with Young Rhee to see what might be done to improve his housing issues.

Next Meeting: Wednesday, October 26<sup>th</sup>, 2011 at 1:00PM in Guthrie.

Closure. Meeting adjourned at 3:37 with prayer.

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**Chair**

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**Secretary**

**a. CHAPLAINCY ANNUAL REVIEW**

**ANNUAL REVIEW QUESTIONS FOR PASTORAL SUPPORT MINISTERS IN LIVING WATERS  
PRESBYTERY.**

June 28, 2011

At Central United Church, Barrie

PRESENT: (Rev) Nina Fulford Rick McKinley Living Waters Personnel Commission  
(Rev) Colin MacDonald Tina Bax Our Presbytery support ministers

OPENING: We opened with a devotion of John 10:1-10 (The vine and the branches)

FORMAT OF THE INTERVIEWS: We separated for 45 minutes. Nina interviewed Colin; Rick interviewed Tina.

Then we came together for further discussion.

Tina and Colin felt that the job description was accurate and that nothing need be added or removed at this time.

Neither had been overwhelmed by requests for support. It did not seem that those requiring support were choosing their chaplain because of gender. Most meetings were held in "neutral ground" somewhere between the person and the support minister. Sometimes meetings took place in coffee shops or restaurants.

Most contacts were the result of individuals calling with Rev. Todd McDonald giving a third party reference to each of them. In one case a group of three were supported.

Follow up visits were offered and sometimes extra visits were requested.

Support was given only to paid accountable personnel (as per job description) and they are well aware of their need to respect privacy.

Conflict resolution skills had not been called upon directly and both felt adequately well versed in the ethos and polity of the United Church and adequately prepared to handle all issues.

Attendance at Presbytery meetings was seen as invaluable in building trust and making themselves known to the whole Presbytery. The later presbytery meetings that offered longer lunch hours were more helpful to this process. They did not think the Commission structure was an impediment to their work and for the most part they felt direct contact was effective. Tina had received a third party referral and said when she received it she made it clear she would reveal where the referral initiated (i.e. X is concerned about you and asked me to call.)

Telephone costs have not been claimed since both chaplains have good long distance plans. Tina has claimed mileage but Colin's has been covered by his travel allowance as part of his charge's support of Presbytery. He was reminded that submitting mileage was available.

The current honorarium is adequate and they expected that as time went on they would be called to serve a few more people.

Both are ready and willing to continue this important support work and have access to the resources they need.

Their relationship with Todd (his job description includes acting as a liaison with them) has worked well and they find him responsive and knowledgeable.

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We addressed the need to raise their profile within the presbytery. We would like to see them include a brief column in the LW newsletter. They do have business cards. It was also suggested that they might “drop in” on commissions on occasion reminding everyone of their role.

Nina took a picture of the two anticipating it as part of the Newsletter if possible.

The report will be circulated to the four people involved for acceptance before it is sent to LW Personnel and LW Executive

Respectfully submitted by Nina Fulford

NINA FULFORD  
MACDONALD

RICK MCKINLEY

TINA BAX

COLIN

## Spiritual Development Commission

### Minutes of Meeting held September 17, 2011

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Saturday, September 17, 2011** at 1:00 p.m. at Bracebridge United Church, Bracebridge, ON. Co-Chairpersons Nancy Knox and Ross Carson presided respectively for each half of the meeting.

Barbara Hendren acted as Secretary.

#### **IN ATTENDANCE:**

Ministry Personnel: Ross Carson, Nancy Knox, Andrea Wheaton, Joe Gaspar, Monica Moore, Ruth Noble, Karen Hiffman Millson, Alex Constable

Laity: Meg Jordan, Barbara Hendren, Ken Estabrooks, Bill Stevens, Dee Lawrence, Meghan Hershey, Amanda Buchanan

#### **Corresponding Members:**

No corresponding members to the Commission had been invited to attend by the Chair

**Staff: Jody Maltby**

**REGRETS:** As noted in presbytery minutes

#### **QUORUM:**

Total voting members Present: 15

Quorum required: 1/3 of 26 or 9 voting members.

The Chair declared that quorum was achieved.

Nancy Knox called the meeting to order, welcomed everyone, particularly Deirdre Lawrence and Meghan Hershey, new lay presbyters and Alex Constable, student minister at Virginia UC. Everyone introduced themselves around the circle.

A correction in the correspondence record was noted. The amount of money sent to Five Oaks should be \$2000 rather than \$5000.

#### **Youth Events Updates**

Rendezvous Coffee House will take place on October 29, 2011 at Collier St. UC at 7:00 p.m. This event is for Rendezvous 2011 participants as well as interested youth, young adults and youth leaders. The organizers are looking for musicians to perform at the event as the entertainment for the evening.

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**MOTION: That the money left over from sending participants to Rendezvous 2011, up to \$200.00 be used to finance the Coffee House event.**

**Ruth Noble/Meg Jordan**

**CARRIED**

The Ubuntu Service will be held on December 3, 2011 at Grace UC, Barrie, ON. The theme is "Sound of Silence". Monica Moore is looking for help to plan this event.

Details of the Inter-Presbyterial Confirmation event taking place in 2012 are outlined below in the email from Nancy Knox:

To put in your datebooks, blackberries, etc.:

February 24 & 25 somewhere near the Martyrs' Shrine and Wye Marsh (PLEASE NOTE THE CHANGE OF DATE: THE RETREAT WILL OCCUR ON FRIDAY EVENING AND SATURDAY, NOT SATURDAY AND SUNDAY)

April 20-22, Muskoka Woods Camp, Rousseau

The intent is that both weekends are part of one retreat, and so confirmands and seekers are encouraged to attend both retreats, in order to take part in the whole program.

Costs are not available as of yet.

Age is from Gr. 7-12.

Monica Moore will be chairing the organizing committee, and is looking for others to join the team. We will need about 5 leaders who are able to take part in both weekends, including the Sundays.

Please contact Monica if you are interested in offering leadership

There will be at least two organizing meetings, the first being Thursday, October 13, from 3:00 - 5:00 pm at Collier Street United (this is immediately following the Youth Leaders Network). The next will be on January 11, 1:00 - 4:00, location to be arranged. We could move this to an evening meeting if the leaders needed this because of other commitments.

The basic outline of the retreats will be based on the work of Donald Grayston, a theologian and spiritual director from British Columbia. He feels there are four areas that are critical for the church and its teens to work at during their adolescent years . They are:

- Spiritual Practice
- Sexuality
- Social Justice
- Pilgrimage

Over the two weekends, we would try to address each of these areas. The Creed could also be woven into this program, and certainly we can also use things which have been successful and meaningful in the past.



Those organizing the event need to bring a budget amount to the November Spiritual Development Commission meeting.

### **NEW BUSINESS**

Karen Hiffman Millson reported that she had the opportunity to attend the Greenbelt Festival in Cheltenham, England in August 2011. Twenty thousand people attended including presenters John Bell, Phillip Yancey and Phyliss Tickle. She is now a member of the new team of the United Church known as “The Edge”. It is separate from but supported by General Council. It is a network of resources for the United Church including webinars. Further information about it may be found in the September 2011 issue of the Observer. Karen will write an article for the Presbytery Newsletter.

Week of Guided Prayer – cost is \$50.00.

Kathy Harrison from Grace UC wants to provide a Sunday School teachers workshop at Sparrow Lake Camp. Ross Carson suggested that the Commission provide financial support for the event. Meg Jordan, Ross Carson, Nancy Knox and Jody Maltby expressed interest in connecting with Kathy to make the event happen.

Wendy Hardman of Virginia UC expressed interest in developing a Church Musicians’ Network as small church musicians usually work in isolation and would benefit from professional development. She is interested in developing a workshop to provide training for musicians in small churches. It could possibly take place at a central location on a Saturday morning followed by lunch. The suggested cost is \$30.00 (registration fee, lunch and book of music). The Spiritual Development Commission would provide financial assistance if needed. Jody Maltby, Dee Lawrence and Alex Constable would be interested in planning the workshop with Wendy.

**MOTION: That the Spiritual Development Commission support the development of the Church Musicians Workshop and the cost of such and provide an honorarium of \$200.00 to the presenter.**

**Amanda Buchanan/Alex Constable**

**CARRIED.**

Pam Moorehouse is interested in initiating a Facebook page for youth, young adults and youth leaders. The members of the Commission requested training in use of such.

The meeting closed with a cheer – Who are we? UNITED. What are we? AWESOME.  
We were homeward bound shortly after 2:00 p.m.

Next meeting: Tuesday, November 15 at Grace United Church, Barrie, ON with a Commission meeting at 4:00 p.m. followed by supper at 5:00 p.m. and then the Presbytery Plenary session. One of the co-chairs will contact Patti Rodgers to let her know that we will need space for our meeting prior to supper.

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Chair

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Secretary

**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**MINUTES of Meeting held October 19, 2011**

At the Living Waters Presbytery office, Guthrie, ON

**CALL TO ORDER** – Pat Edmonds, Chair, called the meeting to order at 1:06pm  
Present: Pat Edmonds, Audrey Brown, Jody Maltby (staff), Jane Wetelainen, Donald Spratt,  
Terry Davies, Jerry Therrien, Linda Parsons, Nancy Knox, Helen Bishop, Glen Eagle  
Harry Ramsaran joined the meeting at 1:42.

Regrets: none received.

**1. Constitution of the Meeting:**

The Chair called the meeting to order:

“In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God.”

**Opening Prayer** Chair Pat led us in a Prayer of Thanksgiving and congratulated us on our continuing work as our Presbytery

**MOTION** that the agenda for the meeting be approved as amended.

**Moved by: Linda Parsons**

**Seconded by: Don Spratt**

**CARRIED**

**2. Approval of Minutes**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held August 9, 2011 and be approved as distributed,

**Moved by: Terry Davies**

**Seconded by: Helen Bishop**

**CARRIED**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held by conference call held August 25, 2011 be approved as distributed,

**Moved by: Jerry Therrien**

**Seconded by: Glen Eagle**

**CARRIED**

The Minutes of the September 17, 2011 meeting of Living Waters Presbytery were received.

### **3. Commission/Committee Reports**

**a. Spiritual Development – Nancy Knox,**

Nancy updated us on some things the Commission is doing

- Youth Leaders Network under the leadership of Jody Maltby
- Coffee House Oct 29 Rendezvous reunion all youth invited
- Confirmation retreat is being planned. In previous years the confirmation retreat has been a joint project with Northern Waters, however this year Living Waters will have its own retreat lead by Monica Moore.
- Church Musicians Workshops in November.
- A Sunday school workshop may be to come

**b. Men's Ministries – George Bishop**

No report

**c. United Church Women – Helen Bishop**

Helen reported on events for the UCW Presbyterial

- Advent gathering at Stouffville United - all are bringing a crèche for sharing.
- Next year is the 50<sup>th</sup> anniversary of the UCW to be celebrated at a large event in February and the annual Meeting at North West Barrie on April 16<sup>th</sup>.

**d. Vision and Church Development – Don Spratt and Terry Davies**

This morning a meeting was held to review a Strategic Plan and Budget Plan. The basic intent of this plan is to be proactive rather than reactive

We received a letter from TUCC re clarification of our presbyteries prioritization of Painswick as a supported priority.

The commission is supportive of the concept but do not have a formal plan in place. This work is still ongoing and once it is finalized will be brought to Presbytery.

**e. Congregational Life – Jerry Therrien**

1. Mount Albert is near the end of the road with the fence dispute with their neighbour. The trustees have recommended (on the advice of their lawyers) that the matter be settled. When this settlement is finalized they will be making a request to utilize Contingency funds as outlined in the Living Waters Presbytery Handbook.
2. Pastoral Oversight visits have taken place, or are about to take place at: Mount Albert, Goodwood/Epson, Utica, Locus Hill, St Andrews Markham, Churchill /Gilford, Sharon/Hope
3. A letter was received from Siloam United Church Cemetery Board regarding their building and cemetery. (they were closed in 1969) They meet once a year for an anniversary service and have a group of people who maintain the property. A listening team will be going in at their request.
4. Aurora United Church has established a development team to talk about what is best for their visioning plan They have four properties adjacent to

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the church that have a great market value. The congregation would like to utilize these properties for more than just rental income. Jerry will put them in touch with other congregations who are doing similar projects

5. Stewart Memorial United Church (Lake of Bays Pastoral Charge Dorset) are enquiring about heritage status – Jerry will review this matter in consultation with National Church Resources and bring the issues to the commission as appropriate. It was noted that this Congregation has a supervising minister.

- f. Jody Matlby left the meeting at 1:37

**MOTION:** The Executive of Living Waters Presbytery, on recommendation of its Personnel Commission, which has completed its examination of the candidate, has seen a current police records check, and completed its report to Conference, (CAN220) recommends Jody Maltby for commissioning to the Conference at its next session.

**Moved by Jane Wetelainen**  
**Seconded by Nancy Knox**

**CARRIED**

Jody returned to the meeting at 1:41pm

**MOTION** The Executive of Living Waters Presbytery, on recommendation of its Personnel Commission, which has completed its examination of the candidate, has seen a current police records check, and completed its report to Conference, (CAN220) recommends Lena Hartvikson for ordination to the Conference at its next session.

**Moved by Jane Wetelainen**  
**Seconded by Linda Parsons**

**CARRIED**

**MOTION:** That Living Waters Presbytery concurs with the request of Virginia Pastoral Charge and grant license to Alexander Constable to administer sacraments within the bounds of his ministry with Virginia Pastoral Charge

**Moved by Jane Wetelainen**  
**Seconded by Don Spratt**

**CARRIED**

The Commission will be using some time at our November Presbytery to talk about Presbytery roles on Joint Needs Assessment and Joint Search committees.

A discussion ensued about clarification re: Categories of Ministry  
The commission will speak to the congregational remits to clarify the importance of the matter at hand

- g. Coordinating Committee – Linda Parsons
  1. Linda attended a Nominations consultation sponsored by Toronto Conference in an effort to facilitate how we recruit presbyters and how we

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match their gifts and skills with the needs in our commissions. The Nominations Committee might contact presbytery reps not currently on a commission to talk to them about their gifts and skills and try to match them with a commission. Commission might also identify to the Nominations Committee the skills they are looking for in and it can “advertise” for those skills in new presbyters.

**h. Community Connections and Right Relationships – Glen Eagle**

**MOTION** That Susan Eagle become Co Chair of the Community Connections and Right Relationships Commission

**Moved by Glen Eagle**

**Seconded by Jane Wetelainen**

**CARRIED**

The “Vote for a Poverty Free Ontario” Sign campaign was well received.  
Commission is meeting on Monday at 1pm at Grace in Barrie

**4. Financial Report – Harry Ramsaran**

A Statement of Receipts and Expenses was presented as attached. Harry commented that most of the expense incurred is for mileage. The biggest single expense is Camp Big Canoe grant

Harry presented the forecast of PTCC 2012 net annual revenues grant. (attached)

The proposed budget for 2012 was presented.

Harry asked commission chairs to consult with their commissions to ensure the amount allocated to each commission is sufficient. If there are changes, chairs are to contact Harry by **November 11, 2011**. (noted change Emergency Fund should say Contingency fund)

**Motion** that based on the financial report presented, we recommend the budget as presented by the Treasurer based on this report and the further requests of the commissions be presented for approval at The November 15<sup>th</sup> presented.

**Moved by Harry Ramsaran**

**Seconded Jane Wetelainen**

**CARRIED**

There was discussion on whether the current balance in Living Waters’ account would be adequate to cover expense claims to the end of the year.

Whereas Living Waters travel and expense claims have exceeded the expected amount for 2011

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And Whereas Living Waters presbytery will receive adequate funds to cover its expenses for 2012

Therefore, the Executive of Living Waters Presbytery takes the following action:

**MOTION:** That in the event Living Waters Presbytery expenses exceed its account balance before its December 31, 2011 year end, Living Waters Presbytery will request from Toronto Conference a short term loan to cover such expenses, which will be repaid from the Presbytery 2012 funds in January 2012.

**Moved by Harry Ramsaran**  
**Secnded Linda Parsons**

**CARRIED**

Harry reminded the Executive that presbytery is able to draw five percent (5 %) of the 1.9 million as the presbytery sees fit. There are guidelines and a process for accessing funds including the fact that the motion to request the money must be approved by the plenary not by the Executive or a commission. Also, very important is that there is a 90 day timeline from time of approval to accessing the funds.

Harry would like the presbytery to consider its accountability to PTCC for the funds it asks for. A report will be requested from the projects that receive grants to the recommending commission for reporting at presbytery, with a copy sent PTCC.

There are 2 congregations in arrears for their Presbytery dues. Work on collecting arrears will continue.

**5. Other Business:**

- a. Nominations** – session with Bonnie Green. After attending the workshop, Pat drafted a letter to pastoral charges that lets them know the vision and mission of presbytery. The Executive made some small changes. The letter will be sent by email and post to all Ministry Personnel and Presbytery reps.
- b. Remits 4a, 4b and 5** The Personnel Commission will be prepared to speak to the remits regarding Designated Lay Ministers. The others will be on screen with the changes highlighted, and voted on at that time
- c. Recognition** Pat noted that we currently have no way to recognize special church anniversaries and suggested that we change this. She brought us a prototype of a certificate which would be sent to congregations that request same. .

**MOTION** That Living Waters Presbytery will produce a certificate celebrating anniversaries of congregations to be sent to congregations upon their request. This will normally be completed at 25 year intervals or for other significant anniversaries, at the discretion of the chair of Presbytery.

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**Moved Nancy Knox**  
**Seconded Helen Bishop**

**CARRIED**

We will let people know that this is available at our next presbytery meeting and that they can contact the presbytery office (administrative secretary) if they would like to request one.

**Other Business**

Glen brought up the issue of mandatory seminars for Ministry Personnel and who is responsible for the payment of those expenses. A very good discussion ensued.

**Termination**

The agenda having been completed, the Chair terminated the meeting at 4:18 pm

Closing prayer was led by Pat.

Next Meeting of Living Waters Presbytery – **Tuesday November 15, 2011, Grace United Church, Barrie, ON**

**Next Executive:** Dec 13, 2011 (Pat is hopeful to attend. Her surgery is on November 23)

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Chair

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Secretary

**Personnel Commission**

**Minutes of Meeting held October 26, 2011**

Living Waters Presbytery office, Guthrie, ON.

**10. Call to Order**

The meeting was called to order at 1 p.m. by Chair Jane Wetelainen, with the following members present:

Jane Wetelainen (chair), Linda Butler, Joy Crawford, Ted Daghish, Paul Dempsey, Nina Fulford, Donna Hazlett, Todd McDonald (staff), Rick McKinley, Doug McLeod, Richard, Moffat, George Moore, Dennis Posno, Don Powell, Bruce Roffey, Leslie Sedore, Terry Thom, Sue Wood, Carly Wortman.

Regrets: Andy Comar, John Harries, Derek Shelley.

WORSHIP: There was no worship held.

**11. Approval of Agenda**

**MOTION** by Leslie Sedore/Paul Dempsey that the agenda be accepted as amended.

**CARRIED.**

**12. Approval of Minutes.**

Correction: On page 3, Pat Edmonds was appointed as Contact Person, not Supervising Minister, to Regent Park-Forest Hill.

**MOTION** by Nina Fulford/Terry Thom that the minutes of the meeting of the Personnel Commission held September 17, 2011 be accepted as amended. **CARRIED**

**13. Budget**

A copy of an email from Harry Ramsaran was circulated outlining the Personnel Commission expenses to date. The Commission has exceeded budget this year, mostly due to mileage claims. Harry Ramsaran has increased the travel budget item for next year by \$3,000 to \$10,000. As well, the Spiritual Development Commission would have a reduced budget next year of \$3,000, which would help offset the increase in the Personnel Commission budget. Jane expressed concern that such a change might reduce the Spiritual Development Commission's work.

A discussion ensued around the necessity of incurring such large travel expenses. It was suggested the Personnel Commission increase its budget by only \$1,000, so that the Spiritual Development Commission can increase its budget by a further \$2,000. Further discussion ensued on the details of the Personnel Commission budget.



**MOTION** by Dennis Posno/Doug McLeod that the Personnel Commission request that its budget for the next year be set at \$8,500. **CARRIED**

### **Report from the Executive**

Motions passed on behalf of the Living Waters Personnel Commission are attached as an addendum to these minutes.

#### 14. **Report from Personnel Minister.**

There is discussion at the General Council level that the various pastoral relations matters be dealt with at the Conference level by a Conference staff person. Should this pass at General Council Executive, it would mean that much or most of the Personnel Commission's work at the Presbytery level would vanish. It is proposed that there would be one full-time person for each grouping of 75 pastoral charges across the country, roughly one staff person per presbytery. Should this proposal pass, the implementation would still need to be worked out. Continuing Presbytery work would be in the areas of pastoral oversight and relationships.

Discussion ensued on the various ramifications of this proposal for presbytery work, finances and the very nature of the United Church's culture.

Further discussion would be needed in the future, should this proposal pass. Todd indicated that he would bring further information to the next meeting.

Todd attended the conflict management course at Conrad Grebel College and found it very helpful.

Todd discussed the pastoral situation involved a transgendered incumbent minister who was in the process of a physical gender transformation. Zina Darling was brought in as a consultant in the situation. She is also available as a consultant for diversity issues of any sort.

#### 15. **POLICY ON USING FUNDS COLLECTED AT COVENANTING SERVICES**

- 15.1. This item was brought forward from the Educations and Students Committee as an item for discussion by the full Commission. There is \$2,400 currently in the fund.

**MOTION**: by Richard Moffat/Don Powell That the existing fund from covenanting service offerings be disbursed at the end of this year in equal amounts to our current students. **CARRIED**

There was discussion about the funds held by PTCC (Presbyteries of Toronto Conference Corporation). Further information and clarification needs to be sought at to how these funds are allocated.

The two Divisions separated for their own meetings.

16. **PASTORAL RELATIONS**

16.1. Evergreen Pastoral Charge

Ted Daghish reported. The motions of the JNAC concerning an interim minister have been rejected by the congregation. Consequently, a new JNAC was formed. It includes the old committee and two new members. The possibility of the success of this committee is in jeopardy due to individuals appointed by the congregation. It appears that only a one day meeting will be required due to the work that has already been done. Ted feels that it will be difficult for him to continue as a Presbytery representative.

**MOTION**: by Paul Dempsey/Dennis Posno that Rev. Nina Fulford and Ted Daghish be appointed as the Presbytery representatives on the Evergreen Pastoral Charge JNAC, and that it be recommended that there be a reduced one-day JNAC process. **CARRIED**

16.2. Heritage Pastoral Charge Joint Search Committee

They have Sunday Student Supply.

16.3. Lemonville Pastoral Charge Joint Search Committee

The JNAC report has been received.

**MOTION**: by Rick McKinley/Linda Butler that JNAC report from Lemonville Pastoral Charge be approved, and a vacancy be declared for a half-time student supply effective immediately. **CARRIED**

**MOTION**: by Linda Butler/Nina Fulford that Rick McKinley and Elizabeth Cunningham be appointed at the Presbytery's representative to the Joint Search Committee of Lemonville Pastoral Charge. **CARRIED**

16.4. Collier Street Pastoral Charge Joint Search Committee

The process is well underway.

16.5. Severn Bridge Pastoral Charge Joint Search Committee

They have a person to whom they want to issue a call. There are a few issues around timing and moving expenses from Alberta. These are being resolved.

A presbytery representative is needed for their congregational meeting on Sunday, October 30, because the two presbytery representatives on the Search Committee are not available. Rev. Lawrence Wood will be asked to attend. Paul Dempsey will call Lawrence.

16.6. Lake of Bays Pastoral Charge Joint Search Committee

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Interviews are underway and they hope to be ready to issue a call shortly.

16.7. Trinity Pastoral Charge, Newmarket

**MOTION**: by Linda Butler/Richard Moffat that the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge (Newmarket) and appoint Leslie Sedore, Ordained Minister, from January 1, 2012 to June 30, 2012, full-time at 40 hours per week, with the following terms for category F Salary \$45,000.00 per annum, housing allowance \$20,409.58 per annum, basic telephone as expensed, Continuing Education and Learning Amount \$1250.00 per annum, and all other terms according to *The Manual*. **CARRIED**

16.8. Coldwater Eady Pastoral Charge

**MOTION** by Paul Dempsey/Richard Moffat that the Personnel Commission of Living Waters Presbytery concurs with the request of Coldwater Eady Pastoral Charge and approve the call to Bright Young Hwan Yun, Ordained Minister, beginning November 6, 2011, full-time with the following terms for Category B: Salary \$35,797.00 per annum, basic telephone \$500.00 per annum, Continuing Education and Learning Amount \$1,275.00, per annum, book allowance: \$500.00 per annum, use of the manse as per the offer of employment and all other terms according to *The Manual* and,

that Living Waters Presbytery request that Bright Young Hwan Yun be transferred from Northern Waters Presbytery, both within Toronto Conference, effective November 6, 2011. **CARRIED**

16.9. Knox Pastoral Charge, Sutton West

There is a meeting at 5:30 tonight.

The search committee has asked that the candidates conduct a service after the interviews in the presence of the committee only, and no congregation. The feeling is that such a situation is artificial, and that the candidates should be seen in the environment of their own congregation. There is the potential that they may lose some good candidates who do not wish to participate. It is unadvisable, but not illegal.

16.10. Trinity Pastoral Charge, Uxbridge

A motion was passed September 17, 2011 approving the terms of the appointment, however, the request came on a Record of Call form. The pastoral charge has been asked to provide the correct form for signatures.

There is also a request to bring in a student supply quarter-time. The candidate's husband is a member of the M&P Committee, and he will be required to resign due to conflict of interest.

16.11. Racial Justice Training update

Item is tabled until the November 15<sup>th</sup> meeting.

16.12. Sexual Abuse Policy Training update

A decision needs to be made as to when and how to remove the good standing of ministers who have not completed the required training.

Further discussion is required.

**The Commission has reconvened as a committee of the whole. Education and Students agenda were completed, after which the Pastoral Relations agenda was re-entered.**

16.13. John McManiman – retained on roll

Jane has tried to contact John, but they have not made contact yet.

16.14. Remits 4, 5a, 5b

These have been sent out. If more discussion is required, that will need to happen at a later date.

16.15. Bruce Aitken – request for transfer and to be retained on roll

**MOTION** by George Moore/Nina Fulford that the Personnel Commission of Living Waters Presbytery transfer Bruce Aitken from Hamilton Conference to Living Waters Presbytery in Toronto Conference, effective September 1, 2011. **CARRIED**

**MOTION** by Nina Fulford/Donna Hazlett that the Personal Commission of Living Waters Presbytery concurs with the request of Bruce Aitken of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1, 2011 to June 30, 2012 for the reason of other employment. **CARRIED**

16.16. JNAC and JSC Workshops

These workshops will be held.

16.17. Don Bell Transfer

**MOTION** by Rick McKinley/Linda Butler that the Personnel Commission of Living Waters Presbytery transfer Don Bell from South West Presbytery to Living Waters Presbytery, both within Toronto Conference, effective September 1, 2011. **CARRIED**

16.18. Central Pastoral Charge and ADP

Postponed to the next meeting

16.19. Report from Retirees

They have been very busy. A proposal will be forwarded shortly to have retirement benefits investigated.

17. **EDUCATION AND STUDENTS**

17.1. Policy on using funds collected at covenanting services

This item was moved up to follow the Report from the Personnel Minister as an item for discussion by the full Commission.

17.2. Leslie Sedore – Educational Supervisor

Although there has been discussion about Leslie Sedore being approved as an Educational Supervisor, there is no motion to this effect in the record.

17.3. Leslie Sedore appointed educational supervisor to Alex Constable.

Although there has been discussion about Leslie Sedore being appointed as educational supervisor to Alex Constable, there is no motion to this effect in the record.

17.4. Virginia Pastoral Charge approved as Supervised Ministry Education Site.

The completed SME208 has not yet been received from Virginia Pastoral Charge and so no action was taken.

17.5. Carol McKinley – Educational Supervisor

**MOTION** by George Moore/Sue Wood that the Personnel Commission of Living Waters Presbytery, having received the application of Carol McKinley to be received as an educational supervisor and having heard the recommendation of the Education and Students Committee, recommends Carol McKinley as an educational supervisor and thanks Carol for her ministry in this regard. **CARRIED**

17.6. Queensville Holland Landing Charge approved as Supervised Ministry Education Site.

**MOTION** by George Moore/Carly Wortman that the Personnel Commission of Living Waters Presbytery, having heard the recommendation of the Education and Students Committee, recommends Queensville Holland Landing Pastoral Charge as a Supervised Ministry Education Site. **CARRIED**

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- 17.7. Approval of Jennifer Dennis as an inquirer and assign representatives to the Discernment Committee.

For information.

Next Meeting: Tuesday, November 15, 3:30pm, Grace United Church, Orillia, before the Presbytery Meeting.

18. **ADJOURNMENT**

Meeting adjourned at 3:15.

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Chair

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Secretary

**Addendum “A”  
Excerpt from the Minutes of  
The Executive of Living Waters Presbytery  
October 19, 2011**

**MOTION:** The Executive of Living Waters Presbytery, on recommendation of its Personnel Commission, which has completed its examination of the candidate, has seen a current police records check, and completed its report to Conference, (CAN220) recommends Jody Maltby for commissioning to the Conference at its next session.

**Moved by Jane Wetelainen**

**Seconded by Nancy Knox**

**CARRIED**

**MOTION** The Executive of Living Waters Presbytery, on recommendation of its Personnel Commission, which has completed its examination of the candidate, has seen a current police records check, and completed its report to Conference, (CAN220) recommends Lena Hartvikson for ordination to the Conference at its next session.

**Moved by Jane Wetelainen**

**Seconded by Linda Parsons**

**CARRIED**

**MOTION:** That Living Waters Presbytery concurs with the request of Virginia Pastoral Charge and grant license to Alexander Constable to administer sacraments within the bounds of his ministry with Virginia Pastoral Charge

**Moved by Jane Wetelainen**

**Seconded by Don Spratt**

**CARRIED**

**VISION AND CHURCH DEVELOPMENT COMMISSION**

**MINUTES OF MEETING HELD NOVEMBER 8, 2011**

**Location:** Grace United Church, Barrie

**Time:** 6:00 pm

**Attendees:** Laurie Cook, Terry Davies, Catherine Hions, Bob Harris, Bill Hurdman, Rev. Kevin Logie, Irene Lowry, Lois Marshall, Al McNaught, Ivor Roberts, Donald Spratt

**Staff:** Jody Maltby

**Regrets:** Carol Jones, Colleen Kirton, Rev. Nancy Waterman

**Welcome and Opening:** Donald Spratt (co-chair) welcomed everyone and asked for a one word description as to "how are you doing".

**Worship and Prayer:** Donald read about the war experiences of John McCrae and included McCrae's poem "In Flanders Fields"

**Agenda:**

**MOTION** that the agenda be accepted as amended.

**Catherine Hions/Ivor Roberts**

**CARRIED.**

**Minutes of September 13 2011 Meeting:**

**MOTION** that the minutes of the September 13 2011 meeting be accepted as circulated.

**Irene Lowry/Bill Hurdman**

**CARRIED.**

**Business Arising from Minutes:**

**MOTION** that whereas the Commission has identified the need to create a Strategy for redevelopment, amalgamation, and support for congregations throughout the Presbytery and recognizes the need for professional planning in future development activities: Therefore we propose the creation of a Planning relationship with TUCC and the creation of a budget for 2012 for this purpose.

**Terry Davies/Al McNaught**

**CARRIED.**

**PAINSWICK UNITED CHURCH REPORT:**

Irene Lowry presented a detailed report of the ministry at Painswick United Church as it has progressed so far. This included many positive programs and experiences. Irene presented an update of the planning for a permanent church home within "Painswick Village" on the Dean Avenue property. At the present time a lease agreement is being drafted by the developer's solicitors which will need the approval of TUCC, the congregation, the VCD Commission and then presbytery. A draft drawing of "Painswick Village" that had recently been received from the architect's office was included in the report.

Irene was assured that the VCD commission fully supports this innovative project in principle but will need more detail before it can be approved.

It was noted that communication between Painswick and this commission at the present time is excellent.

**NEW HOPE UNITED CHURCH MISSION REPORT:**

Catherine Hions reported that all is going well at New Hope. They have had a request from the presbytery treasurer and PTCC for a report as to how the \$15 000 Church Development Grant has been used. The New Hope treasurer is responding to this in spite of the fact that the understanding had been that there were no strings attached to how this money would be used. Catherine has met with Deb Hopper from the financial development office of the national church to discuss funding ideas.

**FORMER PATHWAYS MISSION:**



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Catherine Hions reported that she had received a letter from Sue Beard (former Pathways member) indicating that all the files had been closed and put into storage. There is a need to investigate what files she is referring to since all files should go the presbytery office at Guthrie. The federal government needs confirmation of money transferrals (cancelled cheques) and Jody Maltby will look into this.

**MOVING CHATTELS FROM HOLLY MISSION SITE:**

Donald requested help in moving chattels from the TUCC and Holly Site to the Guthrie office. Bill Hurdman will look into this.

**MACTIER/FOOTS BAY UNITED CHURCH:**

Kevin Logie reported that he had not met with them since May 30<sup>th</sup> but understands that they plan to continue until the money runs out. They are brainstorming about possibilities for the winter season when so many go south.

**DISCUSSION of STRATEGY/PLANNING/BUDGET MEETING of OCTOBER 19<sup>TH</sup>:**

Donald Spratt and Terry Davies both were at this meeting which also included Jerry Therrien from Congregational Life, representatives from presbytery executive and Jody Maltby from Toronto Conference staff.

There was overall support for the Strategy Concept at the October 19th meeting. TUCC has expressed that it would be willing to provide support as required and Rob Dalglish of the National Church Office has also offered a process to support. Budget for planning will be available and a \$10 000 budget is in process for VCD in 2012. At the meeting, concern was expressed about the perception of categorizing congregations. After discussion on sending out a letter to congregations it was agreed to defer this for the time being. In the proposed future letter to congregations, Laurie Cook suggested wording that might be included could be "We want to celebrate with you and offer encouragement and support as together as we embrace new ways to be the church." Laurie also composed a related poem during the meeting (see **Appendix A**). Overall it was felt that time must be taken to carefully pull together a revised overall Strategic approach that can easily be explained and understood.

It was agreed that, at the time being, \$10 000 would be an adequate request for the VCD budget for 2012.

Al McNaught commented about the good points that are presented in the "EDGE" resource which our commission members had received by e-mail. Terry Davies, Al McNaught, and Jody Maltby together with representation from Congregational Life will meet with Rob Dalglish to explore process that that may be used for Strategy with the possibility of a presentation to our commission as well as Congregational Life.

Further Strategy development action will follow the meetings with Rob Dalglish.

**NEW BUSINESS:**

Donald Spratt reported that he had attended the first year anniversary service of the Queensville- Holland Landing congregation and that it was a great success.

**Closing Prayer:** Rev. Kevin Logie led in a closing prayer.

**Adjournment:** The meeting adjourned at 8:30pm at the call of the co-chair Donald Spratt.

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**Next Meeting:** at the call of the co-chairs

Co-Chair \_\_\_\_\_

Donald Spratt

Co-Chair \_\_\_\_\_

Terry Davies

Secretary \_\_\_\_\_

Lois Marshall

**APPENDIX A**

**Possible Poem for a Letter to Congregations**

By Laurie Cook

Living Waters continues to flow  
We are excited and want you to know  
That together we want to celebrate  
Your joys and accomplishments to date  
Encourage and support and vision  
Looking forward to each decision  
As together for new ways we search  
To be faithful, active members of a truly United Church

By Laurie Cook

**LIVING WATERS PRESBYTERY**

**MINUTES OF MEETING HELD NOVEMBER 15, 2011**

Living Waters Presbytery was called to meet on **Tuesday November 15, 2011** at 5 p.m. at Grace United Church, Barrie, Ontario. Chair Pat Edmonds presided.

Audrey Brown acted as Secretary.

1. **IN ATTENDANCE:**

**Order of Ministry and Ministry Personnel**

Charles Arasaratnam, Ratna Arasaratnam, Thelma Arnott, Diane Bennett-Jones, Audrey Brown, William Bruce, Linda Butler, Ross Carson, James Clubine, Alex Constable, Elizabeth Cunningham, Philip Dallimore, Paul Dempsey, Heather Dobson, Glen Eagle, Nina Fulford, Donna Hazlett, Catherine Hions, Kirsty Hunter, Nancy Knox, Amy Lee, Kevin Logie, Elaine Lush, Colin MacDonald, Patricia MacDonald, Ruth McDonald, Todd McDonald, Warren McDougall, Carol McKinley, Douglas McLeod, Debora McMillan, Betty-Lou McNabb, Maria Mindszenty, Richard Moffat, Monica Moore, George Moore, Ruth Noble, Kathryn Phillips, Dennis Posno, Young-Joon Rhee, Leslie Sedore, Margaret Smith, Anna Taylor, Terry Thom, Jane Wetelainen, Andrea Wheaton, Bright Yun

**Laity**

Tina Bax, Helen Bishop, Vida Bridgeman, Cora Brodie, Amanda Buchanan, Keith Carson, Bruce Chambers, Bruce Chappell, Pauline Chappell, Laurie Cook, Joy Crawford, Terry Davies, Patricia Edmonds, Wendall Fisher, Joan Franklin, Gwen Galbraith, Robert Harris, Catherine Hawkins, Barbara Hendren, Bill Hurdman, Dianne Jones, Meg Jordan, Sandra Kirby, Esther Lewis, Irene Lowry, Angus MacLennan, Jody Maltby, Lois Marshall, Lynn McEwen, Rick McKinley, Al McNaught, Robin Milani, Murray Nutt, Linda Parsons, Kim Posno, Harry Ramsaran, Don Reesor, Ivor Roberts, Lorraine Scarlett, Al Scarth, Linda Severson-Winson, Dianne Smith, Douglas Smith, Janet Smith, Donald Spratt, Bill Stevens, Jerry Therrien, Judy White, Wendy Wight, Carolyn Wortman,

**Regrets**

Edie Bard, Deanna Big Canoe, David Black, Vic Burton, Andrew Comar, Edward Daghish, David Estey, Chris Fahrner, Joan Franklin, Joselito Gaspar, John Houston, Maureen Huismans, Don Inkpen, Margaret-Ann Keates, Barb Kutcher, Dee Lawrence, Edward Moll, Lorraine Newton-Comar, Donald Powell, Heather Power, Bruce Roffey, Leslie Sedore, Derek Shelly, John Vincent, Robert Wardlaw, Nancy Waterman, Fran Watterworth, Doug Whidden, Sue Wood

**Corresponding Members**

John Ostime

**Staff**

Patti Rodgers, Administrative Support, Jody Maltby, Program Staff, Todd McDonald, Conference Minister for Personnel Support

**2. QUORUM**

Total voting members present:

Quorum required: for this pastoral year (July 1, 2011 to June 30, 2012) as defined by *The Manual*, section 001 (b) (ii), shall be one-quarter of total membership of whom one-third are Order of Ministry or Designated Lay Ministers, and one-third Lay members.

Total Membership is 225 members, 135 of whom are Ministry Personnel and 90 of whom are Lay representatives. **Quorum shall be no less than 56 representatives, with no less than 18 of whom are Ministry Personnel and no less than 18 of whom are lay representatives.**

Present were 48 Ministry Personnel and 50 Lay members

The Chair declared that quorum was achieved.

**3. CALL TO ORDER:**

The meeting was called to order at 5:13 p.m. by Pat Edmonds, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

**4. GREETINGS FROM HOST CONGREGATIONS**

Deborah Hardwick brought greetings on behalf of Grace United Church.

**5. WORSHIP AND TIME FOR COMMUNITY**

Our Presbytery Worship team lead us in worship.

**6. PRESENTATION BY PERSONNEL COMMISSION**

Jane Wetelainen and Todd McDonald presented the Remits 4 5a, 5b

Remit 4 is a remit regarding the frequency and timing of conference meetings.

Todd discussed remits of 5a, and 5b, both which concern designated lay ministry.

Todd gave a background on the streams of ministry within the United Church, including both ordered and lay streams. This was a helpful and succinct review.

The plenary broke for dinner hosted by Grace United Church.

7. **GOVERNANCE OMNIBUS MOTION:**

**MOTION**

- a. that the agenda as amended for this meeting be adopted.
- b. that the minutes of the meeting of Living Waters Presbytery held September 17, 2011 be approved.
- c. that the minutes of the meeting of the Executive of Living Waters Presbytery held October 19, 2011 be received.
- d. that the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
- e. that the Record of Presbytery Correspondence be received, and that we confirm the noted actions taken.
- f. that the following people be made Corresponding Members of this meeting of Living Waters Presbytery: John Ostime

**Audrey Brown/Tina Bax**

**CARRIED**

8. **REMITTS 4 and 5a and 5b**

**MOTION:** That Living Waters Presbytery agrees with the proposal outlined in **Remit No. 4**, that Conferences shall be required to meet at least every third year, or more frequently as determined by the Conference, and that the Basis of Union be amended to reflect this policy.

**Jane Wetelainen/Linda Parsons**

**CARRIED**

**MOTION** That Living Waters Presbytery agrees with the proposal outlined in **Remit No. 5A** that a Designated Lay Minister shall be appointed by a Presbytery only to a Pastoral Charge or other Presbytery Accountable Ministry and that the Basis of Union be amended to reflect this policy.

**Jane Wetelainen/Amanda Buchanan**

**CARRIED**

**MOTION** That Living Waters Presbytery agrees with the proposal outlined in **Remit No 5B** that when the appointment of a Designated Lay Minister is at an end, the Presbytery may discern together with the Designated Lay Minister the question of ongoing Presbytery membership, and that such Designated Lay Minister may be retained on the membership roll of Presbytery after retirement or at the end of an appointment, and that the Basis of Union be amended to reflect this policy.

**Jane Wetelainen/Angus McLennan**

**CARRIED**

**9. PRESBYTERIES OF TORONTO CONFERENCE CORPORATION PRESENTATION**

John Ostime, a director of PTCC, gave a presentation on the corporation, answering what does it do, what the corporation has done since its inception, and described the application process and financial status of the corporation.

PTCC was formed one year ago, funding from a number of different sources totaling 9.5 million dollars are managed by the board. The board comprises members from each of the four presbyteries, two of which are directors and two board members for a total of twenty members. Its goal is to be open and transparent.

Grant applications may be found on the corporation's website [www.ptcccorp.org](http://www.ptcccorp.org). Applications must be approved by the plenary of presbytery.

Living Waters Presbytery currently has 1.9 million dollars in its account. Annual interest, estimated for 2012 to be \$45,000.00 is transferred to the presbytery each year. Presbyteries may request grants against the capital for special purposes.

In 2011, two capital grants were approved by Living Waters Presbytery, each in the amount of \$15,000 to Painswick United Church and New Hope United Church respectively at the presbytery's June meeting.

**10. TREASURER'S REPORT AND PRESENTATION OF BUDGET**

**MOTION** That the budget, as amended, be adopted for the fiscal year 2012.

**Harry Ramsaran / Colin MacDonald**

**Amendment**

That the CCRR budget be increased by \$1500.00 dollars to \$9500.00.

**Glen Eagle/ Kirsty Hunter**

**CARRIED**

Two questions were asked for clarification:

Concerning the source of presbytery funding, part of the operating budget comes from interest earned on the PTCC account (\$45,000 for the coming year estimated) In addition, the presbytery may request capital grants.

Concerning presbytery assessments, assessments are paid to Toronto Conference. \$30,000 of the presbytery assessments is allocated to the presbytery's operating budget and the balance pays for the presbytery office and staff and conference dues.

We took a song break and sang Gloria Dios.

Pat noted that the Restructuring review is under way. The first stage of meetings with small groups has happened. The second stage will be underway in the next few weeks - every presbyter will receive a questionnaire. Please look for this and give it your due consideration.

## **11. COMMISSION REPORTS**

### **a. Men's Ministries – George Bishop**

No report

### **b. Congregational Life – Jerry Therrien/Ted Meyers**

Jerry Therrien reported that the commission is doing Pastoral oversight visits at Sharon Hope, Locust Hill, Goodwood, Epsom-Utica, St Matthews Richmond Hill, Muskoka Falls and Dalston Crown Hill.

Church Manse Modernization grants – The 2011 fund has been depleted, so there are no funds available for the remainder of this year. This affects three pastoral charges and the commission is looking at options

Constitution changes - Bracebridge, Trinity Newmarket, St Matthews Richmond Hill, and Unity have submitted constitution changes for the review of the commission.

Aurora United Church is looking into developing its five rental properties  
Stewart Memorial, Lake of Bays pastoral charge is seeking heritage status

### **c. Vision and Church Development – Terry Davies/Donald Spratt**

Donald Spratt reported on developing a strategy to support congregations along with Congregational life, they will be utilizing Toronto United Church Council (TUCC) support and The Edge resources in some planning work.

The commission continues to support Painswick. A plan has been submitted to TUCC by developers. The plan involves a multi level building – with seniors housing, long term care, and church space.

### **d. Personnel – Jane Wetelainen**

Jane noted the volume of work that the Personnel committee does. There are some proposed changes to the way Pastoral Relations work is done (going to General Council).

A reminder that all Ministry Personnel, Active retired and DLM's are **required** to do racial justice and sexual harassment workshops.

Jane reminded us about the resource Touchstone. She noted that the current edition "Doctrine Matters" is a useful tool for working with the Congregational Remits.

Hallelujah Announcement – After Due Process of examination Catherine Hions has been recognized as a Designated Lay Minister in Living Waters Presbytery.

e. **Community Connections and Right Relations** – Glen Eagle/Susan Eagle  
Glen Eagle reported that the Commission will be asking the federal government to reconsider its C10 crime bill

The commission is looking for a list of suppliers for fair trade products. If you know of local suppliers – please let them know.

Cluster Bombs – the Canadian government are being asked to reconsider their stance on Cluster bombs, which are currently banned from use by the Canadian military. The commission is petitioning the government to stay with their current stance.

Commission supports the occupy movement. As there is already a statement from the church – we are not making a further statement.

f. **Spiritual Development** – Nancy Knox/Ross Carson

Nancy reported on the successful Church Musician's workshop and a great year at Camp at Big Canoe. Nancy asked people to note the following dates:

Dec 3, 2011 - Ubuntu service for youth at Grace United Church - 7pm – music, speakers, drama

Dec 15 – Deadline for Youth interested in going to Worshiplude in Ottawa.

Feb 10 -12 – Worshiplude: to get a ride on the bus – they must apply by Dec 15

Dec 15 – deadline for registering your youth for The Presbytery Confirmation event

Feb 24/25 in Midland area and April 20/22 at Muskoka Woods

g. **UCW** – Helen Bishop

The next UCW Presbyterial gathering will take place at Stouffville United Church on Monday November 28, 2011. One of the guests will be Kim Everson from Stouffville Florist, who will demonstrate how to make a Christmas floral arrangement. Pat Gilmore will be present with a book display. A presentation of “The Living Nativity” will be hosted by Rev. Nancy Waterman. All women of the church are welcome to attend.

h. **Co-Coordinating Committee** – Kathi Phillips

Nominations are now in progress – if you would to put your name forward please contact Linda Parsons.

There are 26 members of the Presbytery who are without “portfolio” they will be contacted to see how they can help us.

An orientation for new Presbyters will be held in the Spring

We have a Living Waters Presbytery Facebook group – please find us and like us and friend us.

The Plenary was closed at 8:09pm

**Next Meeting of Living Waters Presbytery**



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**Saturday March 24, 2011, Bradford United Church**  
**Next meeting of the Executive Dec 13, 2011**

**Benediction – Laurie Cook**

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**Chair**

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**Secretary**

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**Living Waters Presbytery  
 Statement of Receipts and Expenses  
 & 2012 Budget**

	Actual	Budget	Budget
	2011	2011	2012
<b>Receipts</b>			
Presbytery Grant	30,000.00		<b>31,000.00</b>
Education and Student	3,363.00		<b>3,363.00</b>
Carried forward from 2010	22,428.00		-
P.T.C.C 2011 Income available re 2012	-		<b>45,000.00</b>
Funds Available for 2011	<u>55,791.00</u>		<b>79,363.00</b>
<b>Expenses YTD</b>			
Chair of Presbytery	958.00	1,000.00	<b>1,000.00</b>
Executive	1,421.30	1,500.00	<b>1,000.00</b>
Co-ordinating Committee	533.74	500.00	<b>1,000.00</b>
Congregational Life	1,526.95	2,500.00	<b>10,000.00</b>
Vision and Church Re-Development	4,919.97	6,000.00	<b>10,000.00</b>
Community Connections Rights Relationship	434.05	1,000.00	<b>9,500.00</b>
Personnel	8,224.05	7,000.00	<b>9,000.00</b>
Spiritual Development	5,214.82	7,000.00	<b>8,000.00</b>
Presbytery Meeting	3,410.40	5,000.00	<b>6,000.00</b>
Camp Big Canoe	18,000.00	18,000.00	<b>19,000.00</b>
Education and Student	-	2,456.00	<b>3,363.00</b>
Contingency	-	2,000.00	<b>2,000.00</b>
Petty Cash	-	928.00	<b>1,000.00</b>
<b>Total Expenses</b>	<u>44,643.28</u>	<u>54,884.00</u>	<b>80,863.00</b>
Balance	11,147.72		
Less Education & Student	3,363.00		
<b>Balance</b>	<b>7,784.72</b>		

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Correspondence Dated	From/To	Regarding	Action	Action Taken
17-Sep-11	Uxbridge Pastoral Charge	Record of Call for Rev. Ralph Garbe	delivered to Personnel Commission by one of its members	17-Sep-11
26-Sep-11	Coldwater Eady Pastoral Charge	Record of Call for Rev. Bright Yun	Forwarded to Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	26-Sep-11
26-Sep-11	Rev. Bruce Aitken	Request to be retained on the roll of presbytery	Sent to Chairs, Pastoral Relations	18-Oct-11
29-Sep-11	Toronto United Church Council	Painswick Pastoral Charge development	To Chairs, Vision and Church Development Commission	29-Sep-11
29-Sep-11	Nora Sanders, General Secretary	Letter regarding revised date for submissions concerning Remit 6	Filed in Correspondence Record. This letter went to each pastoral charge	29-Sep-11
2-Oct-11	General Council Office	Notice of creation of Sandy-Saulteaux Spiritual Centre	to newsletter	2-Oct-11
4-Oct-11	Pat Lawson Paul, GCO	Recommendation that Catherine Hion's prior learning, education and experience meets the educational requirement for recognition as a Designated Lay Minister	Forwarded to Chair, Education & Students Committee	26-Oct-11
6-Oct-11	Catherine Hions	Application to be recognized as designated lay minister	Sent to Chairs, Education and Students	21-Oct-11
7-Oct-11	Rev. Audrey Brown	Request for letter of good standing	Letter prepared by Conference Personnel Minister and forwarded	12-Oct-11
11-Oct-11	Letter from Rev. Karl Burden	Concerning exemption from Sexual Abuse Policy Training and enquiring about Racial Justice Training	To Co-Chairs, Pastoral Relations Committee, Personnel Commission	11-Oct-11

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Correspondence Dated	From/To	Regarding	Action	Action Taken
11-Oct-11	Township of Lake of Bays	Letter regarding designation of Stewart Memorial United Church as heritage site	To Co-Chairs, Congregational Life Commission	11-Oct-11
12-Oct-11	Conference Interview Committee	Copy of Letter to Lena Hartviksen in preparation for interview	To Chair, Education & Students Committee and accompanier	12-Oct-11
12-Oct-11	Conference Interview Committee	Copy of Letter to Jody Maltby in preparation for interview	To Chair, Education & Students Committee and accompanier	12-Oct-11
17-Oct-11	Letter from Aurora Pastoral Charge	Update on building project	Sent to Co-Chairs, Congregational Life Commission	17-Oct-11
17-Oct-11	Letter from General Council Office	RE Youth at General Council	Sent to Co-Chairs, Spiritual Development Commission	17-Oct-11
18-Oct-11	Clergy Care Toronto	Information on Retirement Workshop	Distributed to Ministry Personnel	18-Oct-11
19-Oct-11	Application for PTCC Grant	Toronto Conference Living Into Right Relations Group	Forwarded to Chair, Community Connections and Right Relations	19-Oct-11
21-Oct-11	Bracebridge United Church	Action Recognizing an Inquirer for Jennifer Dennis	Sent to Chair, Education and Students	21-Oct-11
24-Oct-11	Letter to TUCC	re Painswick Pastoral Charge, letter indicating support for sale of property but requesting involvement in discussions	Sent to TUCC with copies to chair, VCD and Council chair.	24-Oct-11
24-Oct-11	Mount Albert United Church	Letter with copy of "Experimental Committee Structure" as follow up to pastoral oversight visit	Filed in pastoral charge file - copy to program minister	24-Oct-11
24-Oct-11	Letter from Gregory Henn, Treasurer, Central United Church, Barrie	Copy of Letter sent to Alan Hall. Executive Office, Ministry and Employment, General Council Office objecting to mandatory implementation of national payroll service	Forwarded to Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	24-Oct-11

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<b>Correspondence Dated</b>	<b>From/To</b>	<b>Regarding</b>	<b>Action</b>	<b>Action Taken</b>
31-Oct-11	Letter from Rev. Alan Hall, Ministry and Employment, General Council Office	In response to letter from Gregory Henn, Treasurer, Central United Church	Forwarded copy to Chair, Personnel Commission	1-Nov-11
2-Nov-11	Rev. Lesley Clare	Request to be retained on the roll of presbytery	Forwarded to Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	2-Nov-11
2-Nov-11	Severn Bridge Pastoral Charge	Letter confirming call of Rev. Kathleen Taylor	Forwarded to Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	3-Nov-11
7-Nov-11	Sandford Zephyr Pastoral Charge	Letter advising that pastoral charge will be moving from three-quarters time to full time ministry	Forwarded to Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	7-Nov-11

**Community Connections & Right Relations Commission**

***Minutes of Meeting held November 15, 2011***

At Grace United Church, Barrie, Ontario

Co-Chairperson Glen Eagle presided (with lots of help from Susan Eagle)

Kirsty Hunter acted as secretary

1. **IN ATTENDANCE:**

Glen Eagle, Susan Eagle, Janet Smith, Kirsty Hunter, Judy White, Doug Smith, Wendy Wight, Robin Milani, Betty Lou McNabb, Maria Mindszenty, Esther Lewis, Bruce Chambers, Linda Parsons

2. **CORRESPONDING MEMBERS:**

Jody Maltby

3. **REGRETS:**

Barb Kutcher

4. **QUORUM:**

Total voting members Present: 13

Quorum required: 1/3 of 22 or 7 voting members

The Chair declared that quorum was achieved.

5. **CALL TO ORDER:**

6. **APPROVAL OF AGENDA**

Agenda Distributed

7. **APPROVAL OF MINUTES**

Minutes were not available. They will be distributed soon.

8. **BUSINESS AND REPORTS**

Business arising from the minutes.

Because of the lack of minutes efforts were made to remember what had happened. Budget was decided. Questions around Georgina Island were discussed. The

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listening team needs to be officially noted and agenda time given for reporting. Refer to the new handbook for more information on listening teams.

Budget was proposed as \$4,500

Report back from M&S meeting. Conference will announce funding soon – they will be distributed when available.

Motion re: Crime Bill will be forwarded to Chair of Presbytery to be sent out with her signature. Glen will write a letter and send it to the Chair. This will then be shared with all pastoral charges.

**MOTION**

Whereas on Sept 20, 2011 Federal Justice Minister Rob Nicholson tabled C-10, the government's new crime bill, formally known as The Safe Streets and Communities Act. and

Whereas this bill actually comprises nine smaller bills, C-54; S-10; C-4; C-16; C-39; C-23b; C-5; S-7; C-56, that were introduced by the Conservative government during its minority rule, but were never passed and now will not have time for significant discussion, and

Whereas this will cost the provinces, territories and federal Government added billions of tax dollars, and,

Whereas the United Church upholds the ideals of restorative justice and the direction of this Bill is punitive and not restorative, and

Whereas places like Texas (who recently closed a prison due to lower prison population) and the UK have found the restorative, program based approach to be extremely more cost efficient and successful with regard to street safety and recidivism, and

**Therefore be it resolved** that we the Community Connections and Right Relations Commission of Living Waters Presbytery of The United Church of Canada , forward to The Federal Government of Canada and relevant media, our objection to the passing of Bill C-10 **CARRIED**

Glen read the Toronto Conference policy on public statements. Attached to minutes. In the future motions will be sent to Chair of Presbytery immediately following passage. Bring a prepared letter to be given to chair to ease passage. Suggestion to check national website.

Robin's interest in families is still waiting for the Social Justice circle to meet. Kirsty is still waiting to go to the Kairos event.

Right Relations - No report.

Social Justice Circle - No report.

Mission and Service - No report.

9. **NEW BUSINESS**

Fair Trade – Issue arose from poverty workshops at Collier. For example fair trade chocolate for Halloween. Fair Trade coffee available locally at Hamley’s Coffee \$14/lb with 15% discount for church. If more than 10lbs per week it is \$8.50 per pound. Check fairtrade.ca. Encourage congregations to consider fair trade. Develop a presbytery wide strategy? Co-Chairs will request time on presbytery agenda for a guest speaker at next Presbytery Agenda. Meanwhile we will develop strategies for fair trade products in churches. Assigned to Social Justice Circle for action or email Glen with ideas. We will poll today during report and find suppliers. Can we co-ordinate with UCW or other church groups?

Occupy Movement – Mardi Tindal has issued a statement on Occupy. There is a local Occupy Barrie Movement. Occupy Toronto, London, Calgary etc. are all in the midst of being evicted. St. James Cathedral in Toronto has been very supportive. Occupy is an issue that seems to be resonating with many people for different reasons. It is not a church movement but there is much common cause. Discussion about the important presence of homeless people at Occupy sites. They were there first!!

Cluster Bombs – Received letter from Robin Wardlaw. Currently Canada does not use these but there is pressure to rescind this policy. This has been very quiet. There was a sense that even if this is late maybe we should act to remind government that we are watching.

**MOTION** We call on the Government of Canada to strictly adhere to the Convention on Cluster Munitions and enforce the ban on manufacture, distribution, and use of these weapons.

**Mover: Robin Milani/Seconder: Janet Smith**

**CARRIED.**

Action: This motion will be forwarded to pastoral charges along with a letter encouraging them to engage their MPs on this issue. A link to the AVAAZ campaign on this topic will be included. [www.avaaz.org](http://www.avaaz.org)

Palestine – Information that a “Rosa Parks” like bus event is taking place was shared.

Report from Linda about Truth and Reconciliation Commission (TRC). Linda did not spend all of the \$300.00 given to her. Expenses were \$260 and change. The balance will be returned to commission. Linda and other local attendees would be happy to talk to Presbytery. An article may be in Insight.



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TRC will be May 31, June 1, and 2 in Toronto. The theme will be intergenerational impact or trauma. We will be hearing from youth and adults. Cynthia Wesley-Esquimaux along with Council Fire will be taking the lead. The whole point of these events is education, respect, and engagement. It is hoped that the public will take advantage of this opportunity to really listen to the story. This is a joint effort between church and non-church groups.

There is hopefully another pre-event for youth at Georgina Island. They want to get a motivational speaker by the name of Eddie Robinson. The idea is to have aboriginal youth first then open it up for any interested youth. Linda is requesting that we forward the \$3000 pledged in May 2010 for this event instead. Glen mentioned the possibility of having bands that play on the Barrie station Sunday night on Rock 95. Maybe they can even sponsor them.

**MOTION** That Presbytery forward the \$3000 previously requested for the Re-Awakening the Spirit Events (May 2010) to the Living into Right Relations Circle for this event in early spring 2012.

**Mover: Linda Parsons/Seconder: Betty Lou McNabb**

**CARRIED.**

The cheque should go to Rose Cambourne to be held for Living into Right Relations.

Glen wanted to know how Bracebridge raises \$60,000 per year! Wendy will share secrets next meeting.

**Next meeting**

Monday January 23, 2011 at 1pm, Grace United Church in Barrie  
Kirsty will bring soup, Betty Lou bringing bread, Wendy will bring dessert and fruit.

The meeting closed with a prayer.

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Chair

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Secretary

**PERSONNEL COMMISSION**

**Minutes of Meeting held November 15, 2011**

Grace United Church, Barrie, ON  
Tuesday November 15, 2011, 3:30 pm

**PRESENT:**

Murray Nutt, Richard Moffatt, Doug McLeod, Donna Hazlett, Terry Thom, Jane Wetelainen, Rick McKinley Paul Dempsey, Leslie Sedore, Elaine Lush, Joy Crawford, Todd McDonald (Staff), Nina Fulford, Linda Butler, Dennis Posno, George Moore, Carley Wortman

**REGRETS:** Derek Shelly, Sue Wood

**1. CALL TO ORDER**

Jane opened with a few minutes of silent reflection on ourselves as God's faithful people. We were invited into a time of breathing prayer followed by spoken prayer and the Lord's Prayer. Then Jane constituted the meeting in the name of Jesus Christ, the true head of the church, for all the business that rightfully comes before us. The E & S committee were conducting an interview and joined us a few minutes later.

**2. APPROVAL OF THE AGENDA** – A quorum was declared.

**Moved by** Rick McKinley/Leslie Sedore that the agenda be approved with the following additions and possible additions to E & S portion when they join us.

Regent Park/Forest Home  
King City update  
Parry Sound Rural

**CARRIED**

**Moved by** George Moore/Carley Wortman that Lena Hartviksen be added to Education and Students as (h).

**CARRIED.**

**3. APPROVAL OF MINUTES OF October 26, 2011**

**Moved by** Dennis Posno/Terry Thom that the minutes of October 26, 2011 approved with minor changes (regrets from Elaine Lush and late arrivals). **CARRIED**

George and Carley arrived at 3:47

#### 4. PERSONNEL MINISTER'S REPORT

Todd had a power point presentation entitled "Effective Leadership and Healthy Pastoral Relationships". It covered all Pastoral Relations and Ministry & Personnel work including isolation, demographics, oversight and discipline, Pastoral Relations Policy reviews.

This arises out of concerns regarding our volunteer base being adequate to meet the standards of due diligence, consistency, justice and accountability. The existing system can't be "tweaked." Covenant and relationship building are not handled best through policy. Current system drains the time and resources of our volunteers.

##### Proposal

That the congregations would be responsible for discerning their mission and choosing a minister who fits the mission sees that the discerned mission actually happens.

That Presbytery be responsible for its mission, for collegiality and pastoral care of all ministers active and retired and that it support congregations regarding the clarity of their mission.

That Conference be responsible for Pastoral Relations policy regarding credentials and employment standards. They would prepare position descriptions and conduct reviews. Staff would initiate and end relationships. Conference would also exercise discipline.

This proposal has deep implications because of the shift in polity from one court to another with staff taking over volunteer work. Formerly invisible costs would become visible.

Opportunities are that this would release time, energy, spirit into mission focused work  
Presbytery would become a forum of collegiality.

Such a system would provide consistency, quality, timeliness.

Search and selection would be more efficient with professional support.

Regular reviews by trained staff could better ensure ministry personnel are supported and accountable.

One Conference person would look after about 75 people. (17 new positions nationally.)

##### Our Response:

How can staff at Conference know people, background? There is a wealth of knowledge at local level.

Will compassion be lost?

Who will the staff person report to ?

How can decisions be appealed?

This seems to take power from congregations and Presbytery and is like an episcopal (bishop) system.

Presumably this is responding to needs.

Why is everything so complicated today? This adds more complication and eliminates the voice of those who know the churches.

Conference staff might work as a team and be able to use local people too.

Could this be a choice allowing some to "opt out" if their current system is working well?

Would this cause more ministers to join a union?

Where will money come from? Some thought from the loss of key personnel at national level.

Not addressed are students and discernment processes which would benefit from more standardization.

All are asked to send their concerns to Todd McDonald before next weekend.

**5. PASTORAL RELATIONS AGENDA** Paul Dempsey assumed the Chair.

(a) Evergreen Update: Nina Fulford and Ted Daghish are the new presbytery representatives on the second JNAC. Key people are away in November. A meeting will be scheduled in early December. Background material has been made available to Nina.

(b) Heritage Markham update

**MOTION** Linda Butler/Elaine Lush that the Presbytery representatives from the JNAC, Elizabeth Cunningham act as pastoral charge supervisor after December 31 until the new minister arrives. **CARRIED**

(c) Brown's Corners

They will not ask to reappoint Warren Schell on July 1, 2012. They will close and sell the church. A student might be sought to see them through the process. They are in contact with Vision and Church Redevelopment Commission.

(d) Collier Update

First round of interviews and visitations has occurred. Search committee meets on Dec 7.

(e) Severn Bridge update

Paul Dempsey reported that the congregation approved a call to Kathleen Taylor called at the October 30, 2011 meeting but the form has not been seen by Paul. Kathleen was advised that she could give notice. It is possible that the usual 90 days might be waived. If necessary a conference call might have to be arranged.

(f) Lake of Bays update

They have been conducting interviews and expect to make a decision by Christmas. They are using lay supply on Sundays.

(g) Trinity Newmarket update

JNAC recommended an interim for 1 ½ years but the Official board and finance committee believe they can't afford it. Andy Comar will meet with them. Leslie Sedore is serving as supply, and though trained for interim work she cannot undertake it without their permission.

(h) Knox Sutton update

Made choice to call but the person went elsewhere. Other prospects will be followed up. A 10 hours per week supply appointment will be considered at our December meeting.

(i) Central ADP

Central has sent notice of non-compliance. Todd reminded us that enrolment in ADP is mandatory for ministry personnel but lay staff may be paid by the local church. Most charges opt to put all staff on ADP. Those who do not register personnel in ADP will be charged a monthly fee. It was noted that recently some pastoral charges received in error a letter about non-compliance.

(j) Racial Justice/Sexual Abuse Workshops

Currently there are 12 ministry personnel NOT trained. A letter will be sent informing them that they have until Dec 31, 2012 to take training. After that they will no longer be considered "in good standing" and thus not eligible for calls or appointments. VAMs would lose their marriage licenses.

On line Racial Justice Training on Saturday May 5, 2012 and May 12, 2012 from noon to 2 pm. Registration will begin in December 2011.

A Sexual Harassment Workshop will be held on Wednesday, Oct 3, 2012, 9:30 to 4pm at Northern Waters Office in Alliston.

Further training will not be required unless there are policy changes.

**MOTION** by Dennis Posno/Linda Butler that Karl Burden be required to take Racial Justice and Sexual Abuse workshops by the end of 2012. **Carried.**

Those who took a recent workshops on Racial Justice were concerned about their effectiveness. Others reported the "on line" courses were better.

(k) Lesley Clare request to be retained on roll

**MOTION** by Jane Wetelainen/Linda Butler that Lesley Clare be retained on the roll of Living Waters Presbytery. **CARRIED.**

A concern for pastoral care for those on disability was expressed, and it was noted that our retirees association keeps pastoral contact with those retained on the roll for disability.

(l) Sandford Zephyr

With joy we received the report that the charge has decided to move Rev. Diane Bennett-Jones from part-time to full-time ministry as of Jan 1, 2012

(m) Regent Park/Forest Home

Jody Maltby, Todd McDonald and Paul Dempsey will meet next week with the Board to discuss the situation with their treasurer.

(n) King City  
They are still in search mode.

(o) Parry Sound Rural  
The restorative care of the minister was discussed and it is noted that matters have been attended to by our Conference Minister for Personnel Support, Todd McDonald. Joe Gaspar is the pastoral charge supervisor.

## 6. EDUCATION AND STUDENTS

(a) Lay Worship Leaders training and licensing  
A meeting of current LWLs might lead to setting up training in the Presbytery.

(b) Constable license to administer sacraments request of Conference.  
**MOTION** by George Moore/Carley Wortman that Living Waters Presbytery Personnel Commission, concurs with the request of Virginia United Church and requests that Toronto Conference grant sacramental privileges in accordance with Section 353(a) of The Manual, to Alex Constable, candidate supply, during his time of appointment at Virginia United Church. **CARRIED.**

(c) Motion to appoint Leslie Sedore as Educational Supervisor.  
**MOTION** by Carley Wortman/George Moore that Living Waters Personnel Commission, having heard the recommendation of the Education and Students Committee appoint Leslie Sedore to supervise Alex Constable at Virginia United Church **CARRIED.**

(d) Motion to approve Virginia as Supervised Education Site  
**MOTION** by George Moore/Carley Wortman that Virginia P.C. be approved as an Education Site. **CARRIED.**

(e) Motion to recognize Catherine Hions as designated lay minister  
**MOTION** by Rick McKinley/Terry Thoms that Catharine Hions be recognized as a Designated Lay Minister effective Nov 15, 2011. **CARRIED.**  
A special Presbytery service of recognition will arranged.

(f) Motion to approve Jennifer Dennis as inquirer and assign reps to discernment committee  
This will be tabled until Dec 14.

## 7. REPORT FROM RETIREES

A questionnaire will provide information about the needs of members. They are also working on a proposal regarding retirees which will be sent to General Council.

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**8. NEXT MEETING**

Wednesday December 14, 2011, 11 a.m. to 2 p.m. at the Guthrie Office. Please bring a bag lunch

**9. CLOSURE**

Jane declared the meeting closed at 5:20 pm. We joined Living Waters in Plenary.

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Chair

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Secretary



**SPIRITUAL DEVELOPMENT COMMISSION**

***Minutes of Meeting Held November 15, 2011***

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Tuesday, November 15, 2011** at 4:00 p.m. at Grace United Church, Barrie, ON. Co-Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

**IN ATTENDANCE:**

**Order of Ministry:** Ross Carson, Nancy Knox, Andrea Wheaton, Ruth Noble, Alex Constable, Pat MacDonald

**Laity:** Meg Jordan, Barbara Hendren, Bill Stevens, Amanda Buchanan, Linda Winson

**Corresponding Members:**

The corresponding members to the Commission had been invited to attend by the Chair  
None

**REGRETS:** Ken Estabrooks, Joe Gaspar, Deirdre Lawrence, Monica Moore, Martha Wood

**QUORUM:**

Total voting members Present: 11

Quorum required: 1/3 of 26 or 9 voting members.

The Chair declared that quorum was achieved.

Nancy Knox called the meeting to order, welcomed everyone and then asked each person present to tell of something that was exciting to them and kept them going. There were lots of wonderful stories!

**Youth Events Updates**

***Rendezvous Coffee House***

On Saturday, October 29, 2011, youth, young adults, youth leaders and their families from five pastoral charges gathered at Collier Street United for a coffee house in the spirit of Rendezvous. The music was great, there were lots of treats and we got an opportunity to experience a little bit of what it was like to participate in the national Rendezvous gathering in August. Thanks to Collier Street for hosting, Monica Moore for scheduling the entertainment, and Kirsty Hunter for organizing the food. We raised \$26 for the Mission and Service Fund. Cost of food was \$108.76 which was covered through the spiritual Development budget as per the minutes of Sept. 17, 2011.



***Inter-Presbytery Confirmation Classes***

The information and registration forms are attached to these notes. Please note that registration needs to be in to the Presbytery Office by December 15, 2011.

***Ubuntu Service***

In a written report from Monica Moore, she shared the following information:

The Ubuntu service is coming along and we really invite the Commission's participation on December 3, 2011 at 7:00 p.m. at Grace United in Barrie. So far we have two great guest speakers, the St. Paul's (Orillia) group will musically present our scripture (the story of Shadrack, Meschak and Abednego), an offer from Dee Lawrence to help with music, the Collier St. kids may arrange our call to worship, and I have asked Jen Dennis if the Brace bridge kids could do the Prayers of the People. If anyone else has an idea about how their youth group could add to the service, please contact Monica within the next week.

***Worshiplude Bus***

The information and registration forms are attached to these notes. Please note that registration needs to be in to the Presbytery Office by December 15, 2011.

**Adult Ministry Updates**

***Church Musicians Workshop***

On Saturday, November 12 2011, the Commission hosted a workshop for church musicians at Minesing United Church. 16 people participated, including the leadership team of Wendy Hardman, Dee Lawrence, Alex Constable and Jody Maltby (staff support). All of the evaluations we received were extremely positive. A sample of the comments follows:

"It is great to talk music and to meet people of like mind and relate to music the way I do. We learn from one another."

"I really like hearing new songs because I don't read music. I need to hear it."

"The presenters were enthusiastic, experienced and knowledgeable."

A number o people commented on the distance travelled to attend, but there was a sense that people recognize that there will be some travel involved in participation and that it was worth it.

Financial Statement:

Income

Registration fees (12 x \$30)	\$360
Spiritual Development budget (Sept. 2011)	\$200
<b>Total</b>	<b>\$500</b>

Expenses

Honorarium (Sept. 2011)	\$200
Hospitality	\$180
Resources for participants	\$150

(this is approx. and I have not received invoice)

**Total**

**\$530**

### **Camp Big Canoe 2011 Report**

Bill Stevens reported that since his first year as the Director of Camp Big Canoe, this past summer was the most inspiring with many spontaneous events lead by the camp staff happening to create a very magical unique community during the summer of 2011. Many of these events were for the age group of 13 & 14 year olds who were looking for ways to break with authority, who thought they were doing so during the late evening “illegal” activities but were really participating in planned ones.

This past summer Bill had more first year staff than usual and reported that all staff worked for each other thus creating a very positive, smiling atmosphere for staff and subsequently for campers.

This past summer, there were 339 campers attended Camp Big Canoe. 69 campers were supported by camperships. Already registered for the 2012 camping season are 80 campers! Presbytery is encouraged to support Camp Big Canoe by talking to people who have children of camp age and distributing the camp brochures for 2012.

### **Commission Budget**

For 2012, we have requested \$1000 above the 2011 budget for a total of \$8000 for carry forward the work of the Commission.

Ross Carson talked about an idea that had come from the cluster of churches to which York Pines belongs. The cluster was suggesting that the S.D. Commission hire two leaders to conduct seven Vacation Bible Camps around the Presbytery. The VBC would cost the hosting church \$500 with the balance of leaders’ salaries coming from other sources such as “Seeds of Hope”, etc. The VBCs would be geared to children ages 5 – 12. Ross Carson and Meg Jordan are the beginnings of a sub-committee to pursue the VBC idea. Others interested in being part of the sub-committee should contact Ross Carson.

### **Sunday School Teachers Workshop**

Discussion with Kathy Harrison regarding the sponsorship of a Sunday School Teachers Workshop continues under the leadership of Nancy Knox, Ross Carson, Meg Jordan and Jody Maltby. The members of the Commission felt that spring would be the best time to hold such an event. It was also suggested that this same committee could further discuss the idea of VBCs organization.

The Commission adjourned for supper followed by the plenary session of Presbytery.

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Chair

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Secretary

## Congregational Life Commission

### *Minutes of Meeting held November 15, 2011*

at Grace United Church, Barrie, Ontario.

Present: Gwen Galbraith, Pauline Chappell, Jerry Therrien, Catherine Hawkins, Helen Bishop, Don Reesor, Cora Brodie, Elizabeth Cunningham, Bill Bruce, Deb McMillan, Al Scarth, Lynn McEwen

Regrets:

Jerry Therrien acted as chair and called the meeting to order.

1. Minutes of September 17, 2011 meeting.  
The minutes were not available for approval.
2. **Pastoral Oversight Visits**
  - a. Jerry reported that a number of pastoral oversight visits have been planned, including, Sharon Hope, Locust Hill, St. Andrews, Dalston Crown Hill and Goodwood Epsom-Utica. Helen Bishop reported that Jody Maltby has been joining the visiting teams and has been a helpful resource to congregations.
  - b. Muskoka Falls Pastoral Charge  
During its pastoral oversight visit, chair Wayne Moore requested a listening team visit the pastoral charge to help them discern next steps. Jerry indicated that he would speak with Audrey Brown about arranging for a listening team.
3. **Property and Finance**
  - a. Severn Bridge Pastoral Charge Church Modernization Grant application -  
There was some confusion about whether a motion had been passed approving the grant application, and if so, whether the application had been forwarded to Toronto Conference for processing. Jerry indicated he would check and advise Patti Rodgers at the presbytery office so that the pastoral charge may be assured to have its application considered in the 2012 round of funding.
  - b. Siloam Cemetery Board – The presbytery has been contacted by the Siloam Cemetery Board with a request for assistance. The board is comprised of aging members who have operated the cemetery since the congregation closed in 1969. Jerry and Cora Brodie attended the board's meeting on October 23, 2011. Members of the community were invited to attend in the hopes that fresh volunteers may wish to take over some of the responsibilities of maintaining the cemetery. The board has contacted the municipality with respect to closing the cemetery and handing it to the municipality under the Cemeteries Act. Jerry asked that they provide a balance sheet, and to delay a

- decision to close to give the community members present an opportunity to consider continuing the operation of the cemetery.
- c. Mount Albert Pastoral Charge – fence dispute. A resolution has been reached and Jerry has suggested that the pastoral charge apply to the contingency fund for assistance with the cost of legal fees.
  - d. Aurora Pastoral Charge – Jerry has been in communication with Aurora regarding their rental properties. The pastoral charge is contemplating developing the property for use as a chronic or homecare facility.
  - e. Lake of Bays Pastoral Charge – heritage status. A request came from Lake of Bays to have the Stewart Memorial United Church designated as a heritage site. Jerry has been in contact with the Municipality of Lake of Bays for clarity on their by-laws and has received a response. He has also been in contact with Eric Mathieson at the General Council Office seeking advice as to whether heritage designation is a help or a hindrance to a congregation. It is hoped that a policy may be developed by the commission at some point in the future. In the meantime, Jerry wished to do further research before responding to the request from Lake of Bays. There was discussion about the role of the commission in responding to requests from congregations - whether the commission is a decision making body, or a resource which assists the congregation in coming to its own decision.
  - f. York Pines Pastoral Charge – Application to Toronto Conference Accessibility Fund. An application was received from York Pines at the meeting.

**MOTION** That having received the application from York Pines Pastoral Charge, the Congregational Life Commission of Living Waters Presbytery approves the application to the Toronto Conference Accessibility fund for \$5,000.00 toward their accessibility project.

**Cora Brodie/Pauline Chappell**

**CARRIED**

#### **4. Congregational Governance**

- a. Jerry reported that the commission has received revised constitutional documents from Unity Pastoral Charge and Trinity Pastoral Charge (Newmarket). Bracebridge Pastoral Charge has indicated that it is working on revising its constitution as well. Jerry has provided the documents to Ted Meyers with a request that Ted form a team to review same.

#### **5. Other Business**

- a. United Church Foundation – Jerry encouraged members to become acquainted with the United Church Foundation as an investment vehicle for churches currently holding assets in long term investments. The rate of return is favourable.
- b. Congregational Name Change – A request for a change of name came from Emsdale Pastoral Charge. There was discussion on the commission creating a policy around the process for changing the name of a pastoral charge. Jerry suggested contacting Unity or Heart of Muskoka Pastoral Charges to enquire as to the process they used. Jerry will speak to Jody Maltby about checking

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the files for these pastoral charges for processes used in the past. It was suggested that once a process has been developed that it go into the Living Waters Presbytery Handbook for future reference.

Next Meeting SATURDAY, MARCH 24, 2012 at Bradford United Church.

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Jerry Therrien

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Gwen Galbraith

**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**MINUTES of Meeting held December 13, 2011**

At the home of Chair, Pat Edmonds, 6 Bayfield Street, Barrie, ON

**CALL TO ORDER** – Pat Edmonds, Chair, called the meeting to order at 1:48pm

Present: Harry Ramsaran, Susan Eagle, Glen Eagle, Terry Davies, Nancy Knox , Jane Wetelainen, Helen Bishop, Don Spratt, Ted Meyers, Patti Rodgers, Jody Maltby, Linda Parsons, Audrey Brown  
Regrets: Ross Carson

**1. Constitution of the Meeting:**

The Chair called the meeting to order:

“In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God.”

**Opening Prayer** Pat read us a Christmas Blessing

**2. Approval of Agenda**

**MOTION** that the agenda be approved as amended.

**Moved by: Ted Meyers**

**Seconded by: Helen Bishop**

**CARRIED**

**3. Approval of Minutes**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held October 19, 2011 and be approved as distributed,

**Moved by: Linda Parson**

**Seconded by: Terry Davies**

**CARRIED**

The Minutes of the November 15, 2011 meeting of Living Waters Presbytery were received.

**4. Correspondence**

a. Letter from Jerry Therrien

**MOTION:** That that the letter of resignation from Jerry Therrien as co-chair of the Congregational Life Commission be received with regret.

**Moved by: Jane Wetelainen**

**Seconded by: Don Spratt**

**CARRIED**

**5. Treasurer’s Report** – Harry Ramsaran

Harry reported that we are in good shape and will break even without having to request interim funds from Toronto Conference.

Harry reminded us of the continued large expenses of mileage. Just something to think about when we are making plans.

**6. Commission/Committee Reports**

b. Community Connections and Right Relationships – Glen Eagle and Susan Eagle

The Social Justice Network of Ontario Conferences met this past week and compared what is happening in conferences across Ontario. They are planning to have a presence at Queen's Park in the form of a person who would be a reference for media, MPP's and others who are looking for SJNOC. It is felt this is necessary as there are no national church staff people to turn to for provincial matters.

Kairos met with the SJNOC. The Kairos focus this year will be on aboriginal issues. Kairos is trying to start a local group in Barrie.

ISARC Housing group is asking each Conference to hold meetings with MPPs regarding housing and poverty issues housing. The commission is looking for United Church contacts in each riding who would work on this objective.

Kairos has an excellent page of information on the situation in Attawapitskat

The Inter Presbyteries consultation group on Social Justice in Toronto Conference has decided to hold a workshop on Oct 27<sup>th</sup>, 2012 at Evergreen Brickworks (Toronto). The topic will be a "how-to" on advocacy and social justice issues.

The motion made at the November 15, 2011 meeting concerning the presbytery's opposition to Bill C-10 was forwarded to all of the members of parliament who have ridings in Living Waters Presbytery, and the office of the Prime Minister. Some responses have been received, all of which support the bill, but thank the presbytery for its comments.

c. Spiritual Development – Nancy Knox

The commission's fall work has been around Youth Ministry including the Confirmation retreats, Ubuntu service and Worshiplude trip.

A church musicians event was held and well received

In the new year events for pastoral visiting, and children's ministries will be held.

d. Men's Ministries – Ted Meyers reporting for George Bishop

Men's retreats will be held at Camp Big Canoe for fellowship, spiritual and physical work. Look for more information (both stay over and day opportunities will be available)

e. United Church Women – Helen Bishop

On November 28<sup>th</sup> the UCW Presbyterial gathered at Stouffville United Church for its Christmas meeting. There were 87 women present. In the morning a florist from Stouffville came and showed the women how to assemble Christmas arrangements. After lunch some of the ladies got

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into costumes to become part of the living nativity pageant led by Rev. Nancy Waterman. The presentation was warmly received. The next meeting of the Presbyterial will be held on February 13, 2012 at St. Matthews United Church in Richmond Hill. The guest speaker will be John Harries and his topic will be a study of various versions of the bible over the years.

f. Vision and Church Development – Don Spratt and Terry Davies

- i. Brown's Corners - nothing to report.
- ii. Holly assets - The Mapleview Avenue building owned by Toronto United Church Council is for sale. The presbytery owns 3-400 chairs which remain in the building. Many of the chairs are in need of repair. TUCC has asked that they remain in the building as assets to be included in the sale price. The commission has agreed that this is prudent. Ted noted that Camp Big Canoe would like 100 of those chairs. There is continued conversation with Canada Revenue Agency regarding some assets listed in a 2008 return. Harry is working with the commission and support staff on our behalf to straighten out this paperwork matter.
- iii. New Hope financing. Mortgage with TUCC is up for renewal. Our approval is required  
Mortgage: \$95,000  
Amortization: 10 years  
Term: 3 years  
Interest: Bank of Nova Scotia three year mortgage rates as of Jan 25, 2012  
Payment: Monthly, principal and interest  
Provisions: Renewal fee has been paid  
Security: first mortgage is in place  
Approval: Living Waters Presbytery  
Source of funds: Investing in Ministry Fund

**MOTION**

That Living Waters Presbytery approve the continuation of the mortgage with Toronto United Church Council on the trust property of the New Hope Pastoral Charge.

Ted Meyers / Don Spratt

**CARRIED**

- iv. Painswick Update – Developer is hoping for 2012 construction start with an expected completion date in the fall of 2013. TUCC is involved in the planning process.
- v. Strategic Planning - A process is in place for strategic planning through the national group Edge. Some members of our Presbytery will meet with National Staff to see if and how this program might become a part of our vision.

g. Congregational Life –Ted Meyers

- i. Leadership

**MOTION:** That Jim Keenan be appointed interim co-chair of the commission to the rise of Conference.

Executive Dec 13, 2011



Ted Meyers / Linda Parsons

**CARRIED**

ii. Commission outstanding issues

Ted has reviewed the ongoing work of the commission with presbytery staff. The commission will be meeting in January to deal with any outstanding motions.

iii. Volunteer time

The plan of these co-chairs is to establish teams within the commission

Team 1 – Pastoral Oversight – headed by Diane Bennett Jones

Team 2 - Collection and review of annual reports and constitutions headed by Cora Brodie and Helen Bishop

Team 3 – Property issues – Co-chairs and Don Reesor and 1 other to be named.

h. Personnel – Jane Wetelainen

The Personnel Commission meets December 14<sup>th</sup>. For executive's information - The commission deals with pastoral relations, Education and Students, and the Retirees Association. The commission is also responsible for oversight of Ministry Personnel within the bounds of our Presbytery. Part of this work is to ensure that required workshops and training have taken place. ADP compliance is also part of this work.

i. Coordinating Committee – Linda Parsons.

In response to a call for commissioners to General Council, Linda has received two expressions of interest from Ministry Personnel. The Nomination process will continue. Lay representatives are also needed.

In the spring, an orientation for new presbyters and those who have not yet chosen a commission will be held.

**7. Other Business:**

- a. Remit 6 - This remit, concerning The United Church of Canada's statements of faith, must be voted upon by presbyteries by April 1, 2012. Both congregations and presbytery will cast a vote in this level 3 remit. Members were reminded that **if a presbytery or congregation does not respond, their lack of response is considered a "no" to the question.**

In preparation for the March 24, 2012 meeting of presbytery, notice will be sent to members that Remit 6 will be voted upon at that meeting, and reminding congregations to consider the material sent to them in June 2011, hold a vote and submit the results to the General Council Office.

- b. March Plenary. The agenda is getting very full. Pat asked for input – re: commission time. The decision was made that commissions will meet separately.  
This will be an exciting meeting with much work to do so don't miss it!!

c. Executive oversight.

At the executive retreat last spring there were a number of issues identified as issues the Executive wanted to work on, and many of those issues have received attention. One issue that was raised was accountability. The Executive agreed that this issue will be on the agenda at next year's retreat.

- d. Pat reminded chairs that all commissions need to name a permanent secretary as the minutes they take are the minutes of Living Waters Presbytery and form part of the permanent Record of Proceedings.
- e. Gratitude was expressed to Laurie Cook for her gracious hospitality and poetic Christmas greeting.

**Termination**

The agenda having been completed, the Chair terminated the meeting at 3:25pm

Closing blessing was led by Pat.

Next Meeting of Living Waters Presbytery – Saturday March 24, 2012 at Bradford United Church.

**Next Executive:** February 14, 2012 at 1pm Living Waters Presbytery office.

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Chair

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Secretary

## Personnel Commission

### ***Minutes of Meeting held December 14, 2011***

Living Waters Presbytery office, Guthrie, ON

The meeting was called to order at 11:07 a.m. by Chair Jane Wetelainen, with the following members present:

Todd McDonald (staff), Jane Wetelainen (chair),

Pastoral Relations

Nina Fulford (Act.sec)

Murray Nutt

Donna Hazlett

Terry Thom

Paul Dempsey

Elaine Lush

Joy Crawford

Dennis Posno

Rick McKinley

Linda Butler

Education and Students

George Moore

Carley Wortman

Heather Power

Regrets: Bruce Roffey, Leslie Sedore, Doug McLeod, John Harries

WORSHIP: Jane led us through the meditative hymn, VU 61. This was followed by the Lord's Prayer.

### **1. APPROVAL OF AGENDA**

**MOTION** by Dennis Posno /Heather Power

that the agenda be accepted as amended with the addition of  
4.12 Regent Park-Forest Home; 4.13 Mactier; 4.14 Bradford

**CARRIED.**

A quorum was declared

### **2. APPROVAL OF MINUTES.**

**MOTION** by Paul Dempsey/ Linda Butler that the minutes of the meeting of the Personnel Commission held November 15, 2011 be approved as distributed .

**CARRIED**

### **3. REPORT FROM PERSONNEL MINISTER.**

Todd reminded us to complete the survey on Effective Leadership and Healthy Pastoral Relationships. Patti will send an electronic copy to all Personnel Commission members.

David Allen is hosting an "Exploring Ministry" event June 8-9 at Emmanuel for anyone who is interested in attending. Free lodging and board for ministers and the people they bring. More information to come.

Jane will work with Todd to draft a letter (to be sent in January) regarding mandatory training in Sexual Abuse Policy Awareness and Racial Justice for all in paid accountable ministry. Requirements must be fulfilled by Dec 31, 2012. Another Sexual Abuse Policy Awareness workshop will be held at Emmanuel in March. On-line Racial Justice workshop will also be offered.

All Presbyters serving on JNACs, JSCs or other Presbytery meetings are urged to submit their claims monthly. It was suggested that a line be added to the form to reflect this requirement which allows for better budget control. If the budgeted amount is exceeded then it would be possible to request more funds but all were urged to be as economical as possible (car pools, not attending unnecessary meetings, using conference calls etc.)

JSCs should request eligibility reports when they have a short list (1-3) of candidates. Todd is able to communicate with other Personnel Ministers and will relay pertinent information to the JSC.

It was suggested that new ordinands who may now seek their own calls be coached on the process. In today's culture some will want to know why they were not considered a good match. Need to be reminded that pastoral relationship searches are spirit-led and involve more than credentials.

#### **4. PASTORAL RELATIONS – Chaired by Linda Butler**

- 4.1. Evergreen Update: Nina has called a first meeting of the new JNAC for Dec 19, 2011 at 6:30 pm. A one-day JNAC process will follow in early January. At our January 2012 meeting we will seek to provide a supply appointment.
- 4.2. Heritage Markham update: Rick reported that two people are being considered. The JNAC asks for an ordained minister but a resume from a DLM is very interesting. If this person were chosen it would be necessary to have a congregational meeting to change the JNAC. If they do decide to forgo the requirement for ordination it might be prudent that the vacancy be readvertised accordingly before issuing a call or appointment.
- 4.3. Collier Update: Should make a decision soon.
- 4.4. King City: no news
- 4.5. Lake of Bays update: They have a capable LWL supplying frequently. JSC expect to make a decision by Christmas.
- 4.6. Trinity Newmarket update: A special congregational meeting to be held Jan 15 to discuss the JNAC recommendation of appointing a trained interim. Leslie Sedore, current supply, would become the interim and could start to apply her interim skills.
- 4.7. Knox Sutton update: They were not successful in calling the candidate they chose and have reworded their Observer advertisement. They are happy with current supply appointment.
- 4.8. Parry Sound Rural: It seems likely that their minister will move to LTD as of Dec 28 and they are in need of a ½ time supply appointment for the next two years. The charge is supportive of the minister in her illness. A possible Retired Supply was suggested. Paul will bring news in January.
- 4.9. Trinity Uxbridge: Forms received regarding Karen Coxall, a candidate for ordination (approved) for a 10 hour per week appointment but there were concerns regarding whether her Presbytery would permit her to work while studying full time. Linda will speak with Bruce Galbraith about this and also the need for a housing allowance. This will be put on the January agenda.

4.10. Severn Bridge

**MOTION** by Paul Dempsey /Dennis Posno

that the Personnel Commission of Living Waters Presbytery concurs with the request of Severn Bridge Pastoral Charge and approve the call to **Kathleen Taylor**, Ordained Minister, beginning January 1, 2012, full time, with the following terms for Category D: Salary \$37,500.00 per annum, housing allowance \$13,200.00 per annum, basic telephone, Continuing Education and Learning Amount \$1,275.00 per annum and all other terms according to *The Manual*. **Carried**

It was noted that an actual amount should be entered regarding basic telephone. Kathleen's moving expenses are greater than estimated and Paul will let the charge know that Presbytery would be open to a letter requesting financial assistance.

**MOTION** by Paul Dempsey/Dennis Posno that Kathleen Taylor be transferred from Coronation Presbytery, Alberta North West Conference to Living Waters Presbytery, Toronto Conference.

**Carried**

4.11. David Bruce

**MOTION** by Jane Wetelainen /Joy Crawford that the Personnel Commission of Living Waters Presbytery transfer David Bruce, Ordained Minister from Living Waters Presbytery to Toronto Southeast Presbytery both within Toronto Conference effective May 1, 2011. **Carried**

4.12. Regent Park-Forest Home:

Paul reported that he and Jody Maltby had attended a Fellowship and Pastoral Care meeting but the person in question did not attend (weather was bad) There are serious issues between the two points on the charge about this and other pre-existing issues. A listening team is to be sent with 2 members from Vision and Church Development; 1 from Congregational Life and 1 from Personnel.

**MOTION** by Terry Thom/Rick McKinley that Nina Fulford represent Personnel on the listening team.

**Carried.**

4.13. Severn Bridge Mactier:

Currently Don Powell is the supervising minister. He also supervises Evergreen PC where he often offers pulpit supply. We will discuss the needs at the January meeting.

4.14. Bradford: Bradford and New Hope are currently "clustered" and are served by Jim Keenan (full time) and Catherine Hions (3/4 time). Bradford is having financial difficulties.

**5. EDUCATION AND STUDENTS (George Moore)**

5.1. Bob Clay: met with George in early December and is thinking about some interesting options for his future in leadership in The United Church of Canada. Bob wants to discuss these options with the Education & Students Committee. An interview will be set up for January.

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- 5.2. **Covenanting Service Offering:** This is the time of year when the funds set aside for support to candidates for ministry is disbursed. The policy states that the funds are to be used for “students” and the E&S Committee feels that the word “candidates” more accurately reflects the intention of the policy.

**MOTION** by George Moore/Carley Wortman that we reconsider the motion made on Oct 26, 2011 (6.1)

That the existing fund from covenanting service offerings be disbursed at the end of this year in equal amounts to our current students.

**MOTION** by George Moore/Donna Hazlett that we defeat the motion.

**Carried.**

**MOTION** by George Moore/Carley Wortman that the fund from covenanting service offerings be disbursed at the end of each calendar year in equal amounts to Living Waters’ candidates for paid accountable ministry.

**Carried**

- 5.3 **Lena Hartviksen** was interviewed by CIC last month and was turned down with some recommendations concerning her candidacy. Jean Becroft, her accompanying person, and George Moore have met with Lena to discuss next steps and she is prepared to pursue the recommendations and they will be working with her to help prepare her for the next interview.
- 5.4 **Queensville/Holland Landing Pastoral Charge** will become a learning site on Feb. 20, 2012 when an intern begins an 8-month internship there.
- 5.5 **Jennifer Dennis:** The E&S Committee has found the 2 required presbytery representatives for the discernment committee for Jennifer Dennis from Bracebridge United Church. The reverend Derek Shelly is the ordered clergy rep will call the first meeting event and conduct the orientation session for the committee. Lack of contact information for the lay rep has slowed the completion of the paperwork.
- 5.6 **Training for Licensed Lay Worship Leaders:** Patti Rodgers has submitted a proposal for a training programme for licensed lay worship leaders. The committee will be studying this early in the new year and looking for volunteers to provide the instruction. Jane and George on track.
- 5.7 **Policy for Licensed Lay Worship Leaders:** Members of the E&S committee will be working with Todd to develop policies for lay worship leaders.
6. **RETIREES REPORT** 2012 Budget Request. They have gone over the 2011 budgeted amount.

**Next Meeting:** January 11, 2012, 11 to 3 pm. Please bring a bag lunch.

**Closure.** Paul moved the meeting be adjourned at 2.05 pm.

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Chair

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Secretary

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## Congregational Life Commission

### *Minutes of Meeting held September 17, 2011*

Place: Presbytery Meeting, Bracebridge United Church, Bracebridge, ON

Present: Co Chairs Jerry Therrien & Ted Meyers, Diane Bennett-Jones, Helen Bishop, Pauline Chappell, Chris Fahrner, Acting Secretary Gwen Galbraith, Bev Kell

Regrets: Bill Bruce, Cora Brodie, Elizabeth Cunningham, Donna DeVita, Joan Franklin, Lynn McEwan, Don Reesor, Al Scarth

Absent: Ratna Arasaratnam, Ian Finlay, Catherine Hawkins, Lorraine Scarlett,

1. Opening Prayer: Rev Diane-Bennett-Jones opened the meeting with prayer.

2. Minutes from June 18, 2011: A question of clarification arose re: the use of space by Painswick United Church. Colin MacDonald extended thanks to Rory MacDonald who had extended the invitation on behalf of Central United, to consider the possibility. Painswick declined. Lynn McEwan was present.

**MOTION:** Moved by Chris Fahrner, seconded by Ted Meyers  
That the minutes of June 18, 2011 be adopted as amended.

**CARRIED**

3. Business arising from the Minutes –Pastoral Oversight visits -

- a. Richmond Hill - is responsible to assure the manse is suitable for ministry occupancy. The recommendation will be removed since it is now rented long term.
- b. Temperanceville - Chris Fahrner read a card received thanking the visiting team for the visit.
- c. Brown's Corners - was done by Diane Smith, Chris Fahrner and Elizabeth Cunningham. There is an opportunity and options for the congregation to consider closing. It was suggested that a team of 3 from Vision and Church Development go in and discuss the possibilities. One suggestion is the amalgamation of Brown's Corners, Victoria Square and Headford congregations. The report was read by Chris.



**MOTION** Moved by Chris, Fahrner, seconded by Diane Bennett-Jones  
That the report concerning Brown's Corners Pastoral Charge be accepted.

**CARRIED**

Reports will be sent to Vision & Church Development.

**MOTION:** Moved by Ted Meyers, Seconded by Chris Fahrner  
That consultaion with Vision and Church Development re: pastoral oversights exercise a team structure.

**CARRIED**

- d. Yet to be done are  
Churchill/Gilford by Pauline and team,  
Locust Hill by Bill Bruce and team  
and Muskoka Falls by Jerry Therrien and team
- e. Yet to be scheduled are St Andrew's, Markham and Mount Albert.  
After that Sharon/Hope, Bala/PortCarling, Dalston/Crown Hill, Victoria Square,  
Goodwood Epsom-Utica, Minesing and New Hope have to be visited.
- f. Jody Maltby wishes to be a part of Pastoral Oversight visits for the 2011-2012  
year to achieve a better understanding of her support role at the Presbytery office.
- g. Re: Living Waters Oversight Visit Guidelines - Ted Meyers will send categories  
for edification, changing the priorities of visits to include visioning. The  
Markham visit will serve as a test run

4. Property and Finance –

- a. St Matthew's United, Richmond Hill - requesting a capital assistant grant re: the  
church furnace.

**MOTION:** Moved by Helen Bishop, Seconded by Diane Bennett-Jones  
That a bridge loan of \$15,000.00 over two years to cover the immediate cash flow requirements  
for the purchase of a new furnace (boiler) at St. Matthews United Church, Richmond Hill, at a  
cost of \$25,000.00 and repair of the church's exterior brick work at an estimated cost of  
\$5,000.00. The balance will be raised through fundraising efforts.

**CARRIED**

- b. Dalston/Crown Hill re: the use of restricted funds –

**MOTION:** Moved by Ted Meyers, Seconded by Pauline Chappell  
That the Dalston/Crown Hill Pastoral Charge pay a \$3,164.00 invoice for a survey completed by  
C.A MacDonald Surveying Inc. from the "restricted building fund".

**CARRIED**

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- c. Dunchurch Zion United Church re: acceptance for sale of property –

**MOTION:** Moved by Ted Meyers, Seconded by Diane Bennett-Jones that after checking to ensure the property is surveyed and paid for that the Dunchurch property be offered for sale to the Hambly's for \$8,000.00.

**CARRIED**

- d. Midhurst - a request for approval to allow the congregation to proceed with a roof replacement.

**MOTION:** Moved by Ted Meyers, Seconded by Helen Bishop that the congregation at Midhurst United Church proceed with a roof replacement on the main sanctuary, the work to be done by Midhurst Roofing Ltd at a cost of approximately \$18,000.00 including tax.

**CARRIED**

5. Constitutions - Ted Meyers has them for, St Matthew;s and Unity in Vasey and Sutton is requesting same.
6. Annual Reports - Jerry knows who has what reports
7. Covenanting Services will be held at Keswick/Ravenshoe on September 18 and at Lefroy on September 25
8. New Business –
  - a. York Pines –

**MOTION:** Moved by Ted Meyers, seconded by Chris Fahrner That the Congregational Life Commission of Living Waters Presbytery support the application by York Pines United Church to the Federal Government's Enabling Accessibility Fund of \$50,000 to help purchase and install a Limited Use/Limited Access elevator at the York Pines United Church.

**CARRIED**

The median quote of 3 for this project is estimated at \$119,175.45 including taxes from Lucanus Corporation of Aurora. Their application including a letter of support from Living Waters must be sent by Sept 23rd. Patti Rodgers at the Presbytery office will confirm that she has received and handled this request

- a. Bradford United has a leaky roof. Ted Meyers will respond.

Diane Bennett-Jones closed the meeting with prayer.

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Chair

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Secretary (Gwen Galbraith)

*Editor's note: The minutes of the September 17, 2011 meeting went missing for a period of time and as a result, many of the motions were re-visited at the January 3, 2012 meeting. As such, these minutes are placed side by side in this Record of Proceedings for clarity purposes.*



## Congregational Life Commission

### *Minutes of Meeting Meeting held January 3, 2012*

Sharon Hope United Church, Sharon ON

**Present:** Bev Kell, Diane Bennett-Jones, Helen Bishop, Cora Brodie, Ted Meyers, Ian Finlay, Pauline Chappell, Gwen Galbraith, Lorraine Scarlett, Lynn McEwen, Chris Fahrner, Jim Keenan, Dianne Smith, Jerry Therrien, Elizabeth Cunningham, Don Reesor, Donna DeVita  
**Conference call:** Debora McMillan, Catherine Hawkins, Al Scarth, Jody Maltby

**Call to Order:** Ted Myers greeted us and gave an outline of the new working structure for our committee. Jim Keenan will be co-chair with Ted. The work will be divided into three working teams. Diane Bennet-Jones will head Pastoral Oversight, arranging visits and teams. Cora Brodie and Helen Bishop will collect Annual Reports, Manse Inspections and Constitutions. Annual reports will be collected electronically where possible. Two people from the northern half of the Presbytery are needed to round out this group. Lynn McEwan and Debbie McMillan offered to assist with this work. Jim Keenan and Ted Meyers will take primary responsibility for property issues and requested volunteers to assist in various zones throughout the Presbytery. Don Reesor volunteered to help. This group will work with Church Development.

These subgroups will be responsible to collect information and place items on the agenda for the commission as appropriate.

The meeting was called to order at 7:07 pm and commenced with prayer.

**Approval of Agenda:** One item was added: The minutes of the September 17, 2011, were added to Other Business.

**Motion:** That the agenda be accepted as amended.

**Moved by** Cora Brodie

**Seconded by** Diane Bennet-Jones

**Carried**

**Approval of Minutes of November 15, 2011.** The minutes of the November 15, 2011, were reviewed. The following changes were noted: Dianne Smith, Lorraine Scarlett and Charles and Ratna Arasaratnam were present. Bev Kell had sent regrets. Item 3.c was corrected to read: Mount Albert Pastoral Charge – fence dispute. A resolution has not been reached but is close and Jerry has suggested that the pastoral charge apply to the contingency fund for assistance with the cost of legal fees.

**Motion:** That the minutes of November 15, 2011, be accepted as amended.

**Moved by** Lorraine Scarlett

**Seconded by** Don Reesor

**Carried.**

## Reports

### 1. Property and Finance

a. Keswick Ravenshoe Application for Church/Manse Modernization Grant. An application has been received from Keswick Ravenshoe Pastoral Charge requesting the commission's approval of its application to the national Church/Manse Modernization fund for a grant to assist in the installation of a replacement furnace and air conditioner unit in the manse. A quote provided indicated the cost to be \$4,226.20. The congregation is requesting a grant in the amount of \$2,113.20.

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Keswick Ravenshoe Pastoral Charge making application for a Manse Modernization Grant.

**Moved by** Pauline Chappell

**Seconded by** Diane Bennett-Jones

**Abstained:** Lorraine Scarlett

**CARRIED**

b. Ravenshoe United Church Application for Accessibility Grant

An application has been received from Ravenshoe United Church requesting the commission's approval of its application to the Toronto Conference Accessibility Fund to assist in the installation of a chair lift. The estimated cost of the project is \$10,000.00.

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Ravenshoe United Church making application for a grant from the Toronto Conference Accessibility Fund.

**Moved by** Bev Kell

**Seconded by** Chris Fahrner

**Abstained:** Lorraine Scarlett

**CARRIED**

c. Ravenshoe United Church Application for Accessibility Grant

An application has been received from Ravenshoe United Church requesting the commission's approval of its application to the national Church/Manse Modernization Grant program for the installation of a chair lift. This is the same project for which the congregation is seeking funding from the Toronto Conference Accessibility Fund. The congregation is requesting a grant in the amount of \$5,000.00.

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Ravenshoe United Church making application for a grant from the Church/Manse Modernization Fund at the General Council Office.

**Moved by** Helen Bishop

**Seconded by** Diane Bennett-Jones

**Abstained:** Lorraine Scarlett

**CARRIED**

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It was noted that this motion was considered and passed at the June meeting. The letter to be sent to the pastoral charge from the presbytery office advising of these decisions should contain an apology that notice of the previous approval was not conveyed to them. Also, the appropriate paperwork should be forwarded to the Conference Office.

d. Dalston Crown Hill request use of restricted funds

A request has been received from Dalston Crown Hill Pastoral Charge to use funds received from the closing of Hawkestone United Church, upon which there is a restriction that such funds be used for development of a new church site.

**MOTION:** That the Dalston Crown Hill Pastoral Charge may use funds received from closing of Hawkestone United Church for the purpose of retaining consultant services to explore future options for the pastoral charges' two buildings.

**Moved by** Pauline Chappell

**Seconded by** Bev Kell

**CARRIED**

It was noted that this motion was considered and passed at the September meeting. The letter to be sent to the pastoral charge from the presbytery office advising of this decision should contain an apology that notice of the previous approval was not conveyed to them.

e. Dunchurch Knox Pastoral Charge – sale of property

Lynn McEwan has brought information to close the file as the property has been sold. The documentation was received and will be forwarded to Patti Rodgers. Copies of the agreement of purchase and sale to be attached to the minutes.

f. Stouffville Pastoral Charge – sale of property

Chris Fahrner has brought information to close the file as the property has been sold. The documentation was received and will be forwarded to Patti Rogers. Copies of the agreement of purchase and sale to be attached to the minutes.

g. Grace Pastoral Charge – sale of manse

Pauline Chappell informed us that the property will not be listed until spring as it is being temporarily occupied by the minister.

h. Richmond Hill Pastoral Charge – manse inspection

The commission had planned to inspect the manse and moved to do so at an earlier meeting; however, it has now been learned that the manse is rented and as such a manse inspection is no longer required.

**MOTION** That the Congregation Life Commission withdraws its earlier motion to inspect the manse at Richmond Hill Pastoral Charge as the manse is now rented.

**Moved by** Chris Fahrner

**Seconded by** Cora Brodie

**CARRIED**

i. Emsdale Pastoral Charge – sale of property

The property has been sold and copies of the agreement of purchase and sale must be forwarded to Patti Rogers and attached to the minutes. Catherine Hawkins will contact the charge.

j. Midhurst Pastoral Charge – roof renovations

A request was received from Midhurst Pastoral Charge to approve its plan to renovate the church building by undertaking roof repairs. The pastoral charge has sufficient funds to undertake this project.

**MOTION** That the Congregational Life Commission approves the renovation project proposed by Midhurst Pastoral Charge for roof repairs.

**Moved by** Bev Kell

**Seconded by** Pauline Chappell

**CARRIED**

Next Steps: That a letter be sent to the pastoral charge from the presbytery office advising of this decision.

**Note: There is a need for our commission to develop guidelines for the pastoral charges as to when presbytery needs to be consulted about renovations. This issue should be raised at a future meeting.**

k. Siloam Cemetery Board

In response to the Siloam Cemetery Board's request for assistance and having received information that the cemetery is not the property of The United Church of Canada, the commission made the following motion:

**MOTION** That the Congregational Life Commission take no further action with respect to the Siloam Cemetery Board.

**Moved by** Dianne Smith

**Seconded by** Lorraine Scarlett

**CARRIED**

Next Steps: That a letter be sent from the presbytery office to the Siloam Cemetery Board advising of the above motion.

l. Coldwater Eady Pastoral Charge – Manse Inspection

Rev. Bright Yun has been called to Coldwater Eady Pastoral Charge, and as such the manse is due for an inspection.

**MOTION:** That Cora Brodie, Helen Bishop and Debbie McEwan conduct an inspection of the Manse located at 10 Craddock St, Coldwater, ON and report on their findings to the commission.

**Moved by** Debbie McEwan

**Seconded by** Chris Fahrner

**CARRIED**

Next Steps: It was noted that an inspection form was submitted by Burt Dobson dated August 2011. Following confirmation that the manse inspection is in order, a motion will be made at the next meeting approving the manse for habitation and the manse inspection report forwarded to the Secretary, Settlement Committee for Toronto Conference. (*Note a Warrant to Covenant cannot be issued until the manse inspection is complete, the motion is made and presbytery secretary signs*)

m. Lake of Bays Pastoral Charge –Heritage designation

A request was received from Lake of Bays Pastoral Charge to approve their request to have the Stewart Memorial United Church designated as a heritage site in commemoration of its anniversary. The municipality has been contacted concerning its heritage by-law.

**MOTION:** That, provided the pastoral charge has satisfied itself that heritage designation is beneficial to the ongoing ministry and mission of Stewart Memorial United Church, the Congregational Life Commission approves the request of Lake of Bays Pastoral Charge to pursue heritage designation for the building.

**Moved by** Jerry Therrien

**Seconded by** Pauline Chappell

**Abstained** Catherine Hawkins

**CARRIED**

Next Steps: That a letter be sent to Lake of Bays Pastoral Charge advising of this decision.

**2. Pastoral Oversight**

- a. Dalston Crown Hill – The visit took place on December 7, 2011, and a report is being prepared by Jody.
- b. Locust Hill - Donna DeVita reported that the report has been prepared but could not be completed due to the illness of Rev. Gord Burgess. The preliminary report will be sent to the chair of the Locust Hill Council with a request for feedback and then submitted to Patti Rogers.
- c. Bala-Port Carling - The visit took place in November 2011, and Rev. David Black is working on the report.
- d. Mount Albert – The report has been submitted.
- e. St. Andrews – Ted Meyers reported that he is still trying to set a date for the visit.
- f. Sharon Hope – The visit is to take place on January 11, 2012. Helen Bishop, Debbie McEwan and Lorraine Scarlett will visit accompanied by Jody Maltbe.
- g. Churchill Gilford – Pauline Chappell reported that a date has not been set.
- h. Goodwood Epsom-Utica – Don Reesor reported that the visit will take place on January 10, 2012.
- I. Heart of Muskoka – This visit is being deferred to spring.

Next Steps: Copies of the pastoral oversight reports for each of these visits shall be forwarded to Patti Rodgers at the presbytery office to be kept in the pastoral charge files.



### 3. Congregational Governance

- a. St. Matthews pastoral charge constitution has been received and will be added to the next agenda.
- b. Trinity Pastoral Charge (Newmarket) constitution has been received and will be added to the next agenda.
- c. Emsdale proposed name change – This item is tabled to the next agenda.

Next Step: The commission shall draft a set of guidelines for name changes including wide conversation within the charge, approval at a congregational meeting with 2/3 support (or other recommended number) and investigation of legal implications for deeds, etc.

### 4. Other Business

- a. Policy Development
  1. Criteria and thresholds for presbytery approval on renovation projects
  2. Process for congregations to follow when contemplating the sale of property
    3. Policy on heritage status for church buildings
    4. Possibility of using an electronic drop-box

These items were tabled to the next meeting

5. Minutes of September 17, 2011. The minutes were submitted by Gwen Galbraith and were reviewed by those present. Item 3. Temperanceville paragraph was amended to show that Dianne Smith was on the visiting team, not Diane Bennett-Jones. Also, in the last line of this paragraph, Chris Fahrner's name should be completed. Item 5. Constitutions - "Bracebridge" should be struck.

**MOTION:** That the minutes of the September 17, 2011, meeting be accepted as amended.

**Moved by** Chris Fahrner

**Seconded by** Bev Kell

**Carried**

Thanks to Jerry Therrien: Donna DeVita expressed thanks on behalf of the commission to Jerry Therrien for all the work and dedication he has given to the commission during his term as chair.

Jim Keenan urged us all to consider attending the Church Development presentation at Collier UC on January 31, 2012 at 6:00 pm to 9:00 pm.

**Closing:** Jim Keenan closed the meeting at 9:00 pm with prayer.

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Ted Meyers, Chair

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Donna DeVita, Secretary

## Personnel Commission

### ***Minutes of Meeting held January 11, 2012***

Living Waters Presbytery office, Guthrie, ON

The meeting was called to order at 11:05 a.m. by Chair Jane Wetelainen, with the following members present:

Todd McDonald (staff),

Pastoral Relations: Jane Wetelainen (chair), Nina Fulford (Acting Sec), Richard Moffat, Leslie Sedore, Elaine Lush, Doug McLeod, Ted Daghish, Rick McKinley, Paul Dempsey, Terry Thom, Linda Butler, Fran Watterworth.

Education and Students: George Moore, Heather Power, Linda Mather, and Carley Wortman.

Regrets: John Harries, Andy Comar, Joy Crawford, Derek Shelley, Sue Wood, Heather Power, Bruce Roffey, Murray Nutt, Jean Becroft.

WORSHIP: Jane led us through a mindfulness body breathing exercise and we prayed the Lord's Prayer.

#### 1. APPROVAL OF AGENDA

**MOTION** by Leslie Sedore/Doug McLeod that the agenda be accepted as presented, with the addition of Thelma Arnott application to be appointed Voluntary Associate Minister at Grace United Church, Ed Moll request to be placed on discontinued service list, voluntary, an update on New Hope and, under Education and Students, Distribution of Covenanting Service Funds.

**CARRIED.**

#### 2. APPROVAL OF MINUTES.

**MOTION** by Linda Butler/Rick McKinley that the minutes of the meeting of the Personnel Commission held December 14, 2011 be approved as distributed

**CARRIED**

#### 3. REPORT FROM PERSONNEL MINISTER.

- 3.1. REVIEW SESSION: All members of Pastoral Relations and interested members of Education and Students Committees were urged to attend a special review session, led by Joe Ramsey, on policy consultation regarding the new Conference organization. This will be held Feb 15 from noon to 2:30 at North West Barrie UC. This session will be preceded by the Personnel Commission meeting from 10 to noon. A free lunch will be provided.
- 3.2. RACIAL JUSTICE/SEXUAL ABUSE LETTER: We reviewed the letter to be sent to those who have not yet completed BOTH training sessions warning them that they will not be "in good standing" after the end of 2012. Times, dates of opportunities to complete training are noted. The letter will be sent to the one active in ministry with copies to Board Chairs and Ministry & Personnel Chairs.
- 3.3. M & P WORKSHOPS IN 2012: In May, Todd will offer workshops on performance reviews, in Alliston for Living Waters and Northern Waters Presbytery Ministry & Personnel Committees.

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- 3.4. INFORMATION FOR PENSION AND GROUP INSURANCE CONVENOR: A new list of pensioners etc. will be passed to John Harries and Arlene Simms for the Retirees Group's use.
4. **PASTORAL RELATIONS** (Education and Students Committee Members left for their meeting)  
Chaired by Jane Wetelainen
- 4.1. EVERGREEN JNAC (Ted Daghish/Nina Fulford): The new JNAC had 2 excellent meetings. Good meetings. Intend making frequent reports to congregations. Looking toward ¾ time ministry by ordained, diaconal or Designated Lay Minister. Working on job description, revising original JNAC. The three churches will meet after a joint service on Jan 15 to hear from the committee.
- 4.2. HERITAGE MARKHAM JSC (Rick McKinley): Will meet again Jan 12. Search continues.
- 4.3. BROWN'S CORNERS: Will not renew appointment of Warren Schell, after June 30. He is retiring and they are considering selling the building or exploring the possibility of having student supply. Victoria Square will need a ½ time appointment for July 1.
- 4.4. COLLIER ST. JSC: First contact has not worked out. There are other names on their list.
- 4.5. LAKE OF BAYS JSC: They are issuing a call but paperwork has not arrived.
- 4.6. TRINITY NEWMARKET JNAC (Linda Butler): Congregational meeting Jan 15 should approve calling Leslie Sedore as Intentional Interim.
- 4.7. KNOX SUTTON JSC (Linda Butler): Continues but they are not close to a call.
- 4.8. CENTRAL UC, BARRIE/ADP: This is out of our hands now.
- 4.9. KAREN CROXALL APPOINTMENT (tabled from last meeting); Her E & S committee must approve and request this. No action before that.
- 4.10. LEMONVILLE: – motion to approve JNAC report was found in earlier minutes.
- 4.11. PARRY SOUND RURAL: It is probable that Wanda Winfield will go on long term disability now that Restorative Care has ended (Dec 28, 2011). Rev. Bill Boyd is willing to take ½ time appointment for about 30 months. Forms will include a 30-day cancellation clause should Wanda be ready to return before the 2-year long term disability wait is over.
- 4.12 THELMA ARNOTT – VAM REQUEST

**MOTION** by Ted Daghish/ Rick McKinley that the Personnel Commission of Living Waters Presbytery appoint Thelma Arnott, Diaconal Minister, as a Voluntary Associate Minister to Grace Pastoral Charge, Barrie with the areas of responsibility as follows: Pastoral Care, Weddings, Coverage for incumbent, Christian education, Funerals, and other duties as required.

**CARRIED**

- 4.13 ED MOLL VOLUNTARY REQUEST FOR DSL:

**MOTION** by Ted Daghish/Paul Dempsey that in accordance with Section 035 of *The Manual*, the requirement of a ballot be waived. **CARRIED**

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**MOTION** by Elaine Lush/Leslie Sedore that having reviewed the request of Ed Moll to be placed on the Discontinued Service List (Voluntary), the Personnel Commission of Living Waters Presbytery, recommends to Toronto Conference that the name of Ed Moll be placed on the Discontinued Service List (Voluntary). **CARRIED**

4.14. NEW HOPE/BRADFORD CLUSTER: Linda Butler met with Jim Keenan and Catherine Hions. M&P committees will meet soon. They wish to continue the clustering arrangement but may change the job descriptions. This will be considered an internal matter.

4.15 MACTIER (Paul Dempsey): Up to now Bill Boyd has taken services and Don Powell has been supervisor. The small church has closed for the winter. This has freed Bill up for the Parry Sound Rural opening.

4.16. KING CITY (Todd McDonald): Listening team with Ted Myers & Harry Ramsaran and Rick McKinley have met to discuss a projected \$40K deficit for 2012. Sale of manse might provide funds for an expensive church roof repair. They will ask for an interim loan from TUCC. JSC is still at work. There was discussion of protocol regarding these issues.

5. **EDUCATION AND STUDENTS** (George Moore & Committee returned to plenary)

5.1. LAY WORSHIP LEADERS training and licensing. A meeting to set policies and guidelines for the training and licensing of lay worship leaders will take place on January 19<sup>th</sup> at the presbytery office.

5.2. RICHMOND HILL Linda Butler declared a conflict of interest and abstained from the two following motions.

**MOTION** by George Moore /Heather Power that the Personnel Commission of Living Waters Presbytery, having heard the recommendation of the Education and Students Committee, recommends Richmond Hill Pastoral Charge as a Supervised Ministry Education Site. **CARRIED**

**MOTION** by George Moore/Heather Power that the Personnel Commission of Living Waters Presbytery, having heard the recommendation of the Education and Students Committee, appoints Warren McDougall as the educational supervisor for Richmond Hill Pastoral Charge. **CARRIED**

5.3. UPDATE ON VIC BURTON'S DISCERNMENT: The discernment process has ended with a heartfelt support for Vic's calling to ordained ministry through the Ministry Based Ordination Program. The paperwork is now with the pastoral charge, but we cannot act on it until April when the year-long discernment period is over. Trips south in the winter by members of the committee necessitated the early completion of the discernment, but the committee members felt comfortable with this.

5.4. JENNIFER DENNIS UPDATE. Just before Christmas, Derek Shelly indicated that he hoped for the committee to begin meeting early in the new year. Derek will call the first meeting and do the orientation to the discernment process.

5.5. PATTI RODGERS UPDATE. An interview with Patti will take place Friday, January 13<sup>th</sup>. Because of the closeness of Patti to the E&S committee of Living Waters Presbytery, that would usually do this interview, it will be done by members of the E&S Committee from Northern Waters Presbytery. This E&S Committee wonders if the oversight of Patti's education would be better done by the E&S Committee of Northern Waters Presbytery.

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**MOTION** by Dick Moffatt/Terri Thom that the Education and Students Committee of Living Waters Presbytery request that the Education and Students Committee of Northern Waters Presbytery oversee the Designated Lay Minister-in-training process of Patti Rodgers, and that the Northern Waters Presbyter Education and Students Committee make ongoing reports and recommendations to Living Waters Presbytery. **CARRIED**

5.6. ALEX CONSTABLE: Contact has been made with Alex Constable regarding oversight of his education. There is some question as to our role in his educational process i.e. distance education from Atlantic School of Theology.

5.7. JODY MALTBY: Jody Maltby has been granted testamur from Center for Christian Studies.

5.8. DALSTON-CROWN HILL INTERN: A learning site visit to Dalston-Crown Hill took place in November to determine the progress of the internship of Dan Benson. Everything is in place for Dan's learning goals to be met and there are no concerns about the internship.

5.9. EDUCATION & STUDENTS FUND, DISBURSEMENT

**MOTION** by George Moore/Heather Power that we reconsider the policy passed at the last meeting of the Personnel Commission that currently covers the disbursement of funds held to support students for ministry in the United Church of Canada. **CARRIED**

**MOTION RECONSIDERED:** by George Moore/Carly Wortman that the funds from covenanting service offerings be disbursed at the end of each calendar year in equal amounts to Living Waters candidates for paid accountable ministry. **DEFEATED**

In the absence of policy the following motion was made re: 2011 funds.

**MOTION** by George Moore/Heather Power that be divided between Alex Constable, Bob Clay, and Lena Hartviksen. **CARRIED**

For consideration and discussion at the next meeting. Please send comments to George Moore prior to Feb13.

Policy for disbursement for funds: candidates and DLMS- in-training who are currently students for ministry in the United Church of Canada may request financial assistance from the presbytery using funds gathered at covenanting services for this purpose. Anyone who fits the criteria can request assistance and that request will be honoured in December of that year.

5.10 OVERSIGHT OF INTERIM MINISTERS: We were reminded that currently LW Presbytery through Personnel Commission is responsible for the oversight of Interim ministers serving within our bounds.

5.11 STUDENT OVERSIGHT continues to be a LW Presbytery E & S responsibility until they are ~~placed~~ ordained, commissioned or recognized

6. **RETIREEES REPORT**

6.1. 2012 BUDGET REQUEST: After much discussion about our budget and this request...

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**MOTION** by Doug McLeod/Jane Wetelainen that the Retirement budget remain as \$2000 for 2012 and that if they require an additional increment that they submit the request to the Executive with the understanding that it would take 90 days for a response after the decision by the Executive.

**CARRIED**

Jane Wetelainen will inform the Retirees Association Chair, John Harries.

7. **NEXT MEETING** Wednesday February 15, 2012 at Northwest Barrie United Church on Ferndale Road from 10 am to noon Living Waters Personnel Commission will meet. A lunch is provided before the Policy Consultation Review with Joe Ramsey (noon to 2:30 p.m.)

8. **ADJOURNMENT**: Paul Dempsey moved to adjourn the meeting.

**CARRIED**

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Chair

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Secretary



**VISION AND CHURCH DEVELOPMENT COMMISSION  
CONGREGATIONAL LIFE COMMISSION**

**Strategic Presentation and Dialogue**

January 31, 2012

**at Collier United Church, Barrie from 6:00 p.m. – 8:30 pm**

**Participants:**

**Visioning and Church Development Commission:** Laurie Cook, Terry Davies, Bob Harris, Catherine Hions, Bill Hurdman, Kevin Logie, Irene Lowry, Lois Marshall, Warren McDougall, Al McNaught, Ivor Roberts, Donald Spratt.

Regrets: Bill Jermyn, Nancy Waterman

**Congregational Life Commission:** Pauline Chappell, Donna DeVita, Ian Findley, Gwen Galbraith, Jim Keenan, Bev Kell, Ted Meyers.

Regrets: Diane Bennett-Jones, Cora Brodie, Chris Fahrner, Lorraine Scarlet, Al Scarth, Diane Smith

**Executive:** Audrey Brown, Pat Edmonds, Nancy Knox

Regrets: George Bishop, Helen Bishop, Linda Parsons, Harry Ramsaran

**Staff:** Jody Maltby

**Presenters from National Church EDGE:** Rob Dalglish, Lesley Harrison

**Objective of the Presentation:**

To inform Visioning and Church Development Commission members, Congregational Life Commission members, and Executive members of Living Waters Presbytery of potential strategic approaches for supporting Congregations in the development of stronger more vibrant congregations by working with EDGE.

**Welcome and Introductions:**

Terry Davies welcomed everyone and introduced the presenters: Rob Dalglish, Executive Director of EDGE, and Lesley Harrison, Consultant and Coach Coordinator of EDGE.

**Opening Worship:**

Rob Dalglish led us in singing "Spirit of Life" with actions and Jim Keenan led us in prayer.

**Presentation: Part 1 – Where the Church is Today**

Rob Dalglish opened with an "Awareness Test" to make us aware that we do not always see everything that is happening and in times of change there is a need to shift our focus. Rob made us aware of the fact that the church is undergoing the greatest change in the past 1600 years. He emphasized that all churches have been affected, not just the United Church. He referred to Phyllis Tickle's book "The Great Emergence: How Christianity is Changing and Why".

Rob discussed "Organizational Theory" and the present need for considering relationships rather than things, flow of things rather than structure, trust and empowerment rather than command and control, and focusing on abundance rather than scarcity.

Rob emphasized that changes that have occurred in the church are mainly due to the fact that the world has changed and not due to anything specifically that the church has done.

Lesley Harrison helped us look at how much technology has grown recently and the related fears. She shared with us a “Framework of How Things Work” from modern to post-modern. In modern times the church focused on the road to truth and God’s kingdom while in post-modern times there is more focus on mysticism, spirituality and many truths. Post-modern times allow more freedom and choice.

Rob had us reflect on “How Have You Experienced the Shift?” and many shared the impact that it has had on them.

### **Part 2 – The Role of EDGE for the United Church**

Rob outlined how EDGE, under the umbrella of the National Church, is a network for Ministry Development, a “living web of new and renewing ministries” to assist presbyteries and congregations in making decisions regarding the future. EDGE has just completed its first year of existence in which it exceeded its mandate to have 300 participants, 30 key networks, 3 stories of engagement and \$30 000 revenue. It now has 20 consultants and 6 coaches.

EDGE is willing to work with presbyteries to identify regional possibilities and for a fee is prepared to offer Assessment and Development Tools for congregations in transition, congregations seeking renewal and congregations considering partnering or amalgamations.

At 7:45pm there was a brief refreshment break and at 8:00 pm the meeting was reconvened by Terry Davies.

### **Proposed Strategic Approach:**

Terry commented on the decline of Christians in communities, the decline of United Church memberships, the decline of youth and younger adults in congregations and the aging of congregations. He shared with the group that after looking over 24 different annual reports of Living Waters congregations, it could be summarized that about one third were healthy, prosperous and growing, about one third were making it work with much fundraising, and about one third were struggling. Terry pointed out that although there are many different resources available to the presbytery including church websites, church publications, TUCC resources, Centre for Church Development leadership and the National Office’s EDGE, there has been no way to capture these in one place.

Working with EDGE in a Network Planning Process will allow us to tap into all the available resources in an ordered manner.

Discussion followed regarding the value of Living Waters Presbytery engaging both EDGE and TUCC in helping the presbytery to develop a Church Development Strategy. Funding would need to be requested from PTCC to cover the costs. It was pointed out that the Vision and Church Development Commission has already budgeted some money for such a purpose.

**MOTION** that the Vision and Church Development Commission working with the Congregational Life Commission develop a Church Development Strategy for the Presbytery that will be responsive to the context of individual existing congregations. The Strategy will be developed in concert with resources available such as EDGE Network and TUCC. When this strategy is prepared, it will be shared with the full court of presbytery and congregations will be invited to be part of the program.

**Donald Spratt/ Ivor Roberts**

**CARRIED.**



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Note: It was recognized that the responsibility for developing rests with the VCD Commission and the formal motion was only voted on by members of the Commission. There was clear support from most of the other attendees.

**Thanks and Closing:**

Donald Spratt thanked Rob Dalglish and Lesley Harrison for the presentation as well as others involved in the process of this meeting. The meeting was closed with the singing of “Spirit of the Living God” as a prayer.

Co-Chair \_\_\_\_\_ Co-Chair \_\_\_\_\_ Secretary \_\_\_\_\_  
Terry Davies Donald Spratt Lois Marshall



**Community Connections and Right Relations Commission**

**Minutes of Meeting held January 23, 2012**

Co-Chairpersons Susan Eagle and Glen Eagle presided

Kirsty Hunter acted as secretary

**IN ATTENDANCE:**

Wendy Wight, Kirsty Hunter, Betty-Lou McNabb, Janet Smith, Esther Lewis, Barb Kutcher  
Robin Milani, Linda Parsons, Wendall Fisher, Susan Eagle, Glen Eagle

**CORRESPONDING MEMBERS:**

Jody Maltby

**REGRETS:**

Doug Smith, Ann Spence, Svinda Heinrichs, Bruce Chambers, Maria Mindszenty

**QUORUM:**

Total voting members Present: 11

Quorum required: 1/3 of 22 or 7 voting members

The Chair declared that quorum was achieved.

**CALL TO ORDER:**

The meeting was called to order.

**APPROVAL OF AGENDA**

The Agenda was distributed and approved.

**APPROVAL OF MINUTES**

The Minutes from the meeting of November 15, 2011 were distributed by email.

**MOTION** that the Minutes of the meeting of the Community Connections and Right Relations Commission held November 15, 2011 be approved as distributed.

**Moved by Robin Milani**

**Seconded by Wendy Wight**

**CARRIED.**

**BUSINESS AND REPORTS**

1. Business arising from the minutes.

**a. Crime Bill**

A letter was sent to the Federal Government with respect to the crime bill. Responses were received from Peter Van Loan, Peter Kent, and a few others. The responses were tough defences of the need for the crime bill. A copy of the letter is appended to this these minutes. As per the Toronto Conference communication policy, Patti will be asked to distribute a copy of the letter to the conference and the other three presbyteries.

Since the bill is not yet passed we are going to continue working to oppose this bill. A follow up letter to the National Leaders and Provincial leaders will be sent since this bill has provincial implications as well. The social justice circle will work on this.

**MOTION:** that the commission request the Social Justice Circle to draft a second letter to be sent to all federal leaders, provincial leaders, MPs and MPPs, with copies to the commission, conference, the other three presbyteries and to be placed on the Living Waters Facebook page.

**Moved by Wendall Fisher**

**Seconded by Robin Milani**

**CARRIED**

For future reference a preliminary list of officials has been distributed with these minutes. It will need to be edited from time to time to ensure that the information is current.

MPs connected to our Presbytery

MPPs connected to our Presbytery

Mayors connected to our Presbytery

**b. Fair Trade Coffee Report**

A list of providers was distributed. It was decided to have a follow up presentation and display at Bradford re: fair trade coffee and other fair trade options.

Glen Eagle has a speaker who may be able to come to the March presbytery meeting if a presentation on the Israel/Palestine question is not arranged. Otherwise, we will try to have a presentation at the June presbytery meeting.

Barb Kutcher is going to make arrangements for a coffee urn for us to use and put fair trade coffee in.

Kirsty Hunter will search for other fair trade materials to hand out at the display table.

**c. Palestine**

This is a difficult question. It was felt by the commission that we all need more information. Susan Eagle will arrange for a speaker at the March presbytery meeting, possibly Barb Lloyd or another speaker from General Council. Kirsty Hunter will

send an email with some suggested background material from the internet. Jody Maltby will arrange that the book display at presbytery in March includes some resources on this issue, including copies of "A Moment of Truth: Kairos Palestine".

**d. Georgina Island**

No further movement on additional support for Georgina Island until possibly April. But for this year Presbytery will cover expenses for travel. It was noted that there is still concern, with respect to accountability, about the funds for this being housed in our commission's budget. It was suggested that a conversation needs to happen with Harry Ramsaran.

**2. Right Relations Circle**

The Circle has not met, but BettyLou McNabb and Linda Parsons reported that they attended the *Returning to Spirit* event in Paris, Ontario for their own edification. There are two sessions: first personal work and then reconciliation work. First Nations and Non First Nations were kept separate so that each community could attend to their specific issues. It was a wonderful experience but it also was something that she would recommend. It was very intensive work. It is run out of Winnipeg. They used the image of an eclipsed moon and living in light as slowly slivers are exposed. Susan Eagle mentioned that this model may be interesting to consider in light of social justice issues. More information may be obtained from the website.

[www.returningtospirit.org](http://www.returningtospirit.org)

Christian and Georgian Island will work together to lead worship for Toronto Conference Annual Meeting

Capacity Coordinator Penny Christianson of the National Aboriginal Circle is planning a clustering event to determine needs across conferences.

**3. Social Justice Circle**

No report. A Conference Call is scheduled for February 8, 2012.

**4. Mission and Service**

No report. A meeting is scheduled for February 9, 2012 at 10am at Grace United Church.

**5. New Business**

- a. Bracebridge United Church raises a lot of money for the Mission and Service Fund. The Mission and Service Circle will follow up on how they do it!! Basically they simply have a tradition of giving to the Mission and Service Fund. What in their church supports this culture? They also support additional mission work.

- b. Plans for a Truth and Reconciliation Commission event in Toronto continue by the *Living Into Right Relations* group of Toronto Conference. This is an event that is in partnership with the Government of Canada. Also participating are The United Church of Canada, Council Fire Urban Native Ministry and other partner groups in Toronto. It will be held at the Sheraton Centre Hotel on May 31 to June 2. A proposal has been sent to the Truth and Reconciliation Commission. The Commission agreed to sponsor this event in the amount of \$1,500.00 through its 2011-2012 budget. The funds are needed now.

**MOTION** that we authorize the \$1,500.00 previously designated to support the Truth and Reconciliation Commission event in May be forwarded to the Toronto Truth and Reconciliation Event now.

**Moved by Barb Kutcher**

**Seconded by Janet Smith**

**CARRIED**

A cheque will be requisitioned by the presbytery office and sent to Wendy King, who is the treasurer of *The Meeting Place* event.

- c. Robin wants to know if the commission will continue to support Diverse Families as a priority. After discussion, Glen proposed a letter be drafted and sent to the province. Robin will prepare a draft which will be referred to social justice circle for action.
- d. The Commission display board will be stored at Grace United Church.
- e. Growing Justice Event – This is an inter-presbytery event that will take place October 26-27, 2012. It comes out of a recognition during presbytery consultations that social justice awareness is waning at the congregational level. The event will seek to bring this awareness back to the congregational agenda. The theme for this year's event will be Occupy the Church. The commission hopes to support the event through its budget in the region of \$1,000.00. Susan Eagle, Glen Eagle and Jody Maltby are on the program planning team.
- f. Food Banks - Simcoe County is sponsoring an event looking at a Food Charter to be held in Orillia, Feb 21 (Shrove Tues) from 9am-2pm. Betty Lou raised the issue of food banks. Susan reported that they are trying to bring many voices to the table.

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**Next meeting**

Saturday March 24, 2012 at Bradford United Church during the regular presbytery meeting.

The meeting closed with a prayer.

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Chair

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Secretary

Addendum

November 21, 2011

Right Honourable Stephen Harper  
House of Commons  
Ottawa, ON K1A 0A6

Dear Sir:

Greetings on behalf of Living Waters Presbytery, in Toronto Conference, The United Church of Canada.

On November 15, 2011, the Community Connections and Right Relations Commission of Living Waters Presbytery passed the following motion, with a request that it be brought to your attention:

**Motion**

Whereas on Sept 20, 2011 Federal Justice Minister Rob Nicholson tabled C-10, the government's new crime bill, formally known as The Safe Streets and Communities Act. and

Whereas this bill actually comprises nine smaller bills, C-54; S-10; C-4; C-16; C-39; C-23b; C-5; S-7; C-56, that were introduced by the Conservative government during its minority rule, but were never passed and now will not have time for significant discussion, and

Whereas this will cost the provinces, territories and federal Government added billions of tax dollars, and,

Whereas the United Church upholds the ideals of restorative justice and the direction of this Bill is punitive and not restorative, and

Whereas places like Texas (who recently closed a prison due to lower prison population) and the UK have found the restorative, program based approach to be extremely more cost efficient and successful with regard to street safety and recidivism, and

**Therefore be it resolved** that we the Community Connections and Right Relations Commission of Living Waters Presbytery of The United Church of Canada , forward to The Federal Government of Canada and relevant media, our objection to the passing of Bill C-10

**Carried**

Yours truly,

The Reverend Audrey Brown  
Secretary, Living Waters Presbytery  
/pr

## SPIRITUAL DEVELOPMENT COMMISSION

### *Minutes of Meeting held February 7, 2012*

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Tuesday, February 7** at 10:00 a.m. at Living Waters Presbytery Office, Guthrie, ON. Co-Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

### **IN ATTENDANCE:**

**Order of Ministry: Ross Carson, Nancy Knox, Andrea Wheaton, Pat MacDonald**

**Laity: Meg Jordan, Barbara Hendren, Bill Stevens, Linda Winson**

### **Corresponding Members:**

The corresponding members to the Commission had been invited to attend by the Chair

**Order of Ministry: none**

**Laity: none**

**Staff: Jody Maltby**

**REGRETS: Ken Estabrooks, Joe Gaspar, Deirdre Lawrence, Don Inkpen, Ruth Noble, Karen Hiffman Millson**

### **QUORUM:**

Total voting members Present: 9

Quorum required: 1/3 of 21 or 7 voting members.

The Chair declared that quorum was achieved.

Nancy Knox called the meeting to order, welcomed everyone and then asked each person present to share a piece of scripture or hymn that related to where he/she was on life's journey today. Sharing time was followed by prayer.

**MOTION:** That the minutes of November 15, 2011 be approved.

Meg Jordan/Bill Stevens

**CARRIED**

The agenda for today was reviewed and additions made.

### **Camping Ministry Updates**

#### ***Camp Big Canoe***



Bill Stevens reported that as a result of tree limbs falling on the hydro line and causing a very minor fire in the summer and another tree falling on hydro lines at Thanksgiving, the hydro lines on the camp property have been well cleared.

A new secured storage building for canoes, vehicles, etc has been built to the right of The Barn.

In 2011, 239 campers enjoyed a “magical” summer camping experience on site. There are presently 112 campers already registered for 2012 which reflects the previous good summer camping time.

At present, Bill Stevens, the Camp Director is interviewing and recruiting 37 staff members for the 2012 camping season. Thirty-six of last year’s staff have re-applied.

An application has been made to offer a high school credit for the Outdoor Skills and Leaders in Training programs starting the summer of 2012. The program offered remains as in previous years but completion of more paperwork will be involved!

Bill asked for Presbytery’s support in the following ways:

- make a link to Camp Big Canoe website on the Presbytery website (Patti Rodgers to be contacted about this request)
- provide a mailing list for all the churches in the Presbytery so that camp brochures can be mailed out to them (mailing list available online; brochures can be put in church folders for pickup by Presbytery reps at March meeting)
- informing churches of availability of speakers about Camp Big Canoe (put message on roll around/powerpoint presentation for viewing prior to Presbytery meeting)
- asking churches to mention Camp Big Canoe in their church bulletin each week (put message on roll around/powerpoint presentation for viewing prior to Presbytery meeting)
- support the use of church camping placemats at Presbytery lunches (in the process of being designed and printed)

Bill reminded the Commission that churches are free to support any camp within the Presbytery, not just Camp Big Canoe that has been assigned to Living Waters Presbytery. The important thing is that children go to camp! Time to speak about Camp Big Canoe at the next Presbytery meeting will be requested at the Executive meeting.

Discussion followed about the differences between a United Church Camp and any other/secular camp. Bill summed up the discussion with the idea that the counsellors at a United Church camp care about the individual campers with no judgement as to disabilities, physical appearances, behaviours, etc. All are treated equally and as themselves. Christian values are lived.

## **Youth Ministry Updates**

### ***Ubuntu Service***

The Advent Ubuntu Service was not well attended.

Next one will be on Good Friday with the possibility of Mary Jo Leddy as guest speaker. Monica Moore is looking for Youth groups to participate in the event.

### ***Worshiplude***

There is still room on the bus for Worshiplude this weekend.

### ***Inter-Presbytery Confirmation Classes***

Plans by the team of Monica Moore, Jody Maltby, Andrea Wheaton, Nancy Knox, Andy Komar, Ruth Noble and Dennis Posno are well underway. Fifty-five youth have already registered. The first weekend gathering will be February 24-25 at Midland United Church. The second will be at Muskoka Woods Camp on April 20-22. This activity was originally a combined effort by Northern Waters and Living Waters but has become a Living Waters supported event. We wondered how long Northern Waters will wish to share responsibility for the event. There was some discussion around the idea that youth participation is directly related to leader participation.

### ***Youth at Conference***

There will be a Youth at Conference event this year although a leader is yet to be named. There will also be a Children at Conference event with Audrey Brown as leader. Children will be those of delegates only and will sleep with parents or guardians at night. More details to come.

### ***Youth Mission Interest***

Pat MacDonald reviewed the preparation and origin of the 2010 Youth Mission. She would be interested in leading a Living Waters Presbytery youth mission in the future. At the end of February, she is leading an adult group from Burton Ave UC to an isolated community in Nicaragua and working directly with the Moravian Church there who are partners with the UCC. She will look into the possibility of taking a presbytery youth group on a similar mission in the future. The Commission will revisit the idea at the March meeting when Pat returns.

SNACK BREAK

### **Children's Ministry Updates**

#### ***Workshops on Godly Play***

Previously, Dalston-Crown Hill UC has told the Commission that they would be willing to host a Presbytery sponsored Godly Play workshop. Meg Jordan has since followed up with Amy Crawford, our specialist in Godly Play workshops and tentatively planned two – one on Saturday, April 14 at York Pines UC with Ross Carson coordinating the event and one on Saturday, April 28 at Bracebridge UC with Nancy Knox coordinating the event. These two locations will provide easy access for both northern and southern churches in our Presbytery.

The aim of the workshop is to support people leading children's worship and will provide an introduction to the Godly Play curriculum.

A soup and sandwich lunch will be offered by each host church – donation baskets provided. Meg will confirm with Amy Crawford regarding format and cost; Nancy will prepare the flyer. Information needs to be out to the congregations as soon as possible as well as put in church folders for March Presbytery meeting. Meg will promote the event at the March Presbytery meeting also.

LUNCH BREAK

#### ***Set up of Children's Ministry Facebook page***

Following lunch, Nancy Knox shared an email request from Andrea Gaspar, Parry Sound area, regarding the set up of a Living Waters Children's Ministry Facebook page. Discussion followed concerning who would administer it, the use of photographs, and the format of the group – open/closed. Jody Maltby provided a copy of the Social Media guidelines from the UCC (available on UCC website). The Commission determined that accountability and the need to follow the guidelines were most important. Having a volunteer willing to administer such a site was wonderful as long as the guidelines were followed. It was felt that both the Presbytery Office and Andrea Gaspar should share the job of administrator of the Facebook page and that the Living Waters Children's Ministry Facebook page should be linked to the Living Waters Presbytery Facebook page. Audrey Brown will be asked to assist with the setup.

### ***Vacation Bible School***

Ross Carson added more information to the previous discussion at November's Commission meeting:

Vacation Bible School should be a full day program with the provision of before and after child care available. Host churches would be needed to offer the program on a weekly basis. Two Presbytery trained leaders would be provided to lead the camp at each church; their salary to be paid by the host church. The hiring and training of the potential staff would take place over the winter of 2012/13 for operation in the summer of 2013. Host churches would also need to provide room and board for the Presbytery leaders.

Ross will contact Ruth Noble about the Ottawa Vacation Bible School program she has knowledge of.

A poll will be taken at the March Presbytery meeting as to the interest in a Presbytery-based Vacation Bible School program. Follow up will be provided.

### ***Spiritual Care and Visitors Training***

Ross Carson has attended a meeting of the York Region Parish Nurses' support group, spoke at the meeting and has had email contact with Carol Rose-Kudelka, a member of the York Region Parish Nurses' support group. The group is interested in developing a two-hour program that could be offered on a Saturday morning or an evening. The program would assist in developing good visiting skills; increase understanding of the dynamics of health, illness and grief; promote the importance of confidentiality; and, develop active listening skills.

The Commission is interested in pursuing this training opportunity. Ross will contact them and find out how far afield they are willing to travel to present the workshop and its cost. Further details at the March meeting.

### ***Other Business***

Jody Maltby was contacted by Aldo Di Giovanni regarding a Christ – like presentation he was willing to give based on the question "How would Jesus respond?" He was unable to provide Jody with details. The Commission decided not to pursue the offer and Jody will inform the presenter as to our decision.

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Since a donation was given to Five Oaks last year, Ross Carson thought that it would be a good idea to have the Director of Five Oaks speak to the Presbytery at the June meeting. Nancy will make this request of the Presbytery executive at their next meeting.

Pat MacDonald wondered about the Commission organizing spiritual retreats/information. Discussion followed. It was thought that a team should be gathered to facilitate this idea. Further discussion will take place at a future meeting.

There was some discussion around the idea of developing a Spiritual Development Info Pac to be added to the church folders at a future Presbytery meeting.

At the March Presbytery meeting, we will decide when and where to meet prior to the June Presbytery meeting.

Meeting adjourned with a benediction lead by Nancy and we were homeward bound by 1:45 p.m.

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Chair

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Secretary

**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**MINUTES of Meeting held February 14, 2012**

At the Living Waters Presbytery office, Guthrie, ON

**CALL TO ORDER** – Pat Edmonds, Chair, called the meeting to order at 1:12 pm

Welcome

Corresponding Members: None

Present: Audrey Brown, Jim Keenan, Jane Wetelainen , Don Spratt, Terry Davies, Jody Maltby (staff) Linda Parsons Helen Bishop, Glen Eagle, Nancy Knox, Harry Ramsaran

Regrets: Ross Carson, Ted Meyers, Susan Eagle

**1. Constitution of the Meeting:**

The Chair called the meeting to order:

“In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God.”

**Opening Prayer** - A Valentine’s Prayer.

**2. Approval of Agenda**

**MOTION** that the agenda be approved as amended.

**Moved by: Glen Eagle**

**Seconded by: Donald Spratt**

**CARRIED**

**4. Approval of Minutes**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held December 13, and be approved as distributed,

**Moved by: Terry Davies**

**Seconded by: Helen Bishop**

**CARRIED**

**5. Correspondence**

1. Toronto United Church Council – Notice of Annual Meetings June 7, 2012-02-14
2. PTCC 2010 - A copy of Audited Financial Statements

**6. Treasurer’s Report – Harry Ramsaran**

Harry reported on the assessment process of Presbytery – This is set by Toronto Conference in our new process. A reminder that assessments are based on a combination of financial information

7. **Presbytery Report** Audrey Brown

Audrey is asking each commission to forward to her any highlights from the year, that they may want included in the report which will be in the Conference Annual Meeting material.

8. **Remit 6** – Jane Wetelaninen

Jane will lead us through the Presbytery vote on Remit 6.

9. **March Presbytery Meeting**

We had invited Luella Reid James, one of Toronto Conference's representatives to the Executive of General Council, however, she is unable to attend our March meeting. She will be invited to our June Meeting.

The following issues will be included on our agenda. (please note: this is not the full agenda)

- a. Remit 6 – The Presbytery plenary must vote on Remit 6
- b. Catherine Hions recognition as DLM to be done as part of our beginning worship
- c. List of admittands to be read. (note: there is a specific process for this)
- d. Motion for those eligible to attend Conference AGM -
- e. CCCR presentation on Palestine and Israel
- f. Toronto Conference restructuring - Pat will give us a brief report on the work of the review conducted by Ian Fraser.
- g. General Council commissioners proposal. This is a proposal regarding Moderator/ Executive Secretary (read the Observer article in March 2012 for more background information).
- h. Camp Big Canoe
- i. Joint Needs Assessment and Joint Search Committee training.

A reminder – There will be no time on the agenda for Commission meetings. In December, when faced with the long list of business for the March agenda, the commission chairs indicated that the commissions will meet separately.

Presbytery Meeting Timing A process is needed regarding how to determine the timing future meetings.

A few ideas were discussed. It was decided that an opinion will be sought from members of Presbytery through the same means by which they receive Presbytery Minutes. (either email or regular mail) to determine the preference from three choices:

1. All Saturdays, 2. All late afternoon/evening 3. a combinations of both.

This survey would be used as the means by which the Executive will determine the meeting scheduling in accordance with its mandate to “co-ordinate and conduct the work of presbytery” for 2012/13.

Considering the agenda restraints, it was proposed that we might try to present the educational reports as workshops. There was a good discussion regarding the benefits/drawbacks of this approach.

**MOTION:** That the agenda shall include a presentation by the Community Connections and Right Relations Commission of about 45 minutes duration on Palestine/Israel and that Camp Big Canoe be given 15 minutes, and that Joint Needs Assessment and Joint Search Committees be tabled to another meeting

**Moved by: Jane Wetelaninen**

**Seconded by: Linda Parsons**

**CARRIED**

#### **10. Record of Proceedings**

The 2010-2011 Record of Proceedings for Living Waters has been inspected by the Archives representative of Toronto Conference and approved. It is now posted on the Living Waters Presbytery website.

Pat noted the specific recommendations from the letter from Mary Gooley regarding Presbytery, Executive and Commission Minutes. This is a good reminder to us all of the details that we need to pay attention to, including

- who chaired the meeting
- who was secretary,
- where there meeting was held.

All meetings open and close with prayer and this is to be noted in the minutes  
First and Second names should be recorded – not just first names.

A reminder that the person recording the meeting must sign the minutes (note this especially if this person is filling in as secretary for one meeting.)

#### **11. Commission/Committee Reports**

##### **a. Coordinating Committee – Linda Parsons**

##### **i. Nominations**

Committee reviewed the nominating procedure.

They are recommending to the Executive a process for determining the 2012/2013 Slate of officers be based on the inter-presbytery Nominations

consultation held in the fall of 2011. The goal of this process is to match people's gifts and skills with particular tasks and roles.

**MOTION** That the nomination process for the 2012/2013 elections be: Each Presbyter will be sent the Job Descriptions. They will be invited to put their name forward in writing to the Presbytery Secretary, or they can be nominated by others with their consent. The nominating committee will conduct a discernment conversation and from there present the slate of officers with one name per position (excepting in the case of co-chairs).

In order to ensure a fair discernment process, it is our intention that nominations will not be received from the floor

**Moved by Harry Ramsaran**

**Seconded by Jim Keenan**

**CARRIED**

Note this year the slate will include Chair Elect, new commission chairs for vacant positions and General Council Commissioners.

The issue of renewal of commission chairs was addressed. Our handbook does not address this issue.

The nominating committee recommends that term of commission chair is renewable for one more term (three years).

A discussion ensued as to the merits of the wording of this policy

**MOTION** That the term of office be three years for Chairs/Co –Chair of commissions and that at the end of the term there is nothing precluding them from putting their name forward to Nominations for another term.

**Moved by: Glen Eagle**

**Seconded by: Nancy Knox**

**CARRIED**

**b. Community Connections and Right Relationships – Glen Eagle and Susan Eagle**

This commission recently met and is currently seeking the Executive's approval for the following regarding the closing of the Caterpillar Electromotive Plant in London, Ontario. :

**MOTION**

That Living Waters Presbytery or Toronto Conference

1. Express its concern for the well being of the workers who lost their jobs by sending a letter of support and concern to Local 27, CAW in London, ON.
2. Call on the federal and provincial governments to



- a. Protect the investment of public dollars by ensuring that no equipment is removed from the plant;
  - b. Investigate the possibility of nationalizing the plant and maintain production
  - c. Ensure that those workers who do lose employment with Caterpillar receive adequate compensation from the company and retraining assistance.
3. Call on United Church members to join the boycott of Caterpillar boots
  4. Express thanks to Mark's Work Warehouse for its decision to pull Caterpillar boots from its stock.

That copies of this resolution be sent to local 27 CAW, Members of Parliament and Members of Provincial Parliament MPP's and opposition members in our realm and that it be issued as a press release

**Moved by: Glen Eagle**

**Seconded by: Don Spratt**

**CARRIED**

- c. **Spiritual Development** – Nancy Knox  
Some youth from our Presbytery attended Worshiplude in Ottawa.  
Confirmation event – 54 youth registered.  
Two workshops will be held in April for Children's Ministry issues  
Watch for flyers  
Commission is considering a pastoral care training –  
Camp Big Canoe
- d. **Men's Ministries**  
Working with Camp Big Canoe creating men's projects, Organizing small group ministries for men.
- e. **United Church Women** – Helen Bishop  
Helen, gave us a brief report. 61 members Members went to St Mathews in Richmond Hill to hear Rev John Harries guest speak on 400<sup>th</sup> anniversary of the King James Version of the Bible. This was a great event that got people thinking about the Bible, and the history of its versions. A Worship service and communion were held after lunch. Rev John spoke of his life experience as a bread man.  
The Presbyterial's Annual meeting will be held April 16th in Barrie at Northwest Barrie United Church. It will be celebrating its 50<sup>th</sup> anniversary – Going Gold
- f. **Vision and Church Development** – Don Spratt and Terry Davies
  - a. Regent Park – Listening Team has met and is in the process of putting together a report.

- b. Painswick Church – A proposal for the lease is in the final stage. Toronto United Church Council has negotiated a deal for the land sale with a proviso of a lease for Painswick. The commission will deal with this at their next meeting on Feb 28<sup>th</sup>.
  - c. The commission is developing a Church Development Strategy Process. The intention is to offer assistance to existing churches when they are ready to begin the process of strategic development planning. Our Presbytery churches will be invited to be involved in this process. The commission is earnestly inviting wisdom from all of us to build this strategy. Contact Terry Davies with ideas, hopes, wisdom.
- h. Congregational Life** – Ted Meyers and Jim Keenan

Currently reviewing three constitutions and working with various congregations on a variety of issues.

- i. Personnel – Jane Wetelainen

The commission is always working on a variety of matters.

There is a proposal being put forward to General Council (from Human Resources) to change pastoral relations process for the United Church. This has many implications. The commission will be looking at the proposal for clarification.

Our Retirees are actively caring for one another and

Education and Students have developed a policy concerning the distribution of donations made at Covenanting Services to benefit students in the presbytery.

**Other Business:**

There will be a book display at the next meeting of Presbytery on March 24, 2012.

Reminder that there will be a Covenanting Service held at Coldwater United Church to celebrate the covenant between Coldwater Eady Pastoral Charge and Rev. Bright Yun. .

**Termination**

The agenda having been completed, the Chair terminated the meeting at 3:50 pm.

Closing blessing was led by Pat Edmonds.

Next Meeting of Living Waters Presbytery – Saturday March 24, 2012 at Bradford United Church.

The United Church of Canada  
Toronto Conference  
Living Waters Presbytery

2011/2012 - 167

**Next Executive:** April 17, 2012 at 1pm Living Waters Presbytery office.

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Chair

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Secretary

## Personnel Commission

### Minutes of Meeting held February 15, 2012

Northwest Barrie United Church, Barrie, ON

Todd McDonald (staff), Jane Wetelainen (chair)

Pastoral Relations: Nina Fulford (Acting Sec), Joy Crawford, Fran Watterworth, Rick McKinley, Terry Thom, Doug McLeod, Paul Dempsey, Don Powell, Ted Daghish, Linda Butler, Andy Comar, Elaine Lush, Leslie Sedore.

Education & Students: George Moore, Carley Wortman, Jean Becroft, Linda Mather.

Regrets: John Harries, Dick Moffatt, Donna Hazlett, Sue Wood, Derek Shelly, Bruce Roffey, Heather Power, Murray Nutt

1. **CALL TO ORDER:** The meeting was called to order at 10:02 a.m. by Past Chair Nina Fulford.

Jane Wetelainen led us in meditative worship using a More Voices hymn.

2. **APPROVAL OF AGENDA**

**MOTION** that the agenda be accepted with the following changes:

Remove 6(b) Vic Burton

Add 6(c) Discussion of disbursement of funds from covenanting services.

Add 5(o) Lemonville

**Moved by Ted Daghish**

**Seconded by Doug McLeod**

**CARRIED**

3. **APPROVAL OF MINUTES.**

**MOTION** that the minutes of the meeting of the Personnel Commission held January 11, 2012 be approved as amended. Add that Pastoral Relations was **chaired** by Jane Wetelainen. In 4.12 Motion include location of Grace Pastoral Charge, **Barrie**. 5.9 In motion change fund to **funds**. 5.11 change "placed" to "**ordained, commissioned or recognized.**"

**Moved by Fran Watterword**

**Seconded by Terry Thom**

**CARRIED**

4. **REPORT FROM PERSONNEL MINISTER.**

4.1. **Ministry of Supervision:** Conference Personnel Minister will sponsor a "refresher" course for those who undertook a Ministry of Supervision more than 5 years ago. Emmanuel College will share in leading the one-day event which will be paid for by Toronto Conference. When a date is set, Education and Students will be responsible for urging those eligible to take this course.

4.2. **Racial Justice and Sexual Abuse:** Letters have been sent to all those who have not taken both of the required seminars or webinars.

- 4.3. **Ministry and Personnel Committees:** Values and Relationship based workshops in May will cover Annual Performance reviews and goal setting. Such training is helpful before issues arise. Not all staff have job descriptions. Some personnel initiate requests for reviews. Workshops on May 3, 2012 at Bracebridge UC, and May 5 at St. John's, Alliston. Both are from 10 am to 3 pm. Participants are to bring bag lunch and minister's job description. Register beforehand.

**At 10:37 the Education and Students Committee left for their meeting**

5. **PASTORAL RELATIONS** Chaired by Paul Dempsey
- 5.1. **Evergreen Update** (Ted Daghish/Nina Fulford): The shorter JNAC recommended three-quarter time ministry personnel (ordained, diaconal, DLM). This was approved by the Official Board and will be presented to the Congregation on February 26. The charge has potential for growth with many retirees coming to the lake area. One charge is without an organist.
- 5.2. **Heritage Markham Update** (Rick McKinley): A meeting to be held on Feb 15. The Search committee's first choice is not available. There are more applicants for Sutton and Rick will encourage some to apply to Heritage Markham.
- 5.3. **Brown's Corners** (Linda Butler): there have been informal talks with Zion Alliance Church. More formal discussions, involving Personnel, Vision & Church Development and Congregational Life commissions and Victoria Square, will help to clarify future decisions.

**MOTION** that Linda Butler be appointed to the Listening Team for Brown's Corners Pastoral Charge to represent the Personnel Commission.

**Moved by Ted Daghish**

**Seconded by Joy Crawford**

**CARRIED**

- 5.4. **Collier St. (Barrie) Update:** Search resumes and the committee will contact those who applied after the deadline and invite them to re-apply.
- 5.5. **Lake of Bays:** Record of Call

**MOTION** that the Personnel Commission of Living Waters Presbytery concurs with the request of **Lake of Bays Pastoral Charge** and approve the call to **Donna Bowman Woodall** Ordained Minister, beginning July 1, 2012, full-time with the following terms for Category F: Salary \$40,230.00 per annum, housing allowance \$14,400.00 per annum, basic telephone \$780.00 per annum, Continuing Education and Learning Amount \$1,275.00 per annum and all other terms according to *The Manual and*,

that Living Waters Presbytery in Toronto Conference request that Donna Bowman Woodall be transferred from Oxford Presbytery, in London Conference, effective July 1, 2012.

Note that moving expenses must be paid, thus “maximum \$5000 for moving expenses” was removed from the form.

**Moved by Don Powell**

**Seconded by Jane Wetelainen**

**CARRIED**

**5.6. Trinity Newmarket update**

Toronto Conference Interview Committee have approved Leslie Sedore’s readiness for appointment and require that she be assigned a trained intentional interim supervisor to meet with and mentor Leslie and to report quarterly to Living Waters Presbytery. Donna Hazlett will be Leslie’s supervisor.

**MOTION** that the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge (Newmarket) and appoint **Leslie Sedore**, Ordained Minister from February 1, 2012, full-time until June 30, 2013, with the following terms for category F: Salary \$45,000.00 per annum, housing allowance \$20,409.58 per annum, basic telephone \$406.40 per annum, Continuing Education and Learning Amount \$1,250.00 per annum, and all other terms according to *The Manual* and, that in accordance with *The Manual* section 058(d), 058(e) this appointment does not require an act of covenant.

**Moved by Linda Butler**

**Seconded by Rick McKinley**

**CARRIED**

**5.7. Knox Sutton update:** They continue their review of applicants.

**5.8. Racial Justice/Sexual Abuse Workshops :** See Personnel Minister’s report.

**5.9. Trinity Uxbridge: Karen Croxall Appointment**

**MOTION** that the Personnel Commission of Living Waters Presbytery concurs with the request of Trinity Pastoral Charge (Uxbridge) and appoint **Karen Croxall**, Candidate Supply from November 1, 2011 to June 30, 2012, for part-time at ten (10) hours per week, with the following terms for category A: Salary \$7,771.00 per annum, housing allowance \$3125 per annum, basic telephone per expenses, Continuing Education and Learning Amount \$1,275.00 per annum, and all other terms according to *The Manual* and, that in accordance with *The Manual* section 058(d), 058(e) this appointment does not require an act of covenant.

**Moved by Jane Wetelainen**

**Seconded by Leslie Sedore**

**CARRIED**

We received a letter from her Education and Students Committee approving the appointment.

**5.10. Parry Sound Rural update**

**MOTION** that the Personnel Commission of Living Waters Presbytery concurs with the request of Parry Sound Rural Pastoral Charge and appoint **Bill Boyd**, Ordained Minister, from Feb 1, 2012 to June 30, 2012, for part-time at 20 hours per week, with the following

terms for category F: Salary \$20,115.00 per annum, housing allowance \$6,000.00 per annum, basic telephone \$600.00 per annum, Continuing Education and Learning Amount \$625.00 per annum, and all other terms according to *The Manual* and, that in accordance with *The Manual* section 058(d), 058(e) this appointment does not require an act of covenant and can be cancelled on 30 days notice by minister or pastoral charge. Telephone allowance to be clarified. This appointment also requires that a Level 2 police check (underway) be seen.

**Moved by Doug McLeod**  
**Seconded by Ted Daghish**

**CARRIED**

5.11. **King City Update** (Elaine Lush): The manse will be sold and full time ministry will be sought.

5.12. **Bonnie Jennings**

**MOTION** That the Personnel Commission of Living Waters Presbytery transfer Bonnie Jennings, Retired Ordained Minister, without appointment, from Renfrew Presbytery in Bay of Quinte Conference to Living Waters Presbytery in Toronto Conference effective February 15, 2012. **Motion by Fran Watterworth**

**Seconded by Leslie Sedore**

**CARRIED**

Todd will email Bonnie with our chaplain contact information.

5.13. **Robert Hunt Transfer**

**MOTION** That the Personnel Commission of Living Waters Presbytery transfer Robert Hunt, Ordained Minister, without appointment, from Kingston Presbytery in Bay of Quinte Conference to Living Waters Presbytery in Toronto Conference effective February 1, 2012.

**Moved by Doug McLeod**  
**Seconded by Andy Comar**

**CARRIED**

**MOTION** that the Personnel Commission of Living Waters Presbytery concurs with the request of Robert Hunt of the Order of Ministry to be Retained on the Roll of Presbytery indefinitely beginning July 1, 2011 for the reason of other employment

**Moved by Terry Thom**  
**Seconded by Leslie Sedore**

**CARRIED**

Robert is a CPE team supervisor, Spiritual Care Supervisor for the University Health Network, Adjunct faculty at the University of Toronto, Chaplain at Princess Margaret and Toronto Western Hospitals.

5.14. **Painswick JNAC** (Jane Wetelainen)

**MOTION** by Jane Wetelainen/Linda Butler that the Personnel Commission of Living Waters Presbytery, receive the Joint Needs Assessment Report dated February 5, 2012 from Painswick Pastoral Charge and adopt the recommendations that a new building to be constructed.

**And**

that a Vacancy be declared for a full-time Ordained Minister at Painswick Pastoral Charge, effective September 1, 2012, and that the Personnel Commission of Living Waters Presbytery establish a Joint Search Committee at Painswick Pastoral Charge and appoint Jane Wetelainen and a lay person (to be selected by Jane) as the Presbytery representatives on the Search Committee.

**Moved by Jane Wetelainen**  
**Seconded by Linda Butler**

**CARRIED**

5.15 **Lemonville:** They are interested in having candidate supply.

6. **EDUCATION AND STUDENTS -George Moore**

6.1. **Lay Worship Leaders** training and licensing: Using two United Church resources and with the help of Todd McDonald and Pat Edmonds, we are working on Standards of Practice to be sent to members of the Commission prior to adoption at our next meeting. These will also cover frequency of serving particular congregations and the relicensing process.

6.2. **Lena Hartviksen:** Jean Becroft is attempting to contact Lena regarding her process.

6.3. **Disbursement of Covenanting Services Funds**

**MOTION** that we adopt the policy as circulated:

Policy for disbursement for funds: candidates and DLMS- in-training who are currently students for ministry in the United Church of Canada may request financial assistance from the presbytery using funds gathered at covenanting services for this purpose. Anyone who fits the criteria can request assistance and that request will be honoured in December of that year.

**Moved by George Moore**  
**Seconded by Jean Becroft**

**DEFEATED**

**MOTION** by Doug McLeod/Elaine Lush that each December the funds gathered at Covenanting services during the year be divided equally among candidates and DLMS – in- training. Any gifts not accepted would be carried over until the end of the next calendar year

**Moved by Doug McLeod**  
**Seconded by Elaine Lush**

**CARRIED**

6.4. **Bob Clay:** An interview is in the process of being arranged with Bob Clay to confirm his candidacy.

6.5. **Patti Rodgers**

**MOTION** That the Personnel Commission of Living Waters Presbytery, on the advice of the Education and Student's Committee of Northern Waters, which acted on its behalf in this matter, and has:

reviewed the application DLM 502(b) of Patricia Rodgers  
reviewed the report of the discernment committee (DIS 202(a)) and the session, or its equivalent  
met with and interviewed the applicant  
ensured a current police records check has been seen and



receive Patricia Rodgers as an Applicant for Designated Lay Minister **and also** recommend the Designated Lay Ministry applicant as ready for appointment.

**Moved by Linda Butler**

**Seconded by Carley Wortman**

**CARRIED**

6.6. **Thanks to Patti Rodgers:** Our sincere thanks were extended to Patti for her dedicated service as Administrative Assistant. Our best wishes go with her as she begins her Designated Lay Ministry training.

7. **RETIREES REPORT** They will be meeting in February.

8. **REPORT FROM PERSONNEL CHAIR**

8.1. **JNAC training** for Presbyters has been postponed due to the heavy March agenda.

8.2. **Catherine Hions:** was approved as a Designated Lay Minister as of Nov 15, 2011, but we need to celebrate this in March. Please send possible liturgies to Jane.

8.3. **Covenanting at Coldwater-Eady** (Midland area) Feb 26, 2012 at 4 pm. We were reminded that such services are considered Presbytery meetings.

**NEXT MEETING:** Personnel Commission: Wed., March 21, 2012, 1 p.m. at Guthrie.  
Full Presbytery: Sat., March 24, 2012, 9 a.m. at Bradford UC.

**CLOSURE:** Meeting adjourned at 12:00 noon with prayer.

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Chair

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Secretary

VISION AND CHURCH DEVELOPMENT COMMISSION

***MINUTES OF MEETING HELD FEBRUARY 28 2012***

**Location:** Grace United Church, Barrie

**Time:** 4:00 pm

**Attendees:** Laurie Cook, Terry Davies, Catherine Hions, Bill Hurdman, Rev. Kevin Logie, Lois Marshall, Al McNaught, Donald Spratt, Rev Nancy Waterman

**Regrets:** Bill Jermyn, Irene Lowry, Carol Jones, Ivor Roberts, Rev. Warren McDougall

**Absent:** Rev. Heather Dobson, Bob Harris, Colleen Kirton, Paul Smith, Rev. Anna Taylor

**Declaration of Quorum:** 1/3 of 19 = 6      Attendees: 9

**Chair(s) of Meeting:** Donald Spratt/Terry Davies      **Secretary of Records:** Lois Marshall

**Welcome and Opening:** Donald Spratt called the meeting to order with request of a one word description of the "How are you doing?"

**Reading and Prayer:** Donald Spratt read "Hope" from Edward K. Rowell's "Fresh Illustrations" and led in prayer.

**Agenda:**

**MOTION** that the agenda be accepted as printed.

**Laurie Cook/Nancy Waterman**

**CARRIED.**

**Minutes of November 8 2011 Meeting:**

**MOTION** that the minutes of the November 8 2011 meeting be approved as distributed.

**Bill Hurdman/Kevin Logie**

**CARRIED.**

**Minutes of January 31 2012 Meeting:**

**MOTION** that the minutes of the January 31 2012 meeting be approved as distributed.

**Kevin Logie/ Bill Hurdman**

**CARRIED.**

**Report on New Hope** (Nancy Waterman)-no report (Nancy, Catherine Hions and Jim Keenan will meet and a report provided at our next meeting.)

**Report on Forrest Home and Regent Park:** Kevin Logie reported that the Listening Team had met with the Executive yesterday and Congregational Life Commission will be leading the response with the congregation in conjunction with Personnel.

**Report on Brown's Corners:** Terry Davies reported that a Listening Team composed of representatives from Congregational Life, Vision and Church Development and Personnel will be working with the congregation.

**Report on Painswick:** Donald Spratt shared DeMac Development photos of the proposed construction of a New Church on Dean Avenue in Barrie with occupancy expected to be by early 2014.

Terry Davies led us in a discussion of details of the proposed lease between TUCC and PUC. The financial support that will be needed by Painswick to cover the budgeted shortfall from 2012 to 2014 was also discussed. Vince Alfano has indicated that it will likely be possible to arrange a loan for Painswick. VCD would like to join a meeting with Painswick and TUCC to pursue this avenue of financing at the earliest possible time. Living Waters Presbytery will likely need to act as a Guarantor for this loan.

Re the Budget provided by Painswick, inconsistencies were noted between the Budget for 2012-2014 and the Annual Report for 2011. We will ask Painswick to revisit their Budget. A revised Budget will be requested once deliberations on a loan have been concluded. There was agreement that it would not be appropriate to request funding for the deficit from Presbytery, other than support for a loan.

**MOTION** that the Visioning and Church Development Commission approve the concept of the New Church proposed by Painswick United Church, with an anticipated completion in 2014. A requirement of the Lease that will be in operation in the new location is that ... "The congregation's financial viability will continue to be supported by Living Waters Presbytery for 5 years"... This will require a motion at a Full Court Presbytery Meeting. Further work is required with Painswick United Church to establish any required financial commitment on their behalf from Presbytery. The proposed Presbytery Motion will be circulated for approval before proceeding.

**Laurie Cook/Kevin Logie**

**CARRIED.**

**Report on Strategy Development:** Terry Davies led us in a discussion of his "Forging Forward in Spiritual Abundance" document (**see Appendix A**). There was agreement with the proposal and the next steps were identified:-

- Finalize detail with EDGE
- Meet with TUCC for potential support
- Work with Congregational Life to obtain its support
- Creation of a Communication Package
- Presentation to Presbytery for Funding

**MOTION** that the Vision and Church Development Commission supports and approves the proposed Church Development Strategy "Forging Forward in Spiritual Abundance." The Strategy will be further validated in discussion with EDGE and TUCC. Congregational Life Commission will also be invited to support this Strategy. A Communication Package will be created and the Strategy budget requirements presented to Presbytery for agreement.

**Nancy Waterman/Al McNaught**

**CARRIED.**

It was noted that a Mission Strategist for the Presbytery could be a possible alternative solution for developing strategy.

**Thanks:** Thanks were expressed to Terry Davies for all his work, especially with the Strategy Project. Terry acknowledged the contribution of Warren McDougall, Nancy Waterman, Kevin Logie, Al McNaught and Catherine Hions in the process. Laurie Cook was also thanked for her delicious fruit loaf.

**Prayer:** The meeting ended Nancy Waterman leading us in prayer.

**Adjournment:** At 6:30 pm Kevin Logie moved that the meeting adjourn.

**Next Commission Meeting:** at the call of the co-chairs

**Next Meeting: Saturday March 24<sup>th</sup> 2012 at Bradford United Church at 8:45 a.m.**

Co-Chairperson \_\_\_\_\_  
Donald Spratt

Co-Chairperson \_\_\_\_\_  
Terry Davies

Secretary \_\_\_\_\_  
Lois Marshall

APPENDIX A:

## Forging Forward in Spiritual Abundance

### Church Development Strategy Living Waters Presbytery February 2012

#### Living Waters Vision Statement

We believe that, with God as our centre, and Jesus Christ as our guide, we will be in relationship as Living Waters Presbytery so that we may be a ***Spirit-led, inclusive community offering encouragement and support, and embracing new ways to be the church.***

#### Statement of Strategy – Forging Forward in Spiritual Abundance

To create a planning process that caters to the needs of individual congregations and provides encouragement and support for those wishing to respond to changing population levels, demographic profiles and cultural shifts, employing facilitation resources and tools available through various areas of the United Church such as EDGE and TUCC. To better position Living Waters to set priorities for support and funding.

#### A. Supporting the need for Change in Existing Congregations

Assist congregations in creating changes to reflect the new needs of their community in the 21<sup>st</sup> Century:-

- Create and embrace a New Mission that can inspire the congregation
- Put aside those activities that do not fit the new Mission
- Enable the community to be led from a place of Spiritual Abundance rather than Scarcity
- Respect the diverse viewpoints of the congregation

##### 1. Fully Facilitated Process

In Partnership with EDGE work with individual congregations that are ready to energetically look for new ways to celebrate Christianity.

The process will provide facilitators and tools to lead the congregation to a new Mission over a period of 12 to 18 months

There has to be determination on the part of the congregation and awareness that the process will require considerable work and present challenges to the community.

Funding for this work will be substantially by Presbytery, but also require a contribution from the congregation.

## 2. Support Tools for congregations

EDGE will assist congregations to acquire tools that will allow some individual analysis and discernment on the potential for the community. This preliminary process may lead to the decision to move into a Fully Facilitated Process:-

- Environics led review
- Natural Church Development Survey & Reports
- Other Tools (TBD)

Funding of these tools will be jointly by congregation and Presbytery

## B. Supporting Presbytery Reconfiguration to reflect Change in Population areas.

Every year there is a shifting profile of each congregation's community. These changes are particularly prevalent in the light of ever declining church attendance, as Urban areas expand and people leave smaller Rural communities.

Regular assessment of these changes provides understanding of both the opportunities and challenges for congregations.

### 1. Identifying opportunities for expansion and relocation

Congregations may have the opportunity to flourish by the expansion of their existing facilities or by relocation (sometimes in concert with other congregations).

Working with TUCC and the congregation(s), these opportunities will be examined and support will be given to bring these into effect.

### 2. Supporting potential mergers

The changes within the area of congregations may provide that merging two or more congregations will provide the best opportunity to create a healthy merged entity.

There is clear evidence that merging one church into another existing church rarely works in long term.

The potential of closing two churches and creating a new single location will be considered and may provide the best opportunity to create a New Shared Mission, without baggage. A healthy new energised congregation is more likely to result.

This work will involve considerable care and energy and require support from other commissions (CL, Personnel) and potentially TUCC.

### **3. Group Ministries**

Examine the potential of Group Ministries of several congregations as a new approach to optimise the varied strengths of congregations and ministers.

### **4. Supporting closures of churches, where necessary**

When there is no other alternative, closure of a church may be decided working with the congregation. VCD and CL will work with the congregation to accomplish this in the best possible manner.

### **5. New Church Development**

Where new population centres emerge, New Church potential will be examined. It is assumed that most of these opportunities will be connected to (1) & (2) above.

## **C. Collaboration**

In order to optimize the potential of the above strategic areas, we will collaborate with:-

- Congregational Life and other commissions
- National Church
  - EDGE organization [www.edge-ucc.ca](http://www.edge-ucc.ca)
- TUCC [www.tucc.ca](http://www.tucc.ca)
  - Real Estate and Planning
  - Centre for Church Development Leadership

## **D. EDGE Full Process Criteria**

Congregations will be invited to become part of the Pilot in 2012. We will need to establish Criteria for selection. Criteria may include:-

- Various size congregations
- Rural and Urban
- Different geographic areas
- Strongest willingness to go the whole way

## **E. 2012 Potential**

The following are initial assumptions for planning purposes

### **1. Development of the Planning Process with EDGE**

We will work with EDGE and they have indicated that they will provide part of this work on a Pro Bono basis...assume our part \$5k (from existing budget)

**2. Support for redevelopment and revitalization of Existing Churches**

- Highest priority for 2012
- Aim at 5 Pilots for full process @ \$6k each, less a contribution of \$2k from congregation. Presbytery cost ...\$20k
- Identify and make available components from EDGE for other congregations...
  - 10 Environics Study @ \$200 each...Presbytery cost \$2k
  - 5 NCD Surveys and Reports @ \$600 each, less contribution of \$200 from congregation...Presbytery Cost \$2k

**3. Supporting Presbytery Reconfiguration**

- a. Relocation and expansion of Churches
  - Potentially 2 Area Plans through TUCC @ \$15k each...\$30k
- Merger of Congregations  
TBD
- Closure of Existing Churches  
TBD
- New Church Development
  - No new churches planned

**4. Budget Implications**

We have sufficient budget in VCD to cover our share of the cost of development with EDGE. We will need to obtain approval for additional funding up to \$54k...part of the payment would not be due until 2013.

Assuming success of 2012 initiatives we should expect budget requirements for 2013 of approximately the same level...say \$50k

**F. Create a Data Base to ascertain Congregational Health**

Decisions on funding support for congregations should be based on their current and potential Health. Working with Congregational Life Commission:-

- Analyse 2011 Annual Reports
- Summarise Pastoral Visits
- Dialogue with congregations.

**G. Communication Goal**

Using an invitational approach, offer congregations the opportunity to be included in the strategy with the intention of creating a stronger more vibrant congregation to serve their community.

## Personnel Commission

### ***Minutes of Meeting held March 21, 2012***

Living Waters Presbytery office, Guthrie, ON

The meeting was called to order at 1:07 pm by Chair Jane Wetelainen, with the following members present: Todd McDonald (staff),  
Pastoral Relations: Jane Wetelainen (Chair), Joy Crawford, Nina Fulford, Donna Hazlett, Richard Moffat, Leslie Sedore, Elaine Lush, Doug McLeod, Rick McKinley, Murray Nutt, Paul Dempsey, Terry Thom, Linda Butler, Fran Watterworth.

Education and Students: George Moore, Bruce Roffey (Secretary), Jean Becroft.

Living Waters Retirees' Association: John Harries.

**Regrets:** Andy Comar, Heather Power, Linda Mather, Carley Wortman, Derek Shelly, Don Powell, Dennis Posno, Ted DGLISH, Sue Wood.

1. **WORSHIP:**

Jane led in worship focussing on the readings for Lent 5 (Year B) using a three-part meditation based on the methodology of Suzanne Guthrie at [www.edgeofenclosure.org](http://www.edgeofenclosure.org). It focussed on death, resurrection and bringing new life to a shattered world.

2. **APPROVAL OF AGENDA**

Todd presented three additions to the agenda, clarification to the appointment of Bill Boyd, St. James Parry Sound and discussion of co-chairs for Pastoral Relations.

**MOTION** by Nina Fulford/Terry Thom that the agenda be accepted as presented and amended.

**CARRIED**

3. **APPROVAL OF MINUTES.**

**MOTION** by Fran Watterworth/Terry Thom that the minutes of the meeting of the Personnel Commission held February 15, 2012 be approved as distributed with the following change: The section on page 4 indicating that Robert Hunt is a CPE team supervisor is deleted.

**CARRIED**

4. **REPORT FROM PERSONNEL MINISTER**

4.1. Todd received a list of ministers receiving milestones in ministry. There are nine in Living Waters Presbytery. They will be recognized at the next meeting of Presbytery.

4.2. Todd did a sabbatical workshop last fall and asked where another one was needed. The consensus was that another workshop was not needed at this time.

4.3. Todd reported on David Allen's meetings concerning ministry. Two needs arose: peer support groups and leadership skills training for skills not learned in theological college.



- 4.4. LAKE OF BAYS: The chair reminded the members about the rules of confidentiality.

The members were updated about concerns about the ~~current~~ future pastoral relationship.

**MOTION** by Paul Dempsey/Nina Fulford that Derek Shelly and Kevin Logie be appointed to attend the Council meeting with the Lake of Bays Pastoral Charge with Todd McDonald. **CARRIED**

5. **REPORT FROM THE LIVING WATERS RETIREES ASSOCIATION** – (John Harries, Chair)  
John shared the Annual Report of the Retirees Association. The report is appended to these minutes. The report included the association's mission, an outline of the key activities of the past year and the financial statements for the year ending December 31, 2011.

John answered questions. It was affirmed that John and the association are doing a wonderful job.

John distributed a list of Retiree Round-Up with a program focussed on United Church hymn books. A survey was attached to the invitation, the results of which will be reported to the Commission.

6. **PASTORAL RELATIONS AGENDA:** Paul Dempsey Jane Wetelainen in the Chair

**UPDATES:**

- 6.1. EVERGREEN

**MOTION** by Paul Dempsey/Doug McLeod that the Pastoral Relations Commission of Living Waters Presbytery receive the Joint Needs Assessment Report dated February 29, 2012 from Evergreen Pastoral Charge and adopts the recommendation that a vacancy be declared immediately for a ¾-time ordained minister or equal. **CARRIED**

**MOTION** by Paul Dempsey/Linda Butler that Nina Fulford and Ted Daglish be appointed as Presbytery representatives on the Evergreen search committee. **CARRIED**

- 6.2. HERITAGE YORK PASTORAL CHARGE, MARKHAM

There was no report.

- 6.3. COLLIER STREET UNITED CHURCH, BARRIE

It was reported that Collier Street United Church search committee is still interviewing.

- 6.4. KING CITY

**MOTION** by Elaine Lush/Joy Crawford that the Personnel Commission of Living Waters Presbytery concurs with the request of King City United Church and approves the call to **Evelyn McLachlan**, Ordained Minister, beginning June 1, 2012, full time (based on 40 hours per week), with the following terms for Category F: Salary \$48,685.85 per annum, housing allowance \$18,600.00 per annum, basic telephone \$513.00 per annum,

Continuing Education and Learning Amount \$1300.00 per annum and all other terms according to the Manual. In addition the following provisions were included:

- one additional week of vacation entitlement annually for a total of 5 weeks per year; without expectation that a block of time be taken during the summer months;
- that the Sunday after Christmas and the Sunday after Easter to be taken as paid time off;
- And that the moving allowance be available for a period of nine (9) months following the date of the call and before December 31, 2012; and based on three (3) reasonable estimates.

Further, the Personnel Commission of Living Waters Presbytery approves the transfer of **Evelyn McLachlan** to Living Waters Presbytery, Toronto Conference from Halton Presbytery, Hamilton Conference. **CARRIED**

It was also noted that there is no date for the police record check recorded on the forms.

#### 6.5. BROWN'S CORNERS

Linda Butler reported that a Listening Team is meeting with the congregation about the future of the congregation and possible sale of building.

#### 6.6. PAINSWICK (Todd McDonald)

Request from Vision and Congregational Development Commission that Personnel join in making the recommendation that LWP provide funding (\$40,000 for 2 years). Our response is that we are abiding by the JNAC in seeking full-time ministry (see Minutes for Feb 15, 2012, page 4), unless the Charge changes the JNAC.

(George Moore and the E&S Committee returned to plenary)

#### 6.7. LISTENING TEAM TO REGENT PARK/FOREST HOME:

Nina reported that the report was sent to the Executive after separate interviews with the minister and both churches separately. The presenting issue turned out not to be the actual problem. There were significant differences of ministry and the future. One congregation is more rural and the other more urban. Both churches thought that they would be better served if they were separate, and it appears that this is a feasible alternative.

Paul reported on the results of the congregational meetings that both congregations are requesting that the Pastoral Charge be severed.

Todd reported that Amy Lee has now requested a change in pastoral relations.

**MOTION** Paul Dempsey/Leslie Sedore that the ~~Pastoral Relations~~ Personnel Commission of Living Waters Presbytery accept with regret the request of **Amy Lee**, Ordained Minister, for a change in Pastoral Relations effective June 30, 2012 and give thanks for her ministry among us. **Error! Bookmark not defined.**

**CARRIED**

6.8. CLARIFICATION OF THE APPOINTMENT OF THE REV. BILL BOYD TO PARRY SOUND RURAL:

Clarification to the appointment of **Bill Boyd**, Ordained Minister, to Parry Sound Rural Pastoral Charge, section 5.10 of the Minutes of February 15, 2012 (page 3), that the telephone reimbursement be \$50/month, and that the Pastoral Charge will pay \$130/month for the pensioner's medical and dental premium.

**APPOINTMENTS/CALLS:**

6.9. EVELYN MCLACHLAN CALL TO KING CITY  
See section 6.4 above.

**TRANSFER:**

6.10. TRANSFER OF THE REV. DR. GEORGE JAMES

**MOTION** by Paul Dempsey/Linda Butler that the Personnel Commission of Living Waters Presbytery transfer **George James**, Retired Ordained Minister, without appointment, from Living Waters Presbytery of Toronto Conference to Ottawa Presbytery of Montreal and Ottawa Conference, effective March 21, 2012.

**CARRIED**

6.11. TRANSFER OF THE REV. PHILIP CABLE

**MOTION** by Doug McLeod/Rick McKinley that the Personnel Commission of Living Waters Presbytery request the transfer of **Philip Cable**, Ordained Minister, Retained on the Roll seeking a call, from Southwest Presbytery, Toronto Conference to Living Waters Presbytery, Toronto Conference effective March 21, 2012, and that he be retained on the roll seeking a call.

**CARRIED**

7. **NEW BUSINESS:**

7.1. LISTENING TEAM TO ST. JAMES STROUD PASTORAL CHARGE

**MOTION** by Nina Fulford/Joy Crawford that **Andy Comar** be appointed by the Personnel Commission to the Listening Team at St. James Stroud Pastoral Charge.

**CARRIED**

7.2. REQUEST FROM THORNHILL UNITED CHURCH FOR JNAC

**MOTION** by Elaine Lush/Nina Fulford that the Personnel Commission of Living Waters Presbytery accede to request of the Council of Thornhill United Church for the formation of a JNAC and that **Linda Butler** and **Joy Crawford** be appointed as Presbytery representatives.

**CARRIED**

7.3. REQUEST FROM LOCUST HILL PASTORAL CHARGE

**Gordon Burgess**, Retired Ordained Minister, is no longer able to continue at Locust Hill Pastoral Charge as pulpit supply. The Pastoral Charge has requested a new pulpit supply, and measures are being undertaken to meet this request.

7.4. SUPERVISOR FOR ST. JAMES PARRY SOUND UNITED CHURCH

A supervisor is needed for St. James Parry Sound United Church due to the sabbatical leave of the incumbent minister. Paul Dempsey will approach a couple of ministers at neighbouring pastoral charges about the possibility of being the supervisor for St. James Parry Sound United Church.

7.5. REPORT ON DISCUSSION ABOUT THE CHAIRING RELATIONSHIP FOR PASTORAL RELATIONS

**MOTION** by Linda Butler/Donna Hazlett that the chair of the Personnel Commission be the chair of the Pastoral Relations Committee working with two representatives, one each from the north and south geographic areas of Living Waters Presbytery.

**CARRIED**

The following people were appointed as representatives, **Nina Fulford** from the north and **Rick McKinley** from the south.

8. **EDUCATION AND STUDENTS**

8.1. LLWL STANDARDS OF PRACTICE

This document will be emailed before the next meeting. Members should read the document and be prepared to discuss and approve at the next meeting.

8.2. LENA HARVIKSEN

**Lena Hartviksen's** conference interview did not go well. Members of the E&S committee continue to keep contact with Lena as she goes through a period of discerning whether she will continue in her candidacy.

8.3. INTERNSHIP AT RICHMOND HILL UNITED CHURCH

Information has just been received that the internship at Richmond Hill UC, which was to have begun at the new year, is just now going ahead.

8.4. HERITAGE YORK PASTORAL CHARGE

A request has been received from Heritage United to become a learning site. Some paperwork is still missing, but the approval will be completed before the start-up date of May 1.

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8.5. QUEENSVILLE HOLLAND LANDING PASTORAL CHARGE AND DONA  
LETHBRIDGE

**Dona Lethbridge** has begun her internship at Queensville and a learning site visit will be arranged in the near future. The lay supervision team at Queensville will be informed of an orientation event for LST members which will be offered soon.

9. **NEXT MEETING**: April 25, 2012 at 1:00 pm to 4:00 pm at Living Waters Presbytery Office.
10. **ADJOURNMENT**: Jane declared that since the agenda was complete the meeting was closed.  
Jane closed the meeting with prayer.

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Chair

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Secretary

2011 ANNUAL REPORT

Living Waters Retirees' Association

(Living Waters Presbytery - The United Church of Canada)

OUR MISSION:

To maintain an administrative, advocacy and social connection among retirees, disability recipients (and their partners), who are resident in Living Waters Presbytery; and to respond as far as possible to the expressed needs and interests of this constituency, in essential agreement with the United Church Manual.

KEY ACTIVITIES:

Convened three Advisory Board meetings on February 22, September 22 and November 22.

Maintained a member contact information and mailing list in cooperation with Presbytery and United Church House.

Forwarded a spring mailing, and an original Christmas card with a pastoral letter to 175 member households.

Planned, coordinated and hosted three successful afternoon social events – “Let’s Get Together” – which attracted a total of 75 participants on April 12 in Aurora, May 11 in Barrie, and June 9 in Gravenhurst.

Forwarded an Advisory Board letter to the Observer regarding the need for adequate health care coverage for United Church retirees.

Recommended that individual retiree and disability recipient visitation and pastoral care should be accomplished on a regional basis by caring friends and colleagues, and primarily through the outreach of local United Church congregations.

Assisted in Toronto Conference’s “Are You Ready To Retire?” workshop for retiring church professionals and their partners on May 27 in Orillia.

Corresponded with the United Church’s National Supervisor of retiree/disability recipient benefits regarding inefficiencies caused by the outsourcing of related administration to private companies.

Carefully monitored our \$ 2,000 annual budget from Presbytery resulting in an over-run of \$ 293., primarily due to increased travel expenses.

Special thanks to our volunteer 2011 Advisory Board members – David Black, Lorraine Black, Ken Deer, David Estey, John Harries, Johanne Hills, John Houston, Maggie Keates, Joanne Kelly, Mike Kelly, Brenda Schmidt, Fritz Schmidt, and Arlene Simms; to Presbytery for its

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funding assistance; to Jane Wetelainen - Chair, Personnel Commission to which we report; to Todd McDonald, Conference Personnel Minister; and to Patti Rodgers, Presbytery Administrative Assistant, for their counsel, support, hospitality and practical assistance.

John Harries – Chair: Living Waters Retirees' Association Advisory Board  
Convenor: LWRA  
905-727-6229  
[jharries@rogers.com](mailto:jharries@rogers.com)

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**LIVING WATERS RETIREES' ASSOCIATION  
(THE UNITED CHURCH OF CANADA)  
STATEMENT OF INCOME AND EXPENSES  
FOR THE YEAR ENDED DECEMBER 31 2011**

	YEAR 2011	10 MONTHS 2010
<b>INCOME</b>		
Grant, Living Waters Presbytery	\$2,000	\$2,000
<b>EXPENSES</b>		
Travel *	\$1,220	\$727
Office Supplies and Postage	549	548
Christmas Cards for Retirees	458	163
Long Distance Telephone		100
Appreciations/Hospitality	66	130
<b>TOTAL EXPENSES</b>	<b>2,293</b>	<b>1,668</b>
<b>OVER (UNDER) BUDGET</b>	<b>\$293</b>	<b>(\$332)</b>

\* Mileage allowance paid to board members in accordance with United Church policy

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Mike Kelly  
Treasurer, LWRA  
February 23 2012

## LIVING WATERS PRESBYTERY

### MINUTES OF MEETING HELD MARCH 24, 2012

Living Waters Presbytery was called to meet on **Saturday, March 24, 2012** at 9:00 a.m. at Bradford United Church, Bradford, Ontario. Chairperson Pat Edmonds presided.

Audrey Brown acted as Secretary.

Welcome - We began with a rousing round of "This is the Day"

The Four Directions Candle was Lit and the First Nations people of the area were thanked for their stewardship of the land.

#### **1. IN ATTENDANCE:**

##### **Order of Ministry and Ministry Personnel**

Diane Bennett-Jones, Audrey Brown, William Bruce, Philip Cable, Ross Carson, James Clubine, Andrew Comar, Heather Dobson, Glen Eagle, Susan Eagle, Nina Fulford, Svinda Heinrichs, Karen Hilfman Millson, Catherine Hions, Robert Hunt, Jim Keenan, Amy Lee, Dona Lethbridge, Kevin Logie, Elaine Lush, Linda Mather, Ruth McDonald, Carol McKinley, Doug McLeod, Deb McMillan, Maria Mindszenty, George Moore, Ruth Noble, Kathi Phillips, Young-Joon Rhee, Bruce Roffey, Derek Shelley, Anna Taylor, Nancy Waterman, Jane Wetelainen, Andrea Wheaton, Susan Wood, Bright Yun,

##### **Laity**

Edie Bard, Tina Bax, Marg Beleya, Helen Bishop, Cora Brodie, Amanda Buchanan, Keith Carson, Bruce Chambers, Bruce Chappell, Pauline Chappell, Laurie Cook, Joy Crawford, Terry Davies, Donna DeVita, Pat Edmonds, Chris Fahrner, Wendall, Fisher, Joan Franklin, Bob Harris, Andrew Hutcheson, Bill Jermyn, Jeff Johnston, Meg Jordan, Bev Kell, Sandra Kirby, Barb Kutcher, Dee Lawrence, Esther Lewis, Irene Lowry, Angus MacLennan, Lois Marshall, Barbara McDonald, Lynn McEwen, Betty Lou McNabb, Kim Posno, Ivor Roberts, Karen Rynard, Lorraine Scarlett, Douglas Smith, Dianne Smith, Donald Spratt, Jerry Therrien, Barbara Vancayzele, Judy White.

##### **Regrets**

Elizabeth Cunningham, Linda Severson-Winson,

##### **Corresponding Members**

Wendy Gichuru, Jeff Johnston, Dona Lethbridge

##### **Staff**

Jody Maltby, Conference Minister for Program, Mary Jane Mathieu, Administrative Support, Todd McDonald, Conference Minister for Personnel.



**Guests**

The family, friends and congregation of Catherine Hions.

**2. QUORUM**

Total voting members present:

Quorum required: for this pastoral year (July 1, 2010 to June 30, 2011) as defined by *The Manual*, section 001 (b) (ii), shall be one-quarter of total membership of whom one-third are Order of Ministry or Designated Lay Ministers, and one-third Lay members.

Total Membership is 225 members, 135 of whom are Ministry Personnel and 90 of whom are Lay representatives. **Quorum shall be no less than 56 representatives, with no less than 18 of whom are Ministry Personnel and no less than 18 of whom are lay representatives.**

Present were 37 Ministry Personnel and 43 Lay members

The Chair declared that quorum was achieved.

**3. CALL TO ORDER:**

The meeting was called to order at 9:05 a.m. by Pat Edmonds, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

Pat led us in a spring prayer by Joyce Rupp

**4. GREETINGS FROM BRADFORD UNITED CHURCH:**

We were welcomed to this space by Jim Keenan with a reading about perseverance and never quitting - he thanked us for our ability to grow and change and blessed us for our day.

**5. WORSHIP**

Our worship team lead us in a wonderful worship service which concluded with a service of RECOGNITION OF CATHERINE HIONS (DLM). We rejoiced with one another and with Catherine and her guests, on this joyous occasion.

**6. GOVERNANCE OMNIBUS MOTION:**

**MOTION**

1. That the agenda for this meeting be adopted.
2. That the minutes of the meeting of Living Waters Presbytery held November 15, 2011 be approved.
3. that the Minutes of the meeting of the Executive of Living Waters Presbytery held December 13, 2011 and February 14, 2012 be received.

4. That the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
5. That the Record of Presbytery Correspondence as per Appendix A be received, and that we confirm the noted actions taken.
6. that the following people be made Corresponding Members of this meeting of Living Waters Presbytery Jeff Johnston, Dona Lethbridge

**Audrey Brown/Pauline Chappell**

**CARRIED**

**i. PRESENTATION ON REMIT 6:**

Jane Wetelainen, Chair, Personnel Commission led us through the process of voting for Remit 6. She reminded us that each of our Pastoral Charges also must vote on this Remit. The study material has been available from the national church for many months.

Jane gave us a brief background on the statements of faith of the United Church – the first is the 20 articles of faith in the Basis of Union, noting that each generation has made an addition to our formal words of subordinate clauses. These being: The 1940 Statement; The New Creed; The Song of faith.

This remit is testing the will of the church to include each of the additional subordinate clauses into the Basis of Union.

*Questions for Clarification*

*Clarification was sought as to how to transmit votes on the remits. It was noted that a form was sent to each pastoral charge, in September, these pastoral charge forms are also on the available to download from: [http://gc40.united-church.ca/downloads/remit\\_06](http://gc40.united-church.ca/downloads/remit_06)*

*Each Presbytery also transmits their voting forms to General Council.*

*Clarification was sought re: the issue of essential agreement. When people are entering into the order of ministry, they must be in essential agreement with the Basis of Union – how does this affect essential agreement?*

*One implication of acknowledging more than one subordinate standard is that the standards would be seen to be “in dialogue” with one another. For example, when presbyteries examine candidates for ministry to determine whether they are “in essential agreement with the statement of doctrine” (The Manual 026(c)), both presbyteries and candidates would take into consideration all of the faith statements the United Church acknowledges as its formal doctrine. (from <http://www.united-church.ca/files/beliefs/statements/our-words-of-faith.pdf>)*

*Clarification re: Does a Presbyter vote the same way as their Session voted? It was noted that our understanding of voting within church courts is that one would vote one’s conscience while being be open to the leading of the Holy Spirit*

**REMIT 6 A**

**MOTION:** That, in the area of doctrine, The United Church of Canada recognize the primacy of scripture

- with sections 2.0 through 2.20 of the Basis of Union constituting the doctrine section of the Basis of Union and including 20 articles; and
- The statement of faith generally approved and commended by the 9<sup>th</sup> General Council (1940);

Each being recognized as a subordinate standard of The United Church as contemplated by subsection 3(b) of *The United Church of Canada Act*;  
and that the doctrine of The United Church of Canada be those standards subordinate to scripture that are approved by the United Church in accordance with the conditions set out in *The United Church of Canada Act*; And that the Basis of Union shall be amended to reflect this policy.

**Jane Wetelainen/Derek Shiep**

**CARRIED**

*Discussion ensued as to the historical value of the 1940 statement of faith – recognizing that it is dated in regards to language. We are not voting on the theology of the statement, but its inclusion as part of our faith statement process.*

**REMIT 6 B**

**MOTION:** That, in the area of doctrine, The United Church of Canada recognize the primacy of scripture

- with sections 2.0 through 2.20 of the Basis of Union constituting the doctrine section of the Basis of Union and including 20 articles; and “A New Creed” generally approved by the Executive of the General Council in November, 1968, amended by the Executive of the General Council in November, 1980, and further amended by the Executive of the General Council in March 1995; and  
Each being recognized as a subordinate standard of The United Church as contemplated by subsection 3(b) of *The United Church of Canada Act*;  
and that the doctrine of The United Church of Canada be those standards subordinate to scripture that are approved by the United Church in accordance with the conditions set out in *The United Church of Canada Act*;  
And that the Basis of Union shall be amended to reflect this policy.

**Jane Wetelainen/Kathi Phillips**

**CARRIED**

*Discussion - An observation was made as to the noted difference between the phrase doctrine and creed. Jane clarified that both are considered a subordinate standard.*

**REMIT 6 C**

**MOTION:** That, in the area of doctrine, The United Church of Canada recognize the primacy of scripture. with sections 2.0 through 2.20 of the Basis of Union constituting the doctrine section of the Basis of Union and including 20 articles; and “A Song of Faith”, adopted and commended

by the 39<sup>th</sup> General Council (2006) Each being recognized as a subordinate standard of The United Church as contemplated by subsection 3(b) of *The United Church of Canada Act*; and that the doctrine of The United Church of Canada be those standards subordinate to scripture that are approved by the United Church in accordance with the conditions set out in *The United Church of Canada Act*; and that the Basis of Union shall be amended to reflect this policy.

**Jane Wetelainen/Nina Fulford**

**CARRIED**

*Discussion*

*In that the United Church of Canada was formed by an act of Parliament- will this be discussed in Parliament? – or reported to them?*

*No. The federal Act that established the United Church made reference to subordinate standards as follows:*

*That nothing in this Act contained shall be deemed to limit the independent and exclusive right and power of the United Church to legislate in all matters concerning its doctrine, worship, discipline and government, including therein the right and power from time to time to frame, adopt, alter, change, add to or modify its laws, subordinate standards and formulas, and to determine and declare the same or any of them, but subject to the conditions and safeguards in that behalf contained in the Basis of Union.1 (from: <http://www.united-church.ca/files/beliefs/statements/our-words-of-faith.pdf>)*

*Does this song of faith fully explain the beliefs of the United Church?*

*Reminder that all are to be used together.*

*If the standard is these have become part of fabric of the United Church of Canada, the song of faith does not meet this criteria – it is not well enough known nor used enough yet – to be a part of the fabric of our church yet.*

Point of Order: Phillip Cable asked the mover to respect the debate and not respond to each speaker.

*The debate continued along its natural path. Discussion as to the merits of including a statement that is still not well known – both as a challenge to us to begin to know it....and to the realities of including old statements – that we really don't use either. A reminder that the song of faith was passed by a General Council (2006)*

Point of order a Request for a ballot was made.

Harry Ramsaren and Bruce Chappell acted as Scrutineers to count the ballots 67 yes, 13 no.

**MOTION** – That the ballots be destroyed

**Bill Jermyn/Kathi Phillips**

**CARRIED**

**7. THOSE ELIGIBLE TO ATTEND TORONTO CONFERENCE ANNUAL MEETING:**

**MOTION** that in accordance with Section 410(e) of *The Manual*, Living Waters Presbytery elects the lay members currently on the roll of presbytery and the following Youth representatives: Anthony Butler, Clinton Todd, Christopher Todd, Tyler Wallis and Sarah Jane Wetelainen as persons eligible to attend the 88<sup>th</sup> annual meeting of Toronto Conference (2012) as voting members.

**Bill Jermyn/Barb Kutcher**

**CARRIED**

**8. LIST OF ADMITTANDS:**

Richard (Ryk) Alan Brown  
Presbyterian Church of Canada  
Hamilton Conference  
Douglas Edward duCharme  
Presbyterian Church of Canada  
Toronto Conference  
George Karl Meier  
United Church of Christ  
British Columbia Conference  
Kurt Anders Richardson  
Baptist Convention of Ontario & Quebec  
Hamilton Conference

**RE-ADMITTANDS:**

Douglas Napier McLeod  
South West Presbytery  
Toronto Conference  
Jay Olson  
Victoria Presbytery  
BC Conference

**MOTION** -- That we waive the ballot.

**Jim Keenan/Angus MacLennan**

**CARRIED**

**MOTION**

That having heard the names and presbyteries of those seeking admission and readmission to the United Church of Canada, Living Waters Presbytery has no objection to the admission or readmission of any of the admittands named.

**Colin MacDonald/Jane Wetelainen**

**CARRIED**

**ii. NOMINATIONS AND ELECTION:**

Pat Edmonds, as Chair of Presbytery, declared all positions vacant. Angus MacLennan presented the slate of officers, including those who had confirmed that they wished to continue on until the end of their term and those who were nominated or allowed their name to stand.

Angus MacLennan presented the slate noting the incumbents, on behalf of the Nominations committee

Angus asked for nominations from the floor for the Toronto Conference Interview Committee. Nina Fulford was nominated. Further nominations were invited. Hearing none, nominations were declared closed.

**Chair Pat Edmonds declared Nina Fulford acclaimed to Toronto Conference Interview Committee.**

Angus MacLennan asked for nominations from the floor for one vacancy on Commissioners to General Council, noting the vacancy is for a person designated as Order of Ministry.

Rev. Amy Lee was nominated. It was noted that Rev. Amy Lee has recently sent a request for change in pastoral relations, and might not be within the boundaries of Living Waters at General Council time. However, since the same could be said of any of the candidates, it was decided to accept that nomination, making a change if necessary in the future.

Further nominations were invited. Hearing none, nominations were closed.

**Chair Pat Edmonds declared Rev. Amy Lee acclaimed nominated as a Commissioners to General Council.**

Noting that this represents a full slate, Angus MacLennan asked for further nominations three times. Nominations were declared closed.

**Chair Pat Edmonds acclaimed the slate as presented – with the additions of those previously recorded from the floor.**

Thank you to all for your willingness to serve our presbytery in this way. Please consider how you might serve in another year.

**Living Waters Presbytery  
Slate of Officers and Appointees 2012-2013**

**Officers**

<b>Position</b>	<b>Incumbent/Nominee</b>	<b>Term Ends</b>
Chair	Pat Edmonds	June 30, 2013
Chair Elect	Rev. Kathi Phillips	June 30, 2013
Secretary	Rev. Audrey Brown	No term
Treasurer	Harry Ramsaran	No term

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**Commission Chairs – 3 – year term**

<b>Commission</b>	<b>Incumbent/Nominee</b>	<b>Term Ends</b>
Congregational Life	Ted Meyers	June 30, 2014
	Jim Keenan	June 30, 2015
Spiritual Life	Rev. Nancy Knox	June 30, 2013
	Rev. Ross Carson	June 30, 2014
CCRR	Rev. Glen Eagle	June 30, 2014
	Rev. Susan Eagle	June 30, 2014
Personnel	Rev. Jane Wetelainen	June 30, 2014
VCD	Terry Davies	June 30, 2014
	Donald Spratt	June 30, 2013
UCW Presbyterial	Helen Bishop	June 30, 2014
Men's Ministries	George Bishop	June 30, 2013

**Toronto Conference Executive**

<b>Incumbent/Nominee</b>	<b>Term Ends</b>
Pat Edmonds	June 30, 2013
Rev. Deb McMillan	June 30 2014
Linda Parsons	June 30 2015

**TUCC – Representative to Annual Meeting of Corporation**

<b>Incumbent/Nominee</b>	<b>Term Ends</b>
Chris Fahner	2013
Rev. Carol McKinley	2014

**Toronto Conference Interview Committee**

<b>Incumbent/Nominee</b>	<b>Term Ends</b>
Gwen Galbraith	2015
Amanda Buchanan	2015
Rev. Colin MacDonald	2015
Rev. Carol McKinley	2015
Sue Wood, DLM	2015
Bill Stevens	2015
Rev. Nina Fulford	2015
Rev. Diane Bennett-Jones	2013
Rev. George Moore	2013
Rev. Kirsty Hunter	2014

**Mission Support Consultation**

Rev. Kirsty Hunter	2013
Linda Parsons	2013

The United Church of Canada  
 Toronto Conference  
 Living Waters Presbytery

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**Sexual Abuse Policy Reps**

Rick McKinley	
Rev. Liz Cunningham	
Rev. Kevin Logie	Officer of the Court

**Presbyteries of Toronto Conference Corporation (PTCC)**

<b>Incumbent/Nominee</b>	<b>Status</b>	<b>Term Ends</b>
John Ostime	Director	Sept 19, 2011
Harry Ramsaran	Director	Sept 19, 2012
John Ostime	Member	June 30, 2013
Harry Ramsaran	Member	June 30, 2013
Maureen Huisman	Member	June 30, 2013
Charles Drury	Member	June 30, 2013
Ken Clarke	Member	June 30, 2013

**Toronto Conference Settlement & Pastoral Relations**

<b>Incumbent/Nominee</b>	<b>Term Ends</b>
Rick McKinley	2013
Rev. Elaine Lush	2013

**Camp Big Canoe Representatives**

Rev. Ruth Noble	
Amanda Buchanan	

**Five Oaks Representative**

Rev. Ross Carson	
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**Commissioners to General Council  
nominated by Living Waters Presbytery pending election at Annual Meeting.**

<b>Nominee</b>	<b>Term Ends</b>
Linda Parsons (lay representative)	2015
Pat Edmonds (lay representative)	2015
Rick McKinley (lay representative)	2015
Rev. Colin MacDonald (order of ministry)	2015
Rev. Karen Hilfman Millson (order of ministry)	2015
Rev. Amy Lee	2015

**A break was held.**

**iii. TREASURER'S REPORT**

Treasurer Harry Ramsaren noted that in November he mentioned that our share of the interest income from PTCC is available and noted that the process for seeking funds from PTCC must come before the plenary of presbytery for decision.

**MOTION** : That Living Waters Presbytery request from The Presbyteries of Toronto Conference Corporation (PTCC) our grant of its 2011 net annual revenue which is estimated to be \$45,000 and that the said amount be remitted to Living Waters Presbytery at the Presbyteries of Toronto Conference Corporation's (PTCC) earliest convenience.

**Angus MacLennan/Bruce Chappell**

**CARRIED**

**iv. COMMISSIONS REPORTING:**

a) **Coordinating Committee** – Having reported on Nominations and through the Treasurer there was no further report.

b) **Congregational Life** - Jim Keenan

CLC has been very busy: here is a brief list of their work

Pastoral oversight: They have received four reports and are currently working on five others.

Listening Teams: They are currently working with three other commissions Listening Teams

Constitution reviews: 2

Accessibility/ improvements funds requests: 3

Manse fund - request to use Manse fund to pay housing allowance: 1

Property sales: 2

Jim noted that there was one piece of business that required immediate action and asked the commission to please gather at lunch to deal with the matter.

**c) Personnel – Jane Wetelainen**

The Commission is currently at work on:

There are several Joint Need Assessment Committees, Joint Need Searches and Joint Needs Reports in process. The committee would like to remind everyone of the importance of working together as presbytery and congregations in these joint endeavours

A note was made to thank our staff, Mary Jane Mathieu, Administrative Assistant, and Rev. Todd McDonald for their support with the commission.

A note that people are needed to sit on Discernment committees. Please consider helping the Education and Students committee in this way; speak to Jane if you are interested.

Living Waters Presbytery's Retired Ministers Association is very active. If you are a retiree, please watch for their recent survey and information re: gatherings

For the information of the plenary in trying to streamline the processes for this commission, the chair of Personnel is now also the chair of Pastoral Relations. Pastoral Relations in turn has "regional specialists" who are in charge of the North and South Regions.

George Moore co-chair of Education and Students introduced the Intern at Queensville Holland Landing, Dona Lethbridge. Welcome Dona!!

**d) Community Connections and Right relations – Glen Eagle**

Glen reported that the commission is involved in ongoing work which includes these three ongoing issues:

Bill C- 10

Caterpillar labour issues letters were sent to MP's and MPP's regarding this issue.

Today's Presentation on Palestine.

He noted that if you have any issues you would like the commission to discuss please feel free to contact them through the presbytery secretary.

**e) Spiritual Development –Ross Carson**

Ross noted that Nancy Knox is currently on tour in Israel

Ross updated us on Five Oaks. Mardi Tindal has discerned that she will not return to her position as director of Five Oaks education and retreat centre. Watch for the call for applications.

Confirmation: 54 confirmands are attending our Presbytery confirmation event. The February weekend was cancelled due to weather but the April event will cover all the necessary topics.

Workshops: Ministry with children workshops April 14 and April 28 watch for flyer – they were in the presbytery packages today, and also they were sent to all pastoral charges through our presbytery office. This event is open to all interested. It is a response to many of our common problems associated with ministry with children. Note that these events are north and south and we hope that this will enable people to attend either. The event will be led by Amy Crawford who will give an introduction to Godly Play. There will also be an alternate session for those not interested in Godly Play. Note these workshops will be held no matter what. Everyone is invited. This is a good place for people who might want to learn to tell stories to children of spiritual nature acknowledging changing language and images. Please come, even if you have to come at the last minute.

Youth: Ross called on Jody Maltby to report. She noted that a flyer re: Ubuntu service to be held on Good Friday at St Paul's Orillia has been sent out. This service features youth leadership from many different churches. Music leadership will be from Awesome Revelation from Westmount church. Adults are welcome to attend as long as they behave themselves.

Youth to AGM: We approved five youth to participate in AGM Conference. We still have 10 spots available if you know of youth ages 15-25, who would like to participate in a fully integrated program. Youth will participate in decision-making processes at Toronto Conference. Please contact Jody if you have interested youth.

General Council Youth Forum: This program runs in conjunction with General Council. We have until May 1<sup>st</sup> to name a Youth Forum participant. They do not vote but work with Council and also as part of a separate program. Please contact Jody for the nomination form.

Children's Summer Ministry: Please look for a survey in your pastoral charge presbytery folder. The Commission is seeking your input re: future possibility of a presbytery "travelling" VBS. Please find this survey and respond.

Pat MacDonald reported on her congregation's trip to Nicaragua. She reminded us of the work we do with the Moravian church there, through the M and S fund, and noted that in giving we are changing lives. The commission will consider youth mission possibilities there.

**f) UCW – Helen Bishop**

Presbyterial met in February at St Matthews. Rev. John Harries was the speaker with his collection of bibles in honour of the KJV 400<sup>th</sup> anniversary. Helen reminded us to check our family Bibles – there may be treasures abounding there. Many things may be tucked away within the pages.

50<sup>th</sup> Anniversary Celebration of the merging of the WMS and WA to become the UCW. In honour of this there will be a celebration at Northwest Barrie United Church on April 16<sup>th</sup>. The women are invited to wear gold. The guest speaker is Eleanor Wood, a humorous storyteller.

Toronto Conference UCW meets on May 1<sup>st</sup> in ~~Brantford~~ **Brampton** for another 50<sup>th</sup> anniversary celebration. Contact Helen for a registration form if you do not have one.

Chair Pat Edmonds noted that the UCW Presbyterial made a banner. It is on display here today. Thank you to Barb Hendren who made that banner.

**g) Men's Ministries – Helen Bishop on behalf of George Bishop**

Spring Roundup April 20-22 at Jackson's point. David Wilson, the Editor of the Observer, is speaker. Saturday will involve a discussion re: Why AOTS?

The Men's Ministry group is working with Camp Big Canoe and will be working on two days in June to help clean up the camp.

**h) Vision and Church Development – Terry Davies**

Terry Davies presented the Forging Forward strategy of the commission.

This is a new strategy that was passed by commission on Feb 28<sup>th</sup>.

The concept is that we are forging forward in spiritual abundance.

The word forging was carefully chosen. We are wanting to create something that is hard and resilient and acknowledging that change won't be easy.

The commission is partnering with Edge from the national church and with TUCC as well.

The emphasis is on working with the existing congregation to facilitate the process to move in a new direction, to move away from a place of scarcity to spiritual abundance.

This is a 12-18 month process and involves a great deal of work. It is intended to be primarily funded by presbytery. The commission will come to June plenary with this proposal.

This opportunity will be available to each congregation. The congregation must be ready to give up the past and to move into the future. There will be a series of workshops at which congregations will have a chance to hear more about it. They will need to have detailed understanding to move forward and can then self identify as ready to go ahead. There will be an initial pilot project of 5 for this year. There are a series of tools that they can use. The Natural Church Development survey and process are a foundational piece of this process, as well as Environics.

Some congregations may want to use some of the tools as a starting point and then maybe they will do the whole process in a future year. Please note that congregations will not bear

the lions share but will be supported by presbytery. Please expect this information in the next few months. Prayerfully and carefully consider if this is the right timing for your congregation.

More than Franchises – Terry is looking for 4 others interested in going. Please speak to him or Jody if you are interested. They need to know by March 31 to get good rate.

### **SPIRIT SIGHTINGS**

Chair Pat Edmonds noted the following:

Introduction of Mary Jane, our temporary administrator.

Pat asked for prayers for Terry Dunlop's family and for Linda Parsons's husband.

Pat celebrated our ministers with significant anniversaries of years of service:

Dorothy Wilson 55; Bob Rumble 55; Dennis Posno 40; Ross Carson 35; Susan Eagle 35; David Vipond 35; Walter Franklin Hearne 30 years; Jane Wetelainen 25 years.

Pat noted the banner and how much our congregations have responded to it. She asked us to indicate if we would like to purchase one for our congregation to please let her know. The more we order the better the price.

**Court broke for lunch at 12:00 p.m. with Pat leading us in grace.**

**Court reconvened at 1:10pm**

### **v. TORONTO CONFERENCE RESTRUCTURING – Pat Edmonds**

Pat presented some highlights from the Toronto Conference Review survey that folks were invited to participate in. She noted that clearly two problems were primary; one was distance the other was communication. She noted that there are no real solutions to these problems and reminded everyone who feels far from us to invite us to come to your church.

There were comments that I would go to presbytery if I knew when and where it was. A reminder was given that we send out the invitation asking us to reply and we then send out the agenda. Please read your presbytery mail!!!

Saturday meetings are an issue for some. One person said they prefer Saturday meetings. Pat noted that we promised that we would give a year of combining Saturday and late aft/evening. The next meeting on June 12 will be the year end of that experiment. After that you will be given an opportunity to vote on your meeting time preference. We will base our decision re: future meetings on those ballots. Please watch for those and send in your vote.

Pat also noted some positives, including

- The availability of staff in our presbytery office.
- The use of a worship team – and more singing.

- The development of the mission statement and vision and that all were able to participate in the process.
- The Handbook - good to foster understanding of our process and purpose

Regarding decision-making: many like the new structure of decisions in commissions and find it empowering with a better sense of ownership and it also eliminates voting on motions without knowing all the facts for each. Note: if you feel like you do not know what is going on, please read the minutes of the commission. This is how we are communicating with each other.

Meeting Balance: Some want more business, some want more inspiration and education. We are trying to do this as much as possible. Today is a good example of a good balance. Business in morning – inspiration in afternoon – thus we leave uplifted.

Pat reminded us that we are still a work in progress. We are making a gallant effort to work within the new structure. We are still feeling our way. It is still a bit messy, but all births are and this is the birth of a new thing.

She noted that 50% of people responded. This is a great response number for a survey.

Pat reminded us that some recommendations that will be reported on from this process at the Toronto Conference AGM will not apply to us as they are general and reflect policies from other presbyteries.

**vi. CAMP BIG CANOE PRESENTATION** Ruth Noble presented on behalf of Bill Stevens

Forty-four staff have been hired. They have their first meeting on March 25. One hundred fifty-nine (159) campers have registered so far compared to 132 a year ago. They have 200 beds, so there is room for more.

Partnerships:

TUCC

Coordinates Donation Opportunities to the Camping Opportunity fund.

Sponsors the Heart and Vision Event: A Celebration of Heroes, with proceeds to benefit United Church Camps. When: Monday, May 14, 2012. Ticket pick up begins at 6:30. Doors open at 7. Curtain rises at 7:30. Where: Metropolitan United Church, Toronto. How:

<http://www.tucc.ca/investingandgiving/heart-and-vision.html>

TUCC also co-ordinates the Toronto Scotia Bank waterfront marathon in October

Camp Big Canoe is grateful:

- to this presbytery for support.
- to our UCWs who support with craft supplies, etc. All of it is well used.
- to individuals who support campers who might otherwise not be able to attend

Last year 69 campers were given aid to enable them to attend camp.

How can you help?

- Volunteer for work day
- June 11 and 16 is a major clean up week with AOTS – there are others as well.
- Consider taking responsibility for maintaining a cabin.
- Send your kids or someone else's kids
- Put up info in your church.

If you have never been to the camp there is an **Open House** on June 30 and July 1<sup>st</sup>

Why send a kid to camp? Since 1931 Camp Big Canoe has been working with children. Director Bill Stevens is celebrating 15 year with Big Canoe. He has been working 35 yrs in camping Camp is a safe, positive environment, and kids spent most of their time OUTSIDE  
**Kids' lives are transformed by camp.**

Here is a poem written by Antony Bigby a 16 year old from 2009

I know this camp called CBC, they have a tree that named Mulchy  
the people there are awesome beyond belief.  
in the lodge where food's served for the day, comes a rowdy call of "Adam Bayes"  
and everything around you is hallelujah.  
There's just so many things to do, like swimming, sports and canoeing too  
And I'd never heard of roofball before I came here.  
Out trip, crafts, and polar bear, 'what's your morning if you're not there?'  
I can't believe it's over already, that's no hallelujah.  
Remember in the haunted tent, when around in circle the footsteps went.  
and the fear was just as real as Braden Durdle.  
Well we said our prayers to the Lord above, and hope descended like a dove,  
we made it through the night with hallelujah.  
Many times I've been here before, I've seen the lake, been to the store  
Truth is that it never really gets old.  
When I'm taking part in morning watch, In my life lies another notch  
The memories come rushing back to me with hallelujah.  
The fires dying and the flames grow cold. The light is slowly losing hold  
And the stars above are putting on a dance show.  
I can hear the loons at the end of days. While moon's aglow in a holy blaze,  
And the wild winds are whispering ...hallelujah.  
Look around the circle here, At the face which you now hold dear,  
They'll always have a place within you heart.  
Now take their hand and hold it tight, feel the warmth enjoy the light,  
And know you'll never be alone again...hallelujah.  
Though many tears may fall from saddened faces. We'll never really leave this place,

The Spirit of the CBC lives on within us.  
So lift your head, break out in song, let your voices ring out strong,  
With a wondrous and a holy Hallelujah.

**vii. GENERAL COUNCIL COMMISSIONERS PROPOSAL –**  
George Moore

George has been part of a group of GC40 commissioners who at their own expense and on their own time have been gathering. George thanked us for being here today and invited us to thank each other. George introduced a proposal to strengthen the office of the Moderator to better serve the UCC (Appendix A).

Rationale: Back in 1925, the uniting churches set forth in the Basis of Union the substance of the Christian faith, as commonly held among the churches, in twenty Articles. Article IX (The Manual, Section 2.9) states:

Of Regeneration. We believe in the necessity of regeneration, whereby we are made new creatures in Christ Jesus by the Spirit of God, who imparts spiritual life by the gracious and mysterious operation of His power, using as the ordinary means the truths of His word and the ordinances of divine appointments in ways agreeable to the nature of man.

George shared his journey that brought him to being a part of this proposal, including being part of a profound experience at 39<sup>th</sup> General Council in which the work there was a call to purpose. As he understood that call it was not only for the triennium, it was a call to purpose that was to give the church direction way down the road. What came out of this was that the spiritual status quo is unacceptable for our immediate time and needs.

At GC 40 a more holistic UCC resolved to move church to a deeper relationship with God. Yet there is a sense that the Spiritual relationship of our church is lacking.

In 1929 Sir Joseph Flavelle wrote: “There is a disappointing lack of power in our Christian lives “This United Church, so successfully merged in all the mechanical processes, has, so far as one can observe, produced no deep consciousness of spiritual character, enlarged and enriched by new opportunities.”

The question that the proposal asks is, is it possible that in strengthening the role of the moderator we can move us onto a deeper faith?

George then referred us to the proposal, as attached to the agenda. He made it clear that this was about the office of the moderator and is not an attack on the office of the General Secretary. The intention is to strengthen the office of the moderator to enable our spiritual nurturing.

*Discussion:*

*Question re: Clarification that the moderator is also our CEO. Is the hope that the*



*moderator could speak with greater authority for the church in ecumenical matters? It was noted that the moderator already speaks on our behalf but this would strengthen their authority.*

*Concern re: polity: We are congregationally based so how does one person speak on all our behalves? Is this top down? Almost papal. It was noted that we do not recognize infallibility as a reality of the Moderator. Although we are congregational, we are also national, thus we must speak nationally.*

*George spoke personally of the need for a rudder for our spiritual boat.*

*Comments: Pastoral oversight re: bishops compared to other denominations. Presbytery is that bishop so how do we strengthen one office (moderator) when every other authority is conciliatory? It was noted that much of the proposal involved the wisdom of esteemed elders, a group of former moderators who work as mentors.*

*Clarification re: what power change does this represent? Isn't the moderator already the spiritual head of the church? Don't we all share the perception of our moderator as our spiritual head? We discussed when we have felt connected by the moderator and spiritually cared for, but realize and appreciate that different people bring different gifts to the moderator, and thus our connection to that is very personal.*

*Clarification re: intent not to question the work of the moderators but how that work is determined by shared wisdom and thus further empower the moderator to share their more feelings of spirituality, to make explicit something that is more implicit at this time.*

*Clarification re: hierarchy, consistency of messages. If the Moderator changes every three years how do we get consistency? The hope is that this can evolve gradually as positive evolution, not one person speaking but the common wisdom of the "elders."*

*Comment: Spiritual growth needs to be congregational; concern that this is about keeping the institution alive. One person cannot do this, it is too episcopal; called on our reformation heritage. We are all spiritual leaders.*

**MOTION**

That we transmit with concurrence the GC41 Proposal re: Regeneration: Strengthen the Office of the Moderator and Chief Executive Office to Annual General Meeting of Toronto Conference.

**George Moore/Helen Bishop**

**DEFEATED**

**MOTION**

That we transmit with non-concurrence the GC41 Proposal re: Regeneration: Strengthen the Office of the Moderator and Chief Executive Office to Annual General Meeting of Toronto Conference.

**Nancy Wateman/Svinda Heinrichs**

**CARRIED**

**viii. CCRR PRESENTATION ON PALESTINE/ISRAEL**

– Wendy Gichuru

Partners in Mission: Title: Program Coordinator Africa & Middle East

*Susan Eagle introduced the topic with the note that the action taken by the 40th General Council related to Israel and Palestine said in part: Recommend that the United Church Conferences, presbyteries, congregations and community ministries immediately enter into consultation, dialogue, study and prayer, and then take appropriate action toward ending the illegal occupation of Palestinian territory, and enter into conversation as to how to move the two peoples toward reconciliation (including, but not limited to economic boycott).*

*For more information about United Church policies and to see a study guide, go to:  
<http://www.united-church.ca/partners/global/africa/israel-palestine>.*

*The Community and Right Relations Committee has become aware that this will be an issue at General Council 41, so they have invited Wendy Gichuru today to inform us with her expertise on the broad horizon of the myriad of issues.*

*Wendy Gichuru spoke to us, in part saying:*

*GC 40 nominated a task group and they will be bringing a report (to be released before GC possibly in May). Many in the United Church do not engage in the issue or are not comfortable of having a particular point of view. They are either polarized or confused. She acknowledged that the issues are very complex and confusing – we are all struggling with this issue.*

*However, we have a commitment to justice to walking with those oppressed and marginalized. So although it is not a straightforward issue, we must struggle with the issue of justice.*

*Wendy gave us a historical overview of United Church mission and partnership.*

*She reminded us that the United Church concept of mission has transformed into mission with justice. Thus we respond to requests for solidarity and justice. We continue to understand what it means to be in mission with justice.*

*She made us aware of the shared memory of what that journey may have looked like. Mission used to be one way. We went to other places, and decided we knew best. We have learned through our own history that this is not the right way. We need to receive as well as give. We understand that there is something for us to learn as well. It is a process and journey that we continue today. Effective mission requires boldness in gospel work with others, costly service for Christ, commitment to stewardship.*

*We have learned some lessons. In the 1920s we sent 600 missionaries to others. We are now wanting to bring others to accompany us. With partners, we are understanding the costly service for Christ, costly solidarity.*

*We acknowledge the polarized debates on the Palestine/Israel issues. We understand that sometimes we make a stance and this causes a tension. We recognize the tension this caused with our Jewish friends. We are involved with others for God's mission. However the reality on the ground is that in Palestine, Israel is in violation of international Law. The context of the*

*problem is the 6th year of occupation on Gaza strip, the rocket attacks, ongoing expansion of settlement in west bank, the interrupted peace talks, the continued building of the separation wall. They have just agreed to a unity government*

*The international framework, Canada's long standing view on Palestine/Israel. Is that in support of International law? We believe in a 2 state solution and want to negotiate a settlement. This is in line with what the United Church believes.*

*UN resolution 242 called for Israel to withdraw from land occupied in 1967 after war. However, they continue to occupy some of this land and they have been removed from some.*

*International law prohibits governments from destruction of settlements and home demolitions. Occupying power cannot move its own citizens into occupied land. They cannot remove, homes, they cannot damage property. All of these things have been done.*

*The current United Church policy speaks to these violations under international law. We are in support of self-determination that Palestine become a sovereign secure state, including the west bank, east Jerusalem, and the Gaza strip. We acknowledge that Israel has a right to be recognized as an independent. However, Israel has not defined its borders. We seek a peaceful resolution to shared state*

*The United Church is committed to Summary of UC policy.*

- 1. Centrality of partnership...*
- 2. Engagement in interfaith dialogue*
- 3. Gospel imperative for justice making*

*What are we called to do? We are called to faithful public witness; to listen to stories and experiences, to deepen our understanding, to do social analysis. We acknowledge that this issue continues to polarize us. How do we speak in love to one another when we disagree? We must move from apathy and fear to action.*

*For more information including the study guide and go to <http://www.united-church.ca/partners/global/africa/israel-palestine>*

*What can we do? This is complex so we feel like we don't know where to start. There is a United Church brochure with 15-20 ideas of what you can do including prayer and advocacy. Find is at <http://www.oikoumene.org/fileadmin/files/wcc-main/documents/p3/worldweekforpeace/documents/UCC%20WWPPI%202012%20What%20we%20can%20do.pdf>*

*Following the presentation, a good discussion ensued re the big picture as Isreal sees it and as others (US and Canada etc.) see it, acknowledging that the middle ground has not yet been found. So how can we make a difference?*

*This is a large problem and we acknowledge it. We are asking Isreal to respect the pre-67 borders. The challenge to them is to take a risk for peace. We need to assure them that they are secure. We acknowledge the legitimate fears of Israel but still say Palestine cannot be held unjustly responsible for the reality of the threat from other countries. This is an urgent faith justice issue now for us.*

*The question was raised, what other churches are speaking out for justice? Both Presbyterians and Anglicans will be discussing this this summer. UCC has been the boldest on this issue. We are a leader on this issue in our country. We have been asked by civil groups not to take a step back. We hear a lot of the criticism toward the UCC for this stance. Why don't we hear the other voices who are saying thank you? These voices are the Independent Jewish Voices Canada who have formed an umbrella group. They would like to be a formal partner of the UCC and they have written directly to the moderator encouraging us to speak boldly. Their website is: <http://ijvcanada.org/>*

Susan Eagle thanked Wendy and reflected on her experience at GC 40 reminding us that The CCRB commission has brought this issue as the beginning of a conversation. There is no proposal or resolution on this issue, just an opportunity to learn more.

**Closing Benediction** – Chair Pat Edmonds closed our meeting with a benediction.

**Next Meeting of Living Waters Presbytery**  
**Tuesday, June 12, 2012 York Pines United Church, Kettleby**

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Chair

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Secretary

## APPENDIX A

### PROPOSAL TO GENERAL COUNCIL

Title:	Church Regeneration: Strengthening the Office of the Moderator and Chief Executive Officer
Origin:	A Group of Toronto Conference Commissioners to the 40 <sup>th</sup> General Council via Living Waters Presbytery
Financial Implications:	Low to moderate
Staffing Implications:	Additional staff in the Office of the Moderator and Chief Executive
Source of Funding:	Various

Toronto Conference General Council Commissioners propose that the 41<sup>st</sup> General Council 2012:

1. Approve the establishment of the Office of the Moderator and Chief Executive Officer that is separate from the Office of the General Council General Secretary and Chief Administrative Officer in recognition of the unique nature of the position of Moderator; affirmation of the ongoing priority of matters of a spiritual character in The United Church of Canada; and initiation of vital church regeneration from our denominational spiritual centre;

2. Direct the Executive of the General Council to determine the mandate and functions of the Office of the Moderator and Chief Executive Officer that would encompass but not be limited to the following:

2.1 That the Office of the Moderator and Chief Executive Officer be occupied by the Moderator who is elected to be the spiritual head of the church (*Manual* Section 511), the presiding officer and the chief executive officer (*Manual* Basis of Union 8.5);

2.2 That the Office of the Moderator and Chief Executive Officer serve as the focal point for:

- leadership in matters of a spiritual and theological nature
- nurturing faith and spiritual growth in individuals and the church community
- General Council decisions concerning spirituality and theology
- concerted efforts directed to church renewal and transformation
- assisting the General Council and the wider church in the development and maintenance of a long-term vision of The United Church of Canada as the context for planning;
- enhancing the roles of the learning centres and schools of theology for life-long learning for church members and non-members;
- fostering a system of congregation-based spirituality groups, from music to covenant groups;

2.3 That an Advisory Committee composed of former Moderators be associated with the Office of the Moderator and Chief Executive Officer;

2.4 That the work of the Moderator and the Office of the Moderator and Chief Executive Officer be supported by the Office of the General Secretary General Council and Chief

Administrative Officer; the responsibilities and duties of the General Secretary General Council be continued as in *The Manual*.

**Background:**

Purpose: to strengthen the Office of the Moderator and Chief Executive Officer in order to have in our church structure a denominational spiritual centre that enables church regeneration, makes an ongoing long-term impact on the entire church, and strengthens relationships with other faiths and denominations.

A church in decline is a church in need of renewal and transformation. At its beginning in 1925, The United Church of Canada had approximately 8,000 congregations, 600,000 members and 3,800 ministers. Church membership peaked at 1,064,000 in 1965. It has declined steadily ever since, reaching 510,672 in 2009.

Now is time for The United Church of Canada to build anew for Canada of the present and the future. We are a smaller church now than when we started. In contrast, Canada's population of 9.3 million in 1925 grew to 33.7 million in 2009. Population projections indicate that in 2036 Canada will be a country of between 40.1 million and 47.7 million people. By 2061 Canada will have between 43.0 and 63.8 million people. In this 41<sup>st</sup> General Council year of 2012, The United Church of Canada is facing the future with 0.5 million members.

The formation of The United Church of Canada in 1925 through the union of three denominations was an extraordinary achievement. *The Manual* in its historical section notes that "the actual negotiations leading up to the consummation of Church Union on June 10, 1925, began 26 years earlier, when the Presbyterian General Assembly, on the request of its Board of Home Missions, appointed a committee 'to confer with other evangelical churches, having power to enter into any arrangement with them that will tend to bring the overlapping now complained of may be prevented.'" Subsequent meetings with the Methodist Church and The Congregational Churches of Canada led to the union.

In 2006, the 39<sup>th</sup> General Council held its triennial meeting in Thunder Bay. The meeting was especially planned and designed to look forward into the 21<sup>st</sup> century and discern what the church might be in its next generation. The outcome of the 39<sup>th</sup> General Council's discernment process for the future church was *A Call to Purpose: A Message from the Church to the Church*.

The key message in the four statements in *Call to Purpose* was "We long for a deeper relationship with God." We lacked, however, a coordinated response in which all our congregations could discuss *Call to Purpose* and develop a vision of the church for the 21<sup>st</sup> century. Most profoundly, a formal discernment of the heartfelt statement "We long for a deeper relationship with God" means that the spiritual *status quo* is unacceptable and due for change.

In 2009, as a direct follow up to the 39<sup>th</sup> General Council and its discernment of *Call to Purpose*, the 40<sup>th</sup> General Council in Kelowna adopted a denomination-shaping proposal entitled "A More Holistic United Church of Canada." Based on *Call to Purpose* and grounded on the Great Commandment to love God and one another as expressed by Jesus (Matthew 22:37-40), the resolution pledged to dedicate resources to moving the church to a deeper relationship with God.

With the passage of time since the 39<sup>th</sup> General Council in 2006 and *Call to Purpose*, it is becoming increasingly evident that the United Church has not developed the capacity to envision and develop a more spiritual church. The capacity is not only lacking in its structure, organization and processes; the capacity is lacking in its ethos. This state exists in spite of the well-deserved reputation of the United Church of being a leader in matters of social justice and social action.

The Canadian historian Michael Bliss has recorded some of the history of the origins and early years of the United Church in his biography of Sir Joseph Flavelle, *A Canadian Millionaire: The Life and Business Times of Sir Joseph Flavelle (1858-1939)*, published in 1978.

Sir Joseph Flavelle was a Methodist who from humble beginnings in Peterborough became a great Canadian businessman and philanthropist. Sir Joseph Flavelle was one of the “founding fathers” of The United Church of Canada. According to Bliss, it was in March, 1904 that 26 prominent Methodist, Presbyterian and Congregational ministers and laymen met for lunch at the Toronto home (“Holwood”) of Sir Joseph Flavelle. They informally discussed the possibility of organically uniting their denominations. Flavelle was one of several speakers in favour of union. They resolved to hold further meetings. Twenty-one years later, the meetings culminated in church union on June 10, 1925. Flavelle was always much involved in church financial and organizational matters. He was a member of the Commission on Permanent Organization and also, with other lay people, lobbied the government for the passage of the United Church of Canada Act.

Bliss writes of the thoughts of Sir Joseph Flavelle:

The United Church did not seem to him to be fulfilling the highest hopes of its founders, hopes expressed at that first luncheon in Holwood in 1904. As a perennial member of central committees handling church funds, Flavelle shared the deep concern in the late 1920s when givings to support missionary and general denominational work fell far short of both budget targets and reasonable expectations. He knew there were explanations for the financial problem—the rise of competing social-service organizations like Rotary and Kinsmen, disillusionment with missionary work, the general postwar determination to enjoy a higher standard of living. Still, he felt that the shortfall in contributions was also a sign of his church’s inability to influence its members’ lives. *“There is a disappointing lack of power in our Christian lives,” he wrote in 1929. “This United Church, so successfully merged in all the mechanical processes, has, so far as one can observe, produced no deep consciousness of spiritual character, enlarged and enriched by new opportunities.”* (Italics added)

The United Church still has “no deep consciousness of spiritual character.” In over 85 years as a denomination the church has undergone a variety of evolutionary changes in organization and process. However, it has not developed a strong denominational spiritual centre in its structure and a system that has a steady and growing impact on the entire church and our relationships with other faiths and denominations.

At the same time, our Canadian culture, although now part of a more closely connected globalized world of seven billion people, is characterized by widespread indifference and

ignorance about world religions. This applies not only to the basics of Christianity but also Buddhism, Hinduism, Islam and Judaism.

There is much that the United Church can do with a strengthened Office of the Moderator and Chief Executive Officer. In our church polity, the General Council is the chief governing body of the United Church and the Moderator is the elected chief executive officer. The duties of the Moderator are to give leadership, especially in spiritual things; to visit throughout the United Church, giving guidance and counsel and report to the General Council and its Executive; to be the primary spokesperson for and representative of the United Church; and to preside at meetings of the General Council, its Executive and its Sub-Executive. The enhancement of the Office of the Moderator and Chief Executive Officer would incorporate functions that are needed by the church and the General Council in the 21<sup>st</sup> century to deal with priorities beyond the capacity of a single person, the Moderator, who is in office for three years. The Office of the Moderator and Chief Executive Officer is the logical place through which the General Council can address the necessities of long-term church regeneration and leadership as well as accountability to the rest of the church. Additional resource requirements would be low to moderate.

Back in 1925, the uniting churches set forth in the Basis of Union the substance of the Christian faith, as commonly held among the churches, in twenty Articles. Article IX (*The Manual*, Section 2.9) states:

*Of Regeneration.* We believe in the necessity of regeneration, whereby we are made new creatures in Christ Jesus by the Spirit of God, who imparts spiritual life by the gracious and mysterious operation of His power, using as the ordinary means the truths of His word and the ordinances of divine appointments in ways agreeable to the nature of man.

The decisions of the 39<sup>th</sup> and 40<sup>th</sup> General Councils speak of regeneration. The Holy Mystery at the heart of religion is the source of its origin, renewal and endurance. Structural changes with the Office of the Moderator and Chief Executive Officer will provide a path to the renewal and transformation that are urgently needed for the United Church to thrive.



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**Correspondence Record**

Correspondence Dated	From/To	Regarding	Action	Action Taken
14-Nov-11	York Pines Pastoral Charge	Request for approval of accessibility policy and grant application from Toronto Conference Accessibility Fund	To Co-Chairs, Congregational Life Commission	14-Nov-11
14-Nov-11	Toronto Conference Interview Committee	Recommendation that Leslie Sedore be appointed as an interim minister	To Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	14-Nov-11
16-Nov-11	Toronto Conference	Nominations for General Council Commissioners	To Secretary of Presbytery and Chair, Nominations Committee	16-Nov-11
16-Nov-11	Toronto Conference Interview Committee	Recommendation that Lena Hartvikson undertake further training before ordination	To Chair, Education & Students Committee	16-Nov-11
21-Nov-11	Stephen Harper	Letter objecting to Crime Bill C10		
	Lois Brown	Letter objecting to Crime Bill C10		
	Patrick Brown	Letter objecting to Crime Bill C10		
	Paul Calandra	Letter objecting to Crime Bill C10		
	Tony Clement	Letter objecting to Crime Bill C10		
	Julian Fantino	Letter objecting to Crime Bill C10		
	Peter Kent	Letter objecting to Crime Bill C10		
	Kellie Leitch	Letter objecting to Crime Bill C10		
	John McCallum	Letter objecting to Crime Bill C10		
	Costas Memegakis	Letter objecting to Crime Bill C10		
	Bruce Stanton	Letter objecting to Crime Bill C10		
	Peter Van Loan	Letter objecting to Crime Bill C10		
21-Nov-11	Office of the Moderator & General Secretary	Confirmation of the approval of Remits 4, 5A and 5B		

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2-Dec-11	Alan Hall, General Council Office	Survey on Effective Leadership and Simplification of Church Processes	To members of presbytery	2-Dec-11
5-Dec-11	York Pines Pastoral Charge	Copy of Accessibility Policy	To pastoral charge file	5-Dec-11
6-Dec-11	Bruce Stanton	Christmas Card		6-Dec-11
6-Dec-11	Office of the Prime Minister	Response to letter concerning C10 Crime Bill	To Co-Chairs, Community Connections and Right Relations Commission	6-Dec-11
25-Nov-11	General Council Office	Letter regarding UCC Protect and HUB insurance	To Chair, Congregational Life Commission	7-Dec-11
25-Nov-11	General Council Office	Letter regarding changes to Accessibility for Ontarians Act	To Chair, Congregational Life Commission and Accessibility Trainers	7-Dec-11
9-Dec-11	Keswick Ravenshoe Pastoral Charge	Manse Modernization Grant Application	To Chair, Congregational Life Commission	9-Dec-11
9-Dec-11	Toronto Conference Interview Committee	Executed CAN 209 Form for Jody Maltby	To Chair, Education & Students Committee	9-Dec-11
9-Dec-11	Toronto Conference	Confirmation of marriage license registration	To Personnel File	9-Dec-11
10-Dec-11	Toronto Conference	Procedure for raising concerns regarding admittands and re-admittands	To Agenda and Planning File in preparation for March 24 Presbytery meeting	12-Dec-11
10-Dec-11	Toronto Conference	Confirmation that Alex Constable has been granted sacramental privileges during his appointment to Virginia Pastoral Charge	Copy to Personnel File	12-Dec-11
10-Dec-11	Toronto Conference	Letter regarding visits from General Council Executive representatives to presbytery plenary sessions	To Agenda and Planning File in preparation for March 24 Presbytery meeting	12-Dec-11
14-Dec-11	Hon. Peter Kent	Letter in response to letter sent to him concerning C10 Crime Bill	To Co-Chairs, Community Connections and Right Relations Commission	14-Dec-11

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14-Dec-11	Ravenshoe United Church	Application to Toronto Conference Accessibility Fund	To Co-Chairs, Congregational Life Commission	Dec 14,2011
14-Dec-11	Ravenshoe United Church	Application to Church/Manse Modernization and Improvement Grant	To Co-Chairs, Congregational Life Commission	Dec 14,2011
14-Dec-11	Lemonville Pastoral Charge	Record of Joint Needs Assessment	To Chair, Personnel Commission	Dec 14,2011
14-Dec-11	Rev. Edward Moll	Request to be added to Discontinued Service List (Voluntary)	To Chair, Personnel Commission	Dec 14,2011
19-Dec-11	Richmond Hill Pastoral Charge	Application for recognition as Educational Supervision Site and Application for recognition of Rev. Warren McDougall as Educational Supervisor	To Co-Chairs, Education & Students Committee	19-Dec-11
21-Dec-11	David Allen	Memo regarding Annual Meeting of Toronto Conference	To Secretary of Presbytery to prepare annual report and list of members of Conference	21-Dec-11
15-Dec-11	David Allen	Memo regarding Accessibility Standards	To Executive agenda	21-Dec-11
3-Jan-12	General Council Office	Invitation for Stewards at General Council 41	Distributed to Presbytery members and pastoral charges	4-Jan-12
3-Jan-12	General Council Office	Instructions for Preparing Proposals to General Council	Distributed to Executive	4-Jan-12
4-Jan-12	Ann Harbridge, Chair, Toronto Conference Executive Nominations Group	Memo re: General Council Executive Representative	Distributed to Ministry Personnel and Designated Lay Ministers	4-Jan-12
5-Jan-12	Letter to Keswick Ravenshoe Pastoral Charge	Confirming approval for grant applications	Copy to Pastoral Charge file	5-Jan-12
5-Jan-12	Letter to Dalston Crown Hill Pastoral Charge	Confirming approval for use of restricted funds	Copy to Pastoral Charge file	5-Jan-12
5-Jan-12	Letter to Midhurst Pastoral Charge	Confirming approval for roof renovation project	Copy to Pastoral Charge file	5-Jan-12

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10-Jan-12	Letter from McKellar Dunchurch Pastoral Charge	Receiving solicitor's report on sale of property	Copy to Pastoral Charge file and attached to Minutes of Congregational Life Commission	10-Jan-12
10-Jan-12	Letter from Stouffville Pastoral Charge	Receiving copy of Agreement of Purchase and Sale re sale of manse	Copy to Pastoral Charge file and attached to Minutes of Congregational Life Commission	10-Jan-12
10-Jan-12	Letter to David Shearman, Chair, Settlement Committee	Enclosing Transfer for Rev. David Bruce, Record of Call and Warrant to Covenant for Rev. Kathleen Taylor		10-Jan-12
10-Jan-12	Letter from the Fundamentalist Church of Jesus Christ of Latter-day Saints	Revelation of the Lord Jesus Christ given to President Warren Jeffs	Filed in Correspondence Record	
10-Jan-12	Centre for Christian Studies	Testamur for Jody Maltby	To Chair, E&S Committee	11-Jan-12
30-Jan-12	CAN203 Action by Session and Presbytery Regarding Inquirers for Order of Ministry	Regarding Vic Burton	To Chair, E&S Committee	30-Jan-12
30-Jan-12	Letter from Lake of Bays Pastoral Charge	Enclosing Record of Call/Transfer for Rev. Donna Bowman-Woodall	To Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee	30-Jan-12
30-Jan-12	Letter from Toronto United Church Council	Announcing Annual Meeting to be held June 7, 2012 at New Hope United Church in Vaughan. Also information re: terms of office	To Living Waters TUCC representatives re: - Chris Fahrner term ends 2013, Carol McKinley term ends 2014	31-Jan-12
30-Jan-12	Coldwater Eady Pastoral Charge	Manse Inspection Report	Copy to Pastoral Charge File	31-Jan-12
30-Jan-12	Letter from Rev. Robert Hunt	Request to be retained on roll of presbytery without appointment	To Pastoral Relations Co-chairs	31-Jan-12
30-Jan-12	Fellowship Magazine	Winter Newsletter	Filed in Correspondence Record	30-Jan-12

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30-Jan-12	General Council Office	List of Admittands for 2012	To Agenda and planning file for March 24th Presbytery meeting	31-Jan-12
30-Jan-12	Record of Call	For Rev. Donna Bowman Woodall to Lake of Bays Pastoral Charge	To Pastoral Relations Co-chairs	31-Jan-12
31-Jan-12	General Council Office	Press release - World Interfaith Harmony Week	Sent to Pastoral Charges	31-Jan-12
31-Jan-12	Letter from Painswick United Church Trustees	Requesting approval to enter into sub lease with Toronto United Church Council for property located at 70 Dean Ave. Barrie On	To Chairs, Vision & Church Development Commission. Filed in Pastoral Charge File.	31-Jan-12
31-Jan-12	General Council Office	UCC marks World Interfaith Harmony Week	Distributed to Pastoral Charges	31-Jan-12
1-Feb-12	Linda Gray	Review of Presbytery Minutes Report	Sent to Executive	14-Feb-12
1-Feb-12	Peter Wyatt, acting Executive Secretary	Admittand's List and process	Filed in Correspondence Record	1-Feb-12
2-Feb-12	General Council Office	Moderator's Earth Day announcement	Sent to Pastoral Charges and posted on Facebook	2-Feb-12
2-Feb-12	Record of Appointment	For Rev. Bill Boyd to Parry Sound Rural Pastoral Charge	To Pastoral Relations Co-chairs	3-Feb-12
2-Feb-12	Linda Parsons - Living Into Right Relations Circle	Truth & Reconciliation Commission Fundraising	Filed in Correspondence Record	2-Feb-12
2-Feb-12	Letter from The Meeting Place	Requesting funding for a Truth and Reconciliation Commission event	Forwarded to co-chairs, Community Connections and Right Relations	2-Feb-12
2-Feb-12	Application for Supervised Ministry Education Experience (Internship)	For Dona Jane Lethbridge to Quensville Holland Landing Pastoral Charge	To E&S File	2-Feb-12
7-Feb-12	Rev. Bonnie Jennings	Request to be transferred to Living Waters Presbytery from Renfrew Presbytery	To Co-Chairs, Pastoral Relations	7-Feb-12

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17-Feb-12	Jody Maltby	Letter Regarding Nominations process, LW Presbytery vacant positions and position descriptions	Sent to Living Waters Presbytery members	17-Feb-12
20-Feb-12	Lena Hartviksen	Thank you letter to Education & Students Commission	Sent to E & S Chair	20-Feb-12
24-Feb-12	Clergy Care Centre	Brochure on "Starting Well" Program	Distributed to Ministry personnel and Designated Lay Ministers	24-Feb-12
24-Feb-12	Lee Corlett, General Council Office	ADP Update on Pastoral Charges in non-compliance	Filed - No Living Waters Pastoral Charges in non-compliance	24-Feb-12
27-Feb-12	Lena Hartviksen	Thank you Letter regarding student Fund Gift	To Chair, Education & Students Committee	27-Feb-12
28-Feb-12	Philip Cable	Request to Transfer	To Pastoral Relations Co-chairs	27-Feb-12
1-Mar-12	Peter Wyatt, acting Executive Secretary	Notice of important steps taken at Conference Executive Meeting	Sent to Congregational Life Commission Chair, E & S Chair, and Nominations Chair	20-Mar-12
5-Mar-12	Wendy Miller - Toronto Conference	Display Space at AGM	Sent to Newsletter Editor, included in Rolling News and to Commission Chairs	3/7/2012 and March 20, 2012
6-Mar-12	Aurora United Church, Rev. Andrew Comar	Youth Registration for Muskoka Woods Confirmation Retreat(Matthew Rainsford)	To Muskoka Woods Confirmation Registration Spreadsheet and LW Programs Minister	7-Mar-12
6-Mar-12	Rev. Dr. Gordon John Freer	Correction to Living Waters Presbytery List	updated ACS and LW Presbytery list	6-Mar-12
7-Mar-12	James Middleton - Chair of Official Board, King City United Church	Sale of Property	Filed to Correspondence Record	7-Mar-12
7-Mar-12	Tom Broadhurst	List of Ministry Personnel with upcoming Anniversaries	Sent to LW Personnel Minister - Todd McDonald	7-Mar-12
7-Mar-12	Catherine Montgomery, Chair Thornhill United Church Council	Request to begin Joint Needs Assessment	Sent to Personnel Commission	7-Mar-12

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13-Mar-12	Rev. John Harries, Living Waters Retirees Association	Retiree Roundup and Survey	Filed to Correspondence Record and Roundup events added to Rolling Announcements	13-Mar-12
15-Mar-12	A Group of Toronto Conference Commissioners	Proposal to 41st General Council 2012	Sent to Presbyters	21-Mar-12
15-Mar-12	Stan Armstrong, Chair of Trustees, Keswick United Church	Grant applications and Accessibility Policy	Sent to Congregational Life Commission Chair	16-Mar-12

## Congregational Life Commission

### MINUTES of Meeting held March 30, 2012

by conference call

**Call to Order:** Ted Myers called the meeting to order at 10:05 a.m. Quorum was declared.

**Present:** Diane Bennett-Jones, Helen Bishop, Elizabeth Cunningham, Donna DeVita, Chris Fahrner, Gwen Galbraith, Debra McMillan, Lorraine Scarlett, Al Scarth, Dianne Smith, Ted Meyers

**Regrets:** Jim Keenan, Cora Brodie, Bev Kell

### Reports

#### 1. Property and Finance

a. Bethune United Church – Approval of Renovation Project

A proposal has been received from Bethune United Church (Heart of Muskoka Pastoral Charge) requesting the commission's approval of its renovation project. The project would see an addition added to the church building which would include office space, a multi-purpose room and accessible washrooms. Funds have been raised to complete most of the construction.

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Bethune United Church's proposed renovation project.

**Moved by** Lorraine Scarlett

**Seconded by** Dianne Smith

**CARRIED**

Next Steps: That a letter be sent to Bethune United Church from the presbytery office advising of these motions.

b. Bethune United Church Application for Accessibility Grant

An application has been received from Bethune United Church requesting the commission's approval of its application to the Toronto Conference Accessibility Fund to assist in the completion of its renovation project which would include an accessible entrance and washrooms.

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Bethune United Church making application for a grant from the Toronto Conference Accessibility Fund.

**Moved by** Helen Bishop

**Seconded by** Debra McMillan

**CARRIED**



Next Steps: That the grant application be forwarded to Toronto Conference for processing and a letter be sent to Bethune United Church from the presbytery office advising of this action.

c. Grace United Church Application for Accessibility Grant

An application has been received from Grace United Church requesting the commission's approval of its application to the Toronto Conference Accessibility Fund for two projects:

1. To purchase hearing assistive devices - \$2,206.44
2. To install automatic door openers - \$5,340.00

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Grace United Church making application for two grants from the Toronto Conference Accessibility Fund.

**Moved by** Chris Fahrner

**Seconded by** Gwen Galbraith

**CARRIED**

Next Steps: That the grant application be forwarded to Toronto Conference for processing and a letter be sent to Grace United Church from the presbytery office advising of this action.

Note: Word of caution about the expandability of the hearing devices was raised to be passed on to the Grace United Church.

d. Keswick United Church Application for Church Modernization Grant

An application has been received from Keswick United Church requesting the commission's approval of its application to the national Church/Manse Modernization fund for a grant to assist with the installation of a ramp and handrail. The estimated cost for the work is about \$12,000. The congregation is requesting a grant of \$5,000.

**Motion:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Keswick United Church making application for a Church Modernization Grant.

**Moved by** Diane Bennett-Jones

**Seconded by** Dianne Smith

**CARRIED**

Next Steps: That the grant application be forwarded to Toronto Conference for processing and a letter be sent to Keswick United Church from the presbytery office advising of this action.

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**Closing:** Ted Meyers closed the meeting at 10:20 a.m.

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Ted Meyers, Chair

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Donna DeVita, Secretary

**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**MINUTES of Meeting held April 10, 2012**

At the Living Waters Presbytery office, Guthrie, ON

**Present:** Pat Edmonds, Don Spratt, Helen Bishop, Nancy Knox, Terry Davies, Jane Wetelainen, Susan Eagle, Audrey Brown, Linda Parsons, Jody Maltby, Ross Carson.

Regrets: Ted Meyers, Jim Keenan, George Bishop, Harry Ramsaran.

**3. Constitution of the Meeting:**

The Chair called the meeting to order at 1:12pm

“In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God.”

**Opening Prayer** - Chair Pat Edmonds opened the meeting with prayer.

**4. Approval of Agenda**

**MOTION** that the agenda be approved as presented.

**Moved by: Nancy Knox**

**Seconded by: Terry Davies**

**CARRIED**

**12. Approval of Minutes**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held February 14th, and be approved as distributed,

**Moved by: Donald Spratt**

**Seconded by: Helen Bishop**

**CARRIED**

**13. Correspondence**

None

**14. Treasurer's Report** – Harry Ramsaran

None

**15. Commission/Committee Reports/Motions**

**Motion** That the Executive has considered and gives approval to Keswick United Church making application for an accessibility grant.

**Moved by** Ross Carson

**Seconded by** Helen Bishop

**Carried**

**Motion:**

That Martha Wood be the Living Waters delegate to GC Youth Forum and that we cover the \$100.cost from the Presbytery Spiritual development budget.

**Moved by Ross Carson**  
**Seconded Linda Parsons**

**Carried**

- a) **Spiritual Development** – Nancy Knox reminded us of the workshops that the Commission is currently making available to the Presbytery.
- b) **VCD** – The Commission meets on April 17<sup>th</sup> in Barrie. “Forging Forward in Spiritual abundance” The Living Waters Church Development Strategy will be presented to congregations on May 5<sup>th</sup> and 12<sup>th</sup> with Vision days in Richmond Hill, Orillia, Barrie and Bracebridge. The presentational will be led by EDGE a Comprehensive Information Package will be provide to each attendee, and then sent to pastoral charges. Applications to participate in a facilitated renewal process will be requested by May 31<sup>st</sup>.

It will be made clear that funding is being requested to implement the strategy at the June Presbytery meeting. We believe that up to 200 will have participated in Vision Days, which will reduce the discussion time at Presbytery.

**Painswick**

In conjunction with Personnel Commission we have agreed to a joint motion to support the Painswick congregation for the cost difference between a part-time and full time minister. We consider it critical to Call a Minister this fall with a commitment to fun through to the opening of the New Church. Building community relations in the next 18 months will allow the Dean Ave church to start life in a strong position.

**Co-Ordinating Committee**

**VCD** will be meeting with the Co-ordinating Committee on the 12<sup>th</sup> April to present the provisional budget to the Strategy and Painswick.

- c) **Congregational Life Committee** - No Report
- d) **Community Connections and Right Relationships** – No Report
- e) **Personnel**– No Report

**7. Other Business:**

Various issues were discussed that with the intention of enhancing our work as a team. Including the importance of Presbytery supported clergy day away programs.

A reminder when we are quoting United Church rules, the language is UC Manual or LW presbytery Handbook, not the person you might have heard say that rule.

Conference Call Meetings: If a commission meets by Conference call please note that the same rules apply for minutes. The call is a meeting and must be minuted with proper attendance noted, a call to order, a prayer at the beginning and end, motions moved and seconded.

## **8. Role of Admin Assistant**

Thanks to Mary Jane...for her incredible help in a difficult temporary job. Thank you to Jody, Audrey, Rose, and Linda Gray for their help during this time.

Our new Administrator will begin the permanent position as of April 23.

What is the role of the Administrative Assistant in supporting the work of the commissions?

The Administrative Assistant...

- Formats and distributes to presbytery members minutes of all commission meetings and conference calls as written by the commission secretaries and approved by the commission chairs;
- Prepares cheque requisitions when requested by commission secretaries and forwards them to the chair of the commission and the treasurer for approval;
- Sends all correspondence in the name of Living Waters Presbytery at the request of commission chairs. Where these are not standard letters to pastoral charges, the commission is expected to draft the letter and provide addresses;
- Books and tracks registrations for events;
- Tracks receipt of annual reports, accessibility policies and other congregational policies as required.
- Continuously updates the presbytery directory, including the commission lists in consultation with the commission secretaries and nominations committee
- Maintains a master list of presbytery events.
- Distributes a correspondence log monthly.

## **9. Accountability of commission and chairs**

What are our expectations about how commissions and their chairs will function?

- Commissions will meet regularly and frequently enough to conduct their business in a timely manner.
- Minutes will be taken at all meetings, including conference calls, by a recording secretary. Minutes will be in the acceptable format and provided to the Presbytery Administrative Assistant in a timely manner.
- Where pastoral charges require support from a commission, either with a specific task or from a listening team, the chairs will delegate this work to a member of the commission rather than trying to support all charges themselves.

- Commissions will respond to requests from pastoral charges in a timely manner.
- When communication is required between commissions and with staff, this will occur in a timely manner.
- Commission chairs will fulfill their responsibilities as outlined in the handbook, including attendance at executive, commission and plenary meetings.

What challenges do commissions face in meeting these expectations? And How can we support one another so that we can meet these expectations?

- Finding dates when a majority of commission members can attend
- Consider setting dates well ahead, even for a whole year (meetings can always be cancelled if not needed)
- Define “staff” more broadly to include voluntary staff to increase ownership and accountability
- Can an executive member wear two hats (e.g. commission and UCW)? This might impact on ability to get quorum.
  - If chair of commission cannot attend is it appropriate to find “any warm body” from commission to attend Executive or is this a body where specific knowledge and history is required?
- Chronic absence from Executive is different than occasional, unexpected absence.
- If chair(s) consistently not attending executive, there is an accountability issue.
- Congregations need to understand the frequency of presbytery and commission meetings so they will not have unrealistic expectations of how fast decisions can be made.
- Presbytery needs to identify deadlines for proposals and requests for time on agenda that are well in advance of presbytery meeting.
- Staggering amount of info that comes in emails – people are overwhelmed
- Those who are dedicated to presbytery are also dedicated in other areas of life.
- Can we get bulleted decisions so we don’t have to read minutes of each commission? The commission chair/secretary are invited to identify highlights for a cover page to attach to minutes, similar to what General Council Executive does.
- Do we need an Executive Secretary for the presbytery?
- Can we have more conference calls and fewer in-person meetings
- Explore on-line technology for conference calls that will allow people to indicate when they wish to speak and will allow for voting buttons. Need to provide proof of savings in money, time and environment.

Big themes:

People are overwhelmed

We need to make minutes more accessible

We still need to improve communication

We need to get better participation at meetings and deal with non-participatory members.

Two further things to think about.

Restructuring report made it clear that Accountability measure must be built in. We need a process for working with those who are not able to meet our expectations.

September 2012 we need to determine the best time for executive to meet – we meet each month that Presbytery does not.

**Termination**

The agenda having been completed, the Chair terminated the meeting at pm.

Closing blessing was led by Pat Edmonds.

**Next Executive:** May 08, 2012 at 1pm Living Waters Presbytery office.

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Chair

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Secretary

## Congregational Life Commission

### MINUTES of Meeting held April 17, 2012

1. CALL TO ORDER/ WORSHIP Rev Debbie McMillan Opened meeting with prayer
2. Attendees - Reverend Charles and Ratna Arasaratnam, Helen Bishop, Cora Brodie, Pauline Chappell, Rev Liz Cunningham, Chris Fahmer, Bev Kell, Lynn McEwen, Rev Debbie McMillan, Ted Meyers, Lorraine Scarlett, Jerry Therrien.

Regrets – Rev Dianne Bennett-Jones, Rev Bill Bruce, Ian Finlay, Gwen Galbraith, Rev Jim Keenan, Don Reesor, Dianne Smith

3. APPROVAL OF THE AGENDA that the agenda be approved with the addition of the Regent park and Forest Home order of business.

**Moved by Lorraine Scarlett**  
**Seconded by Cora Brodie**

**CARRIED**

4. APPROVAL OF MINUTES of January 3, 2012, March 30, 2012

Motion: That the minutes of the Jan 3, 2012 meeting be approved as presented, noting that Lynn McEwen should added to the attendees.

**Moved by Pauline Chappell**  
**Seconded by Lynn McEwen**

**CARRIED**

Motion: That the minutes of the March 30<sup>th</sup> 2012 meeting be approved as presented.

**Moved by Chris Fahmer**  
**Seconded by Debbie McMillan**

**CARRIED**

5. REPORTS

1. **Property and Finance**

- a. Trinity United Church (Gravenhurst) – Approval to use Manse Funds  
A request has been received from Trinity United Church (Gravenhurst) requesting the commission's approval to use a portion of its Manse fund to pay the housing allowance of the minister.

**Motion:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to Trinity United Church (Gravenhurst) using a portion of its Manse Fund to pay the housing allowance of the minister.

**Moved by Helen Bishop**  
**Seconded by Jerry Therrian**

**CARRIED**



b. Brown's Corners Offer of Sale

Brown's Corners United Church has received an Offer to purchase its property. CLC is reviewing the terms and conditions with them and a team has been created from the Congregational Life, Vision and Church Development and Personnel Commissions to meet and discuss with the pastoral charge the future of the United Church in this area. These discussions will also be expanded to include Victoria Square and Headford United Churches. An official offer has been presented for the sale of Brown's Corners United Church so motion is required at this time re the approval to sell.

**MOTION:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval of the sale of Brown's Corners United Church being the property at 2830 Highway 7 east in Municipality of Markham (part of lot 11 Conc 3, Markham MA45598 and MA22047) to Zion Alliance Church of the Christian and Missionary Alliance in Canada for the sum of \$800,000 with a closing of June 29<sup>th</sup> 2012.

**Moved by\_– Chris Fahmar**

**Seconded by\_- Bev Kell**

**CARRIED**

**Note Notice was given to Don Ressor by Phone on April 18<sup>th</sup>, and Presbytery should send official notice to Don Ressor of Brown's Corners. Ted to forward Agreement of Purchase and Sale.**

c. King City Pastoral Charge sale of manse and loan application

A request has been received from King City Pastoral Charge for permission to request a loan from the Toronto United Church Council to effect appropriate repairs to the church roof. The charge has also requested permission to sell the manse with proceeds from the sale directed to discharging the loan from the Toronto United Church Council and/or to the annual ministerial housing allowance.

At the March 24<sup>th</sup> Presbytery meeting CLC meet with a quorum to make the following motions of approval:

1. ***Moved by Lorraine Scarlett and seconded by Pauline Chappell that the Congregational Life Commission has considered and gives approval to King City Pastoral Charge to sell their manse at 82 Elizabeth Grove to Ivan Rapa (In Trust) for \$550,000 (five hundred and fifty thousand dollars )in accordance with the conditions outlined in the Agreement of Purchase and Sale forwarded to this commission by Fred Jesty on March 23, 2012 (email pdf);***
2. ***That the King City Board of Trustees invest these funds;***
3. ***That permission is granted for King City Pastoral Charge to draw up to \$100,000 (one hundred thousand dollars) from these funds to replace/replace the King City Church roof;***

4. ***That permission is granted for King City Pastoral Charge to draw up to \$50,000 (fifty thousand dollars) from these funds to meet operating expenses for the year 2012.***

**Moved by Lorraine Scarlett**

**Seconded by Pauline Chappell**

**CARRIED**

Next steps: Notification was given by Jim Keenan cc Ted Meyers of these decisions.

- d. Regent Park United Church and Forest Home United Church

A recommendation presented to the executive by the listening team consisting of Kevin Logie, Jim Keenan and Nina Fulford resulted in the need for CLC to make the following motion.

**Motion:** That the Congregational Life Commission of Living Waters Presbytery has considered and accedes to the request of Regent Park United Church and Forest Home United Church to sever their relationship as a joint pastoral charge.

**Moved by – Cora Brodie**

**Seconded by – Pauline Chappell**

**CARRIED**

Note: the followup is for Ted to contact Anna Arnold to work on the finalization of distribution of assets.

2. **Pastoral Oversight**

- a. Dalston Crown Hill. Pastoral Oversight Report is attached

**MOTION:** That the Congregational Life Commission receives for information the pastoral oversight report for Dalston Crown Hill pastoral charge and recommends no further action required.

**Moved by - Pauline Chappell**

**Seconded by - Debbie McMillan**

**CARRIED**

Next Steps: That a letter be sent to the pastoral charge from the presbytery office advising of this decision.

- b. Locust Hill Pastoral Oversight Report attached

Discussion and approval was postponed until the members of the pastoral oversight are present to address it. This is to be added to the agenda for next meeting.

- c. Bala-Port Carling Pastoral Oversight Report attached

**MOTION:** That the Congregational Life Commission receives for information the pastoral oversight report for Bala Port Carling pastoral charge and recommends that no further action required.

**Moved by – Cora Brodie**

**Seconded by – Lorraine Scarlett**

**CARRIED**

Next Steps: That a letter be sent to the pastoral charge from the presbytery office advising of this decision.

- d. Mount Albert Pastoral Oversight Report attached

**MOTION:** That the Congregational Life Commission receives for information the pastoral oversight report for Mount Albert pastoral charge and recommends that no further action required. Rev Liz Cunningham abstained from the vote.

**Moved by – Bev Kell**

**Seconded by – Lynn McEwen**

**CARRIED**

Next Steps: That a letter be sent to the pastoral charge from the presbytery office advising of this decision.

- e. Goodwood Epsom Uttica Pastoral Oversight Report attached

**MOTION:** That the Congregational Life Commission receives for information the pastoral oversight report for Goodwood Epsom Uttica Pastoral Charge and recommends that no further action required.

**Moved by – Cora Brodie**

**Seconded by – Jerry Therrien**

**CARRIED**

- f. St. Andrews – deferred no report yet
- g. Sharon Hope – deferred no report yet
- h. Churchill Gilford – deferred no report yet
- i. Heart of Muskoka – deferred no report yet

Next Steps: Copies of the pastoral oversight reports for each of these visits shall be forwarded to the presbytery office to be kept in the pastoral charge files.

### 3. **Congregational Governance**

- a. St. Matthews Pastoral Charge constitution review.
- b. Trinity Pastoral Charge (Newmarket) constitution review.
- c. Emsdale proposed name change
- d. Unity Governance Structure Review copy attached

**Motion:** That the Congregational Life Commission of Living Waters Presbytery has considered and gives approval to the revised constitution of Unity Pastoral Charge.

**Moved by – Helen Bishop**

**Seconded by - Jerry Therrian**

**CARRIED**

Next Steps: A letter be sent to the pastoral charge from the presbytery office confirming the approval of the commission.

e. Coldwater Eady Manse Inspection Report copy attached

In compliance with section 386 vii of the Manual, a manse inspection was conducted on January 25, 2012.

**Motion:** That the Congregational Life Commission receives for information the manse inspection report for Coldwater Eady pastoral charge and recommends no further action required.

**Moved by – Cora Brodie**

**Seconded by – Pauline Chappell**

**CARRIED**

## 6. **OTHER BUSINESS**

### i. **Petition to Toronto Conference from York Pines Pastoral Charge.**

Living Waters Presbytery has received a petition from York Pines Pastoral Charge with respect to the Accessibility Guidelines of the Province of Ontario (petition attached). The petition was received too late to be added to the agenda of the March 24 presbytery meeting, but as the deadline for submitting for the conference annual meeting is April 23, the Congregational Life Commission is requested to consider this petition on behalf of the presbytery. The commission may decide to transmit the petition with concurrence, transmit the petition with non-concurrence, or not to transmit the petition.

**Motion:** Having received and considered the petition of York Pines Pastoral Charge with respect to the Accessibility Guidelines of the Province of Ontario, the Congregational Life Commission of Living Waters Presbytery agrees to transmit with concurrence to Toronto Conference.

**Moved by – Pauline Chappell**

**Seconded by – Jerry Therrian**

**CARRIED**

The following are still a work in progress and should be added to the agenda for the next meeting.

- ii. Criteria and thresholds for presbytery approval on renovation projects
- iii. Process for congregations to follow when contemplating the sale of property

- iv. Policy on heritage status for church buildings
- v. Archives – Mary Gooley of the Toronto Conference Archives Committee is seeking information on any heritage or historic projects that presbyteries may be working on. Also, the committee is seeking any volunteers who may be interested in working on saving historic sites for The United Church of Canada. Ted is ask Catherine Hawkins if she would be interested.

**7. MEETING DATES FOR 2012 – 2013**

The chair will prepare a tentative list of meetings for future meetings giving consideration that we meet as much as possible at the full court meetings and otherwise quarterly alternating meetings from day time to evening meetings. It was also noted that conference calls should be used for the time sensitive motions re applications for grants and loans etc as much as possible.

Meeting adjourned and the Rev. Ratna Arasaratnam closed the meeting with prayer.

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Ted Meyers, Chair

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Donna DeVita, Secretary

**VISION AND CHURCH DEVELOPMENT COMMISSION**

*MINUTES OF MEETING HELD APRIL 17 2012*

**Location:** Grace United Church, Barrie **Time:** 4:00 pm  
**Attendees:** Laurie Cook, Terry Davies, Bill Hurdman, Lois Marshall, Al McNaught, Ivor Roberts, Donald Spratt, Svinda Heinrichs  
**Regrets:** Rev. Heather Dobson, Catherine Hions, Rev. Kevin Logie, Irene Lowry, Carol Jones, Rev. Warren McDougall, Rev Nancy Waterman  
**Absent:** Bob Harris, Bill Jermyn, Paul Smith, Rev. Anna Taylor  
**Declaration of Quorum:** 1/3 of 19 = 6 Attendees: 7  
**Chair(s) of Meeting:** Donald Spratt/Terry Davies  
**Secretary of Records:** Lois Marshall  
**Welcome and Opening:** Donald Spratt called the meeting to order with request of a one word description of the "How are you doing?"  
**Reading and Prayer:** Donald Spratt read from the book "Home by Another Way" by Barbara Brown Taylor and led in prayer.

**Agenda:**

**MOTION** that the agenda be accepted as printed.  
**Svinda Heinrichs/Bill Hurdman**

**CARRIED.**

**Amendment to Minutes of February 28 2012 Meeting:**

**MOTION** to rescind the "**MOTION** that the Visioning and Church Development Commission approve the concept of the New Church proposed by Painswick United Church, with an anticipated completion in 2014. A requirement of the Lease that will be in operation in the new location is that ... "The congregation's financial viability will continue to be supported by Living Waters Presbytery for 5 years"... This will require a motion at a Full Court Presbytery Meeting. Further work is required with Painswick United Church to establish any required financial commitment on their behalf from Presbytery. The proposed Presbytery Motion will be circulated for approval before proceeding.

Original Motion by **Laurie Cook/Kevin Logie**

**CARRIED.** "

Rescinding Motion by **Laurie Cook/Al McNaught**

**CARRIED.**

**Minutes of February 28 2012 Meeting:**

**MOTION** that the minutes of the February 28 2012 meeting be approved as amended.  
**Laurie Cook/ Bill Hurdman**

**CARRIED.**

**Report on New Hope – no report**

**Report on Forrest Home and Regent Park:** Terry Davies reported that the two churches had met with a listening team and the separation of the two congregations is in process under the supervision of the Congregation Life Commission.

**Report on Brown's Corners:** Terry Davies reported that he has recently met with the Brown's Corners congregation. Their minister is retiring and they no longer wish to be a congregation. The last service will be held on June 24<sup>th</sup>. They have agreed to sell the church property to Zion Alliance.

**Report on Victoria Square:** Terry Davies reported that a listening team will meet with Victoria Square congregation to discuss its future. An environic study has been obtained in order to assess potential for congregations in this area.

**Report on Painswick:** no report

**Painswick United Church Business:** Details of the process involved in the steps to date for the development of a new church facility for Painswick United Church were reviewed. It was noted that the Oasis site will be closing within six months. The Personnel Commission is working with Painwick which has completed the JNAC process and is expected to call a full-time minister for September 2012. Since funding is a key issue in facilitating the process at Painswick the following motions were made.

**MOTION** that Toronto Conference be asked to make the remaining Church Development Funds for 2012 for Painswick United Church payable immediately rather than by installments.

**Svinda Heinrichs/Bill Hurdman**

**CARRIED.**

**MOTION** that the Vision and Church Development Commission of Living Waters Presbytery approve the New Church Lease between Painswick United Church and the Toronto United Church Council pending agreement by Living Waters Presbytery to support the congregation's financial viability for five years.

**Al McNaught/Laurie Cook**

**CARRIED.**

**MOTION** that the Vision and Church Development Commission, together with the Personnel Commission, request that Living Waters Presbytery approve a grant to Painswick United Church from the Presbyteries of Toronto Conference Corporation (PTCC) in the amount of \$40,000 in 2012 and again in 2013 in order to fund the difference between a part-time and full-time minister.

**Lois Marshall/Svinda Heinrichs**

**CARRIED.**

**MOTION** that the Vision and Church Development Commission request that Living Waters Presbytery approve a one-time Capital Grant of \$50,000 from the Presbyteries of Toronto Conference Corporation (PTCC) for the necessary completion of the space to be used by Painswick United Church. Payment to be made at the time finishing work is required and not later than 31<sup>st</sup> Dec 2014.

**Al McNaught/Bill Hurdman**

**CARRIED.**

**Report on Strategy Development "Forging Ahead in Spiritual Abundance":**

Terry Davies reported that he had researched the German based National Church Development survey or process and felt that, since it is only 20% of the EDGE process and since EDGE would be guiding congregations in assessing the results it is appropriate to be included.

Details of holding **Vision Days** in four locations on two dates (May 5<sup>th</sup> at Orillia and Richmond Hill and May 12<sup>th</sup> at Gravenhurst and Barrie) were discussed as well as the advertising package. (See Appendix A)

Items to be included in the Communication Package for the Vision Day Presentations were reviewed and edited. EDGE will be responsible for publishing this package.

The **budget** related to the Strategy Development Process was reviewed and the following motions made.

**MOTION** that VCD supports the process to enable 4 Vision Days in May to allow all congregations to understand the new Strategy and have the opportunity to apply to participate. The cost for Vision Days including materials will be approx \$3,000.

**Svinda Heinrichs/Ivor Roberts**

**CARRIED.**

**MOTION** that VCD supports the submission for approval by Presbytery on June 12<sup>th</sup>, 2012 of the Budget of \$62,500 from the Presbyteries of Toronto Conference Corporation (PTCC) to allow implementation of the Strategy "Forging Forward in Spiritual Abundance".

**Svinda Heinrichs/Al McNaught**

**CARRIED.**

**Report on Meeting with TUCC:** Donald Spratt and Terry Davies reported that they had met with TUCC regarding what the function of TUCC might be in relationship with the role of EDGE. TUCC is still discerning its possible role and will be meeting with EDGE. Most likely they will be able to provide resources after a congregation has discerned its needs by working with EDGE.

**New Business:** It was agreed that the VCD Commission should schedule meetings regularly on the first Tuesday of each month from 6 p.m. to 8 p.m. Cancellation of a meeting would be at the call of one of the co-chairs.

**Thanks:** Thanks were expressed to Terry Davies and Donald Spratt for all their recent and past work. Thanks also went to Laurie Cook for providing us with cake.

**Prayer:** The meeting ended with Svinda Heinrichs leading us in prayer.

**Adjournment:** The meeting adjourned at 8:30 pm.

**Next VCD Commission Meeting:** The next meeting will be on **Tuesday June 5 2012 at 6:00 p.m.**, place to be decided.

**Next Presbytery Meeting: Tuesday June 19<sup>th</sup> 2012 at York Pines United Church, Kettleby at 4:00 p.m.**

Co-Chairperson \_\_\_\_\_  
Donald Spratt

Co-Chairperson \_\_\_\_\_  
Terry Davies

Secretary \_\_\_\_\_  
Lois Marshall



**APPENDIX A:**



## Forging Forward in Spiritual Abundance

Living Waters Presbytery  
in partnership with EDGE  
offers a Visioning Day



God is doing a new thing!  
Come and be inspired and energized!

Is it time for your congregation  
to look for a new approach?

How can we move from a mindset of scarcity into the generous  
space of Spiritual Abundance?



Michael Kooiman



Rob Dalglish



Lesley Harrison

We invite 2 or 3 change leaders from each congregation to join us for a day of  
exciting ideas to nourish your team

2 dates and 4 locations to choose from!

### **Saturday May 5th**

ST. MATHEW'S UNITED CHURCH  
333 Crosby Avenue,  
Richmond Hill ON L4C 2R5

ST. PAULS UNITED CHURCH  
62 Peter St. N.  
Orillia, ON L3V 4Z1

### **Saturday May 12th**

GRACE UNITED CHURCH  
350 Grove Street East  
Barrie, ON, L4M2R7

TRINITY UNITED CHURCH  
290 Muskoka Road  
Gravenhurst, ON P1P 1T5

9:30 – Gathering and Fellowship  
3:30 – Closing  
Lunch will be provided

To register contact Presbytery Office at  
1-800-446-4729, ext. 230.  
by April 30<sup>th</sup> to reserve a space



## “Forging Forward in Spiritual Abundance”



### be part of Congregation Renewal

ers Vision:-

*“We believe that, with God as our centre, and Jesus Christ as our guide, we will be in relationship as Living Waters Presbytery so that we may be a Spirit-led, inclusive community offering encouragement and support, and embracing new ways to be the church.”*

The Vision and Church Development Commission (VCD) of Living Waters Presbytery is responding to God's invitation to a new day. We are developing and implementing a strategy to support existing congregations who seek to embrace new ways to be the church. The funding for this strategy will be requested at the Presbytery meeting in June.

Many United Church congregations are struggling to engage younger generations: while trying to achieve a more robust financial sustainability amidst growing costs and shrinking budgets. God is inviting us to explore new and innovative forms of ministry and mission and we already see the fruits of this transformation across and beyond the church. VCD is providing the opportunity for congregations to participate in a facilitated process which will draw on the consultative and network capacities of EDGE and other United Church resources for ministry renewal.

Participating congregations will have the opportunity to draw on a rich range of human, educational and technical resources which will be substantially funded by Living Waters Presbytery. Should you be selected to be part of a Full Process, you will be committing to a 12 to 18 month intentional collaboration that will have the potential to bring about healthy transformation for ministry. It is a deep process and will involve the expected stresses of change. It promises results that are more than worth the effort.

Other congregations will have the opportunity to avail themselves of several powerful tools to begin the discernment for congregational change.

You are invited to have 2 or 3 of your congregation's "Change Agents" join us for a one day presentation, during which you will be provided with a detailed information package to take back to your congregation to see which parts of this programme are appropriate for your needs at this time.

Thank you for partnership in the gospel and for the ministry you do.

**Register for 2 or 3 spaces by April 30<sup>th</sup>, 2012 at 1-800-446-4729, ext 230**

### **Why do we need to change?**

God speaks to us, *“Behold, I am doing a new thing. Even now it springs forth. Can you not perceive it!”* The world is in the midst of massive time of change, and we see God's hand at work in response to our current reality. Each of us, if we look, can see this in the world, in our communities and indeed within our own hearts and minds. God is at work bringing about healing, forming communities of compassion, that are working for justice in new ways within and outside of the church, and we are ALL invited into this great work of Love.

We are in a time of great challenges in the life of the planet, in our communities. We witness endless wars, a crisis of the life systems of the earth, too many youth uncertain of how to deal with life, the unravelling of the socio-political fabric that sustains human community globally. We

know this! Now is the perfect time to bring new hope to seekers of clarity, understanding and compassion!

Many are already responding to the voice calling them to join in God's transformative work. A riot of innovative forms of ministry (fresh expressions of church) are emerging that recognize God's work in the world and seek to join in. A young woman in Vancouver sees the need of her peers for a social justice gospel, but embodied in an experiential spirituality and a Yoga Church is born. Some churches address the depopulation of their communities by taking advantage of inexpensive Web-video technologies for connecting across distance to worship, to learn, to mobilize and to allow university students who have left the community to be virtually present on Sunday morning. More traditional congregations are finding ways to make their worship more EPIC (Experiential, Participative, Image-rich and Community-forming) to engage people, especially those born after 1964.

Living Waters Presbytery is responding to God's invitation by developing and implementing a strategy to help congregations engage vital mission and ministry in a new way.

Many of your congregations are struggling with how to manage in a place of Scarcity of people and resources. We are now inviting you to join us to become a congregation and community that is thriving from the generous space of Spiritual Abundance.

### **EDGE a network for Ministry Development**

EDGE: A Network for Ministry Development is the United Church initiative to focus resources on new ministry development and ministry renewal. EDGE has identified and is creating resources for renewal that include, trained consultants, leadership coaches, evidence based assessment tools, learning cohorts, emerging forms of ministry practice, webinars with key thinkers and a variety of web-based resources.

EDGE joins hands with those willing to take a leap into the promise; God breaking open the church, breaking into the world. EDGE is a living web of new and renewing ministries and leaders in the power of the Spirit, following Christ, embracing God's mission in the world.

[www.edge-ucc.ca](http://www.edge-ucc.ca)

**Register for 2 or 3 spaces by April 30<sup>th</sup>, 2012 at 1-800-446-4729, ext 230**

**PERSONNEL COMMISSION**

**MINUTES OF MEETING HELD APRIL 25, 2012**

**Location:** Presbytery Office, Guthrie

**Time:** 1:00 pm

**Present:** Jane Wetelainen (Chair), Paul Dempsey, Linda Butler, George Moore, Jean Becroft, Joy Crawford, Ted Daghish, Nina Fulford, Donna Hazlett, Rick McKinley, Donald Powell, Heather Power, Bruce Roffey (Secretary), Terry Thom

**Corresponding Members:** Rev. Todd McDonald (staff).

**Regrets:** Elaine Lush, Leslie Sedore, [Richard Moffat](#), [Doug McLeod](#)

**Constituting the meeting:**

The meeting at the Presbytery Office was called to order at 1:06 pm by Chair Jane Wetelainen, with the above members present.

**Opening Worship**

Jane read one of the lessons for this coming Sunday, John 10: 11-18 (The Good Shepherd). Jane read the background for this reading from Suzanne Guthrie at [www.edgeofenclosure.org](http://www.edgeofenclosure.org), as well as a reading from Jean Vanier. After a period of silence, Jane led in prayer concluding with the prayer of Jesus spoken by all.

**Opening Motions:**

Approval of Agenda:

MOTION by Donna Hazlett / Rick McKinley that the agenda be accepted as circulated with the additions under updates of St. James, Parry Sound and Lemonville.

MOTION

CARRIED.

Approval of Minutes of Meeting March 21, 2012

Under section 4.4 “The members were updated about concerns about the current pastoral relationship” should read “The members were updated about concerns about the future pastoral relationship.”

Section 6: Jane was in the chair, not Paul.

Section 6.7: In the motion concerning Amy Lee's change in pastoral relations, "Pastoral Relations Commission" should be ~~replace~~ replaced by "Personnel Commission".

Section 8:2: In the title Lena's surname should be spelled Hartviksen.

MOTION by Paul Dempsey/Rick McKinley that the Personnel Commission of Living Waters Presbytery approves the minutes of the meeting held March 21, 2012 as circulated and amended.

MOTION

CARRIED.

**Business Arising:**

Under section 6.6, the date for the police records check has been provided.

Under section 7.4, Charles Arasaratnam has agreed to be the supervising minister of St. James Parry Sound from May 1 to August 31

MOTION by Paul Dempsey/Don Powell that Charles Arasaratnam be appointed as supervising minister of St. James Parry Sound Pastoral Charge.

MOTION

CARRIED.

Joe's daughter Lucinda is in Sick Children's Hospital. Prayers are requested.

**Committee Reports and Motions:**

Report of Conference Personnel Minister:

M&P workshops have about 70 registered. Todd is producing a workbook with templates. This will be focused on the relationship between the M& P Committee and the ministerial staff.

On June 8-9 at Emmanuel College, Toronto Conference is sponsoring a workshop for those interested in exploring ministry in the United Church. The hope is that ministers will identify, encourage and accompany potential candidates. Registration at this point is light.

The experience at Lake of Bays has highlighted the importance of getting into a pastoral charge in difficulty in a timely manner before the situation escalates too significantly.

New salary guidelines are under development so that ministers would receive a comprehensive salary, inclusive of housing allowances, plus a regional cost of living adjustment. An independent company that works for banks setting regional salaries will be used by the national church to set the regional adjustments.

Salary scales for student categories will be separate from the salary scales of those in ordered ministry. Everyone will begin in Category A when entering ordered ministry.

Pastoral Relations:

**APPOINTMENT CALLS:**

**Appointment:**

The following motion was postponed until the next meeting pending clarification of the housing allowance, which is absent from the terms included in the motion.

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MOTION by \_\_\_\_\_ / \_\_\_\_\_ that the Personnel Commission of Living Waters Presbytery concurs with the request of Heritage United Church Markham Pastoral Charge and appoint Lorrie Daly-Price Student Supply Internship from May 1, 2012 to August 31, 2012 full-time at 40 hours per week, with the following terms: Salary 34,645 per annum, basic telephone \$900 per annum, and all other terms according to The Manual and, that in accordance with The Manual section 058(d), 058(e) this appointment does not require an act of covenant.

Provisional Call:

MOTION BY Rick McKinley/Ted Daghish that the Personnel Commission of Living Waters Presbytery concur with the request of Knox Sutton Pastoral Charge and approve the provisional call to Ted Grady, Ordinand, beginning July 1, 2012 full time at 40 hours per week, with the following terms for Category B: Salary \$33,712 per annum, housing allowance \$20,400 per annum, basic telephone of up to \$600 per annum, Continuing Education and Learning Amount of up to \$1,500 per annum and all other terms according to *The Manual*, and that the motion be effective upon his ordination to Ordained Ministry in The United Church of Canada, and that Living Waters Presbytery request that Ted Grady be transferred from South West Presbytery to Living Waters Presbytery, both within Toronto Conference, effective July 1, 2012.

MOTION

CARRIED.

Reappointment Paperwork Deadlines:

Bradford/New Hope

Rick McKinley will remind the pastoral charge to complete its paperwork.

Updates:

Evergreen

Nina reported that the Joint Search Committee met yesterday. There are a couple of people in whom they are interested. They have been put on the vacancy list. The committee is working well.

The Personnel Committee meeting was adjourned in order that the Commission might receive the report and motions from the Education & Students Committee.

Education & Students:

Approve Heritage Markham request to be made an educational site (SME 208)

MOTION BY George Moore/Jean Becroft that see Heritage Markham Pastoral Charge be approved as an Education Site.

MOTION

CARRIED.

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Student update – Vic Burton

Vic has completed his her discernment without a stream recommendation. She was interviewed today. She would like to be part of a ministry-based education program through AST.

MOTION BY Nina Fulford/Heather Power that the Personnel Commission of Living Waters Presbytery request that the Toronto Conference Interview ~~Board~~ Committee interview Vic Burton.

MOTION

CARRIED.

Consider for approval – “Standards of Practice for Licensed Lay Worship Leaders” (see Appendix A)

The above document was reviewed and modified. The document in Appendix A is as amended informally during the meeting.

MOTION BY George Moore/ Nina Fulford that the document “Standards of Practice for Licensed Lay Worship Leaders” be approved as amended.

MOTION

CARRIED.

Richmond Hill, Heritage Markham and Queensville student internships need to be visited soon. Heather Powers will look after Richmond Hill.

Personnel Committee reconvened.

Updates Continued:

Collier Street

They are ready to approve a call.

Brown’s Corners Listening Team

Linda reported that the Team has been assembled (Ted Meyers, Jim Keenan, Linda Butler and ? Terry Davies) and met with a small but vital group from the congregation. They have decided to disband the congregation at this time. The building has been sold to the congregation who had been worshipping there. The Listening Team will meet with Victoria Square and Headford separately. The majority of the new residents in the area of Richmond Hill west of Leslie and the area surrounding Victoria Square is Persian with only 10% Christian.

Lake of Bays

Lake of Bays asked why they had not been informed about the history of the minister’s spouse. Todd’s response included reference to charter rights, the minister’s disclosure to the search committee, the fit of the minister to the position and fundamental human rights for the minister. The representatives understand and accepted the information.

Donna has been hospitalized after an auto collision with a moose. There may be some delay in her start time at Lake of Bays.

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Painswick

The congregation feels that it does not have sufficient funds to appoint a full-time minister. To cut back on the appointment, they will need another congregational meeting to change it. The current plan is to apply to fund the ministry. TUCC is negotiating with the builder to get the building free by offering land to the builder at 10% off. So they will request that the building fund be transferred into operating. Further resolution of the financial situation is ongoing. The minister has been given 90-day notice that there will be no appointment at the end of his current appointment at August 31, 2012.

St. James Stroud Listening Team

No one was available to report.

Thornhill

No report.

Regent Park and Forest Home

Nina will look for JNAC representatives for these two churches.

MOTION BY Paul Dempsey/Don Powell that Nina Fulford be empowered to appoint representatives for Regent Park and Forest Home.

MOTION

CARRIED.

St. James, Parry Sound

No report.

Lemonville

They are awaiting a response from a student in whom they are interested.

**New Business:**

Clergy Day Away – Dream Big in 2012!

There was a discussion about possibilities for a clergy day away. Jane, Heather and Leslie will meet to discuss, research and decide the program.

**Next meeting:**

Wednesday, May 16, 1:00 – 4:00pm at the Living Waters Presbytery Office.

**Closure:**

Jane declared that since the agenda was complete the meeting was closed at 3:15 pm. Jane closed the meeting with prayer.



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Appendices:

A) Standards of Practice for Licensed Lay Worship Leaders

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Chair

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Secretary

**DRAFT**

**Standards of Practice for Licensed Lay Worship Leaders**

**Living Water Presbytery**

**Toronto Conference, The United Church of Canada**

*(approved by the Personnel Commission, Living Waters Presbytery on ~~date~~ April 25, 2012)*

**Introduction and Purpose**

Living Waters Presbytery is grateful to God for the willingness of lay people who come forward to offer their faith, insight and skill as worship leaders in congregations. The following document outlines the standards of practice for Licensed Lay Worship Leaders who serve in Living Waters Presbytery. It is the hope of the Presbytery that these standards of practice will both encourage, honour and inform the members of the Laity as they share their gifts and express their faith while meeting the vital need of a congregation to gather for worship.

The following standards of practice are divided up into four sections: The United Church of Canada Policy on Licensed Lay Worship Leaders, Preparation and Licensing, Ongoing Support and Renewal of Licensing, and Stewardship of Lay Worship Leadership Resources. In three sections, key questions are posed and answers provided.

A key resource for the preparation of these standards of practice is Licensed Lay Worship Leader: Guidelines for Preparation, January 2011, The United Church of Canada.

**The United Church of Canada Policy on Licensed Lay Worship Leaders (from The Manual of The United Church of Canada (2010), Section 344)**

The Presbytery shall make enquiry as to the ability, character, and doctrine of a person recommended by a Session or Church Board or Church Council to be licensed as a Licensed Lay Worship Leader, and shall conduct a written examination on the course of study required by the appropriate General Council working unit. Upon successful completion of these requirements, the Presbytery shall issue a licence to the person on the prescribed form. The Licensed Lay Worship Leader shall be recognized at a public service to be held under the direction of the Chairperson of the Presbytery.

- i. Presbytery Direction: The person licensed as a Licensed Lay Worship Leader shall function under the direction of the Presbytery.
- ii. Transferability: A Licensed Lay Worship Leader transferring membership in the United Church from one Pastoral Charge to another Pastoral Charge in the same Presbytery shall continue to be recognized as a Licensed Lay Worship Leader. A Licensed Lay Worship Leader transferring membership to a Pastoral Charge in another Presbytery shall not function as a Licensed Lay Worship Leader until recognized as a Licensed Lay Worship Leader by that Presbytery.
- iii. Renewal of License: The license of a Licensed Lay Worship Leader shall be renewed each year at the discretion of the Presbytery within the jurisdiction of which such Licensed Lay Worship Leader is a member in good standing of a Congregation.

## **Preparation and Licensing:**

### ***What are the educational requirements to be licensed?***

An individual will be considered for Licensed Lay Worship Leader after completing successfully a course of study set out by the Education and Students (E&S) committee of Living Waters Presbytery or receiving that education from an approved institution. Such institutions are Five Oaks (Licensed Lay Worship Leaders training program), Emmanuel Collage, Calling Lakes Centre.

### ***If a lay person has received training outside any training course offered by Presbytery, are they exempt from Presbytery training, and if so, what criteria covers a decision to be exempt?***

An individual may be exempt from Presbytery training at the discretion of the E&S Committee of Living Waters Presbytery. An individual's education would be evaluated using the Licensed Lay Worship Leadership: Guidelines for Preparation, January 2011.

### ***When seeking licensing or renewal, will there be an interview for Licensed Lay Worship Leaders and if so, what questions will be used?***

When seeking licensing and renewal, all individuals will be interviewed by E&S Committee of Living Waters Presbytery using questions developed by E&S committee. The E&S committee will use questions that explore the ethos, theology and worship practices of the United Church of Canada.

### ***Will an exempt lay person be licensed simply by an interview?***

Yes; please see question number 4.

## **Ongoing Support and Renewal of Licensing**

### ***Will there be annual meetings with LLWL for support?***

Annual meetings with Licensed Lay Worship Leaders for support are recommended.

### ***Will there be annual interviews for renewal of licenses?***

Renewal of licenses will be done annually. The interview schedule for Licensed Lay Worship Leaders will be determined by the E&S Committee. Interviews may not happen annually.

### ***What kind of reporting do you require from the LLWL?***

In order to exercise stewardship of LLWLs, at the time of renewal of the license, the License Lay Worship Leader will be asked to provide the E&S committee of Living Waters Presbytery with a complete list of the dates and locations of services of worship led in the past year (including funerals), and include three orders of service (bulletins), with sermons for those services.

## **Stewardship of Lay Worship Leadership Resources**

*The following questions provide parameters for what a Licensed Lay Worship Leader can and cannot do.*

### ***How many Sundays can a Licensed Lay Worship Leader lead worship in one Pastoral Charge?***

The Licensed Lay Worship Leader may cover three consecutive Sundays a month, to a maximum of ten services per year, in one Pastoral Charge. Alternatively, the Licensed Lay Worship Leader may lead services for one complete month in a six month period in one Pastoral Charge. If asked to lead worship for more Sundays, the Licensed Lay Worship Leader is to seek the approval of the appropriate committee of the Presbytery before agreeing to do so. ***Are Licensed Lay Worship Leaders to be remunerated? What is the remuneration when leading worship in a multi-point Pastoral Charge?***

The Pastoral Charge is expected to remunerate Licensed Lay Worship Leaders in accordance with the "Worship Leadership and Preaching" rate, including travel, in the current *Salary and Allowances Schedule* issued by General Council each year. It is to be noted that this rate is a minimum. When leading worship on a multi-point Pastoral Charge, it is intended that the

Licensed Lay Worship Leader would receive above the minimum rate, but not necessarily the full rate for each worship service.

### ***What is the remuneration when leading worship in own Pastoral Charge?***

When leading worship in the Pastoral Charge where their membership is held, it is expected that Licensed Lay Worship Leaders receives the mandated.

### ***Are Licensed Lay Worship Leaders expected to provide pastoral care?***

No. It is expected that the Licensed Lay Worship Leader will refer any requests or requirements for pastoral care (counseling, home visitation, hospital visitation) to the called or appointed Ministry Personnel, or the Pastoral Charge Supervisor for follow-up.

### ***May a Licensed Lay Worship Leader conduct a funeral?***

Yes. However, the conduct of funerals within a Pastoral Charge (including a funeral home), is to be arranged in consultation with the called or appointed Ministry Personnel or the Supervisor of the Pastoral Charge. If the Licensed Lay Worship Leader conducts a funeral, s/he must ensure that the information about the service is entered in the Burial Register of the Pastoral Charge.

### ***Can a Licensed Lay Worship Leader conduct a marriage and sacraments?***

Licensing does not include permission to preside at the sacraments or license to perform marriages.

***What disciplinary action will be taken if a LLWL operates outside these parameters and how will that be enforced?***

Disciplinary action may be taken by E&S committee of Living Waters Presbytery if Licensed Lay Worship Leader's conduct is outside the policies presented here.

***Does Presbytery require a Police Records Check?***

Yes. A level one Police Records Check is required for initial licensing, and every 5 years thereafter.

***May a LLWL wear a stole or clergy collar?***

No. A stole and a clergy collar are reserved for those who are ministry personnel, called or appointed to a Pastoral Charge.

Appendix: Pat Edmond's template of questions to ask a Pastoral Charge who has asked a LLWL to lead worship.

**EXECUTIVE OF LIVING WATERS PRESBYTERY**

**MINUTES of Meeting held May 08, 2012**

At the Living Waters Presbytery office, Guthrie, ON

**Present:** Pat Edmonds, Linda Parson, Jane Sullivan, Terry Davies, Donald Spratt, Helen Bishop, Ted Meyers, Susan Eagle, Ross Carson, Glen Eagle, Audrey Brown

**Regrets:** Nancy Knox, Harry Ramsaran, Jim Keenan, George Bishop

**1. Constitution of the Meeting:**

The Chair called the meeting to order at 1:09 pm

“In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God.”

**Opening Prayer** Chair Pat Edmonds led us in prayer.

**2. Approval of Agenda**

**MOTION** that the agenda be approved as amended.

**Moved by:** Terry Davies

**Seconded by:** Jane Sullivan

**CARRIED**

**3. Approval of Minutes**

**MOTION** that the Minutes of the meeting of the Executive of Living Waters Presbytery held April 10th, be approved as amended.

**Moved by:** Susan Eagle

**Seconded by:** Helen Bishop

**CARRIED**

**4. Correspondence**

1. Lefroy United Church request for a Listening Team. A listening team headed by Personnel to include VCD and CLC
2. TUCC – Letter regarding The TUCC decisions re: Panswick New Church development – Motions concerning the property and the commitment from TUCC regarding the sale and lease of this property. This information will be part of the VCD presentation to plenary in June.

**5. Treasurer’s Report – Harry Ramsaran - No Report**

**6. Listening Team Reports**

- a) Brown’s Corners  
The team involved Congregational Life, Personnel, VCD

Brown's corners listening team verbal report was presented, one of the other neighbouring congregations that shares the minister, still needs to be met with before the report is finalized. Graceful transformation is evident in this transition time.

Follow up: Congregational Life Commission will lead in further action regarding distribution of funds following the completion of the church property and future ministry of this church.

Pat Edmonds and Jane Sullivan excused themselves from the meeting stating conflict of interest re: the listening report for St James Stroud.

Linda Parsons assumed the chair.

b) St James, Stroud. The team involved Personnel and Congregational Life Commissions. The Listening Team Report was distributed, for the purposes of this discussion. All copies were returned following the discussion.

Follow Up: Congregational Life Commission will lead in further action regarding options for St James Stroud.

Pat Edmonds and Jane Sullivan rejoined the meeting.

## **7. Commission/Committee Reports**

- a) Coordinating Committee – Linda Parsons looking into organizing an orientation event for Presbyters. We need a volunteer to take over the newsletter. Commissioners are in place for General Council.
- b) Community Connections and Right Relationships – Glen Eagle - Reminder of Growing Justice event in fall.
- c) Spiritual Development – Ross Carson reported on the success of the Godly play workshops. Work of the commission is progressing. They will meet at the end of May.
- d) Vision and Church Development – Don Spratt reported that the Vision event at St Paul's was excellent and very well received. The event repeats May 12. This is exciting direction for the churches of our Presbytery and an exciting partnership with Edge (a National Church initiative).
- e) Congregational Life – Ted Meyers reported that there is an enormous number of pastoral oversight visits to do with not enough people to do them. Annual reports are being received; they are sent to the Presbytery office and then forwarded to the commission. Both of these are an ongoing process. The commission is continuing to review new constitutions. The Commission will work on establishing a governance workshop as clearly there are many options for congregations. The commission is still working on how to use Dropbox to share the background information that the commission needs for their decision making processes.

f) Personnel – Jane Sullivan No report.

g) Women's Ministries – Helen Bishop

AGM meeting held on April 16. Eleanor Wood was guest speaker; 133 women attended. Planning stages for June meeting at Camp Big Canoe. Helen attended the AGMs for Northern Waters, Toronto South East and Toronto Conference UCW

h) Men Ministries – AOTS is going to Camp Big Canoe for a combined work/fellowship weekend. All men in our Presbytery are welcome to attend.

### **8. Other Business:**

- a) June Plenary: June 12<sup>th</sup> York Pines - Agenda: Pat reported on the following current agenda items, Meeting times, Nominations for Alternates for General Council Commissioners. JSC and JNAC workshop  
**If commissions need to meet that day they should contact York Pines directly for meeting space arrangements.**  
Commissions: requested the following time  
VCD – 40 minutes  
Personnel Commission will lead a workshop on JSC and JNACS  
Spiritual Development – 10 minutes for Camp Big Canoe
- b) Accountability – How can we support one another to be accountable?  
What are the measureable bench marks for accountability?
- c) Workshop Day – Concept of a one-stop shop for workshops (possibly in the fall). We would offer a variety of workshops on different topics. We will pursue this idea. A smaller event is planned for Commission secretaries and their alternates.
- d) Meeting times for 2012-2013. The meetings will not be set until after the June Presbytery meeting, when the vote is taken regarding Presbytery meeting times.
- e) Policies - New Policies needed to include use of Presbytery logo, proposals, host expectations for Presbytery meetings, accessibility policy for Presbytery (Customer Service Standard). A small group will gather to format these policies and will send them to the whole for approval for inclusion in the Handbook.

### **Termination**

The agenda having been completed, the Chair terminated the meeting at 3:35 pm.

Closing blessing was led by Pat Edmonds.

**Next Meeting:** Presbytery meets June 12 at York Pines beginning at 5pm.



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**Next Executive Meeting:** At the call of the Chair.

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Chair

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Secretary

**Personnel Commission**

**MINUTES of meeting held May 16, 2012**

Living Waters Presbytery office.

Present: Jane Sullivan (Chair), Paul Dempsey, Linda Butler, Jean Becroft, Joy Crawford, Edward Daghish (arrived at 2:38), Nina Fulford (Sec), Donna Hazlett, , Rick McKinley, Douglas McLeod, Richard Moffat, Dennis Posno, Donald Powell, Leslie Sedore, S. Derek Shelly, Terry Thom, Carolyn Wortman.

Corresponding Members: Rev. Todd McDonald (staff)

Regrets: Andy Comar, John Harries, Elaine Lush, George Moore, Heather Power, Bruce Roffey, Fran Watterworth, Wanda Winfield, Susan Wood.

Absent: Linda Mather, Murray Nutt

**1. CONSTITUTION OF THE MEETING** At 1:07, Jane constituted the meeting in the name of Jesus Christ, the true head of the church, for the business that rightfully comes before it.

**2. OPENING WORSHIP** We sang, as a round, “Where two or three are gathered”. Worship was taken from Voices United p907.

**3. APPROVAL OF AGENDA**

**MOTION** by Dennis Posno & Dick Moffat that the agenda be accepted as circulated.

**CARRIED**

**4. APPROVAL OF MINUTES OF MEETING APRIL 25, 2012**

**MOTION** by Paul Dempsey/Terri Thom that the Personnel Commission of Living Waters Presbytery approve the minutes of the meeting held April 25, 2012 as amended.

Add to Regrets: Richard Moffat, Doug McLeod

At bottom of page one, change replace to replaced

Student update – Vic Burton. her discernment not his. In the motion, it should read Toronto Conference Interview Committee not Board.

Brown’s corners update Add Terri Davies.

Appendix A is no longer a draft. Add April 25 as date of approval

**CARRIED**

**5. BUSINESS ARISING** All business arising will be dealt with in the various reports.

**6. CORRESPONDENCE**

6.1 We received a copy of Kathi Phillips letter to her Pastoral Charge requesting 6-week sabbatical leave.

## 7. REPORT FROM PERSONNEL MINISTER, Rev. Todd McDonald

7.1 M&P workshops There were 34 participants from LW representing 13 Pastoral Charges. In the evaluations, ¼ of the group requested conflict mediation guidance as a future topic.

7.2 Shared Ministries: Jenny Stevens of Hamilton Conference has studied shared ministries and Northern Waters have asked her to provide a new model for study. Currently there is an increase in ½ time ministries and fear that the loss of Full Time personnel means a change from future oriented leadership and mission focus to survival strategies. Part-time ministry often means a reduction in participation in Presbytery and wider church. Jenny is developing circuit rider model that would be of immediate use while further responses are being studied. This might lead to letting go of buildings, sharing of worship space. It has been suggested she give a Conference wide workshop. This is a paradigm shift from the traditional one minister/one charge expectation. It was noted that we already are using some “circuit riders” but what is needed is a new definition of a pastoral charge. UK and Australia are using **clustering** models. In NWP, Shallow Lake has made a covenant with Wiaraton for 13 hours per week (this crosses presbytery boundaries). The church needs to focus on people not buildings.

7.3 Supervised Ministry Education Sites: An orientation event was held with Jean Becroft representing Living Waters. Queensville, Heritage and Virginia are now trained.

## 8. PASTORAL RELATIONS

8.1 Nina Fulford - appointment to Emsdale Pastoral Charge

**MOTION** by Rick McKinley/Doug McLeod that the Living Waters Presbytery concur with the request of Emsdale Pastoral Charge and appoint Nina Fulford, Retired Supply, from July 1, 2012 to June 30, 2016, part-time at 20 hours per week with the following terms for category F: Salary \$19,376.50 per annum, housing allowance \$6,600 per annum, basic telephone \$300 per annum, Continuing Education and Learning Amount \$637.50 per annum, and all other terms according to *The Manual* and, that in accordance with *The Manual* section 058(d), 058(e) this appointment does not require an act of covenant.

**CARRIED**

8.2 William Haughton - appointment to Collier United Church

**MOTION** by Dick Moffat /Paul Dempsey that the Personnel Commission of Living Waters Presbytery concur with the request of Collier Street United Church and approve the call to William Robert Hugh Haughton, Ordained Minister, beginning September 1, 2012, full time with the following terms for Category B: Salary \$42,898 per annum, housing allowance \$20,000 per annum, Continuing Education and Learning Amount \$1,275 per annum, Other: \$1,200 per annum (an allowance of \$100 monthly to help defray the cost of alternate communication tools to which the congregants have access) and all other terms according to *The Manual*, and that Living Waters Presbytery request that William Haughton be transferred from Erie Presbytery, Hamilton Conference to Living Waters Presbytery, Toronto Conference, effective September 1, 2012.

**CARRIED** with Rick McKinley dissenting.

The Joint Search Committee has been appointed as a support group for William's integration into his new role. The alternative communication tools are Blackberries.

8.3 James Keenan - appointment to New Hope United Church

**MOTION** by Rick McKinley /Leslie Sedore that the Personnel Commission of Living Waters Presbytery concur with the request of New Hope United Church and appoint James Keenan, Ordained Supply, from July 1, 2012 to June 30, 2013, part time at 20 hours per week with the following terms: Salary \$20,115 per annum, Salary in addition to annual minimum 7.38% (\$1,484), Housing Allowance \$11,000, Basic Telephone \$270, Continuing Education and Learning Amount \$876 and all other terms according to *The Manual*.

**CARRIED**

8.4 James Keenan – appointment to Bradford United Church

**MOTION** by Rick McKinley/Leslie Sedore that the Personnel Commission of Living Waters Presbytery concur with the request of Bradford United Church and appoint James Keenan, Ordained Supply, from July 1, 2012 to June 30, 2013, part time at 20 hours per week with the following terms: Salary \$20,115 per annum, Salary in addition to annual minimum 7.38% (\$1,484), Housing Allowance \$11,000, Basic Telephone \$270, Continuing Education and Learning Amount \$876 and all other terms according to *The Manual*.

**CARRIED**

8.5 Catherine Hions - appointment to New Hope United Church

**MOTION** by Rick McKinley/Leslie Sedore that the Personnel Commission of Living Waters Presbytery concur with the request of New Hope United Church and appoint Catherine Hions, Recognized Designated Lay Minister, from July 1, 2012 to June 30, 2013, part time at 15 hours per week with the following terms: Salary \$12,992, Housing Allowance \$8,250, Basic telephone \$248, Continuing Education and Learning Amount \$470 and all other terms according to *The Manual*.

**CARRIED**

8.6 Catherine Hions to Bradford United Church

**MOTION** by Rick McKinley/Leslie Sedore that the Personnel Commission of Living Waters Presbytery concurs with the request of Bradford United Church and appoint Catherine Hions, Recognized Designated Lay Minister, from July 1, 2012 to June 30, 2013, part time at 15 hours per week with the following terms: Salary \$12,992, Housing Allowance \$8,250, Basic telephone \$248, Continuing Education and Learning Amount \$470 and all other terms according to *The Manual*.

**CARRIED**

8.7 Amy Lee - request to be retained on the roll

**MOTION** by Derek Shelly/Linda Butler that the Personnel Commission of Living Waters Presbytery concur with the request of Amy Lee of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1,2012- June 30, 2013 for the reason of in search of call/appointment.

**CARRIED**

8.8 Molly Thomson - request to be retained on the roll

**MOTION** by Donna Hazlett/Dennis Posno that the Personnel Commission of Living Waters Presbytery concur with the request of Molly Thomson of the Order of Ministry to be Retained on the Roll of Presbytery for the Pastoral Year, July 1,2012- July 30, 2013 for the reason of in search of call / appointment.

**CARRIED**

8.9 Victor Poelzer - request to be transferred

**MOTION** by Rick McKinley/Doug McLeod that the Personnel Commission of Living Waters Presbtery transfer Victor Poelzer from Living Waters Presbytery in Toronto Conference to Lindsay Presbytery in Bay of Quinte Conference effective February 22, 2012.

**CARRIED**

8.10 Robert (Robin) Wardlaw - request to be transferred

**MOTION** by Leslie Sedore/Joy Crawford that the Personnel Commission of Living Waters Presbytery transfer Robert Wardlaw from Living Waters Presbytery to Toronto Southeast Presbytery effective July 1, 2012.

**CARRIED**

Robin has accepted a call to Glen Rhodes United Church

8.11 Lefroy Pastoral Charge: They are experiencing financial difficulties and a listening team has been requested by the Lefroy Board and Minister, Svinda Heinrichs. A representative will be appointed from three Commissions – Congregational Life, Vision and Church Development and Personnel. The Listening team will set up meetings, “listen compassionately”, and help them find the resources they need. A report is taken to Presbytery Executive. Any additional work is then undertaken by the appropriate Commissions.

**MOTION:** by Derek Shelly/Joy Crawford that Leslie Sedore be appointed to the Listening Team to represent Personnel Commission.

**CARRIED**

Leslie will contact Jody Maltby to begin the process.

8.12 Dalston Crown Hill Pastoral Charge re: housing allowance

**MOTION:** by Leslie Sedore /Paul Dempsey that Jane Sullivan represent Personnel Commission on a discussion regarding a change to a housing allowance for the incumbent minister.

**CARRIED**

8.13 Regent Park United Church (JNAC reps): Nina Fulford reported that Bob Harris and Rev. Maggie Keates have been appointed.

8.14 Forest Home United Church (JNAC reps): Still searching.

8.15 Painswick (JSC reps)

**MOTION** by Paul Dempsey/Dennis Posno that the Personnel Commission appoint Rick McKinley and Rev. Carol McKinley as the Living Waters Presbytery representatives to the Joint Search Committee of Painswick United Church.

**CARRIED**

8.16 Central Unionville United Church (JNAC reps)

**MOTION** by Linda Butler/Leslie Sedore that Rick McKinley be empowered to find 2 representatives from Living Waters Presbytery to serve on the Joint Needs Assessment Committee of Central Unionville United Church.

**CARRIED**

8.17 Evergreen Pastoral Charge JSC: They have received several applications - one from a previous minister. Personnel Commission advises that it is important to ascertain the current gifts and situation of every applicant and the current needs and situation of the charge.

8.18 Victoria Square: The listening team has been helpful. Current minister (1/2 time) is now ready to retire and they are not sure what they can afford. One suggestion has been a 3 year process of discernment and implementation. They are not ready to close; the building is accessible but the location is problematic. There are possibilities for reaching out to serve the homeless.

8.19 Lake of Bays: The minister who was to start July 1, Rev. Donna Bowman-Woodall is recovering from serious car accident. She is on short-term disability (up to six months) initiated by her ~~previous~~ present charge. That charge will be able to pursue another ~~call~~ appointment.

8.20 St. James Stroud Listening team: no report

8.21 Thornhill JNAC: Linda Butler and Joy Crawford are representatives. First meeting early June. They expect to finish by the end of summer.

8.22 Heritage Markham - housing allowance needs review

8.23 Lemonville: They have not found a student yet but might reappoint the current supply.

8.24 Clergy Day Away: Still collecting ideas. Send to Jane.

## **9. EDUCATION AND STUDENTS**

### **9.1 Correspondence:**

Emmanuel College – final college reports for Bob Clay & Lena Hartviksen

AST – final college reports for Alex Constable

Letter from Lena Hartviksen withdrawing candidacy & application for ordination

9.2 Bob Clay

**MOTION** by Jean Becroft/Carley Wortman that Living Waters Personnel Commission receive and review a copy of the Annual Theological School Report to Presbytery and the report of the Emmanuel Theological College's evaluation of Bob Clay.

**CARRIED**

9.3 Lena Hartviksen

**MOTION** by Jean Becroft/Carley Wortman that Living Waters Personnel Commission receive and review a copy of the Annual Theological School Report to Presbytery and the report of the Emmanuel Theological College's evaluation of Lena Hartviksen.

**CARRIED**

**MOTION** by Leslie Sedore/Carley Wortman that Living Waters Presbytery Personnel Commission accept with regret Lena Hartviksen's letter withdrawing her candidacy and application for ordination.

**CARRIED**

Lena has made it clear in her letter that her decision is to respond to God's call to active social change. During the time she has served the church she has discerned a new path. We wish her well.

9.4 Alex Constable

**MOTION** by Jean Becroft/Carley Wortman that Living Waters Personnel Commission receive and review a copy of the Annual Theological School Report to Presbytery and the report of the Atlantic School of Theology's evaluation of Alex Constable.

**CARRIED**

9.5 Patti Rodgers

**MOTION** by Rick McKinley/Dick Moffatt that Living Waters Presbytery Personnel Commission accede to the request of Northern Waters Presbytery to transfer the candidacy of Patti Rodgers, a Designated Lay Minister applicant, to Northern Waters Presbytery.

**CARRIED**

We wish Patti well as she embarks on her path to Designated Lay Ministry.

9.6 Vic Burton has been approved as a candidate for the Ministry Based Ordination program at the Atlantic School of Theology.

9.7 Resignation of E & S Chair

**MOTION** by Dick Moffatt/Rick McKinley that the Personnel Commission of Living Waters Presbytery accept, with regret, the resignation of Rev. George Moore as chair of the Education and Students committee, and that heartfelt thanks be expressed for his years of dedicated service to this ministry.

**CARRIED**

Nominations for chair of Education and Students Committee are needed. The E & S Committee is asked to define the role of chair and gifts needed. George will move to Vision and Church Development Commission.

Rick McKinley took chair at 3:15 pm.

**10. RETIREES ASSOCIATION**

The Retirees did not receive the full budget amount they requested. They are concerned that they might not have sufficient funds to do the Christmas mailing.

**11. NEW BUSINESS:** AON Hewitt has had difficulty providing pension packages to those ready to retire June 30, 2012. Dennis Posno wrote to the Allan Hall of the National Church expressing his outrage. He has since received his package (10 days after a threat of legal action) but is concerned about the many others affected by this delay. The National Church does not have a list of those retiring. At this time the United Church has given AON an appropriate process to follow.

**12. NEXT MEETING:**

June 12, 2012 at 3 pm before start of the Living Waters Presbytery meeting at York Pines United Church.

**13. CLOSURE:** Rick McKinley closed with prayer.

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Jane Sullivan, Chair

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Nina Fulford, Secretary



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Administrative Assistant	Church Musicians' Workshop
Role in supporting work of Commissions.....225	Funding .....77
Admission and Re-Admission .....193	Clare, Leslie
Aitken, Bruce	Retained on Roll.....113
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