Living Waters Presbytery
Record of Proceedings
2009-2010

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
LIVING WATERS PRESBYTERY

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CONGREGATIONAL LIFE COMMISSION

Minutes of Meeting held 8 July 2009

Present: Bob Biggar (King City, Y), Donna DeVita (RHUC, Y), Pauline Chappel (Grace,S), Bev Kell (Guilford, S), Gwen Galbraith (Collier, S), Derek Shelley (Trinity Huntsville, M), Catherine Hawkens (Dwight, M), Kevin Logie (Bracebridge,M), Ted Meyers (Trinity Uxbridge,Y)

Bob opened the meeting with Prayer.

Bob handed out copies of the Congregational Life Commission Handbook showing our areas of responsibility and explained that he wished to establish some protocols (not precedents) to respond to members needs and questions which might arise before the 19 September meeting.

Possible property issues were outlined. Two possible issues were identified one in Muskoka and one in York.

Kleinberg Nobleton: Offer for the manse in Nobleton, which required an answer within 24 hours. This manse is currently in Northern Waters but the terms of sale had originally been approved by York, now part of Living Waters. After some discussion around the jurisdictional problem and with the assurance that Cathy Hird, the chair of Northern Waters, requested us to deal with the matter, the following **MOTION** was moved by Ted Meyers and seconded by Donna DeVita:

That we approve and accept the offer of sale for the manse at 50 Weller Ave in King Township for $357,000.00 under the terms previously approved by York Presbytery.

The MOTION passed.

It was noted that there is a possibility that the Kleinburg Church may be sold to the Town but this will be a matter for Northern Waters to deal with.

Kevin told us that the Effington Church has been half demolished and there is confusion as to whether this is still a UC property. Ted offered to call the Town and find out who holds the deed.

The Sparrow Lake UC has been sold to a community church but this group has not yet provided their charitable number. This sale is currently in the hands of lawyers and is, therefore, not completed

Discussion continued around protocols to deal with other sales/ rental agreements that may arise with a “short fuse”. It was noted that Bob Biggar will be available in July, Ted Meyers will be available in August and Derek Shelley will be available all summer. These people will serve as

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our points of contact until the September meeting.

Any Pastoral Oversight issues which arise will also be channeled through these contact people.

Bob will send us a list of the current members of the Congregational Life Commission for us to use, noting that it will not be finalized until the fall.

At our September meeting we will address questions as to how to function in an ongoing way. Will we work as an overall unit or create subcommittees? Will we work on functional lines, geographic lines of by project? The Executive will review our decisions but only a full court can overturn our decision.

Meetings are scheduled for 19 September, 21 November, 20 February, 17 April and 19 June. The September meeting will be at Camp Big Canoe on Fraserburg Road Muskoka 34. For interim meetings in non-court months our preference is to meet at Guthrie if possible.

The meeting was adjourned at 9:10 p.m.

_____ _____

Robert Biggar, Chair Donna DeVita, Secretary

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LIVING WATERS PRESBYTERY EXECUTIVE

Minutes of Meeting held July 22, 2009

The Executive of Living Waters Presbytery was called to meet on **July 22, 2009** at 7:00 .m. at Living Waters Presbytery Office, 59 Line 4 North, R.R. #1 Shanty Bay, ON. Chairperson Linda Parsons presided.

Tim Dayfoot acted as Secretary.

1. IN ATTENDANCE:

Executive Members:

Order of Ministry: Timothy Dayfoot (secretary/recorder), Carol McKinley (Past Chair of Presbytery and Co-chair, Co-ordinating Committee), Jim Keenan (Co-chair, Community Connections and Right Relationships Commission), Bob Biggar (Chair, Congregational Life Commission), Linda Butler (Member, Personnel Commission), Nancy Knox (Chair, Spiritual Development Commission)

Laity: Linda Parsons (Chair), Bill Jermyn (Co-chair, Co-ordinating Committee), Al McNaught (Co-chair, Vision and Church (Re)Development Commission), Donald Spratt (Co-chair, Vision and Church (Re)Development Commission), Laurie Cook (Co-chair, UCW Presbyterial), Nancy Waxl (Co-chair, UCW Presbyterial).

Corresponding Members:

The corresponding members to the Executive had been invited to attend by the Chair

Order of Ministry: none

Laity: none

Staff: Patti Rodgers, Administrative Assistant

REGRETS:

Harry Ramsaran, (treasurer), Kirsty Hunter (Co-chair, Community Connections and Right Relationship Committee), Nina Fulford (Chair, Personnel Commission), George Bishop (AOTS/Men's Ministry)

2. QUORUM:

Total voting members Present: 12
Quorum required: 1/3 of 15 or 5 voting members
The Chair declared that quorum was achieved.

3. CALL TO ORDER:

The meeting was called to order at 7:10 pm by Linda Parsons with the words: *In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by The Living Waters Presbytery , I hereby declare this meeting of The Living Waters Presbytery Executive to be in session for the work that may properly be brought before it, to the glory of God.*

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WORSHIP: Linda Parsons led the group in prayer

CHECK IN: There were introductions around the table

4. APPROVAL OF AGENDA

MOVED by Bob Biggar seconded by Carol McKinley that the Agenda for the meeting be adopted.

CARRIED.

5. BUSINESS AND EXECUTIVE REPORTS

a. The Dedication of the Guthrie Presbytery Office

The Executive asked the Co-ordinating Committee to make arrangements for a service of Dedication of the Guthrie Presbytery Office. Some ideas of where and when this service might take place were discussed and the members of the Co-ordinating will be mindful of these ideas when they meet. Two ideas that seemed to have a fair amount of support from executive members were that the service be held on-site and that it be open to all presbytery members.

The dedication will be held at a time when Carol Gierak, the President of Toronto Conference, can participate. Invitations will also go out to the former Trustees of Guthrie and Hawkestone United Churches.

b. Preparation of Presbytery Directories

As part of the preparation of Presbytery directories, we will seek each member of Presbytery's permission to include their contact information in the Presbytery lists. This will be done at the September meeting of Presbytery.

c. Approval of former Presbytery minutes

The minutes of the June meeting of Muskoka, Simcoe and York Presbyteries will be distributed prior to the September meeting of Living Waters Presbytery, and a MOTION to approve these minutes will be made.

The minutes of the June meeting of Muskoka, Simcoe and York Presbytery Executives will be distributed prior to the October meeting of Living Waters Presbytery Executive, and a MOTION to approve these minutes will be made.

It was decided that we would redistribute the notes from the informal meeting of Living Waters Presbytery Executive which was held on June 17th, 2009, at Queensville United Church as not all members present received a copy.

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d. Presbytery's Correspondence Log

There was a discussion on how correspondence with Presbytery would be handled. The basic question was how much communication with Presbytery should be directed through the Secretary, and is there correspondence that is best sent directly to the Presbytery Commissions. This is a question that is going to be worked out and adjusted in practice.

e. Distribution of the minutes of meetings of Presbytery and of Presbytery Executive

It was agreed that minutes of both Presbytery meetings and of Presbytery Executive meetings would be distributed to all members of Presbytery as soon as they are prepared. Changes and corrections can be made up until the time of their approval by contacting Patti, the Admin Assistant, or Tim, the Secretary.

f. Covenanting Service

These services will be planned by the Co-ordinating Committee.

g. Mileage Forms

We discussed, at length, how Living Waters Presbytery will handle reimbursement of travel expenses to Presbytery members for Presbytery work. A discussion on this matter will not be finalized until the Co-ordinating Committee prepares a budget for June 2009 to December 2009 which is approved by Presbytery. The mileage that Presbytery pays out will be determined by that budget discussion.

6. REPORTS FROM PRESBYTERY COMMISSIONS:

a. Congregational Life – Bob Biggar

Nine members of the Congregational Life Commission met on July 8th at Grace United Church in Barrie. They discussed the possibility that one or more pastoral charges may wish to initiate new processes or wrap-up ongoing matters during the next three months.

Bob Biggar will be the primary contact during July and September and Ted Meyers and Derek Shelly will be alternate contact persons throughout this period, especially when Bob is away in August. The need for this availability was emphasized as Ted Meyers brought to the Committee a property matter which had earlier been initiated in conjunction with York Presbytery.

There were very preliminary discussions about how the committee might want to handle its responsibilities beginning in September.

h. Personnel – Linda Butler

The Personnel Commission asked if a JNAC report had been received by anyone from Victoria Square United Church. No one on the Executive or in the Presbytery office has received that report yet.

The Personnel Commission met on June 19 and their next meeting will be in September.

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i. Spiritual Development – Nancy Knox

The Spiritual Development Commission will be having their first meeting in August. They are looking forward to it.

7. TRANSFERS OF PRESBYTERY MEMBERSHIP

Given the length of time before the next Personnel Commission meeting, it was decided to act on the transfer of two ministry personnel to Living Waters Presbytery at this Executive meeting.

MOVED By Bill Jermyn, seconded by Bob Biggar, that the transfer of the **Rev. David Bruce** from Toronto Don Valley Presbytery to Living Waters Presbytery be approved.

CARRIED.

MOVED by Bill Jermyn, seconded by Donald Spratt, that the transfer of the **Rev. Eiko Hosaka** from Hamilton Presbytery to Living Waters Presbytery be approved.

CARRIED.

Next meeting

Wednesday, October 14, 2009 at 7 p.m. at the Guthrie Presbytery Office.

The meeting closed with a prayer.

_____ _____

Linda Parsons, Chair Tim Dayfoot, Secretary

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CONGREGATIONAL LIFE COMMISSION

Minutes of Meeting held August 25, 2009

The Living Waters Presbytery Congregational Life Commission was called to a special conference call meeting on **Wednesday August 25, 2009** at *6:00 pm* by teleconference to deal with the Presbytery acceptance and approval of the Offer of Sale for the Whitevale United Church. Ted Meyers presided and acted as Secretary.

IN ATTENDANCE:

Members:
Order of Ministry: The Rev. Wm. Bruce
Laity: Ted Meyers, Cora Brodie, Helen Bishop, Donna DiVita, Chris Fahrner, Ian Finlay
Members sent Email support: Dorothy Gilbert

REGRETS:
The Rev. Charles Arasaratnam, The Rev. Ratna Arasaratnam, The Rev. Bob Biggar, Pauline Chappell, The Rev. Elizabeth Darby, Catherine Hawkins, Betty Johnson, Bev Kell, Doug Marshall, The Rev. Alan Mills, Don Reesor, The Rev. Eleanor Scarlett, The Rev. Derek Shelly, Dianne Smith

QUORUM:
Total voting members Present: 8
Quorum required: 1/3 of 22 or 7 voting members
The Chair declared that quorum was achieved.

CALL TO ORDER:
The meeting was called to order by Ted Meyers.

1. **APPROVAL OF AGENDA**

   There being only one item for discussion, there was no agenda.

   MOVED by Ted Meyers second by Cora Brodie that Living Waters Presbytery give approval and acceptance to the offer of sale from St Joesph of Arimathea Parish of $780k being for the sale of the Whitevale United Church.

   CARRIED.

2. **OTHER BUSINESS**

   It was noted that a second item of business was received that being the request of Brown's Corners United Church to lease parts of their property to York Region to accommodate "Bus Only Lanes". More info is required and another meeting may be called to deal with this before the Sep 19th Meeting.

_____ _____

Chair Secretary

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Whitevale Agreement of Purchase and Sale

OREA Ontario Real Estate Association

Confirmation of Co-operation and Representation

Toronto Real Estate Board

BUYER: Saint Joseph of Arimathea Orthodox Parish
SELLER: The Heritage United Church
For the transaction on the property known as: 510 WHITEVALE RD PICKERING
For the purposes of this Confirmation of Co-operation and Representation, a "Seller" includes a vendor, a landlord, or a prospective, seller, vendor or landlord and a "Buyer" includes a purchaser, a tenant, or a prospective, buyer, purchaser or tenant and a "sale" includes a lease.

The following information is confirmed by the undersigned salesperson/broker representatives of the Brokerage(s). If a Co-operating Brokerage is involved in the transaction, the brokerages agree to co-operate, in consideration of, and on the terms and conditions as set out below.

DECLARATION OF INSURANCE: The undersigned salesperson/broker representative(s) of the Brokerage(s) hereby declare that he/she is insured as required by the Real Estate and Business Brokers Act (REBBA) and Regulations.

1. LISTING BROKERAGE

The Listing Brokerage represents the interests of the Seller in this transaction.

2. CO-OPERATING BROKERAGE

The Co-operating Brokerage represents the interests of the Buyer in this transaction. It is further understood and agreed that the Listing Brokerage will pay the Co-operating Brokerage

☐ the commission as indicated in the MLS® information for the property

or, if not an MLS® listing: ☑ a commission of None

plus applicable Goods and Services Tax, from the amount paid by the Seller to the Listing Brokerage, on any trade wherein the Co-operating Brokerage has obtained an accepted Agreement of Purchase and Sale, option to Purchase or Agreement to Exchange and/or Lease. Said payment of commission will not make the Co-operating Brokerage either the agent or sub-agent of the Seller or the Listing Brokerage.

Additional comments and/or disclosures by Listing Brokerage:

Additional comments and/or disclosures by Co-operating Brokerage:
[e.g. The Co-operating Brokerage represents more than one Buyer offering on this property.]

COMMISSION TRUST AGREEMENT: If the above Co-operating Brokerage is receiving payment of commission from the Listing Brokerage, then the agreement between Listing Brokerage and Co-operating Brokerage further includes a Commission Trust Agreement, the consideration for which is the Co-operating Brokerage procuring an offer for a trade of the property, acceptable to the Seller. This Commission Trust Agreement shall be subject to and governed by the MLS® rules and regulations pertaining to commission trusts of the Listing Brokerage's local real estate board, if the local board's MLS® rules and regulations so provide. Otherwise, the provisions of the OREA recommended MLS® rules and regulations shall apply to this Commission Trust Agreement. For the purpose of this Commission Trust Agreement, the Commission Trust Amount shall be the amount noted above. The Listing Brokerage hereby declares that all monies received in connection with the trade shall constitute a Commission Trust and shall be held, in trust, for the Co-operating Brokerage under the terms of the applicable MLS® rules and regulations.

SIGNED BY THE BROKER/SALESPERSON REPRESENTATIVE(S) OF THE BROKERAGE(S) (Where applicable)

ROYAL LEPAGE MAXIMUM REALTY, BROKERAG	COLDWELL BANKER THE REAL ESTATE CENTRE
(Name of Listing Brokerage)	(Name of Co-operating/Buyer Brokerage)
7694 ISLINGTON AVENUE, 2N VAUGHAN	2162 MAJOR MACKENZIE DRIV VAUGHAN
Tel:. [416]324-2626 Fax: [905]856-9030	Tel:. [905]737-5700 Fax: [905]737-5703
Date:.....	Date: May 20 2009
(Authorized to bind the Listing Brokerage)	(Authorized to bind the Co-operating/Buyer Brokerage)
LOUIS ABBRO	MICHAEL PLOMARITIS
(Print Name of Broker/Salesperson Representative of the Brokerage)	(Print Name of Broker/Salesperson Representative of the Brokerage)

CONSENT FOR MULTIPLE REPRESENTATION (To be completed only if the Brokerage represents more than one client for the transaction.)

The Seller/Buyer consent with their initials to their Brokerage representing more than one client for this transaction.

SELLER'S INITIALS BUYER'S INITIALS

ACKNOWLEDGEMENT

I have received, read, and understand the above information.

(Signature of Seller) Date: May 20/09	(Signature of Buyer) Fr. Sergius Pellegrini Date: May. 20, 2009
(Signature of Seller) Date:.....	(Signature of Buyer) John Tsagarakis Date: May 20, 2009

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WEBForms™ Feb/2008

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
LIVING WATERS PRESBYTERY

OREA Ontario Real Estate Association

Agreement of Purchase and Sale
Commercial

Commercial Division
Toronto Real Estate Board

This Agreement of Purchase and Sale dated this 20th day of August 20 09

BUYER, Saint Joseph of Arimathea Orthodox Parish (Full legal names of all Buyers), agrees to purchase from

SELLER, The Heritage United Church (Full legal names of all Sellers), the following

REAL PROPERTY:

Address 510 WHITEVALE RD fronting on the North side of Whitevale Rd. in the City of PICKERING and having a frontage of 175 FT more or less by a depth of 135 FT more or less and legally described as Con 5 S Pt Lot 30 Now Rp 40R2224 Part 6, 12, 13 (Legal description of land including easements not described elsewhere) (the "property").

PURCHASE PRICE: Dollars (CDN$) 780,000.00

Seven Hundred and Eighty Thousand Dollars

DEPOSIT: Buyer submits Herewith (Herewith/Upon Acceptance/as otherwise described in this Agreement)

Twenty-Five Thousand Dollars (CDN$) 25,000.00

by negotiable cheque payable to ROYAL LEPAGE MAXIMUM REALTY, BROKERAGE "Deposit Holder" to be held in trust pending completion or other termination of this Agreement and to be credited toward the Purchase Price on completion. For the purposes of this Agreement, "Upon Acceptance" shall mean that the Buyer is required to deliver the deposit to the Deposit Holder within 24 hours of the acceptance of this Agreement. The parties to this Agreement hereby acknowledge that, unless otherwise provided for in this Agreement, the Deposit Holder shall place the deposit in trust in the Deposit Holder's non-interest bearing Real Estate Trust Account and no interest shall be earned, received or paid on the deposit.

Buyer agrees to pay the balance as more particularly set out in Schedule A attached.

SCHEDULE(S) A B.C. #1 **attached hereto form(s) part of this Agreement.**

1. **IRREVOCABILITY:** This Offer shall be irrevocable by ~~Buyer~~ SELLER (Seller/Buyer) until 11:00 p.m. on the 20th day of August 20 09, after which time, if not accepted, this Offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.
2. **COMPLETION DATE:** This Agreement shall be completed by no later than 6:00 p.m. on the 10th day of December 20 09. Upon completion, vacant possession of the property shall be given to the Buyer unless otherwise provided for in this Agreement.
3. **NOTICES:** Seller hereby appoints the Listing Brokerage as Agent for the purpose of giving and receiving notices pursuant to this Agreement. **Only if the Co-operating Brokerage represents the interests of the Buyer in this transaction,** the Buyer hereby appoints the Co-operating Brokerage as Agent for the purpose of giving and receiving notices pursuant to this Agreement. Any notice relating hereto or provided for herein shall be in writing. This offer, any counter offer, notice of acceptance thereof, or any notice shall be deemed given and received, when hand delivered to the address for service provided in the Acknowledgement below, or where a facsimile number is provided herein, when transmitted electronically to that facsimile number.

FAX No. 905 856 9030 (For delivery of notices to Seller) FAX No. 905 737 5703 (For delivery of notices to Buyer)

INITIALS OF BUYER(S): SKP **INITIALS OF SELLER(S):**

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4. **CHATTELS INCLUDED:**
Existing Fridge, Stove, and all contents currently within the church.

5. **FIXTURES EXCLUDED:**
As described in Schedule B Stained Glass in Box on North wall in choir loft

6. **RENTAL ITEMS:** The following equipment is rented and **not** included in the Purchase Price. The Buyer agrees to assume the rental contract(s), if assumable:
Hot Water and Propane Tank if rental.

7. **GST: If this transaction is subject to Goods and Services Tax (GST), then such tax shall be in addition to the Purchase Price.** The Seller will not collect GST if the Buyer provides to the Seller a warranty that the Buyer is registered under the Excise Tax Act ("ETA"), together with a copy of the Buyer's ETA registration, a warranty that the Buyer shall self-assess and remit the GST payable and file the prescribed form and shall indemnify the Seller in respect of any GST payable. The foregoing warranties shall not merge but shall survive the completion of the transaction. If this transaction is not subject to GST, Seller agrees to certify on or before closing, that the transaction is not subject to GST.

8. **TITLE SEARCH:** Buyer shall be allowed until 6:00 p.m. on the 1st day of November, 2009, (Requisition Date) to examine the title to the property at his own expense and until the earlier of: (i) thirty days from the later of the Requisition Date or the date on which the conditions in this Agreement are fulfilled or otherwise waived or; (ii) five days prior to completion, to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, that its present use (Place of Worship) may be lawfully continued and that the principal building may be insured against risk of fire. Seller hereby consents to the municipality or other governmental agencies releasing to Buyer details of all outstanding work orders and deficiency notices affecting the property, and Seller agrees to execute and deliver such further authorizations in this regard as Buyer may reasonably require.

9. **FUTURE USE:** Seller and Buyer agree that there is no representation or warranty of any kind that the future intended use of the property by Buyer is or will be lawful except as may be specifically provided for in this Agreement.

10. **TITLE:** Provided that the title to the property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this Agreement and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in paragraph 8 any valid objection to title or to any outstanding work order or deficiency notice, or to the fact the said present use may not lawfully be continued, or that the principal building may not be insured against risk of fire is made in writing to Seller and which Seller is unable or unwilling to remove, remedy or satisfy or obtain insurance save and except against risk of fire in favour of the Buyer and any mortgagee, (with all related costs at the expense of the Seller), and which Buyer will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller, Listing Brokerage and Co-operating Brokerage shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Buyer shall be conclusively deemed to have accepted Seller's title to the property.

11. **CLOSING ARRANGEMENTS:** Where each of the Seller and Buyer retain a lawyer to complete the Agreement of Purchase and Sale of the Property, and where the transaction will be completed by electronic registration pursuant to Part III of the Land Registration Reform Act, R.S.O. 1990, Chapter L4 and the Electronic Registration Act, S.O. 1991, Chapter 44, and any amendments thereto, the Seller and Buyer acknowledge and agree that the exchange of closing funds, non-registrable documents and other items (the "Requisite Deliveries") and the release thereof to the Seller and Buyer will (a) not occur at the same time as the registration of the transfer/deed (and any other documents intended to be registered in connection with the completion of this transaction) and (b) be subject to conditions whereby the lawyer(s) receiving any of the Requisite Deliveries will be required to hold same in trust and not release same except in accordance with the terms of a document registration agreement between the said lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada. Unless otherwise agreed to by the lawyers, such exchange of the Requisite Deliveries will occur in the applicable Land Titles Office or such other location agreeable to both lawyers.

12. **DOCUMENTS AND DISCHARGE:** Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller. If requested by Buyer, Seller will deliver any sketch or survey of the property within Seller's control to Buyer as soon as possible and prior to the Requisition Date. If a discharge of any Charge/Mortgage held by a corporation incorporated pursuant to the Trust And Loan

INITIALS OF BUYER(S): SKP **INITIALS OF SELLER(S):**

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Companies Act (Canada), Chartered Bank, Trust Company, Credit Union, Caisse Populaire or Insurance Company and which is not to be assumed by Buyer on completion, is not available in registrable form on completion, Buyer agrees to accept Seller's lawyer's personal undertaking to obtain, out of the closing funds, a discharge in registrable form and to register same, or cause same to be registered, on title within a reasonable period of time after completion, provided that on or before completion Seller shall provide to Buyer a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, and, where a real-time electronic cleared funds transfer system is not being used, a direction executed by Seller directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on completion.

13. **INSPECTION:** Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Buyer and Seller.
14. **INSURANCE:** All buildings on the property and all other things being purchased shall be and remain until completion at the risk of Seller. Pending completion, Seller shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear and in the event of substantial damage, Buyer may either terminate this Agreement and have all monies paid returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion. If Seller is taking back a Charge/Mortgage, or Buyer is assuming a Charge/Mortgage, Buyer shall supply Seller with reasonable evidence of adequate insurance to protect Seller's or other mortgagee's interest on completion.
15. **PLANNING ACT:** This Agreement shall be effective to create an interest in the property only if Seller complies with the subdivision control provisions of the Planning Act by completion and Seller covenants to proceed diligently at his expense to obtain any necessary consent by completion.
16. **DOCUMENT PREPARATION:** The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Seller, and any Charge/Mortgage to be given back by the Buyer to Seller at the expense of the Buyer. If requested by Buyer, Seller covenants that the Transfer/Deed to be delivered on completion shall contain the statements contemplated by Section 50(22) of the Planning Act, R.S.O.1990.
17. **RESIDENCY:** Buyer shall be credited towards the Purchase Price with the amount, if any, necessary for Buyer to pay to the Minister of National Revenue to satisfy Buyer's liability in respect of tax payable by Seller under the non-residency provisions of the Income Tax Act by reason of this sale. Buyer shall not claim such credit if Seller delivers on completion the prescribed certificate or a statutory declaration that Seller is not then a non-resident of Canada.
18. **ADJUSTMENTS:** Any rents, mortgage interest, realty taxes including local improvement rates and unmetered public or private utility charges and unmetered cost of fuel, as applicable, shall be apportioned and allowed to the day of completion, the day of completion itself to be apportioned to Buyer.
19. **TIME LIMITS:** Time shall in all respects be of the essence hereof provided that the time for doing or completing of any matter provided for herein may be extended or abridged by an agreement in writing signed by Seller and Buyer or by their respective lawyers who may be specifically authorized in that regard.
20. **PROPERTY ASSESSMENT:** The Buyer and Seller hereby acknowledge that the Province of Ontario has implemented current value assessment and properties may be re-assessed on an annual basis. The Buyer and Seller agree that no claim will be made against the Buyer or Seller, or any Brokerage or Salesperson, for any changes in property tax as a result of a re-assessment of the property.
21. **TENDER:** Any tender of documents or money hereunder may be made upon Seller or Buyer or their respective lawyers on the day set for completion. Money may be tendered by bank draft or cheque certified by a Chartered Bank, Trust Company, Province of Ontario Savings Office, Credit Union or Caisse Populaire.
22. **FAMILY LAW ACT:** Seller warrants that spousal consent is not necessary to this transaction under the provisions of the Family Law Act, R.S.O.1990 unless Seller's spouse has executed the consent hereinafter provided.
23. **UFFI:** Seller represents and warrants to Buyer that during the time Seller has owned the property, Seller has not caused any building on the property to be insulated with insulation containing ureaformaldehyde, and that to the best of Seller's knowledge no building on the property contains or has ever contained insulation that contains ureaformaldehyde. This warranty shall survive and not merge on the completion of this transaction, and if the building is part of a multiple unit building, this warranty shall only apply to that part of the building which is the subject of this transaction.
24. **LEGAL, ACCOUNTING AND ENVIRONMENTAL ADVICE:** The parties acknowledge that any information provided by the brokerage is not legal, tax or environmental advice, and that it has been recommended that the parties obtain independent professional advice prior to signing this document.
25. **CONSUMER REPORTS: The Buyer is hereby notified that a consumer report containing credit and/or personal information may be referred to in connection with this transaction.**
26. **AGREEMENT IN WRITING:** If there is conflict or discrepancy between any provision added to this Agreement (including any Schedule attached hereto) and any provision in the standard pre-set portion hereof, the added provision shall supersede the standard pre-set provision to the extent of such conflict or discrepancy. This Agreement including any Schedule attached hereto, shall constitute the entire Agreement between Buyer and Seller. There is no representation, warranty, collateral agreement or condition, which affects this Agreement other than as expressed herein. For the purposes of this Agreement, Seller means vendor and Buyer means purchaser. This Agreement shall be read with all changes of gender or number required by the context.
27. **TIME AND DATE:** Any reference to a time and date in this Agreement shall mean the time and date where the property is located.

INITIALS OF BUYER(S): **INITIALS OF SELLER(S):**

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28. **SUCCESSORS AND ASSIGNS:** The heirs, executors, administrators, successors and assigns of the undersigned are bound by the terms herein.

SIGNED, SEALED AND DELIVERED in the presence of:

IN WITNESS whereof I have hereunto set my hand and seal:

St. Joseph of Arimathea Orthodox Parish

(Witness) (Buyer/Authorized Signing Officer) Fr. Sergius Pelegrini (Seal) DATE Aug. 20, 2009

(Witness) (Buyer/Authorized Signing Officer) John Tsagarakis (Seal) DATE Aug 20, 2009

I, the Undersigned Seller, agree to the above Offer. I hereby irrevocably instruct my lawyer to pay directly to the Listing Brokerage the unpaid balance of the commission together with applicable Goods and Services Tax (and any other taxes as may hereafter be applicable), from the proceeds of the sale prior to any payment to the undersigned on completion, as advised by the Listing Brokerage to my lawyer.

SIGNED, SEALED AND DELIVERED in the presence of:

IN WITNESS whereof I have hereunto set my hand and seal:

The United Heritage Church

(Witness) (Seller/Authorized Signing Officer) (Seal) DATE Aug 20/09

(Witness) (Seller/Authorized Signing Officer) (Seal) DATE

SPOUSAL CONSENT: The Undersigned Spouse of the Seller hereby consents to the disposition evidenced herein pursuant to the provisions of the Family Law Act, R.S.O.1990, and hereby agrees with the Buyer that he/she will execute all necessary or incidental documents to give full force and effect to the sale evidenced herein.

(Witness) (Spouse) (Seal) DATE

CONFIRMATION OF ACCEPTANCE: Notwithstanding anything contained herein to the contrary, I confirm this Agreement with all changes both typed and written was finally accepted by all parties at 8 a.m./p.m. this 20TH day of August, 20 09.

(Signature of Seller or Buyer)

INFORMATION ON BROKERAGE(S)

Listing Brokerage ROYAL LEPAGE MAXIMUM REALTY, BROKERAGE Tel.No. [416]324-2626
7694 ISLINGTON AVENUE, 2ND VAUGHAN

Co-op/Buyer Brokerage COLDWELL BANKER THE REAL ESTATE CENTRE, BROK Tel.No. [905]737-5700
2162 MAJOR MACKENZIE DRIVE VAUGHAN

ACKNOWLEDGEMENT

I acknowledge receipt of my signed copy of this accepted Agreement of Purchase and Sale and I authorize the Agent to forward a copy to my lawyer.

(Seller) DATE

(Seller) DATE

Address for Service

Tel.No.

Seller's Lawyer

Address

Tel.No. FAX No.

I acknowledge receipt of my signed copy of this accepted Agreement of Purchase and Sale and I authorize the Agent to forward a copy to my lawyer.

(Buyer) Fr. Sergius Pelegrini DATE Aug. 20, 2009

(Buyer) John Tsagarakis DATE Aug 21, 2009

Address for Service

Tel.No.

Buyer's Lawyer

Address

Tel.No. FAX No.

FOR OFFICE USE ONLY

COMMISSION TRUST AGREEMENT

To: Co-operating Brokerage shown on the foregoing Agreement of Purchase and Sale: COLDWELL BANKER THE REAL ESTATE CENTRE, BRO

In consideration for the Co-operating Brokerage procuring the foregoing Agreement of Purchase and Sale, I hereby declare that all moneys received or receivable by me in connection with the Transaction as contemplated in the MLS® Rules and Regulations of my Real Estate Board shall be receivable and held in trust. This agreement shall constitute a Commission Trust Agreement as defined in the MLS® Rules and shall be subject to and governed by the MLS® Rules pertaining to Commission Trust.

DATED as of the date and time of the acceptance of the foregoing Agreement of Purchase and Sale. Acknowledged by:

(Authorized to bind the Listing Brokerage) (Authorized to bind the Co-operating Brokerage)

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OREA Ontario Real Estate Association

Schedule A
Agreement of Purchase and Sale – Commercial

Commercial Division
Toronto Real Estate Board

This Schedule is attached to and forms part of the Agreement of Purchase and Sale between:

BUYER, Saint Joseph of Arimathea Orthodox Parish, and

SELLER, The Heritage United Church

for the purchase and sale of 510 WHITEVALE RD PICKERING

L0H 1M0 dated the 20th day of August, 20 09 .

Buyer agrees to pay the balance as follows:

The Buyer agrees to pay the balance of the purchase price, subject to adjustments, by bank draft or certified cheque, to the Seller on the completion of this transaction.

The Seller agrees to provide, at the Seller's own expense, not later than 5p.m. on 10th day following acceptance hereof, a true copy of Reference Plan of Survey 40R-2224.

SKP

The Seller warrants that there are no easements, rights-of-way, or encroachments affecting the real property. The Seller will further deliver, on completion, a declaration confirming that there have been no additions to the structures, buildings, fences, and improvements on the property since the date of Reference Plan of survey 40R-2224.

The Seller represents and warrants that the chattels and fixtures as included in this Agreement of Purchase and Sale will be in ~~good~~ working order and free from all liens and encumbrances on completion. The Parties agree that this representation and warranty shall survive and ~~not~~ merge on completion of this transaction, but apply only to the state of the property at completion of this transaction. I NOT SHALL

SKP

The Seller represents and warrants to the best of the Seller's knowledge and belief that during the period of its ownership of the property, that: all environmental laws and regulations have been complied with, no hazardous conditions or substances exist on the land, no limitations or restrictions affecting the continued use of the property exist, other than those specifically provided for herein, no pending litigation respecting Environmental matters; no outstanding Ministry of Environment Orders, investigations, charges or prosecutions regarding Environmental matters exist, there has been no prior use as a waste disposal site, and all applicable licenses are in force. The Seller agrees to provide to the Buyer upon request, all documents, records, and reports relating to environmental matters that are in the possession of the Seller. The Seller further authorizes all government bodies having jurisdiction thereof, to release to the Buyer, the Buyer's Agent or Solicitor, any and all information that may be on record in the Ministry office with respect to the said property.

The Parties agree that this representation and warranty shall form an integral part of this Agreement and survive the completion of this transaction, but apply only to circumstances existing at completion of this transaction.

The Seller represents and warrants, to the best of the Seller's knowledge and belief, that, during the Seller's occupancy of the building, the private sewage system has been and will be in good working order on closing. The Parties agree that this representation and warranty shall survive and ~~not~~ merge on completion of this transaction, but apply only to the state of the property existing at completion of this transaction.

NOT SHALL

SKP

This form must be initialed by all parties to the Agreement of Purchase and Sale.

INITIALS OF BUYER(S): SKP **INITIALS OF SELLER(S):**

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OREA Ontario Real Estate Association

Schedule A
Agreement of Purchase and Sale – Commercial

Commercial Division
Toronto Real Estate Board

This Schedule is attached to and forms part of the Agreement of Purchase and Sale between:

BUYER, Saint Joseph of Arimathea Orthodox Parish, and

SELLER, The Heritage United Church

for the purchase and sale of 510 WHITEVALE RD PICKERING

L0H 1M0 dated the 20th day of August, 20 09 .

Buyer agrees to pay the balance as follows:

SKP

The Seller represents and warrants, to the best of the Seller's knowledge and belief, that, during the Seller's occupancy of the property, the pump and all related equipment serving the said property have performed adequately, and will be in good working order on closing and are currently capable of delivering not less than 5 gallons per minute [GPM] on the continuous basis of not less than 24 hours. The Seller further warrants that the water supply [from a private drilled well] is fit for human consumption and the Seller agrees to provide a water potability test affirming same on or before closing. The Parties agree that this representation and warranty shall survive and not merge on completion of this transaction, but apply only to the state of the property at completion of this transaction.

This offer is conditional for a period of 21 days from acceptance hereof upon the Buyer, at the Buyer's sole expense, and in its sole and unfettered discretion, determining that the lands and buildings are economically viable for its intended use of the property, which without limiting the generality of the foregoing shall include a place of worship and uses ancillary to a place of worship.

Immediately following acceptance hereof, and within 72 hours of receipt of any written request by the Buyer, the Seller agrees to provide any and all documents, records, and reports [if any exist] relating to environmental matters and any other matter whatsoever significant to the lands and buildings thereon, that may be in the possession or control of the Seller.

During the conditional period hereinbefore specified, the Buyer, or its appointed representative[s], shall have the right to enter upon the property for the purpose of conducting investigative works, tests or studies it deems necessary to satisfy itself that the lands and buildings are suitable for it intended use, namely a place of worship and uses ancillary to it. It being understood and agreed that permission to enter does not include nor extend to any alteration of the lands or buildings, nor does it permit any removal or alteration of the landscaping on the premises.

Unless the Buyer gives written notice to and delivered to the Seller before 5:00 PM of the 21st day following acceptance hereof that it is satisfied with and waives the conditions aforementioned, this agreement shall be deemed null and void and all deposit monies shall forthwith be returned to the Buyer without deductions.

The Seller agrees that on closing, the Buyer shall have the right to take Title in the name of a new Ontario Corporation yet to be organized, and all rights and/or liabilities flowing from this agreement shall be deemed assigned to it.

This form must be initialed by all parties to the Agreement of Purchase and Sale.

INITIALS OF BUYER(S): SKP **INITIALS OF SELLER(S):**

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08/18/09 10:07 FAX 9058589030 ROYAL LEPAGE MAXIMUM 002

OREA Ontario Real Estate Association

Schedule
Agreement of Purchase and Sale - Commercial

This Schedule ....B.... is attached to and forms part of the Agreement of Purchase and Sale between:

BUYER, SAINT JOSEPH OF ARIMATHEA ORTHODOX PARISH ..... , and

SELLER, THE HERITAGE UNITED CHURCH .....

for the property known as 510 WHITEVALE RD PICKERING

Agreement of Purchase and Sale dated .....

The Buyer or his Agent shall deliver to the Listing Brokerage the deposit as described within this agreement, by way of certified cheque, bank draft,or money order, within 24 hours of confirmation of acceptance, payable to Royal LePage Maximum Realty Corp., failing which this agreement shall become null and void.

The Buyer acknowledges and agrees that the deposit holder (Royal LePage Maximum Realty Corp., Brokerage) discloses that the depositor's funds are being held in a variable interest rate account "In Trust", as specified by the Real Estate Business Brokers Act 2002 Section 27, at the current rate of prime less 2.25%. Any interest paid to the Buyer is calculated on the net average daily credit balance at the rate of 1%. For all purposes of this notice, the terms "banking days" or "business days" shall mean any day other than Saturday, Sunday, or Statutory Holiday in the province of Ontario. Should the amount of interest calculated be more than $50.00, the deposit holder shall pay to the depositor the interest accrued on the successful completion of this transaction; otherwise, the deposit holder will retain it. The Buyer agrees that this Schedule forms part of the terms of Trust. No interest shall be paid to the Buyer unless the Buyer provides the deposit holder with a social insurance number for use on the T5 forms by no later than THIRTY (30) days following the completion. Any interest cheques issued by the deposit holder and not negotiated within SIX (6) months following completion of the herein transaction shall be forfeited to the deposit holder.

The Buyer and Seller hereby acknowledge that the Province of Ontario has implemented current value assessment and properties may be re-assessed on an annual basis. The Buyer and Seller agree that no claim will be made against the Buyer or Seller, or any Broker or Salesperson, for any changes in property tax as a result of a re-assessment of the property.

Unless otherwise stated in this Agreement, the chattels (if any), which are included in the Purchase Price are being sold in "as is" condition, without warranty.

The parties to this transaction hereby give their consent and authorize the brokers involved in the sale of the property of this Agreement to market their services to the general public by advertising the sale of the property, including sale price and any terms of the sale and the brokers involvement in the sale of the property, but not the names of the parties.

The Seller represents and warrants that during the time the Seller has owned the property, the use of the property and the buildings and structures thereon has not been for the growth or manufacture of any illegal substances, and that to the best of the Seller's knowledge and belief, the use of the property and the buildings and structures thereon has never been for the growth or manufacture of illegal substances.

The Seller and Buyer Hereby acknowledge that new federal regulations require the Seller and Buyer to present valid government issued identification to their respective real estate salespeople no later than the time of acceptance of this Agreement of Purchase and Sale.

This page must be initialed by all parties to the Agreement of Purchase and Sale.

INITIALS OF BUYER(S): SKP INITIALS OF SELLER(S):

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OREA Ontario Real Estate Association

Schedule
Agreement of Purchase and Sale

Toronto Real Estate Board

This Schedule . . C . . is attached to and forms part of the Agreement of Purchase and Sale between:

BUYER, SAINT JOSEPHS ORTHODOX PARISH, and

SELLER, The Heritage United Church

for the property known as 510 Whitevale Rd Pickering

Agreement of Purchase and Sale dated 2009

LIVING WATERS

This Offer is conditional for the Seller to receive approval of this Agreement by the: ~~York~~ Presbytery Toronto Conference United Church of Canada, at their's sole and absolute discretion, within seven (7) Days after acceptance of this Offer. If the Seller does not obtain the approval of the York Presbytery Toronto Conference United Church of Canada as aforesaid, this Agreement shall be null and void and the deposit shall be returned to the Buyer in full without deduction. This condition is included for the benefit of Seller and may be waived at the Seller's sole option by notice in writing to the Buyer within the time period stated herein.

This Offer is conditional upon the approval of the terms hereof by the Seller's Solicitor. Unless the Seller gives notice in writing delivered to the Buyer or to the Buyer's address as hereinafter indicated within seven (7) Days after acceptance of this Offer, that this condition is fulfilled, this Offer shall be null and void and the deposit shall be returned to the Buyer in full without deduction. This condition is included for the benefit of Seller and may be waived at the Seller's sole option by notice in writing to the Buyer within the time period stated herein.

The parties hereto acknowledge that the subject property is/may be designated as a Heritage Property and is subject to the provisions of The Ontario Heritage Act, 1974. The Buyer acknowledges that the Seller has made this disclosure. The Buyer accepts the property with this designation and agrees to continue with this transaction.

This page must be initialed by all parties to the Agreement of Purchase and Sale.

INITIALS OF BUYER(S): INITIALS OF SELLER(S):

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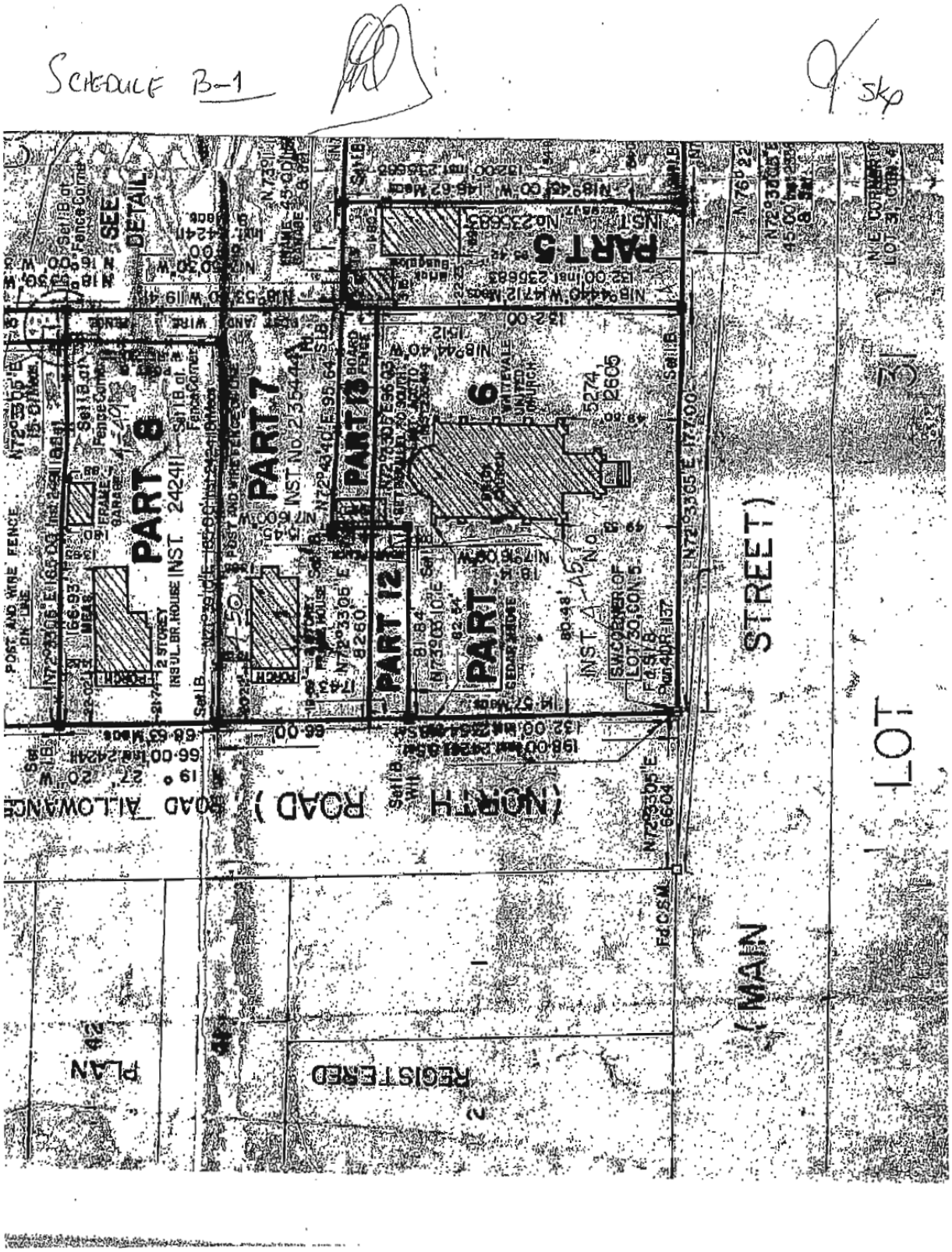

SPIRITUAL DEVELOPMENT COMMISSION

THE UNITED CHURCH OF CANADA
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LIVING WATERS PRESBYTERY

Minutes of Meeting held August 26, 2009

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Wednesday, August 26, 2009** at 7:00 p.m. at Living Waters Presbytery Office, Guthries, ON. Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

IN ATTENDANCE:
Executive Members: Nancy Knox
Order of Ministry: Toni Birtch, David Bruce, Ross Carson, Cora Krommenhoek, Colin MacDonald, Ruth Noble
Laity: Barbara Hendren, Meg Jordan, Cheryl Kennedy, Lois Marshall
Staff: Jody Maltby

REGRETS:

WORSHIP: Group worship was introduced by Nancy starting with a sharing of Biblical personalities who had experienced a new beginning just as we are experiencing a new beginning in Living Waters Presbytery and followed with prayer as the Commission began its new work,

GROUP BUILDING ACTIVITY: We divided and re-divided into small groups as shared reflections on positive experiences within our congregations and at Presbytery.

HOMEWORK: Brainstorm a list of things that the Commission "Must do", "should do" and "wish to do"' Email your list to the other members of the Commission by Sept. 11, 2009. Nancy will inform members of task**.**

EVALUATION OF MEETING: Various members expressed positive comments about the energy brought to the meeting, the balanced format followed in the agenda, the delicious and much appreciated refreshments and a suggestion to include a time to share resources and ideas as well as the background of the members of the commission at future meetings.

Nancy closed with prayer and we were homeward bound by 9:00 p.m.

_____ _____

Chair Secretary

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Vision and Church (Re) Development Commission

Minutes of Meeting held August 26, 2009

via Telephone Conference

Attendees –Commission Members:
Al McNaught -Co-Chair, Donald Spratt, -Co-Chair, Gail Adelman, Laurie Cook, Terry Davies, Catherine Hions, Rev Mary Joseph, Irene Lowry, Rev Nancy Waterman, Nancy Waxl

Guests:
Linda Parsons –Chair, Living Waters Presbytery, Bill Jermyn –Co-Chair of Living Waters Coordinating Committee

Regrets:
Rev Bev Irwin, Sue Jamieson, Barb Kutcher, Diane Lockhart, Will Ross, Rev Warren McDougall

No Reply: (likely due to vacations)
Bob Harris, Alma Harvey, Bill Hurdman, Beth Lockhorst

Welcome and Introductions: After a short welcome by Al McNaught and an introduction or our guests, each Commission member present provided a brief introduction of their history of involvement in the United Church, as did Linda and Bill.

Opening Prayer: Rev Nancy Waterman lead us in prayer

Approval of Agenda: Bill Jermyn requested that item 8 on travel planning and reimbursement be moved to Item 5 so that he could address this item and then depart the meeting due to other obligations.

> **MOTION**: -by Catherine Hions and seconded by Nancy Waterman, that Agenda as amended be approved. **CARRIED**

Review of our Commission's Mandate as Stated in the Living Waters (LW) Handbook:

- As one of the authors of the Handbook, Bill Jermyn provided a brief overview of the process of its creation. Bill emphasized points of immediate importance, including, that our Commission needed to elect a Secretary as soon as possible and that our power to make decisions at this initial stage is limited to our making 'formal recommendations' to the LW Executive Committee. All such 'recommendations', after voted and agreed on by our Commission, are to then be forwarded to Patti Rogers, at the LW offices in Guthrie United Church. All Motions are to be decided upon by the Executive - until further notice.
- Several members expressed their satisfaction –and the agreement was consistent- at how clear and relevant the Handbook described our Commission's mandate. It was agreed that an important item for our Sept 19th agenda must be to analyze the details of the mandate and decide on our priority decisions and actions over the next 90 days.
- Some specific points that were expressed by various members included:
    - The need to complete an inventory of all congregations in LW

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- Bill mentioned that 6 or more churches in the Bradford, north and west, area have been in serious discussions for several years about forming a regional church. Some of the churches involved are located in the Northwest Presbytery.
- Our Commission should have more members from our four Mission churches
- We should form a Visioning sub-committee right away to begin work on the new LW vision
- Our Commission needs more members in total (Bill Jermyn indicated that this would be happening over the Fall period)

Preparations for Our Commission's Presentation of Worship and Education Segments of Sept 19th

- Donald Spratt indicated that we have already received an offer from Rev Mary Joseph and Terry Davies of Pathways, to lead in the preparation and presentation of both the 30 minute worship service at the beginning of the day and the Communion worship at the conclusion.
- After some discussion, Rev Mary agreed to take responsibility for finalizing the details, involving the other clergy members of our Commission and with Linda Parsons and her involvement as Chair
- The approach to the Education Segment was discussed at length, with several ideas exchanged. The total time allotted on the Agenda is 1 hour 15 minutes. It was agreed that after a brief overview introduction from the Co-Chairs, that each Mission would have 15 minutes (maximum) to make their presentation. Further details discussed included the following
  - It is very likely that we will not have all of the 90 minutes available due to Agenda time slippage, plus we will need some of the extra 15 minutes for the transition between presenters.
  - Each Mission will independently decide what their content and approach will be.
  - Pathways agreed to make their laptop and LCD projector available to the other Missions. NOTE: -This will mean that the other Missions will need to bring a 'memory stick' to load their PowerPoint and any other file onto Pathways laptop prior to the 9:30 start time. A member from each Mission must keep in touch with Pathways on this techie stuff.
  - Each presenting team was urged to complete rehearsals of their presentation with special focus on the duration not to exceed the 15 limit.
  - The question of whether a large Screen (min 7' by 7') was available at the Camp. Mary Joseph agreed to contact Bill Stevens at 705-645-4963 or 416-722-3625 to determine if Camp has such a screen. If not a decision must be made on how to source one.
  - After discussion, it was agreed that the attendees would be given a handout of the 'Overview of the 4 Missions' document (see next agenda item) so that individuals could record additional notes of interest from the live presentations. Al McNaught agreed to send the final version to Patti Rodger (admin assistant) to make copies and bring to the Camp.
  -

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Commission Travel Arrangements and Other Comments About Expenditures

- Bill Jermyn explained that the formal policy for presbytery member travel would be presented on Sept 19th. He emphasized that options are still being considered by the Coordinating Committee.
- Bill indicated that the total funds for things other than staff salaries, administration –etc provided to LW by the Conference Office, is $20,000 for remainder of 2009 and $30,000 for all of 2020.
- Bill mentioned the fact that the travel reimbursement to Commission members alone could consume much of these funds. As a result, each Commission will be asked to consider ways of being economical …such as car pooling, paying their own travel or having their congregation contribute, use conference phone calls for some meetings.

Discussion on the Draft Document OVERVIEW OF 4 MISSIONS

- After discussion it was agreed that the content for each Mission provided a good overview of the history and very little about the details of what each Mission is doing today and plans to do in the future. Al McNaught explained that his objective was to focus on the history since the present and future should be presented live by each Mission.
- As expected, some of the descriptive details in the document were questioned as for accuracy and/or omission. It was agreed that the following individual from each Mission would forward their recommended changes to Al by September 5th, to provide time for the altered document to be forwarded to Patti Rodgers.
  - Holly -Gail Adelman, Pathways-Terry Davies, New Hope -Catherine Hions, Painswick -Irene Lowry

Discuss Options for Effective Structuring of Sub-Committees Within Our Commissions

- Al McNaught requested volunteers for the important position of Secretary for our Commission. Laurie Cook graciously offered her talents. Laurie being the only candidate, a formal vote was not taken and informal process confirmed the attendees' agreement to appoint Laurie.
- It was pointed out that the LW Executive Committee has recommended that each Commission produce meeting Minutes in two versions. The first with all the details the Commission members require for Motions presented, for remembering important details presented and discussed and for establishing accountability for actions. A second shorter version is to be prepared for distribution to the Executive and to other Commissions so that they are kept informed of the general issues and actions we are undertaking. The second version is to be submitted to Patti Rogers.
- After helpful discussion about alternative structures for the sub-committees it was agreed to have this topic as a key part of our Commission meeting on Sept 19th. To help stimulate your thinking, following are notes on individual suggestions (apologies if some were missed)
  - Al started by reading an email from Terry Davies of Pathways who suggested the following four sub-groups A. New Church Development B. Existing Urban Church Re-Development C. Existing Rural Church Re-Development (could be combined with B) D. LW Presby Vision.
  - Al suggested five: one for Visioning, one for each Mission (to be mentors), one as Exec team being the Co-Chairs and one member from other four committees
  - One sub-committee for all Missions, with a member from each.

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- An inventory of all churches should be completed. Part of input should be available from the prior Pastoral Oversight committees of the old presbyteries. Catherine Hions said she could talk to Bob Biggar re: York. Donald could complete contact for Simcoe.
- Laurie indicated that we must not forget the smaller churches.
- Members of our Commission to be assigned to be liaison with a number of churches in area close to their home.

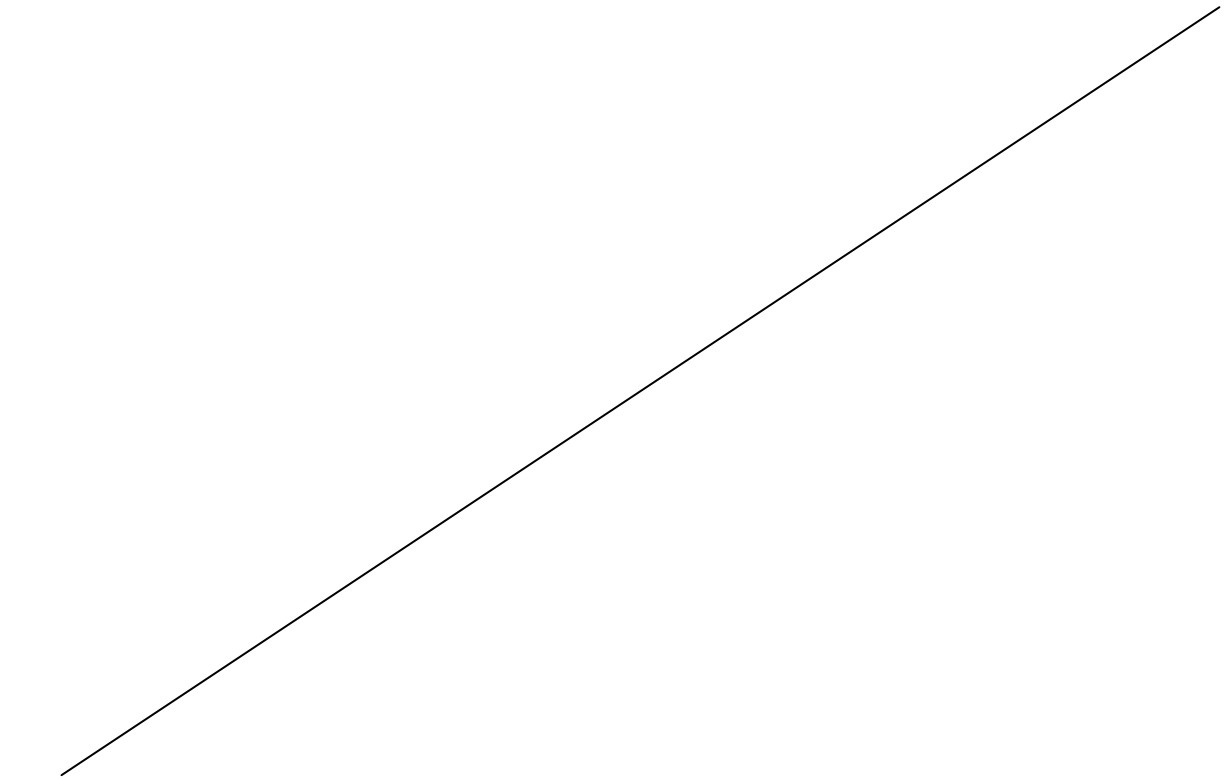
Agenda for Sept 19th

- Beyond the agreement to focus on Handbook mandate interpretation and priorities, plus our Committee structure, Al indicated that we may have to consider Motions on urgent actions from one or two of the Missions.
-

Closing Prayer and Adjournment

_____- _____

Chair Secretary



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PERSONNEL COMMISSION

Minutes of Meeting held September 2, 2009

IN ATTENDANCE:

Rev. Linda Butler	Joy Crawford	Pat Edmonds
Judith Flemming	Rev. Nina Fulford (Ch)	Rev. Elaine Lush
Rick McKinley	Rev. Dennis Posno	Rev. Heather Power
Sue Wood	Carley Wortman	Rev. Jane Wetelainen

Staff: Rev. Todd McDonald (Personnel Minister)

10 Representatives are needed for the Conference Interview Committee. Meets Sept 23.

2 reps needed for Settlement and Pastoral Relations Committee. Meets Oct 21.

Racial justice workshops: It was reported that trainers are being sought for Racial Justice Workshops.

1. Pastoral Relations

The following MOTIONs were brought to the Personnel Commission:

a) Maria Mindszenthy: (MEPS 435 CPC) **MOTION**: That the Living Waters Presbytery Personnel Commission accede to the request of Temperanceville-Wesley Pastoral Charge and approve the call to Maria Mindszenthy, Ordained Minister, beginning September 30, 2009, full time at 40 hours per week with the following term for category F: salary $38,515.00, housing allowance $22,500.00, basic telephone $500, financial support for study $1,200.00 and all other terms according to *The Manual.*

Moved by Elaine Lush, seconded by Joy Crawford, **CARRIED**

b) Svinda Heinrichs**Error! Bookmark not defined.**: (MEPS 433 AP) **MOTION**: that the Living Waters Presbytery Personnel Commission accede to the request of Lefroy Pastoral Charge and appoint Svinda Heinrichs, Intern Supply from September 1, 2009 to April 30, 2010, part-time at 20 hours per week, with the following terms for category Intern, Salary $15,214.00, housing allowance $600.00, basic telephone $25.00 per month, financial support for study $900.00 for term and all other terms according to *The Manual*.

Moved Linda Butler, seconded by Rick McKinley, **CARRIED**

c) Glenn Butler: (MEPS 433 AP) **MOTION**: that the Living Waters Presbytery Personnel Commission accede to the request of Painswick Pastoral Charge and appoint Glenn Butler, Ordained Minister from September 1, 2009 to June 30, 2010, full-time at 40 hours per week, with the following terms for category F, Salary $41,454.00, housing allowance $20,000.00, basic telephone 1,200.00, financial support for study 1,500.00 and all other terms according to *The Manual*.

Moved Judith Flemming, seconded by Jane Wetelainen, **CARRIED**

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d) Molly Thompson: (MEPS 442 RR) **MOTION**: that the Living Waters Presbytery Personnel Commission recommend that Molly Thompson, ordained minister, be retained on the Roll of Presbytery for the pastoral year, July 1, 2009 to June 30, 2010.

Moved Rick McKinley, seconded by Joy Crawford, **CARRIED**

e) MacTeer-Footes Bay: (MEPS 462 RC) **MOTION**: that the Living Waters Presbytery Personnel Commission accept the Joint Needs Assessment report from MacTier Foot's Bay Pastoral Charge, and that upon the recommendation of MacTier Foot's Bay Pastoral Charge approve the categorization of the job description for a Congregational Designated Minister responsible for ministry at ***hours per week at *** per hour plus benefits, ***paid vacation and *** per month for transportation.

Moved Judith Flemming, seconded by Jane Wetelainen, **CARRIED**

i) David Bruce: (MEPS 433 AP) **MOTION**: that the Living Waters Presbytery Personnel Commission accede to the request of St. Matthew's Richmond Hill Pastoral Charge and appoint David Bruce, Ordained Minister from September 1, 2009 to June 30, 2010, full-time at 40 hours per week, with the following terms for category Intern, Salary $49,000.00, housing allowance $25,200.00, basic telephone $600.00, financial support for study $1,200.00 and all other terms according to *The Manual*.

Moved Jane Wetelainen, seconded by Judith Flemming, **CARRIED**

The following items are for information:

- It was noted that Nina Fulford has supplied an up to date police records check
- We are glad to report the settlement of Christine Smaller to the Lemonville Pastoral Charge and Diane Bennett-Jones to the Sandford-Zephyr Pastoral Charge
- It is noted that Eiko Hosaka (OM) is available for supply, as is Christine Sloan, candidate for ordered ministry from this presbytery, who has completed her MDiv.
- There needs to be a clarification of the date of withdrawal from active ministry of the Rev. Bonnie Kelly
- Betty Lou McNabb is on compassionate leave until Sept. 15, 2009
- That we require representatives to the Regent Park Forest Home Pastoral Charge's JNAC, but that the Rev. Nina Fulford has agreed to attend their congregational meeting coming up on Sept. 13, 2009.
- Kathleen Mowat's call to Trinity Gravenhurst was approved by Muskoka Presbytery.
- JNACs need to be set up for Unity PC and Westmount U.C.

2. Education and Students

Lay Worship Leaders:

MOTION Sue Wood/Carley Wortman that Colleen Bell, Isaac Taylor, Danny Shoebottom and Beth Emerson be recertified as Lay Worship Leaders in Living Waters Presbytery from 2009 to 2014. **CARRIED**

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Internship: Christine Sloan has returned from internship in the Renfrew Pastoral Charge. Her report has been received. A meeting will be set up with her to discuss the internship.

Student Event: Since there is no central Education and Students Committee, it will be our responsibility to organize a student event this fall.

Travel Allowance Concerns

Budget is limited. It has been suggested that Presbytery meetings, Executive meetings and Commission meetings be put in clergy travel allowances and that only lay members bill Presbytery. Concern was expressed that the amounts would be a heavy load for some charges. Car pooling is recommended with all contributing to the gas costs.

Chaplaincy for Living Waters

A committee will be established at the September 19 meeting to propose a response to the need for chaplaincy.

3. Retirees Group

(serving the former York Presbytery)
Nina will attend a meeting September 30 (at the Guthrie Office) and will represent the commission until another rep can be found.

_____ _____

Chair Secretary

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LIVING WATERS PRESBYTERY

COMMUNITY CONNECTIONS AND RIGHT RELATIONS COMMISSION

Minutes of Meeting held September 9, 2009

Present: Rev. Kirsty Hunter (co-chair), Rev. Jim Keenan (co-chair), Rev. Glen Eagle, Rev. Karen Menagh, Rev. Maria Mindszenthy, Gordon Richmond, Rev. Christine Smaller, Jody Maltby (staff)

Regrets: Heather Coupland, Rev. Patricia MacDonald, Wanda Winfield

Absent: Rev. Jolyn Campbell, Rev. Jack Carbert, Rev. Amy Lee, Robin Milani, Christine Sloan, Janet Smith, Rev. Robin Wardlaw, Kathy Wood

Kirsty welcomed the members of the commission at 4:30 p.m. Each member shared a bit about where they are from and their experience related to the work of this commission. It was agreed that members would feel free to eat their bag suppers when they were ready, without a formal dinner break.

The commission engaged in SWOT discussions (strengths, weaknesses, opportunities, threats) around the three key areas of work: Mission and Service Fund, Right Relations, Social Justice.

Mission and Service Fund

It was clarified that the commission has two separate areas of focus. One is considering and approving mission support grants from pastoral charges and missions within the presbytery. The other is promoting the M&S fund and supporting congregations in meeting their commitments to the fund.

Kirsty Hunter and Maria Mindszenthy expressed interest in working on the mission support grants. It was agreed that it would be helpful to have at least one person from each of the former presbyteries (York, Simcoe, Muskoka) involved in this work; preferably someone with familiarity with charges/missions applying for grants.

Linda Parsons has expressed interest in the work of promoting the M&S fund and supporting congregations in meeting their commitments. It was agreed that Linda would be named as the lead in this work and that she would be empowered to draw in other people as needed.

Strengths
Linda Parsons – name as lead in M&S promotion and empower her to draw in other people
Kirsty Hunter – interest/experience in M&S grant applications
Maria Mindszenthy – interest in M&S grant applications
Barbara Fullerton from National Office available to come out to congregations

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Good timing for Commission leadership at Presbytery meeting in November to get information out regarding M&S before Christmas

Weaknesses
Not a large pool
Never a large amount of money

Opportunities
Need to advertize more clearly what the money is being used for locally
Presbytery Gift Catalogue – spend $5 to support (pick a particular ministry)
Six best practices from InfoPac
Develop educational opportunities for children that have local flavour
Promote speakers roster and other great resources already available
Asking for money at the beginning doesn't work – people need to do the heart work first and develop the empathy, and then the desire to give increases.

Right Relations

How do we connect with other churches within the United Church (e.g. Aboriginal congregations) and how are we an inter-cultural church? How are we connected with other faith groups? How do we manage these relationships?

It was agreed that the commission needs to have more discussion at the next meeting of whole commission (September 19) with respect to how we build our relationships with Jewish and Palestinian partners. On issue of this magnitude, we may wish to develop a recommendation to the whole of Presbytery.

Strengths
United Church National Office will supply statistical information related to the geographic region of a pastoral charge.
Grassroots – pastoral care, listening, hearing what someone in your congregation or someone down the street is involved in – leads to networking and building local relationships.
King Township United Church Cluster – involved with King Weekly advertizing together and providing articles for the newspaper – one of many inter-faith opportunities that can be shared within the Presbytery.

Weaknesses
This is a new presbytery; we don't know a lot about it. We need to take a year to get to know what's out there.
Our inability to address the needs of people with physical disabilities is horrendous.
Inconsistent information provided by government with respect to built environments.
Relationship with Jewish community in Vaughan – with good reason they are very hostile toward the UCC at this time.
In taking sides, or considering the possibility of taking sides, the UCC is no longer a safe zone.

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Opportunities
The restructuring of the presbyteries allows us to respond to local facts: think globally but act locally.
There are opportunities to learn about inter-faith experiences in other congregations/pastoral charges.
We need to provide support to ministers/charges in inter-cultural work.
Gather a directory of inter-faith associations and other opportunities available in the Presbytery.
Create a web-site or forum for churches to share experiences.
Church leadership Network – United Church social network
Ontario Accessibility for People with Disabilities Act – accessibility issues – need to examine our ingrained prejudices
January 2012 – requirement for every organization to have in place policies/education opportunities for providing service to people with disabilities – rather than having each pastoral charge/congregation try to develop policies – presbytery could take the lead in this work and relieve a huge amount of stress.
Search out resources within our communities – people with expertise who can interpret the requirements and possible assist with development of policies that can be provided to congregations/charges for optional use.
With respect to built environments, we can only encourage congregations/charges to do what they can and direct them to requirements as they become available.
Be sensitive in how we present the opportunity to participate in sensitivity training.
Study the issues in Israel but also seek ways to work in co-operation with our Jewish brothers and sisters in peace issues. Once we have developed relationships, we are in a better position to discuss together concerns.
Give people the opportunity to look at this extremely complex situation and understand all pieces of the puzzle.

Social Justice

Strengths
Social Justice Network of Ontario Conferences – presentation of Motions to Ontario Government to ensure consistency of voice from UCC – when we send a letter or state a position, it does carry some weight.
Nutrition Support Coalition of York Region

Weaknesses
This is work that is at risk of being lost as all levels of church cut back and down load – but sometimes it is systemic problems that are larger than local issues that are driving social justice advocacy (i.e. Site 41 is not just a local issue of a water source, it is an issue of production of garbage that is not going to biodegrade). Sometimes the grand narrative is important in dealing with local issues. Need to balance local issues against larger systemic issues.

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Opportunities

UCC can be reliable source for the truth – there are so many misconceptions out there, people don't know who to trust for information on justice issues (e.g. global warming). This requires a lot of work – building the trust, learning the facts, not being hysterical in presentation. Consider how the church can add our voice to any conversation. Consider how we, as people of faith, can interact with science.

Find and promote the reliable sources of information.

Crux of the matter may be: what is a social justice issue? What are we called to do? Something we can offer to local congregations/charges are criteria for what constitutes a social justice issue and why.

Many people in local communities are involved in other networks/agencies involved in social justice work – how do we nurture them?

There is so much pain and hurt out there, how do we choose what social justice activities in which we will engage – this is directed by who is sitting around the table; what are our passions and areas of expertise. Therefore we may not focus on the same work every year – some activities may carry on from year to year, but particular projects may be connected to this commission for a specific time period.

Consider offering process and resources to local congregations/charges to help them engage in social justice exploration.

Survey local churches/charges to find out what social justice work is happening.

Find alternate ways to get information to people in the pews – too often it is not effective through presbytery reps. If people in the pews hear about the exciting work being done, this may stimulate interest in presbytery.

Stir up the grassroots, listen to the grassroots and amplify their energy and passion.

Too often, when issues go to levels of church: conference, general council – issues are lost and we never hear back what results are or whether anything was done.

People who have lost their jobs need to know that they are loved and accepted for who they are, not for what they do or what they have – we are all made in the image of God, a beloved child of God.

It is important to be gentle with each other and respectful of each other because we will all have passion about different things.

There are issues that have not been discussed at this meeting, including Aboriginal concerns and LGBT issues. There may be other issues that will come up at the meeting of the full commission on the 19th.

How we will function as a commission

There was a brief discussion about how the commission will function. Some concern was expressed about using Roberts Rules and there was a general feeling that a consensus model of decision-making would be more appropriate, although some decisions will require clear Motions that have been moved, seconded and carried.

We need to function in a way that ensures that everyone is able to participate. We need to recognize that we have limited resources in terms of time and patience. If we are not going to go with Roberts Rules, how will we be respectful to ensure that we honour use of time including

beginning and ending times? It was agreed that more discussion is required at the meeting on the 19th.

The commission may consider dividing into smaller working groups around specific areas of work. Members are encouraged to consider the three broad mandates discussed and where they wish to devote passion and energy.

It was noted that the commission will need to appoint a secretary at the next meeting. Although Jody is the staff person attached to the commission, she will not necessarily be at every meeting and it would be appropriate to have a volunteer secretary to take minutes.

The Co-ordinating Committee has decided that each commission will produce two sets of minutes. The primary minutes, including all discussion, etc, will be distributed to members of the commission only. A smaller notes version that highlights only Motions, decisions and significant pieces of business will be circulated to the whole presbytery. Copies of all minutes are to be sent to Patti Rodgers, administrative assistant, at the Living Waters Presbytery Office.

Wrap Up

Commission members took turns around the table sharing their thoughts and feelings about the meeting. Below is a brief summary of comments:

We have talked about a lot of things, how will we ensure that all the work is covered?
We need to ensure that we are effective and accomplish things and not just attend meetings.

Lots of the issues are so far away from what people are dealing with up north. Disability and unemployment; these issues are present in the community, but they are not congregational issues. Congregations are elderly and they are just trying to survive and keep the doors open. It's not that they don't want to be involved – often they give over and above the yearly M&S commitment, but members feel a great disconnect with the larger church and the issues of national church. They are not experiencing multiple cultures. Northern congregations are often very rural, members have limited education, and they are not in touch with global issues.

How do we understand and give voice to the issues from all areas of the presbytery, not just the south? All voices are needed at the table.

Much of the work in Aboriginal relations is explicit but there are also people who are silently aboriginal, who do not wish to be named publicly as aboriginal, but appreciate the quiet affirmations of Aboriginal culture.

Appreciation was expressed for inclusion in this committee and the vast experience available here. Interest in knowing how social justice looks different inside a church as opposed to another agency that may do the work better – is it the call to joy and hope that makes what we do

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unique? Concern about the disconnect between the local and national church – how do we connect with the people in the pews, how they are feeling, acting, responding to these issues?

Desire expressed to facilitate the work of this commission; to bring knowledge from the experience of helping to restructure the presbytery. The vision is a blueprint from which we will create the presbytery.

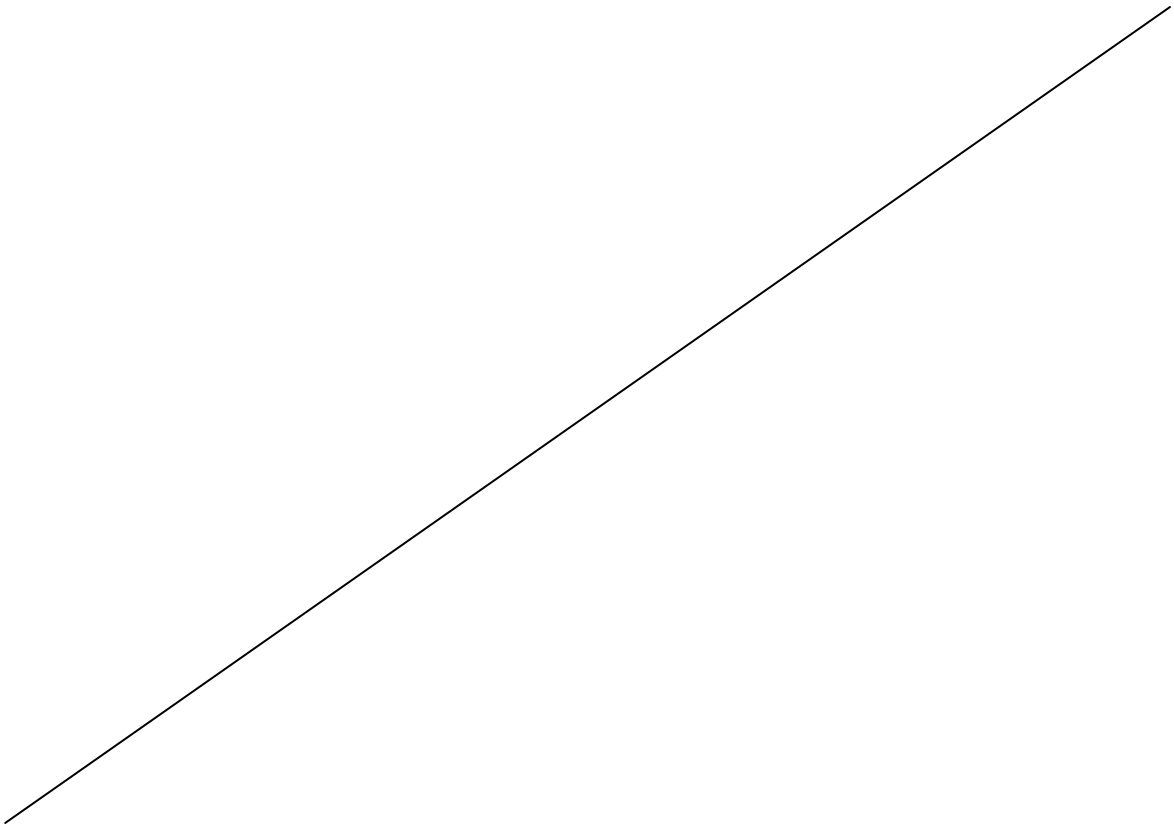
We heard so many bread in the bone issues – as a group we will have to come up with priorities and work on those and help our congregations work on those and discover connections in their own communities. Committees usually come up with something that is better than the individual could come up with on their own. Don't want this committee to become disconnected from the base; it is important that we remain responsive and connected.

Important to always include prayer – we started today on business and forgot to start with prayer.

The meeting concluded with prayer at 8:30 p.m.

_____ _____

Chair Secretary



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MINUTES OF MEETING HELD SEPTEMBER 19, 2009

Living Waters Presbytery was called to meet on Saturday, September 19th at 1:30 p.m. at Camp Big Canoe, Muskoka, Ontario. Chairperson Linda Parsons presided. Tim Dayfoot acted as Secretary.

1. IN ATTENDANCE:

Members:

Order of Ministry:

Charles Arasaratnam, Ratna Arasaratnam, Thelma Arnott, Jan Aylward, Diane Bennett-Jones, Robert Biggar, Toni Birtch, David Bruce, William Bruce, Glenn Butler, Linda Butler, Jolyn Campbell, Ross Carson, Elizabeth Darby, Tim Dayfoot, Kenneth Deer, Paul Dempsey, Glen Eagle, Nina Fulford, Heather Graham, Kirsty Hunter, Beverley Irwin, George James, Mary Joseph, James Keenan, Nancy Knox, Kevin Logie, Elaine Lush, Colin MacDonald, Patricia MacDonald, Ruth McDonald, Betty-Lou McNabb, Maria Mindszenthy, George Moore, Monica Moore, Ruth Noble, Kathryn Phillips, Heather Power, Christine Smaller, Jane Wetelainen, Wanda Winfield, Susan Wood,

Laity:

Gail Adelman, George Bishop, Helen Bishop, Cora Brodie, Amanda Buchanan, Audrey Cando, Bruce Chappell, Pauline Chappell, Laurie Cook, Heather Coupland, Ted Daglish, Terry Davies, Donna DeVita, Pat Edmonds, Ken Estabrooks, Chris Farhner, Gwen Galbraith, Dorothy Gilbert, Robert Harris, Barbara Hendren, Catherine Hions, Maureen Huismans, Bill Hurdman, Mary Jarman, Bill Jermyn, Betty Johnson, Carol Jones, Paul Jones, Meg Jordan, Bev Kell, Cheryl Kennedy, Sandra Kirby, Colleen Kirton, Barbarb Kutcher, Diane Lockhart, Irene Lowry, Lois Marshall, Linda Mather, Rick McKinley, Al McNaught, Ted Meyers, Murray Nutt, Linda Parsons, Harry Ramsaran, Don Reesor, Will Ross, Lorraine Scarlett, Christine Sloan, Paul Smith, Dianne Smith, Janet Smith, Donald Spratt, Bill Stevens, Linda Stride, Jerry Therrien, Gay Van Caeyzeele, Fran Watterworth, Carol White, Linda Winson, Ina Wood, Anne Wood, Kathy Wood, Carolyn Wortman

Corresponding Members:

Order of Ministry: None , Laity: None

Guests:

Mardi Tindal, Moderator of the United Church of Canada ,
Carol Gierak, President of Toronto Conference ,
Dale Glover, Parry Sound Rural Pastoral Charge,
Indira Sinton, Pathways United Church,
Vivian Harrower, Insight Magazine

Staff:

Jody Maltby, Todd McDonald, Patti Rodgers

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Regrets:
Jean Becroft, Don Bell, Beverly Day, Ian Finlay, Judith Flemming, Joan Franklin, William Fritz, Susan Herron, Barb Heyd, Karen Hilfman Millson, Eiko Hosaka, Don Jay, Dianne Jones, John Carbert, Bruce Roffey, Beth Langhorst, Doug Marshall, Warren McDougall, Carol McKinley, Debora McMillan, Karen Menagh, Allan Mills, Richard Moffatt, Edward Moll, Neil Mortson, Kathleen Mowat, Dennis Posno, Al Scarth, Grant Service, Derek Shelly, Paul Shepherd, William Sherwin, John Vincent, Robin Wardlaw, Nancy Waterman, Nancy Waxl, Andrea Wheaton.

2. QUORUM:

Total voting members Present: 105 Quorum required: 1/3 of 238 or 79 voting members
The Chair declared that quorum was achieved.

3. CALL TO ORDER:

The meeting was called to order at 2:00 p.m. by Linda Parsons, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

4. MARDI TINDAL, MODERATOR

Linda welcomed Mardi Tindal to our meeting. Mardi brought greetings and identified the place we were meeting, Camp Big Canoe, as a sacred space. She outlined the connection she and her family have had, and continue to have, with Camp Big Canoe. She said that our presence together at this camp is a sign of our commitment to ministry with youth.

Mardi described the priorities for her ministry as Moderator to be healing for Soul, Community and Creation.

5. APPROVAL OF THE AGENDA

MOTION that the agenda for this meeting be adopted.
Moved by: Glen Eagle
Seconded by: Chris Fahrner **CARRIED**.

6. APPROVAL OF MINUTES

MOTION that the following minutes of the meetings of Muskoka, Simcoe and York Presbyteries be approved with one correction. The name Heather Coupland, should be added to the attendance of Muskoka Presbytery meeting on June 9, 2009.
Simcoe Presbytery Regular Presbytery meeting of May 19, 2009;
Simcoe Presbytery Final Presbytery meeting of June 16, 2009;
Simcoe Presbytery Telephone Poll of June 27-28;
Muskoka Presbytery Regular Presbytery Meeting of May 5, 2009;
Muskoka Presbytery Final Presbytery Meeting of June 9, 2009;

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York Presbytery Final Presbytery Meeting of June 9, 2009;
York Presbytery Meeting of United Non-Profit Homes of York on June 9, 2009.
Moved by Bill Jermyn
Seconded by Fran Watterworth **CARRIED**.

7. ATTENDANCE MOTION

MOTION that the Roll Call be recognized as those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
Moved by Bob Biggar
Seconded by David Bruce **CARRIED**

8. CORRESPONDENCE RECORD

MOTION that the Correspondence Record as per Appendix A, be received and confirm the noted actions taken.
Moved by Bill Hurdman
Seconded by Pat Edmonds **CARRIED**

9. ANNOUNCEMENTS OF PRESBYTERY GATHERINGS

The Dedication of Guthrie Presbytery Office is on October 25 at 3 p.m.
Covenanting Services:
Sandford-Zephyr on September 27th at 7 p.m. at Sandford United Church
Lemonville, Temperanceville-Wesley, and Trinity Gravenhurst are all to be confirmed.

10. REPORTS FROM CO-ORDINATING COMMITTEE AND COMMISSIONS

a. Co-ordinating Committee

The Co-ordinating committee presented a list of nominees to be appointed. They also appealed for volunteers to fill positions on the Conference Interview Board. The list of names follows:

Five Oaks Linda Butler
Camp Big Canoe Ruth Noble
Camp Big Canoe Amanda Buchanan
Settlement/Pastoral Relations – Jan Aylward, Order of Ministry,
Settlement/Pastoral Relations – Rick McKinlay, Lay Member of Presbytery
Interview Committee - Jolyn Campbell, Order of Ministry
Interview Committee- Bill Bruce, Order of Ministry
Interview Committee- Sue Wood, Designated Lay Minister
Interview Committee- Colin MacDonald, Order of Ministry
Interview Committee- Carol McKinley, Order of Ministry
Interview Committee - David Bruce, Order of Ministry
Interview Committee - Amanda Buchanann, Lay Member of Presbytery
Interview Committee - Carly Wortman, Lay Member of Presbytery

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Interview Committee - Gwen Gailbraith, Lay Member of Presbytery
Interview Committee - Bill Stevens, Lay Member of Presbytery
Mission Support Maria Mindszenthy
Mission Support - Kirsty Hunter
Toronto United Church Council Corporation - Bill Jermyn
Toronto United Church Council Corporation Catherine Hions

MOTION that Living Waters Presbytery approve the appointment of all of the above named people to the position listed beside their name.
Moved by Bill Jermyn
Seconded by Kathi Phillips **CARRIED**

Kathi Phillips described the plans for a Presbytery Newsletter. All material for the newsletter can be sent to Kathi.

The Co-ordinating Committee presented a recommendation that the offering received at Presbytery Covenanting services be split between the Pastoral Charge and the Mission & Service Fund. This recommendation was approved by a general show of support.

The Co-ordinating Committee introduced the matter of Presbytery Travel Expense Reimbursement. The committee feels that this decision is all the more important because their initial cost estimates show that meetings held by conference telephone calls arranged by the Presbytery office may not provide Presbytery Commissions with an inexpensive alternative to the expense of travelling to a meeting.

Bill introduced the reimbursement policy that is being recommended by the Co-ordinating Committee as follows:

(1) Travel to and from Presbytery Meetings is the responsibility of the appointed presbyter's Pastoral Charge or Mission.
(2) Travel to and from the Commission meeting that the appointed Presbyter is on is the responsibility of the Pastoral Charge or Mission.
(3) Travel to the Executive meeting for lay and Ministry Personnel who are requested to be there will be reimbursed at a rate of $.25 / Km by the Presbytery
(4) Travel that is to any extra meetings or functions of Presbytery, e.g. covenanting services, JNACS, JSC, Pastoral Oversight Visits, Meetings with Congregations, Meetings with Missions etc will be reimbursed at a cost of $.25 per Kilometre by Presbytery.
(5) Travel allowance for the Chair of presbytery will be paid at a cost of $.25 per KM to a maximum of $1000.00 per year. (This will be looked at periodically through out the year. (every 3 months by the co-ordinating committee)
(6)

There was considerable discussion on this proposed policy.

MOTION that this recommended Travel Expense Reimbursement policy be adopted..
Moved by Harry Ramsaran

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Seconded by: Bruce/Chappell Defeated.

MOTION that the Co-ordinating Committee reflect on what has been said at this meeting and come back to the next meeting of Presbytery with a recommendation on Travel Expense Reimbursement.
Moved by Jim Keenan
Seconded by Nina Fulford **CARRIED**. with 2 abstentions

George Moore spoke on a Point of Personal Privilege. George asked that we be mindful of the harm that can result from dropping the word "Minister" when we want to refer to Designated Lay Ministers. The proper term is "Designated Lay Minister," not just "Designated Lay."

b. Congregational Life Commission

Bob Biggar reported on behalf of the Congregational Life Commission and brought a number of property related items to the floor of Presbytery for a decision. It was noted that the Handbook mandates this commission to make recommendations to Presbytery but does not grant decision making authority. Bob commented that this means that pastoral charges will have to wait until the next meeting of presbytery before they can proceed on matters which may have time limitations (such as an Offer to Purchase). The following items were brought upon the commission's recommendation that they be accepted:

MOTION that Living Waters Presbytery approve the proposal of Aurora United Church that it mortgage the properties known as 12 Tyler Street, 16 Tyler Street, 55 Temperance Street and 57 Temperance Street in Aurora as security for a $200,000 line of credit.
Moved by Ted Meyers
Seconded by Cora Brodie **CARRIED**

A second **MOTION**, that Living Waters Presbytery approve the proposal of Trinity United Church,
Huntsville, that it borrow $50,000 from Toronto United Church Council in order to complete the replacement of its heating system during the summer of 2009 was introduced, but it was generally decided that it was unnecessary to bring this MOTION before the whole court since the Congregational Life Commission had already discussed the matter and come to a decision.

Likewise, a third MOTION that Living Waters Presbytery approve the payment of up to $750.00 for survey costs and Registry Office disbursements in connection with the updating of the title to the property of Knox United Church, Dunchurch, was introduced but not brought to the court for discussion.

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MOTION that Living Waters Presbytery give approval and acceptance to the "Agreement of Purchase and Sale" offered by the Saint Joseph of Arimathea Orthodox Parish for the property at 510 Whitevale Road, Pickering (Con 5S Pt Lot 30 Now Rp 40R2224 Part 6, 12, 13) at the price of $780,000.00
Moved by Ted Meyers
Seconded by Cora Brodie **CARRIED**

The Commission proposed a Motion to enter into an Agreement with the Regional Municipality of York concerning an easement over property owned by Brown's Corners Pastoral Charge. By general consensus, this matter was deferred to the Commission for a decision.

It was noted that the Co-Ordinating Committee and Chair of Presbytery will review the Handbook as it relates to the decision making authority of the commission. Rev. Biggar requested that the power to enter into a lease also be added to the authorities vested in the Commission.

c. Community Connections and Right Relationships

Jim Keenan introduced the work of the Community Connections and Right Relationships Commission and introduced two Motions

MOTION 1:
Living Waters Presbytery acknowledges that proposals debated at General Council 2009 regarding Palestine (and Israeli policies with respect to Palestine and Palestinians) contained hurtful language. Therefore Living Waters Presbytery (based on the direction of General council for churches and presbyteries to discuss the issues these statements raise) commits itself, and encourages congregations within the Presbytery, to engage in building or restoring personal and institutional relationships with our Jewish brothers and sisters including organizations like the Canadian Jewish Congress. The intent is that we are trying to engage in a new time of listening and engagement. We further encourage relationships our Muslim brothers and sisters, again with the intention of listening and learning.

MOTION 2:
That this acknowledgement of the hurt contained in these statements be communicated to the largest Jewish organizations in Canada the Canadian Jewish Congress and B'nai Brith
Moved by Jim Keenan
Seconded by Kirsty Hunter **CARRIED**. 6 abstentions

d. Personnel Commission

Nina Fulford reported on behalf of the Commission. Jane Wetelainen reported on behalf of the Pastoral Relations Committee of the Commission that it has acted within its mandate to authorize a number of actions, which will be listed in the minutes of the Commission to be appended to the minutes of Presbytery. George Moore reported on behalf of the Education and Students Committee of the Commission and brought the following:

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MOTION that at the request of Painswick United Church, a Discernment Committee be established for Alex Constable.
Moved by George Moore
Seconded by Heather Power **CARRIED**

e. Spiritual Development Commission

Nancy Knox introduced the work of the Spiritual Development Commission, commenting that they had a good group. There was no business to bring to the presbytery.

f. Vision and Church (re) Development Commission

Al McNaught and Don Spratt reported on the work of the Commission which is currently ongoing. There was no business to bring to the Presbytery.

g. UCW

Laurie Cook reported that the UCW is looking forward to its first event and hoping to see many of the women in attendance.

h. AOTS Men's Ministries

George Bishop reported on behalf of As One That Serves and requested that this item in the agenda be referred to as "Men's Ministries" because the report should encompass a variety of activities for men in the church.

11. NEW BUSINESS

a. Remits 1 and 2

Thelma Arnott, as General Council Commissioner, introduced Remits 1 and 2

MOTION
That Living Waters Presbytery approve Remits 1 and 2.
Moved by Bill Jermyn
Seconded by David Bruce **CARRIED** .

There being no further business, Linda Parsons declared the meeting adjourned and closed with prayer.

A Closing Worship was led by Rev. Mary Joseph and others from Pathways United Church and from Presbytery.

Next Meeting of Living Waters Presbytery: Saturday, November 21st at 9 a.m. at Collier United Church, Barrie. This meeting will include the installation of Presbytery Officers.

Next Meeting of Living Waters Presbytery Executive: October 14th at 7 p.m. in the Living Waters Presbytery Office at Guthrie.

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Chair Secretary

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APPENDIX I

CORRESPONDENCE RECORD

Correspondence Dated	From/To	Regarding	Action	Date Action Taken
1-Jul-09	Ann Rowsell/Tim Dayfoot	Request for change in Pastoral Relations	Forwarded to Personnel Commission	7-Jul-09
12-Jul-09	Toronto Southeast Presbytery/Living Waters Presbytery	Record of Transfer for David Bruce to St. Matthews United Church	Forwarded to Personnel Commission	17-Jul-09
14-Jul-09	Bruce Chappell/Linda Gray	Requesting contact list for "Communications Committee"	Forwarded to Co-Ordinating Committee	14-Jul-09
17-Jul-09	David Allen/Patti Rodgers/Tim Dayfoot	Request to include John Hamilton, Fred Beck and Elsbeth Sinclair (former property committee) in dedication service for Guthrie Office	Forwarded to Co-Ordinating Committee	17-Jul-09
26-Jul-09	Westmount United Church/Todd McDonald	Request to begin JNAC process	Forwarded to Personnel Commission	26-Jul-09
27-Jul-09	Ahmadiyya Muslim Community Canada/Muskoka Secretary	Request for meeting to discuss possible interfaith seminars	Forwarded to Program Minister	27-Jul-09
10-Aug-09	General Council Office/Trustees of United Church Congregations et al	Notice of change in General Insurance Plan Broker	Forwarded to Secretary of Presbytery	10-Aug-09
11-Aug-09	Jennifer Campbell, Runnymead UC/All Presbyteries	Posting for Youth Leader	Forwarded to Secretary of Presbytery	11-Aug-09

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12-Aug-09	Ebenezer UC for Distribution	Benefit Concert re Site 41	Distributed to presbytery members	12-Aug-09
13-Aug-09	LW Presbytery Executive/ Membership	Minutes of Executive, June 17, July 22	Distributed to presbytery members	13-Aug-09
17-Aug-09	Jody Maltby/LW Presbytery	Revenue Generation Fund for Mission and Service Fund	Forwarded to Secretary of Presbytery	17-Aug-09
19-Aug-09	Community Connections and Right Relations Commission	Invitation to Prayer/Picnic at Site 41	Distributed to presbytery members	19-Aug-09
20-Aug-09	General Council Office/Presbytery Chair and Secretary via email	Concern for Palestinian Community	Forwarded to Secretary of Presbytery	20-Aug-09
20-Aug-09	General Council Office/Presbytery Chair and Secretary via email	No National Boycott	Forwarded to Secretary of Presbytery	20-Aug-09
21-Aug-09	Community Connections and Right Relations Commission	Liturgy "Invitation to the Thirsty" and letter from Rev. Jim Keenan to Tony Guergis, Warden, Simcoe County	Distributed to presbytery members	21-Aug-09
23-Aug-09	Linda Stride	New Presbytery Member	Forwarded to Co-Ordinating Committee	24-Aug-09
24-Aug-09	Donald Spratt	Request for Prayers	Distributed to presbytery members	24-Aug-09
25-Aug-09	Kirsty Hunter for Distribution to Presb members	Site 41 prayer service	Distributed to presbytery members	25-Aug-09
25-Aug-09	From Toronto Southeast Presbytery	Request from Rev. John McManiman to be retained on roll	Forwarded to Personnel Commission	25-Aug-09

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26-Aug-09	From Ted Meyers/Congregational Life Commission	Minutes of a Special Meeting of the Commission concerning the Whitevale Sale	Forwarded to Secretary of Presbytery	27-Aug-09
4-Sep-09	General Council Office	Remit 1: Election of lay representatives to Presbytery Remit 2: Appointed, Chosen, Elected, Selected	Forwarded to Secretary of Presbytery	4-Sep-09
4-Sep-09	Potentials	Introducing Potentials as a resource to Toronto Conference presbyteries	Forwarded to Secretary of Presbytery	4-Sep-09
9-Sep-09	Rev. Debbie McMillan	Request for change in pastoral relationship	Forwarded to Personnel Commission	9-Sep-09
10-Sep-09	Rev. John McManiman	Request for transfer from Toronto SE to Living Waters and Retained on Roll	Forwarded to Personnel Commission	10-Sep-09
10-Sep-09	Rev. Eiko Hosaka	Request to be Retained on Roll	Forwarded to Personnel Commission	10-Sep-09
10-Sep-09	TUCC/Northwest Barrie PC	Letter re mortgage renewal	Forwarded to Secretary of Presbytery	10-Sep-09
14-Sep-09	Toronto Southwest Presbyery	Record of Transfer for Jim Thompson	Forwarded to Personnel Commission	16-Sep-09
14-Sep-09	Unity Pastoral Charge	Request for Presbytery Representative to attend congregational meeting	Forwarded to Personnel Commission	14-Sep-09
15-Sep-09	Forest Home/Regent Park	JNAC Report	Forwarded to Personnel Commission	16-Sep-09
16-Sep-09	Coldwater Eady PC	Request for JNAC	Forwarded to Personnel Commission	16-Sep-09

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16-Sep-09	Heather Coupland	Request that Minutes of Muskoka Presbytery dated Jun 9 be amended to note that she was present	Forwarded to Secretary of Presbytery	16-Sep-09
17-Sep-09	Nancy Knox, Spiritual Development Commision Chair	Notice of Change in membership and request for Presbytery support for Nicaraguan Youth trip bank account	Forwarded to Secretary of Presbytery	17-Sep-09
Aug 5 2009	Tom Lowry/Gary Zock/TUCC	Notice of application for incorporation of a non-profit housing corporation by trustees of Painswick Pastoral Charge	Forwarded to Secretary of Presbytery	5-Aug-09
Jul 20-09	Karen McBain, Huntington University	Representation on Board of Regents by Muskoka Presbytery	Forwarded to Co-Ordinating Committee	July 20-09
July 14 2009	Linda Gray/David Shearman/David Allen	Christine Smaller Record of Settlement	Forwarded to Personnel Commission	14-Jul-09

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COMMUNITY CONNECTIONS AND RIGHT RELATIONS COMMISSION

Minutes of Meeting held September 19, 2009

Camp Big Canoe, Ontario
1.00pm

Present: Linda Parsons, Kirsty Hunter, Jim Keenan, Glen Eagle, Mary Keenan, Christine Smaller, Barb Kutcher, Wanda Winfield, Carol White, Maria Mindszenthy, Heather Coupland, Barb Couture, Jolyn Campbell, Christine Sloan, Kathy Wood, Janet Smith, Vivian Harrower (Editor of Insight).

Regrets: Debra McMillon

Absent: Robin Wardlaw, Svinda Heinrichs,

Co-Chair Kirsty Hunter opened the meeting providing a simple verbal agenda (1. An introduction to the commission. 2. Introductions by each member in the circle and sharing about their talents and passions in M&S, Social Justice and Right Relations. 3. Mission Support delegates. 4. A Motion brought forward by Jim Keenan about UCC/Jewish relations) and then led us in prayer.

1.Kirsty briefly explained the 3 basic mandates of this commission.

2.The Chair of Living Waters Presbytery Linda Parsons welcomed us and described her passion for her ministry in and with the Aboriginal community. Linda also provided an outline of what is entailed in the mission and service component of this commission's mandate.

Kirsty noted that Deborah McMillon, formerly of the General Council staff is interested in sharing in the mission and service ministry.

Kirsty and Jim referred to the September 9, 2009 meeting and asked who had and hadn't got the minutes for that meeting.

Those present were then asked to share the interests/passions that brought them to this commission. As we went around the circle many different interests and talents emerged. Jim and Kirsty then asked them to reflect on what particular area of the commission's work they want to share and email Kirsty or Jim that choice before the next meeting (M&S, Interfaith/Interchurch/Intercultural, or Social Justice).

Kirsty explained the United Church online ministry network and proposed that we develop a working group there which all agreed to.

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Jim explained how land lines can be called by the Skype service at no real cost and that a conference call of up to 24 people can be set up on Skype. The commission agreed to have their next meeting through a conference call on Skype.

3. Kirsty informed the commission that they had to propose to the Presbytery 2 people for the Mission Support Grant committee.

> **MOTION**Moved by Glen, seconded by Kathy that Kirsty and Maria be appointed as representatives on the Mission support grant committee. **CARRIED**.

4 Jim introduced concerns regarding the hurtful language contained in the Motions brought to General Council regarding Jewish/Palestinian issues. Jim asked that the committee would propose to Presbytery to pass a Motion acknowledging the hurtfulness of the language and our desire to reestablish our relationship with Canadian Jews by seeking venues where we can listen to and collaborate with them.

We worked on creating a Motion and setting the wording, unfortunately after some discussion we ran short of time.

This led to a

> **MOTION** be moved by Glen and seconded by Kathy that such a Motion be crafted by Jim and Kirsty based on our discussion and be presented to Presbytery. **CARRIED**.

The meeting ended at 2.05 pm with the next meeting to be confirmed by email.
Meeting of the Community Connections and Right Relations Commission of Living Waters Presbytery, Toronto Conference, United Church of Canada

_____ _____

Chair Secretary

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Congregational Life Commission

Minutes of Meeting held September 19, 2009

1) Minutes: Due to the shortness of the time available, the minutes of the last meeting were deferred to October 21. A report of the activities of the commission over the summer months was circulated and is attached.
2) Review of Initiatives: The issues surrounding Aurora and Huntsville were polled electronically.

- Aurora United Church: **MOTION** "It was moved by Ted Meyers and seconded by Cora Brodie that the Living Waters Congregational Life Commission approves the proposal of the Aurora United Church that it mortgage the properties known as 12 Tyler Street, 16 Tyler Street, 55 Temperance Street and 57 Temperance Street in Aurora as security for a $200,000.00 line of credit. The voting was done by telephone poll with 16 of 22 Commission members voting in the affirmative, 5 not reached and the Chairperson not voting."**CARRIED**
- Trinity United Church, Huntsville: **MOTION** "It was moved by Bill Bruce and seconded by Helen Bishop that the Living Waters Presbytery Congregational Life Commission approves the proposal of Trinity United, Huntsville, that it borrow $50,000.00 from the Toronto United Church Council in order to complete the replacement of its heating system during the summer of 2009. Again, the voting was done by telephone poll, with 18 affirmative responses, 2 not reached and 2 not voting."**CARRIED**
- Knox Church, Dunchurch: "It is necessary that we tidy up the details of a situation in which the Church must cede a portion of its property to a residential neighbour. All of the costs pertaining to the property transfer are being borne by the recipient of the property. We are being asked to assist Knox United by paying the expenses that relate to additional surveying that clarified the remainder of the church's property lines and the updating or the church's property registration.

  MOTION It was moved by Cora Brodie and seconded by Gwen Galbraith that the Living Waters Presbytery Congregational Life Commission approve the payment of up to $750.00 for survey costs and Registry Office disbursements in connection with the updating of the title to the property of Knox United Church, Dunchurch." **CARRIED**.
- Whitevale UC: This Motion was previously passed but a quorum was not present. This matter "pertains to the sale of Whitevale United Church property; concluding an initiative of the York Presbytery and the Heritage United Church amalgamation plan. The attempt to sell the property resulted in two bids and the following

  MOTION. It was moved by Ted Meyers and seconded by Cora Brodie that the Living Waters Presbytery Congregational Life Commission give approval and acceptance to the ''agreement of Purchase and Sale'' offered by the Saint Joseph of Arimathea Orthodox Parish for the property at 510 Whitevale Road, Pickering (Con 5S Pt Lot 30 Now Rp 40R2224 Part 6, 12, 13) at the price of $780,000.00". The Motion was **CARRIED**.

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- It is expected that this sale will close 10 December 2009 with the largest portion of the proceeds going to Heritage and the balance to TUCC. It was felt that Presbytery needs to clarify the disposition of the proceeds. It was subsequently determined that the sum to be given to Heritage was raised to $385,000.00 by the Executive of York Presbytery at their May 12, 2009, meeting but this recommendation may not have been brought to the full court at the 9 June, 2009, meeting.
- Brown's Corners, Markham: Brown's Corners has been asked to give an easement to York Region to facilitate work on the widening of Highway #7. **MOTION**"It was moved by Dianne Smith and seconded by Helen Bishop that the Living Waters Presbytery Congregational Life Commission approves the agreement that the Realty Services Department of York Region has negotiated with Brown's Corners United Church, Markham, with regards to a three year temporary easement pertaining to Church property along Highway #7. In exchange for the access and use of the specified land, the Region will reimburse Brown's Corners United Church with $7,000.00 to be used at the discretion of the pastoral charge." The Motion was **CARRIED**.
- Burton Avenue United Church, Barrie: A letter was received from Burton Avenue UC indicating that they no longer required a loan from TUCC to increase parking at their facility. Moved by Ted Meyers and seconded by Gwen Galbraith that the letter be accepted for information.
- St. James Centennial UC, Parry Sound: It was brought to our attention that the retaining wall at the church needs to be fixed and that the town wishes to place a parkette on UC property. Additional information is needed on this issue.
- Locks UC: Locks UC has been closed. TUCC wishes information on the future use of the property. If there are no current trustees, Presbytery will need to appoint some. This matter will be held over to the next meeting.
- Nippissing: Nippissing will be presenting requests for upgrades to its property in the future.

4) Property Matters: Clarification is needed around the extent of our powers as a Commission to approve property matters. If these matters must be presented to the full court, delays of up to three months may result. "Our experience over the summer indicates that most churches seeking approval of their proposals would like to receive authoritative responses within a week or two. This could be accomplished by our Commission but cannot routinely be accommodated by the Presbytery. It may, therefore, be in the best interests of the Living Waters Presbytery to grant this decision-making authority to the Congregational Life Commission."" This issue was raised before the Court.

5) Visits: We are trying to determine a list of visits most in need to be completed. We may have to postpone visits until the spring, as we have not yet outlined procedures to deal with them. This must be examined at our next meeting.
6) The next meeting of the Congregational Life Commission will be 21 October at Grace UC at 7:30 p.m., 350 Grove Street East, Barrie. To get there, exit from Highway 400 at Duckworth. Proceed south into Barrie. Turn left on Grove Street East .

_____- _____

Chair Secretary

THE UNITED CHURCH OF CANADA
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Aurora UC Proposal for Financing

AURORA UNITED CHURCH
15186 YONGE ST
AURORA, ONT L4G 1L9
(905)727-1935

July 29,2009

Dear Rev. Bob Biggar,

As discussed with you today, I am sending you information regarding Aurora United Church for York Presbytery.
As Chair of the Finance Committee and a member of the Board of Trustees of Aurora United Church I am giving you some background information regarding the current request that we have in place for an extended Line Of Credit with Pace Credit Union.
We have requested to increase our current Line of Credit from $100,000 to $200,000.
The reason for the request is anticipating that we may need additional funds for our cash flow purposes coming into this fall of 2009.
As you may or may not be aware, we are in the midst of a very extensive sanctuary redevelopment and our Church has been unavailable for worship since the end of May and we do not anticipate being back into the building until late Sept. or into October.
The funding for this project is in a separate account and the funds are adequate to complete the project which is on budget and on schedule. These funds for this project were derived from the amalgamation with St. Paul's United in Oak Ridges last year.
Being cautious and pro active, the Finance committee presented to our Church Council in April suggesting that we apply for this extra Line of Credit that we may need for Fall. We anticipate this may be required due the fact that we do not have our normal place to worship for this extended period and the usual summer low attendance. We also are in the middle of a second JNAC process that will hopefully be coming back to the congregation in the early fall.
Due to both of these factors and the fact that we have been a church in transition for several years, we have had some attrition in our membership and therefore a lower givings base. This year it is anticipated to be even lower than normal until we can get back into our sanctuary and back to worshipping at AUC.
The Church Council agreed and embraced this concept to err on the side of caution and gave us the go ahead to make the request to Pace Credit Union.
This same issue was presented to the Board of Trustees also in April and approved by the Board.
Pace Credit Union has treated this request as a 2nd Mortgage as opposed to a Line Of Credit. This has to do with the interest rates for both and which is better for the church. In either case, Pace holds the Mortgage on the 4 properties and this request is just a further encumbrance on the same lands.
I trust that this is the information that you require to get Presbytery approval for this request.
If you require any further information or clarification, please don't hesitate to contact me.

Yours Sincerely,
Jamie Thompson

Chair of Finance , Board of Trustees member

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AURORA UNITED CHURCH
15186 YONGE ST
AURORA, ONT L4G 1L9
(905)727-1935

Attention: Rev. Bob Biggar
Presbytery Rep
o/c KCUC

Re: AUC Line of Credit Approval

Dear Rev. Biggar:

I am sending you this note to confirm Council's knowledge of the Finance Committee's requirement for a line of credit, as presented to us at our April 2009 meeting.

We understand that the action is being taken in anticipation of future cash flow shortfalls as a result of fewer people attending worship service and, hence, lower givings during the renovation of our sanctuary.

I acknowledge that Council is being kept up to date as to our financial situation, and supports this action.

Sincerely,

Nancy Kerswill

Nancy Kerswill
Chair of Council
Aurora United Church

THE UNITED CHURCH OF CANADA
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PACE SAVINGS & CREDIT UNION LTD.

The Power of PACE

AGREEMENT FOR LINE OF CREDIT LOAN

AGREEMENT made this day of , 2009.

BETWEEN: THE BOARD OF TRUSTEES OF THE AURORA UNITED CHURCH
(hereinafter called "the Member")

AND: PACE SAVINGS & CREDIT UNION LIMITED
(hereinafter called "the Credit Union")

WHEREAS the Member has applied for a line of credit loan in connection with its account (the "Member's Account");

NOW THEREFORE the Credit Union and the Member hereby agree as follows:

1. **ADVANCES** Subject to section 2 hereof, the Credit Union shall provide a revolving credit facility to the Member in connection with the Member's use of the Member's Account. Advances under this Agreement shall be made by way of credits to the Member's Account. Advances are to be made when the balance standing to the credit of the Member's Account is insufficient to cover a cheque drawn against it, or a cash withdrawal or transfer of funds is requested from the Member's Account in excess of the balance then standing in the Member's Account. In such circumstances, the Member will be deemed to have requested an advance under this Agreement in an amount sufficient to cover such cheque, withdrawal or transfer of funds. The Credit Union shall, if it honours such a request, credit the amount of the advance to the Member's Account. The amount of any advance shall be in the sole discretion of the Credit Union and the Credit Union may cancel this Agreement at any time.

2. **LIMIT** The aggregate maximum amount to be advanced and outstanding to the Member under this Agreement, including principal and interest, shall be **$2,000.00 (Two Hundred Thousand Dollars).** The Credit Union may vary the limit without notice at any time during the currency of this Agreement. The Credit Union shall not be committed to advance the whole or any unadvanced portion of the maximum amount.

3. **INTEREST** The Member shall pay interest on amounts advanced under this Agreement both after as well as before demand, default and judgement, at the annual rate being charged from time to time by the Credit Union on its Line of Credit Loans. For each advance, interest shall be calculated from the date on which the advance is made.

Interest on the principal sum outstanding is charged at a variable rate referred to in this Agreement as the "Variable Business Loan Rate". The Variable Business Loan rate is equal to the "Pace Base Rate" as quoted from time to time PLUS 0.00%. At the date of this Agreement the "Pace Base Rate" is 6.75% per annum compounding monthly and the Variable Business Loan Rate, as determined above, is therefore 6.75% per annum compounding monthly. Upon any change in the "Pace Base Rate" the new Variable Business Loan Rate, as calculated above, shall immediately become effective and apply to this loan.

The Credit Union shall notify the Member, and Guarantor (if any), of any change in the Variable Business Loan Rate as soon as possible, but the accidental omission to give notice of any such change shall not excuse the Borrower or Guarantor from liability to repay the loan together with interest at the changed rate.

4. **REPAYMENT** The Credit Union has the right to demand, at any time, repayment of all or any part of the balance and interest outstanding under this Agreement. Until such demand is made, the Member agrees to make repayment as follows:

The member agrees to pay all interest on amounts advanced for each month.

All payments shall be applied firstly on account of interest at the rate then in effect, and secondly in reduction of the principal sum outstanding. The Member may repay the whole or any part of this loan at any time without notice or bonus; but the Member agrees that in the event the outstanding balance under this Agreement is paid in full, the terms

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AGREEMENT FOR LINE OF CREDIT LOAN

5. **IN** consideration of the Credit Union making the loan referred to in Paragraph 2, the Guarantor (and each of them jointly and severally, if more than one Guarantor) does hereby guarantee to the Credit Union payment of the said loan and interest at the rate or varied rates as provided in Section 3, as and when demanded by the Credit Union. In default of payment by the Borrower the Guarantor agrees that the balance then due shall be recoverable against the Guarantor. This guarantee shall be binding notwithstanding any extension of time for repayment or variation in the terms of payment which may be agreed upon between the Borrower and the Credit Union, and it shall not be necessary for the Credit Union to exhaust its recourse against the Borrower before being entitled to payment from the Guarantor.

6. **SECURITY** The Member agrees to give such security for repayment of amounts owing under this Agreement as the Credit Union may request from time to time. Further, the Member and Guarantor (if any) acknowledge that the Credit Union has at all times a lien against shares in the Credit Union owned by the Member or Guarantor and against such monies on deposit by the Member or Guarantor with the Credit Union. If the Member is in default under this Agreement, the Credit Union may apply such shares and deposits to repayment of any balance outstanding and the Credit Union shall retain the right to recover from the Member or Guarantor any deficiency should the balance outstanding exceed the value of such shares and deposits.

7. **REVIEW** The Member agrees to provide the Credit Union with all information required by it, from time to time, for the purposes of reviewing the status of this Agreement. The Member also agrees to promptly notify the Credit Union of any change of circumstances which renders inaccurate any of the information given to the Credit Union in applying for this Line of Credit Loan.

8. **PERIODIC STATEMENTS** Acceptance by the Member, without dispute, of the periodic statements pertaining to this Line of Credit Loan acknowledges the liability of the Member for advances made during the period covered by such statement.

9. **JOINT AND SEVERAL LIABILITY** Where this agreement is signed by more than one party as Member, advances may be made to or at the request of any one or more of them, and their liability shall be joint and several. Periodic statements or other notices may be sent to any one Member on behalf of all. Any reference in this Agreement to "Member" shall be construed as if to read "Member or any one or more of them".

10. **LIMITATIONS ACT 2002** The parties acknowledge that this agreement is made for business purposes and is a "business agreement" as defined in the Limitations Act, 2002 (the "Act") and that no limitation periods found in the Act, other than the ultimate limitation period found in Section 15 of the Act, shall apply to the obligations imposed by this agreement.

Signed, Sealed and Delivered at AURORA **, Ontario on the** 27th **day of** JULY **, 2009**

THE BOARD OF TRUSTEES OF THE AURORA UNITED CHURCH

Corporation and/or Trade Name of Member

Per: _____ TRUSTEE
Authorized Signing Officer — Title

Per: _____ TREASURER
Authorized Signing Officer — Title

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
LIVING WATERS PRESBYTERY

Trinity UC Huntsville Request for funding approval

King City United Church

From: Derek Shelly [trinhunt@vianet.ca]
Sent: July 23, 2009 11:02 AM
To: King City United Church
Subject: <no subject>

Hi Bob:

Trinity Huntsville has to replace it's heating system at a cost of $135,000 which inlcudes the removal of asbestos.

Our Capital campaign has currently raised $35,000.

We are making application to TUCC for a loan of $50,000 and will continue our captial campaign until all is paid for. We are making this application in the hopes that we will receive a lower interest rate than could be achieved by approaching our local bank.

Trinity is an older congregation but continues to attract new families. Our recent hiring of our present youth program coordinator has resulted in an increase in the numbers of children and their parents participating at Trinity.

The application to TUCC require that Living Waters Presbytery sends a written resolution giving permission to Trinity to be indebted and to seek a loan from TUCC (The Manual Secton 267).

We have recently untaken a Visioning Program creating strategic directions for the next five years at Trinity. This info is contained in the application form and includes maintaining a facility that is welcoming as well as accessible. Trinity is used by the community-at-large for numerous events throughout the year and contribute to on-going costs.

Derek

THE UNITED CHURCH OF CANADA
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Brown's Corners UC Agreement with York Region

York Region

Corporate Services Department

September 17, 2009

Without Prejudice

Brown's Corner United Church
2830 Highway 7 East
Markham, ON
L3R 0J4

Dear Mr. Don Reesor,

Re: Brown's Corner United Church
2830 Highway 7 East, Markham

The Region of York expropriated a three year temporary easement in Part of Lot 11, Concession 3 being more particularly identified as Parts 1 on Expropriation Plan YR1365824, registered in the Land Registry Office for the Land Titles Division of York (No. 65) on August 28, 2009 for the municipal purpose of entering on the lands with all vehicles, machinery, workmen and other material to provide for hard and soft landscaping, grading and re-shaping the lands to the limit of the reconstruction of Highway 7 and works ancillary thereto.

The Realty Services Department at the Region would like to negotiate and reach a mutual acceptable agreement between the parties affected. Previously, the Region provided you with two copies of an appraisal report estimating the market value of the three year temporary easement expropriated by the Region of York with an effective date of January 1, 2009. Further to our preliminary discussions, I am enclosing four copies of a draft Minutes of Settlement in the amount of $7,000.

Please present this proposal to your Church. Upon mutual agreement, please execute four original documents and contact me at 1-877-464-9675 ext. 1730.

If you have any questions, please don't hesitate to call me.

Sincerely,

Jay Wong, AACI, P.App, PLE
Senior Appraiser Negotiator

JW/
Attachments

The Regional Municipality of York, 17250 Yonge Street, Newmarket, Ontario L3Y 6Z1
Tel: 905-895-1231, 1-877-464-9675
Internet: www.york.ca

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
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MINUTES OF SETTLEMENT

Between

THE REGIONAL MUNICIPALITY OF YORK ("REGION OF YORK")

and

TRUSTEES OF THE CONGREGATION OF THE BROWN'S CORNERS UNITED CHURCH OF THE UNITED CHURCH OF CANADA

WHEREAS the REGION OF YORK expropriated a three year temporary easement (the "Expropriation") in Part of Lot 11, Concession 3 being more particularly identified as Parts 1 on Expropriation Plan YR1365824, registered in the Land Registry Office for the Land Titles Division of York (No. 65) on August 28, 2009 (the "Lands"); for the municipal purpose of entering on the lands with all vehicles, machinery, workmen and other material to provide for hard and soft landscaping, grading and re-shaping the lands to the limit of the reconstruction of Highway 7 and works ancillary thereto

AND WHEREAS TRUSTEES OF THE CONGREGATION OF THE BROWN'S CORNERS UNITED CHURCH OF THE UNITED CHURCH OF CANADA, (the "Owner"), is the registered owner of Lands;

AND WHEREAS the parties have agreed on the full and final amount of compensation to be paid by the REGION OF YORK to the OWNER in respect of all claims for its interest in the Lands and for any damages resulting from the Expropriation of the Lands;

NOW THEREFORE, IN CONSIDERATION of the payment of the amounts stated herein, the mutual covenants herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

THE UNITED CHURCH OF CANADA
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1. The REGION OF YORK shall pay to the OWNER, in full and final satisfaction of all claims for compensation and damages due to the OWNER as a result of the Expropriation, the total sum of SEVEN THOUSAND DOLLARS ($ 7,000.00) (the "Compensation").

2. In addition to the Compensation, the REGION OF YORK agrees to pay all reasonable legal, appraisal and other fees actually incurred the OWNER for the purposes of determining the compensation payable, in accordance with s. 32 of the *Expropriations Act*, R.S.O. 1990, c. E. 26 (the "Act"). The OWNER shall deliver a bill of costs in support of its claim for costs within 14 days of the payment of the Compensation herein.

3. The Compensation represents the entire sum payable by the REGION OF YORK pursuant to the provisions of the Act. Prior to payment to the OWNER of the Compensation, the OWNER agrees to obtain, at its expense, a release of any interest in the Compensation of any mortgagee, tenant, execution creditor, or other person having or potentially having any such interest.

4. At the time of execution of these Minutes of Settlement, the OWNER shall execute the Release attached hereto, which Release shall be held in escrow by the solicitors for the REGION OF YORK, Borden Ladner Gervais LLP, until such time as the Final Payment is paid to the OWNER after which Borden Ladner Gervais LLP is authorized to deliver the said Release to the REGION OF YORK.

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5. The OWNER and the REGION OF YORK acknowledge and agree that this Agreement fully satisfies all compensation requirements under the *Expropriations Act*, R.S.O. 1990, c. E.26, with respect to the Expropriation of the Lands.

6. The REGION OF YORK is hereby authorized and directed to pay the Compensation, including the Final Payment, to _____.

7. The Parties acknowledge and agree that the Agreement contained herein is conditional upon Regional Council approval. The OWNER shall be notified of such approval by pre-paid registered post address to Mr. Don Reesor, Brown's Corner United Church of Canada, 2830 Highway 7 East, Markham, Ontario.

8. The OWNER agrees to keep the terms of this settlement strictly confidential and to reveal the terms only to its solicitors and accountants. The OWNER further agrees that in the event they are required by law to disclose the settlement they will provide written notice of same to the REGION OF YORK and they shall take all steps necessary to disclose only those details that they are required by law to disclose.

9. This Agreement shall enure to the benefit of, and be binding on, the parties to this Agreement and their respective successors and assigns.

10. The OWNER hereby gives permission to the Region of York, its servants, agents and contractors to enter upon the Lands for the purpose of pre-engineering, testing, site preparation and construction.

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IN WITNESS WHEREOF the OWNER has hereunto set their respective hands and seals as attested by their officers duly authorized in that behalf this day of , 2009.

The Trustees of the Brown's Corner United Church of the United Church of Canada.

_____

Per:

I have authority to bind the Church.

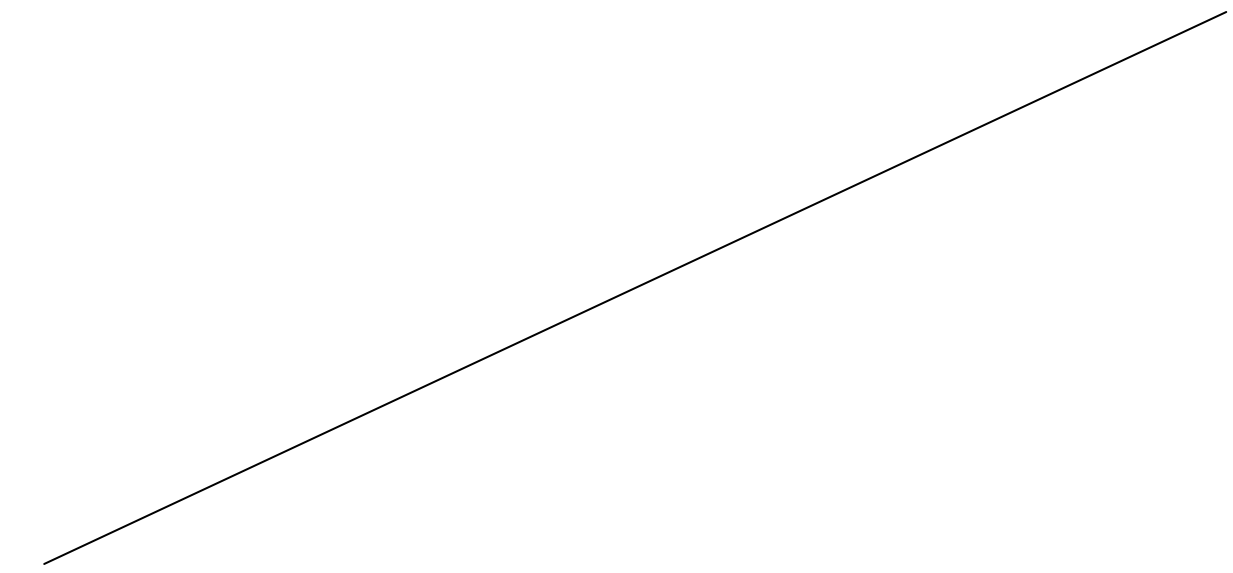
IN WITNESS WHEREOF THE REGIONAL MUNICIPALITY OF YORK has on the day of 2009 affixed its name and corporate seal under the hands of its signing officers in that behalf.

THE REGIONAL MUNICIPALITY OF YORK

_____

PER:

I have authority to bind the Regional Corporation.



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PERSONNEL COMMISSION

Minutes of Meeting held September 19, 2009

The Living Waters Presbytery Personnel Commission met on September 19, 2009 during the Living Waters Presbytery Meeting at Camp Big Canoe. Chairperson Nina Fulford presided.

Nina Fulford acted as Secretary.

IN ATTENDANCE

Murray Nutt	Rev. Joe Gaspar	Rev. Linda Butler	Fran Watterworth
Rev. Jane Wetelainen	Rev. Paul Dempsey	Ted Daglish	Rev. Jan Aylward
Rick McKinley	Rev. Elaine Lush	Rev. Heather Graham	Rev. Todd McDonald (Staff),
Pat Edmonds	Sue Wood	Carolyn Wortman	Rev. George Moore
Doug Marshall	Rev. Nina Fulford.	Watterworth, Fran	

ABSENT

Joy Crawford	~~Fran Watterworth~~	Rev. ~~George~~ Bruce Roffey	Judith Flemming
Margot McNiece	Rev. Don Powell	Rev. Dennis Posno	

QUORUM
Total voting members Present: 18
Quorum required: 1/3 of 27

CALL TO ORDER
We had very little time allotted to us. We subdivided quickly but not all agenda items were dealt with - several more items had been added since the agenda was first prepared.

1. Approval of Minutes

MOTION Moved by Linda Butler/Pat Edmonds that the minutes of the September 2, 2009 meeting of Living Waters Personnel Commission be accepted as circulated. **CARRIED**

We separated into committees and then reconvened.

Pastoral Relations

MOTION #1: Moved that the Living Waters Presbytery Personnel Commission recommend that John McManiman, order of ministry, be retained on the roll of presbytery for the pastoral year July 1, 2009 to June 30, 2010.
Moved, Linda Butler, Seconded Rick McKinley, **CARRIED**

MOTION #2: Moved that the Living Waters Presbytery Personnel Commission approve the request for a change in pastoral relations from Rev. Deborah McMillan at Burton Av. United Church, effective November 22, 2009, with the proviso that the Rev. McMillan will repay a pro rata share of her moving allowances, as per Manual.
Moved, Elaine Lush, Seconded Joe Gaspar, **CARRIED**
[Nota bene - no provision made for Joint Needs Assessment Committee and presbytery reps to this committee, usually part of this Motion]

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MOTION #3: Moved that the Living Waters Presbytery Personnel Commission apply to the Toronto Conference to grant a license to Svinda Heinrichs, student intern, to administer the sacraments on the Lefroy Pastoral Charge for the duration of her appointment.

Moved, Rick McKinley, Seconded Linda Butler, **CARRIED**

MOTION #4: Moved that the Living Waters Presbytery Personnel Commission transfer the Rev. Jim Thompson effective September 1, 2009 from Southwest Presbytery to Living Waters Presbytery both within Toronto Conference.

Moved, Jane Wetelainen, Seconded Fran Waterworth, **CARRIED**

MOTION #5: Moved that the Living Waters Presbytery Personnel Commission transfer the Rev. Eiko Hosaka from Hamilton Presbytery in Hamilton Conference to Living Waters Presbytery in Toronto Conference; And that Eiko Hosaka, order of ministry, be retained on the roll of presbytery for the pastoral year July 1, 2009 to June 30, 2010.

Moved, Ted Daglish, Seconded Linda Butler, **CARRIED**

MOTION #6: Moved that the Living Waters Presbytery Personnel Commission return to Regent Park/Forest Home Pastoral Charge their Joint Needs Assessment Report for further work, upon the completion of which it will be reviewed for possible approval, with the following recommendations:

- That ministry personnel would lead a maximum of 3 Sunday services of public worship/month
- That the arrangement of retaining 15 hours of administrative assistance in order to reduce ministry leadership time by 20 hours be reviewed
- That the pastoral charge clarify more about the vision for the pastoral charge, including how does this vision conform to a ministry for Christ's church. Where is God leading this pastoral charge?
- That the pastoral charge develop a reasonable vision for this new pastoral relationship, i.e. realistically detail your pastoral needs, reflecting on specific tasks and goals and the time required to meet these. (20 hours is basically one Sunday service and one meeting)
- That the pastoral charge is reminded that we cannot specify a commute time
- That the pastoral charge seek outside assistance to help them through these matters, with such support as presbytery has at its disposal. (Conference Personnel Minister, Rev. Todd McDonald has a list of such names)

Moved, Elaine Lush, Seconded, Linda Butler, **CARRIED**

MOTION #7: Moved that the Living Waters Presbytery Personnel Commission accede to the request of the Emsdale Pastoral Charge and appoint Rev. Nina Fulford, Retired Supply, from July 1, 2009 to June 30, 2010, part-time at 20 hours per week, with the following terms for category C: Salary $17,136, housing allowance $6, 600, financial support for study $600, and a fair rate for telephone to be included, and all other terms according to *The Manual.*

Moved Joe Gaspar, Seconded, Ted Dalglish, **CARRIED**

MOTION #8: Moved that the Living Waters Presbytery Personnel Commission approve the Joint Needs Assessment Report from the Locust Hill Pastoral Charge, with the stipulation that the clause "11.5 to 14 hours/week" be changed to read "weekend supply."

Moved Rick McKinley, Seconded Linda Butler, **CARRIED**

It was further noted that we should make every effort possible to have persons present their own JNAC before the commission, to answer any questions or clarify ambiguities which may be perceived.

Also, concern was expressed for the Heritage York Pastoral Charge, who need to know what limits and restrictions will affect their life as a pastoral charge in the near future Support for the charge was affirmed.

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Education and Students

a) George Moore and Heather Power will co-chair. Jean Becroft will look after paperwork
b) Nina will forward to George an updated list of LWLs in the former Muskoka Presbytery.
c) Christine Sloan's personal internship report was passed to George. Interview to be arranged.
d) Northern Waters will be organizing an event for students.
e) Discernment Committee to be struck for Alex Constable. Moved by George Moore/seconded by …… **CARRIED**

This was done during the Presbytery meeting but actually should have taken place when Personnel reconvened.

f) Racial justice workshops: It was reported that trainers are being sought for Racial Justice Workshops.

g) A list of questions about Education and Students was received from Ken Inkster.

2. Retirees Association:

The September 30 meeting has been cancelled since John Harries is on vacation. Budget and names of representatives from the northern areas will be known Maggie Keates has volunteered and Bill Boyd has expressed interest. We need a couple of people from Simcoe area.

3. Other Business: Next meeting October 14, 2009 at 1:30 p.m. at the Guthrie Office.

4. Adjournment and Closing Benediction

_____ _____
Chair, Living Waters Personnel Commission Living Waters Personnel Commission

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
LIVING WATERS PRESBYTERY

SPIRITUAL DEVELOPMENT COMMISSION

Minutes of Meeting held September 19, 2009

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Saturday, September 19, 2009** at approx. 1:00 p.m. in the Craft Cabin at Camp Big Canoe, Bracebridge, ON. Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

IN ATTENDANCE:
Executive Members: Nancy Knox
Order of Ministry: Toni Birtch, David Bruce, Ross Carson, Colin MacDonald, Ruth Noble, Pat MacDonald, Monica Moore, Ruth McDonald
Laity: Barbara Hendren, Meg Jordan, Cheryl Kennedy, Amanda Buchanan, Bill Stevens, Gay Van Caeyzeele, Maureen Heismans, Lynda Winson, Ken Estabrooks, George James.

Total of 19 members present.

CHECK IN:
Each attendee shared some personal information as we continued to get to know the members of our Commission.

AGENDA:
Rev. Monica Moore asked if there was still money for grants from Cedar Glen.

As requested, Rev. Ruth Noble and Amanda Buchanan were appointed from the Spiritual Development Commission to be members of the Corporation of Camp Big Canoe.

Rev. Patricia MacDonald and Rev. Ruth McDonald presented a Motion concerning the Nicaragua Youth Mission in July 2010. It was determined that this Motion needed to be dealt with at Conference level

MOTION:
Moved by Rev. Monica Moore, seconded by Rev. Ruth Noble, that the Spiritual Development Commission endorse the Nicaragua Youth Mission and pass the proposal on to Toronto Conference Executive for their immediate action. **CARRIED**.

The meeting was adjourned by Maureen Heismans and reassembled in the Camp Big Canoe dining hall for the Living Waters Presbytery Meeting.

_____ _____
Chair Secretary

THE UNITED CHURCH OF CANADA
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Vision and Church (Re) Development Commission

Minutes of Meeting held September 19, 2009

Attendees Commission Members –Name, Church , and former Presbytery (M) Muskoka, (S) Simcoe (Y) York

Al McNaught- Mount Albert (Y) co-chair
Gail Adelman-Holly (S)
Paul Jones- MacTier Foots Bay (M)
Diane Lockhart-Nobel (M)
Paul Smith- Wesley (Y)
Terry Davies- Pathways (Y)
Irene Lowry- Painswick (S)
Lois Marshall –Dalston-Crown Hill (S)
Bill Hurdman- St. Mathews R.H. (Y)
Guest Indira Sinton- Pathways (Y)

Donald Spratt- Bradford (S) co-chair
Rev. Bev Irwin –Holly (S)
Carol Jones- MacTier- Foots Bay (M)
Bob Harris- Trinity Gravenhurst (M)
Colleen Kirton- Zephyr (Y)
Rev. Mary Joseph- Pathways (Y)
Will Ross – Aurora (Y)
Catherine Hions- New Hope (Y)
Laurie Cook- Sharon Hope (Y)

Welcome and Introductions Al McNaught welcomed everyone. The table space needed to be expanded to include more people. Each Commission Member and guest stated their name, Church and former Presbytery.

Opening Prayer Al lead us in prayer.

Agenda The agenda was reviewed and approved.

Minutes of Aug. 26, 2009. The minutes of the Aug. 26, Telephone Conference Meeting as distributed were discussed. Those who participated agreed that it was a good way to communicate.
MOTION to approve- Terry Davies Seconded by Will Ross – **CARRIED**

Business Arising from the Minutes. Al thanked Mary Joseph, Terry Davies and the team from Pathways for providing Worship and Communion. The Reflection was thought provoking and meaningful and the music with Jason Jestdadt on the keyboard was uplifting and melodious. New music and new ways of worshipping are always welcome. Also many thanks were expressed for lending and transporting the sound, visual and other technical equipment for all to use.
Each of the Missions were thanked for their Educational Presentations – verbal, visual and written handouts. Everyone gained new knowledge and understanding about Holly, New Hope, Pathways and Painswick. Each presentation was unique and interesting. There is now a stronger link with the Missions.

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Correspondence
Received from Queensville- (identified as a Church Development congregation) seeking $50k from the sale of the Whitevale property.
Received from Wesley, (Woodbine and Aurora Rd.) requesting funds from the sale of Whitevale to replace the Church roof.
Comments- We need direction from the Executive re Living Waters right to expend any monies from the sale of Whitevale without formal approval from Toronto Conference.
Our Commission is responsible for Redevelopment not Refurbishing.
No action was taken at this time as we need clarification before we can act on these requests.

New Business
A paper copy of the application for a Mission Support Grant from Toronto United Church Council from New Hope was given to Al McNaught by Catherine Hions on Sep 19/09
Our Commission will also be receiving a copy of the TUCC Mission Support Grants from the other three Missions. The Missions were also requested to submit their Grant Applications for Mission and Service Fund support. Al explained that the Church Development Committee at TUCC requires a formal approval from Living Water Presbytery indicating our agreement with and support of the MS Grant request from each Mission. This feedback is to be provided to TUCC prior to Dec 31/09 and Al said he would discuss these deadlines with Ron Ewart at TUCC.

Priorities
Since our mandate is extensive we need to establish priorities. Based on the input from all of the Commission members in attendance a draft list of top priorities was created. (List attached)
A committee of Terry Davies, Catherine Hions, Donald Spratt, Al McNaught and Bob Harris will review these priorities and make recommendations and proposals for sub committees. When the list is complete we will vote by Email.

Church Inventories. In order to assist and understand the many Churches in L.W. it is necessary to establish an inventory list for each Church.
Catherine Hions met with Bob Biggar, Chair of Congregational Life, and created an overview of all the churches in York.
Donald Spratt has some information on Simcoe that he will provide
A discussion led to the recommendation that we should prepare a short questionnaire to be completed by each congregation. Ideally the content of the questionnaire should serve the needs of our Commission as well as Congregational Life Commission. Action on the above will be assigned once the priorities and sub-committee structure is finalized.

Vision We are responsible for developing a Vision for Living Waters. The question of how soon we should start the visioning process was discussed, without a final decision being reached

Other topics briefly discussed
TUCC -Grants-information available on their website
Members needed to be liaisons for the Missions.
Who is responsible for Presbytery support for Painswick , Holly and Wasaga Beach?

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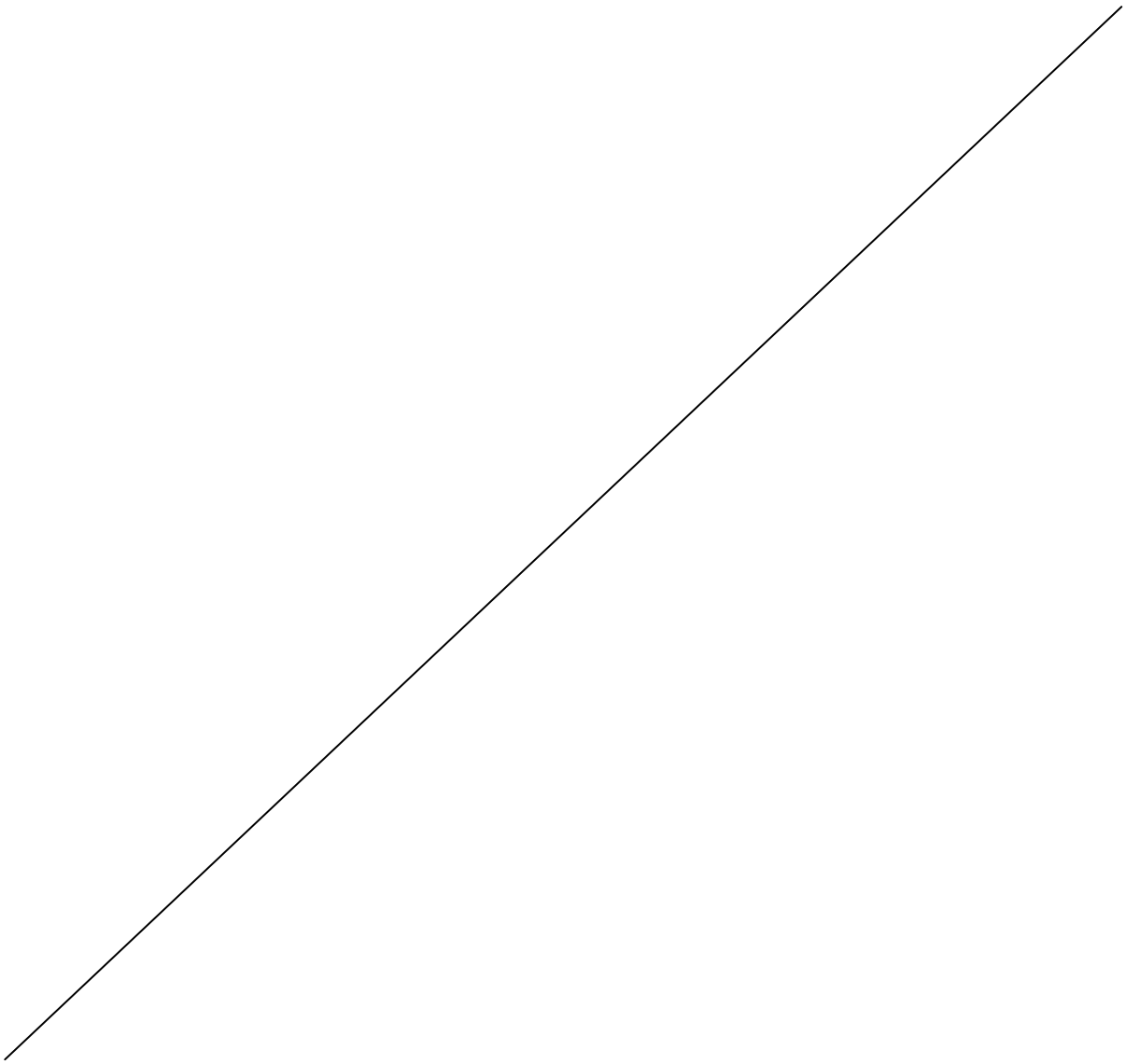
How many sub committees do we need? Four or five have been suggested.
We did not have enough time to discuss or make decisions on some items on the Agenda.

Many thanks to Lois Marshall for agreeing to be the Secretary for our Commission.

Al McNaught closed with a short prayer.

_____ _____

Chair Secretary



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LIVING WATERS PRESBYTERY EXECUTIVE

MINUTES OF MEETING HELD OCTOBER 14, 2009

The Executive of Living Waters Presbytery was called to meet on **October 14, 2009,** at 7:00 p.m. at Living Waters Presbytery Office, 59 Line 4 North, R.R. #1 Shanty Bay, ON. Chairperson Linda Parsons presided.

Tim Dayfoot acted as Secretary.

1. IN ATTENDANCE:

Executive Members:
Order of Ministry: Timothy Dayfoot (secretary/recorder), Carol McKinley (Past Chair of Presbytery and Co-chair, Co-ordinating Committee), Jim Keenan (Co-chair, Community Connections and Right Relationships Commission), Bob Biggar (Chair, Congregational Life Commission), Nancy Knox (Chair, Spiritual Development Commission), Nina Fulford (Chair, Personnel Commission), Kirsty Hunter (Co-chair, Community Connections and Right Relationships Commission)
Laity: Linda Parsons (Chair), Bill Jermyn (Co-chair, Co-ordinating Committee), Al McNaught (Co-chair, Vision and Church (Re)Development Commission), Donald Spratt (Co-chair, Vision and Church (Re)Development Commission),

Corresponding Members:
Staff: Jody Maltby (Conference minister for program)

REGRETS:
Harry Ramsaran, (Treasurer), Laurie Cook (UCW Presbyterial)

2. QUORUM:

Total voting members Present: 9 (excluding second Co-chairs)
Quorum required: 1/3 of 12, or 4 voting members
The Chair declared that quorum was achieved.

3. CALL TO ORDER:

The meeting was called to order at 7:08 pm by Linda Parsons with the words: *In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by The Living Waters Presbytery , I hereby declare this meeting of The Living Waters Presbytery Executive to be in session for the work that may properly be brought before it, to the glory of God.*

WORSHIP: Linda Parsons led the group in prayer

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4. APPROVAL OF THE AGENDA

MOTION that the agenda for this meeting be adopted with one change. The Treasurer's Report will be presented at #7, the report of the Co-ordinating Committee, instead of at #5.
Moved by Nancy Knox, Seconded by Rick McKinley **CARRIED.**

5. APPROVAL OF THE MINUTES

MOTION that the minutes of the July 22, 2009, meeting of Living Waters Presbytery Executive be approved with one correction. The words "Executive of" should be added to the first line before the words, "Living Waters Presbytery."
Moved by Tim Dayfoot, Seconded by Jim Keenan **CARRIED.**

MOTION that the minutes of the Executive of Muskoka Presbytery dated March 3, 2009, the minutes of the Executive of Simcoe Presbytery dated June 16, 2009 and the minutes of the Executive of Simcoe Presbytery dated June 26-27, 2009, with a correction noting that Kathleen Mowat's request for change in pastoral relations is effective November 1, 2009, and not October 1, 2009, and the minutes of the Executive of York Presbytery dated June 23, 2009, be approved.
Moved by Tim Dayfoot, Seconded by Bill Jermyn **CARRIED**

6. CORRESPONDENCE

A memo from Alan Hall, Executive Officer of Human Resources in the General Council office, was received telling Living Waters Presbytery which Pastoral Charges in our Presbytery have not yet enrolled with the Payroll Service. Alan is seeking our help in assisting these pastoral charges to enrol.

This letter was forwarded to the Congregational Life Commission, although they might get some assistance from the Personnel Commission in following up on this task.

7. CO-ORDINATING COMMITTEE REPORT

a. Appointments of Presbytery Representatives to Toronto Conference Executive

MOTION that the Living Waters Presbytery Representatives on Toronto Conference Executive be Carol McKinley (one year term), Kevin Logie (two year term), and Linda Parsons (three year term).
Moved by Bill Jermyn, Seconded by Nina Fulford **CARRIED**

The slate of all of the officers of Living Waters Presbytery will be presented to the November 21 presbytery meeting for appointment once again.

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b. Travel Expense Reimbursement Policy proposal

Bill presented the results of his analysis comparing the projected costs of a wide variety of Travel Expense Reimbursement policies. The executive was given a chance to make comments which are going to be taken into consideration at the next meeting of the Co-ordinating Committee. The Co-ordinating Committee's new recommendation will be presented to the next meeting of Living Waters Presbytery.

c. Proposed 2009 Presbytery Budget

An outline of a proposed 2009 Presbytery Budget was distributed. This proposal had not yet been viewed by the Co-ordinating Committee. Each Commission was given an idea of what was being proposed for their area of the Presbytery's work.

We are also starting the process of making up the 2010 Presbytery Budget.

If Commissions have expenses for their annual presentation to the Presbytery meeting they can ask for that to come out of Presbytery meeting expenses. It does not have to come from the Commission's budget.

A clear process on how expenses will get authorized and paid has not yet been worked out with the Conference Office.

In response to a question from the Spiritual Development Commission, it was noted that there are, at present, no funds for congregational educational events from either Presbytery or from Conference.

d. Handbook Revisions

The Executive reviewed some proposed changes to the Presbytery Handbook which clarified and broadened the scope of the Commissions' ability to act on behalf of Presbytery. In particular, these proposed changes clarify that the Congregational Life Commission and the Visioning and (Re) Development Commission are empowered to make a broader range of decisions without having to bring these decisions to the whole of Presbytery for ratification.

> **MOTION** that Living Waters Presbytery Executive accept the proposed changes to the Presbytery Handbook and that the revised handbook be presented to the November 21 meeting of Living Waters Presbytery for approval.
> **Moved by Bill Jermyn, Seconded by Al McNaught** **CARRIED.**

It was noted by those who worked on the Northeast Commission that the proposed changes are in keeping with the original intention of how Living Waters Presbytery would operate. These changes will bring the operation of Presbytery more in line with the original intention.

> **MOTION** that Living Waters Presbytery Executive empower the Congregational Life Commission and the Visioning and (Re) Development Commission to begin using the changes to the Presbytery Handbook that have been proposed by the Co-Ordinating

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Committee pending the acceptance of the revised handbook at the November 21 meeting of Living Waters Presbytery.
Moved by Bill Jermyn, Seconded by Al McNaught **CARRIED.**

e. Clustering Proposal

Commissions are asked to take a look at the ideas raised by the proposal called "Clustering for Creativity." There will be more discussion on this concept.

f. The Sale of Whitevale United Church

An official correspondence has been received from David Allen, Executive Secretary of Toronto Conference. It outlines the process that will be used by Toronto Conference to decide on the disbursement of the proceeds from the future sale of Whilevale United Church.

Conference is aware that $310,000 was set aside by York Presbytery to be used by Heritage Pastoral Charge for their amalgamation plan. That money is not surplus. There is an additional amount of $75,000 which Heritage United Church requested York Presbytery to declare as not surplus, but this request was not completely processed before York Presbytery ceased to exist.

In his correspondence, David says that he expects that there will be a point in time when Conference will consult with Living Waters Presbytery on their views on the disbursement of those funds. They are not at that point yet.

The Visioning and (Re) Development Commission is being asked to handle the discussion and the decision making around Living Waters Presbytery's input to Toronto Conference on this matter.

8. COMMISSION REPORTS

a. Community Connections & Right Relations

Acting on the Motion passed at the last Living Waters Presbytery meeting, an email was sent to the Canadian Jewish Congress expressing our regret over the hurt caused by the proceedings of the 40th General Council. Jim Keenan received a reply from Bernie Farber, Chief Executive Officer of the Canadian Jewish Congress, saying that he was "pleased and grateful" to receive Jim Keenan's email. Bernie Farber will ask another person in his organization, Eric Vernon, to follow up and continue this dialogue.

Kirsty Hunter outlined for us what the process is for making decisions on Mission Support Grants in Toronto Conference this year and how it will be done differently next year. These recommendations need to be made by the Executive this year because there is no October meeting of Presbytery.

Jim Keenan excused himself and left the meeting at 8:45 p.m.
Kirsty explained in detail background information on each of the ten applications for 2010 Mission Support Grants. She also provided explanations for each of the recommended amounts

set by the Community Connections & Right Relationships Commission. The applications are categorized as Outreach, Pastoral Charges, Native Ministries or Chaplaincy.

Amounts requested and recommended for Outreach Applicants:
InterChurch Health Ministries - $12,500 requested, $8,000 recommended
The Table Soup Kitchen Foundation - $5,000 requested, $3,000 recommended

For Pastoral Charges:
Holly United Church Mission - $12,000 requested, $10,000 recommended
New Hope United Church - $25,000 requested, $14,000 recommended
Painswick United Church - $36,000 requested, $22,000 recommended
Pathways United Church - $25,000 requested, $14,000 recommended
Queensville United Church - $30,000 requested, $8,000 recommended
(Carol McKinley absented herself from the Executive during this part of the report.)

For Native Ministries:
Georgina Island United Church - $73,680 requested, $73,680 recommended

It was noted in the presentation of this report that there is a particular desire for Living Waters Presbytery to become better acquainted with Georgina Island Native United Church Mission.

For Chaplaincies:
Friends of Dismas - $15,000 requested, $7,500 recommended
Muskoka Chaplaincy Association - $9,000 requested, $9,000 recommended

> **MOTION** that Living Waters Presbytery Executive receive the Mission Support Application report and approve the funding recommendations it contains.
> **Moved by Kirsty Hunter, Seconded by Don Spratt** **CARRIED.**

b. Spiritual Development

Plans are going ahead for the Youth Trip to Nicaragua to take place in the summer of 2010. As part of the preparation for this program the Spiritual Development Commission needs the approval of Living Waters Presbytery Executive to open two bank accounts.

> **MOTION** that Living Waters Presbytery Executive approve the opening of two bank accounts, Youth Mission: Personal Expenses and Youth Mission: Projects, and that these bank accounts be used under the oversight of the Spiritual Development Commission, and that two signatories be required.
> **Moved by Bill Jermyn, Seconded by Rick McKinley** **CARRIED.**

c. Congregational Life

The next meeting of the Congregational Life Commission will be held on Wednesday, October 21, 2009.

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d. Personnel

Work has begun with conflict resolution at Regent Park-Forest Home Pastoral Charge in Orillia. The Commission is about to appoint Presbytery Representatives to the JNAC for Westmount United Church in Orillia. The Personnel Commission is seeking people to serve on this committee.

e. Visioning and Church (Re) Development

A printed report of the Commission's work was distributed. Background and information related to the use of the proceeds from the sale of Whitevale United Church were provided. This sale is projected to take place on December 11, 2009. The ultimate decision lies with Toronto Conference Executive, but they will likely be seeking Living Waters Presbytery's input.

MOTION that Living Waters Presbytery Executive re-affirm the Motion passed by York Presbytery on April 28, 2009, regarding a grant of $200,000 from Whitevale property sale, to New Hope United Church and that the Vision and Church (Re)Development Commission be instructed to submit a formal application to Toronto Conference to support the above Motion by October 30, 2009.
Moved by Al McNaught, Seconded by Kirsty Hunter **CARRIED.**

MOTION that Living Waters Presbytery Executive re-affirm the Motion passed by York Presbytery on April 28, 2009, regarding a grant of $35,000 from Whitevale property sale, to Brown's Corners United Church and that the Vision and Church (Re)Development Commission be instructed to submit a formal application to Toronto conference to support the above Motion by October 30, 2009.
Moved by Al McNaught, Seconded by Rick McKinley **CARRIED.**

MOTION that Living Waters Presbytery Executive re-affirm the Motion passed by York Presbytery Executive on May 12, 2009, which asked that an amount of $75,000 be set aside from Whitevale property sale for Heritage United Church to cover the expenses of their amalgamation plan and that the Vision and (Re)Development Commission be asked to submit this request to Toronto Conference.
Moved by Al McNaught, Seconded by Bill Jermyn **CARRIED.**

MOTION that the time of adjournment of this meeting be extended to 11 p.m.
Moved by Bill Jermyn, Seconded by Rick McKinley **CARRIED.**

MOTION that Living Waters Presbytery Executive approve a one time support grant of $50,000 from Whitevale property sale, to Queensville United Church, and that the Vision and Church (Re)Development Commission be instructed to submit a formal application to Toronto Conference in support of this grant by October 30, 2009.
Moved by Al McNaught, Seconded by Bill Jermyn

During the discussion of this Motion, the question was asked whether Queensville United Church should be advised to seek designation as a Church Redevelopment project. If they are so

designated they may be eligible for more stable special funding, rather than just a one time support grant. It was felt that a proper discussion of this question would take more time that what we had available at this meeting of the Executive.

MOTION that the MOTION be tabled.
Moved by Bill Jermyn, Seconded by Nina Fulford **CARRIED.**

The Chairperson, Linda, declared that the meeting was adjourned. The closing prayer was led by Tim Dayfoot.

Next meeting
Wednesday, December 9, 2009, at 7 p.m. at Living Waters Presbytery Office at Guthrie

_____ _____
Chair Secretary

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PERSONNEL COMMISSION

Minutes of Meeting Held October 14, 2009

The Living Waters Presbytery Personnel Commission met on October 14, 2009 at the Guthrie Office. Chairperson Nina Fulford presided.

Nina Fulford acted as Secretary with Jane Wetelainen (Pastoral Relations) and Pat Edmonds (Education and Students)

IN ATTENDANCE	Rev. Nina Fulford	Rev. Todd McDonald (Staff) for part of the meeting.	
Pastoral Relations			
Rick McKinley	Rev. Linda Butler	Fran Watterworth	Rev. Joe Gaspar
Don Powell	Rev. Jan Aylward	Rev. Heather Graham	Joy Crawford
Rev. Paul Dempsey	Judith Flemming	Rev. Dennis Posno	
Rev. Jane Wetelainen	Rev. Elaine Lush		
Education and Students			
Rev. Thelma Arnott	Rev. George Moore	Linda Mathers	Pat Edmonds
Carley Wortman	Sue Wood	Heather Power	Rev. Bruce Roffey
ABSENT			
Murray Nutt	Ted Daglish	Margot McNiece	Doug Marshall

QUORUM
Total voting members Present: 22 Quorum required: 1/3 of 27

1. OPENING DEVOTIONS

Nina led devotions on Jesus' question, "But who do you say that I am" using a dramatic monologue from "Present on earth" by the Iona Community.

2. APPROVAL OF MINUTES OF SEPTEMBER 19

MOTION Moved by Don Powell/Fran Watterworth that the minutes of the September 19, 2009 meeting of Living Waters Personnel Commission be accepted as corrected. Attendance Fran Watterworth was present. Bruce (not George) Roffey . **CARRIED**

3. BUSINESS DERIVING FROM THE MINUTES

1. Racial justice facilitators are the responsibility of Toronto Conference
2. Chaplaincy for Living Waters. Rick McKinley volunteered to gather a small committee together to study this. Todd reminded us that Northern Waters are using 2 volunteer chaplains. Nina will pass on a file with the job description used in Muskoka Presbytery.

4. NEW BUSINESS

a) There is need for training for congregational M&P Committees. The power point presentation used by Lillian Perigoe is no longer available and would not be appropriate since there are new issues/protocols in place. This is now a Presbytery issue. Todd will assist with this but presbytery members will have to do the organization

5. PASTORAL RELATIONS

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The following list was referred to Pastoral Relations Committee

a) Regent Park-Forest Home JNAC: Charge informed about the changes requested. Todd will arrange for a facilitator to work with them. (Wendy). Need a clergy rep to replace Ann Rowsell.
b) JNAC needed for Westmount UC: they need help with pulpit supply now.
c) Update on Rev. Bonnie Kelly
d) Victoria Square – no news about the JNAC
e) Appointment forms for Rev. Bev Irwin at Holly Mission
f) We received an annual review for DLM Sue Wood of Heart of Muskoka. Will keep on file.This is not required.
g) Unity Pastoral Charge (Vasey/Victoria Harbour) has had a congregational meeting and will be issuing a call to Deb McMillan. Marion Locke of Northern Waters provided presbytery representation at the meeting
h) Svinda Heinrichs is eligible for temporary licensing for weddings. A letter from the Lefroy charge is needed; all forms go to David Allen.
i) Request from Aurora U.C. that Rev. Tim Dayfoot's appoint be terminated as of Dec 31, 2009
j) Call forms for Andrew Comar and Lorraine Newton-Comar from Aurora P.C.
k) Franklin H. Salteux transfer without appointment to Great Lakes Waterways Presbytery
l) Rev. Eiko Hosaka transfer to Toronto Southwest Presbytery (Police check in process through Backchek
m) Ministry Support Task Group (Rev. Dr. Carol Gierek) report adopted at General Council available from Toronto Conference website http://gc40.united-church.ca/files/wb2 7
n) Protocol for signing Pastoral Relations Forms
o) Appoint Presbytery reps to Coldwater-Eady JNAC
p) DLM information meetings in Rosemont Nov 9, 7-8:30 pm or West Hill, Scarborough Nov 11, 1 - 3:30 pm. Need to study the program info materials
q) Request for covenanting for Kathy Mowat (in November) passed to Bill Jermyn

6. EDUCATION AND STUDENTS

The following list was referred to Education and Students

1. Nina has sent the Muskoka list of Lay Worship Leaders to E & S
2. Define protocol for relicensing LWLs
3. Interns: Christine Sloan
4. A list of questions received from Ken Inkster
5. The need for training for M&P and JNAC committees

7. RETIREES ASSOCIATION

1. Meeting at Guthrie Sept 30, 2009 has been cancelled. We'll meet at the end of October when we have news about budget and when John Harries returns from vacation.
2. Need about four people. Rev. Bill Boyd has expressed interest. Maggie Keates will be part of the group. Need a couple of people from the old Simcoe area.

WE RECONVENED

Pastoral Relations

8. REPORT FROM PASTORAL RELATIONS

1. A discussion reflecting on our process under the new structure was joined, with the intent of improving efficiency. It was recommended that we wear presbytery name tags in an effort to facilitate community building.

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2. A report regarding Regent Park Forest Home Pastoral Charge (Orillia): They have agreed to call in outside help. Nina Fulford will be the contact for Rev. Amy Lee, and presbytery will be asked to
3. Pickup the cost. Request to be forwarded to Presbytery Executive Oct 14. Doug Marshall currently sits as presbytery rep to their JNAC, need an order of ministry person, Judith Flemming to follow up.
4. A report regarding the progress on the JNAC for Westmount Pastoral Charge (Orillia): we need a supervisor and a JNAC – Judith Flemming will try to find individuals to fill these spots
5. A report on the status of Rev. Bonnie Kelly, whose application for restorative care has been turned down. An appeal is underway, pending receipt by Restorative Care of requested paperwork
6. A report concerning Brown's Corners Pastoral Charge (Markham) JNAC – they are in informal discussions with Victoria Square Pastoral Charge (Markham) with the view of perhaps sharing one minister, ½ time in each pastoral charge. Talks will be encouraged, Rev. Jan Aylward to communicate with them and help them to get JNACs under way.
7. We received a glowing annual review for Sue Wood, DLM

MOTION: that the Living Waters Presbytery Personnel Commission accede to the request of Unity United Church (Vasey) and approve the call to Rev. Debora Lynn MacMillan, beginning November 22, 2009, full time, with the following terms for Category A: 1 day/week secretarial assistance, salary $33, 164, Housing allowance $14, 400, basic telephone as submitted, financial support for study $1,250, and all other terms according to *The Manual*.

MOVED Jan Aylward SECONDED Fran Watterworth **CARRIED**.

MOTION: that the request for appointment of Rev. Bev Irwin to the Holly United Church Mission (Barrie) be deferred until the November meeting of the Personnel Commission of Living Waters Presbytery when we expect to have an answer as to whether or not the required bench marks have been met and approved by the Vision and Church (Re) Development Commission of the Living Waters Presbytery.

MOVED Rick McKinley SECONDED Don Powell **CARRIED**.

We received for information the request of the Lefroy Pastoral Charge(Innisfil) that Svinda Heinrichs, student intern, be granted sacramental privileges and be licensed to perform marriages for the term of her ministry at Lefroy. It was noted that we have already requested sacramental privileges be extended, and the request for permission to perform marriages will be forwarded to Rev. David Allen, Conference Executive Secretary. Nina Fulford will forward this request.

MOTION: that the Personnel Commission of the Living Waters Presbytery accede to the request of the Aurora United Church to terminate the appointment of Rev. Tim Dayfoot WITHOUT PREJUDICE effective December 31, 2009.

MOVED Jan Aylward SECONDED Linda Butler **CARRIED**.

MOTION: that the Personnel Commission of the Living Waters Presbytery receive the transfer of Rev. Lorraine Newton-Comar effective January 1, 2010 from Waterloo Presbytery, Hamilton Conference, to Living Waters Presbytery, Toronto Conference.

MOVED Joy Crawford SECONDED Elaine Lush **CARRIED**.

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MOTION:that the Personnel Commission of the Living Waters Presbytery accede to the request of the Aurora United Church and approve the call to Rev. Lorraine Newton-Comar, Ordained Minister, beginning January 1, 2010, full time with full time secretarial assistance and with the following terms for Category F: Salary $49,000, Housing Allowance $24,000, basic telephone and financial support for study $1,800 and all other terms according to *The Manual*.

MOVED Joe Gaspar SECONDED Paul Dempsey **CARRIED**.

MOTION: that the Personnel Commission of the Living Waters Presbytery receive the transfer of Rev. Andrew Comar effective January 1, 2010 from Waterloo Presbytery, Hamilton Conference, to Living Waters Presbytery, Toronto Conference.

MOVED Fran Watterworth SECONDED Judith Flemming **CARRIED**

MOTION:that the Personnel Commission of the Living Waters Presbytery accede to the request of the Aurora United Church and approve the call to Rev. Andrew Comar, Ordained Minister, beginning January 1, 2010, full time with full time secretarial assistance and with the following terms for Category F: Salary $49,000, Housing Allowance $24,000, basic telephone and financial support for study $1,800, as well as the provision that he and Lorraine will be taking the same day off and the same vacation time, and all other terms according to *The Manual*.

MOVED Joe Gaspar SECONDED Paul Dempsey **CARRIED**

N.B. This represents a change to the form submitted, in that basic telephone is to be included,not "in office" as written on MEPS 435. NB: Rev. Lorraine Newton-Comar and Rev.

Andrew Comar will be taking vacations concurrently. Study leave will taken separately.

MOTION: that the Personnel Commission of the Living Waters Presbytery transfer Rev. Franklin H. Saulteaux, retired order of ministry, effective immediately, October 14, 2009, from Living Waters Presbytery in Toronto Conference to Great Lakes Waterways Presbytery in the All Native Circle Conference.

MOVED Jan Aylward SECONDED Don Powell **CARRIED**

MOTION: that the Personnel Commission of the Living Waters Presbytery transfer Rev. Eiko Hosaka effective October 1, 2009, from Living Waters Presbytery to Southwest Presbytery, both in Toronto Conference, noting that a police records check is pending.

MOVED Joy Crawford SECONDED Don Powell **CARRIED**

MOTION: that acting recording secretary of the Pastoral Relations Committee of the Personnel Commission of the Living Waters Presbytery Rev. Jane Wetelainen be empowered to act as signatory to MEPS forms on behalf of the presbytery.

MOVED Jan Aylward SECONDED Fran Watterworth **CARRIED**

a) A report that the JNAC process for the Coldwater-Eady Pastoral Charge is under way, Rev. Dennis Posno to seek persons to represent presbytery to this process.

b) A notice was shared regarding upcoming DLM info. Meetings, In Rosemont Nov 9, 7-8:30 and West Hill, Scarborough Nov 11, 1-3:30

c) A request for covenanting for the Rev. Kathleen Mowat and the Gravenhurst: Trinity Pastoral Charge will be passed to Bill Jermyn of the Coordinating Committee.

d) A report concerning the need for healing at Heritage Pastoral Charge (Markham). As Darlene Gidge is on long term disability, weekend supply does not meet the pastoral needs of Heritage, so they would like to have someone appointed to do full time. Someone is willing, and as healing is needed, Living Waters Presbytery should support the pastoral charge in this quest.

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e) A procedural improvement was suggested: although all 3 co-chairs of the pastoral relations committee of the personnel commission will share all information, that action required within old

presbytery boundaries be handled by the co-chair whose familiarity lies within those old bounds, to whit, Judith Flemming, Muskoka, Dennis Posno, Simcoe and Jan Aylward, York.

Education and Students

9. REPORT FROM EDUCATION AND STUDENTS COMMITTEE

a) Lists of Lay Worship Leaders from the former Muskoka and Simcoe Presbyteries and people available for occasional supply has been compiled by George Moore and Nina Fulford.
b) Concern was expressed about how this list would be made available to all pastoral charges. (Later it was confirmed that it would be included in the Presbyery Directory soon to be published.)
c) There is a need, although not urgent, to develop a protocol for licensing and re-licensing of Lay Worship Leaders. Members are encouraged to present ideas at a later date.
d) The Interview Team of Thelma Arnott, Richard Moffat, Heather Graham and Carly Wortman met earlier in the day and presented the following Motions.

MOTION; Moved by Heather Graham, seconded by Thelma Arnott that Christine Sloan be recommended for a final conference interview and ordination in the spring of 2010. **CARRIED**.

MOTION: Moved by Thelma Arnott, seconded by Heather Graham that Andrea Wheaton be recognized by Toronto Conference as a Designated Lay Minister in the spring of 2010. **CARRIED**.

e) After much discussion it was decided to conduct another interview with Paul Shepherd before the end of 2009 with the same interview team and similar questions in the hopes of making a clear and fair recommendation concerning his future.
f) Heather Power and George Moore will visit Lefroy U.C., the learning site for Svinda Heinrichs.
g) The Discernment Committee for Alex Constable is awaiting the appointment of a full committee.
h) Ken Inkster had presented some concerns and questions about E & S in the new conference structure. Some were answered by David Allen: others will unfold as the new presbyteries learn and refine their role.
i) The Annual Report from Emmanuel College concerning candidate, Bob Clay, has been received. Recommendation is that he continue.

10. OTHER BUSINESS

a) A new contact information list for Personnel Commission should be distributed to everyone.
b) In reviewing the Full Presbytery meeting Sept 19 all felt we had insufficient time to do our business and to appreciate the camp. There is a strong need to build collegiality within the presbytery. Nina is to pass this is on to the Executive at the Oct 14 meeting.
c) Next meeting of Personnel Commission will be at the Full Presbytery meeting Nov 21, 10 am at Collier St. U.C. We have been assured of more commission time.
d) We also set a Personnel Commission meeting for Dec 9, 2009 from 1 pm to 4 pm at Guthrie

11. ADJOURNMENT AND BENEDICTION

Moved by Paul Dempsey that we adjourn (4:45 pm approximately). All in favour.

_____ _____

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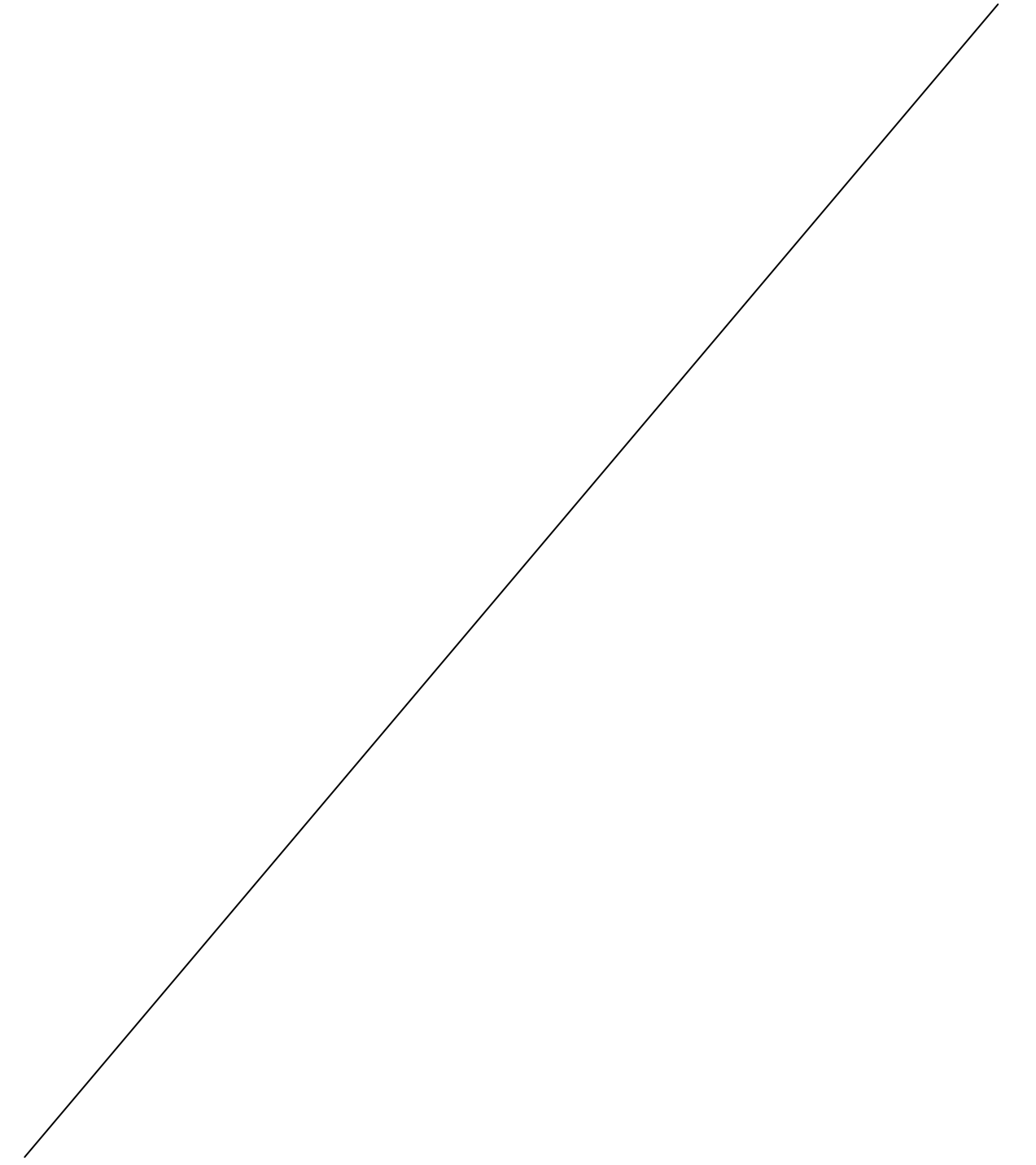
Chair, Living Waters Personnel Commission Living Waters Personnel Commission



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MINUTES OF MEETING HELD NOVEMBER 21, 2009

Living Waters Presbytery was called to meet on **Saturday, November 21st** at 9:15 a.m. at Collier Street United Church, Barrie, Ontario. Chairperson Linda Parsons presided.

Tim Dayfoot acted as Secretary.

1. IN ATTENDANCE:

Members:

Order of Ministry and Ministry Personnel:

Charles Arasaratnam, Ratna Arasaratnam, Janice Aylward, Diane Bennett-Jones, Robert Biggar, David Black, David Bruce, William Bruce, Linda Butler, Elizabeth Darby, Timothy Dayfoot, Heather Dobson, William Fritz, Nina Fulford, Joe Gaspar, Heather Graham, Svinda Heinrichs, Karen Hilfman Millson, Catherine Hions, Beverley Irwin, Mary Joseph, James Keenan, Bonnie Kelly, Nancy Knox, Cora Krommenhoek, Kevin Logie, Elaine Lush, Todd McDonald, Warren McDougall, Carol McKinley, Debora McMillan, Betty-Lou McNabb, George Moore, Kathryn Phillips, Dennis Posno, Bruce Roffey, Christine Smaller, John Sullivan, Robert Wardlaw, Nancy Waterman, Susan Wood.

Laity:

Gail Adelman, Jean Becroft, Helen Bishop, Amanda Buchanan, Cora Brodie, Pauline Chappel, Bruce Chappel, Laurie Cook, Joy Crawford, Donna DeVita, Ken Estabrooks, Chris Fahrner, Judith Flemming, Joan Frankling, Catherine Hawkins, Barbara Hendren, Maureen Huismans, Bill Hurdman, Mary Jarman, Bill Jermyn, Betty Johnson, Meg Jordan, Barb Kutcher, Beth Langhorst, Irene Lowry, Doug Marshall, Lois Marshall, Linda Mather, Rick McKinley, Robin Milani, Linda Parsons, Harry Ramsaran, Gordon Richmond, Lynn Rutledge, Lorraine Scarlett, Al Scarth, Paul Shepherd, Dianne Smith, Donald Spratt, Bill Stevens, Gay Van Caeyzeele, Carol White, Linda Winson, Carolyn Wortman, Angus MacLennan, Doug Smith, Ivor Roberts, ,

Corresponding Members:

Order of Ministry: None

Laity: Lynella Reid-Johnson, Toronto Conference Representative to General Council Executive
Martha Wood, Visitor
Gillian McDonald, Member of General Council Youth Forum
Heather Charles, from Georgina Island & Member of PINAWA group

Staff:

Todd McDonald, Patti Rodgers

Regrets:

Heather Power, Vida Bridgman, George James, Alan Mills, Maria Mindszenthy, Edward Moll, Kim Posno, Will Ross, Leslie Sedore, Nancy Waxl, Jane Wetelainen, George Bishop, Pat

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Edmonds, Steve Falk, Barbara McDonald, Jerry Therrien, John Towsley, Paul Dempsey, Barbara Laing-Hiseler, Archibald McCurdy.

2. QUORUM

Total voting members Present: 41 Order of Ministry and Designated Lay Ministers, 47 Lay Members

Quorum required: 1/3 of 77 settled, retained or appointed members of the Order of Ministry and appointed Designated Lay Ministers on the roll of Presbytery and 1/3 of the 94 lay members on the roll of Presbytery except those appointed as Designated Lay Ministers.

The Chair declared that quorum was achieved.

3. CALL TO ORDER

The meeting was called to order at 9:25 a.m. by Linda Parsons, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

4. GOVERNANCE MOTIONS

a. Approval of Agenda

MOTION that the agenda for this meeting be adopted with a correction to the date of Kathleen Mowat's covenanting service on November 29, 2009, and the addition of an item from the Co-ordinating Committee after the opening governance Motions.
Tim Dayfoot/Bill Jermyn **CARRIED.**

b. Approval of Minutes

MOTION that the minutes of the September 19, 2009 meeting of Living Waters Presbytery on pages 09/10-32 to 09/10-43 be approved.
Tim Dayfoot/Amanda Buchanan **CARRIED.**

c. Attendance

MOTION that the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
Tim Dayfoot/Robin Milani **CARRIED.**

d. Correspondence Record

MOTION that the Record of Presbytery Correspondence as per Appendix A be received, and that we confirm the noted actions taken.

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Tim Dayfoot/Rick McKinley **CARRIED.**

e. Corresponding Members

MOTION that the following people be made Corresponding Members of this meeting of Living Waters Presbytery:
Lynella Reid-Johnson
Martha Wood
Gillian McDonald
Heather Charles
Tim Dayfoot/Cora Brodie **CARRIED.**

5. NOMINATIONS

The Co-ordinating Committee notified the members of Presbytery that the term of office for the current Executive would end on November 30, 2009. Therefore there would be a nominations, appointment and/or election process to select Presbytery Officers for the rest of the year. The following list of nominees for Living Waters Presbytery Executive was introduced. It was noted that nominations for these positions would remain open until the Motion to appoint the Presbytery Executive was dealt with during the plenary session after 2 p.m.

Chairperson	– Linda Parsons
Past Chair	– Carol McKinley
Secretary	– *No nomination as of yet*
Treasurer	– Harry Ramsaran
Co-ordinating Committee Co-chairs	– Bill Jermyn, Carol McKinley

Commision Chairs & Co-Chairs

Congregational Life	– Bob Biggar
Community Connections & Right Relationships	– Kirsty Hunter, Jim Keenan
Personnel	– Nina Fulford
Spiritual Development	– Nancy Knox
Vision & Church (Re)Development	– Al McNaught, Don Spratt

6. WORSHIP & COMMUNION

The opening worship and communion service was led by the Community Connections & Right Relationships Commission.

7. COMMISSION PRESENTATION

The presentation by the Community Connections & Right Relationships Commission focused on one of the commission's three main areas of responsibility, the Mission & Service Fund. We

were led through an upbeat process which explored how the Mission & Service Fund might be promoted and supported in local congregations.

8. COMMISSION MEETINGS

The members of Presbytery moved into their commission and co-ordinating committee groupings. Lunch was served at noon, and then the commissions and the co-ordinating committee continued to meet until the plenary at 2 p.m.

9. PLENARY

The members of Living Waters Presbytery reconvened in plenary.

a. Conference Visitor - Lynella Reid Johnson

Chairperson Linda introduced us to our Conference's lay representative to General Council Executive, Lynella Reid-Johnson.

Past-chair Carol assumed the chair in order to allow Linda to participate in the next presentation.

b. Report of the General Council Commissioners

We were then introduced to each of the General Council Commissioners who gave us a brief report on the highlights of the 40th General Council meeting in Kamloops, B.C. which took place in August, 2009, around the theme, "Down to the Potter's House."

Nancy Waterman
Jan Aylward
Linda Parsons
Gillian McDonald
George Moore
Amanda Buchanan

Chairperson Linda returned to the chair.

c. Announcement of Presbytery Event

A Covenanting Service for Rev. Kathleen Mowat will take place at Trinity U.C., Gravenhurst, on November 29th, 2009, at 4:00 p.m. The service will be followed by a Pot Luck Dinner.

d. Report from the Co-Ordinating Committee

i) Mileage Proposal

Bill Jermyn provided a report on an estimated cost for travel expenses if each member submitted a claim for mileage following each meeting of presbytery. His calculations were based on the distance travelled by each member to each meeting at the current mileage rate of $0.39 per kilometer.

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MOTION that Living Waters Presbytery reimburse those members of Presbytery who do not have recourse to other reimbursement at the rate of twenty cents for each driver, and an additional ten cents each for a first and second passenger, for all meetings of the Presbytery, its Executive, its Coordinating Committee, and its Commissions.
Bill Jermyn/David Bruce **CARRIED.**

ii) Budget

Bill Jermyn presented draft 2009 and 2010 budgets for Living Waters Presbytery

MOTION that the 2009 and 2010 Budgets for Living Waters Presbytery be approved as presented.
Bill Jermyn/Harry Ramsaran **CARRIED.** (16 abstentions)

iii) Alternatives To Meetings And Travel

Bill Jermyn asked members to consider alternatives to meetings such as making use of conference calls, Skype and other technological tools. The Community Connections and Right Relations Commission has been using Skype for its meetings and was asked to report at a future date on whether the technology meets its needs, and to offer some training.

iv) Nominations

MOTION that Linda Parsons be nominated to the position of Chair of Living Waters Presbytery.
Bill Jermyn/Carol McKinley

MOTION that Catherine Hions be nominated to the position of Chair of Living Waters Presbytery.
David Bruce/Jim Keenan

Ballots were distributed and members of Presbytery were instructed to write the name of the candidate they wanted to be the Chair of Living Waters Presbytery.

The nomination for the position of Past Chair was postponed until the result of the election for the position of Chair was announced.

MOTION that Robin Wardlaw be nominated to the position of Secretary.
David Bruce/Carol McKinley

MOTION that Harry Ramsaran be nominated to the position of Treasurer.
Bill Jermyn/Carol McKinley

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MOTION that Bill Jermyn and Carol McKinley be nominated to the positions of Co-chairs of the Co-ordinating Committee.
David Bruce/Kathie Phillips

MOTION that Bob Biggar be nominated to the position of Chair of the Congregational Life Commission.
Bill Jermyn/Carol McKinley

MOTION that Kirsty Hunter and Jim Keenan be nominated to the positions of Co-chairs of the Community Connections & Right Relationships Commission.
Bill Jermyn/Carol McKinley
MOTION that Nina Fulford be nominated to the position of Chair of the Personnel Commission.
Bill Jermyn/Carol McKinley

MOTION that Nancy Knox be nominated to the position of Chair of the Spiritual Development Commission.
Bill Jermyn/Carol McKinley

MOTION that Al McNaught and Don Spratt be nominated to the positions of Co-chairs of the Vision & Church (Re) Development Commission.
Bill Jermyn/Carol McKinley

MOTION that all of the above nominations, except for the position of Chair of Presbytery, be appointed.
Bill Jermyn/Carol McKinley **CARRIED.**

The result of the election for the position of Chair of Presbytery was that Linda Parsons was declared elected. Linda thanked Catherine Hions for being willing to stand as a candidate in the elections process.

MOTION that Carol McKinley be nominated to the position of Past Chair.
Bill Jermyn/Kathie Phillips **CARRIED.**

v) Changes To The Presbytery Handbook

Bill Jermyn presented the following proposed changes to the Living Waters Handbook:

Under Congregational Life (Page 22)

Property [1]

The Congregational Life Commission is empowered to oversee the real estate properties within Presbytery. The Commission is a sounding board, a body of sober second thought, and a resource to Pastoral Charges in these matters including the items listed below.

[1] Manual 386, 391, 334, 335, 250 to 262, 265 to 272 and Manual Appendix II (Trusts of Model Deed)

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1. **Receive and make decisions with regard to applications to acquire, sell, mortgage, exchange, lease, or otherwise deal with the trust property of pastoral charges except in cases of amalgamating, realigning, reconstituting, relocating, or disbanding.**
2. **Recommend to the full court the assignment of pastoral charges intending to engage in amalgamating, realigning, reconstituting, relocating, or disbanding to the work of the Vision and Church (Re) Development Commission.**
3. **Review financial plans for all building projects and make appropriate recommendations to Presbytery, except for those charges assigned to the work of the Vision and (Re) Development Commission.**

Under Vision and Church Redevelopment Commission (Page 27)

(Re)Development
Redevelopment or revitalisation is a multi-faceted ministry. It includes visioning, grief work, discernment, and listening; Pastoral Charges require a non-anxious pastoral presence to make difficult decisions. These things may require the co-ordination of work from other Commissions including the Congregational Life Commission and Personnel Commission. However, it is the responsibility of the Vision and Church (Re) Development Commission to act as the main point of contact in these matters. This work includes the following.

1. **Working with pastoral charges designated by the Presbytery for Redevelopment, including those whose activities include amalgamating, realigning, reconstituting, relocating, or disbanding pastoral charges, congregations, or missions.**[2]
2. **Reviewing financial plans for all buildings projects and make appropriate recommendations to the Presbytery for Pastoral Charges and Missions designated by the Presbytery for Redevelopment.**

Under Pastoral Relations (page 32)

The first step in pastoral relations is the establishment of respectful and healthy relationships between Presbytery, Pastoral Charges, and their Ministerial Staff. Some of the tasks that are part of this are:

1. Promoting a culture of collegiality (including encouraging mentoring of new ministerial personnel).
2. Providing consultation for Congregations in matters of personnel or candidacy for ministry.
3. Supporting and nurturing congregational Ministry and Personnel Committees (often called M&P) through training and consultation.

[2] Sec. 334, *The Manual*

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4. Being available for advice and consultation with members of Pastoral Charges and with Ministry Personnel.
5. Appointing to the Conference Settlement Committee 1 member of the Order of Ministry and 1 Lay member from this Commission to represent Presbytery on the Conference Settlement Committee that meets 3 or 4 times per year.
6. Ensuring that, as far as reasonably possible, every Pastoral Charge shall have a pastorate without interruption by making, where appropriate, an appointment to a Pastoral Charge, Mission, or Outreach Ministry of one of the following: a Designated Lay Minister; a Candidate Supply, Intern Supply, or Student Supply; a Diaconal Supply or Ordained Supply; or a United Supply (including retired Supply and Interim Ministers).
7. **Appointing a member of the Presbytery as pastoral Charge Supervisor to any Pastoral Charge that is without a settled or appointed member of the Order of Ministry or an appointed Designated Lay Minister who has been recognized by the Conference, or in any other situation where the presbytery deems it appropriate.**
8. Providing an appointee of this Commission to preside over any meeting of a Pastoral Charge duly called to consider the pastoral relationship.
9. Implementing the pastoral relations guidelines when any request for a significant change in conditions of employment or change in Pastoral Relations is received.
10. Listening to and interviewing ministers completing their appointments.
11. Reviewing salary benefits, pension requirements and housing allowances of Ministry Personnel.
12. Appointing representatives to Joint Needs Assessment Committee (JNAC) and Joint Search Committees (JSC). Those representatives do not need to be members of the Commission.
13. Receiving applications for licenses to perform sacraments and weddings and recommend action to Presbytery.
14. Ensuring that items such as marriage licenses and police records checks are kept up to date.
15. Communicating to the appropriate bodies the names of ministers seeking readmission to The United Church of Canada or admission from other denominations.

Addenda to page 11

1. *add the following to the section entitled* **Full Court Meetings:**
   The quorum for meetings of the Presbytery will be one-third (1/3) of the settled, retained, or appointed members of the Order of Ministry and appointed Designated Lay Ministers on the roll of Presbytery, and one-third (1/3) of the lay members on the roll of Presbytery except those appointed as Designated Lay Ministers.

2. *add the following to the section entitled* **Executive Meetings**:

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The quorum for meetings of the Executive will be one-third of the eligible voting membership.

3. *and add the following section:*

Committee and Commission Meetings

The Committees and Commissions of Living Waters Presbytery will meet frequently enough to conduct their business. Time will be allotted at most meetings of the Presbytery for Committees and Commissions to meet, and other meetings will be necessary as well. The quorum for Committees and Commissions of Living Waters Presbytery will be one-third of their membership.

4. *and delete the paragraph beginning "Quorum of the Executive..." on page 14*

MOTION that the changes to the Presbytery Handbook displayed above, having been distributed to all members of Presbytery prior to today's meeting, and the addenda to page 11 on what constitutes a quorum for various meetings of Living Waters Presbytery, its Executive, Commission and Committee meetings be approved by Living Waters Presbytery.

Bill Jermyn/David Bruce **CARRIED.**

b) Policy On Offering From Covenanting Services

MOTION that the offering from Presbytery Covenanting Services go to the Presbytery Education & Students Committee to be used to support students on training for paid accountable ministry. These funds are to be used under the oversight of the Personnel Commission.

Bill Jermyn/Bruce Chappell **CARRIED.**

e. REPORT FROM PRESBYTERY COMMISSIONS

i) Personnel Commission

Nina Fulford gave a report on the work of the Personnel Commission, details of which is outlined in the Commission's minutes appended hereto.

ii) Congregational Life Commission

Bob Biggar gave a report on the work of the Congregational Life Commission, details of which is outlined in the Commission's minutes appended hereto.

iii) Spiritual Development Commission

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Nancy Knox gave a report on the work of the Spiritual Development Commission, details of which is outlined in the Commission's minutes appended hereto.

iv) UCW

Laurie Cook reported that the first Presbyterial meeting was held in the fall at St. Paul's United Church, Orillia. The next gathering of the Presbyterial will be on Tuesday, December 1, at York Pines United Church.

v) AOTS & Men's Ministries

No Report

vi) Vision and Church (Re) Development Commission

Al McNaught gave a report on the work of the Vision and Church (Re) Development Commission, details of which can be found in the Commission's minutes appended hereto.

vii) Community Connections and Right Relationships Commission

Jim Keenan gave a report on the work of the Community Connections and Right Relations Commission, details of which can be found in the Commission's minutes appended hereto.

MOTION that Living Waters Presbytery of The United Church of Canada honours the place of humankind in God's world by calling on all Canadians to live with respect in creation; and for the government of Canada to show leadership domestically and at the Conference of the Parties in Copenhagen to limit human-caused emissions of green house gases into the atmosphere to a level that sustains life in all its diversity; and that the secretary convey this action to Members of Parliament in the bounds of Living Waters Presbytery

Jim Keenan/Robin Wardlaw **CARRIED**

10. CLOSING GOVERNANCE MOTIONS

MOTION that the minutes of the Commission meetings included in Appendix I, having been approved by the Commissions, be received for information.

Tim Dayfoot/Bill Jermyn **CARRIED.**

MOTION that Living Waters Presbytery grant to its Executive the power to conduct any business that arises from November 21, 2009 to the next meeting of Presbytery on February 20, 2010.

Tim Dayfoot/Bill Jermyn **CARRIED.**

There being no further business, Linda Parsons declared the meeting adjourned.

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Closing worship was led by the Community Connections and Right Relationships Commission. It included the installation of Presbytery Officers and a presentation of a Four Directions Candle by the Pinawa Group.

Next Meeting

The next Meeting of Living Waters Presbytery is on Saturday, February 20th, 2010, at Grace United Church, Barrie.

The next meeting of the Executive of Living Waters Presbytery will be on Wednesday, January 13, at 7 p.m. at the Presbytery Office in Guthrie.

_____ _____

Chair Secretary

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APPENDIX I

Correspondence Record
For the Period
September 19, 2009 to November 21, 2009

Date	Correspondence	Disposition
9/19/2009	Holly UC Mission to Living Waters Presbytery regarding Record of Appointment: The Rev. Beverley Irwin	Forwarded to Presbytery Secretary, Chair of Personnel Commission and Chairs of Pastoral Relations Committee
9/19/2009	Aurora Pastoral Charge to Living Waters Presbytery regarding Records of Call: The Rev. Andrew Comar and The Rev. Lorraine Newton-Comar	Forwarded to Presbytery Secretary, Chair of Personnel Commission and Chairs of Pastoral Relations Committee
9/19/2009	Queensville Pastoral Charge to Living Waters Presbytery regarding Request for funds from Whitevale Sale	Forwarded to Secretary of Presbytery
9/22/2009	From Bob Biggar to Beth Moore, LLb regarding Knox United Church Dunchurch - MOTION of Congregational Life Commission to approve cost of title correction and survey	Forwarded to Secretary of Presbytery and Co-Chairs of Co-Ordinating Committee with request for policy on payment of invoices
9/23/2009	From General Council Office to Living Waters Presbytery Pastoral Charge Trustees regarding Changes to General Insurance Plan for United Church of Canada	Forwarded to Secretary of Presbytery and Chair of Congregational Life Commission
9/24/2009	Living Waters Presbytery to General Council Office regarding Enclosing results of Remit #1 and #2	Mailed to General Council Office
9/29/2009	Aurora Pastoral Charge to Living Waters Presbytery regarding Request to Terminate Appointment	Forwarded to Chair, Personnel Commission
9/29/2009	Paul Westlake, LLb to Living Waters Presbytery regarding Request that Living Waters Presbytery confirm Motion to approve mortgage from New Hope UC to TUCC	Forwarded to Secretary of Presbytery for certificate indicating approval by former York Presbytery
9/29/2009	Calling Lakes Centre regarding Information concerning Designated Lay Ministry Program and actions of GC40	Forwarded to Secretary of Presbytery and Chair of Personnel

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Date	Correspondence	Disposition
	concerning Designated Lay Ministers and CDMs	Commission
9/29/2009	All Native Circle Conference regarding Record of Transfer for Frank Saulteaux	Forwarded to Presbytery Secretary, Chair of Personnel Commission and Chairs of Pastoral Relations Committee
10/5/2009	Minesing Pastoral Charge regarding Financing Plan Report for Accessability Renovations	Forwarded to Presbytery Secretary, Chair of Congregational Life Commission
10/5/2009	Emmanuelle College regarding Flyers for Emmanuelle Encounter and Lectures by Peter Paris and Phillip Clayton	Forwarded to Kathy Phillips for Newsletter
10/5/2009	Canadian Council of Churches regarding Flyer for Faith, Technology and Ethics	Forwarded to Kathy Phillips for Newsletter
10/8/2009	Essex Presbytery regarding Record of Transfer/Call for Rev, Ann Rowsell	Forwarded to Presbytery Secretary, Chair of Personnel Commission and Chairs of Pastoral Relations Committee
10/19/2009	Beth Moore, LLb regarding Regarding transfer of Dunchurch to Doreen Stewart, request for Certificate of Secretary	Certificate signed by Presbytery Secretary on behalf of former Muskoka Presbytery and returned to Beth Moore. Filed in Correspondence Record.
10/13/2009	Kim Lambert, Heart of Muskoka Pastoral Charge regarding Letter notifying change of presbytery representative	Forwarded to Presbytery Secretary, Letter of welcome to new member sent.
10/13/2009	Northwest Barrie United Church regarding Letter requesting approval of mortgage renewal	Forwarded to Presbytery Secretary and Chair, Congregational Life Commission
10/13/2009	Karen deJong-Dermann regarding Request to be Retained on Roll of Presbytery	Forwarded to Presbytery Secretary, Chairs Pastoral Relations, Personnel Commission; form to Karen

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Date	Correspondence	Disposition
10/14/2009	Brown's Corners United Church regarding Letter requesting assistance in working with Victoria United Church toward shared ministry	Forwarded to Presbytery Secretary and Chairs, Pastoral Relations, Personnel Commission
10/16/2009	David Allen regarding Email concerning Whitevale Sale	Filed in Correspondence Record. Co-Ordinating Committee has received.
10/19/2009	Bay of Quinte Conference regarding Copy of Completed Transfer Form for Wayne Reed	Forwarded to Presbytery Secretary, Chairs of Pastoral Relations, Personnel Commission
10/20/2009	David Morris regarding Request for funds to host a Rural Ministry Symposium	Forwarded to Secretary of Presbytery and forwarded to Co-Ordinating Committee
10/23/2009	Linda Parsons, Chair Pinawa Group regarding Letter requesting time on the Agenda	Forwarded to Co-Ordinating Cttee
10/27/2009	Sue Woods regarding Request to be added to "Regrets" in minutes of September 19th Presbytery Meeting	Forwarded to Secretary of Presbytery
10/27/2009	Parry Sound Rural Pastoral Charge regarding Copy of Letter to Rev. Alan Hall regarding Central Payroll	Forwarded to Secretary of Presbytery and forwarded to Congregational Life Commission
10/27/2009	The Rev. James Thompson regarding Request to be Retained on Roll of Presbytery	Forwarded to Chair, Personnel Commission
10/28/2009	Thornhill United Church regarding Notice of the death of Isobel Bruce, mother of Rev. Bill Bruce	Family News announcement to presbytery members
10/30/2009	General Council Office regarding A New rhythm Partnership Invitation	Forwarded to Secretary of Presbytery and Chair, Spiritual Development Commission
10/30/2009	Congregational Life Commission to Living Waters Presbytery regarding Confirmation of Approval for mortgage renewal, Northwest Barrie	Forwarded from Presbytery Secretary,

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Date	Correspondence	Disposition
10/30/2009	Congregational Life Commission to Living Waters Presbytery regarding Confirmation of approval finance installation of elevator at Ardtrea United Church through loan from congregational members	Forwarded from Presbytery Secretary
11/2/2009	Terry Davies regarding Resignation from board of Pathways	Forwarded from Presbytery Secretary and Chair, Co-Ordinating Committee
11/2/2009	Paul Smith, Wesley United Church regarding Request for Funding	Forwarded to Congregational Life and Vision and Re-Development Commissions
11/3/2009	Grace United Church regarding Record of Appointment, The Rev. Bonnie Kelly	Forwarded to Chair, Personnel Commission
11/4/2009	From Chair, Vision and Church (Re) Development Commission (Al McNaught) to Paul Smith, Wesley United Church regarding Response to request for funding from Whitevale Sale	Copy to Presbytery Secretary
11/4/2009	Ebenezer United Church regarding Record of Appointment, the Rev. David Black	Forwarded to Chair, Personnel Commission
11/6/2009	Beth Moore, Barrister & Solicitor regarding Application to transfer title of property from Sparrow Lake United Church to Sparrow Lake Community Church	Copy to Congregational Life Commission; Signed Certificate returned to Beth Moore
11/6/2009	Congregational Life Commission regarding Northwest Barrie United Church - Approval to renew mortgage with TUCC	Copy to Presbytery Secretary
11/6/2009	General Council Office regarding Church life and H1N1 - information on being faithful during Cold and Flu Season	Distributed to Presbytery Secretary and Chair

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Date	Correspondence	Disposition
11/6/2009	Toronto South West Presbytery regarding Record of Transfer, the Rev. Eiko Hosaka	Forwarded to Chair, Personnel Commission
11/6/2009	Coldwater-Eady Pastoral Charge regarding Record of Appointment, the Rev. Lori Hill-Avendano	Forwarded to Chair, Personnel Commission
11/6/2009	Rev. Lori Hill-Avendano regarding Request to be Retained on Roll of Presbytery	Forwarded to Chair, Personnel Commission
11/7/2009	Faith, Life and Technology - Invitation to attend workshop hosted by Canadian Council of Churches regarding	Copy to Presbytery Secretary; forwarded to Rev. Kathi Philips for inclusion in newsletter
11/9/2009	Tim Dayfoot regarding Notice of Resignation	Delivered to Chair of Presbytery, Co-Ordinating Committee Chair
11/13/2009	General Council Office regarding Information for Pension and Group Insurance Convenor	Delivered to Chair of Personnel Commission
11/13/2009	General Council Office regarding General Insurance Plan (UCC Protect) information	Forwarded to Chair, Congregational Life Commission
11/16/2009	General Council Office regarding United Churches Invited to Focus on Children in Foster Care	Forwarded to Presbytery Secretary, distributed to Living Waters Pastoral Charges and Ministry Personnel
11/19/2009	Victoria Square United Church regarding Request for instructions on process to become a two point charge with Brown Corner's Pastoral Charge	Forwarded to Chair, Congregational Life and Chair, Personnel Commission
11/19/2009	General Council Office regarding Ring Your Bells - a Call from the Moderator to ring bells for climate justice on Dec 13, 2009	Forwarded to Presbytery Secretary

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COMMUNITY CONNECTIONS AND RIGHT RELATIONS COMMISSION

Minutes of Meeting Held November 21, 2009

Present: Kirsty Hunter, Jim Keenan, Barbara Kitchen, Christine Smaller, Kathy Wood, Carol White, Gordon Richmond, Debbie McMillan, Robin Milani, Doug Smith, Svinda Heinrichs, Heather Dobson, Joan Franklin, Heather Charles.

The Committee initially met in plenary session where September 9, 2009 minutes were approved, an update on the M&S funding for churches/missions requesting support in Living Waters Presbytery.

Kirsty and Jim reported on their follow up meeting with the Canadian Jewish Congress and the initial agreement that the CJC and the United Church find a joint social justice project to work on together.

Maria Mindszenthy is working on the new provincial accessibility requirements for all congregations. The intent is to develop a presentation that can be used for all congregations.

After lunch, the committee broke into 2 groups, M&S, and Right Relationships/Community Connections.

M&S Meeting:
Kathy Wood is to prepare a letter for Patti Rogers to send to all Churches asking for increase M&S givings.

Linda Parsons joined with the committee and discussed M&S Speaker List. Past speakers have been contacted regarding how many times they have spoken and whether they are willing to stay on the list or not.

An M&S enthusiasts training session is planned for January 9, 2010 to be held at New Hope United Church.

Community Connections/Right Relations Meeting:
The group discussed the opportunity to partner with the CJC with a project with a First Nation Community. It was suggested that we contact Josephin Mandamin of the Grandmother Water Walkers Group to discuss possible opportunities.

The suggestion was made that the committee hold a meeting on Georgina Island in May. Betty Lou is to be involved and Heather is to coordinate the worship component.

Robin Wardlaw discussed the problems with the Canadian government's position for the upcoming Copenhagen talks on Climate Change. The group approved a Motion for Presbytery to

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ask all the churches to contact their MPs and MPPs to push for the government for higher targets on emissions.

The group discussed the issue of grandmothers being primary care givers for children because of the lack of affordable day care and the problems with that. Jim is going to explore what is being done on this issue and report back to the committee

The group discussed the need for a workshop on the 2003 document Bearing Faithful Witness which outlines UC –Jewish Relations.

The meetings ended at approximately 3:00pm.

_____ _____

Chair Secretary

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CONGREGATIONAL LIFE COMMISSION

Minutes of Meeting held November 21, 2009

Congregational Life Commission of Living Waters Presbytery
Meeting November 21, 2009 at Collier Street United, Barrie

Present: Rev. Bob Biggar, Rev. Charles Arasaratnam, Rev. Ratna Arasaratnam, Rev. Diane Bennett-Jones, Helen Bishop, Cora Brodie, Pauline Chappell, Rev. Elizabeth Darby, Donna DeVita, Chris Fahrner, Gwen Galbraith, Catherine Hawkins, Betty Johnson, Bev Kell, Rev Kevin Logie, Doug Marshall, Don Reesor, Lorraine Scarlett, Dr. Al Scarth, Dianne Smith,

Regrets: Rev. Alan Mills, Jerry Therrien

Observer: Paul Shepherd, Student

Resigned: With regret we have accepted the resignation of Dorothy Gilbert

Bob opened our meeting with prayer.

Bob welcomed Mr. Jerry Smeding who is the chair of Minesing U C's Ready to Respond Committee. Jerry gave us a very detailed and informative presentation of the plans for financing Minesing's renovations. The committee is committed to raising $200,000.00 for the renovations and another $50,000.00 to establish an endowment fund for future facility projects. (His notes are attached)

> **MOTION:** Moved by Chris Fahrner and seconded by Pauline Chappell the CLC support Minesing United Church's proposal for renovating and upgrading their facility including their plans to finance this project and approve the acquisition of bridge financing in the range of $50,000.00 should this be necessary. **CARRIED**

Minutes of Previous Meetings:

> **MOTION:** Moved by Gwen Galbraith and seconded by Helen Bishop that the minutes of the July 8, 2009, meeting be approved**.** **CARRIED**

> **MOTION:** Moved by Cora Brodie and seconded by Lorraine Scarlett that the minutes of September 19 be approved with the correction of the name of Minesing. **CARRIED**

Minutes of the October 21 meeting were received for information as a quorum was not present. The meeting recessed for lunch and reconvened.

Ardtrea Additional information was available with regard to the storage facility and communications tower proposed for Ardtrea United Church's property. Questions raised at the

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last meeting were satisfactorily answered.

MOTION: Moved by Doug Marshall and seconded by Don Reesor that the CLC agreed to the request of Ardtrea United Church to enter into a lease agreement with Rogers Telecom to erect a communications tower and service facility on the property of Ardtrea United Church. This is a twenty-year lease with renewals at five-year intervals.
CARRIED

Payroll As previously noted, General Council has directed that all charges with clergy payroll over $5,000.00 per annum must join the church payroll scheme administered by ADP. To date we have 14 churches that have not complied for various reasons. Headford and Muskoka Falls are exempt. Churches not in compliance to date are: Burton Avenue, Ebenezer, Emsdale, Central Unionville, Lake of Bays, Lemonville, MacTier-Foot's Bay, Locust Hill, Victoria Square, Parry Sound Rural, Richmond Hill and Thornhill. After some discussion about reasons for non-compliance it was agreed that Bob will draft a letter to the churches asking them to comply with the wishes of General Council for the good of the whole church. Contact information will be included for information purposes. It was also noted that a new Handbook for Treasurers will be published in 2010.

Organizational Matters: Plans of Organization: A member of the R2C2 dropped into our meeting to ask for a volunteer to work on a letter surveying all charges in Living Waters. Chris Fahrner volunteered. We suggested that a note be included reminding all charges that they must have a constitution approved by Presbytery.

Pastoral Oversight Visits. We need to commence oversight visits in the spring of 2010. All Muskoka churches were visited in 2008. Two were identified in the former Simcoe Presbytery that will require visits: Barrie Northwest and Ebenezer. Six charges were identified in the former York which will require visits: Stouffville, Knox (Sutton), Temperance-Wesley, Thornhill, Trinity Newmarket and York Pines. We are unsure whether we should visit new missions or leave them to Vision & Church (Re)Development.

Bob asked for organizers from each area to make up teams and blend questionnaires. Diane Bennett –Jones volunteered. We will ask Derek Shelly if he is willing. Don Reesor also offered to help. Training events can be arranged with the help of Jody Maltby.

Manse Inspections: Cora Brodie brought a copy of the form she has used in the past in York. Cora will do the inspection at Victoria Square. Bev Kell and Pauline Chappell offered to do the inspection in Coldwater.

Next Meeting: January 14, 2010 at Grace U.C. in Barrie at 9:30 am.

_____ _____

Robert Biggar, Chair Donna DeVita, Secretary

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Minesing UC "Ready to Respond" Proposal

Minesing

Minesing United Church – Ready to Respond (R2R) Committee Nov/09

The R2R mandate:

1) - to address the accessibility issue (previously known as 'the Ramp' Project)
2) – to contemplate resulting and other long-term / ongoing facility needs
3) - to design and implement a financing plan for facility investments
4) – to keep the congregation informed and involved

[Current Committee members see Appendix A.]

PROJECT FINANCING PLAN

Need:
The current project will cost about $250,000. A preliminary cash flow budget has been prepared and will be updated as plans are finalized and proceed. (Appendix B).

With strong congregational support in place to proceed with the renovation plans, the R2R Committee set two specific goals:

1) ***To raise $250,000 in new money by January 1, 2014 and,***
2) ***To create an Endowment Fund for future capital projects.***

This will allow Minesing United Church to pay off the current project ($200,000 new money needed) and prime an endowment fund with $50,000 for future facility projects.

Strategy:

The R2R fundraising strategy includes:

1) a 'first-wave' series of hosted congregational Pledge Dinners, soliciting funds and talents in the Fall of 2009;

2) a 'second-wave' letter campaign to adherents and potential contributors in the larger community in the winter of 2010; grants from government and private sources.

3) a 'third wave' variety of traditional & new fundraising activities on an on-going basis.

FIRST WAVE:
Congregational members are invited to one of eight planned Pledge Dinners, held between September 14 and November 23, 2009. These dinners are held Monday nights in the C.E. Wing of the church between 6 – 8:30pm and are hosted by Reverend Kirsty Hunter, R2R Chair Jerry Smeding, Trustee Harold Parker and Chair of Church Council, Rick de Bokx. In addition to good food and fellowship, 12-16 dinner guests receive an informational brochure & pledge card in a stamped, addressed envelope. The R2R Chair presents a 20 minute power point presentation between the main course and dessert. The presentation outlines the details of the project, suggests financial options for giving (including significant potential tax benefits), and elicits time/talent donations.

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SECOND WAVE:
A report / brochure / letter, based on the first wave dinner presentations will be sent out late 2009 to congregation members who were not able to attend the pledge dinners, as well as adherents and members of the extended community. This communication describes the role of M.U.C. in our community and the world; up-dates our funding needs and ask for contributions of their talents and funds. Soon after, R2R will roll out more specific information about the workings of an on-going Endowment Fund. The endowment fund will be funded by ongoing special donations, most often associated with wills, estates and insurance policies of our members.
By this time more detailed architectural plans and cost estimates will be in place, which we need to more aggressively pursue grants. The R2R Committee has set an objective to secure at least $20,000 in grant money, and are targeting all levels of government, as well as local service organizations such as Lion's and Rotary Clubs.

THIRD WAVE:
As part of the first wave, the R2R committee are collecting talent/time pledges as well. Many of these 'talent' pledges are creative fundraising activities, ranging from mowing lawns to dog-sitting, all in exchange for R2R donations. In the 'third wave' of fund-raising we will organize the more traditional fundraisers we have used in the past, such as dinners, bake sales, garage sales. We will also facilitate the organizational talents needed to plan and execute many of the new ideas and talents pledged in the 'First Wave.' We anticipate that a few of these talents will become regular on-going fund raisers for the Endowment Fund.

RESULTS:
In Place:

a) The Trustees have earmarked $47,000 from their 'Capital Improvement Fund' and 'Memorial Fund' for this project.
b) 10% (±$1500) of all general fund raising(±$15,000) is diverted to the Building Fund.
c) Since the start of the R2R Fundraising Campaign in September, 2009 the 'First Wave' of our fundraising efforts have raised cash and pledges from our congregation in the amount of $125,230 (as of Friday, November 20, 2009)

With two dinners to go, the R2R Committee has made 43 pledge requests and are very encouraged to have received 26 pledges totalling $124,935 in newly donated and/or pledged money. We also have a dozen or so talents/ideas pledged to pursue in our third wave.

As of January, 2010 we will have a PAR (Pre-Authorized Remittances) system set up with the United Church Head office, for R2R as well as regular donations. The regular cash-flow from the PAR system will provide the assurance/security required to borrow funds from our local bank, the United Church of Canada or other sources if required.

Bridge financing has been available in the past with individual trustees acting as guarantors. The Treasurer of the M.U.C. Trustees ensures me that the willingness and financial ability exists in the current Trustees as well.

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Appendix A: R2R COMMITTEE MEMBERS

Denise Adams-Lawrence - Owner/Designer West Eden Design Studio, M.U.C. Property & Finance Committee

For the last 20 years, Denise Adams-Lawrence of West Eden Design Studio has been part of many exceptional teams that have helped people realize their building dreams. From conventional frame built homes, custom designed log and timber framed homes to additions, renovations and smaller projects, each project is executed with the same exclusive attention to detail.

Cam Bonner - Retired, Engineer / Project Manager, Honda Canada , M.U.C. Property & Finance Committee

Rick de Bokx - Management, Bell Canada, Chair M.U.C. Church Council

Rev. Kirsty Hunter - Minister, Minesing United Pastoral Charge

Marg Morley - Management, William A. Morley Transport Ltd., Christian Education Committee, R2R Treasurer, Evening Ladies Fellowship (E.L.F.)

Harold Parker - Retired, Management Ontario Hydro, Director Friends of Minesing Wetlands, Chair of the Huronia Lookout Project, Chair of M.U.C. Trustees

Jerry Smeding - Professor Management Studies, Georgian College, Christian Education Committee, Chair R2R

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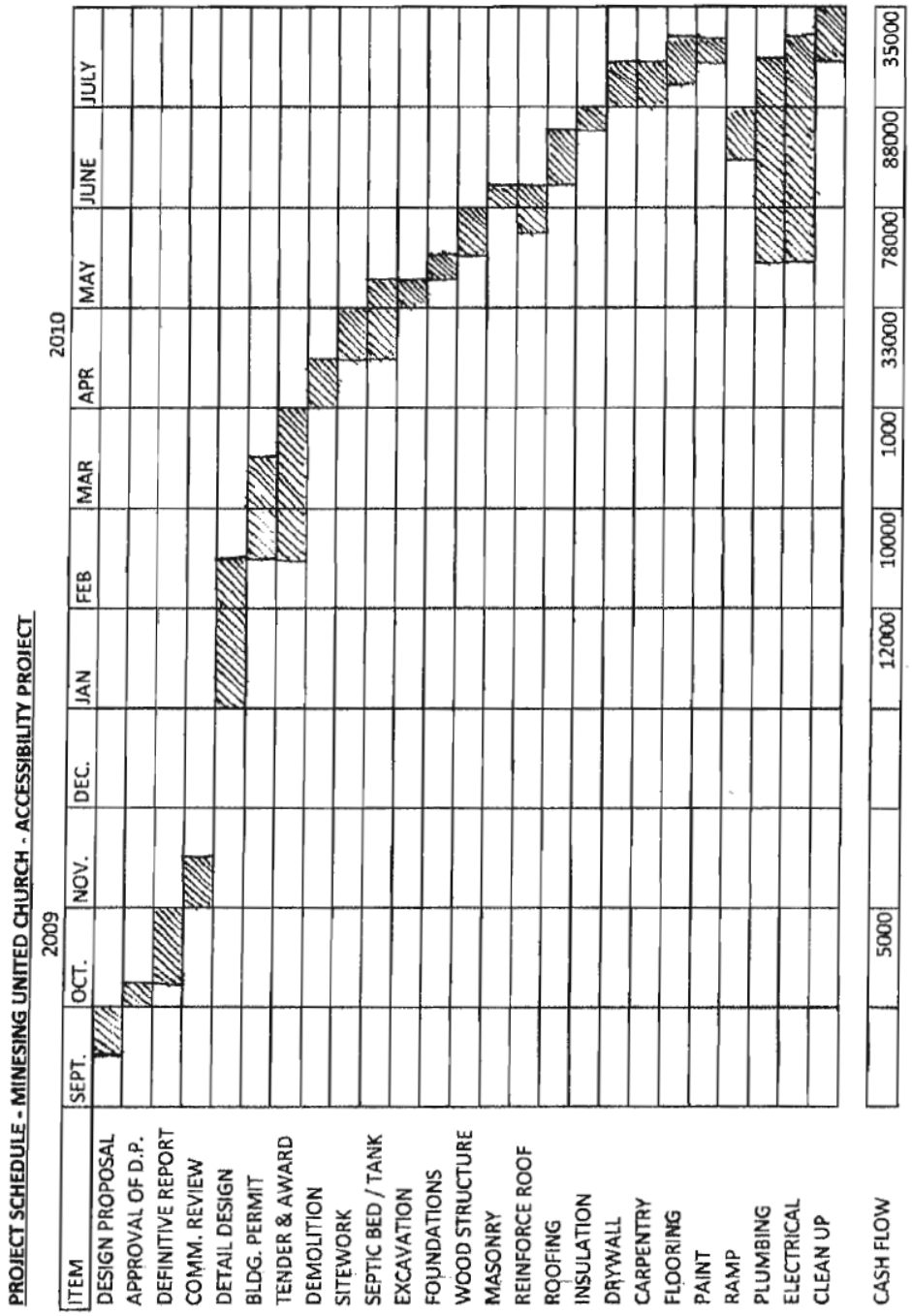
Appendix B: CASHFLOW REQUIREMENT PROJECTION



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Ardtrea Proposed lease with Rogers

September 15, 2009

To: Congregational Life Commission

From: Ardtrea United Church
The Severn Bridge Pastoral Charge
3601 Menoke Beach Road
RR #3, Orillia, Ontario
L3V 6H3
705-329-1352

We are writing to request Presbytery approval for two projects that Ardtrea United Church wishes to undertake.

The first project is the installation of an elevator, to make our church accessible to those with disabilities. The main entrance to our church is at ground level, so no ramp is necessary. However, once inside the vestibule, there are steps up to the sanctuary and steps down to the church hall. At the February 3, 2008 Annual Meeting of the congregation an Elevator Committee was established to raise funds for this project. At the same time the chair of the Trustees was instructed to obtain a quote from Central Ontario Elevator Co. Ltd.

Consequently, we have received a quote of $28,660.00 to install a 3 Stop Genesis Accessibility Lift. With additional work to be done on this project by our Property and Finance Committee, and with the inevitable cost overruns, we estimate this project in total to cost approximately $40,000.00.

We currently have raised over $15,000.00 and have applied for and been given assurances of $5000.00 from a United Church grant for such purposes (the grant money to be awarded upon installation of the elevator). At a Board meeting on September 9, 2009, the Elevator Committee proposed that we borrow the remaining $20,000.00 and proceed with the project as quickly as possible, so that the elevator may be installed and operational in time for the 150th Anniversary of our congregation in September 2010. Subsequently two members of our Board generously offered to make their personal Lines of Credit available for this purpose. Their offers were accepted.

At Ardtrea United Church we have a history of paying off such major projects very quickly. For example, since 2001 we have purchased and completely paid for a 3.1 acre parcel of land adjacent to our church at a cost of $33,000.00. We have also installed a new steel roof on the church, renovated our large kitchen, and installed two new furnaces, all without incurring any debt. Consequently we are confident that our congregation will rally to quickly pay off this proposed debt.

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The second project for which we are seeking approval will not cost us anything, but rather be income producing. Our congregation was approached by Rogers Communications with a request to allow them to place a 60 metre communications tower on our property within the next one to three years. The tower and adjacent mechanical storage facility will be housed in a fenced compound occupying a piece of land approximately 225 square metres at the rear of our church. This land is a small part of a field currently used by a local farmer with our permission. Since we have more than sufficient land to allow for future church growth, we have no concerns about needing this land in future years. The proposed tower will be white, freestanding, with no advertising on it. Rogers will place a cross on it if we wish. (Two pictures with an example of such a tower are attached.) Rogers will be leasing the land from us for 20 years, at a negotiable rate of at least $600 per month for a 5 year term. The lease will be open for renegotiation at the end of each 5 year term. Since this piece of leased land will become taxable by Severn township, in which we are located, Rogers will pay all land taxes.

Additionally, Rogers will construct a driveway to access the tower in a location of our choosing. This is an additional benefit to our congregation since we will have full use of this driveway to access a parking lot we are planning to build.

Our congregation is of the opinion that this proposal by Rogers is a financial benefit to our church and presents no drawbacks. Of course, we would be seeking legal counsel before proceeding with the project.

We want to thank the Congregational Life Commission for your work on our behalf. If you need any additional information about either of our proposed projects, you are welcome to contact either of the undersigned.

Sincerely,

Diane McKinzey,
Chairperson, Ardtrea United Church Board
3931 Menoke Beach Road
RR 3, Orillia
L3V 6H3

705-325-7899

Peter Hewitt
Chairperson of Trustees
3031 Telford Line
RR 3 Orillia
L3V 6H3

705-325-8549

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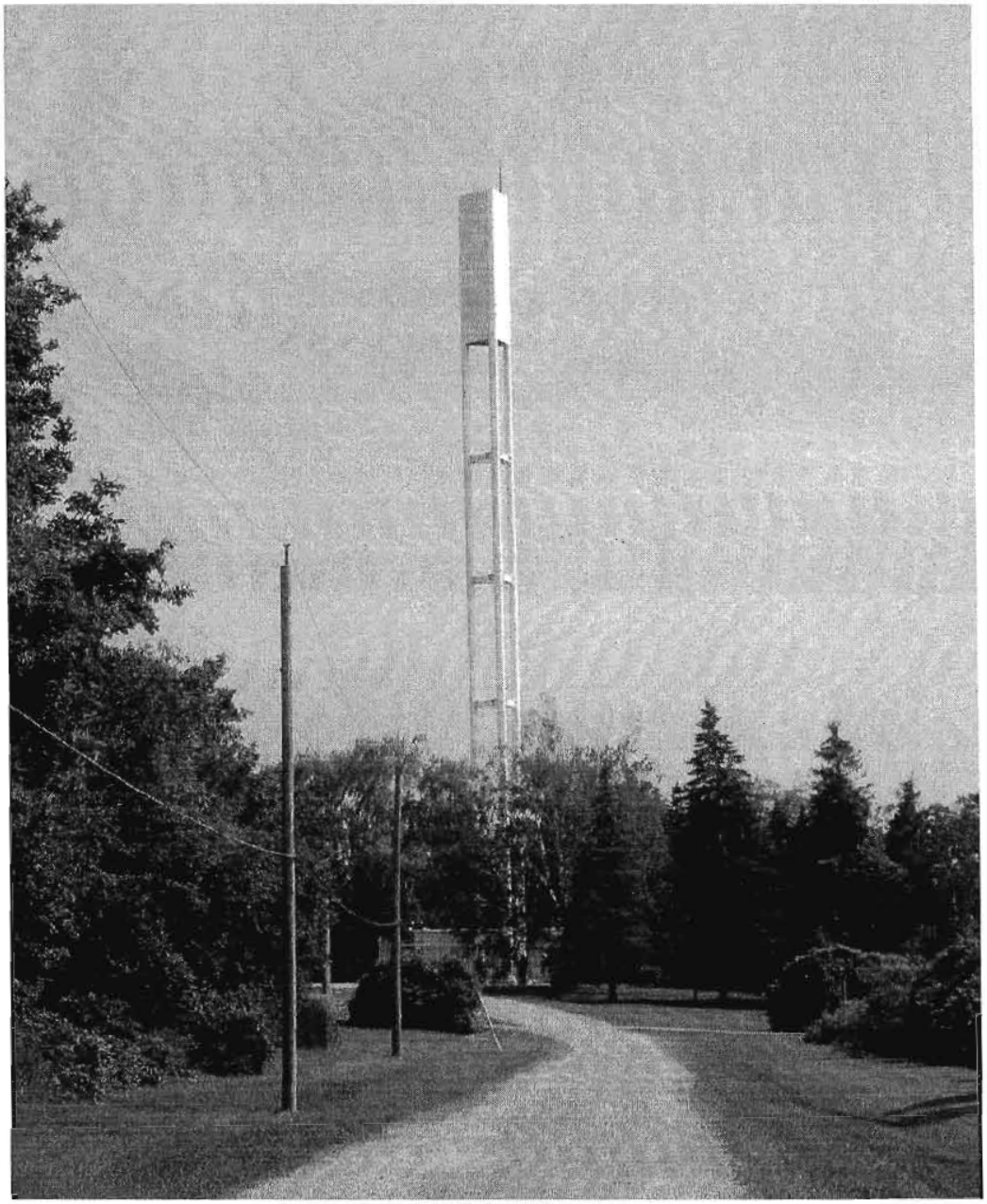
Appendix I

Example of Custom Tripole Tower and Equipment Shelter



ROGERS WIRELESS

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Example of Equipment Shelter designed to match existing land use

ROGERS WIRELESS

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PERSONNEL COMMISSION

Minutes of Meeting held November 21, 2009

The Living Waters Presbytery Personnel Commission met on November 21, 2009 at Collier Street U.C. during the Living Waters Presbytery meeting. Chairperson Nina Fulford presided.

Nina Fulford acted as Secretary with Elaine Lush (Pastoral Relations) and Betty Lou McNabb (Education and Students)

IN ATTENDANCE Rev. Nina Fulford Rev. Todd McDonald (Staff) for part of the meeting.

Pastoral Relations

Rick McKinley	Rev. Linda Butler	Fran Watterworth	Rev. Joe Gaspar
Don Powell	Rev. Jan Aylward	Rev. Heather Graham	Joy Crawford
Judith Flemming	Rev. Dennis Posno	Rev. Jane Wetelainen	Rev. Elaine Lush
Murray Nutt	Guest, Lorraine Hill Avendano		

Education and Students

Rev. Thelma Arnott	Rev. George Moore	Linda Mather	~~Pat Edmonds~~
Carley Wortman	Sue Wood	Heather Power	Rev. Bruce Roffey
?			

ABSENT

Rev. Paul Dempsey	Ted Daglish	Margot McNiece	Doug Marshall
Pat Edmonds			

QUORUM
Total voting members Present: 22 Quorum required: 1/3 of 27

1. OPENING
We opened with prayer.

2. APPROVAL OF MINUTES OF OCTOBER 14

MOTION Moved by Joe Gaspar/Elaine Lush that the minutes of the October 14, 2009 meeting of Living Waters Personnel Commission be accepted as circulated. **CARRIED**

3. BUSINESS DERIVING FROM THE MINUTES

a) Nina explained that the Official minutes of Personnel Commission are compiled by including the major points and Motions presented by the subcommittees. She will continue this task as it is not onerous given that the subcommittee secretaries are providing detailed minutes. There will often be discussion notes that remain in the

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domain of the subcommittee. She will include only issues that affect the wider presbytery. Motions are only legal when adopted by the full Commission.
a) Community Life has concerns about the inspection of manses. Patti has compiled a list of manse properties. However, many churches rent them out rather than have them used by personnel. It was noted that Victoria Square's, Emsdale's, Trinity Huntsville's are rented.

4. NEW BUSINESS

a) Todd McDonald is ready to assist us in offering congregational M&P Committee training. This is an important task for 2010.

We subdivided into Pastoral Relations and Education and Students Committees. We took time for lunch during the meetings. We convened to hear the Pastoral Relations and Education and Students reports.

a. Pastoral Relations

5. ***PASTORAL RELATIONS REPORT*** (Elaine Lush & Jane Wetelainen)

1) **A MOTION** was made by Rick McKinley, seconded by Joe Gasper, that the Living Waters Presbytery's Personnel Commission accede to the request of Heritage United Church and appointment The Rev. Dr. David Bruce, United Supply, from Nov. 9, 2009 to June 30, 2010, full-time at 40 hours per week with the following terms:
Salary – 43,000 Housing – 20,000 Telephone – cell phone Con. Ed – 1,500
Travel - .43 per km. Total – 64,500 (approx.) and all other terms according to The Manual.

A current Police Check is on file at the Presbytery Office and The Rev. Todd MacDonald and Patti ~~James~~ Rodgers will sign off. **CARRIED.**

David has committed to serving for two years while The Rev. Darlene Gidge is on long term disability.

2) **A MOTION** was made by Joe Gasper, seconded by Fran Watterworth, that Living Waters Presbytery's Personnel Commission accede to the request of Ebenezer United Church and reappoint The Rev. David Black, retired supply, from January 1, 2010 to June 30, 2011, part-time, 20 hours per week, with the following terms: (per month) Salary – 1,642, Housing – 500, Telephone – 50, Con. Ed. – 52, Travel – .41c, Total – 2,244 and all other terms according to The Manual. **CARRIED.**

3) **A MOTION** was made by Fran Watterworth, seconded by Murray Nutt, that Living Water's Presbytery's Personnel Commission accede to the request of Grace United Church, pending the receipt of a current police check, and appoint The Rev. Bonnie Kelly, United supply, from Nov. 2, 2009 to June 30, 2010, full-time, 40 hours per week, with the following terms:
Salary – 44,016 Housing – manse and cost of all heating Telephone – 300
Con. Ed. – 1,200 (had to be added, initialled by Dennis) Travel - .41c
Total – 45,516 (approx.) and all other terms according to The Manual. **CARRIED.**

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Todd and Dennis will meet with Bonnie to discuss how she can best prepare the congregation to receive The Rev. Susan Eagle on July 1, 2010.

4) **A MOTION** was made by Linda Butler, seconded by Rick McKinley, that Living Waters Presbytery accede to the request of The Rev. Lorraine Hill Avendano for a transfer from Shinecto Presbytery, Maritime Conference to Living Waters Presbytery, Toronto Conference. **CARRIED.**

A MOTION was made by Rick McKinley, seconded by Joe Gasper, that the Living Waters Presbytery's Personnel Commission accede to the request of the Coldwater – Eady Pastoral Charge and appoint The Rev. Lorraine Hill Avendano, United supply, from Nov. 2, 2009 to June 30, 2010, full-time, 40 hours per week, with the following terms:
Salary – 35,059, Housing – 14,440, Telephone – 500, Con. Ed. – 1,750 Moving – 500,
Total – 51,709
Current Police Check is at the Presbytery Office. Todd and Patti will sign off. **CARRIED.**

5) **A MOTION** was made by Linda Butler, seconded by Joy Crawford, that The Rev. Jim Thompson, retired, be retained on the Roll of Living Waters Presbytery. **CARRIED.**

A MOTION was made by Linda Butler, seconded by Joy Crawford, that Living Waters Presbytery's Personnel Commission accede to the request of St. Paul's United Church and appoint The Rev. Jim Thompson as a VAM responsible for Social Justice / World Affairs. **CARRIED.**

6) **A MOTION** was made by Fran Watterworth, seconded by Murray Nutt, that the Living Waters Presbytery's Personnel Commission accede to the request of The Rev. Ann Roswell to be transferred from Living Waters Presbytery to Essex Presbytery, London Conference. **CARRIED.**
Concern was expressed that the Record of Call Form contained a maximum dollar amount for travel expenses which we believe is not permitted. A note will be sent to Essex Presbytery re: our concerns.

7) The Record of Transfer Form for The Rev. Eiko Hosaka from Toronto South-west Presbytery to Living Waters Presbytery needs to be signed.

8) There was discussion about The Rev. Debra McMilllan's call to Unity P.C. which had been approved in September 2009. Since she had not been in her settlement P.C. for 3 years moving costs will have to be paid back to the national church. How should this be handled?
9) There was discussion about Forest Home- Regent Park P.C. and their JNAC which the commission had asked to be revised with respect to the expectations of a half-time minister and the hours allotted for secretarial support. Nina and Paul Dempsey have communicated with a pastoral charge representative (Gloria Tozek) to discuss our concerns. It appears that there are other issues that needed to be addressed (eg. their financial situation, declining membership, and

differing emphasis between the minister and the congregation on what the mission of the church should be). The report of the conflict resolution facilitator (Winifred Miller) will be distributed to members of the commission and the revised JNAC report will be sent out Dec 1 so that we can make an informed decision at the December meeting. Nina and Paul will apprise them of this dead line. Todd would like to be kept in the loop so that he can support Amy Lee.

10) **A <u>MOTION</u>** was made by Joe Gasper, seconded by Linda Butler, that the Living Waters Presbytery's Personnel Commission accede to the request of Holly United Church Mission to reappoint The Rev. Bev Irwin, United supply, from Jan. 1, 2010 to June 30, 2010, full-time, at 40 hours a week, with the following terms:
Salary – 43,341, Housing – 20,000, Telephone – 600, Con. Ed. – 1,200 (with receipts) Travel - .41c/km , Total – 65,141
It was noted that no secretarial support was mentioned. **<u>CARRIED</u>.**

11) It was discussed that all mission sites needed to be evaluated by June 2010.

12) Jan is troubled that our concerns re: issues in pastoral charges aren't being fully considered before decisions are being made. Our questions need to be answered to our satisfaction before decisions are made. Dennis will set time aside in December's meeting to discuss our role and responsibility to ministers and congregations and the standards that we are to uphold.

13) **A <u>MOTION</u>** was made by Linda Butler, seconded by Rick McKinley, that the Living Waters Presbytery's Personnel Commission accede to the request of St. Matthew's United Church and appoint The Rev. Don Bell, retired supply, from Dec.1, 2009 to June 30, 2010, full-time, 40 hours per week, with the following terms:
Salary – 60,840, Housing – 25,000, Telephone – 288, Con. Ed. – 1,200 Travel - .41c/km
Total – 86,328, 10 ½ hours of secretarial help will be provided. **<u>CARRIED</u>.**

14) In December the Presbytery Representatives to the Westmount and Coldwater-Eddy Pastoral Charges JNACs will be formally acknowledged.

15) There needs to be clarity in the process concerning Police Checks. Now that they are sent directly to the Presbytery Office the old forms requiring our signatures would seem to be outdated.

16) The Rev. Derek Shelly will be going on a three month sabbatical. It was questioned whether a pastoral charge supervisor needed to be appointed. There is at least one retired minister in the congregation who could be called on to take that role.

17) The Chair of Pathways has resigned. Todd, Jan, and Catherine Hions are working with them. A report will be written for the commission.

18) **<u>MOTION</u>:** It was moved by Dennis Posno, seconded by Rick McKinley, that, given time constraints, he will present our Motions in an "omnibus fashion," asking for the trust of the

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members of the Education and Students Committee that the Pastoral Relations Committee has done its job to the best of our ability. **CARRIED.**

19) It was noted that the commission must still deal with growing pains as we learn what our new roles and responsibilities are. It will be a continuing learning curve for us all.

b. Education and Students

Required paperwork has been sent to Toronto Conference in preparation for the interviews in January 2010 for Christine Sloan and Andrea Wheaton.

c. Retirees

Nina reported that John Harries had requested a separate budget for the group. The Coordinating committee has not acceded to that. They may access travel allowances with the same terms as other presbyters.

8. OTHER BUSINESS

a) Chaplaincy. We have all received copies of the Muskoka job description and the general guidelines for the chaplaincy couple in Northern Waters. This will be discussed further at the next meeting. The question of insurance was raised.
b) DLM information meetings in Rosemont Nov 9, 7-8:30 pm or West Hill, Scarborough Nov 11:1-3:30 pm.
c) The recent contact information list will be updated to correct sub-committee affiliations etc. We need to know day and evening telephone contact numbers.

9. NEXT MEETING Wednesday December 9, 2009 1-4 p.m. at the Guthrie Office.

10. ADJOURNMENT AND RETURN TO PLENARY

We were somewhat late returning to plenary… due to work load. This emphasizes our need to reconfigure in order to complete pastoral relations work.

_____ _____

Nina Fulford, Chair Secretary

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SPIRITUAL DEVELOPMENT COMMISSION

Minutes of Meeting held Nov 21, 2009

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Saturday, November 21, 2009** at 11:00 a.m. at Collier Street United Church, Barrie. Chairperson Nancy Knox presided. Barbara Hendren acted as Secretary.

IN ATTENDANCE:
Executive Members: Nancy Knox
Order of Ministry: Ross Carson, Karen Hiffman Millson, Cora Krommenhoek, Monica Moore, Ruth Noble, Andrea Wheaton
Laity: Amanda Buchanan, Ken Estabrooks, Barbara Hendren, Maureen Huismans, Meg Jordan, Bill Stevens, Gay Van Caeyzeele, Linda Winson, Chris Peters, Lynn Rutledge, Martha Wood

Corresponding Members:
The corresponding members to the Commission had been invited to attend by the Chair
Order of Ministry:
Laity:
Staff:

REGRETS: Sue Herron, George James

QUORUM:
Total voting members Present: 18
Quorum required: 1/3 of 25 or 8 voting members
The Chair declared that quorum was achieved.

CALL TO ORDER:

The meeting was called to order at 11:00 a.m. by Nancy Knox. Members introduced themselves to each other around the circle. Nancy outlined the agenda for our meeting. It was approved by the members.

It was decided that the group going on the mission to Nicaragua would make a presentation at the February Presbytery meeting during the morning Education time.

Several announcements were made:

1. Karen Hiffman Millson distributed a package of information to each church about a weekend workshop by A.J. Levine entitled "Jesus: The Misunderstood Jew" at St. Paul's, Orillia on March 26 – 28, 2010 at a cost of $185.00.

2. Monica Moore invited all high school-aged church people to a youth retreat from January 1 – 3, 2010 at Geneva Park, a year-round YMCA facility, just outside Orillia. The cost for the

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event is $150.00, payable to St. Paul's United Church. This covers your stay in the great facility, your meals in their incredible dining room, and use of all the facilities at Geneva Park. A deposit of $75.00 will hold your place as there are limited spaces available in Muskoka House. Registration will close on Dec. 1 so that we can make plans for the leadershi0p team and the activities.

3. Linda Winson announced that Stroud United Church was starting CGIT and Explores programs.

4. The Worshiplude event planned to take place in Ottawa during Winterlude is for high school students. Kerrie Perry has volunteered to coordinate organizing for Northern Waters and Living Waters Presbyteries and requested a budget of $500.00.

5. Ross Carson invited everyone to attend a United Church of Canada 85th birthday celebration, sponsored by York Pines UC, on June 6 at the local arena with the Rt. Rev. Bruce McLeod as guest speaker.

MOTION that the Spiritual Development commission of Living Waters Presbytery name Rev. Ruth McDonald and Rev. Pat MacDonald, co-leaders of the Nicaragua youth Mission Project, as the two signatories for the two bank accounts, youth Mission: Personal Expenses and youth Mission: Projects. Moved by Bill Stevens; seconded by Maureen Huismans. **CARRIED**.

Nancy reported on the Youth At Conference conference call. (Details had been distributed via email prior to today's meeting.) Some discussion ensued with concern expressed at not having youth at conference for 2010 as well as suggestions of providing opportunities for youth to connect with other youth in the new presbytery at Presbytery meetings (YAP), at special events planned for them in spring and fall, and by attending other conferences to see what youth doing at other annual meeting. Our youth can still be selected as delegates to Conference Annual Meeting. Monica Moore volunteered to work with a group to plan events for youth at presbytery level similar to those events engaged in at conference level.

We broke into interest groups to begin planning the work of the Commission in each area of our mandate and the associated cost as well as ideas on how to network effectively with the churches in the presbytery regarding the activities. Each group reported back as follows:

Camping Ministry: (Bill Stevens, Lynn Rutledge, Maureen Huismans, Barbara Hendren)
Bill reported that the one week camp sessions have been effective in initiating new campers to camp and transitioning PeeWee campers to the regular 12 day sessions; that overall camp attendance was up from 2008; that 55 campers approximately attend camp annually with whole or part campership support; and that $25,000 - $30,000 is needed to provide those camperships annually.

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For at least the last 12 years York Presbytery has supported Camp Big Canoe with $10,000 annually with a matching amount from Toronto Conference. We request that the amount from Presbytery be increased to $12,000 to cover inflation and HST with the same increase from Conference.

We are requesting that each church in Living Waters Presbytery support the church by publish the camp name and phone number in the weekly bulletin as well as short articles from the CBC director. Church families can be referred to the under revision camp website for further information (www.campbigcanoe.ca). Three camp programs, namely Crafts, Music and Drama and Sports, function on donated material, so Bill will provide each church with an updated "Wish List" in a timely fashion.

The suggestion that one of the YAP events could take place at Camp Big Canoe at the end of the camping season was heartily endorsed by the commission members.

Youth Ministry: (Ruth Noble, Martha Wood, Gillian McDonald, Andrea Wheaton, Amanda Buchanan)
We talked about the importance of youth involvement in the Presbytery, and so after much discussion, we offer the following proposal which has budget implications:

Support Youth going to Worshiplude, Ottawa	$500
To hold two Youth at Presbytery events	$1000 ($500 per event
To have a Youth event at conference	$5000

And work with the other presbyteries
To have it conference wide; the youth event
Would be a concurrent event of young youth (grade 7-8)
And youth (grade 9 and up) where they would be housed at the same facility and share some programming for example worship, but would also have their own program. The group feels it is very important to foster connections between two age groups and does not want the work of the past years in leadership development to be wasted.

Children's Ministry: (Linda Winson, Nancy Knox, Gay Van Caeyzeele, Meg Jordan)
One of the things we felt important was the language of 'church', e.g., Sunday School should really be called "Children's Ministry". (Possibly even look into the wording of other church documents like the words used in Baptism.)

Felt we should look at possibly having a workshop for all those who work with children. It might help to support their work and enable them to become spontaneous, adaptive, able to tell the old stories in new ways, and able and comfortable to answer the 'big' questions. Book called "Jubilee" may be a good resource.

Set a budget of $400 to possibly do two workshops (south area and north area). This would allow for materials and leaders.

Adult Ministry: (Ross Carson and others) We talked about:

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1. Providing spiritual resources for retiring people, e.g., benefitting from the resources of Parker Palmer and helping retiring individuals identify their passion and be involved with circles of care.

2. Train Pastoral Care Teams. Perhaps a day long workshop offered twice – once to the northern congregations and once to the southern congregations – on the topic of home visitation. The training is similar to what is offered for hospital visitation, but with an emphasis on contacting/connecting with people who have dropped out. The spiritual issue is that people can become discouraged as they age.

3. Training in leading small group ministry. A test model for small group ministry leadership could be the "Be The Change" Action Circle promoted by the Rev. Bruce Sanguin of Canadian Memorial U.C., Vancouver.

Nancy will try to find out if the Presbytery has a calendar of events for the whole Presbytery so that conflict of events will be minimal.

Members decided that an additional working meeting in January would be beneficial to further the planning of the events of the Commission. The daytime meeting will take place at Collier United Church with the date to be announced. Andrea, Nancy and Barb to decide.

Meeting adjourned so members could attend the Plenary Session of Presbytery.

_____ _____

Nancy Knox, Chair Secretary

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VISION AND CHURCH (RE) DEVELOPMENT COMMISSION

Minutes of Meeting held Nov 21, 2009

Attendees: Gail Adelman, Laurie Cook, Terry Davies, Catherine Hions, Bill Hurdman, Rev. Bev Irwin, Rev. Mary Joseph, Beth Langhurst, Irene Lowry, Lois Marshall, Rev.Warren McDougall, Al McNaught, Ivor Roberts, Donald Spratt, Rev. Nancy Waterman
Regrets: Bob Harris

Welcome and Opening Prayer: Al McNaught welcomed everyone in attendance and Donald Spratt lead us in prayer.

Agenda: **MOTION** to approve the agenda by Gail Adelman; seconded by Bill Hurdman; **CARRIED**.

Minutes of September 19, 2009 Meeting: **MOTION** to approve by Terry Davies; seconded by Laurie Cook; **CARRIED**.

Business Arising from the Minutes: Any items will to be dealt with in new business.

Correspondence: Al reported on correspondence from David Allen regarding the misunderstanding of policy for surplus property and funds. Presbyteries cannot allocate these funds but can request, by way of a Motion to Toronto Conference, regarding these funds. New rules being developed may be available by February. This will apply to some amalgamations in our presbytery. Al will forward this correspondence to the commission by e-mail.
A letter from Victoria Square United Church regarding a discussion with Brown Corner's Pastoral Charge is attached along with these minutes.

New Business: Al circulated a **"Commission Activities Report"** which summarized work completed by Commission members since September 19/09. Al noted that regarding the Painswick Pastoral Charge, in 2 (a) it would be a **non-** refundable deposit. This report will be attached to the official minutes. (see later in this document)
Al circulated a **Revised sheet for the Handbook** which included the changes to the mandate of this commission and of the Congregational Life Commission.
Al circulated copies of **"Living Waters – Definitions for Key Areas of Designation",** which apply to our Commission. The areas are: New Church Development, Church Re-Development, Challenged Churches and Emerging Ministries (see later in this document)
Al circulated a sheet which outlined the sub-committees of our Commission, the sub-committee members, and the priorities of each sub-committee.
Al noted that he and Donald Spratt would be in attendance as observers at the TUCC meeting regarding Church Development Fund Grants.

Sub-Committee Meetings: The sub-committees (with the exception of the Challenged Churches Support sub-committee) each met for a time before lunch, over lunch, and after lunch until 1:15.

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Commission Reconvenes: Each sub-committee that had met reported to the commission regarding the highlights of their meeting time as follows:

VISIONING:
Debrief of Visioning Sub-Committee Meeting –Nov 19/09

Initial Recommendations about Visioning Process

1. The initial draft of the vision content should be developed by the Visioning Sub-Committee along with potentially one member from each of other Commissions and from LW Organizing Committee.
2. The second phase would be a forum to introduce the 'first draft' to all LW Presbytery (LWP) members and determine an effective means for dialoging, considering different opinions and reaching a positive unified consensus.
3. The time frame for completion should not be rushed but not be allowed to get bogged down. The urgency should be driven by the need for LWP to have a common purpose, a unified focus for decision-making and an emotional excitement for doing God's work.

Definitions to Guide our Focus and Intentions

Vision A description of an ideal future state. The vision describes what the organization looks like when it is living up to it's Beliefs. Clear visions cannot come without clear Beliefs. A clear unified Vision allows clear objective setting, clear planning and clear reality checking.

Beliefs Are rules or values used in making decisions on which way to go (of the agreed upon destination). Beliefs are statements of "common ground" intended to unify an organization. Beliefs become the compass
–a navigational beacon to keep the direction constant and consistent.

Mission Is a statement of what the organization must do to achieve the Vision as seen through the Beliefs. The Mission Statement is a clear, concise and timely description of **what the organization does**. It must inspire the members of the organization. By default, a clearly stated Mission also makes clear what the organization **does not do.**

Priorities and Actions

1. A draft proposal for the development process will be made to the LWP Executive at the next meeting on January 13, 2010. Al McNaught will make this presentation and include a MOTION to obtain permission to proceed.
2. Prior to January 13th, the Visioning Sub-Committee will communicate via emails and phone calls to reach agreement on the draft proposal. The draft will be distributed to all VCreD members by Dec 31/09 and the final document and Motion will be distributed to LWP Executive members by Jan 6/10

EXISTING CHURCH DEVELOPMENT:

- In order to move forward must acquire an Inventory Overview
- Will prepare a survey with a series of questions for each congregation to answer

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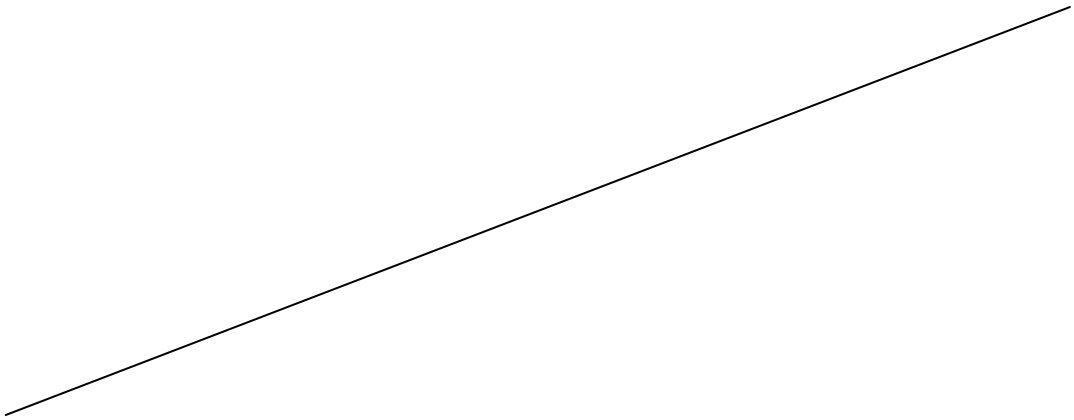
- Need input from the Visioning sub-committee
- Nancy Waterman will work with Chris Fahrner from Congregational Life Commission
- Regarding educational programming, will use material form the Centre for Church Development Leadership which is under TUCC
- Will recommend educational routes for congregations
- Will encourage conversations with sensitivity
- Laurie Cook will find out more information re discussions between Victoria Square and Brown's Corners
- Catherine Hions will learn more about Queensville

MISSION AND NEW CHURCH DEVELOPMENT:

- We need to define ourselves as a sub-committee
- We need to do intentional caring and sharing for each new church situation
- We will promote educational support for one another recognizing the challenges of distance, time and money
- Rev Bev will explore possibilities of planning a workshop to support and encourage congregations in new church development
- Each Mission is to provide a two-month interim financial report plus a report of "life and work" happenings; this will be e-mailed to Donald Spratt
- A five-year plan is required by TUCC when applying for Church Development grants; TUCC benchmarks need to be done yearly

Wrap-Up and Adjournment:
Al reminded us that will need to be aware of situations where some members will have a conflict of interest.
It was noted that at the next meeting we should start with a sharing of backgrounds around the room in order to better know each other.
The meeting adjourned at 1:45pm.

Chairperson _____ Secretary _____
Al McNaught Lois Marshall



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Commission Activities Report -to Meeting of Nov 21, 2009

Following is a summary of work completed by Commission members since Sept 19/09

Suggested Committees (prepared by task team of Al McNaught, Donald Spratt, Catherine Hions, Terry Davies)

1. **Living Waters Vision**
   a. Create a Vision for L.W. Presbytery - educate and set parameters for the process
2. **Mission and New Church Development**
   a. Listen to the needs of all congregations, particularly those that are struggling.
   b. Support and help Missions develop new programs
   c. Open dialogue between Missions and getting inter Mission support system
   d. (TUCC Church Development Fund Grants)
3. **Existing Church Redevelopment**
   a. Listen to the needs of all congregations, particularly those that are struggling.
   b. Educational programs on new development and developing new programs for existing churches
   c. Battery of resources and people who would gladly work with congregations wanting help.
   d. Sharing best practices between congregations to effectively help redeveloping congregations
4. **Challenged Churches Support**
   a. Listen to the needs of all congregations, particularly those that are struggling.
   b. Struggling rural congregations need help try to nail the problems
   c. Educational programs on new development and developing new programs for existing churches
   d. Sharing best practices between congregations to effectively help redeveloping congregations
   e. Battery of resources and people who would gladly work with congregations wanting help.
   f.. Concentrate on redeveloping struggling congregations and help them understand the best practices
   g. Recommendations on growing each given congregation or help them close or amalgamate

A subsequent request to members to pick preferred committee led to assigning chairs and members

Other Commission Activities of Note

1. Approval of TUCC Mission Support Applications by the four Mission congregations:
   a. Applications were received by Ron Ewart at TUCC from four Living Water missions by the Sept 18th deadline. Members of our Sub –Committee will receive copies and confirm LW acceptance to TUCC LW by mid-November
2. Painswick Pastoral Charge –early efforts on potential land development agreement
   a. They have been approached by a well established developer of seniors complexes. After an initial meeting on Sept 30th including Tom Lowry, Trustees and Ron Ewart of TUCC, the developer responded on Oct 1 to indicate they would like to go forward with a 'Letter of Intent' accompanied by a $10,000. Refundable

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deposit to be given 6 months to complete due diligence re the viability of a financially sound project

- **b.** The preliminary design concept would include a church complex in a separate wing, a high rise, an assisted living seniors complex and a day care centre.
- **c.** Ron Ewart is aiming to meet Trustees on Oct 18th to explain details of TUCC's current ownership of land and the implications of transfer to Painswick and the developer.
- **d.** Al McNaught will meet with Trustees and Ron E. again on Oct 28th

3. Submissions to TC for Grants from the Whitevale UC property sale
   - **a.** The Whitevale property sale has been approved and will close on Dec 11th. The expected net proceeds will be about $710,000. With MOTIONs already moved and approved in York Presbytery Court, the sums of $310,000 and later an additional $75,000 have been recognized and accepted by TC.
   - **b.** The following two requests for grants from Whitevale proceeds were moved and passed in York Presbytery court on April 28, 2009. New Hope UC; $200,000. Brown's Corner's UC: $35,000.
   - **c.** On September 4, 2009 our Commission received a written request from Queensville UC for $50,000 to help cover the $113,730 total cost of demolishing the house on adjacent property owned by the church and to complete various upgrades including parking.

Following MOTIONs to support the Whitevale grant requests from New Hope and Browns Corners were submitted to LW Executive Meeting on Oct 14/09 and were approved

MOTION 1: That the Living Waters Executive Committee re-affirm the Motion approved by York Presbytery on April 28, 2009, regarding grant of $200,000 from Whitevale property sale, to New Hope UC and that the Vision and Church (Re)Development Commission be instructed to submit a formal application to Toronto Conference to support the above Motion. To be submitted by October 30, 2009. Moved by Al McNaught

MOTION 2: That the Living Waters Executive Committee re-affirm the Motion approved by York Presbytery on April 28, 2009, regarding grant of $35,000 from Whitevale property sale, to Browns Corners UC and that the Vision and Church (Re)Development Commission be instructed to submit a formal application to Toronto Conference to support the above Motion. To be submitted by October 30, 2009. Moved by Al McNaught

The Motion for Queensville was not passed and the Executive requested that the VCD Commission prepare formal definitions for 'New Church Development', 'Church Redevelopment' as separated from other church work such a requests for refurbishing which should be handled by the Congregational Life Commission.

Wesley UC submitted to our Commission a request for funding to complete a number of remedial upgrades and repairs to their building. Wesley is requesting funding support from the sale of the Whitevale church property. As this project is best defined as refurbishing, Al

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McNaught responded to Wesley through their representative Paul Smith, that this request was not under the mandate of VCD

Background information and Motion to support the grant request from Queensville UC:

a. Background: -In 2003-2004 the processes were completed that caused Queensville and Sharon Hope UCs to be separated into single point charges. One major stimulant for this action was the content of a report commissioned by Toronto Conference to study the future development projections for the Yonge Street Corridor. The report (see excerpt attached) completed by consultant Bob Martindale indicated that the Provincial master plan for the immediate Queensville area included zoning of from 10,000 to 20,000 residential dwellings and a community college campus, to begin within five years. The Martindale report included the following specific QUC recommendation
   A 5 acre site should be acquired within the Queensville urban area for a new church development project to provide a facility able to accommodate the substantial growth of the community over the next 20 years.
   i. Worth noting; prior to 2000, the QUC completed an $80,000+ fund raising campaign resulting in an installed handicap elevator without outside grant.

b. In 2005 York Presbytery was not using a formal process for designating churches for re-development, however, the Administration Committee chair person met with the Queensville congregation and encouraged them to start serious planning to upgrade their building and property to attract and handle the increased membership to come. The result was that York Presbytery instructed TUCC to work with QUC to purchase the house and property immediately to south of the church. This sale was completed. As of Fall 2008 QUC had paid back TUCC all of the property loan, with the help of congregation member who took over the loan.

c. As of October 2009 the envisioned development has not started, due to sewage and water supply delays that have been 'famous' throughout all areas north of GTA. However, a well placed official in the East Gwillimbury Municipal offices has given clear indication that the most recent information from the developers is that the servicing for the land will be in place by late 2010 or early 2011. The servicing being the York Durham sanitary system. The first phase of building is to start sometime in 2011. The first phase will consist of 400 homes on the south end of Queensville just beside the Mason Hall.

d. While it must be a high priority of LW to establish a clear definition for what defines New Church (Re) Development, to be used in the future to help allocating resources, there is not time to do so in time to confirm that QUC should have been formally so designated in the past five years. Therefore, our Commission proposes that LW passes a MOTION to request TC to provide QUC with a one-time support grant of $50,000.

Other Activities

1. Painswick UC Pastoral Charge –Al McNaught met with Trustees to discuss their investigations with a land developer to possibly build a multi use facility of land being held for congregation by TUCC. The building would include a church, a 5 story seniors living apartments and a daycare. Many more meetings and coordination between VCD

Commission, Painswick and TUCC will be required over the next several months with the aim of presenting a formal request to LW Presbytery.

2. Pathways UC Mission –Catherine Hions is supporting a Presbytery team that is working with the congregation regarding possible changes as they continue to mature as a Mission.
3. Bradford UC –Al McNaught met with their executive Council to discuss various financial planning options.
4. Toronto Conference –Al McNaught has been in contact with David Allen, Executive Secretary regarding their progress on establishing new policies for the disbursement of funds from the sale of surplus church properties . He indicated that the new directions could be in place by Feb-April 2010 time frame.

DEFINITIONS FOR KEY AREAS OF DESIGNATION

NEW CHURCH DEVELOPMENT

- Potential definitions for "new"
    - A mission startup in a developing residential area
    - Closing and selling 2 or more church properties for purpose of building new regional church building/location
    - An existing church (or 2 plus) amalgamating to one of existing church located in area to be modernized to be attractive to residents of substantial nearby new housing starts are committed (by govt)
- Funds (grants, loans) not for refurbishing, unless buying property, building, fixing or re-designing and existing structure for 'new'church
- Could be strong focus and strategy/plan for 'emerging ministry'

CHURCH RE-DEVELOPMENT

- Is using the existing church building or one of those from 2 or 3 participating in amalgamation, that is not in a location connected to substantial residential building starts
- Has detailed plans for implementing an EMERGING MINISTRY
    - Could be only programs and staffing
    - Or also some refurbishing (ie –Brown's Corners)

CHALLENGED CHURCHES

- In present financial crisis (ie –can't pay Minister's salary etc, -can't pay utility bills)
- Active membership has been declining over long period
- Membership does not include young families and/or younger (under 40) active adults in leadership
- In urgent need of repairs to be able to use building.
    - Roof leaking
    - Furnace is dangerous or is not working
    - Fire Dept is demanding code compliance in order to stay open
    - Handicap access legislation is setting near term deadline for ramp, elevator –etc
    - Water supply not approved by Min of Health

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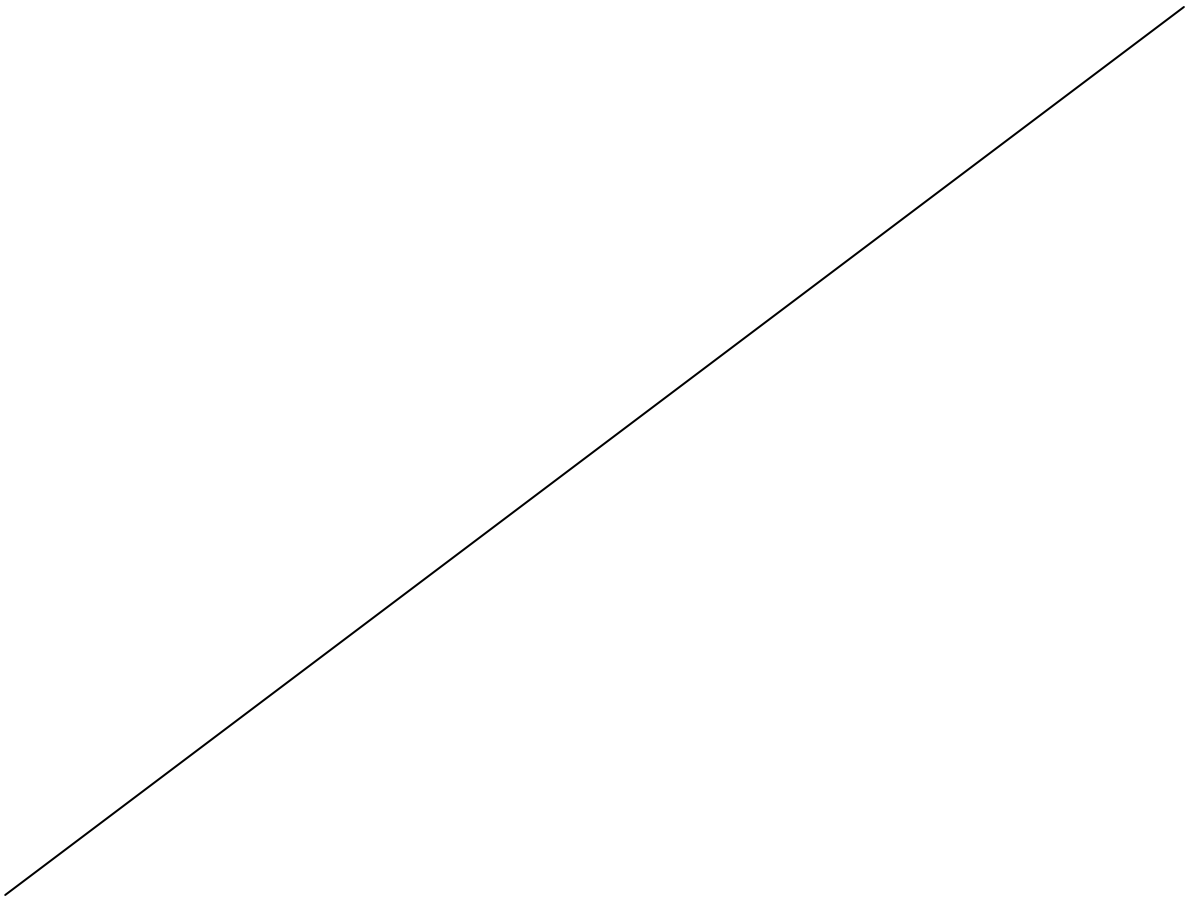
- Demographic growth/development for church drawing area not planned for next 20 – 30 yrs
- Guidelines for what specifies a church that in terminal stage.
- Congregation recognizes that must close doors and reaching out for guidance on how to.

EMERGING MINISTRIES

- New and creative programs of worship or other subjects offered other than Sunday morning, that have the following potential purposes:
    - Attracting younger generations to worship environment that appeals to their spirituality and preferences for the style of worship experience
    - Programs that serve uncovered important needs of residents of the church's immediate community that may focus on a theme that is not directly religious but which will establish an accepted environment for non-traditional church

_____ _____

Chair **Secretary**



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PERSONNEL COMMISSION

Minutes of Meeting held December 16, 2009

The Living Waters Presbytery Personnel Commission met on December 16, 2009 at the Guthrie Office. This meeting had been rescheduled due to inclement weather. Numbers were small due to another snow storm on Dec 16. During the Living Waters Presbytery meeting, Nina Fulford presided.

Nina Fulford acted as Secretary with Elaine Lush (Pastoral Relations) and Heather Power (Education and Students)

IN ATTENDANCE Nina Fulford (Chair)
Catherine Hions (visitor from Vision Church (Re)Development Commission)

Pastoral Relations

Linda Butler	Joy Crawford	Elaine Lush	Jane Wetelainen
Dennis Posno	Jan Aylward		

Education and Students

Heather Power	Carley Wortman	Pat Edmonds

ABSENT/REGRETS

Paul Dempsey	Ted Daglish	Margot McNiece	Doug Marshall
Rick McKinley	Don Powell	Heather Graham	Judith Flemming
Murray Nutt	Linda Mathers	Fran Watterworth	Joe Gaspar
George Moore	Sue Wood	Bruce Roffey	Betty Lou McNabb
Jean Becroft	Gordon Burgess	Phil Dallimore	

NB: We have removed from our list: Thelma Arnott (retired and now serving in another presbytery)
William Fritz (retired); James Clubine (not active due to Univ. study); Darlene Gidge (restorative care)
Lorraine Hill Avendano would like to be part of the Commission. Nina is to contact others who are frequently absent.

QUORUM
Total members Present: 10 Quorum required: 1/3 of 29

1. OPENING
Nina led us in a devotion about power (from Present on Earth/Iona Community).

2. APPROVAL OF MINUTES OF NOVEMBER 21

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MOTION: Moved by Jan Aylward/Dennis Posno that the minutes of the November 21, 2009 meeting of Living Waters Personnel Commission be accepted as corrected. **CARRIED**
Pat Edmonds was not present.

3. BUSINESS DERIVING FROM THE MINUTES

a) Chaplaincy for Living Waters Presbytery.

After reviewing the job description for pastoral support minister in Muskoka and the guidelines for chaplaincy in Northern Waters Presbytery, a short discussion produced these ideas:
We liked the general tone of the Muskoka document.
A suggestion was that someone from outside the presbytery take on this task.
The most appealing idea was that we recruit a "team" of 4-6 retired ministry personnel from all over the presbytery to make themselves available for those needing pastoral care.
There is also a need for mentoring of new ministers (could be done by the same team).
A few names were suggested: Dick Moffatt, Arch McCurdy, James Thompson.
Those on the team would also be able to support each other.
Nina will inform Rick McKinley of this discussion. We need to work on this as there are several situations within the presbytery where there is a need for such support.

b) Lori Avendano.

We were happy to hear that Lori has requested that she be assigned to Personnel Commission. Nina will contact her and add her to the revised list which will be sent out with the minutes.

4. GOVERNANCE AND ORGANIZATION WITHIN THE COMMISSION

General dissatisfaction with the new arrangement. Pat Edmonds (who was part of the early planning) said there had been hope that the new would be easier for all. Instead there have been more meetings, more work and longer distances to travel.

We discussed whether Pastoral Relations should subdivide in order to deal with the workload.
Could divide north/south or into the 3 original areas.
Linda Butler wondered whether we might subdivide by task. i.e. JNAC/Search Committees and Other Issues.

Dennis reminded us that we are going to be using a spread sheet to keep track of such committees. In the former Simcoe one person had the responsibility of filling JNACs etc.

We need to clarify our interaction with the Personnel Minister. There was concern that the original job description written by NE Commission has been modified. It is appropriate for Personnel and the Personnel Minister to examine roles and make changes as we work into the new system.

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Dennis was concerned that the Chair was also acting as Secretary. Nina is willing to continue this since she has the support of Jane Wetelainen and Heather Power in the two subcommittees.

As much as possible, we should allow Administrative Assistant Patti Rodgers to look after paperwork. Rubber stamp issues could be handled in the office.

Prioritizing our agendas is crucial.

E & S is able to deal with its agendas without subdivision.
Should we call the subcommittee meetings before the Personnel Commission? E & S might need less time. Heather suggested that they are willing to continue with the current format of brief plenary; subdivision; re-gathering in plenary to officially pass Motions.

We will continue this discussion at the next meeting. .

We subdivided into Pastoral Relations and Education and Students Committees.

We convened to hear the Pastoral Relations and Education and Students reports.

d. Pastoral Relations

5. ***PASTORAL RELATIONS REPORT*** (Jane Wetelainen)

Jan Aylward and Dennis Posno alternated chairing this session, as circumstances demanded.

Pathways
A conversation regarding Pathways United Church Mission was held, which included historical perspective on the mission unit leading up to current difficulties being perceived in the pastoral relationship. Jan Aylward and Catherine Hions represented Living Waters Presbytery at meetings held with Pathways and with the Rev. Mary Joseph in fall 2009, culminating in our phone/Skype meeting of November 30, 2009. (This cost approximately $14 – thanks to Catherine & Mark Hions for setting it up). Subsequently, a meeting was held with Rev. Mary Joseph with the Rev. Todd McDonald, conference personnel minister in attendance to discuss the situation.

MOTION #1: as per *The Manual*, section 046.1 that Rev. Mary Joseph be dismissed without cause from Pathways Mission Unit, effective immediately with salary and benefits to March 30, 2010 pending legal advice from Conference Office.
Moved: Dennis Posno, Seconded: Elaine Lush. CARRIED.

MOTION #2: Out of concern for the vision planted at Pathways Mission Unit, that the Living Waters Presbytery continue to support the mission unit by:

- Appointing Rev. Linda Butler as supervisor to the mission unit

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- Working with Pathways to provide for ongoing pastoral and worship support suitable for their emerging group culture so that such would be provided with no interruption
- To assist as soon as possible with the community's efforts to call to themselves the leader they need
- To assist as we are able to keep funding streams open to foster the growth of this mission unit

Moved: Jan Aylward, Seconded: Linda Butler. CARRIED.
It was noted that **Jan Aylward, Catherine Hions and Todd McDonald** would inform all parties as to these decisions.

Regent Park-Forest Home
MOTION #3: that the Living Waters Presbytery, through its Personnel Commission, approves the Joint Needs Assessment Report of the Regent Park Forest Home Pastoral Charge.
Moved: Jan Aylward, Seconded: Joy Crawford. CARRIED

It was agreed that the Living Waters Presbytery Personnel Commission express appreciation to the JNAC of Regent Park Forest Home Pastoral Charge for hearing us and working together on this. **Nina Fulford** agreed to do this. We also support **Nina Fulford** with the accompaniment of Rev. **Todd McDonald** in ongoing conversations regarding Rev. Amy Lee's options in this pastoral relationship.

Burton Avenue United Church
It was noted that although Rev. Dick Moffatt is serving at Burton Av. United Church, that **Dennis Posno** will retain the role of presbytery supervisor for the time being.

Moving Expenses: **Nina Fulford** will clarify the reimbursement of moving expenses for the Rev. Deb McMillan.

Coldwater-Eady P.C.: It was reported that the Rev. David Black and Gwen Galbraith will serve as presbytery representatives to the Joint Needs Assessment Committee of the Coldwater Eady Pastoral Charge.

Trinity Huntsville: In the absence of Derek Shelley from the Trinity Huntsville Pastoral Charge, **Nina Fulford** will check to see if **Paul Dempsey** will serve as supervisor.

Tim Dayfoot Exit Interview: Rev. Linda Butler did the exit interview with Rev. Tim Dayfoot.

King City/Bob Biggar:
MOTION #4: that the Living Waters Presbytery, through the Personnel Commission, approve the request for a change in pastoral relations from Rev. Bob Biggar at King City United Church, effective November 30, 2010 or earlier, and that a Joint Needs Assessment Committee be established at King City United Church, and that Living Waters Presbytery, through the

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Personnel Commission, appoint two presbytery representatives to the JNAC, **Jan Aylward** to look into this.
Moved: Dennis Posno, Seconded: Elaine Lush. CARRIED

Brown's Corners/Bill Fritz: The Rev. Bill Fritz has announced his intention to resign from the Brown's Corners Pastoral Charge effective June 30, 2010 to allow for the smooth transition to the new relationship with Victoria Square. **Nina Fulford** will write a letter of appreciation to Bill for taking this compassionate action.

Sacramental Elders: A recent ruling of Executive Secretary of General Council, Nora Saunders was brought to our attention regarding the appointment of sacramental elders in extreme circumstances.

Westmount U.C.: Rev. Bill Sherwin and **Carley Wortman** are presbytery reps to the Joint Needs Assessment Committee of Westmount United Church. **Nina Fulford** agreed to check with **Judith Flemming** to see if there is a supervisor for Westmount.

Meeting adjourned at 3:45 as the personnel commission was rejoined as committee of the whole. **MOTION**s were adopted by Living Waters Personnel Commission in plenary.

MOTION Jane Wetelainen/Pat Edmonds that the report of the Pastoral Relations Committee be adopted. **CARRIED.**

e. Education and Students

6. ***REPORT FROM EDUCATION AND STUDENTS COMMITTEE***
The sub-committee spent time discussing issues but had no report to share.
There is concern that Christine Sloan needs to complete two more forms before the ordination interview in January. Nina will take the forms to Christine and when they are completed mail them to Heather Power.

f. Retirees

7. ***REPORT FROM RETIREES GROUP***
When Nina expressed regret that we have done nothing for our Retirees since Living Waters was established, Pat Edmonds graciously offered to buy and send Christmas cards to all retirees. She was able to obtain mailing labels from Patti Rodgers. Thank you, Pat!

8. NEXT MEETING Wednesday January 13, 2010 from 1-4 p.m. at the Guthrie Office.

_____ _____
Chair, Living Waters Personnel Commission Living Waters Personnel Commission

SPIRITUAL DEVELOPMENT COMMISSION

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Minutes of Meeting held January 12, 2010

The Living Waters Presbytery Spiritual Development Commission was called to meet on **Tuesday, January 12, 2010** at 10:00 a.m. at Collier St. United Church, Barrie, ON. Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

IN ATTENDANCE:
Executive Members: Nancy Knox
Order of Ministry: Cora Krommenboek, Monica Moore, Ruth Noble, Toni Birtch, Ruth McDonald
Laity: Amanda Buchanan, Gay Van Caeyzeele, Linda Winson, Meg Jordan, Bill Stevens, Barbara Hendren

Corresponding Members:
The corresponding members to the Commission had been invited to attend by the Chair
Order of Ministry: None
Laity: None
Staff: None

REGRETS: Martha Wood, George James, Andrea Wheaton, Chris Peters, Ross Carson, Lynn Rutledge, Ken Estabrooks

QUORUM:
Total voting members Present: 12
Quorum required: 1/3 of 25 or 8 voting members
The Chair declared that quorum was achieved.
CALL TO ORDER:

The meeting was called to order at 10:00 a.m. by Nancy Knox followed by readings from "Sacred Journeys" (Judith Richardson) and a time of reflection about questions and answers.

Ruth McDonald gave us extensive background information about the Nicaragua Youth Mission Trip to be undertaken in July. Planning took place for the Worship and Educational components of the February Presbytery meeting based on the Nicaragua Youth Mission. Further discussions and questions took place about the youth mission's ability to work through United Church connections. (This has since been followed up with several email correspondence items to the Commission.)

Nancy reviewed our commission's budget requests for 2010 and the amount received:
Requested: $5000 – Presbytery Youth @ Conference
$1000 – 2 Presbytery Youth events
$500 – 'Worshiplude', Ottawa

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$400 – Children's Ministry Workshop
$500 – Adult Education training
$600 – Small Group Ministry training
$500 – 'Be The Change' module
$8500 – TOTAL
Received: $1500

The members expressed concern in the discrepancy between the amount requested and the amount received. Greater concern was expressed that the monies from Presbytery ($10 000 with a request for $12 000) and TUCC ($10 000) that normally go to Camp Big Canoe have not come forth as they are held up at the Conference level of funding distribution. Commission members requested that a letter be sent from the Spiritual Development Commission to the Presbytery Executive (which met on Wednesday, January 13, 2010) and to the Conference Executive expressing the urgent need of Camp Big Canoe for the requested money to do their summer work, that camping has been made a priority of the church by General Council and, that the funding is needed in a time sensitive manner.

Bill Stevens gave an update on camper registrations for 2010 (112 campers so far), staff recruitment, work weekend(s) at the site in late May/early June and an Open House on July 4. Bill asked that a line about Camp Big Canoe be put in the church bulletins on a weekly basis and that churches put a link to Camp Big Canoe on their websites (www.campbigcanoe.ca and phone number 1-416-722-3625). Speakers are available to churches from Camp Big Canoe for Camping Sunday or as selected by a church.

Andrea Wheaton from Living Waters and Anne Harbridge from Northern Waters are co – leading Presbytery-wide Confirmation Gatherings on March 26-28 at Muskoka Woods Camp at $105.00 per person and a second weekend in May at Collier St. UC (overnight).

LUNCH

Following lunch, we met in small working groups, reporting back as follows:
Camping Ministry: (Bill Stevens, Barb Hendren)
Prepared the weekly church bulletin insert:

> Camp Big Canoe
> A summer experience like no other! Phone 416-722-3625 or
> www.campbigcanoe.ca Registration forms in the church office.

Children's Ministry: (Lynda, Gay, Meg)
1. We would like to offer a Presbytery-wide event in support of people who are working with children as they live into the questions.
2. We discussed the idea of piggy backing off the St. Paul's Amy-Jill Levine event and Karen Hiffman Millson's Small Group Training Event to encourage congregations to gather a small group learning circle/team around their ministry with children.
3. We will contact Amy Crawford to find resources to help us create a Presbytery-wide event that will support people involved in ministry with children.

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4. We did talk about the ongoing need to deal with death and learn how to talk about "life beyond death" with children in a wholesome and authentic manner.
5. We also spoke about encouraging congregations to work together from time to time in providing special Presbytery sponsored regional events for children.
6. We began a discussion about the idea of offering quality childcare with an underlying spiritual component as being a ministry that United Churches are being called to in these times.

Adult Ministry (Nancy, Toni, Cora)
Karen Hiffman-Millson submitted a proposal for a workshop on small group ministries. We agreed that this is a good proposal and learning opportunity and that we would support it and promote it to the Presbytery. Ross Carson will be conducting a 'Be the Change' learning module with his congregation and he will be inviting neighbouring charges to join them. We will wait to hear how the pilot project unfolds and then, we hope, be able to promote it more broadly within the Presbytery. Finally, we considered training for pastoral visiting. We think this would be a good day programme to offer in the fall hosting a one day event in the central/north of the Presbytery and a one-day event in the central/south.

Youth Ministry: (Amanda, Ruth N., Monica, Ruth McD.)
We support the cross presbytery confirmation retreats on March 26-228 at Muskoka Woods and May 14-15 location TBA. We also discussed a presbytery event at the Conference Annual meeting. Monica Moore is looking into a church where we can run a Youth at Conference gathering that would begin Thursday evening and run until Sunday as well as a young youth program that runs from Friday dinner until Sunday lunch.

MOTION: Moved by Bill Stevens, seconded by Ruth Noble that the Spiritual Development Commission deals with issues in between meetings through email or phone contact eliciting consensus rather than voting. CARRIED.

Prior to dismissal we considered the next steps necessary to accomplish the work of the small working groups, the best way to communicate within the Commission and the vision of our Commission. Nancy closed our meeting with a poem/prayer related to our theme of questions and we were homeward bound by 2:00 p.m.

_____ _____
Nancy Knox, Chair Secretary

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PERSONNEL COMMISSION

Minutes of Meeting held January 13, 2010

1. Chaplaincy for Living Waters Presbytery.

Todd McDonald agreed to work with Rick McKinley to bring together our suggestions from the Dec 16 meeting using the Northern Waters' and Muskoka Presbytery's job descriptions as resources.

2. Pathways

Moved by Dennis Posno/Elaine Lush that Pathways MOTION #1 on Dec 16, 2009 be withdrawn.

CARRIED with Jan Aylward abstaining.

Moved by Jan Aylward/Linda Butler that Pathways MOTION #2 on Dec 16, 2009 be withdrawn.

CARRIED.

3. Muskoka Issues

While Judith Flemming is away, Paul Dempsey agreed to oversee pastoral relations issues coming from the Muskoka area of Living Waters Presbytery.

4. Tim Dayfoot transfer

MOTION: Moved by Linda Butler/Joy Crawford that the Living Waters Presbytery Personnel Commission transfer Rev. Timothy Dayfoot effective January 1, 2010 from Living Waters Presbytery in Toronto Conference to Oshawa Presbytery, Bay of Quinte Conference. **CARRIED**

5. Molly Thomson transfer

MOTION: Moved by Fran Watterworth/Don Powell that the Living Waters Presbytery Personnel Commission transfer Rev. Molly Thomson effective November 1, 2009 from Living Waters Presbytery in Toronto Conference to Oshawa Presbytery, Bay of Quinte Conference. **CARRIED**

6. Susan Eagle transfer

MOTION: Moved by Dennis Posno/Jane Wetelainen that the Living Waters Presbytery Personnel Commission transfer Rev. Susan Eagle effective July 1, 2010 from Middlesex Presbytery in London Conference to Living Waters Presbytery in Toronto Conference.

CARRIED

7. Lesley Clare

MOTION: Moved by Elaine Lush/Fran Watterworth that the Living Waters Presbytery Personnel Commission approve the request of the Rev. Lesley Clare to be retained on the roll for the years ending June 30, 2010 and June 30, 2011, subject to the provision of a

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current police records check. Patti Rodgers will inform Lesley of the need for a police records check. **CARRIED**

8. Duration of appointments

As per ruling of Executive Secretary Rev. David Allen, the presbytery, (in our case the personnel commission) can decide on a case by case basis whether or not to make appointments multi-year or one year only.

9. Alternate dispute resolution practices

these should be followed when there is a need to examine a pastoral relationship.

10. Presbytery mileage claims

There was a discussion regarding **presbytery mileage**, to test the feeling of the committee particularly around JNAC's and JSC's. Much of this travel is "above and beyond the call of duty," and is required by the Manual, so is in a sense not "voluntary." Nina will bring forward our concern to the executive meeting of January 13, 2010, to indicate that current mileage remuneration is not acceptable to us.

11. ADP Payroll Service

As pastoral charges are obligated to comply with the General Council mandate to be registered with the **ADP payroll service**, it was decided that the personnel commission would not approve new appointments until such a payroll arrangement had been made. Patti Rodgers will send a letter to churches not yet in compliance who are anticipating a need to renew or seek new appointments.

12. Policies of Presbytery letters

It was noted that **letters expressing the policies of the presbytery** should come from Robin Wardlaw through Patti Rodgers, (e.g. requests for police records checks)

13. Collier St. UC JNAC

MOTION: Moved by Paul Dempsey/Elaine Lush that the Living Waters Presbytery, through its personnel commission approve the Joint Needs Assessment Report from Collier St. United Church, and
That the Living Waters Presbytery through the personnel commission declare a Vacancy for a ½ time (20 hours/week) position at Collier St. United Church effective January 13, 2010, and
That the personnel commission establish a Joint Search Committee at Collier St. United Church and appoint representatives to be named **CARRIED.**

Jane Wetelainen to check with possible reps to this JSC.

14. Brown's Corners JNAC

Elaine Lush and Rick McKinley are reps
It was noted that Browns Corners and Victoria Square pastoral charges need to get together before each of their JNAC's can be finalized.

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15. King City UC JNAC

Elaine Lush and Joy Crawford are reps Elaine asked for and was supplied with copies of the letters written by Rev. Bob Biggar and the board of King City.

16. Westmount PC

Paul Dempsey has agreed to supervise the Westmount Pastoral Charge, and Lori Hill-Avendano has graciously offered to assist by providing emergency pastoral care, while we are actively seeking an appointment for this pastoral charge.

17. Heritage Pastoral Charge

The charge is moving on under the care of Rev. Dr. David Bruce.

18. Virginia Pastoral Charge

is accepting the advice of Diane Graves' doctor that she only work 10 hours/week and we will monitor the expectations for that 10 hours.

19.Trinity Huntsville

During the sabbatical of Derek Shelley from the Trinity Huntsville Pastoral Charge, **Rev. Ken Deer** has agreed to serve as supervisor.

MOTION: Moved by Linda Butler/Dennis Posno that the Living Waters Personnel "Commission approve the report of the Pastoral Relations Committee. **CARRIED**

20. Contact/Mentors:

E & S is exploring the possibility of providing contact/mentors for candidates. And for those in their first year of ministry.

MOTION: Moved by George Moore/Heather Power that Living Waters Presbytery Personnel Commission approve the report of the Education and Students sub-committee. **CARRIED.**

21. Retirees Association

John Harries would like to make a presentation to the Personneol Commission or the full Presbytery. Note date set at present.

22. Aurora UC Covenanting

Coordinating committee is requested to organize this for the Comars.

Respectfully submitted by Nina Fulford.

_____ _____

Nina Fulford, Chair **Secretary**

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LIVING WATERS PRESBYTERY EXECUTIVE

MINUTES OF MEETING HELD JANUARY 13, 2010

The Living Waters Presbytery Executive was called to meet on Wednesday, January 13, 2010 at 7:00 p.m. at the Presbytery Offices, Guthrie, ON. Chairperson Linda Parsons presided.

1. IN ATTENDANCE

Executive Members: Linda Parson (Chairperson), Robin Wardlaw (Secretary), Laurie Cook (UCW Presbyterial), Jim Keenan (Co-chair, Community Connections & Right Relations), Bob Biggar (Chair, Congregational Life Commission), Nancy Knox (Chair, Spiritual Development Commission), Nina Fulford (Chair, Personnel Commission), Bill Jermyn (Co-chair, Coordinating Committee), Al McNaught (Co-chair, Vision and Church (Re)Development Commission.
Staff: Jody Maltby (words of welcome)

Corresponding Members: none

REGRETS: Harry Ramsarran (Treasurer), Don Spratt (Co-chair, Vision and Church (Re)Development, Carol McKinley (Past-Chair), George Bishop (Men's Ministry), Kirsty Hunter (Co-chair, Communications & Right Relations).

2. QUORUM

Total voting members Present:
Quorum required: 1/3 of 12 voting members, or four members.
The Chair declared that quorum was achieved.

3. CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Linda Parsons with the words:
"In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by The Living Waters Presbytery, I hereby declare this meeting of The Living Waters Presbytery Executive to be in session for the work that may properly be brought before it, to the glory of God."

The chair welcomed members and drew attention to the Holy Manners guidelines.

Jody Maltby greeted the Executive, and offered her support during the meeting, and for meetings of Commissions. She then left the meeting.

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4. GOVERNANCE MOTION

MOTION It was moved by Nina Fulford that the Executive of Living Waters Presbytery:

a) Agenda: approve the agenda for this meeting as printed with the addition of UCW and Men's Ministry reports;
b) Minutes: approve the minutes of the Executive of October 14, 2009.
Seconded by Laurie Cook

CARRIED.

5. CORRESPONDENCE

a. Letter from Toronto Conference Executive that the 86th annual meeting of Toronto Conference will take place on May 28-30th, 2010 at St. Paul's United Church in Orillia. Registration will begin at 4:00 p.m. More information to follow.
b. Letter from General Council Office concerning racial justice training. Nina suggested that Personnel and CCRR collaborate to organize this training.
c. Request from Carol Gierak, Conference President, that churches in the Orillia area host Toronto Conference delegates at Sunday worship services with a lunch to follow. The President imagines that delegates might be given a list of services and worship styles from which to choose.

MOTION Moved by Nancy Knox that the task of organizing host churches for Sunday morning worship at the 86th annual meeting of Toronto Conference in Orillia be assigned to the Coordinating Committee. Seconded by Al McNaught. **CARRIED**

Bill will also check with President Carol about plans for the meeting, to determine likely numbers for Sunday service attendance.

6. TREASURER'S REPORT – no report

7. COORDINATING COMMITTEE

Bill reminded the Executive that nominations for Chair of Congregational Life and Chair-elect will be needed. Election of a new chair will take place at the April 17, 2010 meeting

Bill estimates that Presbytery income and expenses will be very close for 2010. Nina reported that the Personnel Commission is concerned that travel expenses cannot be claimed by presbyters attending JNAC and Search Committees on behalf of Presbytery. It remains to be seen how much travel expense will be claimed. A suggestion is that churches conducting needs assessments or searches look after the expenses of presbyters assigned to them.

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8. COMMISSION REPORTS

a. Community Connections and Right Relations – no report.

b. Congregational Life

At the request of General Council Office, Bob has been in touch with over a dozen pastoral charges not yet enrolled in the national central payroll program. (Two charges are exempt due to the minimal nature of their payrolls.) He heard a variety of reasons why they had not yet enrolled. A follow up letter asked such charges to be in touch with General Council Office. He will continue to be in discussion with them, and wondered about what further steps, if any, Living Waters might take. Agreed that the Chair will consult with the other Presbyteries on possible procedure in this regard.
Bob asked for the guidance of the Executive on reports of oversight visits to pastoral charges and pastoral charge annual reports. Members agreed that the Commission would continue to collect annual reports (as per the Manual, Section 332 (a)), but that there is not an expectation of the sharing of digests of oversight visit reports, except where issues require the attention of a commission or the court. Congregational Life will advise pastoral charges that it will be collecting copies of annual reports.
The roster of worship leadership for presbytery meetings was clarified.
The Commission is aware of its role in accessibility issues and anticipates working with other Commissions.
The Commission is exploring the provision of a workshop on the conduct of oversight visits. Bill asked that the Commission share its plans with Coordinating, as the Committee is also investigating training for presbyters.

c. Personnel

The Commission approved the report of the Joint Needs Assessment Committee at Collier Street, and clarified terms for the third position there.

Regarding Pathways Mission, matters are moving somewhat slowly and the Commission's active role is postponed a month or more until late winter. Al asked about the role of Visioning and Church (Re)Development at Pathways, and this was clarified in discussion.

MOTION Moved by Bill Jermyn that the time for adjournment be extended to 9:15 p.m. Seconded by Bob Biggar. **CARRIED**

d. Spiritual Development

Nancy read a letter from the Commission regarding funding for Camp Big Canoe. Bill explained about decisions regarding budget items of individual presbyteries at the time of reconfiguration of Conference, and the pace of the process presently occurring to create the corporation that will provide the financing for such ministries.

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MOTION Moved by Nancy Knox that the Executive write a letter to Toronto Conference reflecting the concerns of Living Waters Presbytery, and send it with the letter of the Spiritual Development Commission. Seconded by Bill Jermyn.**CARRIED**

MOTION Moved by Bill Jermyn that the time for adjournment be extended to 9:30 p.m. Seconded by Bob Biggar. **CARRIED**

e. Visioning and Church (Re)Development

Al informed the Executive of new church development grants that were approved in conjunction with Toronto United Church Council, and conditions, if any, required by the Commission.
Al is working with Bradford United Church regarding a grant application.
The Commission is working with Congregational Life on a questionnaire to help it assess the nature of the charges in the Presbytery. Agreed that the Commission is free to finalize the survey without further approval of this Executive.

MOTION Moved by Bill Jermyn that the time for adjournment be extended to 9:50 p.m. Seconded by Bob Biggar. **CARRIED**

e. Queensville United**:**
MOTION Moved by Al McNaught that the Executive approve a grant of $50,000 To Queensville United Church, Queensville, the money to come from the proceeds of the sale of Whitevale United Church; and that this Executive submit a request this amount from Toronto Conference. Seconded by Bob Biggar.
CARRIED

f. Visioning process**:**
MOTION Moved by Al McNaught that VCD proceed with its visioning process as outlined in the Commission's report. Seconded by Laurie Cook.
CARRIED

f. UCW Presbyterial

Laurie reported on the December meeting, with ninety women participating. Joyce McKinnon, National UCW President was present. The name of the new Presbyterial newsletter is *Spirit Channel*. Next meeting: February 1 in Stroud.

9. TORONTO CONFERENCE ANNUAL MEETING

This item was covered under Correspondence.

10. OTHER BUSINESS

i. Barbara White, Toronto Conference guest to February 20, 2010 Presbytery meeting

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ii. Covenanting services: for Rev. Deb McMillan, Unity United Church, 2 p.m., Sunday, April 25, 2010. Date needed for Aurora UC service.
iii. Men's Ministry. The Chair circulated a notice regarding the Dondi Project (to raise $1 million to rebuild a school in Angola) and encouraged churches in the Presbytery to participate.

Closing prayer
Led by Linda Parsons.

The business of the meeting having been concluded, the meeting was adjourned at 9:50 p.m. by the Chair.

Next meeting of Living Waters Presbytery—Saturday, February 20, 2010 at Grace Church, Barrie.

Next meeting of the Executive **Wednesday, March 17, 2010** at Presbytery Office, Guthrie 7 – 9 p.m., *if necessary*. Note: Executive meetings will normally occur on the *third* Wednesday of the month in future.

_____ _____
Chair Secretary

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CONGREGATIONAL LIFE COMMISSION

Minutes of Meeting held January 14, 2010

Present: Bob Biggar, Diane Bennett-Jones, Helen Bishop, Cora Brodie, Pauline Chappell, Donna DeVita, Chris Fahrner, Catherine Hawkins, Bev Kell, Kevin Logie, Doug Marshall, Don Reesor, Lorraine Scarlett, Al Scarth, Dianne Smith, Jerry Therrien, Anne Wood, Bonnie Kelly

Regrets: Derek Shelly, Alan Mills, Bill Bruce, Ted Meyers, Charles & Ratna Arasaratnam

We noted with regret that Doug Marshall will no longer be a Presbyter.

> **MOTION:** Minutes of November 21, 2009: M/S Cora/Jerry that the minutes be accepted. **CARRIED**

There was some additional discussion around teleconferencing. The presbytery system is not big enough for our commission. Bob will speak to Ted about the details of setting up conference calls. The use of teleconference was not widely supported by those present. It was felt the conference calls should only be used when only one or two issues need immediate attention. It was noted that the sale of Whitevale UC will close January 22, 2010.

Pastoral Oversight Visits: Diane Bennett-Jones got documents from the three founding presbyteries and created a new cover letter, Overview of the Visitation Process, Questionnaire for Lay Leaders and Questionnaire for Ministry Personnel. These were distributed for perusal at a later time. Please send any comments questions to Diane at diane.bennett-jones@sympatico.ca. Diane noted that we need to add a return address to the questionnaires in case they are separated from the other documents. A revision date in a footnote would also be helpful in the future.

It was recommended that visitation teams be comprised of 3 people (1 clergy and 1 lay). The initial letter would set up dates and contacts. The questionnaires should be completed within two weeks. The visit would take place and the report would be due two weeks after the visit. We will continue with the practice of requesting three copies of annual reports each year.

Charges to Visit: Although all charges were visited in Muskoka, it is believed that there was no follow up. We should get copies of these reports and take appropriate action where required.

The proposed list for visits this spring follows:

Stouffville U C
Barrie NW
Knox-Sutton
Temperanceville-Wesley
Thornhill U C
Trinity Newmarket

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York Pines

Other possibles are:
Sanford Zephyr
Mt, Albert
Central United, Markham

Bob asked for one or two people to co-ordinate visits. Please give this some thought. There was also some discussion of a "cradle to grave" approach whereby we would examine church records at the time of the visit.

Workshop on Visiting is being considered for late March or early April Bob will be working with Jody Maltby on this. Anyone interested in participating in the organization should contact Bob.

Bradford Report was presented and read by Bev Kell. The report was considered to be excellent. We noted there was little mention of financial concerns. Bradford is in discussions with Bond Head. There may be some need to review the rolls of resident members. M/S Anne/Pauline that the report be accepted. Approved.

Payroll Plan Membership was referred to the executive for advice on tactics we should use in regard to charges that do not wish to participate in the UC plan.

Chair of CLC: Bob will be stepping down as chair rise of Conference.

Manses: A list of manses was read out with the view to updating the list in terms of those used as clergy residences, rented or sold.

Adjourned at 11:50 am.

_____ _____

Robert Biggar, Chair Donna DeVita, Secretary

THE UNITED CHURCH OF CANADA
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LIVING WATERS PRESBYTERY

LIVING WATERS PRESBYTERY

MINUTES OF MEETING HELD FEBRUARY 20, 2010

Living Waters Presbytery was called to meet on **Saturday, February 20, 2010** at 9:15 a.m. at Grace United Church, Barrie, Ontario. Chairperson Linda Parsons presided.

Robin Wardlaw acted as Secretary.

6. IN ATTENDANCE:

Order of Ministry and Ministry Personnel
Rev. Jan Aylward, Rev. Diane Bennett-Jones, Rev. Bob Biggar, Rev Bill Bruce, Rev. David Bruce, Rev. Jolyn Campbell, Rev. Ross Carson, Rev. James Clubine, Rev. Andrew Comar, Rev. Elizabeth Darby, Rev. Paul Dempsey, Rev. Glen Eagle, Rev. Joe Gaspar, Svinda Heinrichs, Rev. Lori Hill-Avendano, Catherine Hions, Rev. Kirsty Hunter, Rev. Bev Irwin, Rev Mary Joseph, Rev. Nancy Knox, Rev. Elaine Lush, Rev. Colin MacDonald, Rev. Pat MacDonald, Rev. Debora McMillan, Rev. Alan Mills, Rev. Maria Mindszenthy, Rev. George Moore, Rev. Denis Posno, Rev. Christine Smaller, Rev. John Vincent, Rev. Robin Wardlaw, Rev. Nancy Waterman, Rev. Jane Wetelainen, Andrea Wheaton, Susan Wood, Rev. Susan Woods.

Laity
Gail Adelman, Janice Baker, Barbara Bartlett, Tina Bax, Tim Beard, Vida Bridgement, Bruce Chappel, Pauline Chappel, Laurie Cook, Hearther Coupland, Joy Crawford, Pat Edmonds, Ken Estabrooks, Chris Fahrner, Joan Franklin, Robert Harris, Lena Hartvikson, Catherine Hawkins, Barbara Hendren, Bill Jermyn, Meg Jordan, Bev Kell, Colleen Kirton, Beth Langhorst, Irene Lowry, Angus MacLennan, Lois Marshall, Linda Mather, Al McNaught, Robin Milani, Murray Nutt, Linda Parsons, Harry Ramsaran, Al Scarth, Douglas Smith, Ann Spence, Donald Spratt, Bill Stevens, Andrew Telford, Jerry Therrien, John Towsley, Kathy Wood, Martha Wood, *Diane Smith, Don Reesor*

Corresponding Members
Guy Jackson, Bracebridge United Church,
Lena Hartviksen, Holly United Church Mission
Oliver Siddons, St. James United Church

Staff
Patti Rodgers, Administrative Assistant
Jody Maltby, Minister for Programs

Regrets:
Rev. Bonnie Kelly, Rev. Lorraine Newton-Comar, Rev Charles Arasaratnam, Rev. Ratna Arasaratnam, Keith Carson, Ted Daglish, Gwen Galbraith, Maureen Huismans, Sandra Kirby, Will Ross, Lorraine Scarlet, Paul Smith, Linda Stride, Fran Watterworth, Rev. Don Bell, Rev. Toni Birtch, Rev. David Black, Rev. Cora Krommenhoek, Rev. Kevin Logie, Rev. Ruth McDonald, Rev. Todd McDonald, Rev Warren Schell, Betty Lou McNabb, Rev. Ed Moll, Rev. Monica Moore, Rev. Kathryn Phillips, Rev. Heather Power, Rev. William Sherwin, Rev. Wanda Winfield.

Guests

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Rev. Barbara White, General Council Executive

2. QUORUM

Total voting members Present:
36 of 73 Order of Ministry and Ministry Personnel,
44 of 99 Lay Members

Quorum required: 24 of 73 settled, retained or appointed members of the Order of Ministry and appointed Designated Lay Ministers on the roll of Presbytery and 33 of 99 lay members on the roll of Presbytery except those appointed as Designated Lay Ministers.

The Chair declared that quorum was achieved.

3. CALL TO ORDER:

The meeting was called to order at 9:15 a.m. by Linda Parsons, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

4. GOVERNANCE MOTIONS

a. Approval of the Agenda

MOTION that the agenda for this meeting be adopted.
Moved by: Bob Biggar
Seconded by: Nancy Knox **CARRIED**.

b. Approval of the Minutes

The minutes were amended to note that Beverly Kell was present at the February 20, 2010 meeting, and that the reference to TUCC at 09 10- 71 should say "Toronto Conference".

MOTION that the minutes of the November 21 meeting of Living Waters Presbytery on pages 09/10-40 to 09/10-50 be approved as amended.
Moved by: Nina Fulford
Seconded by: Bill Jermyn **CARRIED**

MOTION: that the minutes of the Executive meeting of January 13, 2010 be received for information
Moved by: Nancy Knox
Seconded by: Nina Fulford **CARRIED**.

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c. Roll Call

MOTION that the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
Moved by: Tina Bax
Seconded by: Jerry Therrien **CARRIED**.

d. Correspondence

MOTION that the Record of Presbytery Correspondence as per Appendix A be received, and that we confirm the noted actions taken.
Moved by: Colin MacDonald
Seconded by: Meg Jordan **CARRIED**.

5. ADMISSION LIST

Robin Wardlaw, Secretary of Living Waters Presbytery, read aloud the Ministers to be Recommended for Admission from Other Denominations to the Order of Ministry in the United Church of Canada (2010), Circulation List as updated on January 26, 2010:

Those seeking admission to The United Church of Canada:

Name	Denomination	Supporting Presbytery
Bentham, Deborah Susan	The Anglican Church of Canada	Cariboo
Coward, Basil	Moravian Church	Toronto Southeast
Doucet, Marc Gerard	Roman Catholic Church	Toronto Southeast
Dyke, David	Disciples of Christ	Waterloo
Gonese, Wilson	Dutch Reformed Church of Botswana	West District
Kang, Min Goo	Presbyterian Church in the Republic of Korea	Westminster
Kihara, Yoko	The United Church of Christ In Japan	Fraser
Steel, David Anthony	Salvation Army	Seaway Valley
Szemok, Alice	Reformed Church (Hungarian)	Winnipeg
Van Arragon, Willeminah	Baptist Convention	Waterloo
Wright, Nathan Wm	The United Church of Christ	Vancouver Burrard

Those seeking re-admission to The United Church of Canada

Hall, Patricia Anne	Selkirk
Palmer, Susan Mary	Agassiz
MacLeod, Christing	Sherbrooke

MOTION that Living Waters Presbytery that approve those seeking admission and readmission to the United Church.
Moved by: Jerry Therrien Seconded by: Robin Milani **CARRIED**.

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6. CORRESPONDING MEMBERS

MOTION that the following people be made corresponding members of this meeting of Living Waters Presbytery: Guy Jackson, Dee Benoit, Lena Hartviksen, Oliver Siddens.
Moved by: Nancy Knox
Seconded by: Bill Jermyn **CARRIED**.

7. WORSHIP & COMMUNION

Led by the Spiritual Development Commission. Nancy Knox presided at communion.

8. PRESENTATION (during the worship)

Participants and leaders of the Living Waters Presbytery Youth mission to Nicaragua (July, 2010). Participants shared their reasons for wanting to go on the mission, were commissioned by members of the Spiritual Development Commission and asked to be held in prayer by presbyters and congregations of Living Waters.

9. COMMISSION MEETINGS

The members of Presbytery moved into their commission and co-ordinating committee groupings. Lunch was served at noon, and then the commissions and the co-ordinating committee continued to meet until the plenary at 2 p.m.

10. PLENARY

Welcome and Opening Prayer – Linda Parsons, Chairperson
Linda thanked Grace Church for hosting, for the excellent lunch and the refreshments.

a. Guest, The Rev. Barbara White, General Council Representative

Linda welcomed Barb to the court and introduced her.
Barb outlined the five themes discussed at General Council (GC 40). She highlighted the imperative the Church faces to confront continued diminishing of finances. The projected shortfall for the next triennium, for example, is $6.5M. Members were challenged to give input on how to deal with this reality. (The deadline for input was February 19, 2010.)
The General Secretary reports that the breadth and depth of input from many people who clearly love the United Church has been invigorating.
The Executive is intending to bring long-term and operating fund raising into one effort.
Over $1.5M has been raised by United Churches and members for disaster relief for Haiti (by the previous week).
Creating new ministries. The challenge is to find a new way to fund exciting new projects, outside of the Mission and Service Fund. The existing holdings of congregations are being considered as a way to do this.
The Moderator's Plan for Participating God's Abundant Healing of Creation. Mardi Tindal will be giving leadership in the developing of worship and educational resources, and inviting congregations to be part of this initiative. In 2011 she plans to cross the country by train to consult with people, so that in 2012 she can report to GC41.
Barb took questions from members of the court. In response to a question, she described a pilot project in Bay of Quinte Conference where regional support of a specific overseas

project saw a matching increase in M & S Fund givings. Other comments concerned adequate communication of the need, the closer connecting of donors and recipients, the effect on trust of the GC Executive of the 2007 cuts to GC staff. Our GC representatives intend to be frequent attendees at Presbytery to enhance communication.

b. Announcements of Presbytery Gatherings:

Covenanting Services:
Unity United Church – April 25, 2010 at 2:00 pm
Temperanceville-Wesley Pastoral Charge – March 7 at 2:00 p.m
Aurora United Church – April 11 at 10:30 a.m. (time to be reviewed)

c. Report from Toronto Conference Executive – Kevin Logie, Linda Parsons

2010 meeting Linda reported that the annual meeting of Toronto Conference occurs May 29 – 31 in Orillia. Moderator Mardi Tindal will be present for the entire meeting.
Communications policy There is now a policy to guide groups seeking to speak out on societal issues in the name of the United Church.
Cut to KAIROS The President, Carol Gierak, has written to forty-five M.P.s regarding the cut to Kairos funding of overseas projects. She received a reply from two of them.
Racial justice Racial justice training for Ministry Personnel is coming.

d. Report from Presbytery Coordinating Committee – Bill Jermyn

(i) Camp Big Canoe

Regarding funding for Camp Big Canoe, Bill reviewed the process by which ministries were included in the list of Presbytery funding commitments from the former nine (9) Presbyteries. There was a misunderstanding last year as plans were being developed concerning the purpose of providing these commitments, and the fiscal years to which a commitment applies. As such, Camp Big Canoe does not appear as a priority for funding by Toronto Conference for the year 2009/2010. Harry Ramsaran spoke to this misunderstanding.

MOTION: In light of our Presbytery's continued and enthusiastic support of the ministry of Camp Big Canoe, and misunderstanding concerning the initial process of identification of Presbytery priorities, Living Waters Presbytery petition Toronto Conference Executive to support Camp Big Canoe with a $12,000 grant for operations in 2010, 2011, 2012 and 2013.
Moved by: Bruce Chappell Seconded by David Bruce **CARRIED**.

(ii) Travel Expense Claims and Mileage

Bill Jermyn reported on a request from the Personnel Commission that Presbytery pay travel expenses for members who serve on Joint Search and Joint Needs Assessment Committees.

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MOTION by Bruce Chappell, seconded by Harry Ramsaran, that for 2010 mileage for JNAC, JSC, and Pastoral Supervision be paid by the pastoral charge being served; and that mileage for Pastoral Oversight Visits & Discernment purposes be paid by Living Waters Presbytery.

MOTION to amend the MOTION by adding: at the regular rate of $0.41 per km Moved by: Rick McKinley,
Seconded by: Cora Brodie **CARRIED**.
with two opposed and ten abstentions.

The main MOTION, as amended,

MOTION: That for 2010 mileage for JNAC, JSC, and Pastoral Supervision be paid by the pastoral charge being served; and that mileage for Pastoral Oversight Visits & Discernment purposes be paid by Living Waters Presbytery at the regular rate of $0.41 per km.
Moved by: Bruce Chappell,
Seconded by: Harry Ramsaran **CARRIED**.
with four abstentions.

Bill reported that at the end of 2009 there is a budget surplus of $17,966.52 available to be **CARRIED** over to 2010, however, this balance does not include any outstanding mileage claims for 2009. The Coordinating Committee requested that any claims for travel expenses incurred in 2009 be submitted to the Presbytery Office no later than March 5, 2010 in order to provide a clear indication of the total surplus funds available.

(iii)Retirees Association Request for Funding

Bill reported on a request by the members of the former York Retirees Association for a budget for the 2010/2011 year to cover travel in order that the group may meet regularly to develop an association for the retirees of Living Waters Presbytery. Travel reimbursement may enable more retirees to participate.

MOTION That the Retirees Association of Living Water Presbytery be given a grant of $2,000.
Moved by Robin Wardlaw
Seconded by Harry Ramsaran **CARRIED**. One opposed.

iv. Presbytery Membership

MOTION That Patti Rodgers forward the list of members of Living Waters Presbytery to Toronto Conference as comprising representatives to Toronto Conference for the Annual General Meeting of 2010.

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Moved by Bruce Chappell
Seconded by Angus MacLennan **CARRIED**.

v. Upcoming Presbytery Meetings

Bill asked members to consider hosting meetings of Presbytery. The September meeting will be in Parry Sound.

vi. Presbytery Directory

Based on the membership list, the 2010 Presbytery directory will be sent out by e-mail, with hard copies also being available.

vii. Presbytery Logo

The Coordinating Committee will be seeking concepts and/or designs for a presbytery logo. More details to come.

viii. Nominations:

Bill described the positions open and to be elected at the April meeting of the court.

e. Report from Presbytery Commissions (see minutes of Commissions for more details)

i. Community Connections and Right Relations – J. Keenan/K. Hunter

Jim reported that the Commission envisions setting a more challenging M & S target for 2011.
The Commission is seeking stories of interfaith connections by congregations or individuals.
They are also looking ahead to fostering social justice work.

ii. Personnel – Nina Fulford/George Moore

Nina described ongoing work of the Commission, including review of policy on chaplaincy in the Presbytery, approval of calls.
George Moore reported on approvals of candidacies.
Presentation of Remit #3

MOTION that Living Waters Presbytery concur with remit #3.
Moved by: Jolyn Campbell
Seconded by: Bev Irwin **CARRIED**, with one abstention

iii. Congregational Life – Bob Biggar

The Commission is looking at church development/redevelopment proposals, and planning seven oversight visits. A training event for oversight visitors will take place on April 10, possibly at Grace, Barrie. Annual reports will be reviewed. Next meeting, March 25, a.m.

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iv. Spiritual Development – Nancy Knox

The Commission spent much of its time exploring support of ministry with children and youth. An inter-presbytery confirmation process is underway. The Commission supported participation by fifty youth at Worshiplude, in Ottawa, earlier in February.

MOTION that Living Waters Presbytery encourage each congregation to name a Sunday this spring to focus on camping during worship, and to take up a collection for Camp Big Canoe.
Moved by Barbara Hendon,
Seconded by Meg Jordan. **CARRIED**.

v. United Church Women – Laurie Cook

Laurie described recent and upcoming meetings and activities.

vi. AOTS & Men's Ministries – George Bishop

George described the Dondi project, an initiative to support the rebuilding, re-equipping and initial staffing of an educational and health centre in Dondi, Angola by raising $1.3M during 2010. Spokespeople for the project are seeking invitations to meet with men in United Church to explain and promote it. There is a website with more information.

vii. Vision and Church (Re)Development – Al McNaught/Don Spratt

Al reminded the court of the mandate of the Commission to support the four missions (or pastoral charges receiving mission support funding, such as Painswick) within Presbytery boundaries. The Commission will be assessing their viability in the coming weeks. Survey: the Commission is looking for feedback on its mandate. The survey will be coming in the next few weeks.

viii. New Business

Election of delegates to Conference who are not members of the Presbytery. Youth names will be put forward at an upcoming meeting.

11. CLOSING GOVERNANCE MOTIONS

MOTION that the minutes of the Commission meetings included in Appendix I, having been approved by the Commissions, be received for information.
Moved by: Robin Wardlaw
Seconded by: Bob Biggar. **CARRIED**.

MOTION that Living Waters Presbytery grant to it's Executive the power to conduct emergent business until the next meeting of Presbytery on April 17, 2010.
Moved by: Robin Wardlaw
Seconded by: Bill Stevens. **CARRIED**.

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12. CLOSING WORSHIP

Led by the Spiritual Development Commission.
Meeting adjourned by the Chair at 4:05 p.m.

Next Meeting of Living Waters Presbytery
Saturday, April 17, 2010 at New Hope United Church, Vaughn
Next meeting of the Executive
Wednesday March 17, 2010 at 7:00 pm at Living Waters Presbytery Office in Guthrie, or at the discretion of the Chair

_____ _____

Chair Secretary

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APPENDIX I

Correspondence Record

Correspondence Dated	From/To	Regarding	Action
25-Nov-09	Moderator Mardi	Advent Greetings	Distributed to Presbytery Secretaries and Chairs
26-Nov-09	David Allen	General Council Office Accomodations Task Group seeking expressions of interest regarding location of General Council Office	Sent to Presbytery Secretary for direction
7-Dec-09	General Council Office	Press Release: Moderator to Attend Climate Change Talks in Copenhagen	Sent to Presbytery Secretary for direction
7-Dec-09	General Council Office	Accessibility for Ontarians with Disabilities Act	Sent to Presbytery Secretary for direction Referred to Community Connections and Right Relations for Action
1-Dec-09	Northern Waters Presbytery	Caution concerning individual attending churches in Toronto Conference	Sent to Presbytery Secretary for direction
4-Dec-09	General Council Office	Letter of Concern regarding funding cut by CIDA to Kairos	Sent to Presbytery Secretary for direction; Sent to Co-chairs, CCRR Commission and distributed to presbytery
4-Dec-09	General Council Office	Press Release: Former Moderator Right Rev. Bill Phipps to Fast for Courage in Copenhagen	Sent to Presbytery Secretary for Direction Forwarded to all Pastoral Charges
3-Dec-09	Rev. Karen Hilfman Millson	Request to distribute information concerning educational opportunity; Exploring our Roots, Discovering our Wings with Amy-Jill LevinE	Sent to Presbytery Secretary for Direction Distributed to Living Waters Presbytery Pastoral Charges at direction of Co-Ordinating Cttee Co-Chairs
3-Dec-09	General Council Office	Press Release: United Church Calls on CIDA to Reconsider Cuts to	Sent to Presbytery Secretary for Direction

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Correspondence Dated	From/To	Regarding	Action
		Kairos	
2-Dec-09	General Council Office	Supporting the Moderator at the Copenhagen Climate Change Talks	Sent to Presbytert Secretary for Direction Forwarded to all Pastoral Charges
2-Dec-09	General Council Office	Application for W. McLeod Scholarship	Sent to Presbytery Secretary for Direction
2-Dec-09	Rose Cambourne, Toronto Conference	Letter regarding Conference assessments	Sent to Presbytery Secretary for Direction
7-Dec-09	General Council Office	Residential Schools Update	Logged and placed in Correspondence Record
8-Dec-09	General Council Office	Remit 3	Sent to Presbytery Secretary, Chair of Presbytery and Chair of Personnel Commission
11-Dec-09	Community Connections and Right Relations Commission	Letter regarding Mission and Service Fund	Distributed to Living Waters Pastoral Charges
11-Dec-09	General Council Office	Anglican-United Church Dialogue	Sent to Presbytery Secretary for direction
13-Dec-09	Collier Street United Church	Request to declare a vacancy	Sent to Presbytyer Secretary, Personnel Commission, Pastoral Relations Chairs
17-Dec-09	General Council Office	Press Release: Moderator adds name to letter from Church Leaders imploring world leaders to "be not afraid" to take bold action on climate change	Sent to Presbytery Secretary for Direction
18-Dec-09	General Council Office	Letter re changes in policy concerning police records checks	Sent to Presbytery Secretary and Chair, Personnel Commission
21-Dec-09	Carol Gierak, Conference	Letter to Prebytery Secretaries - followup to	Filed as Presbytery Correspondence

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Correspondence Dated	From/To	Regarding	Action
	President	meeting	
22-Dec-09	Bay of Quinte Conference	MEPS 451 Record of Transfer for Rev. Tim Dayfoot	Sent to Presbytery Secretary and Chair, Personnel Commission and Pastoral Relations
22-Dec-09	Bay of Quinte Conference	MEPS 451 Record of Transfer for Rev. Molly Thomson	Sent to Presbytery Secretary and Chair, Personnel Commission and Pastoral Relations
7-Dec-09	Jennifer Janzen-Ball, Racial Justice Training Program Coordinator	Letter concerning requirement to host racial justice training workshops in 2010	Sent to Presbytery Chair and Secretary with request to bring to Executive for assignment
9-Jan-10	Pathways United Church Mission	To Personnel Commission concerning pastoral relationship	Forwarded to Chair, Personnel Commission, and Co-Chairs, Pastoral Relations Committee
12-Jan-10	General Council Office	Moderator Prepares to Deliver Climate Change Message to Canadians	Forwarded to Presbytery Secretary, Co-Chairs Co-Ordinating Committee
13-Jan-10	Rev. Rudy Plug	Letter offering Braille copy of Voices United for sale	Distributed to membership email list
13-Jan-10	Northern Waters Presbytery	Notice of the death of Phyllis Lucas	Distributed to membership email list
14-Jan-10	General Council Office	Press Release concerning Haiti disaster relief	Distributed by GCO to all pastoral charges
18-Jan-10	General Council Office	Moderator's Message to Canadians on Climate Change	Logged and placed in Correspondence Record as distributed by GCO to all UCC Congregations
19-Jan-10	Douglas Marshall	Letter of resignation as presbytery rep for Westmount United Church	Forwarded to Presbytery Secretary, advised chair and co-chair of Co-Ordinating Committee

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Correspondence Dated	From/To	Regarding	Action
19-Jan-10	Susan Beard	Notice of resignation of Terry Davis as presbytery rep for Pathways	Logged and placed in Correspondence Record
22-Jan-10	David Allen	Opinion 10-001-0 concerning Police Records Checks	Forwarded to Presbytery Secretary, Personnel Commission Chair, Congregational Life Chair and Co-Chairs, Pastoral Relations
25-Jan-10	Catherine O'Brien, Task Group on Demographics of Ministry Personnel	Requesting number of Lay Leaders in Worship in Living Waters Presbytery	Forwarded to Presbytery Secretary
26-Jan-10	General Council Office	We Are Camp 2010 Awareness Campaign	Cover Letter to Presbytery Secretary, Awareness Kit to Program Minister to share with Spiritual Development Commission
26-Jan-10	General Council Office	List of Admissions from other denominations	Forwarded to Presbytery Secretary with request to add to Agenda
26-Jan-10	Westmount United Church	Letter indicating Barbara Bartlett has been appointed new presbytery representative to replace Doug Marshall	Forwarded to Co-Ordinating Committee, Contacted Chair, Congregational Life Committion, sent meeting info and Handbook to Barb Bartlett
27-Jan-10	General Council Office	Letter from Tom Broadhurst regarding Statistical "blue" Forms	Forwarded to Presbytery Secretary
28-Jan-10	General Council Office	Update on CIDA matching grant for Haiti donations	Forwarded to Presbytery Secretary, already distributed to pastoral charges by GCO
28-Jan-10	From Presbytery Secretary to David Allen	Excerpt from MOTION concerning request from Queensville United for funding from Whitevale Sale	Forwarded to Toronto Conference
29-Jan-10	Bev Kell	Request for amendment to November 21, 2009	Forwarded to Presbytery Secretary, updated minutes

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Correspondence Dated	From/To	Regarding	Action
		minutes to indicate that she was present	template
22-Jan-10	To Hon John Gerretsen, Jim Prentice, Stephen Harper, Dalton McGuinty and Joy Kennedy	Re CCRR MOTION Nov 21, call to action on climate change	Mailed
2-Feb-10	General Council Office	Admission to Order of Ministry Handbook and letter to Abiel Khalema	Forwarded to Presbytery Secretary, Chair, Personnel Commission, Co-Chairs, Pastoral Relations and Co-Chairs, Education and Students
2-Feb-10	General Council Office	Questionnaire for Presbytery Executives regarding Sexual Abuse Policy	Forwarded to Presbytery Secretary
2-Feb-10	Ron Ewart, TUCC	Request to distribute information concerning educational opportunity; Greening our Faith.	Forwarded to Co-Ordinating Committee, then upon approval, distributed to Pastoral Charges and Presbyters
2-Feb-10	St. Paul's United Church	AJ Levine event particulars	Distributed on behalf of Spiritual Development Commission
3-Feb-10	Barbara Heyd	Notice of resignation as presbytery rep for Knox United Church	Forwarded to Chair of Presbytery, letter of gratitude sent.
3-Feb-10	Beth Moore, LLb	Sale of Locks United Church	To Presbytery Secretary
4-Feb-10	Toronto Conference Executive	Notice that Agenda and Material is available on website	Distributed to Pastoral Charges and members as per D. Allen
4-Feb-10	Ardtrea United Church	Church Modernization Grant Application	Forwarded to Presbytery Secretary and Chair of Congregational Life Commission

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Correspondence Dated	From/To	Regarding	Action
8-Feb-10	General Council Office	List of 2009 Year Book Statistics for Living Waters Presbytery	Duplicate copy - filed in Correspondence Record
10-Feb-10	Northern Waters Presbytery	Record of Transfer for Rev. Heather Graham	Forwarded to Presbytery Secretary, Chair of Personnel Commission and Chairs of Pastoral Relations
10-Feb-10	Andrea Wheaton	Registration form for Cross-Presbytery Confirmation Class	Distributed to members of Living Waters and Pastoral Charges
10-Feb-10	Cheryl Jourdain, Speaker, All Native Circle Conference	Position on offer at ANCC for Conference Personnel Minister	Forwarded to Secretary of Presbytery and Chair, Personnel Commission
10-Feb-10	Nora Sanders, General Secretary	Ruling 10-001-R concerning appropriateness of using commissions for the ongoing work of a Presbytery	Forwarded to Secretary of Presbytery
15-Feb-10	Linda Parsons, Chair of Presbytery	Notice of Covenanting Service for Rev. Maria Mindszenthy, Temperanceville Wesley Pastoral Charge	Forwarded to Secretary of Presbytery.
16-Feb-10	Paul Fleming, Midhurst Pastoral Charge	Notice of completion of work of Joint Needs Assessment Committee and request for representation at congregational meeting to approve Call	Forwarded to Secretary of Presbytery, Chair, Personnel Commission and Co-Chairs, Pastoral Relations Committee
16-Feb-10	General Council Office	Record of Proceedings available for order	Forwarded to Secretary of Presbytery
17-Feb-10	St. James' Centennial UnitedChurch	Request for Categorization	Forwarded to Secretary of Presbytery and Chair, Personnel Commission
17-Feb-10	David Allen	Minutes of Executive and Summary	Forwarded to Secretary of Presbytery

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Community Connections and Right Relations

Minutes of Meeting held February 20, 2010

Present: Doug Smith, Janet Smith, Glen Eagle, Esther Lewis, Maria Mindeszenthy, Debbie McMillan, Gordon Richmond, Ann Spencer, Carole White, Andrew Telford, Kim Posno, Kathy Wood, Kirsty Hunter, Robin Milani, George Bishop, Svinda Heinrichs, Barb Bartlett, Joan Franklin, Jolyn Campbell, Jim Keenan, Heather Coupland.

1. **Opening Prayer – Jim Keenan**

2. **Welcome and approval of Previous minutes**

Corrections: The community connections and right relations groups were separate and met as two circles.. Kirsty will rearrange the minutes to reflect that – the first 2 paragraphs and the last paragraph be under the RR and the two middle ones under CC (beginning with Robin Wardlaw). Heather Coupland – suggested that surnames be included – person bottom of minutes about working with Rev. Betty Lou McNabb – was Heather Charles.

MOTION to accept minutes as accepted: Joan Franklin second Cathy Wood, unanimous

3. **Business Arising from the minutes**

Maria Mindszenthy reported on the accessibility project. She contacted Cheri Di Novo by e-mail requesting information and was advised the matter is not part of Di Novo's portfolio… if anyone else knows information about accessibility please circulate to the committee.

4. **Correspondence**

   - Letter about retreat on climate change in April sponsored by U of Calgary, UC and others. **Action:** referred to Social Justice circle
   - Letter advising there will be Green Awakening event planned by TUCC. **Action:** referred to Social Justice circle
   - Letter from Cathy Wood re M & S issues. **Action:** referred to M & S
   - Letter from Midhurst ire their encountering other faiths event. **Action:** Referred to right relations group
   - Letter from "Supreme" organization – thanking us for our "noble work" **Action:** Referred to right relations

5. **"Circle" time: the members of the committee broke out into Circle groups for sub-committee meeting and then the committee reconvened and each circle reported back. Minutes of these meetings appended to this document.**

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6. Next Meeting

Kirsty asked that we have a phone meeting, Christine will conduct poll to determine best time.

7. Closing

Adjourned at 2:00 pm

APPENDIX – CIRCLE MINUTES

M&S Circle Meeting

Awaiting minutes from this circle.

Ecumenical Relations/ Right Relationships

Canadian Jewish Congress Proposal

There was discussion around the Motion passed on September 9, 2009 in this presbytery brought by this commission that we endeavour to repair and strengthen our relationship with the Jewish Community. Jim and Kirsty have met with Bernie Farber of the CJC and they discussed developing a joint project (CJC and Living Waters Presbytery) involving a First Nations Group.

Other discussion:

- It was suggested that all members of this circle take it upon ourselves to learn more about the Canadian Jewish Congress.
- Robin Milani would like the circle to make record in the minutes that she has experience of Georgina Island and has done coursework learning about traditional ways and would like to offer herself as a resource to the circle.
- Jim advised that Betty Lou is talking to Aboriginal communities about potential projects looking into what needs could be met and that she will report on her progress shortly.
- Jim advised there is a parliamentary committee looking into the whether anti-Semitism is a current problem – a letter was sent by someone identifying that they were from the social justice committee of Toronto Conference. **Action: Jim will find out more about this letter and report back at the next meeting.**

Brainstorming Ideas for the Circle:

- Bearing Faithful Witness (Document on Jewish Christian Relations): Sentiment at the last meeting was that while this was received by the church it is not really understood or even recognized in our congregations. **Action: consider it at the next meeting as a teaching tool.**

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- We should invite people from the Muslim and Jewish faiths to come and pray at presbytery
- We should host multi-faith events involving music, dance, food
- We could coordinate worship exchange/pulpit exchange with other faith traditions
- We need to gather literature that reflects different faith experiences. **Action: Jim Keenan will begin doing this.**
- We could organize interfaith symposiums on specific topics
- We coulda partner with the commission that covers youth in the presbytery to do some inter-faith youth work, plan some youth events, maybe as part of confirmation class: **Action: Deb McMillan will contact this commission.**
- We could devlop a worship resource for congregation's around interfaith: **Action: Robin Milani and Gordon Richmond will work together on this.**

Meeting at Georgina Island in September 2010

- Linda Parsons has requested a donation toward this event. Which is being launched as a two day workshop called "Re-awakening the Spirit" – which will be held four times in an effort to foster right relations between Aboriginal people

Event:	North East:	September 18/19, 2010 in Georgina Island
	North West:	June 5/6 in Wausaksing (near Parry Sound)
	South West:	Oct 16/17 Council Fire Native Cultural Centre (Toronto)
	South East:	Nov 13/14 Council Fire Native Cultural Centre (Toronto)

Jim Dumont and Cynthia Wesley-Esquimaux will lead the first two and Andrew Wesley and Cynthia Wesley-Esquimaux

Linda will forward more information.

Community Connections/ Social Justice

Awaiting minutes from this circle.

_____ _____

Chair Secretary

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Congregational Life Commission of Living Waters Presbytery

Minutes of Meeting of 20 February, 2010

Present: Bob Biggar, Diane Bennett-Jones, Helen Bishop, Cora Brodie, Bill Bruce, Pauline Chappell, Elizabeth Darby, Donna DeVita, Chris Fahrner, Catherine Hawkins, Bev Kell, Alan Mills, Don Reesor, Al Scarth, Dianne Smith Jerry Therrien

Regrets: Charles & Ratna Arasaratnam, Ian Finlay, Gwen Galbraith, Betty Johnson, Bonnie Kelly, Kevin Logie, Ted Meyers, Lorraine Scarlet, Derek Shelley

Observer: Tracey Devine

Bob opened the meeting with prayer.

Minutes: Moved by Pauline Chappell, and seconded by Cora Brodie, that the minutes of January 14, 2010, be accepted. Passed

Business Arising from the Minutes:

Chris Fahrner reported that he had met with the R2C2 . He circulated a list of questions about governance and property, which we might include in their survey. Please see attached.

New Business

Keswick United Roof Reconstruction: Two gentlemen, Stan Armstrong (Treasurer) and Glen Rye (Chair of Trustees) joined our meeting to explain the roof reconstruction project proposed for Keswick UC. The current flat roof is leaking and has given problems for many years. The congregation proposes a peaked roof over it, which would stop leaking and blend the appearance of the CE building with the sanctuary. Quotes have been obtained. A bequest , funds in hand and pledges will cover the cost of the project (budgeted at $106,000.00).

MOTION Moved by Cora Brodie and seconded by Dianne Smith that the Congregational Life Commission of Living Water Presbytery approve Keswick United Church's request to move forward with their roof reconstruction. **CARRIED**.

Ardtrea United Church seeking a Church Modernization Grant.

Our commission has already approved Ardtrea's plans to install an elevator/lift in the church. Ardtrea wishes to apply for a Church Modernization Grant of $5,000.00 to the General Council Capital Assistance Fund, Church Modernization and Improvement.

MOTION Moved by Pauline Chappell and seconded by Chris Fahrner that the Congregational Life Commission of Living Waters Presbytery approve the request of Ardtrea United Church to

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apply to the General Council Capital Assistance Fund for a Church Modernization and Improvement Grant in the amount of $5,000.00 toward the costs of installing an elevator/lift in their church. **CARRIED**
Passed.

St. James, Stroud, sent us a copy of their Plan of Organization, 2010. The authors have carefully consulted the United Church Congregational Organization Handbook in the preparation or their document.. The commission members were asked to review the Plan over the lunch break. Concerns were expressed over the organization chart, which seemed to be very "minister centric" rather than "board centric". Also there seemed to be no job description for the M&P committee. Discussion was tabled to our April meeting to allow more time for review and dialogue with St. James.

Pastoral Oversight Workshops Jody Maltby joined us for this discussion

Presentation at 17 April meeting. Jody presented the plans that have been made around this presentation. We will be allocated one hour with an additional ½ hour for worship. It was proposed that we divide worship into two blocks, at the beginning and at the end. We hope to examine Oversight visits from the perspective of the congregations and demonstrate how this can be an opportunity for self-analysis rooted in our theological understanding of community. Visits are an attempt to say, "We care about our neighbouring congregations". Dianne Smith, Helen Bishop and Jerry Therrien volunteered to work with Bob and Jody. Worship will be comprised of songs, scripture and prayer. Communion is optional but the commission members wish to include it.

Visitor Training Workshop. It was agreed that the workshop will be between 9:00 am and noon on 10 April, 2010, possibly at Grace. The location will be confirmed after checking for available facilities. Al Scarth suggested that we focus on augmenting the benefits for congregations being visited. Bob requested volunteers with a lot of experience with visitation and Jerry Therrien and Don Reesor stepped forward.

A signup sheet for visitors was circulated.

Annual Reports: Bill Bruce, Bob Biggar, Donna DeVita, Bev Kell and Pauline Chappell have agreed to read reports for churches not scheduled for visitation.

Minesing U.C. is considering an application to the Trillium Fund. David Allen has clarified that there is no policy against this. However, the matter was tabled to our April meeting for further investigation and discussion.
Our next meeting will be 25 March, 2010 at 9:30 in Grace UC.

_____ _____

Chair Secretary

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Keswick UC Proposal for Roof Repair

Keswick United Church
177 Church St
Keswick, Ontario
LP 1J4

February 1,2010

Living Waters Presbytery
c/o Rev.Robin Wardlaw, Secretary
Trinity United Church
461 Park Ave
Newmarket, Ont
L3Y 1V9

Dear Rev. Wardlaw

Re: Keswick United Church C.E. Roof project

You will find attached information pertaining to the Christian Education wing roof project for Keswick United Church.

The Board of Trustees and the Executive of the Official Board have been working diligently on this project to determine design, budget estimates and financing and were finally in a position to bring this matter to the Annual Congregational meeting held this past Sunday January 31st,2010.

We are submitting this information to your office as we understand that the Congregtional Life Commission of Presbytery, under chair, Rev. Bob Biggar, must review and provide authorization before we can proceed further. We have taken the liberty of sending a copy of this information package to Rev. Biggar directly to expedite this review.

We also understand that the next meeting of Presbytery and this Commission will be Saturday February 20th, 2010 at which time we would hope that this matter could be reviewed. Representatives of our Committee will be available to attend and speak to this request if we can be advised of the approximate time for discussion on that date.

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Attachments for assistance in this review are as follows;

Motion put forward to the congregational meeting by the Board of Trustees, which was approved by the Congregation on January 31st,2010, as well as the projected budget and financing summary

Presentation package providing background information on the need for this project, the review process, the issues addressed and what we hope are the opportunities for the growth of our Congregation through an enhanced community image.

We look forward to discussing this matter further to clarify any questions that may arise during this review

Yours truly

Stan Armstrong, Treasurer
Keswick United Church
3406 Pollock Rd
Keswick, Ont L4P 3E9
905-252-6677 (C)

c.c Rev. B. Biggar
Rev. J.Aylward

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Motion of the Board of Trustees
Of
Keswick United Church

January 28th, 2010

Whereas, the congregation of Keswick United Church has authorized the Board of Trustees (Trustees) to proceed with the costing of the Peaked Roof replacement for the Christian Education Wing, and

Whereas the Trustees have determined that it would be in the best financial interest of the Congregation if this project proceeds with the Trustees and Executive of the Official Board (Working Group) acting as "General Contractor" for this work, and

Whereas, the Trustees are satisfied that the expertise is available within this group to see this project through to completion, and

Whereas, the components have been individually priced through recommended sources and the Working Group is satisfied that the prices obtained are competitive in order to allow completion of the project at the lowest possible cost, and

Whereas, the funding sources available to the Congregation appear sufficient to meet the estimated costs,

Now Therefore, it is authorized that the Trustees recommend to the Congregation as follows;

That the Trustees and the Executive of the Official Board act as General Contractor for this project, and

That, the contracts for the individual components of the project be engaged in an orderly fashion to ensure that the construction proceeds smoothly to an early completion, and

That the project budget in the total amount of $ **106,645** (summary attached) be approved by the Congregation and That the Working group be authorized to proceed with construction subject to all necessary external approvals, providing the project stays within the approved funding amount of $ **116,800**

Submitted by

Sekera Chokani, Trustee

Ralph Cox, Trustee

Glen Rye, Trustee

Melinda Sowden, Trustee

Donna Wauchope, Trustee

Date

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Keswick United Church

C.E. Roof project

- Submitted for Presbytery review and approval February,2010

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1 **Keswick United Church**

C.E. Roof project

2 Objectives of Roof project

- To firstly stop the leaks – fix the roof
- Secondly to use a new design to try and change the look to Community of this facility
- Spruce up our image and hopefully make Keswick United a more desirable destination of the Faith Community in our Town

3 History of Project

- In the late 1950's, KUC constructed a Christian Education wing addition, which was designed with a flat roof.
- Exterior of this addition has remained unchanged since the original construction

4 Keswick United church

- This flat roof has been repaired 4 times since installation
- The first repair involved the placement of additional insulation through 4" fibre bd. which has become the source of recurring problems
- New membrane (18 yrs ago) and patching since, has provided a seal until the last 4 yrs
- Rainfall leaks are plentiful and caught with plastic sheets and buckets

5 Background to our Design

- Repair estimates for new flat roof quoted 4 years ago at $ 72K
- Roof needed to be taken down to bare wood and built again – Fibre bd has shifted
- Insulation value would still be low S.B. R40
- Roof fix just a part of the issue
- In addition image poor – community comments – "Church with the portables attached"
- Opportunity to fix "Roof" problem as well as to update Church community image

6 Keswick Community

- Keswick is a growing community – 25,000+
- KUC should be part of that growth – but has not been too date – do we attract newcomers with our existing image ?
- New focus of roof replacement may solve both issues
- Suggestion of a "peaked" replacement roof seemed to address that focus
- Congregation agreed on the design approach

7 Interior Situation

- Interior damaged by ongoing leaks
- Concern re possibility of changes required to address dampness
- Rear section was designed to allow options for repairs with the use of scissor trusses
- Existing rear rooms supported by posts and beams; also flat roof area

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- Restricts access for large functions

8 Interior Situation, cont'd

- Plans call for Scissor trusses over this area to ensure support is from wall to wall
- Allows for beams and posts to be removed when funds permit and the option of cathedral ceiling across the entire rear section.
- Allows for opening of both meeting rooms to service larger church functions, receptions rentals, etc
- Assists in the interior removal of damaged roof from moisture without exposing interior to the elements

9 Interior view – Leaks/ceiling

10 Project History

- Long time member left a bequest of $100,000 specifically for this project – opened the door to seriously begin review
- Architect engaged to review existing structure and assist with review of options
- Process determined that the peaked roof was the best to follow and available funds should cover
- Final decision point was the enhanced insulation value allowed under the peaked roof
- Trustees and Official Bd agreed to act as General Contractors by Committee to save funds

11 Project History, cont'd

- Committee is costing components using talents of a Congregation member familiar with this industry
- Sub-trades quoted and to be engaged for individual components
- Cost components estimated at $107,000

12 Financing of Project

- Bequest provides pool of $ 100,000
- Congregation agreed in 2009 budget to commit $ 7,500 annually to assist if needed
- Individual donations also rec'd towards project
- Funds as of Dec 31st $ 104,300
- KUC owns a vacant lot sale beside the Church which is listed for sale
- Proceeds when finalized should produce a return of our costs paid of approx $ 15K

13 Next Steps

- Annual Meeting on Jan 31st will be presented with costing and construction details
- Congregation requested to discuss and approve
- Submission to Presbytery will follow for their meeting on Feb 20th 2010 to again discuss and hopefully get final approval to proceed

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Ardtrea UC Lift Proposal

CAPITAL ASSISTANCE: CHURCH MODERNIZATION & IMPROVEMENT GRANTS — CA 9A

APPLICATION FORM
CHURCH MODERNIZATION AND IMPROVEMENT GRANT

Please read the regulations in the policy. The Secretary of Presbytery forwards **TWO** signed copies to the Conference for endorsement. In turn, the Conference forwards **ONE** copy to General Council Congregational, Educational, and Community Ministries (CECM).

The application must be submitted to and approved by presbytery, endorsed and signed by Conference and approved by the CECM Financial Support Group **BEFORE IMPROVEMENT COMMENCES.** All applications must include a financial statement and balance sheet for the latest year-end as well as a current-year operating budget and financial statement. Include estimates for work and brief details on improvement.

Name of Charge: Severn Bridge Pastoral Charge
Name of Preaching Point: Ardtrea United Church
Building: Location in Severn Township, Simcoe County, 4 km. north of Orillia, Ontario
Address 3601 Menoke Beach Rd., RR#3, Orillia, Ontario L3V 6H3
Amount of Insurance $ 1687.10 # of Households 50
Salary Paid Minister $ 40,401.00 (JAN 2010) Minister's Travel Allowance $ 5200.00
☑ Order of Ministry ☐ Designated Lay Minister
Have you received a Church Modernization grant in the past? ☐ Yes ☑ No

MODERNIZATION IMPROVEMENT PLAN

Total Cost $ approx. $45,000.00
Cash on Hand $ 24,286.47
Grant Requested $ 5000.00
Balance $ 15,713.53
How will the balance be financed? Loan from congregational member.
Expected date of completion September 2010
Committee/Board to whom cheque is payable Ardtrea United Church

Official Board Action

It was moved by Richard Corbett and seconded by Diane Robinson and carried that the Trustees be authorized to make application to Congregational, Educational, and Community Ministries for a grant of $ 5000.00 to assist in the modernization and/or improvement of the church at the above location, and to apply to presbytery for formal approval.

February 1, 2009 — *Date of Meeting*
Diane McKinzey — *Signature of Chairperson or Secretary*

Presbytery Action

The foregoing application was duly considered at a meeting of _____ Presbytery and approved.

Date of Meeting — *Secretary of Presbytery*

Conference

Endorsed by:

Name and Title — *Date*

Priority: High _____ Medium: _____ Low: _____

Financial Resources Handbook — *Page 1* — *CECM – March 2008*

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POLICY

The Church Modernization and Improvement program has been approved by Mission through Finance effective January 1, 2007. The program is part of the Congregational Section of the Capital Assistance Fund and is used to assist congregations in keeping their church buildings in functional and safe condition. The total amount available in this fund for any one year is determined by Mission through Finance Advisory Group based on a portion of the annual interest earned in the Capital Assistance Fund for the previous year.

A grant may be provided to a **congregation** on a dollar-for-dollar matching basis **within any six-year period** for pastoral charges with an annual income of up to $150,000.

The maximum matching grant of $5,000 is for each congregation of a pastoral charge.

It is not necessary for a congregation, if it is eligible, to use all of the **$5,000** at one time. For example, a congregation can request **$3,500** one year and reapply for another **$1,500** the following year.

Where the cost of the project is considerably in excess of **$10,000**, application may be made for a loan toward the balance from the Capital Assistance Fund. The Capital Assistance loan will be based on the TOTAL cost of the project LESS the total of the amount of the Church Modernization and Improvement Grant and the matching dollars from the pastoral charge.

Applications are to be submitted before work begins.

Regardless of the number of applications sent in, the Conference must set these in priority order. If only one application is sent in and it is considered by the Conference to be low priority, this should be noted.

On completion of the project, the congregation will provide a cost summary of actual work done (accompanied by supporting invoices) for the Conference Staff Officer, who forwards it with his/her recommendation to the Financial Support Group. A cheque will then be issued to the congregation.

In the case where the grant has not been disbursed within one year of being approved, the application must be resubmitted for confirmation that funding is still available. When there are any substantial changes in the project, a new application will be submitted through the courts of the church.

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Grant applications will include

(i) a proposal of improvements (description of work to be done) and a quote of estimated costs of all work to be undertaken

(ii) financial statements (assets and liabilities and balance sheet) for the latest year-end, the current-year operating budget for the congregation, as well as the latest quarterly statement

(iii) presbytery and Conference approval indicating the congregation requires financial assistance

Applications will be reviewed on a regular basis by the Financial Support Group (FSG).

Pastoral charges with income up to $150,000 per annum may qualify, depending on other assets they may hold.

Note: An amount of up to $215,000 is allocated for this program for 2008.

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Grant Application for Ardtrea United Church, of the Severn Bridge Pastoral Charge.

Proposal of Improvements:

Ardtrea congregation is undertaking to install a lift, to make our church accessible to those with disabilities. The main entrance to our church is at ground level, so no ramp is necessary. However, once inside the vestibule, there are steps up to the sanctuary and steps down to the church hall. At the February 3, 2008 Annual Meeting of the congregation an Elevator Committee was established to raise funds for this project. Fund raising has been ongoing since that time. In 2009 the chair of the Trustees was instructed to obtain a quote from the Central Ontario Elevator Co. Ltd. We have received approval from Living Waters Presbytery to undertake this project.

Consequently, we have received a quote (see attachment) of $29,960.00 to install a 3 Stop Genesis Accessibility Lift (see pictures and specifications included with this proposal). Additional costs include: the demolition of a portion of the concrete steps which currently occupy the spot where the elevator will go; excavation of the space; architectural drawings; building permit; finish carpentry work. With the additional work to be done on this project, and the inevitable cost overruns, the Property and Finance Committee estimates this project in total to cost approximately $45,000.00.

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Central Ontario Elevator Co. Ltd.

3-200 Memorial Ave., Suite #124
Orillia, ON, L3V 5X6
Tel: 705-792-6904
Fax: 705-835-0431
Email: coecompany@yahoo.ca

Date: October 28, 2009

Re: New Genesis Vertical Lift GVL SW 120 model

Attn: Peter Hewitt
3601 Menoke Beach Road
Ardtrea, Ontario
PH: 705-325-8549
Email: phewitt@sympatico.ca

Central Ontario Elevator Co Ltd is pleased to submit this quotation in the amount of $ 29 960.00 (Twenty Nine Thousand Nine Hundred Sixty Dollars) to supply, deliver and install ONE 3 Stop Genesis Accessibility Lift (corner car).

Features	**Units (Imperial)**
Capacity	750 lbs
Speed	17 fpm nominal car speed
Travel	approx 114 inches
Landing served	3
Openings	3 (one front, two side)
Opening Size	36 inches front, 42 inches on side
Platform Size	42 x 60 inches
Additional Features	includes auxiliary battery power, arrival gong and digital floor display, call stations in frames, all doors with glass inserts

Warranty----------12 months warranty against defective materials

The following is not provided in this quote and is to be provided by others:

1. 15 Amp 120 Volt circuit.
2. Legal hoistway as per Drawings

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All materials will remain the property of Central Ontario Elevator Co. Ltd. until paid in full.

Our Terms of Payment are:

25% due upon signing of contract
60% due upon arrival of material on site
15% due upon completion

In finding favour with this proposal please sign and initial below and return to our office for approval.

Should you have any questions regarding this quote please do not hesitate to call 705-792-6904.

This quote is good for 90 days from date of issue.

Delivery time as of October 28, 2009 is 6 to 8 weeks.

Acceptance:

Signature: _____

Name: _____

Title: _____

Respectfully Submitted:

_____
Lawrence Houben
Central Ontario Elevator.Co. Ltd

Date: _____

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35

ARDTREA UNITED CHURCH
FINANCIAL STATEMENT
FOR THE YEAR ENDING
DECEMBER 31, 2009

Opening Balance as of January 1, 2009		$ 20,066.37
INCOME		
Envelopes	26,167.50	
Cash	1,772.45	
Mission & Service	5,443.00	
Donations	370.00	
Memorial Fund	885.00	
Fund Raisers		
Meat Pies	3,635.91	
Beef Dinner	1,568.00	
Strawberry Dinner	1,513.55	
Apple Pies	8,773.00	
Turkey Dinner	1,520.00	
Christmas Wreaths	268.00	
To Be Returned to Heritage	200.00	
Books to Heritage	30.00	
Heat Rebate	600.00	
GST Rebate	267.57	
Observer	30.00	
Christmas Books	32.00	
Local Outreach		
Adam Goodwin	2,331.33	
Lighthouse Mission	634.00	
Jessie's Fund	962.00	
Christmas Families	1,115.00	
Global Outreach - PUB	563.00	
Elevator Fund	18,970.00	
TOTAL INCOME	77,651.31	

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Ardtrea United Church
PROPOSED BUDGET
FOR 2010

	2010	2009
INCOME		
Envelopes	26,200.00	26,590.00
Cash	800.00	700.00
Fund Raisers	12,000.00	12,000.00
Donations	850.00	1,000.00
Rebates	900.00	900.00
TOTAL	40,750.00	41,190.00
EXPENSES		
Central Treasurer	31,866.00	32,406.00
Hydro	1,600.00	1,600.00
Fuel	4,000.00	3,800.00
Bldg. Mtce.	500.00	500.00
Church Supplies	700.00	700.00
Caretaker/Suppl.	200.00	200.00
Worship & Outr.	200.00	200.00
Contingency Fund	1,000.00	1,000.00
Charitable Requests	200.00	200.00
Miscellaneous	400.00	500.00
Bank Charges	84.00	84.00
TOTAL	40,750.00	41,190.00

(Monthly Average Income Needed $3,395.84)
Prepared by Mary McGrath
October 27, 2009

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ARDTREA UNITED CHURCH
Financial Statement
Last Quarter - October 1 - December 31, 2009

OPENING BALANCE October 1, 2009		$ 26,329.18
INCOME		
Envelopes	6,479.50	
Cash	1,008.45	
Mission & Service	1,350.50	
Donations	20.00	
Local Outreach		
Jessies' Fund	20.00	
Lighthouse Mission	359.00	
Christmas Families	1,115.00	
Fund Raisers		
Apple Pie Days	8,773.00	
Turkey Dinner	1,520.00	
Christmas Wreaths	268.00	
Elevator Fund Donations	8,625.00	
Miscellaneous	292.00	
Globel Outreach - PUB	489.00	
TOTAL INCOME	30,319.45	
EXPENSES		
Central Treasurer	8,101.38	
Mission & Service	1,350.50	
Hydro	343.66	
Fuel	1,324.70	
Caretaker & Supplies	422.27	
Building Maintenance	712.74	
Outreach Paid Outs	2,081.27	
Elevator Fund Paid Outs	132.10	
Pie Day Expenses	1,260.50	
Dinners Expenses	131.09	
Advertising	91.10	
Miscellaneous	669.83	
Bank Charges	21.00	
TOTAL EXPENSES	16,642.14	
CLOSING BALANCE AS OF DECEMBER 31, 2009		$ 40,006.49

Prepared by Mary McGrath
January 8, 2010

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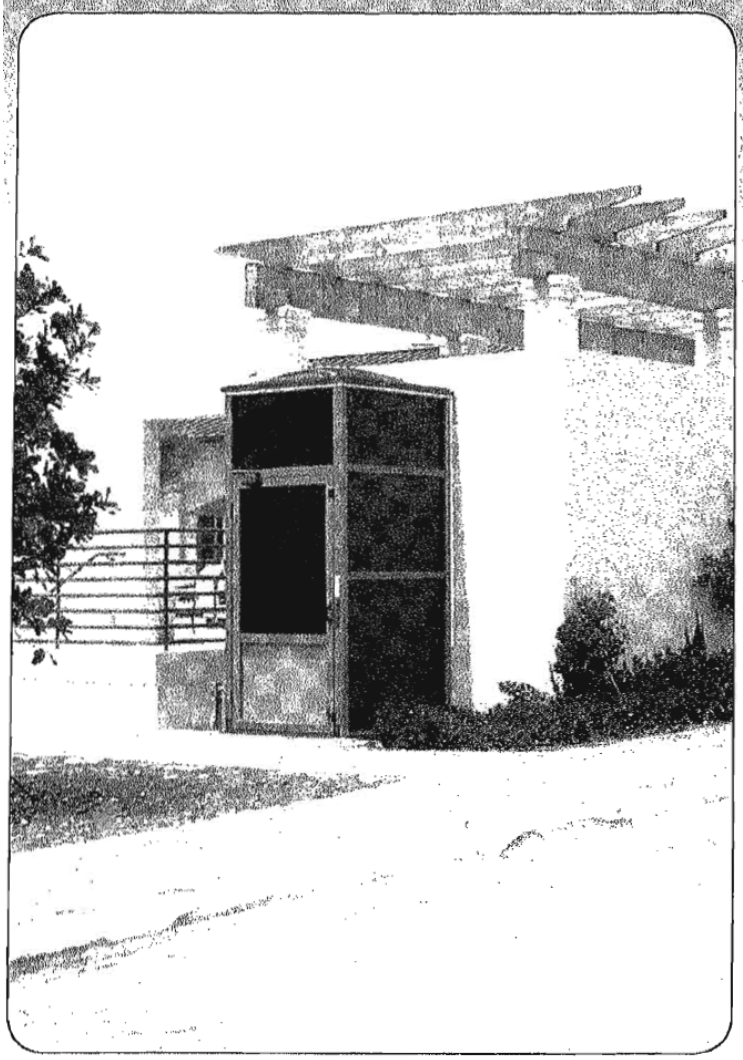
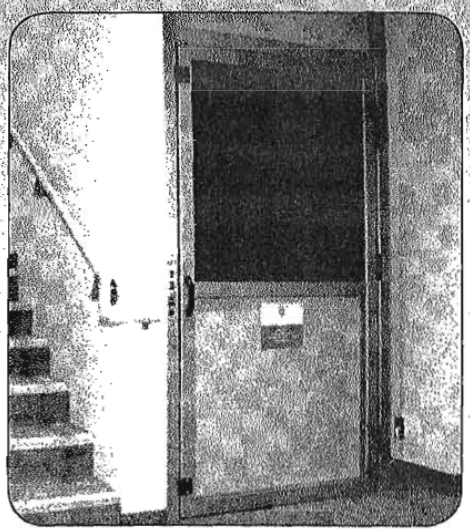
GARAVENTA LIFT
Creating An Accessible World

Garaventa Wheelchair Lifts

GENESIS VERTICAL LIFT

Enclosure and Shaftway models - for lifting heights up to fourteen feet





The garaventa genesis is a vertical platform lift designed to proved access into or within public buildings. It travels inside a complete, self-contained enclosure, as shown, or can be located in a shaftway constructed by others. Our unique, anodized aluminum design is strong, durable and attractive.

www.garaventa.ca

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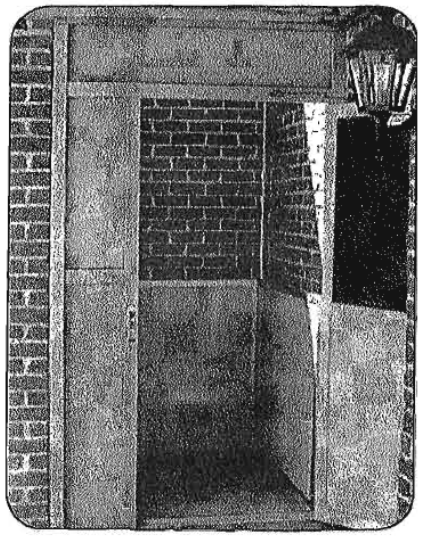
Shaftway Model

The Genesis Shaftway Model fits inside a vertical runway that is built by others in accordance to Garaventa Lift specifications. The system consists of a drive mast, passenger platform and doors or gates. The shaftway can be completely enclosed, much like an elevator shaftway, or it can be open at the upper landing. A variety of doors and gates are available.



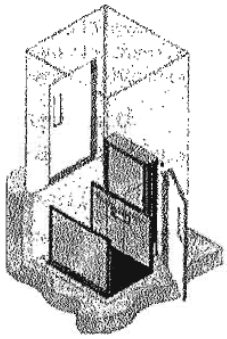
The lower landing of this Genesis Shaftway Model was designed with filler walls.

Applications:

Schools, churches, public buildings, clubs and residences

Standard Features

- Choice of Leadscrew or Continuous Mains Powered Hydraulic drive with an auxiliary power system
- Leadscrew drive - for lifting heights up to 3734mm (147")
- Hydraulic drive - for lifting heights up to 4343mm (171")
- Certified electric interlocks and automatic closer for doors and gates
- Sturdy 16 gauge galvanized steel platform side walls: 1070mm (42 1/8") high
- Directional control switches and emergency stop switch
- Grab rail on platform side wall panel
- Keyless operation

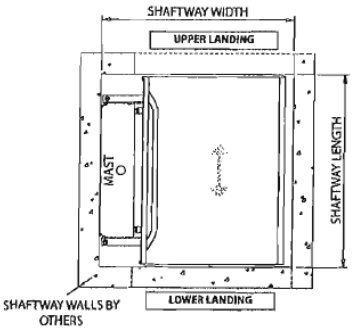


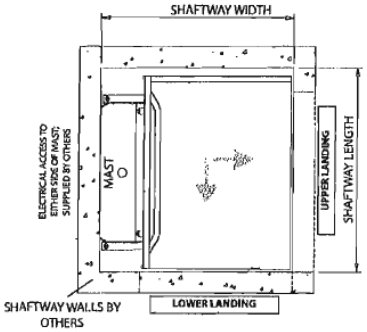
Optional Features

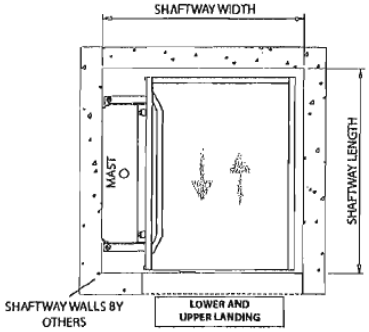
- Power Door Operators (ADA compliant)
- Custom platform sizes available
- Illuminated and tactile constant pressure directional buttons
- Arrival gong and digital floor display
- Anodized aluminum doors/gates with Plexiglas panels or fire rated doors
- Choice of RAL colors
- Autodialer phone (ADA compliant)
- Keyed operation
- Battery powered emergency lowering (Leadscrew drive only)
- Full time battery operation (Hydraulic drive only)
- Custom applications (Consult Garaventa Lift)

Genesis Shaftway Dimensions

(for more detailed technical information refer to the Genesis Design and Planning Guide)







	Shaftway Straight Through			
Platform Size	Shaftway Width	Shaftway Length	Platform Width	Platform Length
Compact	1353mm [53 1/4"]	1295mm [51"]	914mm [36"]	1257mm [49 1/2"]
Standard	1400mm [55 1/8"]	1409mm [55 3/8"]	962mm [37 7/8"]	1370mm [53 7/8"]
Mid-Size	1400mm [55 1/8"]	1561mm [61 3/8"]	962mm [37 7/8"]	1522mm [59 7/8"]
Large	1552mm [61 1/8"]	1561mm [61 3/8"]	1089mm [42 7/8"]	1522mm [59 7/8"]

Shaftway 90° Entry/Exit			
Shaftway Width	Shaftway Length	Platform Width	Platform Length
1310mm [51 5/8"]	1338mm [52 3/4"]	955mm [37 5/8"]	1216mm [47 7/8"]
1357mm [53 3/8"]	1451mm [57 1/8"]	1002mm [39 1/2"]	1329mm [52 3/8"]
1357mm [53 3/8"]	1603mm [63 1/8"]	1002mm [39 1/2"]	1482mm [58 3/8"]
1509mm [59 3/8"]	1603mm [63 1/8"]	1129mm [44 1/2"]	1482mm [58 3/8"]

Shaftway Encl. On / Off Same Side			
Shaftway Width	Shaftway Length	Platform Width	Platform Length
1353mm [53 1/4"]	1338mm [52 3/4"]	914mm [36"]	1216mm [47 7/8"]
1400mm [55 1/8"]	1451mm [57 1/8"]	962mm [37 7/8"]	1329mm [52 3/8"]
1400mm [55 1/8"]	1603mm [63 1/8"]	962mm [37 7/8"]	1482mm [58 3/8"]
1552mm [61 1/8"]	1603mm [63 1/8"]	1114mm [43 7/8"]	1482mm [58 3/8"]

(Entry/Exit Adjacent to Mast)

- See separate drawings in the Genesis Design and Planning Guide for door details.
- Platform dimensions are clear inside dimensions.
- Ramp required for floor mount
- If the tie back rail (spreader bar) is to be used to attach the mast to the shaftway wall, the shaftway width dimension will increase by 38 mm [1 1/2"]

www.garaventa.ca

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Central Ontario Elevator Co. Ltd
3-200 Memorial Ave, Suite 124
Orillia Ontario L3V 5X6
PH: 705-692-6904
FX: 705-835-0431

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VAL - Vertical Accessibility Lift

Conquest's vertical accessibility lift is a versatile and effective solution to overcome barriers, providing a vertical platform lift suitable for both public and private applications. We believe the VAL is the best value for your dollar, with a powerful hydraulic system and safe, reliable operation. Available for both indoor and outdoor use, in a hoistway or out, the VAL is a superb accessibility solution that is both easy to install and use. A space effective solution to differing barriers, this lift may be used to overcome travel heights of up to 14 feet. Weight capacities for the VAL range from 500-700 lbs. and its design meets the appropriate safety code requirements that are today's standard.

VAL - 48" to 168"
2 or 3 stop - 3" to 168" of travel in a hoistway with a pit and with a bottom door and a top gate

VAL - 48" to 168"
2 - stop - 3" to 168" of travel, no hoistway without a pit. Flip up ramp and top gate.

VAL - 48" to 168"
2 or 3 stop - 3" to 168" of travel in a hoistway with a pit and fire rated doors.

Top Gate

Fire Rated Door

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VAL - E (Enclosure)

Similar to the VAL this model is a self-contained platform lift that exceeds industry standards and expectations. Although similar however, the VAL E proves to differ in terms of its enclosure and customizable options. More visually appealing, the VAL E is an enclosed lift, offering an alternative to the vertical accessibility lift (VAL). Available with a domed roof and with a ventilation system, this enclosure lift offers several personalized features. This model is standard with aluminum trim and inserted panels which are available in tempered safety glass, plexi-glass (bronze or clear) or painted steel. The enclosure may be further customized in stainless steel or brass trim to allow the specifier to upgrade their design. With features such as these, the VAL E allows customizable access for both public buildings and private residences.

VAL E - 48" to 168"
2 or 3 stop - 3" to 168" of travel, without a pit, a ramp with bottom door and a top gate with an enclosure.

VAL E - 48" to 168"
3 stop - 3" to 168" of travel with a pit.
Full enclosure with 2 full doors and top gate.

VAL E - 48" to 168"
2 or 3 stop - 3" to 168" of travel with a pit.
Full enclosure with full doors, extended enclosure at top landing with a door.

Full Enclosure

Bottom Door

Standard Colour

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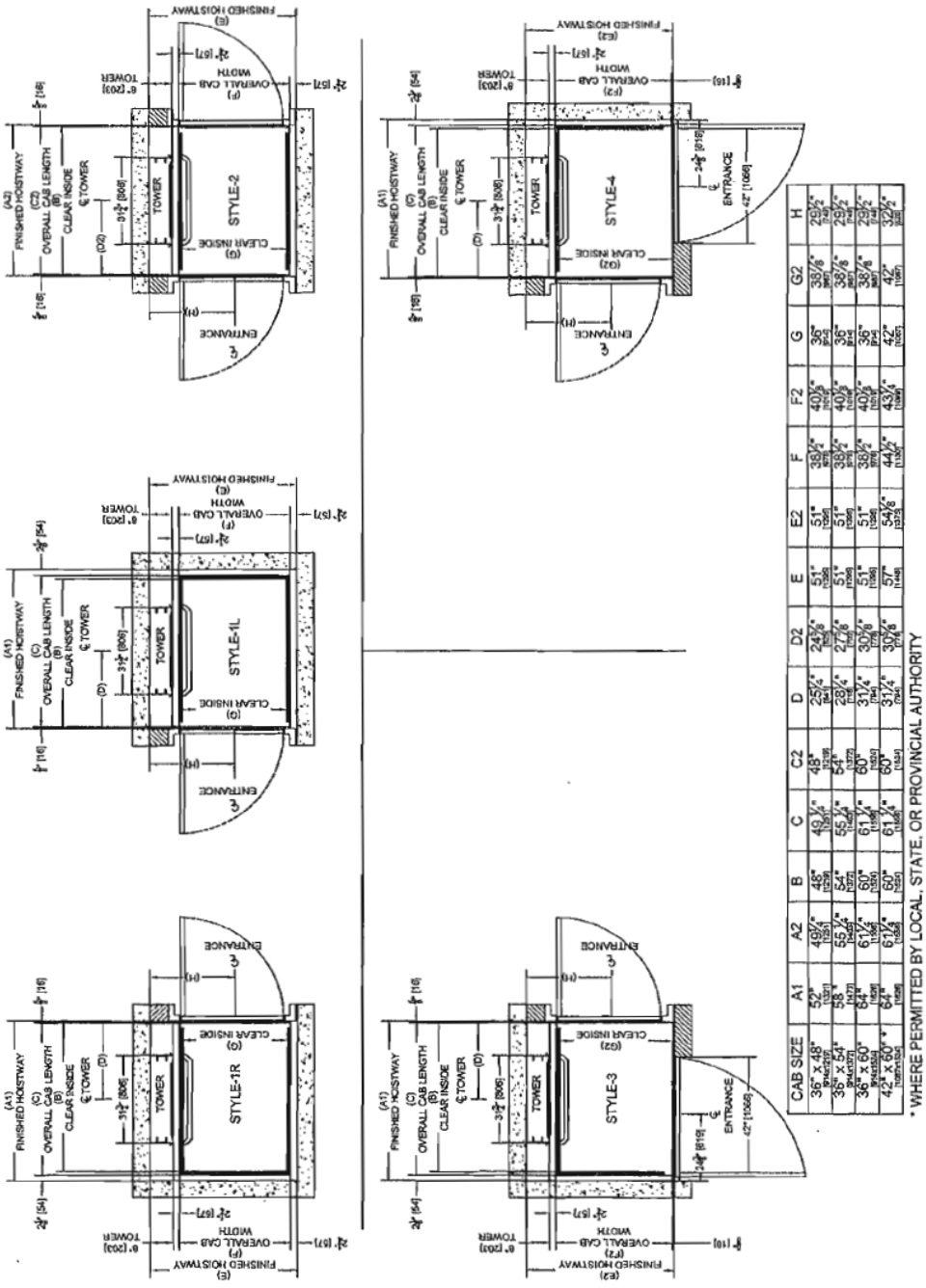
VAL Hoistway Dimensions



CAB SIZE	A1	A2	B	C	C2	D	D2	E	E2	F	F2	G	G2	H
36" x 48" (914x1219)	52" (1321)	49½" (1257)	48" (1219)	49½" (1257)	48" (1219)	25¼" (641)	24⅜" (619)	51" (1295)	51" (1295)	36½" (918)	40½" (1029)	36" (914)	38⅛" (968)	29½" (749)
36" x 54" (914x1372)	58" (1473)	54" (1372)	54" (1372)	55½" (1407)	54" (1372)	28¼" (718)	27⅝" (702)	51" (1295)	57" (1448)	38½" (978)	40½" (1029)	36" (914)	38⅛" (968)	29½" (749)
36" x 60" (914x1524)	64" (1626)	61¼" (1556)	60" (1524)	61¼" (1556)	60" (1524)	31¼" (794)	30⅝" (778)	51" (1295)	57" (1448)	38½" (978)	40½" (1029)	36" (914)	38⅛" (968)	29½" (749)
42" x 60" (1067x1524)	64" (1626)	61¼" (1556)	60" (1524)	61¼" (1556)	60" (1524)	31¼" (794)	30⅝" (778)	57" (1448)	63⅛" (1603)	44½" (1130)	43¼" (1099)	42" (1067)	42" (1067)	32½" (826)

* WHERE PERMITTED BY LOCAL, STATE, OR PROVINCIAL AUTHORITY

THE UNITED CHURCH OF CANADA
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LIVING WATERS PRESBYTERY

Personnel Commission

Minutes of Meeting Held February 20, 2010

The Living Waters Presbytery Personnel Commission met at Grace United Church, Barrie. Nina Fulford presided and acted as Secretary with Jane Wetelainen (Pastoral Relations) and George Moore (Education and Students)

IN ATTENDANCE Nina Fulford (Chair)

Pastoral Relations

Rick McKinley	Joy Crawford	Elaine Lush	Jane Wetelainen
Dennis Posno	Jan Aylward	Murray Nutt	Paul Dempsey
Lori Hill Avendano	Joe Gaspar	James Clubine	Tina Bax

John Towsley (905-235-2555; johnt@bwyze.com)
Janice Baker ((905-722-4187; Janice.baker@sympatico.ca; Knox Sutton)
Tim Beard (Pathways)

Education and Students

Carley Wortman	Pat Edmonds	Sue Wood	George Moore
Linda Mather			

ABSENT/REGRETS

Linda Butler	Judith Flemming	Bruce Roffey	Betty Lou McNabb
Gordon Burgess	Phil Dallimore	Heather Power	Don Powell
Jean Becroft	Andrew Comar	Todd McDonald (Staff)	
Fran Watterworth			

QUORUM
Total members Present: 20 Quorum required: 1/3 of 32

1. CALL TO ORDER AND WORSHIP
Nina led us in prayer.
John Towsley, Janice Baker and Tim Beard were introduced to the group.

2. APPROVAL OF THE AGENDA
MOTION: Moved Jan Aylward/Joe Gaspar that the agenda be adopted as circulated with additions. **CARRIED**.

3. APPROVAL OF MINUTES OF JANUARY 13, 2010
MOTION: Moved by Jan Aylward/Elaine Lush that the minutes of January 13, 2010 be accepted as circulated. **CARRIED**.

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4. REPORT FROM REV. TODD MCDONALD (on vacation)
Todd has offered training to the Ministry and Personnel Committee of Regent Park/Forest Home. He will offer brief day or evening workshops in both Living Waters and Northern Waters Presbytery.

5. BUSINESS DERIVING FROM THE MINUTES
a) Chaplaincy for Living Waters Presbytery. (Todd McDonald & Rick McKinley)
2 chaplains would be sought; honoraria and travel costs suggested. A rough draft was presented, changes suggested. Dennis Posno will assist with a final draft to be sent to all Commission members before the next meeting.

b) Sexual Abuse Survey: Jan Aylward will respond to the survey on our behalf.

c) Governance and organization within the commission
Patti Rodgers will be asked to send confirmation letters to pastoral charges when JNAC or JSC reports are approved. These letters will include copies of the MOTIONs made.

d) Remit on call or settlement: George Moore will lead the full presbytery through this during plenary session. Nina prepared a brief summary that was circulated. It noted our support for the change.

e) Conference Call List: A list of those available for Conference calls will be compiled.

f) Personnel Minister Job Description received for information.

g) Police Record Checks. BackCheck is no longer an option. Level 2 checking must be made a local police stations. Forms are to be viewed by 2 Charge M&P members. A copy will be sent to Patti Rodgers for Presbytery files.

WE SUBDIVIDED INTO PASTORAL RELATIONS AND EDUCATION AND STUDENTS

2. ***REPORT FROM PASTORAL RELATIONS***

- Jan Aylward chaired the meeting, Jane Wetelainen took the notes.

a. **St. James, Parry Sound** Child & Youth Positions

MOTION #1 that the Living Waters Presbytery, through its Personnel Commission, authorize a subcommittee to review the request of St. James Centennial Parry Sound Pastoral Charge for a request for categorization for two new positions and to act on behalf of the presbytery. The positions are: Youth Group Facilitator, 4hours per week and Children's Worship Coordinator, 8 hours per week.
MOVED**:** Dennis Posno; SECONDED: Lorraine Hill-Avendano **CARRIED**
**Jan Aylward, Elaine Lush, and Janice Baker will do this

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b. **Re: Rev. Lesley Clare**, a letter requesting a current police check has now been sent by Secretary Rev. Robin Wardlaw

b. Transfer Rev. Heather Graham

MOTION #2 that the Living Waters Presbytery, through its personnel commission transfer the Rev. Heather Graham effective Feb. 20, 2010 to Northern Waters Presbytery both within Toronto Conference.
MOVED: Dennis Posno; SECONDED: Paul Dempsey **CARRIED**

c. **Transfer Susan Eagle**

MOTION #3 that the Living Waters Presbytery, through its Personnel Commission request that Rev. Susan Eagle be transferred from Middlesex Presbytery, London Conference, to Living Waters Presbytery, Toronto Conference, effective July 1, 2010. *****NB – check her originating presbytery – this was covered at our January meeting, perhaps the record of the action of the originating presbytery has not been completed
MOVED: Joe Gaspar; SECONDED: Joy Crawford. **CARRIED**

d. Midhurst Joint Search Committee

MOTION #4 that the Living Waters Presbytery, through its Personnel Commission, accede to the request of the Midhurst Pastoral Charge, Living Waters Presbytery, and approve the ~~appointment~~ Call of Rev. Audrey Brown effective July 1, 2010, full time, with the following terms for category F: Salary $42, 533, Housing $23,000, basic telephone, financial support for study $1,300 and all other terms according to *The Manual*; (pending receipt of current police records check) and that the Living Waters Presbytery, through its personnel commission, request that Rev. Audrey Brown be transferred from Belleville Presbytery, Bay of Quinte Conference to Living Waters Presbytery, Toronto Conference, effective July 1, 2010.
MOVED: Dennis Posno; SECONDED: Tina Bax **CARRIED**

>It was noted that we need to develop a standard of practice for call forms, (like do we need to spell out an amount for basic telephone).

e. Pathways Tim Beard excused himself because of "conflict of interest."

MOTION #5 that MOTION #1 and MOTION #2, Living Waters Presbytery Personnel Commission Minutes December 13 2009, be reconsidered.
MOVED: Elaine Lush; SECONDED: Paul Dempsey **CARRIED**

MOTION #6 MOTION #1: as per *The Manual*, section 046.1 that Rev. Mary Joseph be dismissed without cause from Pathways Mission Unit, effective immediately with salary and benefits to March 30, 2010 pending legal advice from Conference Office.
MOVED: Dennis Posno; SECONDED: Elaine Lush **DEFEATED**
MOTION #7 MOTION #2: Out of concern for the vision planted at Pathways Mission Unit, that the Living Waters Presbytery continue to support the mission unit by:

- Appointing Rev. Linda Butler as supervisor to the mission unit

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- Working with Pathways to provide for ongoing pastoral and worship support suitable for their emerging group culture so that such would be provided with no interruption
- To assist as soon as possible with the community's efforts to call to themselves the leader they need
- To assist as we are able to keep funding streams open to foster the growth of this mission unit

MOVED: Jan Aylward; SECONDED: Jane Wetelainen (in absence of Linda Butler)
DEFEATED

MOTION #8 that the Living Waters Presbytery through its Personnel Commission, affirm the recommendations forwarded to Pathways United Church Mission further to a conference call meeting of February 2, 2010,

a) That the proposed timeline be adjusted as a decision must be made by March 21, 2010 in order for the Vision and Church (Re) Development Commission to make its recommendations to the Presbytery for 2010 to 20111 and for the Personnel Commission to consider recommendations to reappoint the Rev. Mary Joseph 90 days before the end of her present Presbytery appointment.

b) We also recommend that the process focus clearly on Mary Joseph's learning goals as well as those of the Board.

c) Furthermore, we ask that the documents submitted by past Board members be considered as past of the history and that those past Board members be part of the process of information gathering.

MOVED: Paul Dempsey; SECONDED: Elaine Lush **CARRIED**
>It was noted that **Paul MacLean of Potentials**, who has been retained as a consultant in this matter, be kept apprised of our recommendations.

f. Regent Park-Forest Home

A meeting between Rev. Amy Lee of Regent Park Forest Home Pastoral Charge, Rev. Todd McDonald and Rev. Nina Fulford is still pending, having been deferred for illness.

g. Collier St. U.C. JNAC reps

Collier St. ~~JNAC~~ JSC reps are Lois Marshall and Rev. Glen Eagle.

h. **Brown's Corners and Victoria Square Pastoral Charges** still in planning stage, with Brown's Corners investigating possible sale of real estate, are thinking of ½ time plus ½ time sharing while talks continue. Elaine Lush, Rick McKinley and Ross Carson will continue in this ongoing planning process. A matter regarding **Rev. Bill Fritz's vacation time** is being dealt with by Nina Fulford.

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i. **Westmount Pastoral Charge** has decided following 3 focus groups in the congregation, to remain as a "covenanting congregation."

j. Coverage at **Burton Av. United Church** was reviewed, Rev. Kerrie Perry, Rev. Todd McDonald supplying the pulpit, Rev. Diane Knowles supplying for emergency pastoral care.

k. **Virginia Pastoral Charge** still under watch of Rev. Todd McDonald and Diane Graves still held to 10 hours/week.

l. **Moving expenses for Rev. Deb McMillan** have been sorted out.

m. **King City Pastoral Charge JNAC** slowly getting underway. A copy of a letter from Rev. Bill Biggar will be sent to Elaine Lush.

n. **Supervision at Bradford United Church (**during the illness of Rev. Ruth McDonald) was discussed, with all wishing to express concern for Rev. Carol McKinley and reassure her that if this supervisory role would be too much right now, we will cover this responsibility some other way and SHE SHOULDN'T WORRY!

o. **List of upcoming appointment renewals** tabled until March. The suggestion that we withhold appointment to those not enrolled in the ADP payroll company was questioned.

p. **Trinity United Church Uxbridge Ted Myers** has written us requesting that they be allowed to advertise for a position to fill their pulpit following the departure of the Rev. Alan Mills July 1, 2010.

MOTION#9 that we approve the request of Trinity United Church Uxbridge to seek their own supply for the period July 1, 2010 to June 30 2011 and that presbytery will consider appointing the person they select pending review of job description, terms and resume. It is strongly recommended that they seek the guidance of presbytery by having a presbytery member involved in their search.
MOVED: Paul Dempsey; SECONDED: Dennis Posno **CARRIED**

MOTION #10 that the Living Waters Presbytery through its personnel commission, initiate a Joint Needs Assessment process at Trinity United Uxbridge.
MOVED: Lorraine Hill-Avendano; SECONDED: Rick McKinley **CARRIED**

q. New Hope

Out of concern for diminishing Mission Support grants flowing to New Hope United Church Mission, **Rev. Jim Keenan and Catherine Hions** are offering their services to other presbytery ministries.

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r. The **relationship between the Personnel Commission and the Vision and Church (Re) development Commission** needs to be streamlined – our timelines leave us chasing our tails when it comes to appointments. This might be discussed at an Executive meeting to see what can be done to improve the situation.

s. **Travel for Meetings:**

It was noted that the **mileage** issue is still of paramount importance to those serving the Personnel Commission. The work demanded of this commission is mandated by *The Manual*, and will become harder and harder to accomplish if mileage is not available. It will be increasingly difficult to get presbytery reps to agree to serve on JNAC's and JSC's if this matter is not dealt with.

3. REPORT FROM EDUCATION AND STUDENTS

Pat Edmonds

1. Plans are under way to develop a policy that will provide a mentor/contact from this committee for each person who is declared a candidate.
2. Bob Clay's annual interview went well. Paper work – Form 206 – has been completed and he has been approved for ordination. He hopes to do a self-designed internship. Bob will meet with George Moore and Heather Power to discuss this.

MOTION by Carley Wortman/George Moore that Living Waters Presbytery confirm Bob Clay as a candidate for ministry in the United Church of Canada. **CARRIED.**

3. At the Conference Interview Committee approval was given for Andrea Wheaton to be ~~commissioned~~ recognized as a Designated Lay Minister and Christine Sloan to be ordained at the AGM in May. Lena Hartviksen has an interview with CIC on April 14th. She will meet with George and Heather in the near future.
4. Now that Rev. Heather Graham is in Northern Waters Presbytery a new mentor is required for Paul Shepherd. Some names were suggested and these individuals will be approached. George has spoken to Paul concerning his self-designed internship plan but to date nothing in writing has been received from Paul.
5. The Discernment Committee for Alex Constable is just underway but some confusion exists as the new booklet seems to explore only two avenues of ministry – ordained or diaconal – not the four previously available. George provided some clarification regarding the new process but more may be needed before the discernment process goes much further.
6. Other business: We will check with Todd McDonald regarding the current training for M&P Committees with the hope that the sessions could be advertised and include more interested people in the whole presbytery.

4. REPORT FROM RETIREES

Resignations from Rev. John Harries and Fritz and Brenda Schmidt were tabled until March.

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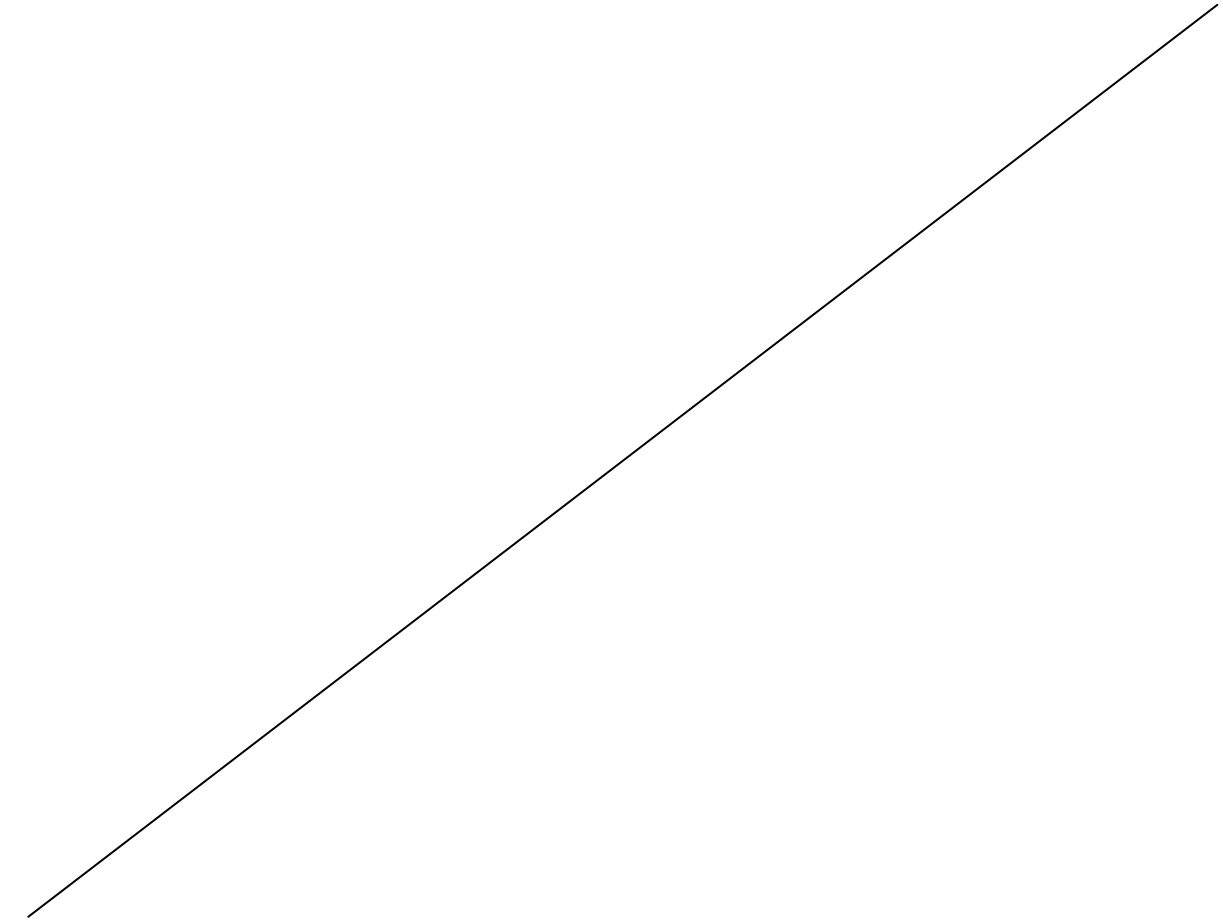
REJOIN PLENARY
We did not have sufficient time to complete our business. Worked part of lunch hour and rejoined plenary at 2:30 pm, instead of 2 p.m. as requested.

NEXT MEETING
Living Waters Personnel Commission will meet at the Guthrie office 1-4 pm on Wednesday March 10, 2010.

_____ _____

Chair Secretary



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SPIRITUAL DEVELOPMENT COMMISSION

Minutes of Meeting held February 20, 2010

The Living Waters Presbytery Spiritual Development Commission was called to meet on **February 20, 2010** at 11:00 a.m. at Grace United Church, Barrie, ON. Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

IN ATTENDANCE:

Executive Members: Nancy Knox
Order of Ministry: Leslie Sedore, Ross Carson, Pat MacDonald, George James, Sue Woods, Ruth Noble, Colin MacDonald
Laity: Andrea Wheaton, Lorraine Hook, Martha Wood, Linda Winson, Meg Jordan, Bill Stevens, Chris Peters, Ken Estabrooks, Barb Hendren

Corresponding Members:
The corresponding members to the Commission had been invited to attend by the Chair
Order of Ministry:
Laity: Guy Jackson
Staff: Jody Maltby

REGRETS:

QUORUM:
Total voting members Present: 17
Quorum required: 1/3 of 27 or 9 voting members
The Chair declared that quorum was achieved.

Nancy Knox called the meeting to order and distributed the proposed agenda. Attendance was taken by passing around the list and having the email list updated.

Business arising from the January 12, 2010 Commission meeting: Nancy reported that since our letter was sent to Presbytery Executive regarding funding for Camp Big Canoe and a similar letter was sent from the Executive to Toronto Conference, there has been no reply.

> **MOTION**: Moved by Meg Jordan, seconded by Ruth Noble, that Living Waters Presbytery forward $12,000.00 immediately to Camp Big Canoe so that they can proceed with their work. **CARRIED.** [Later it was decided to table the Motion in light of Bill Jermyn's report.]

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MOTION: Moved by Ross Carson, seconded by Pat MacDonald, that each congregation in Living Waters presbytery be asked to name a Sunday this spring to focus on Camping and to receive an offering for Camp Big Canoe. **CARRIED.**

Nancy Knox showed members a "We Are Camp" kit ($15.95) and suggested that each congregation purchase one for use in their congregation.

Bill Stevens noted that if the commitment from Presbytery and Toronto Conference is not honoured then the Camp Big Canoe marketing/fundraising team will need to raise more to allow Camp Big Canoe to operate this year.

Twenty one youth and leaders from Collier St. UC and Trinity UC attended Worshiplude.

MOTION: Moved by Bill Stevens, seconded by Chris Peters, that $500.00 from the Spiritual Development Commission funds be used to cover the expenses of leaders who went to Worshiplude. **CARRIED.**

Reports:

Presbytery Confirmation Programme – (Andrea and Ruth) - By now you will have received the registration information for the retreats. We presently have 31 people who have expressed an interest in attending the retreats. What is needed is funding. Northern Waters has a budget of $2000 for these retreats. Iis there a way that Living Waters can match that amount? Is there money left from the budget last year that we can access? How would we go about getting funding for these retreats?

Youth At Conference – (Ruth, Amanda and Monica) – We worked on a Vision statement based on the core values of youth ministry that were expressed. The result is this statement: *As Youth and Leaders we offer our core values: Youth Ministry in Toronto Conference is life giving, soul feeding. We come together to empower youth with a strong voice on relevant issues within the United Church of Canada, offering a broader community for education, mutuality, safety, worship and fun. We grow as Christians offering strong and flexible leadership with a passion and commitment to the Youth of Toronto Conference and to the wider circle of the National Church.*

There is a real desire to have a youth at conference event. We came up with a plan to work together, with Living Waters as the lead this year and it rotating throughout the Presbyteries. The proposal for a Youth and Young Youth at conference event is going to all the other presbyteries for their approval. We need to move forward on a registration form and get the word out quickly; again it comes down to funding. Of the $1500, how much can be allocated for this event?

AJ Levine and Small Group Leadership Training – (Karen [not present]) – proceeding as outlined in January's proposal.

Pastoral Care Training – (Cora) – no report

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Children's Ministry – (Meg, Linda and Gay) – nothing new to report, waiting to hear back from Amy Crawford. Meg suggested that we need to have a Book display to see resources available.

"Be The Change" – (Ross) - York Pines is involved in a Lenten study with an environmental focus for six weeks. He will share the results with the Commission at our April meeting.

Camp Big Canoe – (Bill and Barb) – need to send Patti Rodgers the proposed church bulletin announcement so she can email it to all the pastoral charges.

New Business:
A prayer cycle for the Presbytery (from Robin Wardlaw) – interested; will continue to pursue idea at next meeting.

United Church of Canada's 85th Anniversary – info. coming from head office. Ross interested in what other churches are planning. Will continue discussion at next meeting

Introduction of evolution/creation to young children – looking for available resources.

Reviewed budget as outlined in January meeting notes and reprioritized.

> **MOTION:** Moved by Colin MacDonald, seconded by Leslie Sedore, that we request from Presbytery $2000.00 for the Inter-Presbytery Confirmation program and $2000.00 for Youth at Conference. **CARRIED.**

Leslie Sedore mentioned that she and her family have a 29' canoe that holds up to 13 people that they would be willing to rent for various functions.

Meeting adjourned to attend plenary session of Presbytery.

_____ _____

Chair Secretary

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Vision and Church (Re) Development Commission

Minutes of Meeting held February 20, 2010

Attendees: Gail Adelman, Rev.Glenn Butler, Laurie Cook, Catherine Hions, Bob Harris, Bill Hurdman, Rev. Bev Irwin, Rev. Mary Joseph, Colleen Kirton, Beth Langhorst, Irene Lowry, Lois Marshall, Al McNaught, Ivor Roberts, Donald Spratt, Rev. Anna P. Taylor, Rev. Nancy Waterman **Regrets:** Carol Jones, Diane Lockhart
Guests: Lena Hartviksen, Dee Benoit

Welcome and Opening Prayer: Al McNaught welcomed everyone in attendance and Donald Spratt lead us in prayer.

Agenda: **MOTION** to approve the agenda by Lois Marshall; seconded by Catherine Hions; **CARRIED**.

Minutes of November 21, 2009 Meeting:
MOTION to approve by Bill Hurdman; seconded by Ivor Roberts; **CARRIED**.

Business Arising from the Minutes:
8. it was noted that the Living Waters Presbytery executive approved the addition of a representative from the co-ordinating committee and each commission to the committee that is developing the vision for the presbytery.
9. regarding the status of Victoria Square and Brown's Corners churches, it was noted that the JNAC is in a state of flux as they ponder the idea of sharing a minister
10. Rev. Bev Irwin indicated that a workshop on new church development might possibly occur in the fall

Correspondence: none

New Business:
a) Commission Meetings during Non-Court Months: Al reported that having summarized the responses from commission members, it was concluded that having a meeting with all members attending should not be attempted during non-court months and that individual Committees could arrange to meet on their own. Bradford Church and Holly Mission were suggested as possible locations. Saturday or daytime meetings during the week were not recommended.

b) TUCC Mission Grants: Al McNaught and Donald Spratt were present at the meeting when Toronto Conference assigned the amount of money that each Living Waters Mission was to be granted for 2010. Following is a summary of the outcome of that meeting.

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Details of Mission Grant Requests to Toronto UC Council

The maximum that each Mission can request for 2010 is $60,000 but because of the fact stated in the next paragraph. only a maximum of $30,000 will be paid prior to June 30/10. Toronto United Church Council made their decisions in December 09. The Motions passed are shown below for each Mission.

Congregations were reminded that under the restructuring process within Toronto Conference, all pastoral charges and missions receiving grants from the Church Development Fund are to be reviewed by their respective Presbytery before June 30th 2010. Continued support for the balance of 2010 will therefore also be subject to the outcome of these reviews.

Holly
MOTION: *That a grant of up to $30,000 be made to Holly United Church Mission (Living Waters Presbytery) for the period January 1st to June 30th 2010, subject to the provision of an updated five-year budget by March 31st 2010; and that the Church Development Committee work closely with the pastoral charge and Living Waters Presbytery in dealing with this matter, and determining appropriate grant levels for the second half of 2010.*

CARRIED

Painswick
MOTION: *That the requested funding of up to $60,000 to Painswick United Church (Living Waters Presbytery) be granted for 2010.*
CARRIED

New Hope
MOTION: *That a grant of up to $30,000 be made to New Hope United Church (Living Waters Presbytery), for the period January 1st to June 30th 2010, subject to the presentation by the pastoral charge of a balanced budget for 2010 by March 31st 2010; and that the Church Development Committee work closely with the pastoral charge and Living Waters Presbytery in dealing with this matter, and determining appropriate grant levels for the second half of 2010.*
CARRIED

Pathways
MOTION: *That a grant of $30,000 be made to Pathways United Church Mission for 2010.*

CARRIED

We understand that the level of grant awarded will come as a disappointment to Pathways. However, the committee considered the current application very carefully and felt obliged to take into account that Pathways currently has a large reserve of uncommitted funds. We hope these will be put to use for the ongoing work of the congregation through the operating budget to match the commitment made by the Church Development Fund to the core ministry of the congregation through this grant.

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Al McNaught and Ron Ewart have been working with New Hope Mission as they rework their budget. The merging of three congregations here has made a complicated situation. Prayers are needed for New Hope as they struggle with this situation.

Donald Spratt and Ron Ewart have been working with Holly Mission as they rework their budget. They now have a balanced budget for five years which is to be presented to their congregation on February 24th.

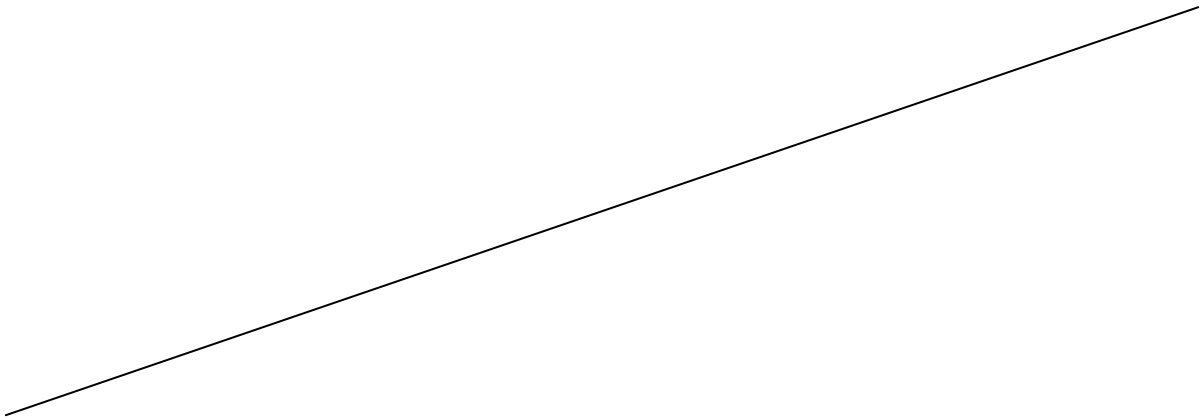
It was noted that Toronto Conference passed a MOTION that by April 14th presbyteries must report a statement of viability for each of the missions. The meaning of the word "viability" has lacked definition.

c) Funds from sale of Whitevale United Church Property: Toronto Conference has a sub-committee in the process of redefining the terms for distribution of funds such as these.

Committee Breakout Meetings:
A draft copy of a congregational survey for Living Waters Presbytery was distributed. We then broke into three groups to constructively criticize the survey and recommend changes. This continued over lunch. At 1 pm we reconvened to share the suggestions that came from each of the groups. Rev. Nancy Waterman has recorded these and will co-ordinate the revision of the survey. She will work with Al McNaught and Cathy Hions to finalize the survey. Rev. Mary Joseph offered to assist with a PDF format. The survey will be e-mailed to each minister with a covering letter.

The commission meeting was closed at 1:45 with a prayer by Catherine Hions.

Chairperson _____ Secretary _____
Al McNaught Lois Marshall



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PERSONNEL COMMISSION

Minutes of Meeting held March 10, 2010,

The Living Waters Presbytery Personnel Commission met at the Guthrie office. Nina Fulford presided and acted as Secretary with Jane Wetelainen (Pastoral Relations) and Pat Edmonds (Education and Students)

IN ATTENDANCE	Nina Fulford (Chair)	Todd McDonald (Staff)	
Pastoral Relations			
Rick McKinley	Linda Butler	Ted Daglish	Don Powell
Joy Crawford	Elaine Lush	Jane Wetelainen	Dennis Posno
Paul Dempsey	Lori Hill Avendano		
Education and Students			
Pat Edmonds	Sue Wood	George Moore	Heather Power
Retirees Association			
John Harries	Brenda Schmidt	Fritz Schmidt	Arlene Simms
ABSENT/REGRETS			
Judith Flemming	Jan Aylward	Murray Nutt	Bruce Roffey
Betty Lou McNabb	Gordon Burgess	Phil Dallimore	Joe Gaspar
James Clubine	Tina Bax	Carley Wortman	Linda Mather
Jean Becroft	Andrew Comar	Fran Watterworth	John Towsley
Janice Baker	Tim Beard		

QUORUM
Total members Present: 14 Quorum required: 1/3 of 32

1. CALL TO ORDER AND WORSHIP
Nina led us in a devotion on simplicity and prayer.

2. APPROVAL OF THE AGENDA
MOTION: that the agenda be adopted as circulated with additions.
Moved Rick McKinley **Seconded by Ted Daglish** **CARRIED.**

3. APPROVAL OF MINUTES OF FEBRUARY 20, 2010
MOTION: that the minutes of February 20, 2010 be accepted as corrected. Joy Crawford was listed as present twice. 4a) Should read Lefroy appointment of Svinda Heinrichs.
Moved by Jane Wetelainen **Seconded by Pat Edmonds** **CARRIED.**

WE SEPARATED INTO SUBCOMMITTEES AT 1:20 p.m.
When we reconvened at 3:15 p.m. retirees John Harries, Fritz and Brenda Schmidt and Arlene Simms were introduced to the commission members.

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Pastoral Relations

REPORT FROM PASTORAL RELATIONS Chaired by Paul Dempsey.

a) **Lefroy appointment**:

MOTION: that the Living Waters Presbytery through the Personnel Commission accede to the request of Lefroy United Church and appoint Svinda Heinrichs, candidate supply from May 1, 2010 to June 30, 2011 at 20 hours per week with volunteer secretarial assistance, with the following terms for candidate supply: salary $15,564, Housing allowance $7,200, basic telephone, financial support for study $1,700 and all other terms according to The Manual.

Moved by Rick McKinley Seconded by Linda Butler CARRIED

b) **Re: Rev. Lesley Clare** it was noted that a police check is not required where one is on disability.

c) **Re: Rev. Audrey Brown** (Midhurst United) a police check has been provided.

d) **St. James United Parry Sound Youth/Children positions categorization reviewed by Elaine Lush, Janice Baker and Jan Aylward and found to be in order.**

MOTION: that the Living Waters Presbytery through the Personnel Commission approve the categorization of the job description for a Congregational Designated Minister responsible for ministry with youth for 4 hours per week at $15.39/hr. and for a Congregational Designated Minister for ministry with children for 8 hours per week at $15.39/hr., with the proviso that St. James Parry Sound ensure these are registered with ADP payroll services.

Moved by Elaine Lush Seconded by Dennis Posno CARRIED

e) **Pathways**: questions regarding our conflicting timeframes around appointments and 90 day notices with Commission of Vision and Church (Re)Development were clarified, e.g. if we had to appoint then terminate, we would have to give 90 days notice from the date we decide to terminate.

f) **Conference Call subcommittee for Pastoral Relations emergencies**:

MOTION: that the Living Waters Presbytery, through the Personnel Commission designate a quorum of 7 persons for Pastoral Relations conference calls to deal with urgent matters.

Moved by Don Powell Seconded by Ted Daglish CARRIED

A list is being compiled of those willing to be part of such calls. The list will include Nina Fulford, Dennis Posno, Jan Aylward and others. List attached as page 7.

g) **Regent Park Forest Home Pastoral Charge:** Nina Fulford and Todd McDonald have met with Rev. Amy Lee to discuss the changes necessitated as she begins ½ time ministry.

h) We were updated on **Collier St. Joint Search**, which is “all good.”

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i) **Brown's Corners and Rev. Bill Fritz's vacation**: According to the The Manual, the pastoral charge is under no obligation to remunerate for forfeited vacation time. We recommend that he take a month off before the end of June, 2010, that he not be considered "pulpit supply" when preaching on Sundays he should be off, and that if he doesn't take the time off, he will forfeit. **Nina** will inform him via email.
It was further noted concerning Browns' Corners Pastoral Charge, that there is a congregational meeting this Sunday, March 14, 2010 to discuss matters pertaining to the Joint Search process and the possible sale of the building.

MOTION: that Rick McKinley be appointed presbytery representative to this meeting of the Browns' Corners Pastoral Charge congregational meeting, for March 14, 2010.
Moved by Joy Crawford **Seconded by Linda Butler** **CARRIED**

j) Update on **Westmount Pastoral Charge: JNAC** meeting scheduled for Thursday night, March 11, 2010.

k) Update on **Burton Av. United Church**: matters are well in hand while Pat MacDonald is on restorative care.

l) Update on **Virginia Pastoral Charge**, Rev. Diana Graves on long term disability, working 10hrs/wk with which the congregation is satisfied.

m) Concerns expressed by the Board and Ministry and Personnel Committee of **King City United Church** prompted a discussion.

MOTION: that Rick McKinley and Linda Butler be appointed to represent presbytery on a listening team to the King City United Church Official Board.
Moved by Lori Hill-Avendano **Seconded by Elaine Lush** **CARRIED**
Nina will send pertinent information to the members of the JNAC and the Listening Team.

n) The situation at **Bradford United Church** is well in hand.

o) Our ability to tie appointment renewals to registration in the ADP payroll service is still under investigation.

p) As the **JNAC at Trinity Uxbridge** gets underway,

MOTION: that Jim Clubine and Rick McKinley be appointed presbytery reps to the Trinity Uxbridge JNAC.
Moved by Linda Butler **Seconded by Elaine Lush** **CARRIED**

q) Re: **New Hope**, (also, Holly, Pathways, Painswick etc.) is was noted that we depend on the Commission on Vision and Church (re)Development for their recommendations regarding appointments.

r) Concern was expressed for **Tina Bax** in the loss of her daughter, and a card was presented to be signed by all present at the commission meeting.

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s) **Knox, Sutton:** That we acknowledge, with regret, the letter requesting a change of pastoral relations of **Rev. Leslie Sedore**

MOTION: that the Living Waters Presbytery through the Personnel Commission, approve the request for a change in pastoral relations from Rev. Leslie Sedore at Knox United Church Sutton effective May 21, 2010 at the earliest, May 21, 2011 at the latest and that a JNAC process be initiated at a later date.
Moved by Dennis Posno Seconded by Jane Wetelainen CARRIED

t) **Grace United Church manse** must be **inspected** before the arrival of Rev. Susan Eagle. Nina will inform Congregational Life Commission.

MOTION: that the report of the Living Waters Pastoral Relations Sub-committee be adopted.
Moved by Jane Wetelainen Seconded by Dennis Posno CARRIED

Education and Students

REPORT FROM EDUCATION AND STUDENTS George Moore

Lena Hartviksen needs an internship site. Paperwork needs to be expedited to facilitate this.

Retirees

REPORT FROM RETIREES John Harries

John Harries gave us the background history of the York Retirees Association which was established Feb 13, 2007. It's purpose, on behalf of Presbytery, was to develop and coordinate a ministry to retired personnel, their partners, those on disability (60 people, not all on the United Church Pension Plan). Focus on administration, communication, pastoral care and visitation, social occasions, advocacy research and intervention. Most active participants were members of the order of Ministry and their partners but the association encouraged an inclusive relationship with retired lay employees within Presbytery. I also maintained communication with the United Church's national Ministry and Employment Policies Services (MEPS) – Pensions and Benefits Division; and the Tronto Conference Pensions and Group Insurance Committee. The YPRA was led by retirees, with, and for retirees. Presbytery provided required funding and administrative staffing support as needed. The Association was coordinated by and eight member volunteer Executive Board which reported to Presbytery through its Pastoral Oversight Committee. On June 30, 2009, with the formation of Living wAters Presbytery, the York Presbytery Retiree' Association ceased to exit. On Feb 20, 2010, Living Waters Presbytery approved and annual budget of $2000, with the hope that the former York Presbytery ministry with retirees could be expanded to serve those living within its new Presbytery boundaries. The former York Presbytery Executive Board met on March 4, 2010 to consider this invitation. Seven members attended –Dacvid Estey, Bill Fritz, John Harries (Chair), John Houston, Arlene Simms, Berenda Schmidt, and Fritz Schmidt. One member, Mary Cragg, was out-of-town. Ten decisions were made at this consultation for the consideration of the Living Waters Personnel Commission.
The ten decisions were formulated into the following MOTION.

MOTION: that Living Waters Personnel Commission constitute the Living Waters Retirees Association and:

1. That the Executive Board of the former York Presbytery Retirees' Association be officially constituted as the Living Waters Presbytery Retirees' Association Executive Board. Further that the volunteer leadership of the Rev. John Harries be endorsed as Executive Board Chair, and Association Convenor.

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2. That the Retirees' Association philosophy, objectives and services, as described above be made available those residing in Living Waters Presbytery, within the approved budget of $2000.
3. That a minimum of four new retirees (or spouses) be recruited to the Retirees' Executive Board, to represent the former Muskoka and Simcoe Presbyteries (east of Hwy. 400)
4. That a new computerized listing of all Living Waters Presbytery retirees, (former Order of Ministry and lay employees), their partners, and disability recipients, be completed by April 30, 2010.
5. That Living Waters Presbytery's annual Pension and Benefits Department retiree/disability lists be up-dated and submitted as soon as possible.
6. That the retirees of the former York Presbytery Retirees' Association be advised of this transition by May 31, 2010.
7. That the newly-constituted Living Waters Retirees' Association Executive Board meet on Wednesday May 5, at 12 noon over lunch, to continue its planning for the future. Location to be confirmed.
8. That the first mailing communication re. Association (LWRA) plans reach Presbytery retirees in early September, 2010.
9. That Patti Rodgers, Administrative Assistant of the Living Waters Presbytery office, be asked to assist and support the Association's work as needed – i.e. retiree list up-dates, mailing label production, etc.
10. That one or more representatives of the Living Waters Retirees' Association Executive Board report regularly to Presbytery's Personnel Commission, and participate in Commission meetings.

Moved by Rick McKinley Seconded by Jane Wetelainen **CARRIED.**

Living Waters Personnel Commission members expressed their joy and thanked John Harries and the other retirees for their work in beginning this new venture.

OTHER BUSINESS

r) Report for Conference Annual Meeting: Nina will prepare and circulate to committee chairs before submitting.

s) Personnel Commission is responsible for worship and program for the Presbytery Meeting in June.

t) Chaplaincy for Living Waters Presbytery: Since two are recommended: one male and one female, one from the north and one from the south references to chaplain → chaplains
A job description was presented and a few changes recommended.
Under position requirements 1. Pastoral ministry → Pastoral care
3. …and lifestyles (words added)
Under Terms of Appointment. 2. Paid to each appointee.

MOTION: That Living Waters Personnel Commission approve the revised position description and terms of appointment (as attached) for 2 Presbytery Chaplains. Each will receive an honorarium of $1000 per annum. Travel costs to be paid at the rate mandated by General Council and telephone and other costs to be reimbursed by Living Waters Presbytery. No Office space provided. Liability Insurance covered through the United Church of Canada.
Moved by Jane Wetelainen Seconded by Pat Edmonds **CARRIED**

With Todd McDonald as advisor, Rick McKinley, Don Powell (and one more female person) will seek suitable candidates.

u) No report from Jan Aylward re: Sexual Abuse survey completion.

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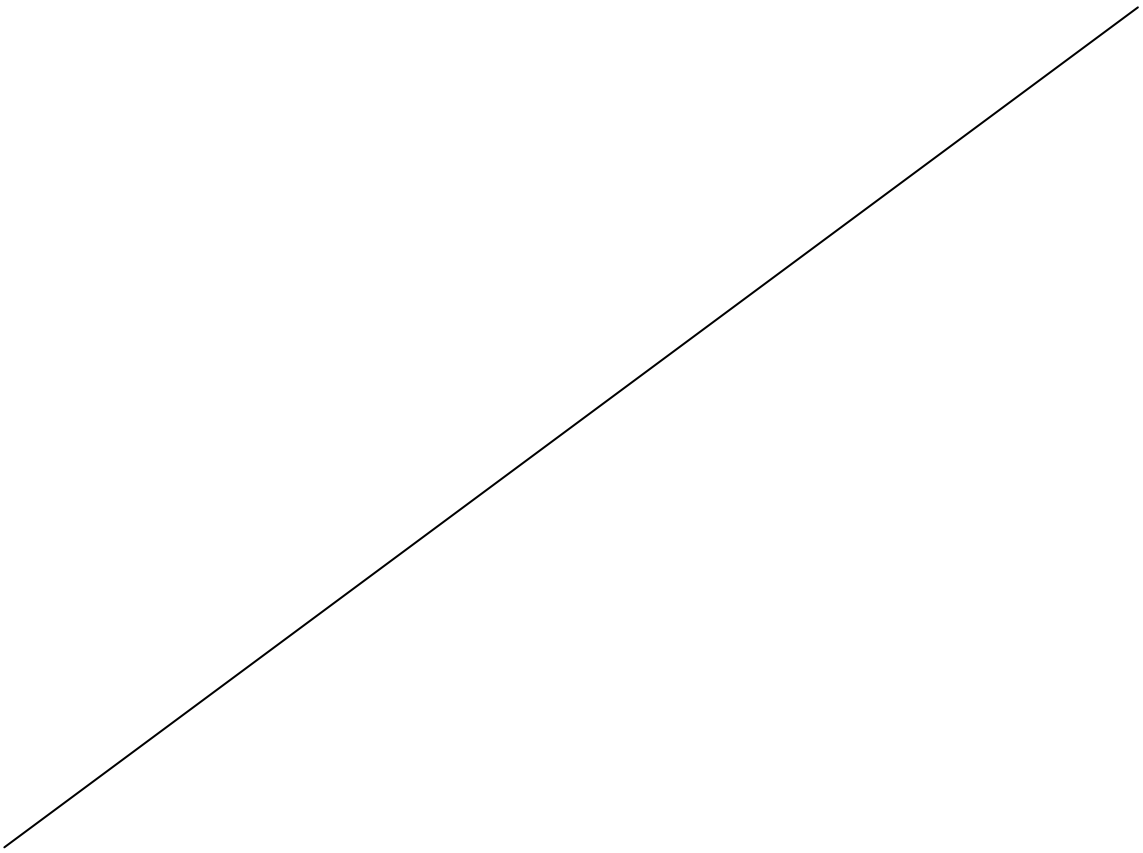
v) Mileage claims for 2009: March 10 was deadline for mileage claims. Forms are available to claim mileage for Presbytery, Commission meetings for those who do not have a church sponsored allowance. Mileage related to JNACs and Search Committees should be submitted to the charge initiating the meetings. Note the number of people travelling in the vehicle, date and reason and submit to Patti Rodgers.

NEXT MEETING
Living Waters Personnel Commission will meet during the Living Waters Presbytery meeting at New Hope United Church, Vaughn on Saturday April 17, 2010. A chair and secretary are needed as Nina Fulford will not be present.

_____ _____
Chair, Living Waters Personnel Commission Living Waters Personnel Commission



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POSITION DESCRIPTION AND TERMS OF EMPLOYMENT
PRESBYTERY CHAPLAINS
LIVING WATERS PRESBYTERY

Position Summary
The focus of the Pastoral Support minister (PSM) is the provision of confidential support to persons in paid accountable ministry who are in situations of crisis, conflict, loss or isolation.

Position Requirements
6. Extensive experience in pastoral care.
7. Good communications and listening skills.
8. Openness to various points of view and life styles.
9. Knowledgeable of both traditional and contemporary church issues and processes
10. Familiarity with the ethos and polity of The United Church of Canada

Duties and Responsibilities
3. To develop trusting relationships with persons in paid accountable ministry in Living Waters Presbytery.
4. To provide pastoral care, support and encouragement to persons in paid accountable ministry in times of personal or professional stress
5. To provide resources or referral for additional help as may be necessary (i.e. EAP).

Accountability
The Presbytery chaplains shall be accountable to the Living Waters Presbytery Executive through the Personnel Commission.

Relationships
1. The Presbytery Chaplains may confer with the Conference Minister for Personnel Support on personnel matters with the written consent of the member.
2. The Presbytery Chaplains will not necessarily attend the meetings of Toronto Conference, nor Living Waters Presbytery, but is strongly encouraged to attend Presbytery to facilitate relationship building.
3. The Presbytery Chaplains, for reasons of confidentiality and independence, will not be involved in formal reporting to Presbytery or Conference, nor in the making of any formal recommendations to Presbytery or Conference concerning specific members, except with the written consent of the member. Generalized reporting of number of visits or telephone calls will help keep the Presbytery aware of the Presbytery Chaplains' work.

Terms of Employment
1. The initial term of this appointment shall be from the commencement of employment for a period of one year, with the option of withdrawal from the terms of the agreement on ninety (90) days notice given by either of the parties to the appointment.
2. an honorarium of $1000 per annum will be paid to each appointee
3. Travel costs will be paid at the rate mandated by General Council.
4. Telephone and other expenses associated with the position will be reimbursed by Presbytery.
5. Office space will not be provided by the Presbytery
6. Liability insurance is covered through the United Church of Canada.

Review and Evaluation
After a period of not more than one year, the positions will be reviewed through a process developed by the Personnel Commission. This review shall include an examination of all terms of the appointment.

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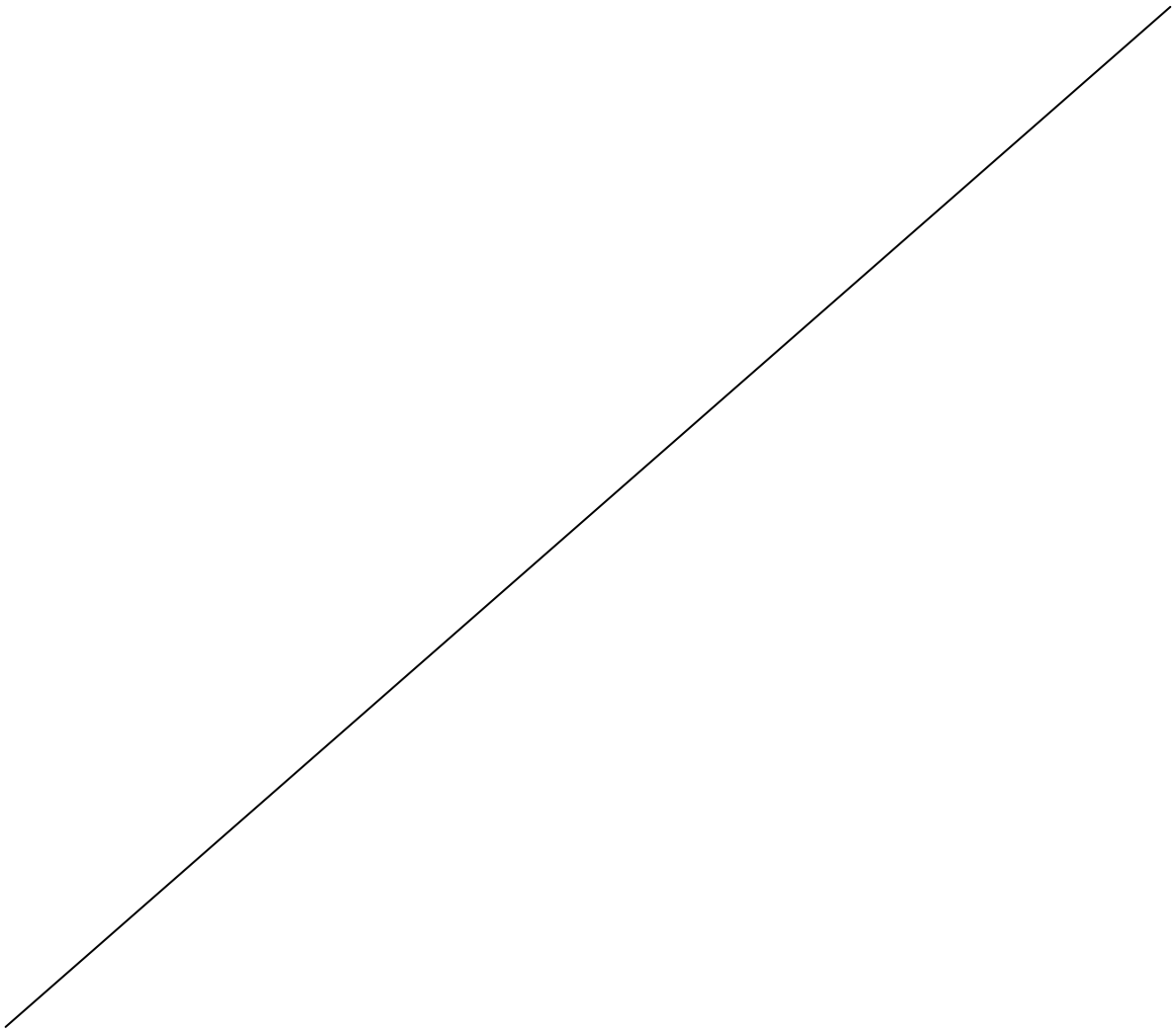
THE FOLLOWING PEOPLE VOLUNTEERED TO BE PART OF A CONFERENCE CALL QUORUM AS NEEDED.
Those with a Y are available; those with an M are only to be called if absolutely necessary.
If you wish to have your name added, please advise Nina Fulford.

Jan Aylward	Y	Lorraine Hill Avendano	M
Linda Butler	Y		
Joy Crawford	Y		
Ted Daglish	Y		
Paul Dempsey	Y		
Nina Fulford	Y		
Elaine Lush	Y		
Rick McKinley	Y		
Don Powell	Y		
Dennis Posno	Y		
Jane Wetelainen	Y		



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LIVING WATERS PRESBYTERY EXECUTIVE

MINUTES OF MEETING HELD March 17, 2010

The Living Waters Presbytery Executive was called to meet on Wednesday, March 17, 2010 at 7:00 p.m. at the Presbytery Offices, Guthrie, ON. Past-Chairperson Carol McKinley presided.

1. IN ATTENDANCE

Executive Members: Robin Wardlaw (Secretary), Carol McKinley (Past Chair), Kirsty Hunter (Co-chair, Community Connections and Right Relations) Bob Biggar (Chair, Congregational Life Commission), Nina Fulford (Chair, Personnel Commission), Bill Jermyn (Co-chair, Coordinating Committee), Al McNaught (Co-chair, Vision and Church (Re)Development Commission). Don Spratt (Co-chair, Vision and Church (Re)Development Commission) George Bishop (Men's Ministries)

Staff: Patti Rodgers

Corresponding Members: none

Regrets: Linda Parsons (Chair) Harry Ramsaran (Treasurer), Nancy Knox (Chair, Spiritual Development Commission) Laurie Cook (UCW), Jim Keenan (Co-chair, Communications & Right Relations).

2. QUORUM

Total voting members Present: 9
Quorum required: 1/3 of 12 voting members, or four members.
The Chair declared that quorum was achieved.

3. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Carol McKinley with the words:

> "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by The Living Waters Presbytery, I hereby declare this meeting of The Living Waters Presbytery Executive to be in session for the work that may properly be brought before it, to the glory of God."

Rev. Nina Fulford led the Opening Prayer

4. GOVERNANCE MOTION

Agenda: That the Agenda for this Executive be adopted
Moved by Robin Wardlaw,
Seconded by Bill Jermyn **CARRIED.**

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Minutes: That the minutes of the Executive of Living Waters Presbytery of January 13, 2010 be approved.
Moved by Robin Wardlaw
Seconded by Don Spratt **CARRIED.**

5. CORRESPONDENCE

None

6. TREASURER'S REPORT

In Harry's absence, Bill reported briefly on Presbytery finances. Coordinating will be considering the 2010 budget at its upcoming meeting.

7. COORDINATING COMMITTEE

a) The court has received a request from Rev. David Allen to meet with the Executive, Staff and Coordinating Committee in May or June 2010 for approximately forty-five minutes. Coordinating recommends that this be part of the Executive meeting of May 19th,2010 with David meeting with the Executive at 6:00 p.m. and from the remainder of the meeting beginning at 7 p.m. The meeting will be at the Presbytery Office or at Bradford U.C.
b) Rev. David Allen, Executive Secretary – Guest at our next Presbytery meeting, April 17th, 2010 at New Hope –Vaughan – 25 mins.
c) Covenanting Service – Aurora United Church, April 11th, 2010 at 3 p.m.
d) Covenanting Service for Rev. Deb McMillan at Unity United Church April 25, 2010, 2:00 pm
e) Regular meetings: Discussion concerning the length of Saturday presbytery meetings, and whether they could be shortened.

8. COMMISSION REPORTS

a. Vision and Church (Re) Development Commission

Al McNaught and Don Spratt

MOTION: that the Executive accept the viability reports for Painswick, Holly, New Hope and Pathways Missions, and recommend their acceptance by Toronto Conference.
Moved by Don Spratt.
Seconded by Nina Fulford **CARRIED.**

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Don reported that two of the mission support receiving ministries received their grants from Toronto United Church Council as requested. New Hope received an amount lower than requested, conditional on provision of a five year financial plan. He and Al reported on financial stability, statistical and leadership matters of the four missions. Regarding New Hope, the Commission is recommending that the original stakeholders reconvene to discuss how the mission could be relieved of significant barriers to growth in the form of debt and fixed costs. Discussion expanded upon the reports and reviewed recent history from the former York and Simcoe Presbyteries. Kirsty reminded the Executive that support receiving missions need to budget for declining assistance from the Mission and Service Fund.

Al noted that there are other surveys being circulated besides that of Vision and (Re) Development, causing some confusion. The Commission is hoping that they will be completed by the deadline at the end of March, yielding valuable information about the state of pastoral charges of Presbytery. Al will be participating in a Canada-wide conference call regarding pastoral charge amalgamation. He will be reporting later the learnings from that process.

b. Personnel Commission

Nina Fulford

Nina reported on the decision of the Commission to accept a quorum for a conference call meeting of seven (7) members. She updated the Executive on various personnel matters, including the process Pathways Mission is undergoing with assistance from Potentials. Rev. Leslie Sedore has submitted a request for a change of pastoral relationship. The Commission will be sending a listening team to King City United Church. With receipt of the grant approved by Presbytery at the February meeting, the Living Waters Presbytery Retirees Association is now about to become active. The Association will send two representatives to meetings of the Commission. The Commission is proposing that there be two Presbytery chaplains, and that the chaplains receive an honorarium of $1000 annually. Bill will raise this proposal at Coordinating Committee with regard to affordability.

c. Community Connections and Right Relations Commission

Kirsty Hunter

The Commission is still getting organized, and trying to determine how to handle a wide mandate. She sought advice from the Executive on how Presbytery could relate to possible demonstrations in its name, making specific reference to the upcoming meeting of the G8 being held within the bounds of Living Water Presbytery. Members agreed that permission would not normally be required from Presbytery if a Commission wished to initiate a demonstration in the name of Presbytery.

d. Men's Ministries

George Bishop

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George reported on the Dondi Project, an initiative to raise $1.3 million to rebuild an educational and health facility in the highlands of Angola. He sought wisdom from the Executive on how to promote the project in Presbytery, and feedback on men's ministry as a whole. Members had various suggestions. George reported that the Dondi story is coming in DVD form in the April Minute for Mission package. A drum group is available for local groups wanting to raise interest about the project among the men of their congregation.

e. Spiritual Development Commission

Nancy Knox
No report

f. UCW Presbyterial

Laurie Cook
No Report

g. Congregational Life

Bob reported the continuing uncertainty about how to deal with pastoral charges not utilizing the payroll service provider of the United Church. In the absence of direction from the United Church, the Commission will not act for the time being.

The Pastoral Oversight workshop is taking place Saturday, April 10. The Commission will be providing leadership at the April Presbytery meeting.

Bob notes that the Congregational Life Commission needs all the time available for commission business during Saturday Presbytery meetings.

Oversight visits are a large and demanding portion of the Commission's work. On advice from members of the Executive, Bob agreed that a pastoral charge undergoing a change of pastoral relations not have an oversight visit at that time. He suggested that a single visit may not be adequate, and that follow up visits or calls would improve the connections between pastoral charges and Presbytery. The Commission is trying to ensure that property matters do not take precedence over visits in its work.

9. OTHER BUSINESS

Covenanting services. Nina recalled that Linda Parsons has reported that attendance by presbyters at services is low. More encouragement may be needed.

Closing prayer
Led by Bob Biggar

The business of the meeting having been concluded, the meeting was adjourned at 8:30 p.m. by a Motion made by Don Spratt.

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Next meeting of Living Waters Presbytery—**Saturday, April 17th 2010 at New Hope Pastoral Charge, Vaughn.**

Next meeting of the Executive **Wednesday, May 19th, 2010 at Living Waters Presbytery Office, 6:00 pm – 9:00 pm** at the call of the Chair.

_____ _____

Chair Secretary

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New Hope Viability Report

Wednesday, March-17-10

19303 Centre St
Mount Albert, ON
L0G 1M0

Robin Wardlaw, Secretary Living Waters Presbytery
59 Line 4 North, RR 1
Shanty Bay, ON
L0L 2L0

Members of the Executive:
Re: Viability Report **"New Hope United Church Mission"**

In November 2009, Donald Spratt and myself were invited to attend a meeting at Toronto United Church Council (TUCC) where the budgets of the five Missions, (four in Living Waters) were considered. Some concern was expressed by the budget presented by New Hope, consequently the grant of $30,000 for the period January 1 to June 30, 2010 was approved subject to the pastoral charge presenting a balanced budget for 2010 by March 31, 2010. Al McNaught has been working with the minister and lay leaders of New Hope and the Assistant Executive Director of TUCC and while important changes have been made to the budget assumptions to reduce the deficit, as of a meeting on March 16th a balanced budget could not be presented.

The story of each of our four Missions is distinctly unique. The New Hope current financial status has developed based on a Vision from six years ago that has not become reality. The final ownership of this Vision for the future United Church presence in Vaughan was shared by all levels of our Church. The National office provided a loan, Toronto Conference approved the plans and grant access, TUCC provided loans and grants, York Presbytery provided consultation and leadership and the members of three existing congregations voted to merge together.

The shift in the New Hope Vision realities has meant a revenue base that has not materialized. Most of the members of three congregations have left. A major Fund Raising Campaign produced few donors. The rental of space for banquets has been marginal due to competition in the area. The net reality is that New Hope has become virtually a 'startup' congregation with all the related challenges. The good news is that the congregation is growing in numbers due to the efforts of the Ministry Team. The exciting part is that these new members have a wide ethnic heritage that is turning New Hope into an expanding multi-cultural congregation. Understanding and embracing stewardship is proving to be a slow process.

In facing the blunt realities, the New Hope Council has revised the 2010 budget with the assumption of reducing the Ministry Team to one person by June 30, 2010. The ongoing minister could be either one of the present staff of Rev Jim Keenan or Catherine Hions (Lay Designated Minister) or a new appointment. The result would reduce the budget deficit from $61,000 to between $27,000 and $37,000 in 2010. The 2011 deficit would be projected at approximately $21,000 assuming one minister, a reduction of the TUCC grant to $40,000 and no significant growth in income.

Attendance picture –In the grant request to TUCC New Hope stated an average attendance of 55 which is an increase over 2008 and is continuing to grow slowly as the multi-cultural mix now includes about 40 to 50 percent New Canadians. New Hope is presently involved with a United Church head office initiative including ten churches across Canada that are in the middle of significant multi-cultural growth and New Hope is seen as a leader in this effort.

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Leadership- The present team of Jim and Catherine is highly regarded by the New Hope Council and by the congregation. Jim and Catherine have formed a strong positive team-chemistry. One key growth strategy they are executing is to get out into Vaughan through various organizations and contacts, in an effort to expand he awareness of New Hope. Many new members have resulted from the publicity generated. The Council expressed concern that if Jim and Catherine were to leave it would have a negative impact on attendance.

Programs –Many of the increased numbers of new members (about 20 families in the past 2 years) are younger families with children and this has resulted in a growth in the Sunday School attendance and in leadership volunteers from the new members. Girl Guides program is active and vibrant. Outreach programs include the Food Bank –a Saturday food pantry for families in the community. Other social ministries have included 'Girls on the Run' program, the Triple P family parenting, collaboration with the Immigration Centre located in an adjacent building.

Growing- Based on information stated in above paragraphs, it is clear that New Hope is moving in a positive and solid growth direction that is at a critical mass that is presently slow but that has the real potential to increase rapidly with the right combination of nurturing existing members and letting promotion and word of mouth be the stimulant.

SUMMARY:
It is our belief that New Hope United Church is a viable congregation that has great potential. The financial burden is not of their making but is the result of the total churches commitment to Vaughan. To terminate this Mission would mean that our Church would have no presence in the large and growing City of Vaughan. That should not be acceptable. We recommend that all of the original stakeholders come back to the table and sit down with the New Hope congregation to formulate a new Strategic Vision based on the current facts. Find a way to remove the burden of a 'bricks and mortar' costs from the New Hope annual budget and give the congregation a chance to thrive.

Submitted on behalf of Vision and Church (re)Development Commission of Living Waters Presbytery

Co-Chairs

_____
Al McNaught

_____
Donald Spratt

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
LIVING WATERS PRESBYTERY

Painswick Viability Report

March 17th 2010

2-6276 Yonge St.
Churchill, Ontario
L0L 1K0

Robin Wardlaw Sect. Living Waters Presbytery
59 Line 4 North, RR. #1
Shanty Bay, Ontario
L0L 2L0

Members of Executive
Re: Viability Report "Painswick United Church"
In November 2009, Al McNaught and myself were invited to attend a meeting of Toronto United Church Council where the Budgets of five Missions, (four in Living Waters) were considered. After a short discussion, the Budget for subject mission was approved .

A number of questions have been asked about the term "Viability" mostly what does it mean in relation to our Missions. We can only go on the following assumptions:
Financial stability- while the 2010 Budget shows a deficit of just over $20,314.53 it does not take into account $ 24,434.06 in bank at year end 2009, and also funds invested $36,535.81. Also Painswick has made an arrangement with TUCC not to take $29,000 in Grants during past 2 years, as they felt they were not required at the present time even though there was a shortfall in their requested Mission Support Grants. 8 households are using the Par program. They have made it a practice to give 10% per year to Mission and Service Fund. Their Balance sheet as of December 31st 2009 indicates Money in the Bank, Cash on hand and investments in the amount of 60,969.87

Attendance picture- average attendance from both Terraces and Kingswood Plaza site for 2009 has increased to 67. They are seeking to increase membership through further ways to serve the needs of approximately 50,000 people in south east Barrie.

Leadership quality- While Rev. Glenn Butler was undergoing restorative care the congregation was supported by Rev. Todd McDonald, and retired Minister, a member, and Lay people with strong support from Presbytery. As of September 1st 2009 Rev. Glen has resumed his ministerial duties.

Programs- mid week study have included Alpha program, the Purpose Driven Life study, Psalms for Senior years as Lenten study, active Sunday School (10-15 children involved) and Nursery. Something new this year is the start of a Women's group.

Growing a positive reputation in community- support shown by involvement in David Busby Street Centre, Youth Haven, Out of the Cold, Barrie Food Bank, Christmas cheer, concerts, Sparks, Guides and Autism support. Most significant is the fact that Painswick UC, supported by TUCC is in negotiations with a developer to determine the feasibility of a future church site on Dean Ave. with shared space with a retirement home.

We believe that Painswick United Church meets the term "Viable" in every way.

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(2)

Submitted on behalf of Visioning, Church (Re) Development Commission of Living Waters Presbytery.

Co-Chairs

_____
Al McNaught

_____
Donald Spratt

THE UNITED CHURCH OF CANADA
TORONTO CONFERENCE
LIVING WATERS PRESBYTERY

Holly United Church Mission Viability Report

Wednesday March 17th 2010

2-6276 Yonge St.
Churchill, Ontario
L0L 1K0

Robin Wardlaw Sect. Living Waters Presbytery
59 Line 4 North, RR.#1
Shanty Bay, Ontario
L0L 2L0

Members of Executive
Re: Viability Report "Holly United Church Mission"
In November 2009, Al McNaught and myself were invited to attend a meeting of Toronto United Church Council where the Budgets of the five Missions, (four in Living Waters) were considered. Some concern was voiced about the Budget presented by Holly, consequently one half the grant amount was approved with the stipulation that they submit a realistic "Five Year Budget" to be presented to TUCC by March 31st 2010, when the balance of the grant would be approved. I (Donald Spratt) have been working with Holly since November to help them meet this criteria.

It should be explained that Holly did not have full use of the building until September 1st 2009 when the major tenant vacated the premises and Holly was able to have their first Sunday morning service. The people at Holly went to work to paint and repair the inside of the building and add furnishings they had accumulated in anticipation of taking over. Holly has made great strides in growing since assuming responsibility for the premises.

A Planning Committee was formed, working outside the Administration Group to plan and prepare a Five Year Plan and Budget. There was considerable brainstorming done and after producing a proposed Budget we met with Ron Ewart and Tim Beard of TUCC for their input. Ron and Tim added their suggestions, and on February 16th the 5 year Budget was presented to the Administration Group and approved to be brought forth to the Congregation at their Annual meeting on Sunday February 21st 2010. The Budget and plan was approved by the Congregation.
Information about their accomplishments is included in their Annual Report which we submit two copies, one for Presbytery Executive and the other for Toronto Conference Executive.

A number of questions have been asked about the word Viability, mostly what does it mean in relation to our Missions. We can only go on our assumptions:
Financial stability- short and long term- we feel it is realistic, as indicated in their 5 year Budget, and bearing in mind TUCC grants will decrease each year. 25 Friends of Holly and 47 community partnerships bring in additional financial support which they are working to increase, hands on, and through their Website. They have a new Book keeper in place since the AGM on February 21st. As of December 31st 2009 there was cash in the Bank of $6065. Yesterday March 16th I received a call from Bev Irwin that there was changes to their 2010 picture as follows:

1. A number of Rentals booked since AGM will expand their income by $15, 960.
2. Concerts budget has increased by $3,900.

Income expectations are $180,000. for 2010. A copy of March 16th breakdown is included with this letter. (It should be noted that none of the rentals interfere with any church activities)
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(2)

Attendance picture- attendance and involvement is increasing, average Sunday 30 persons if all were in attendance there would be 50. They have another prospective 10-15 households.

Leadership- is very stable under Rev. Bev Irwin, Lena Hartviksen is there on field placement from Emmanuel College, Lay Leadership is excellent.

Programs-Discovery Circle on Sundays – children 2-10 years at present 4 to 5 and growing, In Search of the Higher Power, Prayer Circle, Bus trip to ROM to view Dead Sea Scrolls, Barrie Wilson lectured on "How Jesus Became a Christian", Youth programs, Music on Wednesday afternoons, community concerts and events. Farmer's Market on site on Thursdays.

Growing- there is a positive attitude to grow in membership and community involvement since accepting responsibility for the site. They have a Secretary/ Booking person for their events, who also brings in rentals, and manages the Website.

We believe that Holly United Church Mission meets the term "Viable" in every way.

Submitted on behalf of Visioning, Church (Re) Development Commission of Living Waters Presbytery

Co-Chairs

_____
Al McNaught

_____
Donald Spratt

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Pathways Viability Report

March 17th 2010

2-6276 Yonge St.
Churchill, Ontario
L0L 1K0

Robin Wardlaw
Sect. Living Waters Presbytery
59 Line 4 North, RR.#1
Shanty Bay, Ontario
L0L 2L0

Members of Executive
Re: Viability Report "Pathways United Church"
In November 2009 Al McNaught and myself attended a meeting of Toronto United Church Council where the Budget of Pathways United Church was considered. The decision was to reduce the grant to Pathways because of Funds they had invested, the feeling was that they should use some of this to top up their Budget for 2010.

We submit two copies of 2009 Annual report, included the minutes of their AGM and copy of 2010 Budget, one copy for Presbytery executive, and one for Toronto Conference executive.

A number of questions have been asked about the word Viability, mostly what does it mean in relation to our Missions. We can only go on our assumptions:
Financial Stability- As Pathways has a substantial cash reserve TUCC at their November 2009 meeting elected to only award one half of the grant applied for. Ii was felt that they should apply some of their reserve fund, namely $41,000 to their 2010 budget. Therefore Income line 4 of their budget in the amount of $41,000 is made up of GIC's and a portion of their Development Fund if necessary. It is our understanding that the $8,627 indicated as a deficit they plan to make up through donations and fund raising. As of December 31st 2009 Pathways UC shows Equity on their Balance sheet of $241,697.

Attendance picture- records show at end of 2009 69 individuals amounting to 50 families involved in worship and other events. The goal set is to have an average of 100 participants or 60 families involved in the near future.

Leadership quality and effectiveness: while there were some problems in Ministry, it appears that it is behind them, six new Directors were appointed at the AGM. Music leader is on yearly contract. Outreach leadership is involved with Social Justice issues, Pastoral care is in place. They are using their 2008 survey results for leadership, also Internet Youth Networking.

Programs- Everyone has something to receive at Pathways, be it Sunday Worship, adults, youth, varied musical programs, group facilitation, children's ministry and social events.

Growing- while working to create a safe and inclusive environment they are working to increase membership, to provide opportunities for congregants to be involved in modern Liturgical resources, involving community in social events for all ages, marketing and promoting themselves in Markham area and to look for a permanent facility.

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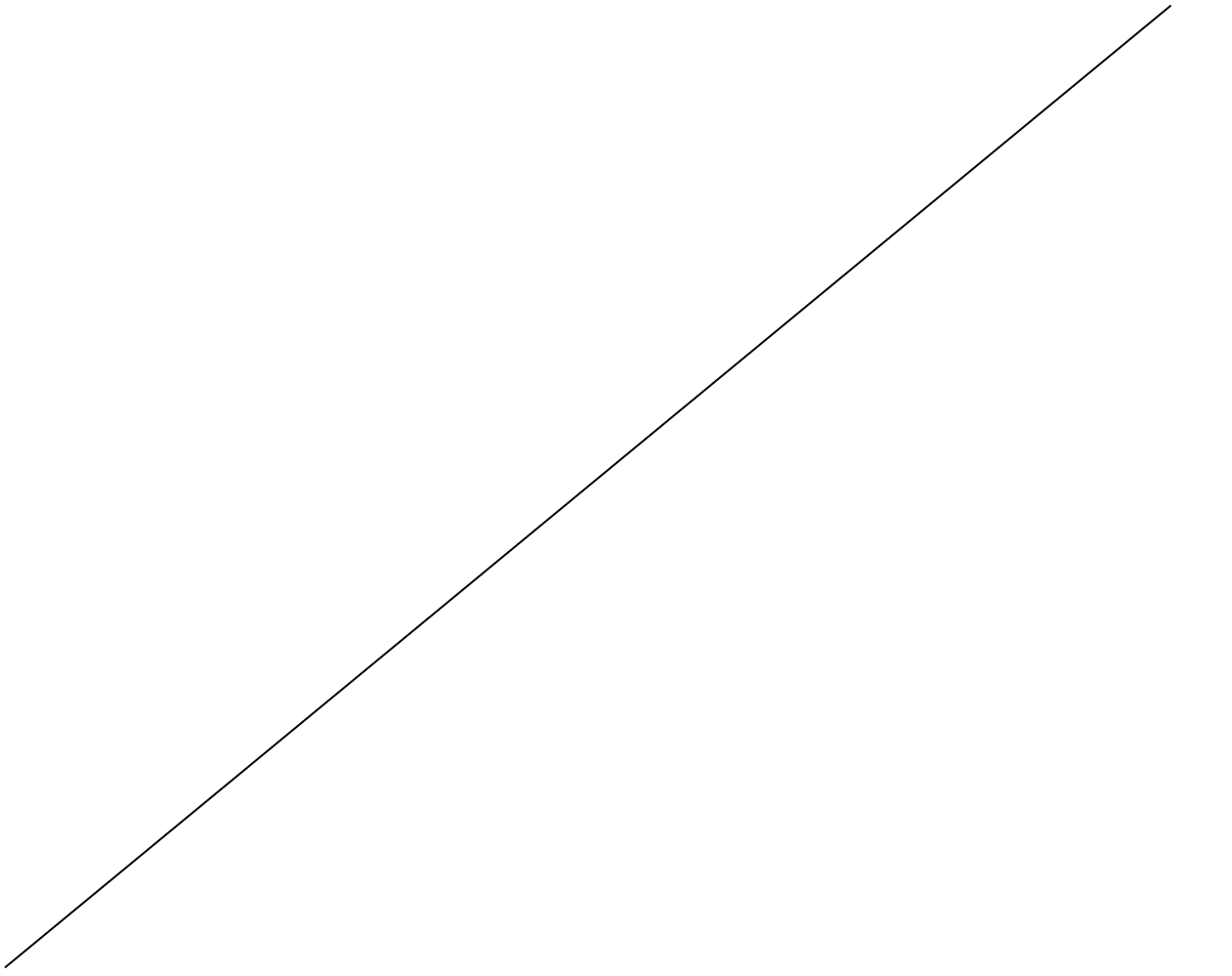
(2)
We believe that Pathways United Church meets the term "Viable" in every way.

Submitted on behalf of Visioning, Church (Re) Development Commission of Living Waters Presbytery.

Co-Chairs

_____
Al McNaught

_____
Donald Spratt



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CONGREGATIONAL LIFE COMMISSION

Minutes of the Meeting held March 25, 2010

at Grace United Church.

Present: Bob Biggar, Diane Bennett-Jones, Pauline Chappell. Elizabeth Darby, Donna DeVita, Chris Fahrner, Gwen Galbraith, Catherine Hawkins, Bev Kell, Bonnie Kelly, Kevin Logie, Don Reesor, Al Scarth.

Regrets: Charles Arasaratnam, Ratna Arasaratnam, Helen Bishop, Cora Brodie, Bill Bruce, Ian Finlay, Betty Johnson, Ted Meyers, Alan Mills, Lorraine Scarlett, Derek Shelly, Dianne Smith, Jerry Therrien.

Quorum: It was determined that a quorum was present.

Prayer: Bob opened the meeting with a reading from Colossians 3: 12-17 and prayer.

Minutes of February 20 meeting were approved. M/S Pauline Chappell/ Chris Fahrner Passed.

Business Arising from the Minutes

1. St. James, Stroud is still working on their Plan of Organization.
2. Visitor Training Workshop on April 10 between 9 and 12 still needs work. Everyone should have received an outline via email. It may be necessary to resend this. Don Reesor and Jerry Therrien have volunteered to help. The Outline is:
   15 min. Gathering
   15 min Theological reflection in small groups with various scripture passages
   15 min Discussion of the usefulness of visits around accountability, benefits and mutual respect
   15 min Reports from small groups
   1 hr Presentation on content such as: how to launch a visit; key issues from the annual reports; what questions would be useful to the visit; how to engage people; responses we might make- carefully, gently, humbly; how to do referrals and follow-ups; recognizing that the visit is a sacred opportunity to stay in touch; writing reports – what should go in and what should not.
   15 min Break
   45 min role playing – there will be mini versions of documents to review with potential question; discussion of things learned, what worked etc.
   15 min closing remarks.
   Registration should be made through Bob.
3. Presentation and Workshop at Living Waters Presbytery, April 17. This will be focused more on the value of visits rather than the "how to'. The visit is about strengthening the community, not checking off a requirement of the manual. Jerry Therrien, Helen Bishop and Dianne Smith volunteered to help with this day. The co-ordinating committee is trying to

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streamline the movement of the day and so we are still not clear about the timeline for the worship and presentation. We are currently planning the presentation around sharing stories, how visits have or have not been useful, theological reflection around the value of the contacts made and how they can be supportive. We will share observations, 20-minute presentation of contact, what should a congregation do to get ready for a visit and what the charge needs to look at to increase the value of the visit. Recording of feedback was suggested by Diane.

4. Spring Visits were outlined and teams created as far as possible, with the contact person for each team underlined:

   Stouffville: Bill Bruce, Donna DeVita, Dianne Smith
   Temperanceville/Wesley: Chris Fahrner, Kevin Logie, Catherine Hawkins
   Thornhill: Cora Brodie, Elizabeth Darby, Ted Meyers?
   Trinity/Newmarket: Bob Biggar, Bev Kell, Gwen Galbraith
   York Pines: Bonnie Kelly, Don Reesor, Helen Bishop
   Barrie Northwest: Pauline Chappell, Al Scarth, Alan Mills
   Central Unionville: Diane Bennett-Jones, Ian Finlay, Jerry Therrien?
   Latest Revisions of the Visitation documents will be distributed via email . We may include a query about who the Board feels we should meet with other than the staff and congregation. It is understood that not every visit will have the same format.
   Reviewing Records: We should do this but we have not set up guidelines for doing so. We should check that the historic records are being maintained in a proper fashion, also board minutes and, perhaps, minutes of key committees. Pauline has a checklist, which Simcoe used and Diane Bennett-Jones will copy it and distribute it.

5. Annual Reports: will be reviewed by Bill, Bev and Donna
6. Minesing Letter requesting guideline around seeking grants. After some discussion around the Trillium Foundation we agreed that members seeking funding from the Trillium Foundation should be aware that there will be obligations to recognize this donor, that funds are available for community benefits, such as the church hall, but not for the sanctuary. Recognition is required to be posted in a prominent place; i.e. on the building, on the website. As the grant comes from the Ministry of Culture there is no formal bar to seeking these funds but some congregations may have strong opinions on this. Applicants are strongly cautioned to consult with their congregation to be sure they are comfortable with it. Minesing is referred to another commission for advice on other grants.
7. Payroll: There is no new information on this. Our executive will liaise with other presbyteries regarding this.
8. New Business

Grace Manse was inspected about 15 months age. There seems to be no reason to inspect it again at this time. Pauline will speak to Nina on the Personnel Commission about this. Questionnaires from Community Connections and Right Relations have gone out and should be returning soon.

Next Meeting: April 17 At Living Waters Presbytery Meeting.

_____ _____

Chair Secretary

THE UNITED CHURCH OF CANADA
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LIVING WATERS PRESBYTERY

MINUTES OF MEETING HELD APRIL 17, 2010

Living Waters Presbytery was called to meet on **Saturday, April 17 2010** at 9:15 a.m. at New Hope United Church, Vaughan, Ontario. Chairperson Linda Parsons presided.

Robin Wardlaw acted as Secretary.

1. IN ATTENDANCE:

Order of Ministry and Ministry Personnel
Charles Arasaratnam, Ratna Arasaratnam, Diane Bennett-Jones, Robert Biggar, Bill Bruce, David Bruce, Gordon Burgess, Linda Butler, Elizabeth Darby, Heather Dobson, Glen Eagle, Lorraine Hill-Avendano, Catherine Hions, Kirsty M. Hunter, Bev Irwin, Bonnie Kelly, Nancy Knox, Cora Krommenhoek, Kevin Logie, Colin MacDonald, Patricia MacDonald, Todd McDonald, Carol McKinley, Debora McMillan, Betty-Lou McNabb, Maria Mindszenthy, Richard Moffat, George Moore, Monica Moore, Kathryn Phillips, Dennis Posno, Heather Power, Bruce Roffey, Christine Smaller, Anna Taylor, Robert Wardlaw, Jane Wetelainen, Andrea Wheaton, Wanda Winfield

Laity
Gail Adelman, Janice Baker, Dee Benoit, Deanna Big Canoe, Cora Brodie, Amanda Buchanan, Bruce Chappell, Pauline Chappell, Laurie Cook, Heather Coupland, Joy Crawford, Donna DiVeto, Stephen Dow, Patricia Edmonds, Chris Fahrner, Judith Flemming, Joan Franklin, Gwen Galbraith, Catherine Hawkins, Barb Hendren, Maureen Huismans, Bill Hurdman, Mary Jarman, Bill Jermyn, Meg Jordan, Sandra Kirby, Barb Kutcher, Beth Langhorst, Esther Lewis, Lois Marshall, Linda Mather, Ted Meyer, Robin Milani, Linda Parsons, Harry Ramsaran, Don Reesor, Ivor Roberts, Diane Smith, Douglas Smith, Janet Smith, Donald Spratt, Andrew Telford, Jerry Therrien, Fran Watterworth, Carol White, Linda Winson, Kathy Wood, Carolyn Wortman

Regrets
Tina Bax, Tim Beard, Jean Becroft, Donald Bell, Toni Birtch, David Black, Vida Bridgeman, Karl Burden, Jolyn Campbell, James Clubine, Andrew Comar, Paul Dempsey, Ian Finlay, Nina Fulford, Joselito Gaspar, Robert Harris, Svinda Heinrichs, Karen Hilfman Millson, George James, Carol Jones, Mary Joseph, James Keenan, Bev. Kell, Irene Lowry, Elaine Lush, Angus MacLennan, Ruth McDonald, Warren McDougall, Al McNaught, Alan Mills, Lorraine Newton-,Comar, Murray Nutt, Kim Posno, Donald Powell, Lorraine Scarlett, Al Scarth, Leslie Sedore, S. Derek Shelly, William W. Sherwin, Paul Smith, Bill Stevens, Jurvis Svistunenko, John Vincent W. Whidden, Susan Jane Wood

Corresponding Members
Rev. David Allen
Jason France

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Staff
Todd MacDonald, Personnel Minister, Patti Rodgers, Administrative Assistant, Jody Maltby, Program Staff.
Guest
David Allen, Executive Secretary, Toronto Conference

2. QUORUM

Total voting members Present:
39 of 77 Order of Ministry and Ministry Personnel,
48 of 94 Lay Members

Quorum required: 1/3 of 77 (that is 26) settled, retained or appointed members of the Order of Ministry and appointed Designated Lay Ministers on the roll of Presbytery and 1/3 of the 94 (that is 32) lay members on the roll of Presbytery except those appointed as Designated Lay Ministers.

The Chair declared that quorum was achieved.

3. CALL TO ORDER:

The meeting was called to order at 9:25a.m. by Linda Parsons, "In the name of the Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

4. GOVERNANCE MOTIONS

a. Approval of the Agenda

MOTION that the agenda for this meeting be adopted.
Moved by:Robin Wardlaw
Seconded by: Helen Bishop **CARRIED**.

b. Approval of the Minutes

The minutes were amended to note that Diane Smith, Don Reesor, Linda Severson-Winson and Carly Wortman were present.

MOTION that the minutes of the February 20, 2010 meeting of Living Waters Presbytery be approved as amended.
Moved by: Robin Wardlaw
Seconded by: Bill Jermyn **CARRIED**.

MOTION: that the minutes of the Executive meeting of March 17, 2010 be received for information
Moved by:Robin Wardlaw
Seconded by: Maria Mindszenthy **CARRIED**.

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c. Roll Call

MOTION that the Record of Attendance be compiled from the list of those who signify their attendance by registering at the registration desk and regrets from all representatives indicated on the attendance sheet.
Moved by: Robin Wardlaw
Seconded by: Maria Mindszenthy **CARRIED**.

d. Correspondence

MOTION that the Record of Presbytery Correspondence as per Appendix A be received, and that we confirm the noted actions taken.
Moved by:Robin Wardlaw
Seconded by: Richard Moffat **CARRIED**.

e. Admission List

Robin Wardlaw, as Secretary of Living Waters Presbytery, read aloud the additional name of the Minister to be Recommended for Admission from Other Denominations to the Order of Ministry in the United Church of Canada (2010), Circulation List:

Those seeking re-admission to The United Church of Canada:
Elisabeth Ruth Jones, Calgary Presbytery

MOTION that Living Waters Presbytery that approve those seeking admission and readmission to the United Church.
Moved by: Jerry Therrien
Seconded by:Cora Brodie **CARRIED**.

f. Corresponding Members

MOTION that the following people be made Corresponding Members of this meeting of Living Waters Presbytery: Rev. David Allen, Deb Hopper, Jason France
Moved by: Robin Wardlaw
Seconded by: Ted Myers **CARRIED**.

5. WORSHIP & COMMUNION

Led by the Congregational Life Commission, with Elizabeth Darby playing piano.

6. PRESENTATION (during the worship)

The Commission explained goals of oversight visits and answered some of the frequent objections and complaints about them in a skit, and a presentation by the Chair, Bob Biggar.

7. COMMISSION MEETINGS

The members of Presbytery moved into their commission and co-ordinating committee groupings. Lunch was served at noon, and then the commissions and the co-ordinating committee resumed to meet until the plenary at 2 p.m.

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8. PLENARY

Welcome and Opening Prayer – Linda Parsons, Chairperson

Linda thanked New Hope Church for hosting, for the excellent lunch and the refreshments. Members responded with applause.

Linda also consulted with members about the wisdom of meeting on June 19 during the More Franchises "Second Cup" event in Toronto. Seeing the number of presbyters who will be absent, she announced that the June meeting will go ahead as scheduled at Central United in Barrie.

Betty Lou McNabb introduced Deanna Big Canoe as the new presbyter from Georgina Island United Church

a. Guest, the Rev. Mr. David Allen , Executive Secretary, Toronto Conference

Linda welcomed David to the Court.
Blessings David reminded the Court that Moderator Mardi Tindal had been at the first meeting of Living Waters Presbytery, and will be at the upcoming meeting of Toronto Conference in Orillia. He noted her observation about the level of anxiety over the adequacy of financial resources in a church she considers so blessed and resource-full in so many ways. He then raised the question first raised by President Carol Gierak (citing Haggai): "How have we been blessed in the new structure?" for consideration of all presbyters.

Financial issues David reviewed financial assistance coming to Living Waters from Conference including: the presbytery funds (to be established), a $15,000 grant to the two northern presbyteries to assist with travel expenses, a proposed $12,000 loan (from the presbytery fund) for Camp Big Canoe, costs of hearings and appeals, repairs to the Presbytery office in Guthrie.

Financial assistance to congregations from the April 14, 2010 meeting of Conference Executive consists of: $200,000 debt relief for New Hope Mission and $100,000 technology fund (for equipment or software costs).

David outlined learning funds from General Council for Toronto Conference in the amount of $7,800 and additional funds for revenue generation. They are for: creative and experimental ministries, and revenue generation initiatives. Grants will be for up to $1000. Recipients will be expected to share learnings with the wider church. Money has been made available to projects and ministries in the Presbytery from the sale of three properties (Melville, Whitevale, Locks) and from the Mission and Service Fund.

He noted that the Conference web site (www.torontoconference.ca) will be a continually improving source of information in the months going forward.

Questions In answer to a question, David explained that the new Presbyteries of Toronto Conference Corporation (PTCC) must consist of a majority of members who are not members of Toronto Conference.

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A member of New Hope thanked the Conference for the financial support.

In answer to a question, David spoke about signs of hope around the church: incredibly talented people (from coast to coast), the willingness of volunteers to invest considerable time in projects such as the recent restructuring, the hundreds of suggestions for reform and renewal contributed in response to the triennium process.

David described the Conference web site which has separate pages for each Presbytery.
In answer to a question, he outlined the presbytery/conference assessment formula. The new formula came in response to years of complaints about the old one. The old one was easy to understand, but the new one is more fair, being based on both membership and operating budget.

b. Dondi Project

George Moore introduced the project with a short video. The goal is to raise $1.3 million to rebuild and refurbish the mission school, residences and other buildings, and to support ongoing relationships with our partner denomination in Angola.

c. Announcements of Presbytery Gatherings:

Covenanting Services:
Unity United Church – April 25, 2010 at 2:00 pm
Executive – May 19, 2010 at 6 p.m.

d. Report from Toronto Conference Executive – Kevin Logie, Linda Parsons

Kevin reported from the recent meeting more details on the new Presbyteries of Toronto Conference Corporation and encouraged members to think about church members who could offer expertise on oversight and development of the Corporation.

He also reminded members of what becomes of proceeds of the sale of churches. Funds deemed to be surplus go to Conference.

e. Report from Presbytery Commissions
(see minutes of Commissions for more details)

(i) Vision and Church (Re)Development

Don Spratt reported that the Commission had been working closely with two of the missions within Presbytery, Holly and New Hope to develop budgets. The recent support for New Hope is most welcome. Viability reports for all the missions were prepared and presented to Conference Executive.
The Commission is relating closely to Toronto United Church Council.
Don reminded members of the Commission's survey, and encouraged everyone to get their church's response in.

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(ii) Co-Ordinating Committee

Budget

Bill reviewed recent changes to Presbytery income, and proposed new expenditures.

MOTION: that Living Waters approve distribution of funds in the following amounts: $12,000 to Camp Big Canoe, additional budget for Spiritual Development of $7,000, $3,000 for chaplains, additional budget for Community Connections and Right Relations of $1,200.
Moved by: Bill Jermyn Seconded by: Harry Ramsaran **CARRIED**.

Nominations

Carol McKinley continued with the report of the Nominating Committee.
She announced nominees for Chair-elect of Presbytery: Bill Jermyn, nominated by David Bruce, seconded by Don Spratt, and Pat Edmonds, nominated by Bruce Chappell, seconded by Kirsty Hunter. There being no further nominees, Bill and Pat were given time to address the Court.

MOTION: That the election for chair-elect be made by secret ballot
Moved by Rick McKinley
Ballots were handed out

Carol reported that Pat Edmonds was elected as Chair-elect of Presbytery.

MOTION: That the ballots for the election of Chair-elect be destroyed.
Moved by: Ted Myers Seconded by: Chris Fahrner **CARRIED**.

Appointments

MOTION: that the following people be appointed to the positions names.
Representative to Five Oaks:
Linda Butler
Representatives to Camp Big Canoe:
Ruth Noble Amanda Buchanan
Conference Interview Committee:
Cora Krommenhoek
Dianne Bennett-Jones
George Moore
Mission and Support:
Cora Brodie and Kirstie Hunter
Representative to Toronto United Church Council Corporation
Chris Farhner and David Bruce
Sexual Abuse/ harassment committee:
Rick McKinley Elizabeth Darby
Officer of the Court:
Kevin Logie

Moved by: Carol McKinley Seconded by: Bruce Chappell **CARRIED**

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MOTION: that Rev. Colin Macdonald be appointed chaplain of Presbytery.
Moved by: Carol McKinley and duly seconded **CARRIED**.

MOTION: that Bill Jermyn be appointed to represent Living Waters at the June meeting of Toronto Conference to conclude the term of Carol McKinley.
Moved by: Rick McKinley Seconded by: Doug Smith **CARRIED**.

MOTION: that Jerry Therrien be appointed Chair of the Congregational Life Commission.
Moved by: Bruce Chappell Seconded by: David Bruce. There being no other nominations, Mr. Therrien was declared elected. Jerry briefly addressed the Court.

Carol reminded the Court of the positions to be filled at the June meeting.
The Chair thanked all those who had let their names stand for election or appointment, and for the hard work of the Nominating Committee.

Communications

Kathy Phillips spoke to the Court about the Presbytery newsletter, encouraging both submissions (in Word format only, please), review and distribution in congregations.
She reminded the Court about the search for a logo for Living Waters. It is to be evocative of the Presbytery and the United Church, and effective in both colour and black and white.

(iii) Community Connections and Right Relations

Kirsty Hunter reported. Community Connections are working to establish inter-church and interfaith connections, as well as relationships with groups in the community.

The M & S circle is compiling the ideas generated at the last meeting of Presbytery.

The Social Justice circle is active on various issues. The Commission expects to be setting up a display at future meetings to report on all these items.

The Commission is supporting the prayer vigil at the upcoming G8 meeting in Huntsville. There may be a bus to Huntsville.

Speaking on behalf of Presbytery, Conference or the United Church of Canada: Kirsty noted the difference between speaking publicly on issues on one's own behalf and on behalf of a court of the church. Members are not official spokespersons unless so designated.

The Chair reminded Commissions to share correspondence on public issues with the other three Presbyteries.

(iv) Personnel

Dennis Posno reported in Nina Fulford's absence. He noted the first of four workshops on racial justice will be held Wednesday, May 5 at Annesley United Church, Markdale, Ontario.

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Attendance at one of the workshops is mandatory for members of the order of ministry in active service.

(v) Congregational Life – Bob Biggar

Congregational constitutions: the Commission is available to consult over proposed revisions. The Commission will be visiting seven pastoral charges this spring. The skit performed this morning ("The Presbytery is coming, the Presbytery is coming" is available from Bob for congregational use.)
Next meeting: June 9, if necessary. Please be in touch if necessary. (Bob is Chair until the rise of Conference, May 31.)
The Commission is pleased with attendance and results of the recent Pastoral Oversight workshop.)

(vi) Spiritual Development – Nancy Knox

Nancy mentioned the mission to Nicaragua. Although Ruth McDonald cannot go, Colin Macdonald can take her place. Members and congregations are invited to send financial support. See the upcoming newsletter. The Commission has challenged Presbytery to match its contribution of $250.
Ted Myers thanked the Court (and Conference) for the financial support offered and approved. Registrations are ahead of last year at this time. There will be an open house on July 4 at camp. All welcome. (Camp begins the next day.)

(vii) United Church Women – Laurie Cook

Laurie reported on the upcoming meeting of Prebyterial.

(viii) AOTS & Men's Ministries – George Bishop

No report

9. NEW BUSINESS

MOTION that in accordance with Section 410(e) of *The Manual 2007*, Living Waters Presbytery elects Jack Birtch, Severn Bridge Pastoral Charge as members eligible to attend the 86th annual meeting of Toronto Conference (2010)
Moved by: Pat Edmonds
Seconded by: Bill Jermyn **CARRIED**.

10. CLOSING GOVERNANCE MOTIONS

MOTION that the minutes of the Commission meetings included in Appendix I, having been approved by the Commissions, be received for information.
Moved by: Robin Wardlaw
Seconded by: Carol McKinley **CARRIED**.

MOTION that Living Waters Presbytery grant to its Executive the power to conduct emergent business until the next meeting of Presbytery on , 2010.

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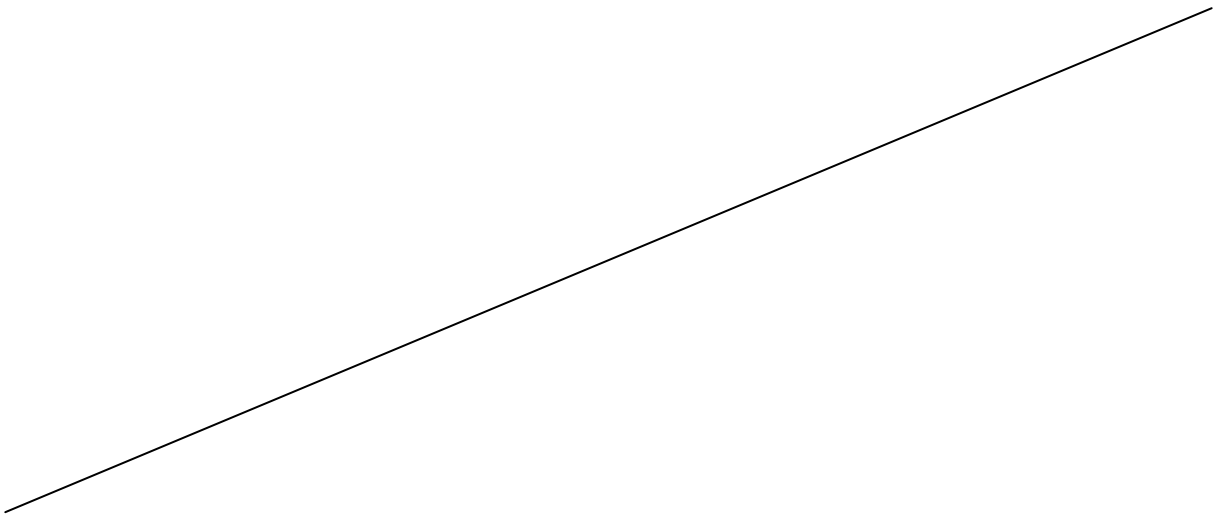
Moved by: Robin Wardlaw
Seconded by: Bruce Chappell. **CARRIED**.
MOTION: that Living Waters Presbytery grant to the Secretary of Presbytery the power to edit the Minutes of Presbytery.
Moved by: Robin Wardlaw
Seconded by: David Bruce

12. CLOSING WORSHIP

Led by the Congregational Life Commission with Linda Parsons playing piano.

Next Meeting of Living Waters Presbytery
Saturday, June 19, 2010 at Central United Church, Barrie, Ontario

Next meeting of the Executive
Wednesday May 19, 2010 at 7:00 pm at Living Waters Presbytery Office in Guthrie, or at the discretion of the Chair.



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APPENDIX A

Correspondence Record

Correspondence Dated	From/To	Regarding	Action
20-Jan-10	Residential Schools Steering Committee	Residential Schools Update	Filed with Correspondence Record as available on-line
13-Feb-10	David Allen, Conference Executive Secretary	Nominees to Francis Sandy Centre	Forwarded to Presbytery Secretary, Nominating Committee and to Linda Parsons obo Right Relations Circle
20-Feb-10	Aurora United Church	Request for assistance of Vision and Church (Re) Development Commission in developing property vision for pastoral charge	Forwarded to Chair, VCD Commission
22-Feb-10	Toronto United Church Council	Invitation to Annual Meeting and to name two members to board	Forwarded to Chair of Presbytery
26-Feb-10	General Council Office	Seeds of Hope Grant Application forms and criteria	Forwarded to Presbytery Secretary, Chair, Congregational Life Commission, Chair, Vision and Church (re) Development Commission
26-Feb-10	General Secretary, General Council Office	Letter introducing study document for changes to Statement of Faith	Has been forwarded to Pastoral Charges, copy for Correspondence Record
9-Mar-10	Rev. Leslie Sedore	Request for change in pastoral relationship	Forwarded to Chair of Presbytery and Chair of Personnel Commission
9-Mar-10	Joy Kennedy, GCO	Response to call for action on climate change	Forwarded to Secretary of Presbytery and Chairs of CCRR
10-Mar-10	Letter from Hon Jim Prentiss, Minister of Environment	Response to call for action on climate change	Forwarded to Secretary of Presbytery and Chairs of CCRR
10-Mar-10	Abiel Khalema, MEPS	Re-Admission of Elisabeth Ruth Jones, request to circulate name for re-admission	Forwarded to Secretary of Presbytery and added to Agenda for April 17, 2010 meeting
22-Mar-10	Minesing United Church	Letter to Congregational Life Commission re Ready to Respond project	Forwarded to Presbytery Secretary
25-Mar-10	Rev. Bonnie Kelly	Letter advising of her plans to retire July 1 2010	Forwarded to Presbytery Secretary, Chair Personnel Commission, CPM, Conference Retirees list
25-Mar-10	David Allen, Conference Executive Secretary	Minutes of Toronto Conference Executive meeting March 15, 2010	Forwarded to Presbytery Secretary and Chair
29-Mar-10	Rev. Douglas Whidden	Request to be retained on roll	Forwarded to Personnel Commission
29-Mar-10	Rev. Edward Moll	Request to be retained on roll	Forwarded to Personnel Commission
30-Mar-10	GCO, Tom Broadhurst	List of Pastoral Charges who have not yet submitted statistics forms for 2009	Forwarded to Presbytery Secretary and Chair, Congregational Life Commission
31-Mar-10	Rev. Don Bell	Request for change in pastoral relationship	Received by Presbytery Secretary, forwarded to Chair, Personnel Commission
6-Apr-10	Rev. Alan Mills	Request for change in pastoral relationship	Forwarded to Presbytery Secretary, Chair Personnel Commission, CPM, Chairs, Pastoral Relations

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Correspondence Dated	From/To	Regarding	Action
6-Apr-10	Lee Corlett, General Council Office, MEPS	Letter regarding national payroll service and requirement of pastoral charges to participate including not approving call/ appointment to pastoral charge not registered with the service.	Sent to Presbytery Secretary and Congregational Life Commission
6-Apr-10	Coldwater Eady Pastoral Charge	Joint Needs Assessment Report	Sent to Presbytery Secretary and Personnel Commission
6-Apr-10	Rev. Vicki Cousins	Request to be retained on roll	Not signed, returned
7-Apr-10	to General Council Office	Results of Remit #3	Sent to Alison Jordan
7-Apr-10	Rev. Bonnie Kelly	Request to be retained on roll	Not signed, returned
10-Apr-10	Toronto Conference	Copy of Letter to Camp Big Canoe confirming $10,000 grant for 2010	Sent to Presbytery Secretary, Chair, Spiritual Development Commission, Treasurer
12-Apr-10	Rev. John McManiman	Request to be retained on roll	Forwarded to Personnel Commission
12-Apr-10	Rev. Bruce Roffey	Request to be retained on roll	Forwarded to Personnel Commission
12-Apr-10	Rev. Darcy Dingle	Request to be retained on roll	Not signed, returned
13-Apr-10	Montreal Presbytery	Request for action to support Montreal Presbytery Haiti Response Group	Forwarded to Co-Chairs, Community Connections/Right Relations Commisstion
13-Apr-10	Rev. Beverley Irwin	Record of Appointment	Forwarded to Pastoral Relations Committee
13-Apr-10	Rev. Glenn Butler	Record of Appointment	Forwarded to Pastoral Relations Committee
15-Apr-10	General Council Office	Making Connections follow up email regarding initiative to mark 85th Anniversary of The United Church of Canada	Forwarded to Presbytery Secretary
15-Apr-10	General Council Office	Letter from Ministry of the Environment concerning amendments to Safe Drinking Water Act	Forwarded to Prebytery Secretary, Chair, Spiritual Direction Commission, Chair, Congregational Life Commission
15-Apr-10	Rev. Karen deJong Dermann	Request to be retained on roll	Returned, not signed
16-Apr-10	Central Unionville United Church M&P Chair	Record of Appointment for Rev. Karl Burden	Forwarded to Presbytery Secretary, chair Pastoral Relations, CPM
16-Apr-10	David Allen, Conference Executive Secretary	Letter re Presbyteries of Toronto Conference Corporation	To be distributed to Presbytery membership

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2009-2010 Revised Budget

Budget Living Waters P Budget 2010

CARRY OVER 2009	$15,156.82				
Additional money	$611.00				
Mileage Over Budget	$15,000.00				
		$30,767.82			$30,767.82
Chair of Presbytery					
Mileage	$2,000.00				
Total		$57.72	$57.72	$1,942.28	
other	$300.00				
Total		$205.60	$205.60	$94.40	
Executive					
Mileage	$2,201.27				
Total		$40.00	$40.00	$2,161.27	
Expenses	$113.94				
Total		$0.00	$0.00	$113.94	
Co-ordinating Committee					
Mileage	$672.74				
Total		$40.00	$40.00	$632.74	
Expenses	$500.00				
Total		$0.00	$0.00	$500.00	
Congregational Life					
Mileage	$2,835.71				
Total		$84.00	$84.00	$2,751.71	
Expenses	$1,500.00				
Total		$0.00	$0.00	$1,500.00	
Vision and Church (RE) Development					
Mileage	$2,409.60				
Total		$245.69	$245.69	$2,163.91	
Expenses	$1,000.00				
Total		$0.00	$0.00	$1,000.00	
Community Connections Right Relationships					
Mileage	$242.11				
Total		$0.00	$0.00	$242.11	
Expenses	$500.00				
Total		$0.00	$0.00	$500.00	
Personnel					
Mileage	$1,335.03				
Total		$247.40	$247.40	$1,087.63	
Expenses	$2,000.00				
Total		$111.06	$111.06	$1,888.94	
Spiritual Development					
Mileage	$951.60				
Total					
Expenses	$1,500.00	$0.00	$0.00	$951.60	
Total		$0.00	$0.00	$1,500.00	

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Presbytery Meetings					
Mileage	$8,938.00				
Total		$408.20	$408.20	$8,529.80	
Expenses					
Total		$10.00	$10.00	$990.00	
Total	**$60,767.82**		$1,449.67	$28,550.33	$30,000.00

New Items to approve			
Retirees Approved Feb 2oth		$2,000.00	
Camp Big Canoe		$12,000.00	
Spritual Development		$7,000.00	
Personnell - Chaplains		$3,000.00	
CCRR		$1,200.00	
	$30,767.82	$25,200.00	$5,567.82

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COMMUNITY CONNECTIONS, RIGHT RELATIONS COMMISSION

Minutes of Meeting held April 17, 2010

This Commission was called to meet on **April 17, 2010** at 11:00 a.m. at New Hope United Church, Concord, ON. Co-Chairperson Kirsty Hunter presided.

Christine Smaller acted as Secretary.

IN ATTENDANCE:

Kirsty Hunter, Deb McMillan, Esther Lewis, Glen Eagle, Deanna Big Canoe, Heather Coupland, Maria Mindszenthy, Barb Kutcher, Kathy Wood, Carol White, Wanda Winfield, Janet Smith, Stephen Dow, Robin Milani, Doug Smith, Joan Franklin, Christine Smaller, Gordon Richmond,

Corresponding Members:

The corresponding members to the Commission had been invited to attend by the Co-Chair
Staff: Jody Maltby

Kirsty welcomed the group and asked everyone to share what they would like to do now that the snow is gone.. time was spent with each person describing what they like to do in the spring.

1. Agenda was approved as presented

2. Approval of Previous Minutes:

MOTION that the previous minutes of the meeting of this Commission be approved.

Franklin/Smith **CARRIED**

3. Business Arising from Minutes:
   - Circle secretaries are to send minutes to Christine via e-mail.
   - Cheque to SJNOC: Kirsty reported that we have been given a $1500 budget to be used for all expenses, dues, donations relating to this commission and that payment of the SJNOC dues will come from this.

4. Communication Issues:
   Kirsty advised many things have been attempted to keep communication going, phones – but things aren't working smoothly. Conference call did not work well in March. We are still awaiting people to join social justice network – however we do

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have people in the commission who do not have regular or effective access to internet. Suggestion is to pair people with someone with computer access. Objections were raised to conference calls. We will be gathering updated contact information at the meeting today and we will update current spreadsheet.

5. Next Meeting:

   A time was set a time for a meeting by conference call in May:
   Saturday May 15th – 9:00 am – Kirsty will take minutes as Christine will be away..

6. Circles: The three circles met and reported back verbally to the committee. Minutes of these meetings is attached.

7. New Business:

M & S Enthusiasts List: Jody Maltby has access to this list. She will advise if we can access it directly. Jody advised that if we have anything we would like to forward to the presbytery enthusiasts we can simply forward it to her and she will distribute.

Mandate of Circles: Each of the three circles expressed some concern about what mandates they are to follow, especially in terms of identifying priorities. The Presbytery handbook can be used as a resource for determining the commission (and thereby the circle) responsibilities. **Action: Kirsty will send information on the mandates to individuals in each circle.**

Presbytery Staff:

Jody Maltby encourages us to contact her if have any questions or are looking for assistance in carrying out our responsibilities as a commission. Jody's mandate is to facilitate our work, not to do the work – but she encourages us to use her as a resource.

Presbytery Display: Andrew Telford has provided a display unit. If you have something you would like to go in it please contact him ahead of time.

Bus Trip to Huntsville during G8:

MOTION that this Commission will organize a bus to transport people to Hunstville United Church to join their protest of the G8.

Hunter/Big Canoe **CARRIED**

Meeting adjourned 1:50

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APPENDICES – CIRCLE MEETING MINUTES

1. SOCIAL JUSTICE CIRCLE

TOPICS:

ISARC (Interfaith Social Assistance Reform Coalition) There will be a Social Audit day held in Barrie (at Collier St.) and Orillia (at St. Paul's) on April 22. This is a day where info is collected about the success and failure of the social service system from people involved in it. A book will be produced in the near future. Previously the book called "Lives Still in the Balance" has been distributed to the Provincial Politicians. (www.pandorapress.com). For more info on ISARC visit their website at www.isarc.ca. Jody Maltby, Kirsty Hunter and Glen Eagle are all involved in this. It was suggested that we may purchase copies of this book for our use.

WCC The issue of nuclear disarmament was discussed and Glen was chosen to look into this. He will check on the United Church position.

SJNOC (Social Justice Network of Ontario Conferences) This is a group made up of all the conferences that connect to Ontario. They present social issues to the government of Ontario. Due to the change of the Conference set up – money was requested from Living Waters Presbytery. It has been approved in the amount of $400.

PD (Presbytery Display) Andrew Telford ajbtelford@gmail.com has purchased two display boards which he is hoping to fill with YOUR info. Please bring copies of any material you want displayed. This includes info sheets and web sites. Contact Andrew before bringing items to prevent duplication.
Kirsty will email churches to find out what social issues they are involved in.

CC (Climate Change) – we talked about it briefly but I can't remember what we said we were going to do.

FC/DF Foster Care / Diverse Families There is concern over the differences of support payment for different situations. Ie grandparents do not receive as much as parents for looking after the children.
-also called kinshp care
-Maria will get some info from her congregation on these differences
-Maria will write to the families in her congregation who are involved in this. Kirsty is going to help her (although Maria wrote the letter already during the meeting and Kirsty thought it was good)

G8 (not to be confused with the creative Group of 7) June 25-26 Derek Shelly of Trinity United, 33 Main St E. Huntsville is organizing a prayer vigil during the time of the meeting of the G8. (the NGO's have been sent to Winnipeg) We are contemplating the idea of organizing a bus to the prayer vigil.

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2. M & S CIRCLE

A pilot on a plane announces he has good news and bad news.The plane is ahead of schedule but they are lost. That is how this committee feels.
We are lost and we want to find our way.

1. What is our role? We need a mandate.
Answer A copy of the mandate manual for M&S is at the Guthrie office.

2.We need to personalize the M&S projects to get people to support them in our communities.
We need to write a letter to Darren Leopold to ask for specific projects.

3. We need to find the list of M&S Enthusiasts. Where did it go and how do we find it?
Answer It is in the office at Guthrie and it was sent to Darren Leopold and National Conference.

4. What is the role of this committee? The time line between meetings is too long.

5. When does the staff at Living Waters office come in to help us? ie.
sending out lists, emails, bus trip, conference etc.

6. Does our committee belong in this group? Is this group too big?

3. Ecumenical & Inter-faith Relations Circle

Discussions and ideas about useful documents

- Set up a library of resources which include the documents discussed.
- Find out if we can open a UCRD account
- Need to discuss ways to disseminate materials… events, small groups,
- Develop a recommended reading list for congregations (see below)
- Fill the gap left by the presbytery resource centre
- Concern about terms used describing Jewish groups (Feb Minutes).

Developing inter-faith worship resource

- Robin introduced the idea to her congregation board

Actions:

- Ask for reports from Jim and Betty Lou (from last meeting)
- Robin Milani will research about inter-faith activities within the united church and will report back at the next meeting.

Ideas:

Setting up an “appreciation day” where we organize a symposium inviting people of other faiths.

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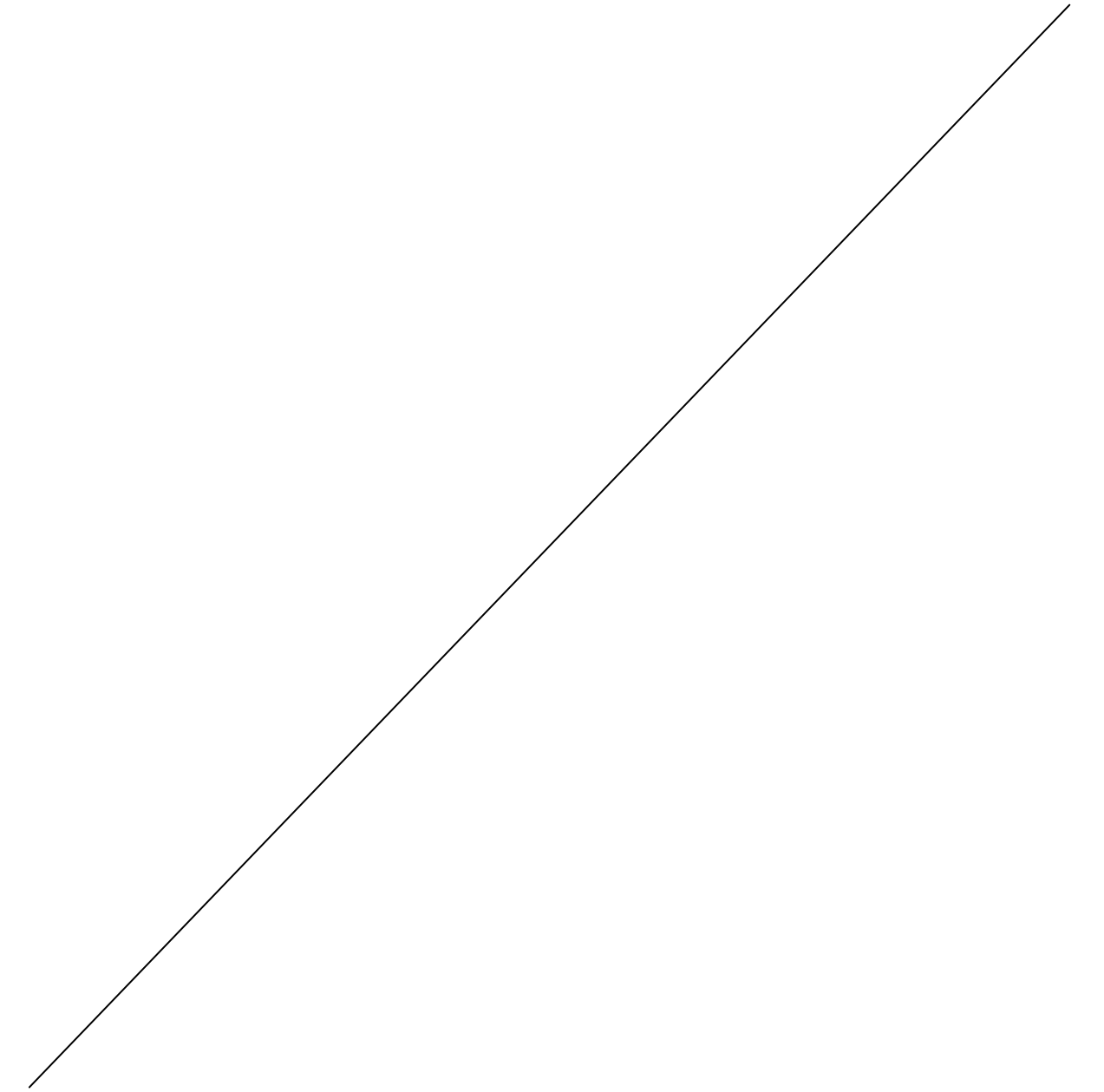
Preliminary Reading List:

- Jesus the misunderstood Jew, Amy Levine
- How Jesus became Christian,



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Congregational Life Commission

Minutes of Meeting held April 17, 2010

Place: Presbytery Meeting at New Hope Pastoral Charge
Present: Chair Bob Biggar, Secretary Donna DeVita, Charles & Ratna Arasaratnam, Diane Bennett-Jones, Helen Bishop, Cora Brody, Bill Bruce, Pauline Chappell, Elizabeth Darby, Chris Fahrner, Gwen Galbraith, Catharine Hawkins, Bonnie Kelly, Kevin Logie, Ted Meyers, Don Reesor, Dianne Smith , Jerry Therrien

Regrets: Ian Finlay, Betty Johnson , Bev Kell, Alan Mills, Lorraine Scarlett, Al Scarth, Derek Shelly,

1. **Opening Prayer:** We dispensed with prayer at this time as we have devotion with the full court.

2. **Minutes from March 25, 2010**:
   MOTION Moved by Gwen Galbraith, seconded by Catherine Hawkins that the minutes be approved. **CARRIED**

Congregational Life minutes (addendum) for April 17,2010-Jerry Therrien (acting secretary)

3. **Business arising from the minutes**

a. St. James Stroud-Organizational Plan

Bob Biggar had noted the comments from the committee and will talk to Lynda Winson from St. James and will have a complete copy for the next meeting.

b. Pastoral Oversight visits

Frequent visits might well be a good thing. However, they are not always possible.

Therefore, follow-up contacts will be probably be an important part of building on going presbytery relationships.

c. National Pay Plan

Nothing to report. We may have something next meeting.

d. Training Workshop-April 10,2010

Workshop went well and was well received Spirit conversation went well.
Thanks to Bob and Jody for a well planned event as well as our participants.

e. Presentation and Workshop at Living Waters Presbytery-April 17th

The play "The Presbytery is coming, the Presbytery is coming " was well received! Thank you to Bob and our actors on a job well done.

f. Inspection of Grace United

- This inspection may not be necessary

4. New Business

Chairperson

- Jerry Therrien from Sharon Hope United and had been approached to fill the Chair position as Bob will be unable to continue. Jerry provided a 5 minute presentation on who he is and asked for his acceptance and co-operation from this commission prior to the submission of his name to the Court. There was unanimous approval for his name to be brought forward.
- We wish Bob the very best in his new venture and Jerry asked he keep in touch because he needs much help.

5. Organizational matters

Pastoral Charge records

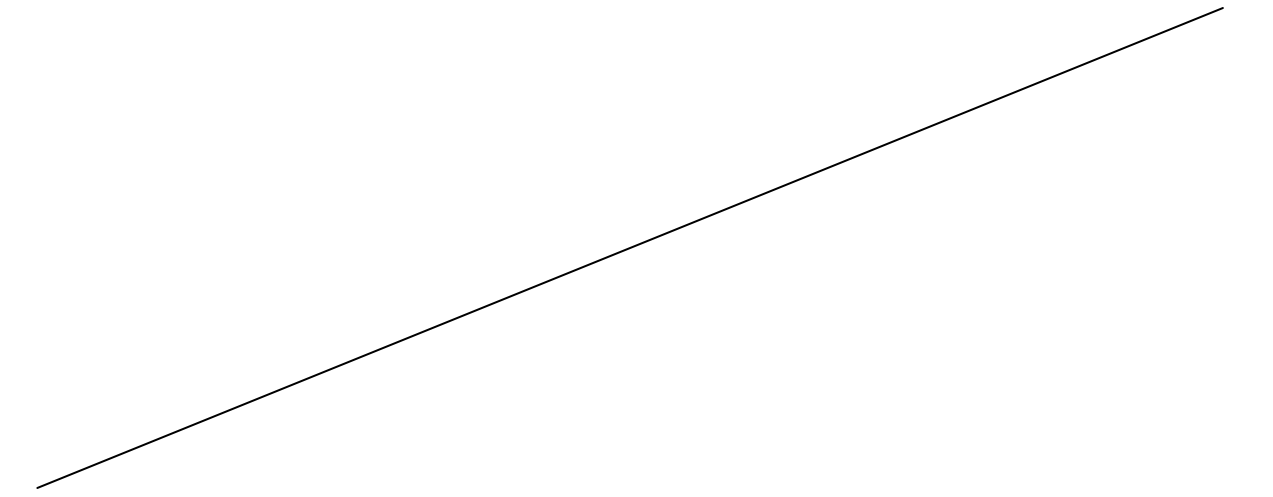
Review of Records and archives

- Inspection of the records are an important part of the Pastoral Oversight visit.
- In reviewing the Historic Role, reviewing the additions and deletions of membership is important as well as seeing that there is a paper trail . We need to inquire of Toronto Conference with regards to the appropriate protocol.
- There was a discussion about the Historic Roll and other official record being in a hard book as compared to a electronic version. We need to contact Toronto Conference for clarification. An annual review of assessment is done on the Historic Roll of membership which should be kept up to date.
- Discussion about the possibility that a separate process may be needed for looking at the records.

6. Next meeting

- A tentative meeting of June 9, was discussed as it's unclear if a Presbytery meeting will be held in June.

  Addendum: We have subsequently learned that we will be having a full Presbytery Day (including commissions) on Saturday, June 19th.We will meet then.



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PERSONNEL COMMISSION

Minutes of Meeting Held April 17, 2010

IN ATTENDANCE Dennis Posno (Acting Chair) Todd McDonald (Staff)

Pastoral Relations

Fran Watterworth	Janice Baker	Rick McKinley	Linda Butler	Ted Daglish
Carley Wortman	Judith Flemming	Dick Moffatt	Joy Crawford	Elaine Lush
Jane Wetelainen	Lori Hill Avendano			

Education and Students

Pat Edmonds	Sue Wood	George Moore	Heather Power	Betty Lou McNabb
Gordon Burgess	Linda Mather			

Retirees Association

ABSENT/REGRETS

Nina Fulford	Paul Dempsey	Jan Aylward	Don Powell	Murray Nutt
Bruce Roffey	Phil Dallimore	Joe Gaspar	James Clubine	Tina Bax
Jean Becroft	Andrew Comar	John Towsley	Tim Beard	John Harries
Brenda Schmidt	Fritz Schmidt	Arlene Simms		

QUORUM
Total members Present: 20 Quorum required: 1/3 of 32

1. APPROVAL OF THE AGENDA
MOTION: that the agenda be approved as circulated and adjusted according to necessary timelines.
MOVED: Judith Flemming SECONDED: Pat Edmonds **CARRIED**

2. APPROVAL OF MINUTES
MOTION: that the minutes of Feb 20, 2010 (these were approved March 10) be further approved with the following corrections:
09/10 – 130, item e) MOTION #4 “approve the appointment of Rev. Audrey Brown,” should read “approve the call of Rev. Audrey Brown.”
09/10 – 131, item h) “Collier St. U.C. JNAC reps” should read JSC reps
09/10 133, item #3 “for Andrea Wheaton to be commissioned,” should read “for Andrea Wheaton to be recognized.”
MOVED: Jane Wetelainen SECONDED: Fran Watterworth **CARRIED**

The minutes of March 10, 2010 will be approved at the May 12 meeting.

THE PERSONNEL COMMISSION BROKE TO MEET IN SUBCOMMITTEES AT 11:11 AM.

Pastoral Relations

3. REPORT FROM PASTORAL RELATIONS
The agenda was prioritized based on timelines, so that the most urgent matters were moved to the top, leaving other items to be tabled until the May 12, 2010 meeting, as will be noted.

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It was noted that some appointment forms had not been forwarded, so regarding Pathways, the pastoral relations committee directs Nina Fulford to advise Pathways to submit an appointment form for one year (12 months) as per the request of the mission, to be considered at our May meeting.

a) New Hope

MOTION: That the Living Waters Presbytery through the Personnel Commission accede to the request of New Hope United Church to initiate a JNAC for special ministry needs assessment, and that we request one resource person from the Commission on Vision and Church (Re)Development, and that we appoint Rick McKinley and Linda Butler as presbytery representatives.
MOVED: Fran Watterworth SECONDED: Janice Baker **CARRIED**

b) Westmount Pastoral Charge

No update on JNAC as Paul Dempsey was not able to be here.

c) Process for reviewing JNAC reports

Our process for reviewing JNAC reports was discussed, and it was suggested that we appoint a couple of people with good reviewing skills to read and reflect on JNAC reports when they come in.

d) King City

We received the report of the listening team sent to King City United Church and the Rev. Bob Biggar, submitted by Linda Butler and Rick McKinley.

MOTION: that the Living Waters Presbytery through the Personnel Commission explore a conflict resolution between Rev. Bob Biggar and the King City United Church and that the costs of the conflict resolution process be paid for by Living Waters Presbytery.
MOVED: Linda Butler SECONDED: Rick McKinley **CARRIED**

This will be communicated to Rev. Bob Biggar in person by Dennis Posno, and Dennis will inform King City board chair Jim Middleton. Todd will arrange for a conflict resolution facilitator.

Joy Crawford gave a quick report on the hopeful progress of King City United Church's JNAC.

e) Brown's Corners

MOTION: Subject to receiving forms MEPS 403JN and MEPS 425V, that the Living Waters Presbytery through the Personnel Commission approve the JNAC report of the Browns Corners United Church, and that Living Waters Presbytery through the Personnel Commission declare a vacancy for a ½ time (20 hours/week) order of ministry position effective July 1, 2010.
MOVED: Lori Hill-Avendano SECONDED: Dick Moffat **CARRIED**

f) Coldwater Eady PC

MOTION: that the Living Waters Presbytery through the Personnel Commission approve the JNAC report of the Coldwater Eady Pastoral Charge with the change under "terms of position, continuing education allowance" be changed from "$500 per year" to "$1250 per year" as per salary minimum schedule, and that Living Waters Presbytery through the Personnel Commission declare a vacancy for a full time (40 hours/week) order of ministry position effective July 1, 2010.
MOVED: Judith Flemming SECONDED: Fran Watterworth **CARRIED**

MOTION: that subject to their willingness and availability, we appoint David Black and Gwen Galbraith as presbytery representatives to the Coldwater Eady JSC.
MOVED: Janice Baker SECONDED: Linda Butler **CARRIED**

g) St. Matthew's United Church Richmond Hill

MOTION: that the Living Waters Presbytery through the Personnel Commission accede to the request of St. Matthew's United Church, Richmond Hill and approve the call to Rev. Terry Thom, Ordained Minister, beginning July 18, 2010, full time (40 hours/week), secretarial assistance 10.5

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hours/week, with the following terms for category B: Salary, $36,500, Housing, $25,200, telephone $492, financial support for study $1250 (note – this changes the pastoral charge's form) and all other terms according to *The Manual*.
MOVED: Fran Watterworth SECONDED: Joy Crawford **CARRIED**

We received for our information the record of transfer of the Rev. Terry Thom from Northern Waters to the Living Waters presbytery, both within Toronto Conference, effective July 18, 2010.

h) Remaining Agenda Items
MOTION: that all matters which were on the agenda but were not dealt with are placed on the table until May 12, 2010.
MOVED: Dennis Posno SECONDED: Jane Wetelainen **CARRIED**

The pastoral relations committee adjourned at 1:45.

Education and Students

4. REPORT FROM EDUCATION AND STUDENTS George Moore

a) David Bruce – Interim training
MOTION: that Living Waters Presbytery endorses the decision of David Bruce to take interim ministry training.
MOVED: Pat Edmonds SECONDED: Betty-Lou McNabb **CARRIED**.

b) Paul Shepherd
MOTION: that Living Waters Presbytery, on the advice of its Education and Students' Committee, which has met with and interviewed the enquirer, receive Paul Shepherd as a Candidate for Ordained Ministry and recommends that he is ready for a Supervised Ministry Education placement.
MOVED: George Moore SECONDED: Heather Power.) **CARRIED**.
It is to be noted that the E & S Committee needs to see a Police Records Check. Paul is currently working on a self-designed internship plan but has not submitted it in writing yet.

c) Lena Hartviksen
MOTION: that Living Waters Presbytery, on the advice of its Education and Students' Committee, which has met with and interviewed the inquirer, receive Lena Hartviksen as a Candidate for Ordained Ministry and recommends that she is ready for a Supervised Ministry Education placement.
MOVED: George Moore SECONDED: Heather Power. **CARRIED**.
Lena will need a Police Records Check. She is hoping to begin an internship placement this fall preferably in a pastoral charge. Jean Becroft has agreed to be Lena's mentor/contact person.

d) Alex Constable
Pat Edmonds reported that the Discernment Committee for Alex Constable is progressing well.

e) Bob Clay
Committee representatives met with Bob Clay. He is working on a self-designed internship plan but nothing has been submitted in writing yet.

f) Debbie Homewood – endorse for multi-faith group
The request for endorsement of Debbie Homewood as a DC rep on the Regional Multi-Faith Council Committee was postponed pending further information.

g) Cora Krommenhoek/Sabbatical

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Cora's request for information about sabbaticals is being investigated.

Retirees

5.REPORT FROM RETIREES No report

The Personnel Commission reconvened in plenary at 1:45 pm.

6. OMNIBUS MOTIONS

MOTION: that the Motions presented in the Education and Students' Committee Report be read and approved as an omnibus Motion.
MOVED: George Moore SECONDED: Heather Power **CARRIED**

MOTION: that the Motions presented in the Pastoral Relations Committee Report be read and approved as an omnibus Motion.
MOVED: Dennis Posno SECONDED: Jane Wetelainen **CARRIED**

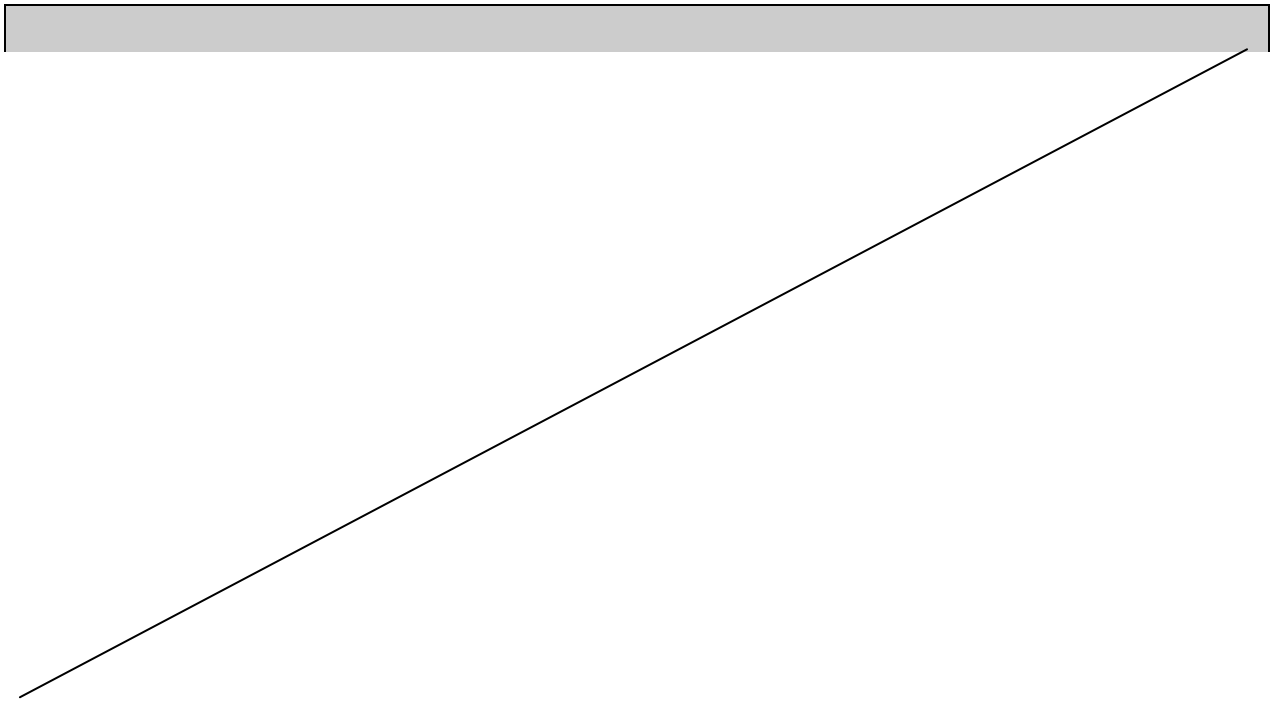
7. ADJOURNMENT

Fran Watterworth moved adjournment at 2:00 pm, which was the order of the day.

8. NEXT MEETING

Living Waters Personnel Commission will meet at Guthrie on Wednesday, May 12, 2010 from 1- 4 pm.

_____ _____
Chair, Living Waters Personnel Commission Living Waters Personnel Commission



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SPIRITUAL DEVELOPMENT COMMISSION MINUTES

Minutes of Meeting Held April 17, 2010

The Living Waters Presbytery Spiritual Development Commission was called to meet on **April 17, 2010** at 11:00 a.m. at New Hope United Church, Concord, ON. Chairperson Nancy Knox presided.

Barbara Hendren acted as Secretary.

IN ATTENDANCE:
Executive Members: Nancy Knox
Order of Ministry: Pat MacDonald, Colin MacDonald, Cora Krommenhoek
Laity: Andrea Wheaton, Martha Wood, Linda Winson, Meg Jordan, Barb Hendren, Maureen Huismans, Gay Van Caeyzeele, Amanda Buchanan

Corresponding Members:
The corresponding members to the Commission had been invited to attend by the Chair
Order of Ministry:
Laity:
Staff: Jody Maltby

REGRETS:

QUORUM:
Total voting members Present: 13
Quorum required: 1/3 of 27 or 9 voting members
The Chair declared that quorum was achieved.

Nancy Knox called the meeting to order with introductions around the circle. It was agreed to accept the notes from last meeting.

Nancy joyfully reported that the Conference Executive has agreed to give $10,000.00 the Camp Big Canoe for the last time. Also that Presbytery has agreed to give Camp Big Canoe $12,000.00. The Co-ordinating Committee has agreed to cover our requested $500.00 for Worshiplude, $2000.00 for the Inter-presbytery Confirmation Gatherings, $2000.00 for the Youth at Conference event and would like to give us $4000.00 more for the upcoming events in the planning stages for the fall, namely the possible book display, children's ministries leadership training and pastoral care training.

Andrea Wheaton reported that the first Inter-presbytery Confirmation weekend has taken place and the leadership team has met for evaluation of that weekend and begun planning for the second gathering. The Vision Fund application was approved and $1970.00 was received which will likely allow the registration fee to be lowered from the original $150 to $50.

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Amanda Buchanan reported that a meeting of the Youth at Conference planning team will take place Wed., April 21, 2010 to finalize plans. She noted that the team has decided to not have youth as voting members this year but they will attend some of the Annual Meeting events.

Cora Krommenhoek reported that the Pastoral Care Training events are still in planning stages.

Linda Winson reported that Children's Ministries have heard back from Amy Crawford, national church office, about the possibility of Living Waters being a test case for a training program from the UK for adults working with children. Linda was asked by the commission to continue to have conversation with Amy regarding this possibility.

Gay Van Caeyzeele distributed an outline of a potential Prayer Cycle.

Nancy noted that anything to do with worship comes to the Spiritual Development Commission.

The Commission spent some time considering how we function as a commission and do our work. It was agreed that face-to-face meetings and e-mails are most useful but perhaps in future we could consider using telephone calls and smaller committee meetings. This would require less full Commission meeting time at the presbytery meetings thereby shortening the length of a Saturday meeting day. Nancy was asked to share that suggestion with coordinating committee.

Pat MacDonald updated the commission on the Nicaragua Youth Mission. The youth had been inspired by their participation in the February Presbytery meeting. They have since met twice and viewed videos preparing them for the experiences with poverty that they will encounter and to find signs of hope in it. They have also had a workshop on "packing lightly" for the journey or how to get more into a very little carry on bag so that the checked luggage will be the physician's packs. In April they had their inoculation for the journey and started anti-Malaria pills. May will be the time to review travel plans and waiver packages including briefing about being church ambassadors and the expectations surrounding drugs/alcohol. In June there will be a meeting with Jim Hodgins. There is a sense of community developing within the group as well as a sense of the project being something bigger than themselves.

Fundraising events are happening at individual churches to support the youth and each others communities. Pat affirms that this will be a lasting memory for the youth. Besides raising money for personal expenses (approx. $2200.00 per person), the youth are raising money to cover their projects. The projects include music programs, lunch programs and playground equipment for schools and physician's medical packs.

One of the ordained leaders, Rev. Ruth McDonald, has reluctantly had to withdraw from the mission for health reasons.

> **<u>MOTION</u>: It was moved by Maureen Huismans, and seconded by Andrea Wheaton that Rev. Colin MacDonald be approved to replace Rev. Ruth McDonald in the leadership role for the Nicaragua Youth Mission. <u>CARRIED</u>.**

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Individuals wishing to make a donation to the Nicaragua Youth Mission may do so by making a donation to Collier St. UC for the Nicaragua Youth Mission Personal Expenses. The church will then issue at tax receipt. Pat will have an article about the donation route placed in the next Presbytery Newsletter.

> **MOTION: It was moved by Maureen Huismans, seconded by Amanda Buchanan that the Spiritual Development Commission donate $250.00 to the Nicaragua Youth Mission and ask the Presbytery to match that amount. (This amount would cover the cost of one Physician's pack.) CARRIED.**

Meeting adjourned to attend plenary session of Presbytery.

_____ _____

Chair Secretary

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VISION AND CHURCH (RE)DEVELOPMENT COMMISSION

Minutes of Meeting Held April 17, 2010

Attendees: Gail Adelman, Laurie Cook, Rev. Heather Dobson, Catherine Hions, Bill Hurdman, Rev. Bev Irwin, Beth Langhorst, Lois Marshall, Ivor Roberts, Donald Spratt, Rev. Anna P. Taylor
Regrets: Carol Jones, Diane Lockhart, Rev.Glenn Butler, Bob Harris, Rev. Mary Joseph, Colleen Kirton, Irene Lowry, Al McNaught, Rev. Nancy Waterman
Guests: Dee Benoit, Jason France
Chair of Presbytery: Linda Parsons sat in on the first segment of the Commission meeting.

Welcome and Opening Prayer: Donald Spratt opened the meeting with a reading "Christ Alone" by Robert Schuller and Rev. Bev Irwin lead in prayer.

Agenda: **MOTION** to approve the agenda by Lois Marshall; seconded by Gail Adelman; **CARRIED**.

Minutes of February 20 2010 Meeting: **MOTION** to approve the February 20, 2010 minutes by Laurie Cook; seconded by Gail Adelman; **CARRIED**.

Business Arising from the Minutes: none

Correspondence: none

New Business: Morning Session
a) TUCC Mission Grants and Viability:
Donald Spratt shared with the commission the Viability Reports that were completed by Al McNaught and himself for Holly United Church Mission, New Hope Mission, Painswick United Church and Pathways United Church. These had been requested by Toronto Conference. These reports, together with a five year budget for Holly United Church Mission, and New Hope UC were presented to the executive committee of Living Waters Presbytery in March.

A MOTION to endorse the four Viability Reports was moved by Rev. Bev Irwin, seconded by Ivor Roberts; CARRIED.

Donald expressed appreciation to the Missions and also to the TUCC representatives, who helped in the development of these reports. Catherine Hions and Rev. Bev Irwin expressed thanks to both Al and Donald for the excellent work done.

b)Policy re Distribution of Funds from Sales of Church Property Funds:
Donald reported that the policy for distribution of Funds from the Sale of Church Property (for churches that cease to exist) includes:
- 10% to go to the Mission and Service Fund
- 10% to go to Toronto United Church Council
- to maintain Conference designated funds that have fallen below the prescribed minimums, not to exceed 40% of funds available for disbursement.
- at the end all monies will be equally shared among the four presbyteries

Toronto Conference has given assurance that $428 000 has been set aside to support the Missions over the next five years.

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It was noted that a sustainable energy loan fund will be available for creating greener churches. It was also noted that federal/provincial/local utilities also have funding for green projects. Donald reported that from the sale of the Whitevale United Church property $200 000 has been designated for the New Hope Mission to pay off the non-performing mortgage. This is much appreciated by the New Hope congregation.

c) Agreement with TUCC re Approval of Future Grants:

> **MOTION:** It was moved by Catherine Hions and seconded by Bill Hurdman that the Vision and Church (Re)Development Commission engage in conversation with Toronto United Church Council with the purpose of establishing a relationship and process for the administration (including dispursement) of Church Development Grants; **CARRIED.**

d) Future M&S and TUCC Mission Support Grants:
Applications for future Mission and Service Grants are due **before August 1st**. It was noted that there will not be much money available for these grants. **Applications for TUCC Mission Support Grants** are due **before September 1st**.

e) Bond Head/Bradford Discussions:
Donald reported that Bond Head and Bradford United Churches are in the process of discussing the possibility of a "South Simcoe Regional Church". **A presbytery representative with no conflict of interest is needed for these meetings**.

Afternoon Session:
Following lunch a more general discussion took place because there were not enough present to merit breaking into the four committees.
Catherine Hions volunteered to help with the development of a Visioning or Mission Strategy. Time was spent brainstorming around ideas for congregations to consider regarding re-development projects.

Wrap Up Comments
Regarding the **Congregational Survey,** on behalf of the committee, Rev Bev Irwin expressed thanks to Rev Nancy Waterman for co-ordinating the survey and to Catherine Hions, Al McNaught and Rev. Mary Joseph with her computer expertise for working along with her. It was noted that so far only 36 out of 65 surveys had been received by e-mail, and 2 hard copies had been sent to Holly United Church Mission.

The meeting closed with a prayer by Catherine Hions.

Adjournment was at 1:40 pm.

Chairperson _____ Secretary _____
Donald Spratt Lois Marshall

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PERSONNEL COMMISSION

Minutes of Meeting held May 12, 2010

The Living Waters Presbytery Personnel Commission met at Guthrie at 1:00 pm. Nina Fulford presided and acted as Secretary with Jane Wetelainen (Pastoral Relations) and Pat Edmonds (Education and Students)

1. IN ATTENDANCE Nina Fulford (Chair) Todd McDonald (Staff)

Pastoral Relations

Fran Watterworth	Janice Baker	Rick McKinley	Linda Butler
Ted Daglish	Dennis Posno	Joe Gaspar	Elaine Lush
Jane Wetelainen	Lori Hill Avendano	Jan Aylward	Andrew Comar
Paul Dempsey	Joy Crawford		

Education and Students

Pat Edmonds	Linda Mather	Sue Wood	George Moore
Gordon Burgess	Jean Becroft		

Retirees Association

2. ABSENT/REGRETS

Carley Wortman	Don Powell	Murray Nutt	Bruce Roffey
Tina Bax	Phil Dallimore	James Clubine	John Harries
Judith Flemming	Dick Moffatt	Heather Power	Betty Lou McNabb
John Towsley	Tim Beard		

3. QUORUM
Total members Present: 20 Quorum required: 11

4. APPROVAL OF THE AGENDA
MOTION: that the agenda be approved as amended. 4 a) Appointments: Nina Fulford/Emsdale and 4 e) Brown's Corners.
Jan Aylward/Joe Gaspar **CARRIED**

5. APPROVAL OF MINUTES
MOTION: that the minutes of Mar 10, 2010 be approved.
Jan Aylward/Dennis Posno **CARRIED**

THE PERSONNEL COMMISSION DIVIDED TO MEET IN SUBCOMMITTEES AT 1:24 pm.

6. REPORT FROM PASTORAL RELATIONS Chair: Jan Aylward Secretary:Jane Wetelainen

a. Appointments

1. **MOTION** that the Living Waters Presbytery through the Personnel Commission accede to the request of the **Holly United Church Mission** and appoint **Rev. Bev Irwin**, order of ministry, from July 1, 2010 to June 30, 2011, full-time/ at40 hours per week with 4 hours/week secretarial assistance, with the following terms for category F: Salary, $44,341, Housing, $20,000, phone $600, financial support for study $1,250 for a total of $65,141. This is an adjustment to the forms submitted, increasing financial support for study from $1,200 to $1,250 per 2010 salary schedule.

Joe Gaspar/Andy Comar **CARRIED**

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2. **MOTION** that the Living Waters Presbytery through the Personnel Commission accede to the request of the **Painswick United Church** and appoint **Rev. Glenn Butler**, order of ministry, from July 1, 2010 to June 30, 2011, full-time/ at 40 hours per week with 3 ½ days/week secretarial assistance, with the following terms for category F: Salary, $43,341, Housing, $20,000, phone $1200, financial support for study $1,500 for a total of $67,041.

Lori Hill-Avendano/Linda Butler **CARRIED**

It was noted that TUCC or successor supported salaries are higher than those in many established congregations. Nina Fulford will communicate with Al McNaught at executive to carry forward our concern, and Rick McKinley will represent us in a conversation with Church Vision and (Re)Development. Anyone else interested in this conversation can contact Nina.

As per ruling of General Council regarding compliance with registering with ADP payroll service, **Karl Burden**'s appointment cannot be approved as **Central (Unionville) Pastoral Charge** had not signed on to ADP. Jan Aylward will contact the pastoral charge to let them know.

3. **MOTION** that the Living Waters Presbytery through the Personnel Commission accede to the request of the **New Hope United Church** and appoint **Rev. Jim Keenan**, order of ministry, from July 1, 2010 to September 30, 2011, full-time/ at 40 hours per week with 15 hours/week secretarial assistance, with the following terms for category F: Salary, $42,302.28, Housing, $22,000, phone $660, financial support for study $1,750 for a total of $66,712.28.

Fran Watterworth/Rick McKinley **CARRIED**

(Lorraine left the room while the following MOTION was debated)

4. **MOTION** that the Living Waters Presbytery through the Personnel Commission accede to the request of the **Coldwater Eady Pastoral Charge** and appoint **Rev. Lorraine Hill-Avendano**, order of ministry, from July 1, 2010 to June 30, 2011, full-time/ at 40 hours per week with 12 hours/week secretarial assistance, with the following terms for category C: Salary, $35,059, Housing, $14,400, phone $500, financial support for study $1,250 and a book allowance of $500 for a total of $51,709.

Jane Wetelainen/Linda Butler **CARRIED**

5. **MOTION** that the Living Waters Presbytery through the Personnel Commission accede to the request of the **New Hope United Church** and appoint **Catherine Hions**, Designated Lay Minister, from July 1, 2010 to September 30, 2011, ¾ time at 30 hours per week, with the following terms for category F: Salary, $23,860, Housing, $16,500, phone $420 (?), financial support for study $927 for a total of $41,707. This is an adjustment to the forms submitted, increasing financial support for study from $900 to $927 per 2010 salary schedule and supposing the correct phone amount to be $420, (rather than $42, as submitted).

Rick McKinley/Dennis Posno **CARRIED**

**Jan Aylward will check out with New Hope regarding the changes we made to the form

(Nina Fulford left the meeting room while the following MOTION was debated.)

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6. **MOTION** that the Living Waters Presbytery through the Personnel Commission accede to the request of the **Emsdale Pastoral Charge** and appoint **Rev. Nina Fulford**, Retired Supply from July 1, 2010 to June 30, 2011, half-time/ at 20 hours per week with part time secretarial assistance (bulletins), with the following terms for category F: Salary, $18,253, Housing, $6,600, phone $360, financial support for study $650 for a total of $25,838.

Elaine Lush/Paul Dempsey **CARRIED**

b. Retained on Roll

1. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. Vickie Cousins**, chaplain at Southlake, on the roll of Living Waters Presbytery.

Andy Comar/ Rick McKinley **CARRIED**

2. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. Karen deJong-Derman**, on the roll of Living Waters Presbytery.

Jane Wetelainen/ Fran Watterworth **CARRIED**

3. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. Bruce Roffey**, chaplain at St. Andrew's College, on the roll of Living Waters Presbytery.

Linda Butler /Andy Comar **CARRIED**

4. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. John McManiman**, on the roll of Living Waters Presbytery

Dennis Posno/ Joe Gaspar **CARRIED**

5. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. Doug Whidden**, on the roll of Living Waters Presbytery.

Fran Watterworth/ Linda Butler **CARRIED**

6. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. Edward Moll**, on the roll of Living Waters Presbytery.

Jane Wetelainen/ Lori Hill-Avendano **CARRIED**

7. **MOTION** that the Living Waters Presbytery through the Personnel Commission **Rev. John Vincent**, on the roll of Living Waters Presbytery.

Joe Gaspar/ Andy Comar **CARRIED**

8. **MOTION** that the Living Waters Presbytery through the Personnel Commission transfer **Rev. Molly Thomson**, effective July 1, 2010, from Oshawa Presbytery, Bay of Quinte conference to Living Waters Presbytery, Toronto Conference.

Lori Hill-Avendano/ Joy Crawford **CARRIED**

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9. **MOTION** that the Living Waters Presbytery through the Personnel Commission retain **Rev. Molly Thomson**, in search of a call, on the roll of Living Waters Presbytery.

Elaine Lush/ Lori Hill-Avendano **CARRIED**

**It is noted that the action to retain Ruth McDonald on the roll will be taken subsequent to the end of the pastoral relationship.

Bonnie Kelly, Darcy Dingle both retiring or retired, therefore do not need to be retained on the roll. We wondered why the form gives this as an option. Todd McDonald will get clarification with the national Conference Personnel Ministers at their upcoming meeting.

We questioned whether someone should continue to be retained on the roll for a lengthy period if there is no intention for them to resume active ministry.

c. Change in Pastoral Relationship

1. **MOTION** that the Living Waters Presbytery through the Personnel Commission approve the request for a change in pastoral relations from **Rev. Jan Aylward at Keswick/Ravenshoe Pastoral Charge**, effective July 31, 2010, and that a Joint Needs Assessment Committee be established at Keswick/Ravenshoe Pastoral Charge with presbytery representatives to be named later.

Rick McKinley/Elaine Lush **CARRIED**

Exit interviews. Andrew Comar has a sample list of questions to guide interview. Some have been handled by telephone. Should it be done by those who will sit on the JNAC? What happens to the record? Elaine Lush and Linda Butler will interview Jan Aylward and the Keswick-Ravenshoe Board.

d. Joint Needs Assessment

1. **MOTION** that the Living Waters Presbytery through the Personnel Commission approve the **Joint Needs Assessment Report from Westmount United Church**, with the provision that they remove the clause demanding that the minister be within a certain commuting distance and with the removal of the mileage cap, changing it to $.41/km as per the salary schedule set by the General Council, and that a Vacancy be declared for a part-time, 24 hours/week member of the order of ministry at Westmount United Church, effective May 12, 2010, and that a Joint Search Committee be established at Westmount United Church with Lori Hill-Avendano and a lay representative to be named later.

Elaine Lush/Dennis Posno **CARRIED**

2. **MOTION** that the Living Waters Presbytery through the Personnel Commission will actively seek to appoint an appropriate supply person to Westmount Untied Church in the meantime.

Rick McKinley/Linda Butler **CARRIED**

3. **MOTION** that the Living Waters Presbytery through the Personnel Commission approve the **Joint Needs Assessment Report from Victoria Square United Church**, with some style changes, and that a Vacancy be declared for a half-time, 20 hours/week member of the order of ministry at Victoria Square United Church

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Linda Butler/Elaine Lush **CARRIED**

Victoria Square United Church and Browns' Corners United Church must review housing allowances to make sure they're fair, (based on fair rental values and reflecting past amounts paid). This message will be conveyed by their current presbytery reps.

Whereas **Holland Landing Pastoral Charge** finds itself in the middle of a severe financial crisis, and whereas a pastoral charge must conform to The Manual 166(b) regarding the priority of disbursement of funds, and whereas the pastoral relationship with Rev. Cora Krommenhoek is impacted;

4. **MOTION** that Living Waters Presbytery through the Personnel Commission establish an expedited **Joint Needs Asssessment Committee at Holland Landing Pastoral Charge** and appoint Rick McKinley and Andy Comar as the presbytery representatives.

Dennis Posno/Linda Butler **CARRIED**

The meeting adjourned to return to Committee of the Whole at 3:33 pm. Education and Students Sub-Committee presented their report which is attached after the Pastoral Relations report. The Pastoral Relations meeting reconvened at 3:41 pm.

A discussion regarding Bradford United Church was held, with the purpose of assisting pastoral charge supervisor Rev. Carol McKinley in wrangling with issues there.

5. **MOTION** that we direct pastoral charge supervisor Carol McKinley to speak to Ken Clarke, chair of the Bradford United Church Council regarding the necessity to make an appointment to maintain stability in the pastoral charge as soon as this can be arranged.

Dennis Posno/Lori Hill-Avendano **CARRIED**

The list of those available for appointment will be reviewed, and this decision will be relayed to Carol by Rick McKinley.

Dennis Posno and Nina Fulford will meet with a member of the Bradford charge as soon as possible

It was noted that Patty Evans has agreed to serve as mediator at **King City**, and that the JNAC is going well, but concern was expressed whether the JNAC adequately represents the real decision makers of the pastoral charge.

Pathways has requested a meeting with a representative of the Personnel Commission. Jan Aylward and Linda Butler will meet with their board chair.

e. Voluntary Associate Ministers

1. **MOTION** that, pending receipt of paperwork, the Living Waters Presbytery appoint the following members of the Order of Ministry as Voluntary Associate Ministers:

Gordon Burgess – St. Andrew's Markham

Paul Dempsey – Trinity, Gravenhurst (note – Paul's paperwork was signed)

Margaret-Ann Keates – Trinity Gravenhurst

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Linda Butler/Dennis Posno **CARRIED**

There are questions about whether Doug Whidden has or needs a marriage license since there has been a change of Pastoral Relations at Thornhill. More information needed.

Methodology for reviewing JNAC reports: Patti will forward JNAC reports to the whole PR committee, and we will respond to Nina with comments.

A concern was expressed regarding the participation of paid accountable ministers in the work of the presbytery. Nina Fulford will bring the discussion to Executive, perhaps putting forward the idea of a letter to pastoral charge chairs directing them to make their ministers available and encourage them in this work. Dennis Posno will prepare a draft letter.

In order to facilitate spreading the workload more equitably, Patti is asked to prepare a list of ALL presbyters grouped according to location (north, centre, south).

Meeting closed at 4:37 with a return to the Committee of the Whole.

7. REPORT FROM EDUCATION AND STUDENTS Pat Edmonds

a. Paul Shepherd – Currently involved in a CAPE unit. Committee must see Police Records Check and alternate supervised ministry education plan.
b. Lena Hartviksen – Police Check has been seen. She has passed the conference interview (but no paperwork received yet) and will begin a supervised ministry education placement in the fall at Munn's United church in Oakville. Jean Becroft has agreed to be her mentor/contact person.
c. Bob Clay – Still awaiting alternate supervised ministry education plan.
d. Alex Constable – Discernment is underway. Next meeting is May 12th at 6 pm.
e. Debbie Homewood is looking for endorsement to represent UCC on a multi-faith group. Committee feels we need to interview her and get to know her first but arrangements have not yet been made.
f. Leslie Sedore hopes to take the interim training course and has applied to do so.
g. Worship Planning for the June presbytery meeting will be done by George Moore, Lena Hartviksen and Bob Clay – a good opportunity for the full court to meet two of our current candidates.
h. Discussion centred around several issues concerning the presbytery meeting. Concern was expressed that the worship/education component is too long leaving little time for commission work and developing collegial relationships. It was decided to limit the June worship to 15-20 minutes.
i. It was suggested that the Education and Students Sub-committee begin its meeting later, perhaps 2:00 rather than 1:00, as we seem to finish before the Ministry and Personnel group. However an alternate plan was suggested by Nina Fulford. When the Personnel Commission meets between full presbytery meetings the following format might work: We all meet at 1:00, then divide into Subcommittees. When the E & S group is finished we will join the Ministry Personnel members, make our report and then be free to leave as long as quorum is achieved.

Members of the Education and Students Committee left.

8. REPORT FROM PERSONNEL MINISTER, REV. TODD McDONALD
Todd deferred his report until June

9. REPORT FROM RETIREES John Harries submitted the following update.

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John has been actively recruiting representation from the "north" for the Advisory Board. So far, Ken Deer, Johanne Hills, and Maggie Keates have agreed to serve. Bill Boyd seems to involved with family affairs at present. Recruiting continues with a need for people from the former Simcoe area. We anticipate a meeting at the Presbytery Office in mid-June. That will focus on team-building, orientation, visioning and planning for fall. On-going is an update of retiree lists to reflect the expanded mandate.

10. OMNIBUS MOTION

1. **MOTION**: that the MOTIONs presented in the Pastoral Relations Committee Report be read and approved as an omnibus MOTION.

Jan Aylward/Dennis Posno **CARRIED**

11. ADJOURNMENT
Jan Aylward moved adjournment at 4:40 pm. **CARRIED**

12. NEXT MEETING
Living Waters PASTORAL RELATIONS COMMITTEE will meet at Guthrie on Wednesday, June 16, 2010 from 1- 4 pm.

Living Waters PERSONNEL Commission will meet during the full Presbytery meeting on Saturday, June 19, 2010 at Central United Church, Barrie.

_____ _____

Chair, Living Waters Personnel Commission **Living Waters Personnel Commission**

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EXECUTIVE OF LIVING WATERS PRESBYTERY

MINUTES of Meeting held May 19, 2010

Welcome
Following the first annual meeting with the Executive Secretary of Conference about staffing in the previous hour held at the Living Waters Presbytery office, Linda Parsons welcomed everyone to the Executive meeting.

CALL TO ORDER – Linda Parsons, Chair, called the meeting to order at 7:20 p.m.

Present: Linda Parsons, Chair; Rev. Jim Keenan; Don Spratt; Al McNaught; Pat Edmonds, Chair-elect; Rev. Nina Fulford; Laurie Cook; Rev. Bob Biggar; Bill Jermyn; Rev. Carol McKinley; Rev. Robin Wardlaw, Secretary.

Corresponding member: Barb Hendren (representing Spiritual Development)

Regrets: George Bishop, Kirsty Hunter

1. **CONSTITUTION OF THE MEETING:**

   "In the name of our Lord Jesus Christ, the only sovereign Head of the Church, and by the authority vested in me by Living Waters Presbytery, I hereby declare this meeting of Living Waters Presbytery to be in session for the work that may properly be brought before it, to the glory of God."

   Opening Prayer - Linda Parsons - Chair

2. **Approval of the Agenda**

   MOTION that the Agenda for this Executive meeting be adopted.
   Robin Wardlaw/Don Spratt **CARRIED**

3. **Approval of Minutes**

   MOTION that the Minutes of the meeting of the Executive of Living Waters Presbytery held March 17th, 2010 be approved with the addition of the name of Linda Parsons under Regrets.
   Robin Wardlaw/Bill Jermyn **CARRIED.**

   MOTION that the Minutes of the meeting of Living Waters Presbytery held April 17, 2010 be received.
   Robin Wardlaw/Don Spratt **CARRIED.**

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4. Correspondence

Letter from Gail Adelman, Holly United Church regarding timing of budget, lease and property management agreement completion. To Vision and Church (RE) Development Commission.

5. Treasurer's Report

Bill Jermyn circulated a financial statement and requested that expenses for the first half of the year be submitted by June 25.

6. Commission/Committee Reports

a. Men's Ministries (AOTS)

George Bishop No report.

b. **Vision and Church (RE) Development**

Al McNaught/Don Spratt

i. Contracting with TUCC Church Development Committee

MOTION: That Living Waters Presbytery approach Toronto United Church Council (TUCC) to negotiate an agreement for its Church Development Committee to continue the responsibility of executing all their duties of the past several years regarding supporting the four Mission Congregations of Living Waters;
that the Vision and Church (re)Development Commission be authorized to negotiate a satisfactory agreement as quickly as possible for final approval by the Executive of Presbytery; and that any annual management fees required by TUCC must be sourced from outside of Living Waters existing 2010 budget of $60,000.
Al McNaught/ Laurie Cook **CARRIED.**

ii. New Hope

MOTION: That Living Waters Presbytery support New Hope United Church's initiative to explore a cluster ministry, and;request Toronto United Church Council (TUCC) support in the appointments of Catherine Hions and Rev. Jim Keenan for July 1 to September 30, 2010 by:
1. requesting the Church Development Committee of TUCC extend the deadline given to the congregation in the Committee's Motion of November 28, 2009, to September 30th 2010;
2. requesting the Church Development Committee to provide the third quarter grant funding during this extension;
3. requesting to the Finance & Investment Committee of TUCC to consider agreeing to further loan draws by New Hope to a) cover shortfalls in New Hope's operating budget to permit the extension of the current appointments to September 2010 and b) enable the exploration of a possible pastoral relationship arrangement with another Pastoral Charge.
Al McNaught/Laurie Cook **CARRIED.**

iii. Queensville grant

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Bill asked about the Commission's consideration of the grant request for Queensville United Church. It will be discussed at the Commission's a future meeting.

iv. Holly United Church Mission letter

Don read the letter from Gail Adelman explaining the difficulties the Mission is having with confirming budget items pending informration on grants and operating expenses.

c. Co-Ordinating Committee

Bill Jermyn

i. The Committee is looking at an evaluation form to circulate at the next Presbytery meeting and a Presbytery logo to propose.
ii. Nominations for PTCC and TC Executive – Rev. Carol McKinley Carol explained that existing appointments to the Toronto Conference Executive will be succeeded by members elected to represent the Presbytery.

d. Community Connections and Right Relations

Jim Keenan
The Commission has met with representatives of the Canadian Jewish Congress. Nora Sanders has been a resource to the Commission in this matter. The dialogue is beginning to result in some interfaith friendships, partnerships and the promotion of diversity in the City of Vaughan.

e. Personnel

Nina Fulford
Nina reviewed appointments made recently by the Commission, retentions on the roll, Voluntary Associate Minister appointments and Joint Needs Assessment Committee report approvals.
The Commission is researching exit interviews for people leaving ministry positions: models and consequences.
The Commission is concerned about the lack of participation of some paid accountable ministers in Presbytery.

f. Congregational Life

Bob Biggar
The Commission has been thinking about enrolment of pastoral charges in the central payroll system. Linda Parsons has received no further direction from the General Council Office or the experience of other presbyteries.
Bob outlined the current work of the Commission.

g. Spiritual Development

Barb Hendren

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The Commission has been considering the length of Presbytery meetings. It has agreed that shorter meetings would be preferable, and the Commission would be prepared to meet at other times or in other ways to shorten Presbytery meetings. The Commission is concerned about members who are not attending and contributing to its work. Bill explained what Coordinating Committee proposes to do.
The Commission is planning an educational event for the fall.
Regarding the challenge by the Commission to Presbytery regarding matching its donation of $250 for the Youth Mission to Nicaragua.

MOTION: that Living Waters Presbytery contribute $250 toward the cost of a MediPac to be delivered by the 2010 Youth Mission to Nicaragua.
Bill Jermyn/Al McNaught **CARRIED**

h. United Church Women – Laurie Cook

Laurie reported on the recent meeting of Presbyterial, and the upcoming June 7 meeting at which members will gather contributions to Camp Big Canoe.

7. Toronto Conference Executive Report

No report

8. Other Business

Covenanting Services – Rev. Susan Eagle – Grace United Church,
September 19th, 2010 at 7 p.m.

MOTION that in accordance with Section 410(e) of *The Manual 2007,* Living Waters Presbytery elects Ruth Leistner, Westmount Pastoral Charge as member eligible to attend the 86th annual meeting of Toronto Conference (2010)
Bill Jermyn/Bob Biggar **CARRIED.**

Termination
The agenda having been completed, the Chair terminated the meeting at 9:10 p.m.
Closing prayer – Bob Biggar

Next Meeting of Living Waters Presbytery – **Saturday, June 19th, 2010 Central United Church 9:15-4:00 p.m.**
Fall Meeting of Living Waters Presbytery - **Saturday,Sept. 18th,2010 at St. James Centennial United Church, Parry Sound. – 9:15 a.m.-4:00 p.m.**

Next Executive: The next Executive Meeting to be called in June at the call of the Chair

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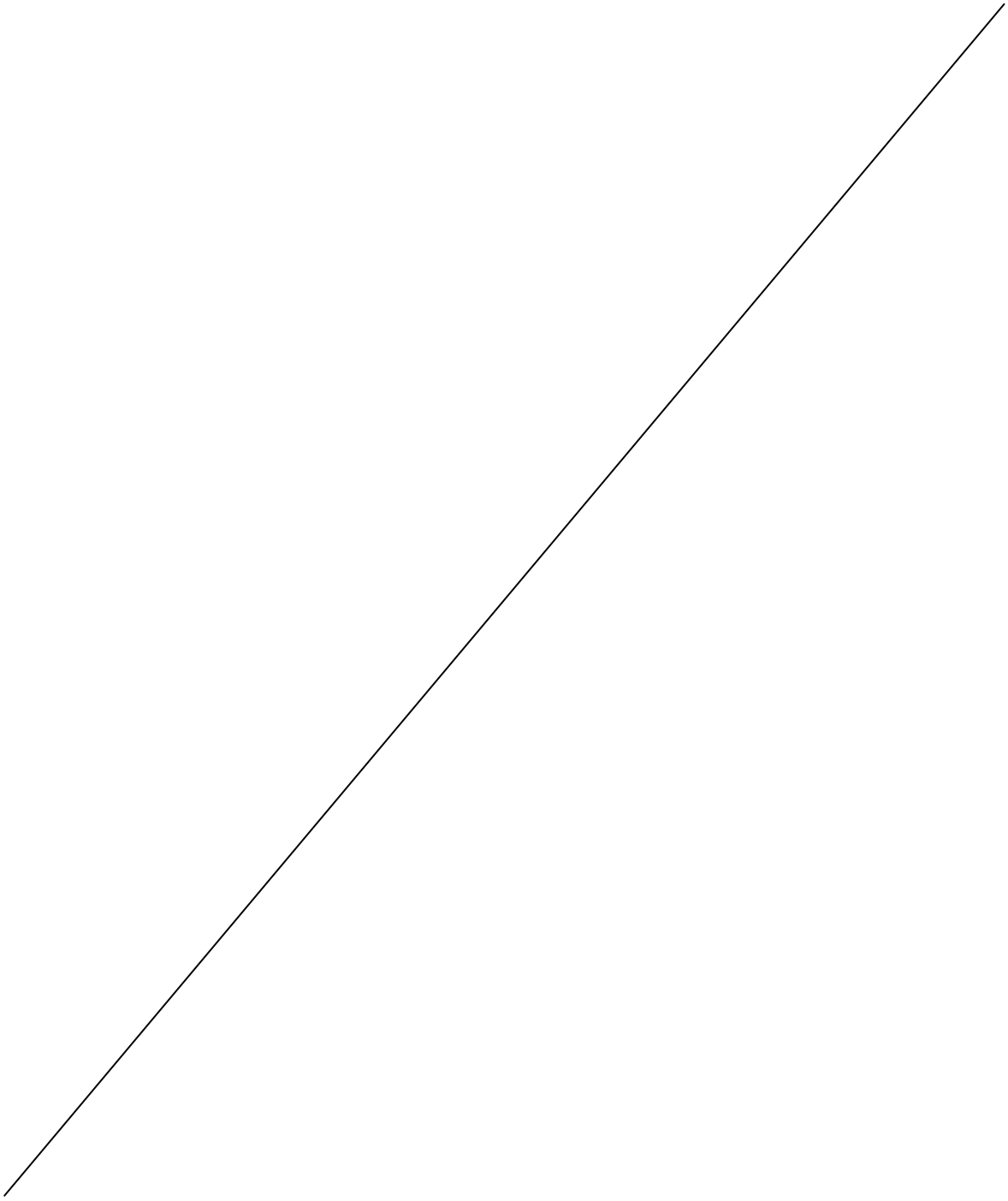
Chair Secretary



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