

COMMUNITIES OF FAITH COMMISSION: INTENTIONAL INTERIM MINISTRY COMMITTEE POLICY

This policy outlines the purpose, accountability, authority, membership and responsibilities of the Intentional Interim Ministry Committee and the relationship with the Communities of Faith Commission.

Date Approved: February 28, 2019 Updated: December 16, 2020	Review by Communities of Faith Commission date:
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PURPOSE

The Intentional Interim Ministry Committee will be a committee where expertise is gathered, best practices and knowledge retained and integrated into our intentional interim ministry.

ACCOUNTABILITY

The Intentional Interim Ministry Committee is accountable to the Communities of Faith Commission

AUTHORITY

The committee does not have decision-making authority with respect to Intentional Interim Ministers.

The committee will make recommendations to the Communities of Faith Commission with respect to Intentional Interim Ministers.

The committee will report to the Community of Faith Commission. **IIM: Resource for Regional Council Handbook**

MEMBERSHIP

A committee of six (6) individuals, open to any lay member with experience in interim ministry and/or Human Resources management skills, crisis management, transition and other transferable skills, and open to any ministry personnel who is an Intentional Interim Minister and/or has experience and skills that would be helpful for the committee.

QUORUM:

The quorum will be 50% plus one, with at least one ordered minister and one lay member

TERMS OF OFFICE

The members will be elected by the Regional Council for with staggered terms.

The term will be for three years with a renewal for one term. After a one year hiatus, an individual may be elected again.

MEETINGS

The Committee will meet in person or by electronic or other means at least quarterly

RESPONSIBILITIES DELEGATED TO THE COMMUNITIES OF FAITH COMMITTEE:

1. The Interim Ministry Committee will appoint 1 or 2 representatives to a transition team when requested. **IIM: Resource for Regional Council Handbook (p. 9)**

One of the representatives / members will provide guidance to the search for an interim minister, acting in the liaison role.

2. The Committee will

- a) communicate regularly with the IM representatives appointed to transition teams
- b) receive mid-term and final reports
- c) receive evaluation reports and forward to the Office of Vocation

3. The Committee will appoint two representatives for Exit Interviews with Interim Ministers. This exit interview will be overseen by the Office of Vocation minister.

STAFF SUPPORT

The Staff Lead in consultation with the Pastoral Relations Ministers will provide support to the Committee.