

**THE UNITED CHURCH OF CANADA
SHINING WATERS REGIONAL COUNCIL**

**Minutes of a meeting of the
Pastoral Relations Commission
Tuesday, August 25, 2020**

The Pastoral Relations Commission of Shining Waters Regional Council met on Tuesday, August 25, 2020 by video conference. The meeting began at 9:34 a.m.

Members Present

Paul Stott (acting-chair); Todd McDonald (staff); Donna Bowman-Woodall (ordered); Barbara Hendren (lay); Beth Moore (lay); James Ravenscroft (ordered)

Regrets: Dale Hildebrand (staff – on sabbatical); Andrew Comar (chair); Liz Mackenzie (ordered)

Absent: Bright Yun (ordered); William Haughton (ordered); Robin Pilkey (lay).

Welcome, constituting the meeting and prayer

Acting chair, Paul Stott, welcomed everyone and called the meeting to order. He acknowledged the land and led in an opening prayer.

Agenda

MOTION by Barbara Hendren / Beth Moore
that the agenda consist of items that had been circulated to the commission in advance of this meeting with one change (St. Matthews (Toronto) to St. Matthews (Richmond Hill) be approved.

MOTION

CARRIED

Minutes

MOTION by Donna Bowman-Woodall / Beth Moore
that the minutes of the June 2, 2020 meeting of the commission be approved.

MOTION

CARRIED

Omnibus Motion

MOTION by James Ravenscroft / Barbara Hendren
that the Pastoral Relations Commission take the following actions:

a) **Calls**

... concurs with the request of **Bracebridge Pastoral Charge (Bracebridge)** and approves the call to **Kathleen Taylor**, ordained minister, beginning October 1, 2020, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 3: Salary \$62,244 per annum, salary in addition to the minimum at 12.94% which equals \$8,056, for a total salary of \$70,300, basic telephone \$815 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

... concurs with the request of **Bradford Pastoral Charge (Bradford)** to change the terms of the existing call to **Eiko Hosaka**, ordained minister, beginning July 1, 2020, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$35,398) per annum salary, basic telephone \$400 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does not require an act of covenant.

... concurs with the request of **Emmanuel Pastoral Charge (Brampton)** and approves the call to **John-Thomas MacNeil**, ordained minister, beginning August 17, 2020, full time based on 40 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$62,367 per annum, salary in addition to the minimum at 2.7% which equals \$1,683.91, for a total salary of \$64,050.91, basic telephone \$1200 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

... concurs with the request of **Hope Pastoral Charge (Toronto)** and approves the call to **Brian Stevens**, candidate provisional on ordination, beginning August 1, 2020, part time based on 20 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$62,367 (pro-rated \$31,183.50) per annum, salary in addition to the minimum at 5.41% which equals \$3372 (pro-rated \$1,686), for a total salary of \$65,739 (pro-rated \$32,869.50) basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

... concurs with the request of **St. James' Pastoral Charge (Toronto)** and approves the call to **Brigid Maya Douglas**, ordained minister, beginning

September 1, 2020, full time based on 40 hours per week with the following terms for Category B and Cost of Living Group Assignment 5: Salary \$64,052 per annum, salary in addition to the minimum at 20% which equals \$12,810.40, for a total salary of \$76,862.40, basic telephone \$1000 per annum, Continuing Education and Learning Amount \$2000 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

... concurs with the request of **St. Matthew's Pastoral Charge (Richmond Hill)** and approves the call to **David Kim-Cragg**, ordained minister, beginning September 1, 2020, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,769 per annum, salary in addition to the minimum at 12.21% which equals \$8,644, for a total salary of \$79,440, basic telephone \$1080 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this call does require an act of covenant.

b) **Appointments**

... concurs with the request of **College Street Pastoral Charge (Toronto)** and appoints **John Perigoe**, retired ordained minister, beginning July 1, 2020 to August 31, 2020 part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$35,398) per annum salary, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **College Street Pastoral Charge (Toronto)** and appoints **Richard Choe**, ordained minister, beginning September 1, 2020 to June 30, 2022, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 per annum, salary in addition to the minimum at 20% which equals \$14,159.20 for a total salary of \$84,955.20, basic telephone \$1560 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Cummer Avenue Pastoral Charge (Toronto)** and appoints **R. Warren McDougall**, retired ordained minister, beginning October 1, 2020 to December 31, 2020, part time based on 16 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$28,318.40) per annum salary, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$576.80) per annum

and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Emmanuel Pastoral Charge (Brampton)** to re-appoint **Rose Ann Vita**, ordained minister, beginning July 1, 2020 to September 27, 2020, full time based on 40 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: 70,796 per annum, salary in addition to the minimum at 12.29% which equals \$8702.92 for a total salary of \$79498.92, basic telephone \$1200 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Heart Lake Pastoral Charge (Brampton)** and appoints **Dale Burkart**, retired ordained minister, beginning September 1, 2020 to February 28, 2021, part time based on 12 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$21,238.80) per annum, salary in addition to the minimum at 15% which equals \$10,619.40 (pro-rated \$3185.82) for a total salary of \$81415.40 (prorated \$24,424.62), basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$432.60) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Heart of Muskoka Pastoral Charge (Baysville)** and re-appoints **Susan Wood**, Designated Lay Minister, beginning July 1, 2020 to June 30, 2023, part time based on 24 hours per week with the following terms for Category F and Cost of Living Group Assignment 3: Salary \$60,764 (pro-rated \$36458.40) per annum salary, basic telephone \$455 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$865.20) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Humbervale Pastoral Charge (Toronto)** and re-appoints **Cindy Randall**, retired ordained minister, beginning July 1, 2020 to June 30, 2021, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$35,398) per annum salary, basic telephone \$900 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Humber Valley Pastoral Charge (Toronto)** and appoints **Helena Medeiros**, ordained minister, beginning August 15, 2020 to June 30, 2021, part time based on 30 hours per week with the following terms for Category E and Cost of Living Group Assignment 5: Salary \$69,112 (pro-rated

\$51,834) per annum salary, basic telephone \$840 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$1081.5) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Metropolitan Pastoral Charge (Toronto)** and re-appoints **Jason Meyers**, ordained minister, beginning June 5, 2020 to June 1, 2021, full time based on 40 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$62,367 per annum, salary in addition to the minimum at 27.64% which equals \$17,241, for a total salary of \$79,608, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Palgrave Pastoral Charge (Palgrave)** and appoints **Dyanne Marlok**, candidate provisional on ordination, beginning July 1, 2020 to June 30, 2021, part time based on 20 hours per week with the following terms for Category A and Cost of Living Group Assignment 5: Salary \$62,367 (pro-rated \$31,183.50) per annum, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Rosedale Pastoral Charge (Toronto)** and approves the re-appointment of **Roberta Howey**, ordained minister, beginning August 1, 2020 to January 31, 2021, full time based on 40 hours per week with the following terms for Category B and Cost of Living Group Assignment 5: Salary \$64,052 per annum, salary in addition to the minimum at 12.02% which equals \$7698, for a total salary of \$71,750, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Tamil United Church Mission (Toronto)** and re-appoints **Kumar Thangarajah**, ordained minister, beginning July 1, 2020 to June 30, 2021, part time based on 30 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$53,097) per annum salary, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$1081.5) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Toronto Chinese Pastoral Charge (Toronto)** and re-appoints **Christopher Cheung**, retired ordained minister, beginning July 1, 2020 to June 30, 2021, full time based on 40 hours per week with the following

terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 per annum salary, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this re-appointment does not require an act of covenant.

... concurs with the request of **Trinity Pastoral Charge (Malton)** and appoints **Philip Rodgers**, retired ordained minister, beginning July 1, 2020 to June 30, 2021, part time based on 20 hours per week with the following terms for Category F and Cost of Living Group Assignment 5: Salary \$70,796 (pro-rated \$35,398) per annum salary, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

... concurs with the request of **Wesley Mimico Pastoral Charge (Toronto)** and re-appoints **Joan Smith**, retired ordained minister, beginning July 1, 2020 to June 30, 2021, part time based on 20 hours per week with the following terms for Category E and Cost of Living Group Assignment 5: Salary \$69,112 (pro-rated \$34,556) per annum salary, salary in addition to the minimum at 7.94% which equals \$5488 (pro-rated \$2744), for a total salary of \$74,600 (pro-rated \$37,300) basic telephone \$840 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$1081.5) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

c) **Request for Change of Pastoral Relationship**

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Jean Ward**, retired ordained minister at **Glebe Road Pastoral Charge (Toronto)** effective June 30, 2020 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Kerry Stover**, ordained minister at **Kingsway-Lambton Pastoral Charge (Toronto)** effective October 2, 2020 and give thanks for his ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Brigid Maya Douglas**, ordained minister at **Queensville Holland Landing Pastoral Charge (Queensville)** effective August 31, 2020 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Kathleen Taylor**, ordained minister at **Severn Bridge**

Pastoral Charge (Severn) effective September 30, 2020 and give thanks for her ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Richard Choe**, ordained minister at **St. Paul's Pastoral Charge (Brampton)** effective August 31, 2020 and give thanks for his ministry.

... in accordance with *The Manual* I.3.1.4(b) accepts the request for a change in pastoral relations of **Allan Lynk**, ordained minister at **Trinity Pastoral Charge (Gravenhurst)** effective October 31, 2020 and give thanks for his ministry.

d) **Recommendations from the Licensed Lay Worship Leaders Committee meeting held June 29, 2020**

...concurs with the recommendation of the Licensed Lay Worship Leader Committee, and approves **Lydia Pedersen** to be licensed as a Licensed Lay Worship Leader within the bounds of Shining Waters Regional Council for a three year period.

...concurs with the recommendation of the Licensed Lay Worship Leader Committee, and approves **Fred Graham** to be reconfirmed as a Licensed Lay Worship Leader within the bounds of Shining Waters Regional Council for a three year period.

MOTION

CARRIED

Birchcliff Bluffs:

MOTION by James Ravenscroft / Donna Bowman-Woodall

that the Pastoral Relations Commission concurs with the request of **Birchcliff Bluff Pastoral Charge (Toronto)** and appoints **Carmen Llanos**, ordained minister, beginning June 3, 2020 to May 31, 2021, part time based on 20 hours per week with the following terms for Category C and Cost of Living Group Assignment 5: Salary \$65,739 (pro-rated \$32,869.50) per annum salary, basic telephone \$600 per annum, Continuing Education and Learning Amount \$1442 (pro-rated \$721) per annum and all other terms according to *The Manual* I.2., and that in accordance with *The Manual* I.1.9 this appointment does require an act of covenant.

MOTION

CARRIED

Note: Beth Moore abstained from voting due to conflict of interest.

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Report from staff

a) Liaisons

The following liaisons have been appointed by staff:

Catherine Hions appointed to Queensville Holland Landing Pastoral Charge for a search for a new minister.

Gail Hamblin appointed to St. Paul's Pastoral Charge, Brampton, for a search for a new minister.

Paul Stott appointed to Humbercrest Pastoral Charge, Toronto, for a search for an Intentional Interim Minister.

Rick McKinley appointed to Knox Pastoral Charge, Sutton, for a search for an appointed minister and then a called minister.

Donna Bowman-Woodall appointed to Severn Bridge Pastoral Charge, Severn, for a search for a new minister.

Marg Walker appointed to Humber Valley Pastoral Charge, Toronto, for search for a new minister. Greg Daly had served as liaison but asked to be excused from the appointment. Marg is picking up this work.

b) Pastoral Charge Supervisors

The following Pastoral Charge Supervisors have been appointed by staff:

Rev. Terry Thom appointed as Pastoral Charge Supervisor to Bradford Pastoral Charge, while minister is on medical leave.

Rev. Linda Butler appointed as Pastoral Charge Supervisor to Queensville Holland Landing Pastoral Charge, starting September 1, 2020 when pastoral charge will be without a minister.

Rev. Leigh Olson appointed as Pastoral Charge Supervisor to St. Matthews Pastoral Charge, Richmond Hill, starting June 23, 2020 as pastoral charge is without a minister.

Rev. Richard Choe appointed as Pastoral Charge Supervisor to Good Tree Korean Mission, Toronto, starting July 15, 2020 as pastoral charge has an admission minister appointed.

Rick McKinley appointed as Pastoral Charge Supervisor to Knox Pastoral Charge, Sutton, starting September 1, 2020 as pastoral charge will be without a minister.

Rev. Calin Lau appointed as Pastoral Charge Supervisor to Virginia Pastoral Charge (near Sutton ON), starting August 6, 2020 as pastoral charge is without a minister.

Rev. Jeff Bacon appointed as Pastoral Charge Supervisor to St. Paul's Pastoral Charge (Brampton), starting September 1, 2020 as pastoral charge is without a minister.

c. Bits of News

An invitation was received by Andy Comar and Todd McDonald to attend a “Building the Equity Action Plan: A Conversation with Regional Leadership” conversation on September 9. Andy and Todd will attend.

Dale Hildebrand is currently on sabbatical and will return on November 14, 2020. Todd McDonald will be support staff for the Commission while Dale is away.

David Hewitt (Pastoral Relations Minister for Regional Council 15) and Todd McDonald are collaborating to host a M&P Committee webinar on annual reviews for lay employees and ministers, to be held on Saturday, November 14, 2020.

Next meeting

The next meeting of the Pastoral Relations Commission will be held by Zoom video conference on Tuesday, September 29, 2020 at 9:30 a.m.

End of meeting

Paul Stott closed the meeting with a prayer at 9:49 a.m.

Paul Stott, Acting Chair

Todd McDonald, note taker

